

CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, August 23, 2021**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.



1. **Roll Call**
2. **Invocation/Inspirational Thought** – Pastor Mike Hood, Caribou Assembly of God
3. **Pledge of Allegiance**
4. **Public Forum** (PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org)
 - a. Karen Gorman, Program Director, Building Communities of Recovery Program, CARL
5. **Minutes** –
 - a. Amend July 26, 2021 meeting minutes
 - b. City Council Regular Meeting August 9, 2021
6. **Bid Openings, Awards, and Appointments**
 - a. National Recovery Month 2021 Proclamation
7. **Public Hearings and Possible Action Items**
 - a. Ordinance No. 15, 2021 Series, Charter Amendment - Public Library Committee vacancies
8. **Reports by Staff and Committees**
 - a. Presentation from Artifex on proposed Police Station facility
 - b. Financial Reports for July 2021
 - c. C S Management / BRSA request re: Mecon Street
 - d. Manager's report
 - e. RFQ for Caribou Municipal Airport General Consultant / Airport Engineer
9. **New Business, Ordinances and Resolutions**
 - a. Introduction of Ordinance No. 16, 2021 Series, Chapter 20 Riverfront Development Committee
 - b. Discussion / Possible Introduction of Ordinance No. 17, 2021 Series, Charter Amendment, Amending the Capital Improvement Referendum Process
10. **Old Business**
 - a. Ordinance No. 13, 2021 Series, Charter Amendment, Filling Council Vacancies (June 2022)
 - b. Ordinance No. 14, 2021 Series, Charter Amendment, Employee Political Activities (Nov 2021)
 - c. Ordinance No. 15, 2021 Series, Charter Amendment, Public Library Committee vacancies (June 2022)
 - d. Tax-acquired property #23 from bid list (tabled from last meeting)
 - e. Discussion of Nylander museum
11. **Reports and Discussion by Mayor and Council Members**
12. **Executive Session(s)** (May be called to discuss matters identified under MRSA, Title 1, §405.6)
 - a. Personnel items under §405.6.A.
13. **Next Regular Meetings:** September 7 (Tuesday after Labor Day), Monday September 20
14. **Adjournment**

Page #
2-9
10-16
17
18-20
21-41
42-65
66-67
68-69
70-75
76-79
80
81-82
83-84
85-86
87-88
89-94
95-100
Report: 101-103

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Danielle Brissette
RE: July 26, 2021 Regular Meeting Minutes Amendment.
DATE: August 19, 2021

It was brought to our attention that the July 26, 2021 minutes indicate that Linda Wilcox was appointed to fill the vacancy on the Library Board. The board member selected is Lisa Wilcox. It was also found that under agenda item #9 b there was nothing there. The amended minutes would show:

b. Introduction of Ordinance No. 15, 2021 Series, Charter Amendment, Public Library Committee vacancies

Deputy Mayor Ayer introduced Ordinance No. 15, 2021 Series, Charter Amendment, Public Library Committee vacancies

We need council approval amending the minutes to correct this error.

Recommended Motion:

Move to amend the minutes of the July 26, 2021, Regular Meeting minutes to indicate Lisa Wilcox being appointed to the library board and agenda item 9b Ordinance No. 15, 2021 Series, Charter Amendment, Public Library Committee vacancies being added.

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting on Monday, July 26, 2021, in the Council Chambers with the following members present; Councilors Ayer, Boma, Goughan, Morrell, Theriault, Willey and Mayor Smith.

Penny Thompson, Interim City Manager was present at the meeting.

Department Managers and Staff: Kenneth G Murchison (Zoning Administrator), Gary Marquis (Supt. Of Parks and Recreation), Christina Kane-Gibson (Events & Marketing Director), Hope Shafer (Librarian) Peter Baldwin (New Librarian), and Carl Grant (Tax Collector)

Hannah Catlin of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation / Inspirational Thought

Sid Kear of Living Water Apostolic Church of Caribou offered an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

Councilor Theriault read a letter from Amanda and Erik Jandreau:

“Mayor and Councilors,

It has come to our attention that there will be a plaque installed at the new splash pad in honor of our children, and we are strongly opposed to the city doing this. Over the past several weeks I have spoken with the Director of parks and recreation, the Director of events and marketing, and I also sent a letter to the City Manager asking that this not be done, all to no avail. This is why we are submitting this request to you now. We do not believe that plaques should be publicly posted on any municipal building without the expressed written consent of the people directly involved, in this case us, because it involves our minor children.

We do not give our permission to the donor, City of Caribou or the parks and recreation department to publicly post our children’s name anywhere.

Please consider our children and the sensitive nature of this request. Thank you.

Respectfully,

Amanda and Erik Jandreau”

Councilor Morrell commented to Councilor Theriault that it was a nice read and stated that the City needed to seek legal advice.

Council Agenda Item #5: Minutes –

- a. July 7, 2021 City Council Personnel Meeting
- b. July 12, 2021 Regular City Council Meeting

c. July 20, 2021 City Council Personnel Meeting

d. July 21, 2021 City Council Personnel Meeting

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to approve the meeting minutes from July 7, 12, 20 and 21 as presented.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – No, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. Tax Acquired property bid list

Tax Acquired property bid list was being held until later in the meeting for discussion.

b. Library Board Appointment

Hope Shafer, Library Directory explained that there was a vacancy on the Library board and that Lisa Wilcox has submitted her application and she would like her to be appointed to the board.

Motion made by Deputy Mayor Ayer, seconded by Councilor Theriault to appoint Lisa Wilcox to fill the vacancy on the Library Board.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

c. Introduction of recently hired Library Director, Peter Baldwin

Hope Shafer, Library director introduced Peter Baldwin. Peter has been working with Hope at the Library and is looking forward to continuing programs and even growing programs that are currently in place.

Council Agenda Item #7: Public Hearings and Possible Action Items

a. Ordinance No. 13, 2021 Series, Charter Amendment, Filling Council Vacancies

Open Public Hearing: 6:15 p.m.

There were no public Comments

Closed Public Hearing: 6:16 p.m.

No action was taken.

b. Ordinance No. 14, 2021 Series, Charter Amendment, Employee Political Activities

Open Public Hearing: 6:17 p.m.

Deputy Mayor Ayer explained the changes being made to the ordinances changing the timeline from 30 to 60 days to fill a vacancy on the Council and on Ordinance No 14 the difference would be changing the wording from city to public office and adding during their assigned work hours, enabling them to be able to participate in political campaigns outside of work hours.

Closed Public Hearing: 6:19 p.m.

No action was taken.

Council Agenda Item #8: Reports by Staff and Committees

a. Financial Reports for June

Carl Grant, finance director reviewed the June 2021 Financial Report.

Motion made by Councilor Theriault, seconded by councilor Willey to accept the June 2021 financial report as presented.

Roll Call Vote: T. Ayer - No, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

b. Manager's Report

Interim City Manager Thompson reviewed the City Manager's report dated July 12, 2021

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. Resolution 07-01-2021, Establishing the 2021 Property Tax Rates and Related Deadlines

1. Set a tax rate for the commitment of 2021 property taxes.

Motion made by Councilor Theriault, seconded by Councilor Willey to set the mil rate at 23.55 the same as 2020.

Council had a discussion of where the funds would be allocated and how they would be spent and how the funds would be monitored. Deputy Mayor Ayer suggested that where the money came from the RSU we should use it for something that goes back to the kids. He also suggested making a line item with the money saved so that council can have discretion on where the money is spent.

Councilor Willey stated that she agrees that the extra money should invest into things for the children.

Councilor Goughan stated that he believes that it should be given back to the people so they can invest even more.

Deputy Mayor Ayer stated that he would prefer to lower the mil rate.

Councilor Boma explained that we needed to be able to keep moving forward with projects and this is a good way to do that.

Mayor Smith stated that he was fine with keeping the mil rate as it is.

Roll Call Vote: T. Ayer - No, C. Boma - Yes, R.M. Goughan – No, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

2. Set the date of commitment for the 2021 property taxes to be committed to the Tax Collector as pursuant to MRSA Title 36, §505(1)

Motion made by Councilor Willey, seconded by Councilor Theriault to set the commitment date as July 30, 2021.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

3. Establish a date that the 2021 property taxes will be due and payable.

Motion made by Councilor Theriault, seconded by Councilor Boma to set the due date for the 2021 taxes as August 13, 2021

4. Establish a date for interest to begin accruing on any delinquent 2021 property taxes, pursuant to MRSA Title 36, §505 (2)

Motion made by Councilor Theriault, seconded by Councilor Willey to set the date for interest to begin as October 1, 2021.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – No, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

5. Establish a rate of interest to be charged on delinquent 2021 property taxes, pursuant to MRSA Title 36, §405 (4).

Motion made by Councilor Theriault, seconded by Councilor Boma to set the rate of interest to be charged on delinquent 2021 property taxes to 6%.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – No, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

6. Establish a rate of interest for the overpayment and or abatement of property taxes for 2021, pursuant to MRSA Title §36 506-A.

Motion made by Councilor Theriault, seconded by Councilor Willey to set the rate of interest on overpayment and or abatement of property taxes at 0%.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

7. Motion made by Councilor Theriault, seconded by Councilor Willey to close Municipal offices at 1:00 p.m. on December 30, 2021, to allow them time to process their year-end while the software company is available.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

b. Introduction of Ordinance No. 15, 2021 Series, Charter Amendment, Public Library Committee vacancies

Deputy Mayor Ayer introduced Ordinance No. 15, 2021 Series, Charter Amendment, Public Library Committee vacancies

c. Riverfront committee

Kenneth Murchison, Zoning Administrator for Caribou explained that the Riverfront Committee is seeking official recognition as a Committee for the City. He encouraged people to complete the Caribou Riverfront Development Committee Community Survey to show what they would be interested in seeing done with the area.

Interim Manager Thompson explained that she has provided a copy of Chapter 16 CADET Ordinance as a sample outline for the Riverfront Committee to follow to move forward with formal recognition of the group.

Council has asked for the outline to be followed and to bring it back at a future meeting.

Council Agenda Item # 10: Old Business

a. Maine Municipal Election

Motion made by Councilor Theriault, seconded by Councilor Willey to authorize Interim Manager Thompson to sign as the municipal official designated by municipal officers.

Roll Call Vote: T. Ayer - No, C. Boma - Yes, R.M. Goughan – No, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - No (No quorum)

No action taken.

b. Aroostook County ARPA finance position

Interim Manager Thompson explained that The American Rescue Plan Act (ARPA) is offering municipalities to buy in to part of the ARPA finance position. The person would be available to the municipality until December 31, 2024, to assist with compliance monitoring and reporting. The cost to join is 2% of the funds received, and it is expected that Caribou would be receiving \$801,892.48 according to the most recent estimate. If the city does not wish to join, any County funds requested would require that the County of Aroostook charge for compliance on an hourly billable rate for compliance and administration.

Councilor Morrell asked if we would still need to apply.

Interim Manager Thompson stated we still need to apply, and that money has been airmarked for Caribou, but there are other funds available that we can compete for.

Deputy Mayor Ayer asked if this person would do the paperwork.

Carl Grant stated that the person would be able to assist answer questions and determine if something is acceptable. They would be able to review and assist with the applications and paperwork.

Councilor Morrell stated that he is concerned about the position but that \$16,000 is not unreasonable for the services.

Interim Manager Thompson stated that for the money the position is available to us for multiple years.

Motion made by Councilor Willey, seconded by Councilor Theriault to join in the partnership for a fund manager with the county.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

c. Dangerous Building at 37 Home Farm Road

Interim Manager Thompson explained that there is currently no contract for the work to be completed and that there has not been any resolution at the property. The work is past the original timeframe in which it needed to be completed.

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma for the City to get bids on the demolition of the structure located at 37 Home Farm Road.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Mayor Smith read a letter from RSU #39 inviting Council and the public to tour the new facilities at their ribbon cutting and open house on July 29, 2021.

a. City Manager search update

Mayor Smith explained that in March Dennis Marker gave his notice and left at the beginning of July. MMA assisted in the search, and they did the advertising and provided the Council with a list of candidates which was narrowed down to a shorter list. A first round of interviews was held with the Council and the list was narrowed down to two applicants. Recently a second round of interviews which included a meet and greet supper at the Caribou Inn and Convention Center, followed the next day with a tour of the city and facilities following with the second round of interviews on July 20th. After the interview Council made an offer to a candidate. They are currently in the process of negotiating an employment contract which is subject to negotiation by both parties and would go back to council for a vote.

Councilor Goughan would like to if they are able to mention the candidate's name.

Mayor Smith introduced the Candidate Penny Thompson as the recipient of the City Managers positions offer.

Councilor Goughan explained that she should take great pride, and by far she is a great choice for the position.

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to take the money from the overlay into a line item for the council to divvy out the funds as necessary.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – No, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Councilor Morrell asked TIF issue with a bump in the road, was it resolved?

Interim Manager Thompson explained that it would be discussed in Executive Session.

Deputy Mayor Ayer would like to know about puncture proof vests for the EMT's. He has asked for Chief Susi to get the medics sized and get quotes to get the vests.

Mayor Smith stated that there was an investment committee meeting, and they discussed different ideas and topics.

Council Agenda Item #12: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

b. Real Estate and Economic Development §405.6.C

Motion made by Deputy Mayor Ayer, seconded by Councilor Willey to enter executive session at 7:55 p.m. to discuss real estate and Economic Development under §405.6.C.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council exited executive session at 8:25 p.m.

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to reject all offers on Bid Property #50 on the tax acquired property submitted for council consideration in the July 26 City Council meeting packet as allowed in the City Ordinances Chapter 19, Section 8.5.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Motion made by Deputy Mayor Ayer, seconded by Councilor Theriault to convey Bid Property #50 on the list of tax acquired property submitted for council consideration in the July 26 City Council meeting packet to the local non-profit organization, Business Investment Group, as a landbank entity for the city to have the property restored or redeveloped in accordance with the City Ordinance Chapter 10, Section 6.1(d)

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Motion made by Deputy Mayor Ayer, seconded by Councilor Morrell to accept an offer of #3,610 from Griffin and Christy St. Peter on Bid Property #47 on the list of tax acquired property submitted for council consideration in the July 26 City Council Meeting packet.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

No action was taken on Bid Property #23. It will be tabled until the next council meeting on August 9.

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to enter executive session to discuss Real Estate and Economic Development.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council exited executive session at 9:45 p.m.

No action was taken.

Council Agenda Item #13: Next Regular Meetings: August 9, August 23

Council Agenda Item #14: Adjournment

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to adjourn the meeting at 9:45 p.m.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Danielle Brissette, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting on Monday, August 9, 2021, in the Council Chambers with the following members present; Councilors Ayer, Boma, Goughan, Theriault, Willey and Mayor Smith. Councilor Morrell is absent and excused.

Penny Thompson, Interim City Manager was present at the meeting.

Department managers Kenneth G Murchison (Zoning Administrator), Gary Marquis (Supt. Of Parks and Recreation), Christina Kane-Gibson (Events & Marketing Director), Peter Baldwin (Librarian), and Carl Grant (Tax Collector)

Hannah Catlin of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation / Inspirational Thought

Troy Heald of Woodland First Baptist Church offered the invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

Deputy Mayor Ayer read a letter from Andrew Ketch:

"Dear Town Council Members, Town of Caribou, and Surrounding Community,

My name is Andrew Ketch, I own Ketch Farms in Woodland, ME, but most importantly am a Great Great Grandson of Olof O. Nylander and was the former President of the Olof O. Nylander Foundation which originated as the "Friends of the Nylander Museum." I also own and maintain Olof O. Nylander's original farm. I have been fortunate in my life to walk in Olof's footsteps and collect specimens on my own in the same locations he did during his lifetime. I hold on to many family heirlooms of his, photo albums, writing desk, walking cane, books from his library, letters, etc. During my time as President of the organization I gave multiple tours to anyone who requested one whether it was one person, a family, or an organization. I also participated every February when the first grade students were brought to the Museum for presentations. I brought my own Crinoid collection that I collected over time right here in our own backyard at Square Lake for the children to examine and handle. Crinoids are fossilized sea creatures Olof discovered in multiple places in Aroostook County.

After being President of the Foundation for two years I resigned professionally with an offer to continue to have a consulting role and most importantly be available to do what I love which is be in more of a teaching role. I freely enjoy sharing what knowledge I have about Olof O. Nylander and his life's work to anyone who asks. Unfortunately for some reason I was not invited that following February to teach the first grade students, which was an odd surprise. I have never been contacted again by the Board of Trustees of the Nylander Museum for any questions relating to Olof O. Nylander's life or his work and have never been asked to do any presentations to the public there. I would like to hear from the Trustees why.

Now the main purpose of this letter is to shed light on the history of the Foundation, in response to a very recent public post by the Trustees of the Nylander Museum, that was full of false information and accusations. It was mysteriously deleted with no public apology whatsoever. I have a screenshot of that

post which I will forward on as well. It was a disgrace to me, my family, the current board of the Foundation and Olof O. Nylander's legacy. I would like to know if the Trustees voted as a board, and if they did, why would they agree to make a public post with false information and accusations of the Olof O. Nylander foundation using funds against donors wishes, the Foundation becoming a scholarship fund, and then use it as a recruitment to "gain back access to YOUR donations" as they put it. Did they call the Board for the Foundation and ask if they restructured into a scholarship fund? No they never called. I simply called the board and got that answer. Did they see scholarships being offered in local schools and being awarded to students by the Foundation? No, there has never been a scholarship available in the history of the Foundation. So why, would the town appointed Trustees who are entrusted with the protection and preservation of my Great Great Grandfather Olof O. Nylander's work pull a stunt like this?

So to be clear, the Olof O. Nylander Foundation is a 501c3 Non Profit and a complete separate entity from the Nylander Museum. I discovered it was a separate entity instantly as I became President of the Foundation and informed the Trustees of the Museum. I made it clear that the Trustees do not have direct access to the funds, proposals for funding need to be submitted, the board of the Foundation will then vote. Simple, basic, by the book operations. I had to remind the Trustees here and there that they couldn't start a fundraiser for the Foundation on their own and couldn't do things publicly under the name of the Foundation. For example, posting things on their Facebook speaking for the Foundation without the Foundations request. All operations of the Foundation needed to be voted on by the Board of the Foundation as they were a separate entity. Again, just simple, by the book procedures. The Friends of the Nylander was eventually changed to the Olof O. Nylander Foundation to eliminate confusion and show a separation, and most importantly to carry on Olof's legacy as does the Harold Alfond Foundation by using the persons name.

After a few months of being President of the Foundation I was tipped by a Trustee that two other Trustees were headed to meet with Attorney Engals in Presque Isle to discuss the Foundation and to see if the Trustees had any control of the Olof O. Nylander Foundation. I was not previously told about this, wasn't recently questioned by the Trustees about the matter, completely blind sided. I dropped everything on the Farm, grabbed all my paperwork and was sitting in that Attorney's office before those Trustees arrived. I sat through a meeting listening to the Attorney tell them everything that I had explained to them. The Olof O. Nylander Foundation is a separate entity, the Trustees have no jurisdiction over it, etc.

The Foundation was given an anonymous donation of \$10,000 with a challenge to match these funds. Let me be clear here. The Olof O. Nylander Foundation was given this donation. Not the Nylander Museum, as that would have been a donation to the Town of Caribou and the town would be overseeing these funds. The donor came forth during this recent public social media attack by the Trustees. My good friend Debbie Nichols is the donor. I will not speak for her, but I will say she is willing to speak to anyone here today about this matter. I would like to know from the current Trustees why Debbie who was a Trustee for I would guess 25 years or more, who they all knew was the \$10,000 donor at the time of the donation, did not have her seat saved as Trustee when she couldn't make it due to medical reasons to apply for the position which I believe has to be done yearly? Practically my whole life she has been a part of that museum.

On to the most important thing, the funds. All donors funds at my time as President, and a simple phone call to the Treasurer Debbie Tardy, confirmed that they are all accounted for. The donations are itemized by name, amount, donors contact information, donors wishes. For example, donation towards new display cabinets. I would like to know the same for the money thats placed in the donation box at the

Museum. Do the Trustees have records of all donations they receive, and what they spent the money on? Those are donations to a Town owned entity correct? So the Town needs this information for their books I assume.

In the first 2-3 months of being President of the Foundation we matched our fund challenge and surpassed it. We were ready as a Board to fund a TV/sound system for the Museum(which oddly took 9 months for the Trustees to agree on one), we then were going to have shelves built to raise the taxidermy exhibits up off the floor to make room for the next step of having display cabinets built. The Foundation is still waiting to do these same projects. I ask all donors to put the heat on the Town officials to get their Museum in order so your wishes can be granted. I am one of those donors, as is many family members memorial funds which all have specific projects to go towards.

During my time as President there was practically no cooperation from the Trustees. From what I can tell, it was because of wanting control of the funds and not accepting the separation of entities. We were constantly asked by a few trustees how much money the foundation had instead of sending proposals for funding. The locks were randomly changed which took a key away from all of us and a Trustee emailed the Board to tell us a Trustee will have to unlock the Museum to let us in for a meeting, stay the duration of the meeting, then lock up after. We chose to meet elsewhere. Taking that key away from me took away my ability to freely give tours to the public. I would open up the museum special hours for individuals to get a tour. I have a great relationship with USDA and gave a full tour to their entire NRCS office prior to the locks being changed. I would like to know what the advantage was to pushing the Foundation out that financially supports the growth of the Museum, and quite frankly why family was pushed out. My cousin Nelson Ketch has stepped down as well. The town of Caribou has lost the two descendants of Olof O. Nylander that their whole lives have taken interest in his work. While I was still President, all these interactions finally pushed the Foundations events coordinator to resign. It was very unfortunate because the Foundation was making a big presence in the community. She had one of the best exhibits for the kids every Thursday on Sweden. The Foundation was at Bike Maine, the Foundation held a xmas event, and had many more plans. All of which have gone on the back burner until something changes at the Museum.

All I ask, is for the Town Officials, the Town of Caribou, and the surrounding community to put the heat on this Museum. This is as a gem Caribou has with a very high caliber collection of specimens. These aren't just rocks and shells as some will say. His discoveries changed Maines entire Geological Theory at that time. Does anyone know he discovered a fossilized starfish in New Sweden? It was named after him and is one of his many specimens at the Smithsonian Museum. Most of these things can be found around us. So in closing, can someone please bring professionalism and respect to this Museum? Feel free to contact me with anyone questions you have. Thank you for your time, I apologize that we have to waste it on such petty things. Oh and yes, the gold nugget was stolen from the Museum. My family has known that for years.

Andrew Ketch

Owner

Ketch Farms"

Council Agenda Item #5: Minutes –

a. City Council Regular Meeting July 26, 2021

Motion made by Councilor Theriault, seconded by Councilor Willey to accept the council minutes from July 26, 2021 as presented.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. National Health Center Week 2021 Proclamation

Mayor Smith read the National Health Center Week, 2021 Proclamation.

Motion made by Councilor Willey, seconded by Councilor Boma to accept the National Health Center Week. 2021 Proclamation as presented.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council Agenda Item #7: Public Hearings and Possible Action Items

There were no public hearings scheduled.

Council Agenda Item #8: Reports by Staff and Committees

a. 2020 audit report by Gisele MacDonald of Felch & Company

Gisele MacDonald from Felch & Company gave a brief description of the 2020 Audit Report and highlighted some key points. It was a clean audit. The city is in good standing.

b. Trail groomer replacement

Gary Marquis explained that he is receiving a grant from the USDA in the amount of \$95,000 to go towards a new piece of grooming equipment. The Caribou Snowmobile Club will also be donating \$30,000 to the purchase. He explained that the current trade in value on his machine would be \$75,000, and at the end of the month there would be \$52,000 in the TIF district groomer reserve (G5-474-00)

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to authorize the purchase of the new Trail Groomer using the TIF district groomer reserve (G5-474-00).

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

c. Manager's Report

Interim City Manager Thompson reviewed the City Manager's report dated August 5, 2021

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. MaineDOT land on Evergreen Parkway

Gary Gagnon explained that he is working with DOT on purchasing land on Evergreen Parkway. He explained that he would like to have the road discontinued from the City and that he would take over responsibility of that area.

It was suggested by council that once he has obtained both sides of the road to come back for further discussion.

b. First Read: Memo and draft of proposed Chapter 20 (Riverfront)

Council was provided with a draft of proposed Chapter 20 (Riverfront). This is planned to be introduced at the August 23, 2021, as an ordinance.

Council Agenda Item # 10: Old Business

a. Ordinance No. 13, 2021 Series, Charter Amendment, Filling Council Vacancies

b. Ordinance No. 14, 2021 Series, Charter Amendment, Employee Political Activities

Deputy Mayor Ayer explained that the Charter Committee met before the meeting and as of right now there are either 6 or 7 on the ballot. He suggested that the other ordinance changes should be brought forward in June.

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to table the discussion for Ordinance 13 & 14 2021 Series until the next meeting.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

c. Tax-acquired property #23 from bid list (tabled from last meeting)

Interim Manager explained that property #23 was for 16 Sincock Street.

Deputy Mayor Ayer explained that he would like to know the intent of the bidder before deciding what to do.

Motion made by Deputy Mayor Ayer, seconded by Councilor Theriault to table the discussion regarding Tax-acquired property #23 until more information is gathered.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

d. Abatement of taxes: 142 Lower Lyndon Street, 30 North Street

Motion made by Councilor Theriault, seconded by Councilor Willey to abate the taxes and fees associated with 142 Lower Lyndon Street upon receipt of the receipt of the awarded \$10,000 bid for the property.

Roll Call Vote: T. Ayer - No, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Motion made by Councilor Theriault, seconded by Councilor Boma to abate the at 30 North Street.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Deputy Mayor Ayer stated that he has a couple questions, after the board of trustees came in, he has a couple questions. The vista worker was always portrayed as a grant and at no point did, he know they were an employee of the City and that the City paid half of the Vista worker. He stated that he went to visit the Nylander Museum and he noticed that the facilities were not as clean as he was led to believe. He would like to see a discussion regarding the Nylander on the next council agenda.

Councilor Boma stated that as far as the safety building, they are waiting for an update from Artifex.

Councilor Theriault stated that she has received a phone call regarding speeding vehicles on York Street. She explained that there have been many issues on York Street over the last few weeks. They explained to her that the sign coming in from Main Street is rusted and there are bushes hiding the sign. At one point there was a sign to reroute some of the big trucks to Sincock street and that is laying down. The resident is requesting to have one of the signs that shows what speed the driver is doing.

Councilor Willey stated that she has attended a committee meeting for the charter, and it has already been discussed earlier in the meeting.

Mayor Smith stated that he is going to address the Ambulance Committee. He has had three responses from Council about wanting to be on the committee. Councilor Morrell will be the chair, Councilors Willey and Goughan will be on the committee. There is a scope of work of what is being looked at and what is going to be handled by the committee.

Council Agenda Item #12: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

a. Real Estate and Economic Development under §405.6.C

Motion made by Deputy Mayor Ayer, seconded by Councilor Willey to discuss Real Estate and Economic Development under §405.6.C

Council exited executive session at 7:40 p.m.

Motion made by Deputy Mayor Ayer, seconded by Councilor Willey to direct the Interim City Manager, after determining how many properties in the downtown TIF district currently have a current assessed value less than the original assessed value, to seek and estimate of the cost to engage in legal services to amend the Tax Increment Financing District so that the Credit Enhancement Agreement with Gagnon's Rental Properties for 14 Access Highway will conform to DECD standards and inform Council of status at next meeting.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Motion made by Deputy Mayor Ayer, seconded by Councilor Theriault to enter executive session at 7:43 p.m. to discuss Real Estate and Economic Development matters under MRSA Title 1 §405.6.C.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council exited executive session at 7:48 p.m.

Motion made by Deputy Mayor Ayer, seconded by Councilor Willey to direct Interim City Manager to sign the Memorandum of Agreement prepared by Attorney Richard Solman between the City of Caribou, the Caribou Economic Growth Council (CEGC) and the Business Investment Group (BIG) to loan \$159,000 to the CEGC from Revolving Loan Fund #10 at the interest rate of 1/2 % interest for a term of one year for the purposes stated in the agreement and will then donate \$159,000 from ARPA funds to BIG for the purpose of repayment of the loan from CEGC as stated in the agreement. The \$159,000 in funds will be used by the Business Investment Group (BIG) to enter into an agreement for an engineering study to facilitate and in connection with instillation of dark fiber throughout the City of Caribou.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Mayor Smith then directed the Interim City Manager to promote the City Council's support for bringing the dark fiber network to every building in Caribou. This partnership, which will produce an actionable construction plan to bring broadband to Caribou, is the first step to close the digital divide in rural areas of the City.

Council Agenda Item #13: Next Regular Meetings: August 23, September 7

Council Agenda Item #14: Adjournment

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to adjourn the meeting at 7:55 p.m.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Danielle Brissette, secretary

NATIONAL RECOVERY MONTH, 2021

A Proclamation

“Recovery is For Everyone: Every Person, Every Family, Every Community.”

Mental health and substance use disorders affect all communities nationwide, and with commitment and support, those impacted can embark on a journey of improved health and overall wellness. The focus of National Recovery Month this September is to celebrate all people that make the journey of recovery possible by embracing the 2021 theme, “Recovery is For Everyone: Every Person, Every Family, Every Community.”

Recovery Month spreads the message that people can and do recover every day. The impact of mental health and substance use disorders is apparent in our local community. One in five people in Aroostook County personally know someone affected by these conditions, and at least ¼ of us belong to a family affected by substance use disorder in the first degree.

Through Recovery Month, people become more aware and able to recognize the signs of mental health and substance use disorders and encourage people in need of recovery services to seek help. Managing the effects of these conditions helps individuals achieve healthy lifestyles, both physically and emotionally.

The Recovery Month observance works to improve the lives of those affected by mental health and substance use disorders by raising awareness and educating communities about the services and supports that are available.

For the above reasons, I am asking the citizens of Caribou to join in celebrating September as National Recovery Month.

I, Jody Smith, Mayor of the City of Caribou, do hereby proclaim the month of September 2021 as National Recovery Month in Caribou, and call upon our community to support this year’s observance, the 32nd anniversary of Recovery Month.

Mayor Jody Smith

CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736



MEMO

To: Mayor and Council Members
From: Penny Thompson, Interim City Manager
Date: 08/23/2021
Re: Public Hearing on Ordinance No. 15, Charter Amendment – Public Library Committee Vacancies

Public Hearing is needed for Council agenda Items 7a

Agenda Item 10c. Ordinance 15, Charter Amendment – Public Library Committee vacancies

This ordinance was introduced during the July 26, 2021, Council Meeting. The Public Hearing will be held tonight at the August 23, 2021, meeting. This ordinance aligns the term of the Caribou Public Library Committee with other committees and boards in the City of Caribou.

This was requested after the May 4, 2021, meeting of the Caribou Public Library Committee.

Amendment:

Caribou City Charter Section 2.17 Public Library Committee paragraph is amended as follows: (underlined text is added, stricken text is deleted)

The City Council of Caribou shall appoint by a majority vote of the membership, a Public Library Committee of not exceeding seven (7) members. As each term expires, the City Council shall annually elect for ~~five (5)~~ three (3) years one or more members to fill, in the usual manner, the vacancies which have occurred. The Committee shall organize and designate its chairperson. The Caribou Public Library Committee shall be responsible for the management of the library and to submit reports as requested by the City Council.

The Charter committee has recommended that this Charter Amendment be placed on the June 2022 ballot.

The above charter amendment ordinances must be approved by the Council subject to ratification by the voting public in a general election.

The Council will need to act on the Charter amendments before September 1 to be placed on the November ballot.

**Ordinance No. 15, 2021 Series
City of Caribou
County of Aroostook
State of Maine**

**AN ORDINANCE TO AMEND THE CITY CHARTER BY CLARIFYING THE
PROCESS FOR FILLING A VACANCY ON THE PUBLIC LIBRARY COMMITTEE**

Short Title: Filling a Vacancy on the Public Library Committee

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City's Charter outlines the city's form of government and means by which a City Councilor is eligible to hold, retain or forfeit their elected position; and

WHEREAS, the City Council believes it is prudent to modify the process by which a vacancy on the City Council is filled; and

WHEREAS, any ordinance seeking to amend the charter must be approved by a vote of the citizens at the next general election.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, and Maine Revised Statutes, Title 30-A, §2104, presents for consideration of the voters, the following changes to the Charter.

Section I. Amendments to Filling a Vacancy on the Public Library Committee

Caribou City Charter Section 2.17 Public Library Committee paragraph is amended as follows: (underlined text is added, stricken text is deleted)

The City Council of Caribou shall appoint by a majority vote of the membership, a Public Library Committee of not exceeding seven (7) members. As each term expires, the City Council shall annually elect for ~~five (5)~~ three (3) years one or more members to fill, in the usual manner, the vacancies which have occurred. The Committee shall organize and designate its chairperson. The Caribou Public Library Committee shall be responsible for the management of the library and to submit reports as requested by the City Council.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on July 26, 2021 and a public hearing being held on August 23, 2021 was duly passed by the City Council of the City of Caribou, Maine, this 23rd day of August 2021. This ordinance shall become effective 24 hours after affirming vote of the citizens during the June 2022 election.

Jody Smith, Mayor

Thomas Ayer, Deputy Mayor

Courtney Boma, Councilor

R. Mark Goughan, Councilor

Doug Morrell, Councilor

Joan Theriault, Councilor

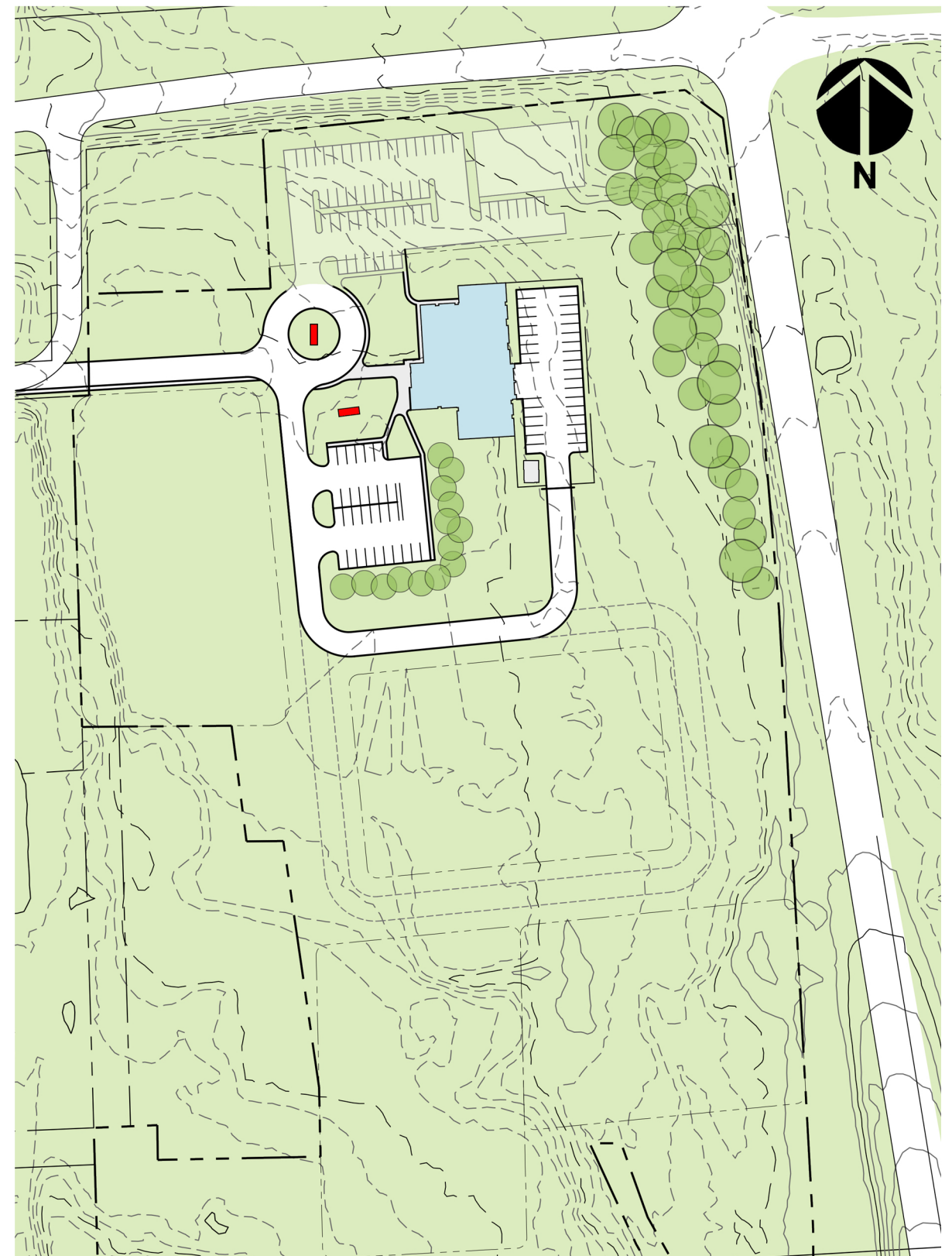
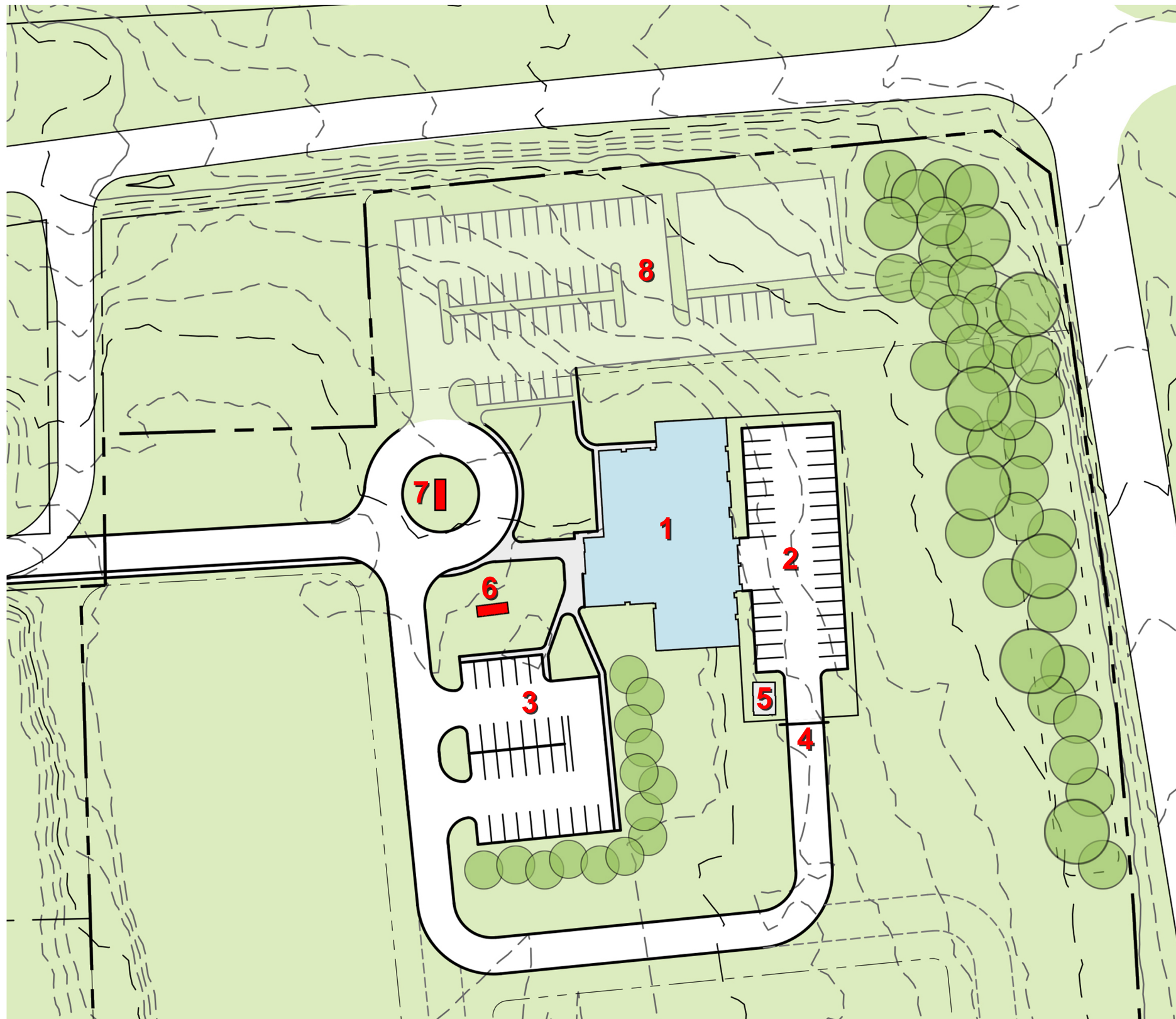
Louella Willey, Councilor

Attest:

Danielle Brissette, City Clerk







1 Proposed Single-Story Police Station
2 Secure Parking

3 Public Parking
4 Security Gate & Fence

5 Generator
6 Site Sign

7 Development Sign
8 Future City Development Lot



Preliminary Project Budget Summary

Caribou Police Department	Date of this report: 08/20/2021
NEW POLICE BUILDING	Const. Start: Spring 2022
<i>Birdseye Site, Caribou, Maine</i>	Const. Complete: Winter 2022-2023

One Story

Part A: Administrative & Reserves

1 Acquisitions	\$0	
2 Legal/Insurance	\$5,000	<i>Easements, Builders risk insur.</i>
3 Bid Document Printing and Handling	\$1,500	
4.1 Furnishings	\$50,000	<i>Office furniture, lockers, dispatch desks</i>
4.2 Fixtures	\$10,000	
4.3 Equipment		
5 Intermediate Rental	\$0	
7 Moving, Temporary Space		
8		
9		
	Part A Subtotal	\$66,500

Part B: Fees & Services

10 Architect/Engineer Basic Services Fee	\$542,155	<i>7.0 % of estimate</i>
11 Legal/Insurance	\$18,000	
13 A/E Reimbursables Expenses	\$0	<i>construction document printing included in 3.0</i>
14 Hazardous Materials Reporting	\$4,500	<i>additional testing</i>
16 Survey/Traffic	\$0	
17 Geotechnical	\$0	<i>Subsurface investigation completed expense</i>
18 Special Inspections	\$2,000	<i>Structural steel</i>
19 Construction Testing	\$2,000	<i>Soils & concrete</i>
20 Hazardous Materials Removal	\$0	
21 Commissioning	\$20,000	
22 Clerk of the Works		
23		
	Part B Subtotal	\$588,655

Part C: Probable Construction Cost

24 Construction Estimate	\$7,745,067	<i>Probable Construction Cost @\$650/sf</i>	
25 Design Contingency	\$774,507	<i>10% of PCC</i>	
26 O/H and Profit	\$298,185		<i>4%</i>
27			
	Part C Subtotal	\$8,817,759	
	Escalation - Fall 2022	\$440,888	<i>5%</i>
28	Total Project Cost	\$9,913,801	



Penny Thompson

From: Ellen Angel <eangel@artifexae.com>
Sent: Friday, August 20, 2021 10:42 AM
To: Penny Thompson; Mark Gahagan
Subject: RE: Here we go
Attachments: 26-076 - Caribou Police Station Concept Estimate 8-19-21.pdf

I'VE ATTACHED THE FULL COST ESTIMATE FROM OUR ESTIMATORS. You should look closely at this as there are expenses detailed in this that are not strictly "building" costs. For example, there is \$1.5 million for site work: foundation removal, potential soil remediation, signs and bollards, water and sewer pipes, storm water remediation and even site furnishings.

The building costs are conservative – this building project should not cost a penny more than our project budget to complete in 2022. It's because we detail all of that, so there are no surprises and this is what you need the bond issue to cover. The actual cost of putting an empty building (no furnishings or equipment) on a ready-prepared site is significantly less, probably around \$7,500,000.

Ellen Angel, NCARB, LEED AP

Principal

Maine Licensed Architect



T. 207.974.3028

C. 207.745.0237

W. www.artifexae.com

128 Broadway
Bangor, ME 04401

"We keep moving forward opening new doors, and doing new things, because we're curious and curiosity keeps leading us down new paths"

Walt Disney

CARIBOU POLICE STATION

CONCEPT ESTIMATE



PREFERRED CONSTRUCTION
MANAGEMENT

NEW **11900** sf
RENOVATED sf

PROJ. NO:

26-076

REVISION:

EST DATE:

8/19/2021

GROSS SF:

11900

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
DIVISION 2 - INTERIOR DEMOLITION	11,900	SF	\$ -	\$ -
DIVISION 2 - SITE WORK	11,900	SF	\$ 123.56	\$ 1,470,421.74
DIVISION 3 - BUILDING CONCRETE	11,900	SF	\$ 22.42	\$ 266,802.83
DIVISION 4 - MASONRY	11,900	SF	\$ 48.83	\$ 581,041.00
DIVISION 5 - STEEL	11,900	SF	\$ 46.83	\$ 557,300.00
DIVISION 6 - CARPENTRY	11,900	SF	\$ 1.66	\$ 19,800.00
DIVISION 7 - THERMAL MOISTURE PROTECTION	11,900	SF	\$ 50.12	\$ 596,478.75
DIVISION 8 - OPENINGS	11,900	SF	\$ 52.30	\$ 622,380.00
DIVISION 9 - FINISHES	11,900	SF	\$ 54.80	\$ 652,077.00
DIVISION 10 - SPECIALTIES	11,900	SF	\$ 8.08	\$ 96,175.00
DIVISION 11 - EQUIPMENT	11,900	SF	\$ 2.83	\$ 33,700.00
DIVISION 12 - FURNISHINGS	11,900	SF	\$ 0.79	\$ 9,350.00
DIVISION 12 - CASEWORK AND MILLWORK	11,900	SF	\$ 18.67	\$ 222,200.00
DIVISION 13 - SPECIAL CONSTRUCTION	11,900	SF	\$ 0.44	\$ 5,220.00
DIVISION 14 - CONVEYING	11,900	SF	\$ -	\$ -
DIVISION 21 - SPRINKLER	11,900	SF	\$ 7.47	\$ 88,882.50
DIVISION 22 - PLUMBING	11,900	SF	\$ 22.35	\$ 265,985.00
DIVISION 23 - HVAC	11,900	SF	\$ 67.86	\$ 807,556.34
DIVISION 26 - ELECTRICAL	11,900	SF	\$ 77.25	\$ 919,288.12
CONSTRUCTION SUBTOTAL	11,900	SF	\$ 606.27	\$ 7,214,658
GENERAL CONDITIONS	8.00	%		\$ 577,173
CONSTRUCTION SUBTOTAL	11,900	SF	\$ 654.78	\$ 7,791,831
DESIGN / ESTIMATE CONTINGENCY	10.00	%		\$ 779,183
CONSTRUCTION SUBTOTAL	11,900	SF	\$ 720.25	\$ 8,571,014
OVERHEAD AND PROFIT	3.50	%		\$ 299,985
CONSTRUCTION SUBTOTAL	11,900	SF	\$ 745.46	\$ 8,871,000
BOND AND INSURANCE	2.00	%		\$ 177,420
CONSTRUCTION SUBTOTAL	11,900	SF	\$ 760.37	\$ 9,048,420
ESCALATION - ASSUME FALL 2022 START	5.00	%		\$ 452,421
CONSTRUCTION GRAND TOTAL	11,900	SF	\$ 798.39	\$ 9,500,840

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
DIVISION 2 - INTERIOR DEMOLITION				
DIVISION 2 - INTERIOR DEMOLITION				\$ -
DIVISION 2 - SITE WORK				
***SITEWORK INCLUDES BUILDING SITE OUTLINE AS INDICATED ON SK-1				
SITE DEMOLITION				
SITE DEMOLITION	320	MHR	85.00	\$ 27,200.00
REMOVAL OF FOUNDATIONS/PIERS	480	MHR	85.00	\$ 40,800.00
<u>EXISTING STRUCTURE DEMOLITION EXCLUDED</u>				
EROSION AND SEDIMENT CONTROL MEASURES	1	LS	20,000.00	\$ 20,000.00
EARTHWORK				
CLEAR & GRUB	140000	SF	0.25	\$ 35,000.00
STRIP TOPSOIL	1296	CY	12.00	\$ 15,555.56
CONTAMINATED SOIL REMEDIATION ALLOWANCE	1000	CY	225.00	\$ 225,000.00
GRADE - +/-18"	140000	SF	1.15	\$ 161,000.00
TRENCH & BACKFILL FOOTINGS	540	LF	45.00	\$ 24,300.00
STONE UNDER SLAB	441	CY	55.00	\$ 24,255.00
<u>LEDGE REMOVAL EXCLUDED</u>				
<u>FROST WALL FOUNDATION ASSUMED SUITABLE FOR SOIL CONDITIONS; DEEP FOUNDATIONS AND/OR IMPORT OF</u>				
<u>STRUCTURAL FILL ARE EXCLUDED</u>				
SITE IMPROVEMENTS				
SITE CONCRETE				
GRANITE CURB	2000	LF	35.00	\$ 70,000.00
SIDEWALK	1350	SF	8.00	\$ 10,800.00
CONCRETE PADS	500	SF	12.00	\$ 6,000.00
MAIN ENTRY PLAZA - ASSUME PAVERS	1415	SF	45.00	\$ 63,675.00
CONCRETE APRON AT SALLY PORT	800	SF	18.00	\$ 14,400.00

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
SECURITY BOLLARDS	8	EA	2,500.00	\$ 20,000.00
PAVEMENT, INCL STRIPING				
PARKING	1683	SY	34.00	\$ 57,222.00
ROAD PAVING	5897	SY	38.00	\$ 224,086.00
ROADWAY PATCH AT UTILITY TIE-IN	100	SY	125.00	\$ 12,500.00
SIGNAGE				
DIRECTIONAL / PARKING SIGNAGE	10	EA	225.00	\$ 2,250.00
MONUMENT SIGN	1	EA	15,000.00	\$ 15,000.00
WATER DISTRIBUTION				
DUCTILE IRON, MECH JOINT				
6" - ASSUME 2 LINES, TIE-IN AT STREET	600	LF	68.40	\$ 41,040.00
TRENCH AND BACKFILL	600	LF	35.00	\$ 21,000.00
STONE BED	89	CY	55.00	\$ 4,888.89
GATE VALVE AND BOX	2	EA	1,000.00	\$ 2,000.00
WET TAP	2	EA	4,500.00	\$ 9,000.00
SANITARY SEWER				
PIPING; PVC; SDR 35				
8" - ASSUME SIZE, TIE-IN AT STREET	300	LF	22.00	\$ 6,600.00
TRENCH AND BACKFILL	300	LF	35.00	\$ 10,500.00
STONE BED	44	CY	55.00	\$ 2,444.44
MANHOLES	2	EA	3,800.00	\$ 7,600.00
CONNECT TO EXISTING PIPE / STRUCTURE	1	EA	750.00	\$ 750.00
STORM SYSTEM				
RCP / HDPE				
15" - ASSUME AVG SIZE, TIE-IN AT STREET	800	LF	48.00	\$ 38,400.00
TRENCH AND BACKFILL	800	LF	45.00	\$ 36,000.00
STONE BED	119	CY	55.00	\$ 6,518.52
PVC				

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
4" FOUNDATION DRAIN	540	LF	12.50	\$ 6,750.00
STONE BED	80	CY	55.00	\$ 4,400.00
CONNECT TO EXISTING PIPE / STRUCTURE	1	EA	500.00	\$ 500.00
INLETS / CATCH BASINS	10	EA	3,000.00	\$ 30,000.00
MANHOLES; < 6' DIAM	5	EA	3,500.00	\$ 17,500.00
OIL WATER SEPARATOR	1	EA	22,000.00	\$ 22,000.00
UNDERGROUND ELECTRICAL / COMMUNICATIONS				
TRENCH AND BACKFILL	625	LF	25.00	\$ 15,625.00
DUCTBANK CONCRETE FILL	20	CY	225.00	\$ 4,500.00
LANDSCAPING				
SPREAD TOPSOIL	826	CY	12.00	\$ 9,914.67
IMPORT TOPSOIL	826	CY	45.00	\$ 37,180.00
SEEDING / FERTILIZING	7511	SY	1.50	\$ 11,266.67
LANDSCAPING ALLOWANCE	1	ALLW	35,000.00	\$ 35,000.00
SITE FURNISHINGS ALLOWANCE	1	ALLW	20,000.00	\$ 20,000.00
DIVISION 2 - SITE WORK				\$ 1,470,421.74
DIVISION 3 - BUILDING CONCRETE				
RIGID INSULATION AT FOUNDATION	2160	SF	2.50	\$ 5,400.00
FOOTINGS, COLUMN - ASSUME 6'x6'x12"				
FORM & POUR	34	EA	250.00	\$ 8,500.00
FORMWORK MATERIAL	816	SF	4.25	\$ 3,468.00
REBAR - ASSUME 120 LBS / CY	2.7	TN	3,200.00	\$ 8,704.00
CONCRETE	45	CY	115.00	\$ 5,213.33
FOOTINGS, CONTINUOUS - ASSUME 3'x1'				

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
FORM & POUR	540	LF	35.00	\$ 18,900.00
FORMWORK MATERIAL	1080	SF	4.25	\$ 4,590.00
REBAR - ASSUME 120 LBS / CY	3.6	TN	3,200.00	\$ 11,520.00
CONCRETE	60	CY	115.00	\$ 6,900.00
FOUNDATION WALLS, UP TO 4' HIGH, 12" THICK				
FORM & POUR	540	LF	95.00	\$ 51,300.00
FORMWORK MATERIAL	4320	SF	4.25	\$ 18,360.00
REBAR - ASSUME 160 LBS / CY	6.4	TN	3,200.00	\$ 20,480.00
CONCRETE	80	CY	115.00	\$ 9,200.00
PIERS	12	EA	650.00	\$ 7,800.00
SLAB ON GRADE - 5"	10995	SF	7.00	\$ 76,965.00
SLAB ON GRADE - 8" AT SALLY PORT	905	SF	10.50	\$ 9,502.50
DIVISION 3 - BUILDING CONCRETE				\$ 266,802.83
DIVISION 4 - MASONRY				
EXTERIOR CMU				
8" - ASSUMED AT SALLY PORT	820	SF	26.00	\$ 21,320.00
BRICK VENEER INCL RIGID INSULATION	5575	SF	35.00	\$ 195,125.00
STONE VENEER INCL RIGID INSULATION	1390	SF	75.00	\$ 104,250.00
CAST STONE				
BAND	930	LF	55.00	\$ 51,150.00
INTERIOR CMU PARTITIONS				
8" - ASSUMED AT SALLY PORT, EVIDENCE SUITE,	8046	SF	26.00	\$ 209,196.00
HOLDING CELLS, PROCESSING				

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
DIVISION 4 - MASONRY				\$ 581,041.00
DIVISION 5 - STEEL				
METAL DECK				
ROOF DECK	13500	SF	5.00	\$ 67,500.00
STRUCTURAL STEEL				
JOISTS, COLUMNS, BEAMS - ASSUME 12 LBS/SF	71	TON	3,800.00	\$ 269,800.00
MISC AND ORNAMENTAL				
MISC METALS ALLOWANCE	1	ALLW	10,000.00	\$ 10,000.00
CANOPY ALLOWANCE	1400	SF	150.00	\$ 210,000.00
DIVISION 5 - STEEL				\$ 557,300.00
DIVISION 6 - CARPENTRY				
BLOCKING				
ROOF	650	LF	12.00	\$ 7,800.00
INTERIOR	2000	LF	6.00	\$ 12,000.00
DIVISION 6 - CARPENTRY				\$ 19,800.00
DIVISION 7 - THERMAL MOISTURE PROTECTION				
THERMAL MOISTURE PROTECTION				
FOUNDATION WATERPROOFING	2160	SF	7.50	\$ 16,200.00
AIR & MOISTURE BARRIER SYSTEM	6965	SF	4.25	\$ 29,601.25
ROOFING				
STANDING SEAM METAL ROOF W/ INSULATION	13500	SF	28.00	\$ 378,000.00
CANOPY ROOFING & SOFFIT ALLOWANCE	1400	SF	45.00	\$ 63,000.00
COPING	490	LF	25.00	\$ 12,250.00

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
PERIMETER CONDITION	650	LF	30.00	\$ 19,500.00
INSULATION				
SPRAY FOAM INSULATION - 2" AT EXT. WALL CAVITY	6965	SF	3.50	\$ 24,377.50
SPRAY ON FIREPROOFING	11900	SF	3.00	\$ 35,700.00
JOINT SEALANTS & CAULKING	11900	SF	1.50	\$ 17,850.00
DIVISION 7 - THERMAL MOISTURE PROTECTION				\$ 596,478.75
DIVISION 8 - OPENINGS				
ALUMINUM & GLASS DOORS				
EXTERIOR				
ALUMINUM, DOUBLE	1	EA	8,000.00	\$ 8,000.00
HARDWARE	2	LEAF	1,500.00	\$ 3,000.00
INTERIOR STOREFRONT				
INTERIOR ALUMINUM STOREFRONT AT VESTIBULE	264	SF	135.00	\$ 35,640.00
INTERIOR ALUMINUM STOREFRONT	640	SF	65.00	\$ 41,600.00
DUTY DESK WINDOW	95	SF	150.00	\$ 14,250.00
INTERIOR ALUMINUM DOORS				
SINGLE	4	EA	2,800.00	\$ 11,200.00
DOUBLE	1	EA	4,500.00	\$ 4,500.00
ADD FOR HARDWARE	6	LEAF	1,500.00	\$ 9,000.00
GLAZING				
DOOR LITES	23	EA	275.00	\$ 6,325.00
INTERIOR GLAZING ALLOWANCE	1	ALLW	5,000.00	\$ 5,000.00
EXTERIOR ALUMINUM WINDOWS - BALLISTIC GLASS	585	SF	125.00	\$ 73,125.00

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
CURTAIN WALL - BALLISTIC GLASS	750	SF	250.00	\$ 187,500.00
CLERESTORY	600	SF	65.00	\$ 39,000.00
HM / WOOD DOORS / FRAMES				
HOLLOW METAL FRAMES				
SINGLE INTERIOR HM	53	EA	375.00	\$ 19,875.00
SINGLE EXTERIOR HM	7	EA	500.00	\$ 3,500.00
DOUBLE INTERIOR HM	1	EA	475.00	\$ 475.00
DOUBLE EXTERIOR HM	2	EA	600.00	\$ 1,200.00
INTERIOR WOOD DOORS	43	EA	475.00	\$ 20,425.00
INTERIOR HM DOORS	12	EA	425.00	\$ 5,100.00
EXTERIOR HM DOORS	11	EA	550.00	\$ 6,050.00
HOLDING CELL DOORS/FRAMES	4	EA	3,000.00	\$ 12,000.00
HARDWARE MATERIAL				
INTERIOR HARDWARE SETS	55	EA	600.00	\$ 33,000.00
EXTERIOR HARDWARE SETS	11	EA	650.00	\$ 7,150.00
HOLDING CELL DOOR HARDWARE SETS	4	EA	1,200.00	\$ 4,800.00
DOORS / FRAMING / HARDWARE LABOR				
INSTALL DOORS	66	EA	190.00	\$ 12,540.00
INSTALL SINGLE FRAMES	60	EA	190.00	\$ 11,400.00
INSTALL DOUBLE FRAMES	3	EA	285.00	\$ 855.00
HARDWARE INSTALLATION	70	EA	285.00	\$ 19,950.00
INSTALL HOLDING CELL DOORS/FRAMES	4	EA	760.00	\$ 3,040.00
OVERHEAD DOORS - ASSUME 12'X14'	2	EA	9,240.00	\$ 18,480.00
ADD FOR AUTO OPERATOR	2	EA	2,200.00	\$ 4,400.00

DIVISION 8 - OPENINGS
\$ 622,380.00
34

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
DIVISION 9 - FINISHES				
EXTERIOR WALL				
EXTERIOR WALLS - 8" MS, EXTERIOR SHEATHING,	8080	SF	15.30	\$ 123,624.00
INTERIOR GWB				
INTERIOR PARTITIONS				
TYPICAL INTERIOR WALLS	15825	SF	12.30	\$ 194,647.50
GYP SOFFITS AND CEILINGS				
GWB CEILINGS - AT DECON, SALLYPORT, VESTIBULE,	1532	SF	9.00	\$ 13,788.00
BATHROOMS				
GWB SOFFITS	500	LF	30.00	\$ 15,000.00
ACCOUSTIC CEILING				
ACT	5405	SF	5.25	\$ 28,376.25
SECURITY DETENTION CEILING TILES - AT HOLDING,	2684	SF	25.00	\$ 67,100.00
SUSPECT PROCESSING, PATROL WORKROOM/INTERVIEW, CLEAN UP, K-9, EVIDENCE SUITE				
TILE				
PORCELAIN WALL TILE AT BATHROOMS	1984	SF	16.00	\$ 31,744.00
PORCELAIN FLOOR TILE - AT BATHROOMS, LOBBY	809	SF	16.00	\$ 12,944.00
PORCELAIN TILE BASE	355	LF	16.00	\$ 5,680.00
EPOXY RESINOUS FLOOR - AT SALLY PORT, PATROL,	3677	SF	10.00	\$ 36,770.00
HOLDING, SUSPECT PROCESSING, EVIDENCE SUITE, CLEAN UP, K-9, DECON				
ADD FOR INTEGRAL BASE	988	LF	10.00	\$ 9,880.00
SEALED CONCRETE - AT MECHANICAL / ELECTRICAL	788	SF	2.50	\$ 1,970.00
GYM FLOOR				

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
RUBBER SURFACE	475	SF	15.00	\$ 7,125.00
CARPET AND RESILIENT				
CARPET - AT OFFICES, MAIL, WAITING, DUTY DESK,	2219	SF	4.75	\$ 10,540.25
RECORDS, COPY, BUNK				
VCT - AT STORAGE, JANITOR	153	SF	5.50	\$ 841.50
LVT - AT CANTEEN, CORRIDOR, LAUNDRY, LOCKERS,	2027	SF	10.00	\$ 20,270.00
QUARTERMASTER				
VINYL BASE	2069	LF	4.00	\$ 8,276.00
STATIC DISSIPATIVE TILE - AT DISPATCH, COMMS	261	SF	12.50	\$ 3,262.50
PAINT				
WALLS	34120	SF	1.25	\$ 42,650.00
CEILINGS AND SOFFITS	2032	SF	2.50	\$ 5,080.00
DOOR FRAMES	63	EA	100.00	\$ 6,300.00
METAL DOORS	23	EA	150.00	\$ 3,450.00
EXPOSED CEILNGS / STRUCTURE	788	SF	3.50	\$ 2,758.00
DIVISION 9 - FINISHES				\$ 652,077.00
DIVISION 10 - SPECIALTIES				
VISUAL DISPLAY BOARDS ALLOWANCE	1	ALLW	5,000.00	\$ 5,000.00
LOCKER, FULLY WELDED	26	EA	500.00	\$ 13,000.00
EVIDENCE LOCKERS	6	EA	1,800.00	\$ 10,800.00
BENCHES, WOOD	39	LF	125.00	\$ 4,875.00
TOILET AND BATH ACCESSORIES - SINGLE	7	LOC	900.00	\$ 6,300.00
FIRE EXTINGUISHER & CABINET	4	EA	550.00	\$ 2,200.00

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**


8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
SIGNAGE				
INTERIOR ALLOWANCE	1	ALLW	15,000.00	\$ 15,000.00
EXTERIOR ALLOWANCE	1	ALLW	20,000.00	\$ 20,000.00
MAIL BOX UNIT	1	EA	4,000.00	\$ 4,000.00
MISC SPECIALTIES ALLOWANCE	1	ALLW	15,000.00	\$ 15,000.00
DIVISION 10 - SPECIALTIES				\$ 96,175.00
DIVISION 11 - EQUIPMENT				
EVIDENCE STORAGE EQUIPMENT	1	ALLW	25,000.00	\$ 25,000.00
KITCHEN APPLIANCES				
REFRIGERATOR	1	EA	2,500.00	\$ 2,500.00
OVEN/COOK TOP	1	EA	1,500.00	\$ 1,500.00
DISHWASHER	1	EA	1,200.00	\$ 1,200.00
KITCHEN HOOD	1	EA	3,500.00	\$ 3,500.00
DIVISION 11 - EQUIPMENT				\$ 33,700.00
DIVISION 12 - FURNISHINGS				
FLOOR MAT / WALK OFF MAT	100	SF	35.00	\$ 3,500.00
WINDOW TREATMENT				
BLINDS / SHADES	585	SF	10.00	\$ 5,850.00
DIVISION 12 - FURNISHINGS				\$ 9,350.00
DIVISION 12 - CASEWORK AND MILLWORK				

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**


8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
CABINETRY				
CANTEEN CASEWORK	11	LF	900.00	\$ 9,900.00
LAUNDRY CASEWORK	6	LF	575.00	\$ 3,450.00
COPY / SUPPLY CASEWORK	11	LF	900.00	\$ 9,900.00
EVIDENCE CASEWORK	65	LF	900.00	\$ 58,500.00
SUSPECT PROCESSING COUNTERS	22	LF	250.00	\$ 5,500.00
BATHROOM COUNTERS	11	LF	225.00	\$ 2,475.00
ADMIN / DUTY DESK COUNTERS	45	LF	500.00	\$ 22,500.00
MAIL CASEWORK	18	LF	900.00	\$ 16,200.00
WEAPONS STORAGE CASEWORK	22	LF	690.00	\$ 15,180.00
TALL STORAGE UNITS	23	EA	1,500.00	\$ 34,500.00
TALL SHELVING UNITS AT QUARTERMASTER	32	LF	1,200.00	\$ 38,400.00
SOLID SURFACE SILLS	73	LF	75.00	\$ 5,475.00
SHELVING	4	LF	55.00	\$ 220.00
DIVISION 12 - CASEWORK AND MILLWORK				\$ 222,200.00
DIVISION 13 - SPECIAL CONSTRUCTION				
RAISED ACCESS FLOOR AT COMMS / DISPATCH	261	SF	20.00	\$ 5,220.00
DIVISION 13 - SPECIAL CONSTRUCTION				\$ 5,220.00
DIVISION 14 - CONVEYING				
DIVISION 14 - CONVEYING				\$ -
DIVISION 21 - SPRINKLER				
NEW WET SPRINKLER SYSTEM	8295	SF	5.50	\$ 45,622.50
<i>INCLUDING MAINS, BRANCH PIPING AND HEADS</i>				

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
PRE-ACTION SYSTEM	3605	SF	12.00	\$ 43,260.00
DIVISION 21 - SPRINKLER				\$ 88,882.50
DIVISION 22 - PLUMBING				
FIXTURES, INCLUDES ROUGH-IN, MAINS, BRANCHES				
WATER CLOSET	7	EA	5,805.00	\$ 40,635.00
LAVATORY	7	EA	5,400.00	\$ 37,800.00
SINKS	2	EA	5,400.00	\$ 10,800.00
SHOWER	3	EA	7,200.00	\$ 21,600.00
DECON, K-9, CLEAN UP SHOWERS	3	EA	6,500.00	\$ 19,500.00
HOLDING CELL FIXTURE	4	EA	20,000.00	\$ 80,000.00
JANITOR SINK	1	EA	5,400.00	\$ 5,400.00
FLOOR DRAIN	15	EA	2,250.00	\$ 33,750.00
TRENCH DRAIN	22	LF	750.00	\$ 16,500.00
DIVISION 22 - PLUMBING				\$ 265,985.00
DIVISION 23 - HVAC				
AIR DISTRIBUTION				
DUCTWORK - ASSUME 1.35 LBS/SF	16065	LBS	14.00	\$ 224,910.00
INSULATION	12049	SF	4.25	\$ 51,208.25
DIFFUSERS / REGISTERS; INCL DAMPERS / FLEX	120	EA	220.00	\$ 26,400.00
HYDRONIC PIPING & INSULATION ALLOWANCE	11900	SF	9.00	\$ 107,100.00
EQUIPMENT				
HEATING EQUIPMENT	11900	SF	5.00	\$ 59,500.00
COOLING EQUIPMENT	11900	SF	6.00	\$ 71,400.00
VENTILATION EQUIPMENT	11900	SF	3.50	\$ 41,650.00
EVIDENCE SUITE REQUIREMENTS ALLOWANCE	1	ALLW	25,000.00	\$ 25,000.00

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**


8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
CAR EXHAUST AT SALLY PORT	1	LS	35,000.00	\$ 35,000.00
RADIANT SLAB / SNOW MELT AT SALLY PORT APRON	800	SF	22.00	\$ 17,600.00
TEST AND BALANCE	2.00%			\$ 13,195.37
CONTROLS	20.00%			\$ 134,592.72
DIVISION 23 - HVAC				\$ 807,556.34
DIVISION 26 - ELECTRICAL				
SITE ELECTRIC				
PRIMARY POWER (CONDUIT ONLY, WIRE BY OTHERS)	250	LF	75.00	\$ 18,750.00
SECONDARY POWER (CONDUIT & WIRE)	75	LF	325.00	\$ 24,375.00
TEL/COMM CONDUIT	300	LF	75.00	\$ 22,500.00
SITE LIGHTING ALLOWANCE	1	ALLW	45,000.00	\$ 45,000.00
LIGHT FIXTURES				
LIGHTING - ASSUME 1 EA / 65 SF	190	EA	220.00	\$ 41,800.00
LABOR TO INSTALL FIXTURES (ALLOW 1.5HRS/EA)	190	EA	142.50	\$ 27,075.00
LIGHTING CONTROL & DEVICES				
SWITCHES	65	EA	175.00	\$ 11,375.00
OCCUPANCY SENSORS	16	EA	350.00	\$ 5,600.00
DEVICES	300	EA	175.00	\$ 52,500.00
WIRE & CONDUIT, FOR LIGHTS & DEVICES				
CONDUIT - ALLOW 3/4" EMT	6852	LF	11.58	\$ 79,346.16
#12	205.56	CLF	66.00	\$ 13,566.96
HVAC LINE VOLTAGE	1	LS	25,000.00	\$ 25,000.00

**CARIBOU POLICE STATION
CONCEPT ESTIMATE**

**PREFERRED CONSTRUCTION
MANAGEMENT**

8/19/2021

Detailed Item Take off

11900 sf

DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTALS
GENERATOR & ATS ALLOWANCE	1	LS	125,000.00	\$ 125,000.00
CENTRAL UPS SYSTEM	1	LS	60,000.00	\$ 60,000.00
POWER AND DISTRIBUTION				
SWITCH GEAR / MDP	1	EA	65,000.00	\$ 65,000.00
PANELBOARDS	10	EA	5,000.00	\$ 50,000.00
BRANCH FEEDERS AND SUBFEEDERS	1	ALLW	25,000.00	\$ 25,000.00
FIRE ALARM	11900	SF	3.75	\$ 44,625.00
SECURITY & ACCESS CONTROL				
CARD ACCESS - INCL WIRE/CONDUIT	20	EA	2,200.00	\$ 44,000.00
CAMERA, INTERIOR	18	EA	1,800.00	\$ 32,400.00
CAMERA, EXTERIOR	10	EA	2,200.00	\$ 22,000.00
FRONT END MONITORING CONSOLE	1	LS	10,000.00	\$ 10,000.00
TELE/DATA	11900	SF	4.25	\$ 50,575.00
PA/CATV	11900	SF	2.00	\$ 23,800.00
DIVISION 26 - ELECTRICAL				\$ 919,288.12

General Ledger Summary Report

Fund(s): ALL

July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	3,543.67	372,050.00	0.00	27,882,911.64	28,254,961.64	0.00
Assets	10,264,794.43	10,268,861.14	-566,220.85	8,938,014.19	13,087,663.85	6,119,211.48
101-00 CASH (BANK OF MACHIAS)	5,400,523.60	5,261,992.83	-586,442.57	5,642,374.39	8,759,154.43	2,145,212.79
102-00 RECREATION ACCOUNTS	37,575.67	29,570.42	0.00	0.00	0.00	29,570.42
103-00 NYLANDER CHECKING	1,565.95	1,566.02	0.07	170.48	0.00	1,736.50
110-00 SECTION 125 CHECKING FSA	14,660.47	14,696.61	-1,338.75	14,455.71	8,320.25	20,832.07
110-06 2020 SECTION 125 CHECKING HRA	69,828.56	61,808.57	0.00	0.00	61,808.57	0.00
110-07 2021 SECTION 125 CHECKING HRA	0.00	0.00	-4,357.02	131,292.14	29,002.24	102,289.90
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
117-00 RLF #10 INVESTMENT	238,918.03	239,019.23	40.80	578.08	0.00	239,597.31
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	9,190.38	-5,501.00	16,514.40	110,340.60	95,488.47	9,351.13
124-00 GAS INVENTORY	1,264.75	-3,998.00	-7,189.75	43,570.00	47,033.23	-7,461.23
125-00 ACCOUNTS RECEIVABLE	13,870.37	94,191.44	70,562.12	474,074.00	481,220.70	87,044.74
126-00 SWEETSOFT RECEIVABLES	359,062.27	433,982.22	35,185.08	785,278.78	859,162.62	360,098.38
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	53,953.03	53,953.03	0.00	0.00	0.00	53,953.03
180-00 DR. CARY CEMETERY INVESTMENT	1,106.71	1,107.42	0.00	0.85	0.00	1,108.27
181-00 HAMILTON LIBRARY TR. INVEST	1,829.10	1,841.06	0.00	23.75	0.00	1,864.81
182-00 KNOX LIBRARY INVESTMENT	10,165.65	10,202.03	0.00	64.83	0.00	10,266.86
183-00 CLARA PIPER MEM INV	672.54	672.96	0.00	0.52	0.00	673.48
184-00 JACK ROTH LIBRARY INVEST	20,504.15	20,636.76	0.00	229.53	0.00	20,866.29
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,527.27	7,535.92	0.00	8.96	0.00	7,544.88
187-00 DOROTHY COOPER MEM INV	53,114.05	53,204.69	0.00	171.71	0.00	53,376.40
189-00 MARGARET SHAW LIBRARY INV	13,064.63	13,087.92	0.00	16.23	0.00	13,104.15
190-00 GORDON ROBERTSON MEM INV	11,533.98	11,541.25	0.00	14.31	0.00	11,555.56
191-00 MEMORIAL INVESTMENT	6,180.11	6,186.12	0.00	8.40	0.00	6,194.52
192-00 G. HARMON MEM INV	6,793.11	6,798.25	0.00	8.69	0.00	6,806.94
193-00 BARBARA BREWER FUND	5,549.16	5,557.56	0.00	16.56	0.00	5,574.12
194-00 RODERICK LIVING TRUST	16,492.54	16,505.18	0.00	20.88	0.00	16,526.06
196-00 PHILIP TURNER LIBRARY INV	9,121.15	9,143.11	0.00	320.43	0.00	9,463.54
198-00 TAX ACQUIRED PROPERTY	115,302.97	144,639.43	0.00	0.00	27,073.98	117,565.45
198-12 TAX ACQUIRED PROPERTY 2012	0.00	0.00	0.00	1,731.21	1,731.21	0.00
198-13 TAX ACQUIRED PROPRTY 2013	0.00	0.00	0.00	1,838.85	1,838.85	0.00
198-14 TAX ACQUIRED PROPERTY 2014	0.00	0.00	0.00	2,000.31	2,000.31	0.00
198-15 TAX ACQUIRED PROPERTY 2015	0.00	0.00	0.00	7,672.94	7,672.94	0.00
198-16 TAX ACQUIRED PROPERTY 2016	-1,845.74	0.00	0.00	176.33	176.33	0.00
198-17 TAX ACQUIRED PROPERTY 2017	-198.37	0.00	0.00	608.98	608.98	0.00
198-18 TAX ACQUIRED PROPERTY 2018	9,434.09	0.00	0.00	6,717.09	6,717.09	0.00
198-19 TAX ACQUIRED PROPERTY 2019	12,375.71	0.00	0.00	9,351.13	9,351.13	0.00
198-20 TAX ACQUIRED PROPERTY 2020	9,570.77	0.00	0.00	13,407.08	13,407.08	0.00
200-20 2020 TAX RECEIVABLE	606,154.36	606,154.36	0.00	2,982.35	609,136.71	0.00
200-21 2021 TAX RECEIVABLE	-49,510.04	-49,512.46	-73,972.74	8,432.84	379,221.84	-420,301.46
205-16 2016 LIENS RECEIVABLE	9.29	9.29	0.00	0.00	0.00	9.29
205-17 2017 LIENS RECEIVABLE	741.80	741.80	0.00	0.00	172.08	569.72
205-18 2018 LIENS RECEIVABLE	1,572.83	1,572.83	0.00	0.00	0.00	1,572.83
205-19 2019 LIENS RECEIVABLE	135,856.52	135,856.52	-3,777.94	0.00	65,443.56	70,412.96
205-20 2020 LIENS RECEIVABLE	0.00	0.00	-8,584.15	189,782.90	63,396.15	126,386.75
210-10 2010 PP TAX RECEIVABLE	621.78	621.78	0.00	0.00	621.78	0.00
210-11 2011 PP TAX RECEIVABLE	869.22	869.22	-3.68	0.00	3.68	865.54
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	0.00	5,166.61
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	0.00	0.00	0.00	5,467.93

General Ledger Summary Report

Fund(s): ALL
July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
210-14 2014 PP TAX RECEIVABLE	6,210.55	6,210.55	0.00	0.00	0.00	6,210.55
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48
210-16 2016 PP TAX RECEIVABLE	10,634.58	10,634.58	0.00	0.00	0.00	10,634.58
210-17 2017 PP TAX RECEIVABLE	11,373.23	11,373.23	0.00	0.00	0.00	11,373.23
210-18 2018 PP TAX RECEIVABLE	12,417.57	12,417.57	0.00	0.00	235.12	12,182.45
210-19 2019 PP TAX RECEIVABLE	16,183.53	16,183.53	-96.79	0.00	2,827.27	13,356.26
210-20 2020 PP TAX RECEIVABLE	33,762.08	33,762.08	0.00	918.45	12,710.94	21,969.59
210-21 2021 PP TAX RECEIVABLE	-82.06	-82.06	-108.00	0.00	13,045.84	-13,127.90
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	247,835.12	247,835.12	0.00
304-00 FICA W/H	18.26	18.26	0.00	312,910.40	312,910.40	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	73,180.18	73,180.18	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	101,897.73	101,897.73	0.00
307-00 M.S.R.S. W/H	88.95	73.65	0.00	67,676.42	67,676.42	73.65
307-01 MSRS EMPLOYER	-152.44	-152.39	-0.02	70,838.53	70,838.51	-152.37
308-00 AFLAC INSURANCE	-1.70	0.00	-0.15	6,175.34	6,176.36	-1.02
309-00 DHS WITHHOLDING	0.00	0.00	0.00	3,534.00	3,534.00	0.00
312-00 HEALTH INS. W/H	-23,180.57	-23,180.57	462.53	147,804.64	149,578.04	-24,953.97
314-00 UNITED WAY W/H	0.00	0.00	0.00	93.00	93.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	5,913.60	5,913.60	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	2,933.72	2,933.72	0.00
318-00 MMA INCOME PROTECTION	-6,861.65	-6,861.65	-583.24	22,314.64	23,295.89	-7,842.90
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	20,975.00	20,975.00	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	85,162.68	85,162.68	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	19,785.07	19,785.07	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	8,141.05	8,141.05	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,088.69	-2,088.69	6.70	5,638.89	5,628.46	-2,078.26
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	868.00	868.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	23,471.24	23,471.24	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	5,675.40	5,675.40	0.00
329-00 SALES TAX COLLECTED	-36.24	-36.24	8.12	107.28	133.96	-62.92
330-00 VEHICLE REG FEE (ST. OF ME)	-3,206.00	0.00	1,651.25	159,172.25	165,762.00	-6,589.75
331-00 BOAT REG FEE INLAND FISHERIES	-84.00	0.00	260.06	15,602.72	19,608.47	-4,005.75
332-00 SNOWMOBILE REG (F&W)	-13,091.06	0.00	0.00	17,492.63	17,492.63	0.00
333-00 ATV REGISTRATION (F&W)	-45.00	0.00	-3,200.08	23,533.29	38,965.85	-15,432.56
335-00 PLUMBING PERMITS (ST. OF ME)	-1,786.35	-33.85	-270.00	0.00	955.00	-988.85
336-00 CONCEALED WEAPON PERMIT	-305.00	-145.00	0.00	0.00	440.00	-585.00
338-00 CONNOR EXCISE TAX	-104.24	-104.24	-1,820.70	26,070.98	33,518.59	-7,551.85
339-00 CONNOR BOAT EXCISE	5.80	5.80	68.60	114.60	100.60	19.80
340-00 DOG LICENSES (ST. OF ME)	-1,050.00	993.00	-18.00	2,633.00	3,674.00	-48.00
341-00 FISHING LICENSES (ST. OF ME)	-600.00	0.00	962.00	4,861.00	5,387.00	-526.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,866.75	0.00	-179.00	4,016.50	4,547.50	-531.00
347-00 NEPBA UNION PD	0.00	0.00	0.00	2,925.00	2,925.00	0.00
Liabilities	7,506,560.45	7,165,162.11	-637,217.23	3,569,249.56	819,267.57	4,415,180.12
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,506,560.45	7,165,162.11	-637,217.23	3,569,249.56	819,267.57	4,415,180.12
352-00 NYLANDER MUSEUM RESERVE	14,185.99	14,185.99	0.00	0.00	0.00	14,185.99
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
362-00 RLF #10 RESERVE	238,918.03	239,019.23	40.80	0.00	578.08	239,597.31
365-01 COMMUNITY POOL IMPROVEMENT	50,939.52	50,939.52	0.00	0.00	0.00	50,939.52
365-02 REC CENTER IMPROVEMENTS	6,205.53	1,205.53	0.00	5,034.00	5,000.00	1,171.53
365-03 LAND ACQOUSTIONS/EASEMENTS	33,340.00	8,340.00	0.00	0.00	0.00	8,340.00

General Ledger Summary Report

Fund(s): ALL

July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
365-04 RAILS TO TRAILS PROGRAM	22,745.76	22,745.76	-428.59	1,019.33	0.00	21,726.43
365-05 PARK IMPROVEMENT RESERVE	39,415.38	39,415.38	727.26	29,002.54	4,044.21	14,457.05
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	21,095.44	21,095.44	0.00	8,500.00	0.00	12,595.44
365-11 TRAIL MAINTENANCE RESERVE	3,066.11	3,066.11	0.00	3,066.11	0.00	0.00
365-12 CRX/TOS RESERVE	4,091.66	4,091.66	492.43	1,867.07	1,888.04	4,112.63
365-13 RECREATION - COLLINS POND	20,921.50	10,921.50	0.00	0.00	0.00	10,921.50
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	0.14	0.14	5.00	0.00	5.00	5.14
365-20 SKI TRAIL PROGRAM	1,404.29	0.00	0.00	0.00	277.00	277.00
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	9,297.21	8,926.26	0.00	514.56	1,990.00	10,401.70
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	10,250.00	289,110.54	-162,756.30	275,737.00	3,260.00	16,633.54
366-00 ASSESSMENT RESERVE	-205.00	-205.00	0.00	0.00	0.00	-205.00
366-01 LIBRARY BUILDING RESERVE	25,920.09	25,920.09	-2,126.25	4,500.00	0.00	21,420.09
366-02 LIBRARY MEMORIAL FUND	34,982.76	34,976.82	-1.04	1,792.28	2,788.71	35,973.25
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-01 POLICE DONATED FUNDS	24,687.18	24,687.18	-71.73	323.10	4,050.00	28,414.08
367-02 POLICE DEPT EQUIPMENT	59,520.17	56,243.82	6,436.73	7,717.65	11,442.02	59,968.19
367-03 POLICE CAR RESERVE	-11,819.88	-11,819.88	0.00	956.94	1,808.03	-10,968.79
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	17,251.32	17,073.76	-130.00	19,313.56	17,192.24	14,952.44
367-06 PD COMPUTER RESERVE	15,222.22	15,222.22	0.00	1,365.00	0.00	13,857.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	44,372.49	44,372.49	0.00	750.00	0.00	43,622.49
367-09 NEW POLICE STATION	-27,111.32	-25,574.78	0.00	0.00	0.00	-25,574.78
367-10 POLICE OFFICER RECRUITMENT RES	54,000.00	54,000.00	0.00	0.00	0.00	54,000.00
368-01 FIRE EQUIPMENT RESERVE	-115,030.29	-115,030.29	0.00	0.00	0.00	-115,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	0.00	0.00	0.00	5,006.25
368-03 FIRE DEPT FOAM RESERVE	1,443.50	1,443.50	0.00	0.00	0.00	1,443.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	0.00	0.00	0.00	4,164.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	3,156.05	3,156.05	0.00	0.00	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	202,489.29	241,502.32	-124,136.00	265,698.24	0.00	-24,195.92
368-12 FIRE/AMB UNIFORM RESERVE	0.00	1,855.00	0.00	1,547.00	0.00	308.00
369-01 AMBULANCE SMALL EQUIP RESERVE	14,150.32	14,150.32	0.00	0.00	0.00	14,150.32
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	95,881.67	95,881.67	0.00	0.00	0.00	95,881.67
370-03 PW EQUIPMENT RESERVE	122,369.36	122,369.36	0.00	0.00	0.00	122,369.36
370-04 STREETS/ROADS RECONSTRUCTION	56,696.35	56,696.35	0.00	0.00	0.00	56,696.35
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-68,555.34	-67,779.66	539.70	870.00	6,524.58	-62,125.08
370-07 PW BUILDING RESERVE	-15,733.28	-15,453.61	0.00	0.00	0.00	-15,453.61
370-09 RIVER ROAD RESERVE	-65,681.75	-65,681.75	0.00	0.00	0.00	-65,681.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48
371-01 ASSESSMENT REVALUATION RESERVA	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91

General Ledger Summary Report

Fund(s): ALL

July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
371-02 ASSESSING COMPUTER RESERVE	445.50	445.50	0.00	0.00	0.00	445.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
371-05 ASSESSING TRAVEL & TRAINING	-216.91	-216.91	0.00	250.00	1,466.91	1,000.00
372-01 AIRPORT RESERVE	61,468.24	61,468.24	0.00	0.00	20,000.00	81,468.24
372-04 AIRPORT HANGER SECURITY DEPOS	1,010.00	1,010.00	0.00	170.00	180.00	1,020.00
373-01 GEN GOVT COMPUTER RESERVE	4,262.97	4,262.97	0.00	0.00	0.00	4,262.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	40,975.64	40,975.64	0.00	6,087.02	0.00	34,888.62
373-04 VITAL RECORDS RESTORATION	776.50	776.50	0.00	0.00	0.00	776.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	0.00	109,440.00	0.00	-108,402.49
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	19,539.20	0.00	7,500.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	38,436.23	38,436.23	0.00	0.00	7,724.65	46,160.88
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-11 NASIFF CLEAN UP	-8,072.55	-8,072.55	0.00	0.00	0.00	-8,072.55
373-12 NBRC BIRDS EYE	-59,203.55	-59,203.55	0.00	0.00	0.00	-59,203.55
373-17 LADDER ENGINE TRUCK 2016	116,700.80	116,700.80	0.00	116,999.60	0.00	-298.80
373-19 2020 HRA RESERVE	69,828.56	61,808.57	0.00	61,808.57	0.00	0.00
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	37,950.84	33,844.59	-370.00	4,416.18	0.00	29,428.41
373-21 2021 HRA RESERVE	0.00	0.00	-4,357.02	29,002.24	131,292.14	102,289.90
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	36,415.42	36,415.42	0.00	0.00	0.00	36,415.42
380-01 CAPTS CDBG	-4,211.00	-4,211.00	0.00	13,986.64	18,197.00	-0.64
380-02 CDBG PORVAIR	0.68	0.68	0.00	9,564.68	9,564.00	0.00
385-00 COMMUNITY DEVELOPMENT MATCH	8,423.52	8,423.52	0.00	0.00	24,250.78	32,674.30
387-00 BOUCHARD TIF	10,348.30	10,348.30	0.00	4,518.07	0.00	5,830.23
388-00 HILLTOP TIF	1,438.06	1,438.06	0.00	0.00	0.00	1,438.06
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	37,575.67	29,570.42	0.00	0.00	0.00	29,570.42
399-00 PARKING LOT MAINTENANCE RES	42,866.51	32,866.51	0.00	0.00	0.00	32,866.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	360,961.54	386,682.34	0.00	0.00	0.00	386,682.34
406-00 TRAILER PARK RESERVE	49,254.77	50,833.41	-2,800.00	2,800.00	0.00	48,033.41
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
415-00 LIONS COMMUNITY CENTER RESER\	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	118,314.25	118,314.25	0.00	18,365.71	0.00	99,948.54
419-00 DUE FROM CDC (1280)	53,953.03	53,953.03	0.00	0.00	0.00	53,953.03
421-00 DEFERRED TAX REVENUE	1,100,860.53	859,755.36	0.00	0.00	0.00	859,755.36
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,527.27	7,535.92	0.00	0.00	8.96	7,544.88
423-00 DR. CARY CEMETERY TRUST FUND	1,106.71	1,107.42	0.00	0.00	0.85	1,108.27
424-00 HAMILTON LIBRARY TRUST FUND	1,829.10	1,841.06	0.00	0.00	23.75	1,864.81
425-00 KNOX LIBRARY MEMORIAL FUND	10,165.65	10,202.03	0.00	0.00	64.83	10,266.86
426-00 CLARA PIPER MEM FUND	672.54	672.96	0.00	0.00	0.52	673.48
427-00 JACK ROTH LIBRARY MEM FUND	20,428.13	20,636.76	-263.77	1,644.85	229.53	19,221.44
429-00 BARBARA BREWER FUND	5,549.16	5,557.56	0.00	0.00	16.56	5,574.12
430-00 D. COOPER MEM FUND	53,114.05	53,204.69	0.00	2,000.00	171.71	51,376.40
432-00 MARGARET SHAW LIBRARY MEMORI	13,064.63	13,087.92	0.00	0.00	16.23	13,104.15
433-00 GORDON ROBERTSON MEM FUND	11,533.98	11,541.25	0.00	0.00	14.31	11,555.56
434-00 MEMORIAL INVESTMENT	6,180.11	6,186.12	0.00	0.00	8.40	6,194.52
435-00 RODERICK LIVING TRUST	16,492.54	16,505.18	0.00	0.00	20.88	16,526.06
436-00 AMBULANCE REIMBURSEMENT	14,574.45	14,402.11	0.00	10,829.43	14,111.37	17,684.05
437-00 DEFERRED AMBULANCE REVENUE	572,816.11	433,982.22	0.00	0.00	0.00	433,982.22

General Ledger Summary Report

Fund(s): ALL

July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
438-00 PHILIP TURNER LIBRARY MEMORIAL	9,121.15	9,143.11	0.00	0.00	20.43	9,163.54
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	440,480.10	212,065.10	0.00	23,525.00	0.00	188,540.10
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-988.84	-988.84	0.00	1,301.98	1,485.00	-805.82
461-00 CRAFT FAIR	9,208.95	9,208.95	-139.00	756.00	360.00	8,812.95
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	42.00	3,921.87
463-00 MISC EVENTS	644.90	-558.87	0.00	0.00	307.00	-251.87
465-00 THURSDAYS ON SWEDEN	-241.36	-241.36	0.00	0.00	200.00	-41.36
465-01 STORY OF CARIBOU	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-35,721.53	-35,721.53	1,713.00	787.00	7,500.00	-29,008.53
469-00 DENTAL INSURANCE	2,413.09	2,413.09	-56.07	11,493.07	11,462.20	2,382.22
470-00 EYE INUSRANCE	639.98	639.98	-8.33	2,089.49	2,084.56	635.05
471-00 RC2 TIF	73,212.69	73,212.69	0.00	0.00	0.00	73,212.69
472-00 ANIMAL WELFARE	11,513.21	11,741.21	37.00	229.00	1,263.00	12,775.21
473-00 DOWNTOWN TIF	0.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	0.00	0.00	0.00	0.00	200.00	200.00
477-00 LED STREET LIGHTS	60,385.84	78,575.53	0.00	0.00	0.00	78,575.53
478-00 G. HARMON MEM FUND	6,793.11	6,798.25	0.00	0.00	8.69	6,806.94
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	598,566.20	598,566.20	0.00	0.00	72,481.26	671,047.46
483-03 DUE TO FUND 3	693,103.74	706,934.80	18,884.45	0.00	64,790.36	771,725.16
483-04 DUE TO FUND 4	339,269.80	348,844.10	4,787.17	0.00	28,723.02	377,567.12
483-05 DUE TO FUND 5	3,131,289.65	3,163,435.58	250.07	0.00	11,185.72	3,174,621.30
484-02 DUE FROM FUND 2	-565,362.46	-566,131.05	-10,001.22	56,724.26	0.00	-622,855.31
484-03 DUE FROM FUND 3	-587,634.92	-592,405.27	-9,869.70	66,675.73	0.00	-659,081.00
484-04 DUE FROM FUND 4	-324,090.65	-331,238.46	-4,410.57	26,794.53	0.00	-358,032.99
484-05 DUE FROM FUND 5	-2,497,800.83	-2,585,979.05	-53,087.57	156,451.20	0.00	-2,742,430.25
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	825.87	-1,374.13	0.00	126.57	0.00	-1,500.70
490-00 T/A PROPERTY REMEDIATION RES	17,502.89	17,502.89	-117.60	117.60	2,920.64	20,305.93
493-00 RSU 39 COMMITMENT	-1,082,828.16	-1,082,828.16	-296,038.88	2,191,634.36	0.00	-3,274,462.52
494-00 TRI COMMUNITY/AWS	0.00	0.00	0.00	0.00	324,082.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	70.00	0.00	36.80	528.80	658.80	130.00
497-00 DEATH RECORDS STATE FEE	182.40	0.00	-24.00	786.00	917.20	131.20
498-00 MARRIAGE RECORDS STATE FEE	36.40	0.00	26.00	271.60	364.40	92.80
Fund Balance	2,754,690.31	2,731,649.03	70,996.38	15,375,647.89	14,348,030.22	1,704,031.36
500-00 EXPENDITURE CONTROL	0.00	0.00	-748,247.03	4,925,375.01	9,874,864.48	4,949,489.47
510-00 REVENUE CONTROL	0.00	0.00	819,243.41	10,450,272.88	4,043,894.74	-6,406,378.14
600-00 FUND BALANCE	2,754,690.31	2,731,649.03	0.00	0.00	429,271.00	3,160,920.03
2 - Snowmoible Trail Maintenance	0.00	0.00	0.00	183,895.52	183,895.52	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	37,449.56	38,218.15	1.22	104,374.42	128,046.03	61,889.76
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	37,449.56	38,218.15	1.22	104,374.42	128,046.03	61,889.76
365-11 TRAIL MAINTENANCE RESERVE	70,653.30	70,653.30	-10,000.00	31,893.16	71,321.77	110,081.11

General Ledger Summary Report

Fund(s): ALL
July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
2 - Snowmoible Trail Maintenance CONT'D						
483-01 DUE TO FUND 1	565,362.46	566,131.05	10,001.22	0.00	56,724.26	622,855.31
484-01 DUE FROM FUND 1	-598,566.20	-598,566.20	0.00	72,481.26	0.00	-671,047.46
Fund Balance	-37,449.56	-38,218.15	-1.22	79,521.10	55,849.49	-61,889.76
500-00 Expense Control	0.00	0.00	-1.22	24,831.10	54,736.95	29,905.85
510-00 Revenue Control	0.00	0.00	0.00	45,100.00	1,112.54	-43,987.46
600-00 Fund Balance	-37,449.56	-38,218.15	0.00	9,590.00	0.00	-47,808.15
3 - Housing Department	0.00	0.00	0.00	233,849.09	233,849.09	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-51,072.64	-53,133.35	-9,014.75	64,790.36	66,675.73	-51,247.98
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-51,072.64	-53,133.35	-9,014.75	64,790.36	66,675.73	-51,247.98
409-00 HOUSING RESERVE	54,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	587,634.92	592,405.27	9,869.70	0.00	66,675.73	659,081.00
484-01 DUE TO FUND 1	-693,103.74	-706,934.80	-18,884.45	64,790.36	0.00	-771,725.16
Fund Balance	51,072.64	53,133.35	9,014.75	169,058.73	167,173.36	51,247.98
500-00 Expense Control	0.00	0.00	-9,869.70	66,675.73	102,383.00	35,707.27
510-00 Revenue Control	0.00	0.00	18,884.45	100,000.00	64,790.36	-35,209.64
600-00 Fund Balance	51,072.64	53,133.35	0.00	2,383.00	0.00	50,750.35
4 - FSS	0.00	0.00	0.00	112,963.55	112,963.55	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-15,179.15	-17,605.64	-376.60	28,723.02	26,794.53	-19,534.13
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-15,179.15	-17,605.64	-376.60	28,723.02	26,794.53	-19,534.13
483-01 DUE TO FUND 1	324,090.65	331,238.46	4,410.57	0.00	26,794.53	358,032.99
484-01 DUE FROM FUND 1	-339,269.80	-348,844.10	-4,787.17	28,723.02	0.00	-377,567.12
Fund Balance	15,179.15	17,605.64	376.60	84,240.53	86,169.02	19,534.13
500-00 Expense Control	0.00	0.00	-4,410.57	26,794.53	52,330.00	25,535.47
510-00 Revenue Control	0.00	0.00	4,787.17	57,446.00	28,723.02	-28,722.98
600-00 Fund Balance	15,179.15	17,605.64	0.00	0.00	5,116.00	22,721.64
5 - ECONOMIC DEV	0.00	0.00	0.00	511,028.92	511,028.92	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-324,877.05	-283,539.51	53,087.50	11,185.72	163,716.44	-131,008.79
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-324,877.05	-283,539.51	53,087.50	11,185.72	163,716.44	-131,008.79
473-00 DOWNTOWN TIF	20,545.33	5,850.58	0.00	0.00	0.00	5,850.58
474-00 TRAIL GROOMER RESERVE	37,914.48	37,914.48	250.00	0.00	7,265.24	45,179.72
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00

General Ledger Summary Report

Fund(s): ALL
July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
5 - ECONOMIC DEV CONT'D						
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	2,497,800.83	2,585,979.05	53,087.57	0.00	156,451.20	2,742,430.25
484-01 DUE FROM FUND 1	-3,131,289.65	-3,163,435.58	-250.07	11,185.72	0.00	-3,174,621.30
Fund Balance	324,877.05	283,539.51	-53,087.50	499,843.20	347,312.48	131,008.79
500-00 Expense Control	0.00	0.00	-53,087.57	156,451.20	347,142.00	190,690.80
510-00 Revenue Control	0.00	0.00	0.07	324,442.00	170.48	-324,271.52
600-00 Fund Balance	324,877.05	283,539.51	0.00	18,950.00	0.00	264,589.51
Final Totals	3,543.67	372,050.00	0.00	28,924,648.72	29,296,698.72	0.00

Expense Summary Report

Fund: 1
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	799,765.00	70,149.81	439,686.68	360,078.32	54.98
17 - HEALTH & SANITATION	255,671.00	20,650.00	149,506.00	106,165.00	58.48
18 - MUNICIPAL BUILDING	64,000.00	2,680.35	31,028.77	32,971.23	48.48
20 - GENERAL ASSISTANCE	52,604.00	3,674.46	20,089.00	32,515.00	38.19
22 - TAX ASSESSMENT	272,981.00	20,633.04	146,159.35	126,821.65	53.54
25 - LIBRARY	222,119.00	17,095.78	120,070.71	102,048.29	54.06
31 - FIRE/AMBULANCE DEPARTMENT	2,350,449.00	208,759.05	1,344,417.19	1,006,031.81	57.20
35 - POLICE DEPARTMENT	1,621,457.00	151,963.72	980,123.66	641,333.34	60.45
38 - PROTECTION	365,000.00	28,919.06	219,041.34	145,958.66	60.01
39 - CARIBOU EMERGENCY MANAGEMENT	13,238.00	332.19	5,827.84	7,410.16	44.02
40 - PUBLIC WORKS	2,191,691.00	139,438.85	928,918.03	1,262,772.97	42.38
50 - RECREATION DEPARTMENT	508,051.00	59,894.94	306,876.03	201,174.97	60.40
51 - PARKS	154,615.00	17,523.54	87,729.29	66,885.71	56.74
60 - AIRPORT	66,661.00	1,453.13	43,609.39	23,051.61	65.42
61 - CARIBOU TRAILER PARK	20,170.00	759.58	5,910.62	14,259.38	29.30
65 - CEMETERIES	6,850.00	500.00	5,250.00	1,600.00	76.64
70 - INS & RETIREMENT	93,960.00	3,211.53	38,220.34	55,739.66	40.68
75 - CONTRIBUTIONS	4,600.00	0.00	4,600.00	0.00	100.00
80 - UNCLASSIFIED	32,250.00	608.00	15,336.29	16,913.71	47.55
85 - CAPITAL IMPROVEMENTS	745,758.00	0.00	0.00	745,758.00	0.00
Final Totals	9,841,890.00	748,247.03	4,892,400.53	4,949,489.47	49.71

Expense Summary Report

Fund: 2
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOBILE TRAIL MAINTENANCE	54,690.00	1.22	24,784.15	29,905.85	45.32
Final Totals	54,690.00	1.22	24,784.15	29,905.85	45.32

Expense Summary Report

Fund: 3
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	102,383.00	9,869.70	66,675.73	35,707.27	65.12
Final Totals	102,383.00	9,869.70	66,675.73	35,707.27	65.12

Expense Summary Report

Fund: 4
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	52,330.00	4,410.57	26,794.53	25,535.47	51.20
Final Totals	52,330.00	4,410.57	26,794.53	25,535.47	51.20

Expense Summary Report

Fund: 5
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	324,042.00	52,392.30	148,174.82	175,867.18	45.73
12 - NYLANDER MUSEUM	19,350.00	695.27	4,526.38	14,823.62	23.39
Final Totals	343,392.00	53,087.57	152,701.20	190,690.80	44.47

Revenue Summary Report

Fund: 1
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,928,998.00	353,793.81	2,081,311.62	4,847,686.38	30.04
18 - MUNICIPAL BUILDING	4,000.00	0.00	1,999.98	2,000.02	50.00
20 - GENERAL ASSISTANCE	19,800.00	2,115.62	6,761.47	13,038.53	34.15
22 - TAX ASSESSMENT	872,950.00	187,210.00	187,816.00	685,134.00	21.52
23 - CODE ENFORCEMENT	7,790.00	1,415.00	6,595.00	1,195.00	84.66
25 - LIBRARY	5,100.00	462.60	2,890.55	2,209.45	56.68
31 - FIRE/AMBULANCE DEPARTMENT	1,705,195.00	257,527.63	1,080,303.06	624,891.94	63.35
35 - POLICE DEPARTMENT	88,715.00	2,376.73	28,197.53	60,517.47	31.78
39 - CARIBOU EMERGENCY MANAGEMENT	2,600.00	0.00	600.00	2,000.00	23.08
40 - PUBLIC WORKS	204,263.00	0.00	42,796.60	161,466.40	20.95
50 - RECREATION DEPARTMENT	6,900.00	250.00	1,665.00	5,235.00	24.13
51 - PARKS	300.00	164.00	314.00	-14.00	104.67
60 - AIRPORT	46,500.00	3,143.02	14,307.05	32,192.95	30.77
61 - CARIBOU TRAILER PARK	6,000.00	220.00	8,760.00	-2,760.00	146.00
70 - INS & RETIREMENT	0.00	10,565.00	28,415.00	-28,415.00	----
Final Totals	9,899,111.00	819,243.41	3,492,732.86	6,406,378.14	35.28

Revenue Summary Report

Fund: 2
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOBILE TRAIL MAINTENANCE	45,100.00	0.00	1,112.54	43,987.46	2.47
Final Totals	45,100.00	0.00	1,112.54	43,987.46	2.47

Revenue Summary Report

Fund: 3
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	100,000.00	18,884.45	64,790.36	35,209.64	64.79
Final Totals	100,000.00	18,884.45	64,790.36	35,209.64	64.79

Revenue Summary Report

Fund: 4
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	57,446.00	4,787.17	28,723.02	28,722.98	50.00
Final Totals	57,446.00	4,787.17	28,723.02	28,722.98	50.00

Revenue Summary Report

Fund: 5
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	324,042.00	0.00	0.00	324,042.00	0.00
12 - NYLANDER MUSEUM	400.00	0.07	170.48	229.52	42.62
Final Totals	324,442.00	0.07	170.48	324,271.52	0.05

Department Summary

Pay Date: 08/10/2021

Vendor	Amount	Account
10 GEN GOVT		
10-01 GEN GOVT / Gen Govt		
02977 - BUSINESS CARD	4.79	E 10-01-019-01 GEN GOVT / Gen Govt - MISC EXPENSE / MISC EXPE
02977 - BUSINESS CARD	744.00	E 10-01-008-02 GEN GOVT / Gen Govt - COMP MAINT / HOSTED SER
02977 - BUSINESS CARD	14.99	E 10-01-008-01 GEN GOVT / Gen Govt - COMP MAINT / COMP MAINT
00099 - MMEHT	12,989.49	E 10-01-018-01 GEN GOVT / Gen Govt - HEALTH INS / HEALTH INS
Division Total-	13,753.27	
Department Total-	13,753.27	
11 ECONO DEV		
11-01 ECONO DEV / ECONO DEV CONT'D		
00099 - MMEHT	560.97	E 11-01-018-01 ECONO DEV / ECONO DEV - HEALTH INS / HEALTH I
00099 - MMEHT	24.39	E 11-01-018-01 ECONO DEV / ECONO DEV - HEALTH INS / HEALTH I
Division Total-	585.36	
Department Total-	585.36	
20 G A		
20-01 G A / G A CONT'D		
00099 - MMEHT	485.90	E 20-01-018-01 G A / G A - HEALTH INS / HEALTH INS
Division Total-	485.90	
Department Total-	485.90	
22 TAX ASSESS		
22-01 TAX ASSESS / TAX ASSESS CONT'D		
00099 - MMEHT	2,906.00	E 22-01-018-01 TAX ASSESS / TAX ASSESS - HEALTH INS / HEALTH :
00099 - MMEHT	11.31	E 22-01-018-01 TAX ASSESS / TAX ASSESS - HEALTH INS / HEALTH :
Division Total-	2,917.31	
Department Total-	2,917.31	
24 HOUSING		
24-01 HOUSING / HOUSING CONT'D		
00099 - MMEHT	16.50	E 24-01-018-01 HOUSING / HOUSING - HEALTH INS / HEALTH INS
02977 - BUSINESS CARD	10.23	E 24-01-003-03 HOUSING / HOUSING - OFFICE SUPP / COPIER RENT
02977 - BUSINESS CARD	62.40	E 24-01-003-08 HOUSING / HOUSING - OFFICE SUPP / OFFICE SUPP
Division Total-	89.13	
Department Total-	89.13	
25 LIBRARY		
25-01 LIBRARY / LIBRARY CONT'D		
02977 - BUSINESS CARD	31.07	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
02977 - BUSINESS CARD	46.25	E 25-01-003-02 LIBRARY / LIBRARY - OFFICE SUPP / ADVERTISING
00099 - MMEHT	896.04	E 25-01-018-01 LIBRARY / LIBRARY - HEALTH INS / HEALTH INS
Division Total-	973.36	
Department Total-	973.36	
31 FIRE/AMB		
31-01 FIRE/AMB / AMBULANCE CONT'D		
00099 - MMEHT	24,049.91	E 31-01-018-01 FIRE/AMB / AMBULANCE - HEALTH INS / HEALTH IN:
00099 - MMEHT	2,009.96	E 31-01-018-02 FIRE/AMB / AMBULANCE - HEALTH INS / AMB BILL
00099 - MMEHT	27.00	E 31-01-018-01 FIRE/AMB / AMBULANCE - HEALTH INS / HEALTH IN:
02977 - BUSINESS CARD	128.80	E 31-01-011-02 FIRE/AMB / AMBULANCE - TRAIN & EDU / TRAIN & E
02977 - BUSINESS CARD	943.87	E 31-01-014-01 FIRE/AMB / AMBULANCE - NEW EQUIP / NEW EQUIP
02977 - BUSINESS CARD	50.17	E 31-01-071-01 FIRE/AMB / AMBULANCE - RADIO MAINT / VEHICLE
02977 - BUSINESS CARD	160.58	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
02977 - BUSINESS CARD	449.95	E 31-01-031-01 FIRE/AMB / AMBULANCE - BLDG MAINT / BLDG MAI
02977 - BUSINESS CARD	113.86	E 31-01-051-05 FIRE/AMB / AMBULANCE - EQUIP MAINT / EQUIP MA
02977 - BUSINESS CARD	176.30	E 31-01-085-01 FIRE/AMB / AMBULANCE - TRANS MEAL / TRANS ME
02977 - BUSINESS CARD	75.60	E 31-01-085-01 FIRE/AMB / AMBULANCE - TRANS MEAL / TRANS ME

Department Summary

Pay Date: 08/10/2021

Vendor	Amount	Account
31 FIRE/AMB		
31-01 FIRE/AMB / AMBULANCE CONT'D		
Division Total-	28,186.00	
Department Total-	28,186.00	
35 POLICE DEPT		
35-01 POLICE DEPT / POLICE DEPT CONT'D		
00099 - MMEHT	42.90	E 35-01-018-01 POLICE DEPT / POLICE DEPT - HEALTH INS / HEALTH
00099 - MMEHT	20,559.88	E 35-01-018-01 POLICE DEPT / POLICE DEPT - HEALTH INS / HEALTH
Division Total-	20,602.78	
Department Total-	20,602.78	
40 PUBLIC WORKS		
40-01 PUBLIC WORKS / PUBLIC WORKS CONT'D		
00099 - MMEHT	17,743.12	E 40-01-018-01 PUBLIC WORKS / PUBLIC WORKS - HEALTH INS / HE
00099 - MMEHT	30.60	E 40-01-018-01 PUBLIC WORKS / PUBLIC WORKS - HEALTH INS / HE
02977 - BUSINESS CARD	52.98	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
02977 - BUSINESS CARD	66.47	E 40-01-019-01 PUBLIC WORKS / PUBLIC WORKS - MISC EXPENSE /
02977 - BUSINESS CARD	192.53	E 40-01-070-03 PUBLIC WORKS / PUBLIC WORKS - CLOTHS ALLOW ,
Division Total-	18,085.70	
Department Total-	18,085.70	
50 REC DEPT		
50-01 REC DEPT / REC DEPT CONT'D		
02977 - BUSINESS CARD	55.90	E 50-01-003-02 REC DEPT / REC DEPT - OFFICE SUPP / ADVERTISIN
00099 - MMEHT	5,205.58	E 50-01-018-01 REC DEPT / REC DEPT - HEALTH INS / HEALTH INS
Division Total-	5,261.48	
Department Total-	5,261.48	
51 PARKS		
51-01 PARKS / PARKS CONT'D		
00099 - MMEHT	13.80	E 51-01-018-01 PARKS / PARKS - HEALTH INS / HEALTH INS
Division Total-	13.80	
Department Total-	13.80	
52 SNOW TRAIL		
52-01 SNOW TRAIL / SNOW TRAIL CONT'D		
02977 - BUSINESS CARD	559.14	E 52-01-051-05 SNOW TRAIL / SNOW TRAIL - EQUIP MAINT / EQUIP
Division Total-	559.14	
Department Total-	559.14	
96 SECT 8 FSS		
96-01 SECT 8 FSS / SECT 8 FSS CONT'D		
00099 - MMEHT	11.40	E 96-01-018-01 SECT 8 FSS / SECT 8 FSS - HEALTH INS / HEALTH I
Division Total-	11.40	
G/L Account Total	11.40	
G/L Accounts		
G/L Accounts-01 / CONT'D		
00099 - MMEHT	21,851.72	G 1-312-00 Gen Fund / HEALTH INS
00099 - MMEHT	3,335.75	G 1-318-00 Gen Fund / INCOME PROT
00099 - MMEHT	831.50	G 1-323-00 Gen Fund / SUPP LIFE
02977 - BUSINESS CARD	250.00	G 1-371-05 Gen Fund / ASSESS TRAVE
00099 - MMEHT	1,688.75	G 1-469-00 Gen Fund / DENTAL INS
00099 - MMEHT	312.05	G 1-470-00 Gen Fund / EYE INS
Division Total-	28,269.77	
G/L Account Total	28,269.77	
Final Total-	119,794.40	

Department Summary

Pay Date: 08/12/2021

08/12/2021

Page 1

Vendor	Amount	Account
10 GEN GOVT		
10-01 GEN GOVT / Gen Govt		
00392 - CARIBOU INN & CONVENTION CENT	109.99	E 10-01-019-01 GEN GOVT / Gen Govt - MISC EXPENSE / MISC EXPE
00501 - CITY OF CARIBOU	100.00	E 10-01-019-01 GEN GOVT / Gen Govt - MISC EXPENSE / MISC EXPE
00551 - LAUSIER, DENISE	27.00	E 10-01-010-01 GEN GOVT / Gen Govt - TRAVEL EXP / MILEAGE
00524 - OAK LEAF SYSTEMS, INC	2,110.00	E 10-01-008-01 GEN GOVT / Gen Govt - COMP MAINT / COMP MAINT
02111 - OFFICE DEPOT	319.02	E 10-01-003-08 GEN GOVT / Gen Govt - OFFICE SUPP / OFFICE SUPP
02111 - OFFICE DEPOT	-276.28	E 10-01-003-08 GEN GOVT / Gen Govt - OFFICE SUPP / OFFICE SUPP
02111 - OFFICE DEPOT	491.80	E 10-01-003-03 GEN GOVT / Gen Govt - OFFICE SUPP / COPIER REN
00311 - PITNEY BOWES	80.74	E 10-01-003-08 GEN GOVT / Gen Govt - OFFICE SUPP / OFFICE SUPP
03409 - QUINLAN, MICHAEL	7.95	E 10-01-003-01 GEN GOVT / Gen Govt - OFFICE SUPP / POSTAGE
02977 - BUSINESS CARD	29.80	E 10-01-019-01 GEN GOVT / Gen Govt - MISC EXPENSE / MISC EXPE
Division Total-	3,000.02	
Department Total-	3,000.02	
11 ECONO DEV		
11-01 ECONO DEV / ECONO DEV CONT'D		
03641 - GUSTIN, ERIC	400.00	E 11-01-394-14 ECONO DEV / ECONO DEV - COMM PROJECT / THUR
02977 - BUSINESS CARD	145.19	E 11-01-394-20 ECONO DEV / ECONO DEV - COMM PROJECT / MISC
02977 - BUSINESS CARD	896.86	E 11-01-394-16 ECONO DEV / ECONO DEV - COMM PROJECT / CARI
02977 - BUSINESS CARD	214.65	E 11-01-394-14 ECONO DEV / ECONO DEV - COMM PROJECT / THUR
Division Total-	1,656.70	
Department Total-	1,656.70	
12 NYLANDER MUS		
12-01 NYLANDER MUS / NYLANDER MUS CONT'D		
04116 - VERSANT POWER	45.46	E 12-01-027-11 NYLANDER MUS / NYLANDER MUS - ELECTRICITY / I
Division Total-	45.46	
Department Total-	45.46	
18 MUN BUILDING		
18-01 MUN BUILDING / MUN BUILDING CONT'D		
00003 - UNIFIRST CORPORATION	36.22	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BL
00003 - UNIFIRST CORPORATION	36.10	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BL
02111 - OFFICE DEPOT	6.73	E 18-01-030-01 MUN BUILDING / MUN BUILDING - BLDG SUPPLY / B
Division Total-	79.05	
Department Total-	79.05	
20 G A		
20-01 G A / G A CONT'D		
00216 - TRACKER SYSTEMS, LLC	100.00	E 20-01-051-05 G A / G A - EQUIP MAINT / EQUIP MAINT
Division Total-	100.00	
Department Total-	100.00	
22 TAX ASSESS		
22-01 TAX ASSESS / TAX ASSESS CONT'D		
00524 - OAK LEAF SYSTEMS, INC	70.00	E 22-01-051-01 TAX ASSESS / TAX ASSESS - EQUIP MAINT / SOFTW
01336 - AROOSTOOK COUNTY REGISTRY OF	8.00	E 22-01-056-01 TAX ASSESS / TAX ASSESS - CONT SERVC / REGISTF
Division Total-	78.00	
Department Total-	78.00	
24 HOUSING		
24-01 HOUSING / HOUSING CONT'D		
00524 - OAK LEAF SYSTEMS, INC	70.00	E 24-01-008-01 HOUSING / HOUSING - COMP MAINT / COMP MAINT
02111 - OFFICE DEPOT	161.74	E 24-01-003-03 HOUSING / HOUSING - OFFICE SUPP / COPIER RENT
02611 - VC PRINT	105.50	E 24-01-003-08 HOUSING / HOUSING - OFFICE SUPP / OFFICE SUPP
02611 - VC PRINT	194.50	E 24-01-003-08 HOUSING / HOUSING - OFFICE SUPP / OFFICE SUPP

Department Summary

Pay Date: 08/12/2021

Vendor	Amount	Account
Division Total-	531.74	
Department Total-	531.74	
25 LIBRARY		
25-01 LIBRARY / LIBRARY CONT'D		
00791 - THE STAR-HERALD	57.20	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
02111 - OFFICE DEPOT	138.40	E 25-01-003-03 LIBRARY / LIBRARY - OFFICE SUPP / COPIER RENT
03310 - SEACOAST SECURITY, INC	90.00	E 25-01-031-01 LIBRARY / LIBRARY - BLDG MAINT / BLDG MAINT
00524 - OAK LEAF SYSTEMS, INC	70.00	E 25-01-008-01 LIBRARY / LIBRARY - COMP MAINT / COMP MAINT
01272 - BAKER & TAYLOR	86.14	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
03941 - AMAZON CAPITAL SERVICES, INC	22.46	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
Division Total-	464.20	
Department Total-	464.20	
31 FIRE/AMB		
31-01 FIRE/AMB / AMBULANCE CONT'D		
02003 - AUTOTRONICS, LLC	46.32	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
03919 - CARNEY FAMILY BEVERAGE, LLC	36.00	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
03919 - CARNEY FAMILY BEVERAGE, LLC	40.50	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
00122 - CARY MEDICAL CENTER-BILLING DEF	86.26	E 31-01-087-01 FIRE/AMB / AMBULANCE - MED SUPPLIES / AMB SUP
00878 - INDUSTRIAL PROTECTION SERVICES	660.99	E 31-01-014-01 FIRE/AMB / AMBULANCE - NEW EQUIP / NEW EQUIP
03049 - MATHESON TRI-GAS INC	73.17	E 31-01-087-02 FIRE/AMB / AMBULANCE - MED SUPPLIES / OXYGEN
03049 - MATHESON TRI-GAS INC	67.33	E 31-01-087-02 FIRE/AMB / AMBULANCE - MED SUPPLIES / OXYGEN
03049 - MATHESON TRI-GAS INC	27.68	E 31-01-087-02 FIRE/AMB / AMBULANCE - MED SUPPLIES / OXYGEN
00852 - F.W. WEBB COMPANY	60.71	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
00053 - FREIGHTLINER OF MAINE, INC.	86.56	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
00415 - GAGNON'S AUTO & RV SALES INC.	453.32	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
00524 - OAK LEAF SYSTEMS, INC	70.00	E 31-01-051-03 FIRE/AMB / AMBULANCE - EQUIP MAINT / MAINT CC
00576 - MCNEAL'S TRUCKING	70.00	E 31-01-031-01 FIRE/AMB / AMBULANCE - BLDG MAINT / BLDG MAINT
03590 - NAPA AUTO PARTS	60.58	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
02111 - OFFICE DEPOT	16.28	E 31-01-003-09 FIRE/AMB / AMBULANCE - OFFICE SUPP / BILLING S
02111 - OFFICE DEPOT	16.28	E 31-01-003-14 FIRE/AMB / AMBULANCE - OFFICE SUPP / CALAIS
02111 - OFFICE DEPOT	16.28	E 31-01-003-16 FIRE/AMB / AMBULANCE - OFFICE SUPP / ISLAND FA
02111 - OFFICE DEPOT	16.27	E 31-01-003-17 FIRE/AMB / AMBULANCE - OFFICE SUPP / PATTEN
02111 - OFFICE DEPOT	73.38	E 31-01-003-03 FIRE/AMB / AMBULANCE - OFFICE SUPP / COPIER RE
03182 - RADIO COMMUNICATIONS MGMT, IN	9.84	E 31-01-071-03 FIRE/AMB / AMBULANCE - RADIO MAINT / RADIO M
02092 - S.W. COLLINS CO.	13.16	E 31-01-031-01 FIRE/AMB / AMBULANCE - BLDG MAINT / BLDG MAINT
00466 - P & E DISTRIBUTORS, INC.	80.90	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
00466 - P & E DISTRIBUTORS, INC.	125.40	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
00466 - P & E DISTRIBUTORS, INC.	34.56	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
00466 - P & E DISTRIBUTORS, INC.	45.90	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
00466 - P & E DISTRIBUTORS, INC.	45.90	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
04177 - VALLEY MOTORS	140.39	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
03440 - WEX BANK	133.60	E 31-01-076-01 FIRE/AMB / AMBULANCE - DIESEL / DIESEL
03056 - ZOLL MEDICAL CORPORATION GPO	129.78	E 31-01-087-01 FIRE/AMB / AMBULANCE - MED SUPPLIES / AMB SUP
01105 - WHITED TRUCK CENTER	3,821.05	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
Division Total-	6,558.39	
Department Total-	6,558.39	
35 POLICE DEPT		
35-01 POLICE DEPT / POLICE DEPT CONT'D		
00216 - TRACKER SYSTEMS, LLC	300.00	E 35-01-102-01 POLICE DEPT / POLICE DEPT - COMP TECH / COMP
02977 - BUSINESS CARD	6.99	E 35-01-014-01 POLICE DEPT / POLICE DEPT - NEW EQUIP / NEW E
00122 - CARY MEDICAL CENTER-BILLING DEF	36.92	E 35-01-098-02 POLICE DEPT / POLICE DEPT - MEDICAL SUPP / LAU
00002 - GALLS, LLC	204.23	E 35-01-070-01 POLICE DEPT / POLICE DEPT - CLOTHS ALLOW / UN
03397 - NESPIN	100.00	E 35-01-009-04 POLICE DEPT / POLICE DEPT - PROF DUES / PROF D

Vendor	Amount	Account
35 POLICE DEPT CONT'D		
35-01 POLICE DEPT / POLICE DEPT CONT'D		
03965 - WEX BANK	114.50	E 35-01-075-01 POLICE DEPT / POLICE DEPT - GAS/OIL/FILT / GAS/I
00466 - P & E DISTRIBUTORS, INC.	32.46	E 35-01-068-01 POLICE DEPT / POLICE DEPT - JANITOR SVCE / JANI
00466 - P & E DISTRIBUTORS, INC.	82.08	E 35-01-068-01 POLICE DEPT / POLICE DEPT - JANITOR SVCE / JANI
02999 - NORTHERN BUSINESS PRODUCTS	160.00	E 35-01-003-03 POLICE DEPT / POLICE DEPT - OFFICE SUPP / COPIE
02999 - NORTHERN BUSINESS PRODUCTS	79.98	E 35-01-094-01 POLICE DEPT / POLICE DEPT - VIDEO EQUIP / VIDE
02999 - NORTHERN BUSINESS PRODUCTS	180.00	E 35-01-003-07 POLICE DEPT / POLICE DEPT - OFFICE SUPP / PAPER
02999 - NORTHERN BUSINESS PRODUCTS	17.99	E 35-01-003-08 POLICE DEPT / POLICE DEPT - OFFICE SUPP / OFFIC
03590 - NAPA AUTO PARTS	273.13	E 35-01-073-01 POLICE DEPT / POLICE DEPT - VEHICLE REP / VEHIC
01865 - ADMIRAL FIRE & SAFETY, INC.	948.13	E 35-01-011-02 POLICE DEPT / POLICE DEPT - TRAIN & EDU / TRAIN
00524 - OAK LEAF SYSTEMS, INC	70.00	E 35-01-102-01 POLICE DEPT / POLICE DEPT - COMP TECH / COMP
Division Total-	2,606.41	
Department Total-	2,606.41	
38 PROTECTION		
38-01 PROTECTION / PROTECTION CONT'D		
04116 - VERSANT POWER	21.44	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
04116 - VERSANT POWER	18.34	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
Division Total-	39.78	
Department Total-	39.78	
40 PUBLIC WORKS		
40-01 PUBLIC WORKS / PUBLIC WORKS CONT'D		
01027 - TIME WARNER CABLE	44.95	E 40-01-017-03 PUBLIC WORKS / PUBLIC WORKS - COMMUNICATE /
04131 - WORK HEALTH	45.00	E 40-01-134-01 PUBLIC WORKS / PUBLIC WORKS - DRUG/ALCOHOL
02092 - S.W. COLLINS CO.	15.99	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
02111 - OFFICE DEPOT	76.72	E 40-01-003-11 PUBLIC WORKS / PUBLIC WORKS - OFFICE SUPP / E
00524 - OAK LEAF SYSTEMS, INC	70.00	E 40-01-003-12 PUBLIC WORKS / PUBLIC WORKS - OFFICE SUPP / S
03590 - NAPA AUTO PARTS	946.33	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
03590 - NAPA AUTO PARTS	60.04	E 40-01-127-01 PUBLIC WORKS / PUBLIC WORKS - VEHICLE PAIN / \
01833 - ODB COMPANY, INC	1,065.99	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00466 - P & E DISTRIBUTORS, INC.	69.65	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	53.40	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
01400 - COUNTY QWIK PRINT, INC.	400.00	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
02241 - CRANDALL, CALVIN T.	103.50	E 40-01-111-01 PUBLIC WORKS / PUBLIC WORKS - TOOLS - SHOP / '
02241 - CRANDALL, CALVIN T.	9.15	E 40-01-111-01 PUBLIC WORKS / PUBLIC WORKS - TOOLS - SHOP / '
02241 - CRANDALL, CALVIN T.	103.50	E 40-01-111-01 PUBLIC WORKS / PUBLIC WORKS - TOOLS - SHOP / '
02009 - CUMMINS NORTHEAST LLC	914.80	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00167 - DAIGLE & HOUGHTON, INC.	2,758.10	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
03049 - MATHESON TRI-GAS INC	292.98	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
03555 - KIMBALL MIDWEST	371.55	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00136 - HIGHWAY TIRE INC.	486.84	E 40-01-074-04 PUBLIC WORKS / PUBLIC WORKS - TIRES / TRUCKS
02024 - AMERICAN STEEL & ALUMINUM CORI	1,012.70	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00646 - AROOSTOOK COUNTY ELECTRIC SUP	83.00	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
02899 - ACADIAN SPRINGS	5.50	E 40-01-019-01 PUBLIC WORKS / PUBLIC WORKS - MISC EXPENSE /
02899 - ACADIAN SPRINGS	5.50	E 40-01-019-01 PUBLIC WORKS / PUBLIC WORKS - MISC EXPENSE /
00854 - ACUITY SPECIALTY PRODUCTS, INC.	137.99	E 40-01-115-01 PUBLIC WORKS / PUBLIC WORKS - LUBRICANTS / LI
Division Total-	9,133.18	
Department Total-	9,133.18	
REC DEPT		
50-01 REC DEPT / REC DEPT CONT'D		
02999 - NORTHERN BUSINESS PRODUCTS	130.00	E 50-01-003-03 REC DEPT / REC DEPT - OFFICE SUPP / COPIER REN
00524 - OAK LEAF SYSTEMS, INC	70.00	E 50-01-008-01 REC DEPT / REC DEPT - COMP MAINT / COMP MAIN
01027 - TIME WARNER CABLE	99.99	E 50-01-017-03 REC DEPT / REC DEPT - COMMUNICATE / INTERNET

Department Summary

Pay Date: 08/12/2021

Vendor	Amount	Account
50 REC DEPT CONT'D		
50-01 REC DEPT / REC DEPT CONT'D		
02092 - S.W. COLLINS CO.	13.99	E 50-01-145-01 REC DEPT / REC DEPT - SPEC EVENTS / SPEC EVENT
02092 - S.W. COLLINS CO.	39.98	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
Division Total-	353.96	
Department Total-	353.96	

51 PARKS

51-01 PARKS / PARKS CONT'D

01379 - T.W. WILLARD INC.	222.95	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
02092 - S.W. COLLINS CO.	42.76	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
00761 - TROMBLEY INDUSTRIES, INC.	618.75	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
03622 - ULINE, INC.	263.45	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
04194 - LUKE'S SMALL ENGINE SHOP	59.97	E 51-01-051-05 PARKS / PARKS - EQUIP MAINT / EQUIP MAINT
03590 - NAPA AUTO PARTS	28.02	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
03590 - NAPA AUTO PARTS	21.77	E 51-01-111-01 PARKS / PARKS - TOOLS - SHOP / TOOLS - SHOP
03590 - NAPA AUTO PARTS	25.80	E 51-01-075-01 PARKS / PARKS - GAS/OIL/FILT / GAS/OIL/FILT
00763 - BEAULIEU'S GARAGE & BODY SHOP	673.80	E 51-01-073-01 PARKS / PARKS - VEHICLE REP / VEHICLE REP
00917 - CARQUEST AUTO PARTS STORES	751.70	E 51-01-073-01 PARKS / PARKS - VEHICLE REP / VEHICLE REP
00917 - CARQUEST AUTO PARTS STORES	32.17	E 51-01-075-01 PARKS / PARKS - GAS/OIL/FILT / GAS/OIL/FILT
00917 - CARQUEST AUTO PARTS STORES	52.02	E 51-01-073-01 PARKS / PARKS - VEHICLE REP / VEHICLE REP
00917 - CARQUEST AUTO PARTS STORES	328.32	E 51-01-073-01 PARKS / PARKS - VEHICLE REP / VEHICLE REP
00917 - CARQUEST AUTO PARTS STORES	142.78	E 51-01-051-05 PARKS / PARKS - EQUIP MAINT / EQUIP MAINT
Division Total-	3,264.26	
Department Total-	3,264.26	

AIRPORT

60-01 AIRPORT / AIRPORT CONT'D

01454 - R.L. TODD & SON, INC.	1,034.25	E 60-01-156-01 AIRPORT / AIRPORT - RUNWAY LIGHT / RUNWAY LI
Division Total-	1,034.25	
G/L Account Total	1,034.25	

G/L Accounts

G/L Accounts-01 / CONT'D

00379 - DAIGLE OIL COMPANY	17,290.00	G 1-124-00 Gen Fund / GAS
00015 - TREASURER STATE OF MAINE	6,589.75	G 1-330-00 Gen Fund / VEHICLE REG
00015 - TREASURER STATE OF MAINE	9,960.75	G 1-330-00 Gen Fund / VEHICLE REG
01483 - TREASURER, STATE OF MAINE	4,005.75	G 1-331-00 Gen Fund / BOAT REG
01483 - TREASURER, STATE OF MAINE	15,432.56	G 1-333-00 Gen Fund / ATV REG
02114 - TREASURER STATE OF MAINE	150.00	G 1-336-00 Gen Fund / CON. WEAPON
02114 - TREASURER STATE OF MAINE	15.00	G 1-336-00 Gen Fund / CON. WEAPON
02114 - TREASURER STATE OF MAINE	75.00	G 1-336-00 Gen Fund / CON. WEAPON
02114 - TREASURER STATE OF MAINE	155.00	G 1-336-00 Gen Fund / CON. WEAPON
02114 - TREASURER STATE OF MAINE	45.00	G 1-336-00 Gen Fund / CON. WEAPON
02114 - TREASURER STATE OF MAINE	75.00	G 1-336-00 Gen Fund / CON. WEAPON
02114 - TREASURER STATE OF MAINE	90.00	G 1-336-00 Gen Fund / CON. WEAPON
00721 - TREASURER, STATE OF MAINE	7,447.61	G 1-338-00 Gen Fund / CONNOR EXC
00721 - TREASURER, STATE OF MAINE	50.00	G 1-339-00 Gen Fund / CONNOR BOAT
01385 - TREASURER, STATE OF MAINE	48.00	G 1-340-00 Gen Fund / DOG LIC
01483 - TREASURER, STATE OF MAINE	526.00	G 1-341-00 Gen Fund / FISH LIC
01483 - TREASURER, STATE OF MAINE	531.00	G 1-342-00 Gen Fund / HUNT LIC
02092 - S.W. COLLINS CO.	102.59	G 1-365-04 Gen Fund / RAIL TRAIL P
03845 - SIMON LOGGING, LLC	2,717.50	G 1-365-04 Gen Fund / RAIL TRAIL P
00883 - SIGN TECH	375.00	G 1-365-26 Gen Fund / SPLASH PAD R
03590 - NAPA AUTO PARTS	66.58	G 1-365-26 Gen Fund / SPLASH PAD R

Vendor	Amount	Account
G/L Accounts CONT'D		
G/L Accounts-01 / CONT'D		
00761 - TROMBLEY INDUSTRIES, INC.	631.00	G 1-365-26 Gen Fund / SPLASH PAD R
02092 - S.W. COLLINS CO.	354.06	G 1-366-02 Gen Fund / LIB MEM FUND
02977 - BUSINESS CARD	1,654.28	G 1-367-02 Gen Fund / POLICE EQUIP
02977 - BUSINESS CARD	221.80	G 1-367-02 Gen Fund / POLICE EQUIP
00524 - OAK LEAF SYSTEMS, INC	650.00	G 1-371-02 Gen Fund / ASSESS COM R
00101 - NOYES' FLOWER SHOPPE	29.95	G 1-423-00 Gen Fund / DR. CARY
02977 - BUSINESS CARD	60.00	G 1-467-00 Gen Fund / MARATHON
00521 - TREASURER, STATE OF MAINE	130.00	G 1-496-00 Gen Fund / BIRTH STATE
00521 - TREASURER, STATE OF MAINE	131.20	G 1-497-00 Gen Fund / DEATH STATE
00521 - TREASURER, STATE OF MAINE	92.80	G 1-498-00 Gen Fund / MARRIAGE STA
Division Total-	69,703.18	
G/L Account Total	69,703.18	
Final Total-	98,648.58	

Penny Thompson

From: Ken Murchison
Sent: Thursday, August 19, 2021 1:30 PM
To: Penny Thompson; Tony Michaud
Subject: FW: CS Management Street Discontinuance
Attachments: 2021.015-CS Management Site_Plan-8-19-2021 C1.pdf

From: Tim Roix <trr@brsainc.com>
Sent: Thursday, August 19, 2021 12:44 PM
To: Ken Murchison <kmurchison@cariboumaine.org>
Cc: Mandy Pooler <mpooler@brsainc.com>; Shawn Pelletier <shawn.pelletier@csmgntinc.com>
Subject: CS Management Street Discontinuance

Hi Ken,

I have attached a Site Plan as requested for the CS Management property.

It is our understanding that there is a utility easement across the property and that is an item that our client can develop around and is a typical site feature. We also understand from our discussions with the City that Mecon Street runs from the Access Highway across our client's property. We are requesting that Mecon Street be discontinued by the City and any rights, ownership, etc. be conveyed back to our client. You noted that if we provided you with this documentation today that it would make it on the City Council agenda for review next week.

If you have any questions or need any additional information then please do not hesitate to contact our office.

Thanks.

Tim



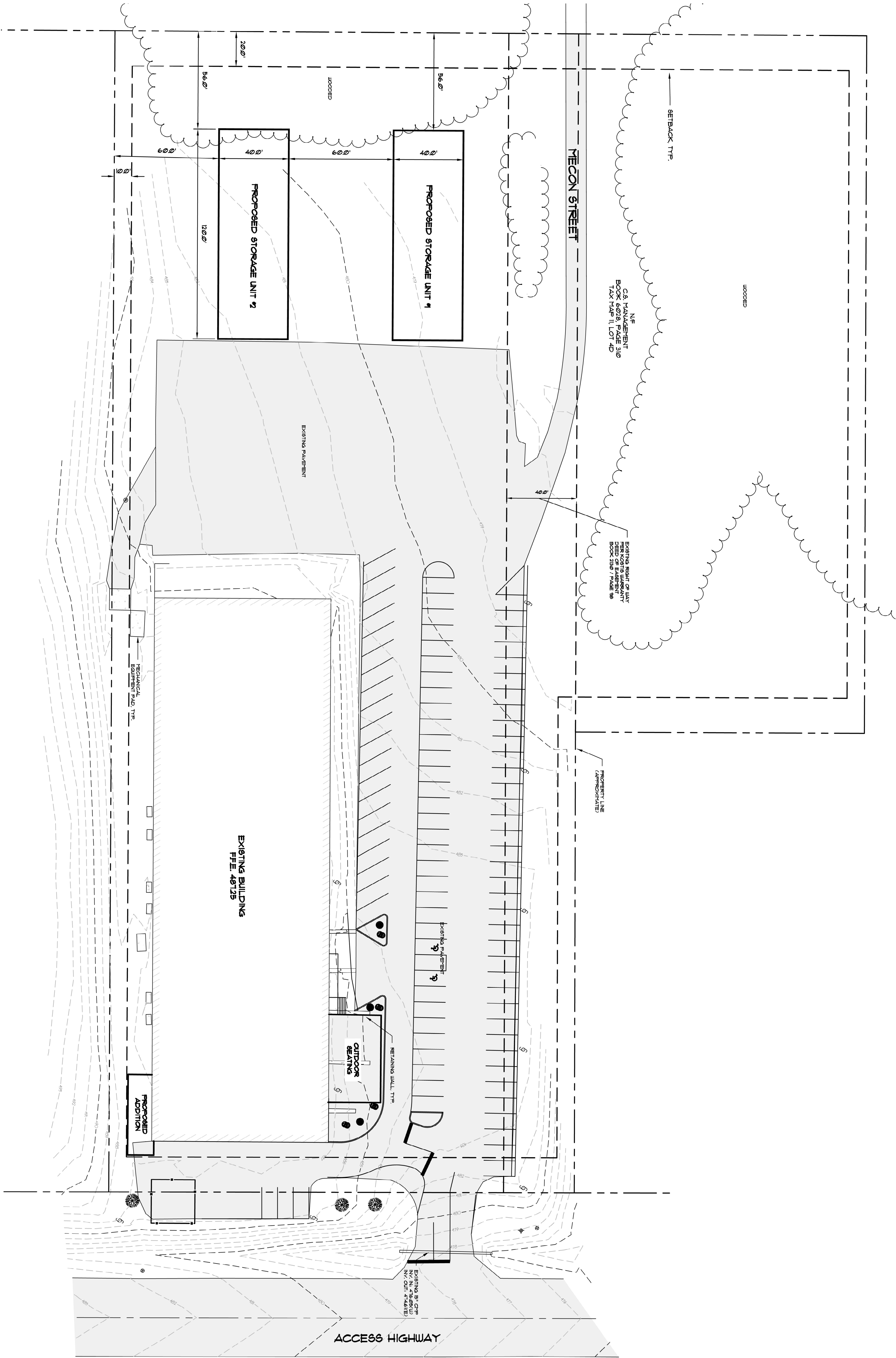
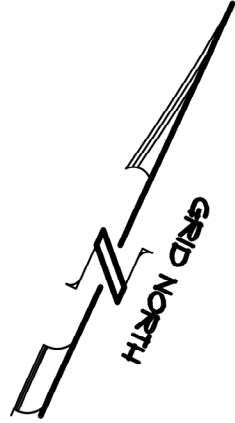
BRSA

B.R. Smith Associates, Inc.
Surveying Engineering
Building Design

Tim Roix, PLS, PE

11 Hall Street
Presque Isle, ME 04769
Tel: 207-764-3661 Cell: 207-227-2161

[This email comes from outside of your organization. Please be cautious opening or clicking on any attachments or links.]



LEGEND	
N/F	NOU OR FOREVERLY
LOT	UTILITY POLE
③	SANITARY MANHOLE
⊗	WATER VALVE
—●—	SIGN
✻	EVERGREEN TREE FOUND
—	PROPERTY LINE
—○—	OVERHEAD UTILITY LINE
—□—	FENCE
—	EXISTING CONTOUR

REFERENCE:

1. PROPERTY LINE INFORMATION SHOWN WAS TAKEN FROM A SURVEY AND VIDEO BY BRISTOL COUNTY AND IS APPROXIMATE.
2. TOPOGRAPHY AND EXISTING CONDITIONS SHOWN ARE A REPRESENTATION AND SHOULD NOT BE USED FOR CONSTRUCTION WITHOUT THE ASSOCIATES INC. ON JUNE 3, 2021.

SCALE:

1" = 30'



C1.01	SHEET	© 2021 B.R. SMITH ASSOCIATES, INC.	CLIENT: C3 MANAGEMENT 131 BENNETT DRIVE, SUITE 2 CARIBOU, ME 04736	SHEET NAME: PROPOSED SITE PLAN	DRAWING STATUS: ISSUED FOR MUNICIPAL REVIEW	STAMP OR SEAL: 		
			DESIGNED BY: CME DRAWN BY: CME CHECKED BY: TRR APPROVED BY: TRR	BRSA PROJ. #: 2021015 FIELD BOOK #: NA PLAN DATE: 6-25-21 PLAN SCALE: 1"=30'	PROJECT: EVERGREEN LANE 6 FACILITY 4 MECOON STREET CARIBOU, MAINE	# DATE REVISIONS	DRAWN/APPD.	
			NO PORTION OF THIS PLAN MAY BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF B.R. SMITH ASSOCIATES, INC.					
			B.R. SMITH ASSOCIATES, INC. 11 Hall Street, Presque Isle, Maine 04769 Tel: 207-764-3661 Fax: 207-764-5918					



City Manager's Report
August 20, 2021

Economic Projects

River Front - Powerplants	8/12: Ted Wolfertz from DEP soliciting bids for the Phase II. 8/19: Nick Hodgkins from DEP says that Brownfields grants will be open in December. We need to have a head start by getting the project "shovel ready". DEP is helping with that.
Broadband Initiative	8/17: Loan paperwork is being prepared from the City's Revolving Loan Fund (RLF) to obtain the Broadband study. 8/18: County Broadband Committee had first meeting to organize the broadband effort.
CDBG	No new updates.
Ogren Dump Solar Project	No new updates.
Events and Marketing	8/13: Caribou Cares Parade was a hit! 8/26: Thursdays on Sweden Street 8/26 sponsored by Savilinx, celebrating the Crown of Maine Balloon Fest, Music by Keith Ouellette and Friends with Northern Maine Brewing Company in the Café. SaviLinx will be taking applications on Sweden Street. CKG is in Marathon mode!
Landbank	30 North Street will be the first project for the land bank
Chapter 13 Rewrite	Planning Board will continue to prioritize
Federal American Rescue Plan Act	State has requested a second extension of time to release funds to non-entitlement districts (like Caribou).
Blight Cleanup	Dangerous buildings: bids to demo 37 Home Farm are in so working on next steps. Owner unresponsive. Staff working on a list of properties. Nuisance properties: still a nuisance.
Birdseye Cleanup	8/17: Haley Ward assisting with bid package and advertisement for the Remediation Work Plan. This is another project to have ready for the Brownfields grant.
60 Access Highway	"Mecon Street" is on tonight's agenda.
River Front - Master Plan	Group has a draft of Master Plan, will finalize at next meeting
Facade Improvement Program	No work has started: Bennett Drive contractor will begin in November; Otter Street, materials on site
Hilltop Senior Living	No new updates.
Sitel Building	No new updates.
Aldrich ATV/Snowmobile Storage	No new updates.
Jarosz Storage - Limestone St	Mr. Jarosz has been in the area. 8/20: Building Official did an inspection & all is well.

Other Administrative Projects

Tax Acquired Property Policy	Property # 23 on tonight's agenda
Nylander	8/19: Compressor installed. A discussion of the museum is on tonight's agenda
Fire Structural Work	No new updates.
Teague Park	No new updates.
Police Station	Artifex will present at the meeting tonight.
Fire Station Renovations	No new updates.
Investment Policy	No new updates.
Trailer Park Closure	No new updates.
Fish Hatchery Bridge	No new updates.
Cable Franchise Renewal	No new updates.
Airport	8/12: Annual CIP Meeting with MDOT; 8/12: FAA inspector at airport for inspection; 8/17: Dream Flight at airport and gave free rides to four WWII veterans in a 1942 aircraft; Staff is preparing a "state of the airport" report for a future meeting
City Hall Boiler Systems	No new updates.
Chambers AV System	Microphone clips that were ordered are in and have been installed by Oak Leaf.
River Road	8/13: Had a zoom with Guy Rouelle of Dubois & King; MEMA will be on site 8/24
New LED Street lights	No new updates.
Comp Plan Update	No new updates.
COVID-19 Status	8/19: Aroostook County is now listed as a "High" level of Community Transmission on CDC website
Personnel Policy	No new updates.
Parking Lot Paving	No new updates.
Procurement Policy	No new updates.
Personnel Changes	No new updates.
Administrative Approvals	8/10: The Great Wall, Inc. DBA Jade Palace Restaurant Liquor License

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and Council Members
From: Penny Thompson, Interim City Manager
Date: 08/20/2021
Re: RFQ for General Consultant / Airport Engineer

The Caribou Municipal Airport had a General Consultant Agreement (GCA) with Stantec for five years which expired in 2020.

The process outlined by the State of Maine is to put out an RFQ (see attached). Then the Council Airport Committee and associated staff will review the submittals and proceed with a contract.

There is no annual fee associated with this agreement.

REQUEST FOR QUALIFICATIONS/EXPERIENCE STATEMENTS AIRPORT PLANNING AND ENGINEERING SERVICES

The CITY OF CARIBOU is seeking to retain the services of a consultant, experienced in the practice of airport planning and engineering advisory services in the State of Maine, as a multi-year Airport Engineer.

The CITY OF CARIBOU must receive qualification and experience statements no later than **2:00 p.m. local time on September 27, 2021** to be eligible for consideration. Statements shall be submitted in a single sealed envelope/package, clearly marked "Request for Qualifications for Engineering Services at the Caribou Municipal Airport." E-mailed or faxed submittals will be considered as unresponsive. Complete packages must be delivered to:

Penny Thompson, Interim City Manager
City of Caribou
25 High Street
Caribou, Maine 04736
Phone: (207) 493-3324 Ext. 217

Submittals delivered after the deadline will not be considered. All questions shall be directed in writing to Penny Thompson (e-mail pthompson@cariboumaine.org) and must be received by 2:00 p.m. local time on September 10, 2021. All questions will be answered by 2:00 p.m. local time on September 17, 2021 and will be posted on the City's website at <http://www.cariboumaine.org/> under Departments then Airport. It will be the proposer's responsibility to check the referenced websites for any new amendments.

I. GENERAL INFORMATION

The CITY OF CARIBOU is seeking the services of an Airport Planning and Engineering consultant. Interested firms should respond to this request on or before the time due for submission.

The sponsor reserves the right to select multiple firms under this selection. If multiple firms are selected, project assignments will be made at the time of selection. Firms must clearly state in their cover letter the services or projects for which they would like to be considered. All development work that results from the planning work completed under this selection will not be contracted under this selection as a new procurement action will be required.

Following the receipt of the qualification and experience statement, a review committee shall evaluate the statements and select a firm or, at the discretion of the review committee, select a short list of firms to interview. Emphasis in selecting a consulting firm shall be placed on the firm's qualifications and experience in projects similar to those which the CITY OF CARIBOU anticipates undertaking.

In order to be considered responsive, one (1) digital copy and three (3) paper copies of the statements must be submitted to Penny Thompson, Interim City Manager, City of Caribou, 25 High Street, Caribou, Maine 04736, no later than 2:00 p.m. on September 27, 2021. Statements must be limited to 20 pages (20 single sided, or 10 double sided), size 12 point font including references and resumes of key personnel. Covers, cover letter, table of contents, and dividers (if used), are not included in the 20 page limit. Statements shall be submitted in a single sealed envelope/package, clearly marked "Request for Qualifications for Engineering Services at the Caribou Municipal Airport."

The CITY OF CARIBOU reserves the right to accept or reject any or all Qualification Statements received as a result of this request, or to cancel in part or in its entirety this Request for Qualification, if it is in the best interest of the CITY OF CARIBOU to do so.

Selection Schedule:

- Post RFQ.....August 25, 2021
- Question to RFQ Due.....September 10, 2021 (2 pm)
- Question Answered.....September 17, 2021 (2 pm)
- Proposals DueSeptember 27, 2021 (2 pm)
- Award Contract.....October 2021

II. GUIDELINES FOR PROSPECTIVE CONSULTANTS

Prospective consultants must meet the following standards as they relate to this request:

- A. Have adequate financial resources for performance or have the ability to obtain such resources as required during performance;
- B. Have the necessary experience, organization, technical and professional qualification, skills and facilities;
- C. Be able to comply with the proposed or required time of completion or performance schedule;
- D. Have a demonstrated satisfactory record of performance.

III. STATEMENT PREPARATION

In order to facilitate evaluation of the qualifications and experience statement, interested consultants are instructed to follow the outline below. Statements that do not follow the

outline, or do not contain the required information may be considered as unresponsive proposals. In rating the proposals, the City will weigh each section according to the percentages listed.

- A. **Experience:** provide a list of previous and current contracts, if any, awarded by a municipality and/or government agency within the past 5 years which are considered similar in scope of services discussed herein; information shall include contract duration with dates, services performed, and contracting agency name, address and telephone number for verification purposes. (25%)
- B. **Ability to Perform:** demonstrate an understanding and familiarity with projects of the type outlined herein or similar contracts developed by listing all previous Airport Planning and Engineering Advisory programs of comparable type, which they have prepared or supervised within the last five (5) years. (20%)
- C. **Key Staff Members:** identify the staff client manager and key project managers that will be assigned to work with the CITY OF CARIBOU; one page resumes shall be included for each of the key individuals. (20%)
- D. **Local Knowledge:** demonstrate familiarity with the Caribou Municipal Airport and its aviation support systems. (20%)
- E. **References:** submit along with the above information three (3) work related job references. (10%)
- F. **Company Background Material:** pertinent information concerning the background, experience, and reputation of the firm. (5%)

IV. PROGRAM BACKGROUND

The City of Caribou owns and operates the Caribou Municipal Airport located in Caribou, Maine. The airport facilities include two asphalt paved runways. Runway 1-19 is the primary runway and is 4,003 feet long by 100 feet wide with non-precision instrument runway markings. Runway 11-29 is 3,017 feet long by 75 feet wide. There is a taxiway located near the approach ends of Runways 1 and 29. It connects both runways to the aircraft parking apron along Runway 1-19. The Taxiway is 35 feet wide and is not lighted. Airfield lighting at Caribou includes Medium Intensity Runway Lighting (MIRL) for both runways. There is runway threshold lighting located at all runway ends and a rotating beacon located on top of the water tower along Main Street. There is an apron for aircraft parking. The airport terminal is located in the eastern portion of the airport property. There are two municipally owned T-hangars: a 73 foot by 35 foot T-hangar at the airport built in 1980 and 150 foot by 60 foot T-hangar at the airport built in 2018. There is one privately owned 48 foot by 48 foot hangar constructed in 2000. The airport has 100 octane low lead aviation gasoline available 24/7 using a credit card activated terminal. Currently, there is not a FBO at the airport.

V. FUTURE AIRPORT PROJECTS

Anticipated future projects for the Caribou Municipal Airport may include, but are not limited to:

- A. Design and Reconstruction of Terminal Apron
- B. Snow Removal Equipment
- C. Design, Permitting and Construction for Fuel Farm
- D. Taxilane for Hangar Development
- E. Airport Crack Sealing and Pavement Markings

In addition, the airport's current Capital Improvement Plan (CIP) is included in the table that follows.

FFY	Description	Total Project Cost	Entitlement	State Share	Local Share
2023	Apron Reconstruction	\$600,000	\$540,000	\$30,000	\$30,000
2025	Snow Removal Equipment	\$350,000	\$315,000	\$17,500	\$17,500
2028	Design & Permit Fuel Farm	\$150,000	\$135,000	\$7,500	\$7,500
2029	Construct Fuel Farm	\$400,000	\$360,000	\$20,000	\$20,000
2031	Taxilane for Hangar Development	\$400,000	\$360,000	\$20,000	\$20,000

VI. CONTRACT AWARD

Any contract entered into by the CITY OF CARIBOU shall be in response to the proposal and subsequent discussions. The award shall be based on the criteria described herein.

VII. INDEMNIFICATION AND INSURANCE

The successful Consultant selected shall agree to indemnify and hold the CITY OF CARIBOU harmless from claims, demands, suits, causes of action and judgments arising from the Consultants performance, including claims of professional malpractice or negligence.

The above referenced indemnity shall be in addition to and as a complement to the required contract provisions for federally-funded contracts contained in the most recent

version of the State of Maine Department of Transportation’s Airport Consultant General Conditions and the most recent version of the related Supplement to these Consultant General Conditions. The Airport Consultant General Conditions may be found at <http://www.maine.gov/mdot/cpo/airport/>.

VII. CERTIFIED DBE

MaineDOT Certified Disadvantaged Business Enterprise **(DBE) consultants are encouraged to apply as the prime consultant for this work.** It is important that DBE Firms take advantage of this RFQ to at least gain entry to the MaineDOT Prequalification List for transportation project related services. Non-DBE Firms shall ensure that DBE’s have the maximum opportunity to participate in the performance of any project contract in accordance with MaineDOT current requirements for DBE utilization. Firms certified by another state’s transportation agency must be certified by MaineDOT.

Current requirements may be found at the MaineDOT website, “Certified Disadvantaged and Women Business Enterprise” directory available at:

<https://www.maine.gov/mdot/civilrights/dbe/> or by contacting:

Maine Department of Transportation
Attn: Stacie Haskell
Civil Rights Office
#16 State House Station
24 Child Street
Augusta, ME 04333-0016

Tel: (207) 624-3056
E-mail:
Stacie.haskell@maine.gov

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Kenneth Murchison, Zoning Administrator/CEO
RE: August 9th Introduction of Chapter 20 Riverfront
Redevelopment Committee
DATE: August 9, 2021

The Riverfront Redevelopment Stakeholders Group was convened on September 23, 2020, with the intent to identify and prioritize riverfront assets, set goals, and ultimately restore interests of renewed commercial, residential, and recreational opportunities while celebrating the riverfront as vital part of our community. Since that time the Group has identified the Riverfront Redevelopment District, reviewed current and proposed land use and zoning and is exploring recommendations to the Caribou Comprehensive Plan Update and proposed Riverfront Redevelopment Mast Plan. The stakeholder's group has progressed to the point that we are performing at a higher level than an ad hoc group and seek authorization to become a fully functioning official committee of the city as we enter into the Master Planning aspect of our initiative.

Sec. 2.11 Action Requiring an Ordinance.

In addition to other acts required by law or by specific provisions of this Charter to be done by ordinance, those acts of the City Council shall be by ordinance which: (1) Adopt or amend an administrative code or establish, alter, or abolish any City department, office, or agency.

Sec. 2.12 Ordinances in General.

- (a) Adoption notice. The City Council shall pass such municipal ordinances as they think necessary and proper, governed by the authority which cities have to enact ordinances under the State of Maine, Title 30-A, statutes and amendments thereto; provided that any such ordinances shall be properly adopted if a public hearing has been held thereon after not less than seven (7) days' notice thereof, which notice need only contain the title of the proposed ordinance and a brief summary of its contents together with the time and place of said hearing.
- (b) Existing ordinances. All existing ordinances of the City of Caribou shall be retained as active ordinances under this City Charter.
- (c) Procedure. An ordinance may be introduced by any member at any regular or special meeting of the Council providing it is in writing in the form required for final adoption and contains only one subject which is clearly expressed in its title and upon introduction of an ordinance, the City Clerk shall distribute a copy to each Council member and to the City Manager, shall file a reasonable number of copies in the office of City Clerk and such other public places as the Council may designate, and shall publish the ordinance together with notice setting out the time and place for a public hearing which shall follow the publication by at least seven days, may be held separately or in connection with a regular or special council meeting and may be adjourned from time to time; all persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the ordinance with or without 9 amendment or reject it, but if it is amended as to any matter of substance, the Council may not adopt it until the ordinance, or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the City Clerk shall have it published again together with a notice of its adoption.
- (d) Effective date. Except as otherwise provided in this Charter, every adopted ordinance shall become effective at the expiration of 30 days after adoption or at any later date specified therein.
- (e) "Publish" defined. As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the City, in addition to be posted to the City's website and public access station, when available: (1) the ordinance or a brief summary thereof, and (2) the places where copies have been filed and the times when they are available for public inspection.

Chapter 20 Riverfront Redevelopment Committee
ARTICLE 1 Riverfront Redevelopment Committee

Section

20-101	Preamble
20-102	Appointment and Tenure
20-103	Responsibility
20-104	Bylaws
20-105	Compensation Benefits
20-106	Purpose
20-107	Funding
20-108	Reporting Requirements

Chapter 20 Caribou Riverfront Renaissance Committee (CRRC)

ARTICLE I Riverfront Redevelopment Committee

Sec. 20-101 Preamble

WHEREAS, riverfront redevelopment has been listed as a priority in the 2014-2024 City of Caribou Comprehensive Plan and outlined prominently in the 2004 Caribou Recreational Trails Study; and

WHEREAS, the riverfront was once a thriving area of our community; and

WHEREAS, the riverfront has become a neglected, underused and forgotten asset of the City; and

WHEREAS, the members of the current Riverfront Development Committee now believe that its base of support and its activities must be moved into the “community as a whole” for greater participation and effectiveness;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARIBOU MAINE HEREBY establishes the “Caribou Riverfront Renaissance Committee (CRRC)”, whose purpose is to utilize planning tools to identify and prioritize riverfront assets, set goals and ultimately restore interests of renewed commercial, residential and recreational opportunities while celebrating the riverfront as vital part of our community.

Sec. 20-102 Appointment and Tenure

IT IS THEREFORE ADOPTED by the Caribou City Council pursuant to Sec. 2.11 of the Caribou City Charter, as follows:

(a.) The Caribou Riverfront Renaissance Committee (hereinafter, “the Committee”) is hereby designated a formal Committee of the City of Caribou, initially composed of five members of the public, who shall be appointed by the City Council. In addition, the Committee will include five ex-officio members: one member of the City Council, to be appointed by the City Council; three members of the City Staff, to be appointed by the City Manager; and the City Manager.

Public members shall be appointed for year-three terms; except however, initial appointments shall be made as follows: two for three-year terms, two for two-year terms and one for a one-year term.

Ex-officio members shall serve indefinitely, at the pleasure of the appointing authority.

Sec. 20-103 Responsibility

(b) The City Manager shall be responsible for the organization, administration and operation of the Committee; except however, said responsibilities may be delegated to the Committee, as the City Manager deems appropriate.

Sec. 20-104 Bylaws

(c) The Committee shall adopt by-laws providing for the officers, organization and activities of the Committee, including a provision for the appointment by the Committee of an unlimited number of additional members. The Committee's by-laws shall be approved by the City Manager.

Sec. 20-105 Compensation Benefits

(d) No member of the Committee, other than employees of the City in other capacities serving ex officio pursuant to section (a) and any persons who may be specifically employed by the City for Committee-related activities, shall receive any compensation for Committee activities, nor shall any person serving on the Committee be deemed an agent or employee of the City, being entitled to any customary employment benefits, specifically including, but not limited to workers' compensation benefits.

Sec. 20-106 Purpose

- (e) The purpose of Caribou Riverfront Renaissance Committee (CRRC) shall be to:
- Develop the Caribou Riverfront District as an historic, artistic, cultural, and commercial district, a destination not only to attract tourists from outside of our region, but also a place for residents to enjoy and patronize as outlined in Caribou's Comprehensive Plan.
 - Facilitate economic development for Caribou and the region
 - Improve recreational, commercial, entertainment and hospitality opportunities for citizens of Caribou and surrounding communities
 - Attract tourism from outside community

Sec. 20-107 Funding

(f) All grant applications seeking funds in excess of \$2500.00 shall be approved by the City Council, and all funds related to the Committee's activities shall be administered through the City Manager's office.

Sec. 20-108 Reporting Requirements

(h) The Committee shall file an annual report with the City Manager on or before January 31st of each year, covering goals, activities, and accomplishments during the preceding year.

CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736



MEMO

To: Mayor and Council Members
From: Penny Thompson, Interim City Manager
Date: 08/23/2021
Re: Discussion / Possible Introduction of Ordinance No. 17, 2021 Series, Charter Amendment, Amending the Capital Improvement Referendum Process

Agenda Item 9b. Charter Amendment – Amending the Capital Improvement Referendum Process

The effect of this ordinance is to require that capital improvement projects involving \$500,000 or more of municipal funds receive an affirmative vote of no less than 65% of the registered voters in the City of Caribou.

The Council is required to conduct a public hearing on this ordinance prior to placing it on the ballot and may postpone action to gather additional feedback if desired.

The language presented is as follows:

Current language:

Section 5.06 (b)(4)

(4) Submissions of projects to voters. All capital improvement projects involving \$500,000 or more of municipal funds shall be submitted to the registered voters of the City of Caribou by holding a referendum vote thereon. A project is defined as a complete list of capital expense purchases combined together to build a building, purchase vehicles or machinery, provide a service to the citizens of the city, or a combination thereof, and not currently part of the schedule of City assets.

Amended:

Section 5.06 (b)(4)

(4) Submissions of projects to voters. All capital improvement projects involving \$500,000 or more of municipal funds shall be submitted to the registered voters of the City of Caribou by holding a referendum vote thereon. **In order for a referendum to pass, a simple majority is required of no less than 65% of the registered voters in City of Caribou at that time.** A project is defined as a complete list of capital expense purchases combined together to build a building, purchase vehicles or machinery, provide a service to the citizens of the city, or a combination thereof, and not currently part of the schedule of City assets.

Historical Note: Sec. 5.06 (b)(4) as amended November 2, 2021

CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736



MEMO

To: Mayor and Council Members
From: Penny Thompson, Interim City Manager
Date: 08/20/2021
Re: Action on Ordinances 13, 14 & 15

Public Hearings were held on July 26, 2021, are needed for Council agenda Items 10a and 10b

Agenda Item 10a. Ordinance 13, Charter Amendment - Filling of Vacancies on the City Council

This ordinance was introduced during the June 14, 2021, Council Meeting. This ordinance formalizes the city's procedures for filling vacancies on the City Council.

Amendment.

Caribou City Charter Section 2.06 Vacancies; Forfeiture of Office; filling of Vacancies paragraph (d) is amended as follows: (underlined text is added, stricken text is deleted)

(d) *Filling of Vacancies.* A vacancy in any elected office shall be filled for the remainder of the unexpired term, if any, at the next regular or special municipal election or referendum held not less than 60 days from the occurrence of the vacancy, but the Council, by a majority vote of its members, shall appoint a qualified person within 30-60 days of a vacancy to fill the vacancy until the person elected to serve the remainder of the unexpired term takes office. Prior to selecting a person to fill a vacancy, the Council shall provide a 14-day public notice of the vacancy and invitation for eligible persons to submit a letter of interest and resume to the Council for consideration. The Council shall be limited to select from only those persons who submit letters of interest. This provision shall also apply to the position of Mayor, ~~Council Chairperson, (or)~~ Deputy Mayor, however the person filling a Mayor or Deputy Mayor vacancy shall not assume such roles unless so elected by the Council in accordance with Section 2.03.

The Charter committee has recommended that this Charter Amendment be placed on the June 2022 ballot.

Agenda Item 10b. Ordinance 14, Charter Amendment – Employee Political Activities

This ordinance was introduced during the June 14, 2021, Council Meeting. This ordinance prohibits the use of city resources in political campaigns and prohibits city employees from participating in any political campaign during assigned work hours.

Amendment.

Caribou City Charter Section 9.02 Prohibitions paragraph (a)(5) is amended as follows: (underlined text is added, stricken text is deleted)

(5) No city employee shall knowingly or willfully use city materials, equipment, or other

city resources to make, solicit or receive any contribution to the campaign funds of any political party or committee to be used in a city election or to campaign funds to be used in support of or opposition to any candidate for election to city office or city ballot issued. Further, no city employee shall knowingly or willfully participate in any aspect of any political campaign on behalf of or opposition to any candidate for city public office during their assigned work hours. This section shall not be construed to prevent an employee from performing their regular duties under state FOAA guidelines, nor limit any person's right to exercise rights as a citizen to express opinions or to cast a vote nor shall it be construed to prohibit any person from active participation in political campaigns at any other level of government outside of work hours.

The Charter committee has recommended that this Charter Amendment be placed on the November 2021 ballot.

Agenda Item 10c. Ordinance 15, Charter Amendment – Public Library Committee vacancies

This ordinance was introduced during the July 26, 2021, Council Meeting. The Public Hearing will be held tonight at the August 23, 2021, meeting. This ordinance aligns the term of the Caribou Public Library Committee with other committees and boards in the City of Caribou.

This was requested after the May 4, 2021, meeting of the Caribou Public Library Committee.

Amendment:

Caribou City Charter Section 2.17 Public Library Committee paragraph is amended as follows: (underlined text is added, stricken text is deleted)

The City Council of Caribou shall appoint by a majority vote of the membership, a Public Library Committee of not exceeding seven (7) members. As each term expires, the City Council shall annually elect for ~~five (5)~~ three (3) years one or more members to fill, in the usual manner, the vacancies which have occurred. The Committee shall organize and designate its chairperson. The Caribou Public Library Committee shall be responsible for the management of the library and to submit reports as requested by the City Council.

The Charter committee has recommended that this Charter Amendment be placed on the June 2022 ballot.

The above charter amendment ordinances must be approved by the Council subject to ratification by the voting public in a general election.

The Council will need to act on the Charter amendments before September 1 to be placed on the November ballot.

**Ordinance No. 13, 2021 Series
City of Caribou
County of Aroostook
State of Maine**

**AN ORDINANCE TO AMEND THE CITY CHARTER BY CLARIFYING THE
PROCESS FOR FILLING A VACANCY ON THE CITY COUNCIL**

Short Title: Filling a Vacancy on the Council

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City's Charter outlines the city's form of government and means by which a City Councilor is eligible to hold, retain or forfeit their elected position; and

WHEREAS, the City Council believes it is prudent to modify the process by which a vacancy on the City Council is filled; and

WHEREAS, any ordinance seeking to amend the charter must be approved by a vote of the citizens at the next general election.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, and Maine Revised Statutes, Title 30-A, §2104, presents for consideration of the voters, the following changes to the Charter.

Section I. Amendments to Filling a Vacancy on the City Council

Caribou City Charter Section 2.06 Vacancies; Forfeiture of Office; filling of Vacancies paragraph (d) is amended as follows: (underlined text is added, stricken text is deleted)

(d) *Filling of Vacancies.* A vacancy in any elected office shall be filled for the remainder of the unexpired term, if any, at the next regular or special municipal election or referendum held not less than 60 days from the occurrence of the vacancy, but the Council, by a majority vote of its members, shall appoint a qualified person within 30-60 days of a vacancy to fill the vacancy until the person elected to serve the remainder of the unexpired term takes office. Prior to selecting a person to fill a vacancy, the Council shall provide a 14-day public notice of the vacancy and invitation for eligible persons to submit a letter of interest and resume to the Council for consideration. The Council shall be limited to select from only those persons who submit letters of interest. This provision shall also apply to the position of Mayor, ~~Council Chairperson, (or)~~ Deputy Mayor, however the person filling a Mayor or Deputy Mayor vacancy shall not assume such roles unless so elected by the Council in accordance with Section 2.03.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section,

subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on June 14, 2021 and a public hearing being held on July 26, 2021 was duly passed by the City Council of the City of Caribou, Maine, this 23rd day of August 2021. This ordinance shall become effective 24 hours after affirming vote of the citizens during the June 2022 election.

Jody Smith, Mayor

Thomas Ayer, Deputy Mayor

Courtney Boma, Councilor

R. Mark Goughan, Councilor

Doug Morrell, Councilor

Joan Theriault, Councilor

Louella Willey, Councilor

Attest:

Danielle Brissette, City Clerk

**Ordinance No. 14, 2021 Series
City of Caribou
County of Aroostook
State of Maine**

**AN ORDINANCE TO AMEND THE CITY CHARTER BY CLARIFYING
LIMITATIONS ON CITY EMPLOYEE POLITICAL ACTIVITIES**

Short Title: Employee Political Activities

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City's Charter outlines general duties and responsibilities of elected and appointed officials of the City, including employees; and

WHEREAS, the first amendment of the United States Constitution provides that there shall be no laws abridging the freedom of speech; and

WHEREAS, in light of the first amendment of the United States Constitution, the City Council believes it is prudent to clarify those actions which may be considered related to freedom of speech and which city employees are prohibited from conducting; and

WHEREAS, any ordinance seeking to amend the charter must be approved by a vote of the citizens at the next general election.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, and Maine Revised Statutes, Title 30-A, §2104, presents for consideration of the voters, the following changes to the Charter.

Section I. Amendments to Prohibited Employee Activities

Caribou City Charter Section 9.02 Prohibitions paragraph (a)(5) is amended as follows: (underlined text is added, stricken text is deleted)

(5) No city employee shall knowingly or willfully use city materials, equipment, or other city resources to make, solicit or receive any contribution to the campaign funds of any political party or committee to be used in a city election or to campaign funds to be used in support of or opposition to any candidate for election to city office or city ballot issued. Further, no city employee shall knowingly or willfully participate in any aspect of any political campaign on behalf of or opposition to any candidate for ~~city~~ public office during their assigned work hours. This section shall not be construed to prevent an employee from performing their regular duties under state FOAA guidelines, nor limit any person's right to exercise rights as a citizen to express opinions or to cast a vote nor shall it be construed to prohibit any person from active participation in political campaigns ~~at any other level of government~~ outside of work hours.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on June 14, 2021, and a public hearing being held on July 26, 2021 was duly passed by the City Council of the City of Caribou, Maine, this 23rd day of August 2021. This ordinance shall become effective 24 hours after affirming vote of the citizens during the November 2021 election.

Jody Smith, Mayor

Thomas Ayer, Deputy Mayor

Courtney Boma, Councilor

R. Mark Goughan, Councilor

Doug Morrell, Councilor

Joan Theriault, Councilor

Louella Willey, Councilor

Attest:

Danielle Brissette, City Clerk

Ordinance No. 15, 2021 Series
City of Caribou
County of Aroostook
State of Maine

**AN ORDINANCE TO AMEND THE CITY CHARTER BY CLARIFYING THE
PROCESS FOR FILLING A VACANCY ON THE PUBLIC LIBRARY COMMITTEE**

Short Title: Filling a Vacancy on the Public Library Committee

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City's Charter outlines the city's form of government and means by which a City Councilor is eligible to hold, retain or forfeit their elected position; and

WHEREAS, the City Council believes it is prudent to modify the process by which a vacancy on the City Council is filled; and

WHEREAS, any ordinance seeking to amend the charter must be approved by a vote of the citizens at the next general election.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, and Maine Revised Statutes, Title 30-A, §2104, presents for consideration of the voters, the following changes to the Charter.

Section I. Amendments to Filling a Vacancy on the Public Library Committee

Caribou City Charter Section 2.17 Public Library Committee paragraph is amended as follows: (underlined text is added, stricken text is deleted)

The City Council of Caribou shall appoint by a majority vote of the membership, a Public Library Committee of not exceeding seven (7) members. As each term expires, the City Council shall annually elect for ~~five (5)~~ three (3) years one or more members to fill, in the usual manner, the vacancies which have occurred. The Committee shall organize and designate its chairperson. The Caribou Public Library Committee shall be responsible for the management of the library and to submit reports as requested by the City Council.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on July 26, 2021 and a public hearing being held on August 23, 2021 was duly passed by the City Council of the City of Caribou, Maine, this 23rd day of August 2021. This ordinance shall become effective 24 hours after affirming vote of the citizens during the June 2022 election.

Jody Smith, Mayor

Thomas Ayer, Deputy Mayor

Courtney Boma, Councilor

R. Mark Goughan, Councilor

Doug Morrell, Councilor

Joan Theriault, Councilor

Louella Willey, Councilor

Attest:

Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and Council Members
From: Penny Thompson, Interim City Manager
Date: 08/20/2021
Re: Public Bid Opening results from July 15, 2021

At the last meeting, no action was taken by the City Council on bid property # 23 at 16 Sincok Street, Map 28 Lot 139. It was tabled until the next council meeting.

The Council requested additional information about the bidder's plan for the property.

DATE: 07/15/2021

90

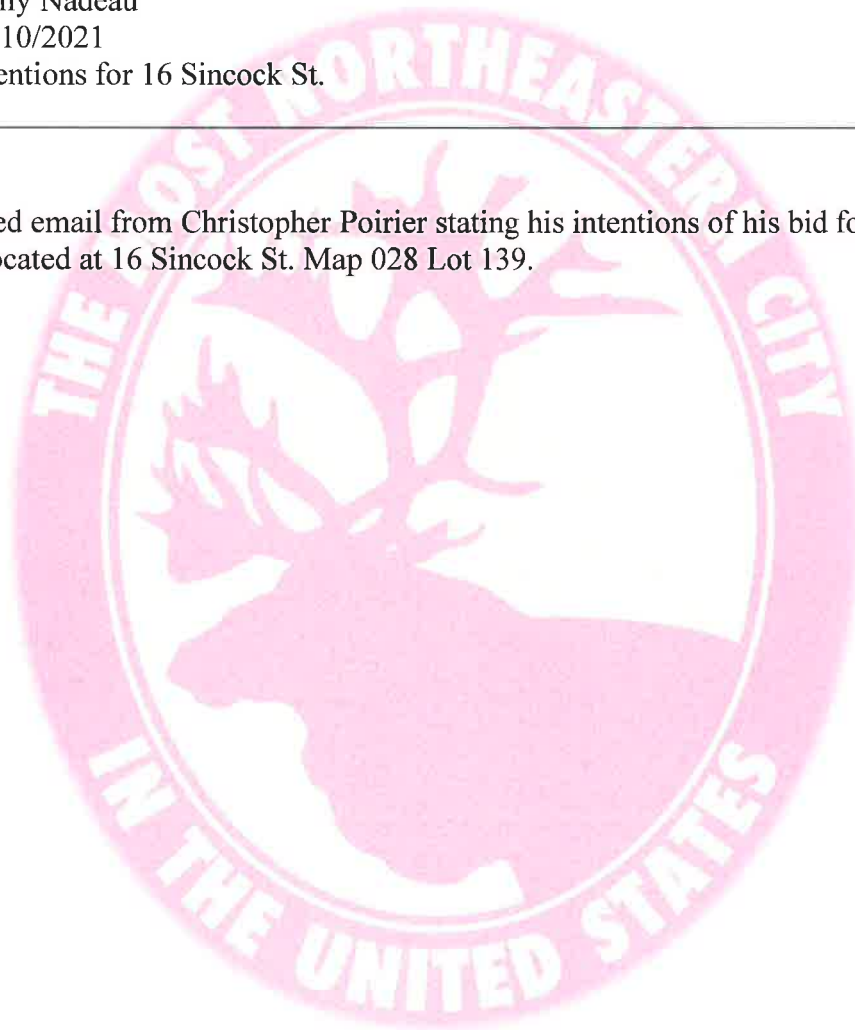


City of Caribou, Maine

Municipal Building
25 High Street
Caribou, ME 04736
Telephone (207) 493-3324
Fax (207) 498-3954
www.cariboumaine.org

To: Penny Thompson
From: Holly Nadeau
Date: 08/10/2021
Re: Intentions for 16 Sincock St.

See attached email from Christopher Poirier stating his intentions of his bid for the property located at 16 Sincock St. Map 028 Lot 139.



Holly Nadeau

From: Chris Poirier <chrispoirier60@gmail.com>
Sent: Tuesday, August 10, 2021 12:09 PM
To: Holly Nadeau
Subject: Re: Tax Acquired Property 16 Sincock St

Hi Holly,

I have thought about two different possibilities with that property. One idea I had would be to put a simple home or mobile home on the property and sell it to a young family to help them get a start in life (with owner financing). The other option would be to go clean up the property and make it look nice. Then I would sell it with owner financing to someone that would either build a small home or bring in a mobile home. Essentially, I would like to find a way to help a family that might otherwise have limited options. I have done this for many individuals and families many times before.

Please let me know what you think of these ideas. I am open to suggestions.

Thanks.

Chris

On Tue, Aug 10, 2021 at 11:58 AM Holly Nadeau <hnadeau@cariboumaine.org> wrote:

Hi Chris,

This City Council met last evening and would like to have in writing what your intentions are with the property located at 16 Sincock Street, that you placed a bid of \$4,800.00.

Could you kindly reply to this email.

Thank you,

Holly

Holly A. Nadeau

Deputy Tax Collector/ Finance Assistant

CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736



MEMO
TO: Caribou City Council Members
FROM: Kenneth Murchison, Zoning Administrator/CEO
RE: Regarding Placement of Mobile Homes at 16 Sincock Street
DATE: August 23, 2021

Regarding the Placement of Mobile home in the City of Caribou at 16 Sincock Street Map 28 Lot 139.

16 Sincock Street is located in the R-1 Residential District and mobile home placement is not allowed as defined in Sec. 13-740 Mobile Homes of the Caribou Zoning Ordinance. See the Land Use Table below.

Caribou Land Use Table		Zoning District								
Principal Land Use Activity	R-1	R-2	RC-2	R-3	C-1	C-2	I-1	I-2	H-1	
Golf Course	NO	NO	PB	PB	NO	NO	NO	NO	NO	
Government Facility	NO	PB	PB	PB	PB	PB	PB	PB	PB	
Helipad or Heliport	NO	NO	PB	PB	NO	NO	PB	PB	PB	
Home Occupations	CEO/YES	CEO/YES	CEO/YES	CEO/YES	CEO/YES	CEO/YES	NO	NO	NO	
Hospital or Clinic	NO	NO	PB	PB	PB	CEO/YES	CEO/YES	CEO/YES	CEO/YES	
Hotel, Motel or Inn	NO	NO	CEO/YES	PB	PB	CEO/YES	NO	NO	PB	
Junkyard	NO	NO	NO	PB	NO	NO	PB	PB	NO	
Animal Shelter	NO	NO	PB	PB	NO	PB	PB	PB	NO	
Boarding Kennel	NO	NO	PB	PB	NO	PB	PB	PB	NO	
Breeding Kennel	NO	NO	PB	PB	NO	NO	PB	PB	NO	
Rescue Group	NO	NO	PB	PB	NO	PB	PB	PB	NO	
Laundry or Dry Cleaning	NO	NO	PB	PB	CEO/YES	CEO/YES	CEO/YES	CEO/YES	NO	
Library	NO	NO	PB	PB	CEO/YES	CEO/YES	CEO/YES	CEO/YES	NO	
Livestock and Poultry (Personal Use)	NO	NO	PB	CEO/YES	NO	NO	NO	NO	NO	
Livestock and Poultry (Commercial)	NO	NO	NO	PB	NO	NO	NO	NO	NO	
Manufacturing, Heavy	NO	NO	NO	NO	PB	PB	PB	PB	NO	
Manufacturing, Light	NO	NO	PB	NO	PB	PB	PB	PB	NO	
Medical Marijuana Dispensaries	NO	NO	PB	NO	PB	PB	PB	PB	PB	
Mineral Exploration & Extraction	NO	NO	NO	PB	NO	NO	PB	PB	NO	
Mineral Storage	NO	NO	NO	PB	NO	NO	PB	PB	NO	
Mobile Homes	NO	NO	NO	CEO/YES	NO	NO	NO	NO	NO	
Mobile Home Park	NO	NO	PB	PB	NO	NO	NO	NO	NO	
Mobile Home, Temporary Housing, Seasonal Agriculture	NO	NO	NO	PB	NO	NO	NO	NO	NO	
Museum	NO	NO	CEO/YES	PB	CEO/YES	CEO/YES	PB	PB	NO	
Newspaper or Printing Plant	NO	NO	PB	PB	PB	PB	CEO/YES	CEO/YES	NO	
Nursing Home, Group Home, Hospice or Assisted Living Ctr	NO	PB	PB	PB	NO	NO	NO	NO	PB	
Owner Operated General Store or Grocery Store	NO	NO	CEO/YES	PB	CEO/YES	CEO/YES	NO	NO	NO	
Personal Service Business	NO	NO	CEO/YES	CEO/YES	CEO/YES	CEO/YES	NO	NO	NO	
Pet Grooming	NO	PB	CEO/YES	CEO/YES	CEO/YES	CEO/YES	NO	NO	NO	
Pharmacy or Retail Medical Supply Store	NO	NO	CEO/YES	NO	CEO/YES	CEO/YES	PB	PB	CEO/YES	
Private Club	NO	NO	CEO/YES	PB	CEO/YES	CEO/YES	CEO/YES	CEO/YES	NO	
Public or Private School	PB	PB	PB	PB	PB	PB	PB	PB	NO	
Public Utility	NO	PB	PB	PB	PB	PB	CEO/YES	CEO/YES	NO	
Recycling Collection Point	NO	NO	PB	PB	PB	PB	CEO/YES	CEO/YES	NO	
Recycling Facility	NO	NO	CEO/YES	PB	CEO/YES	CEO/YES	PB	PB	NO	
Research, Testing and Development Laboratory	NO	NO	PB	PB	PB	PB	PB	PB	PB	
Restaurant	NO	NO	CEO/YES	PB	CEO/YES	CEO/YES	CEO/YES	CEO/YES	CEO/YES	
Retail Use	NO	NO	CEO/YES	PB	CEO/YES	CEO/YES	CEO/YES	CEO/YES	CEO/YES	
Retail Use with Outdoor Sales or Service	NO	NO	PB	PB	PB	CEO/YES	CEO/YES	CEO/YES	NO	

In response to a Mobile Home Placement question from Caribou Staff, Michael L. Stultz, Staff Attorney Legal Services Department Maine Municipal Association (MMA) stated in a January 18, 2019 correspondence that under Maine law, manufactured housing is defined to include two categories of housing: mobile homes and modular homes.

Under the law, municipalities are prohibited from restricting the placement of modular homes.

By contrast, mobile homes and mobile home parks may be regulated through zoning.

With respect to manufactured housing generally, municipalities may not exclude homes based solely

on the basis of a date of manufacture before June 14, 1976, or the failure of a housing unit to have been manufactured in accordance with the National Manufactured Housing Construction and Safety Standards Act of 1974, United States Code, Title 42, Chapter 70. However, municipalities are permitted to apply design standards to all manufactured housing regardless of its date of manufacture, and may apply reasonable safety standards to manufactured housing built before June 15, 1976, or not built in accordance with the National Manufactured Housing Construction and Safety Standards Act of 1974, United States Code, Title 42, Chapter 70.

As for modular homes, state law provides that any modular home that meets construction standards for state-certified manufactured homes adopted pursuant to Title 10, section 9042 must be allowed in all zones where other single-family homes are allowed.

As for mobile homes, suffice to say that municipalities are permitted through zoning to regulate mobile homes and mobile home parks. Limitations on mobile home parks include size, location, setbacks, roads, buffer strips, utilities, and expansion.

The law referenced above can be found in 30-A M.R.S. § 4358(2) and (3).

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and Council Members
From: Penny Thompson, Interim City Manager
Date: 08/20/2021
Re: Nylander Museum

At the last meeting, it was requested that the Caribou City Council have a discussion on the Nylander Museum.

The Nylander Museum Board of Trustees was notified and will be represented at the meeting tonight.

The following three pages show the changes in 2015 to Chapter 15.

The next two pages show the ordinance as it was accepted and is currently in force.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: April 27, 2015
Re: Nylander Museum Ordinance

As was discussed at the Council meetings with the Nylander we need to update the ordinance. The ordinance changes as proposed would allow for a 5 or 7 member board, it removes the requirement that members must be residents of Caribou and removes the position of treasurer from the board.

This ordinance was introduced at our last meeting. A public hearing was properly scheduled and advertised. The Council should have the public hearing tonight and after that can take action on the ordinance.

Councilor _____ introduced the following ordinance:

Ordinance No. 7, 2015 Series
City of Caribou
County of Aroostook
State of Maine

AN ORDINANCE AMENDING CHAPTER 15, SECTION 15-101, NYLANDER MUSEUM

Short Title: An ordinance regarding the Nylander Board of Trustees

The City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11 (1) does ordain the following:

Section 15-101, Board of Trustees Established; Appointment; Term; Purpose, of Chapter 15, Nylander Museum, of the Caribou City Ordinances is hereby repealed.

Section 15-101, Board of Trustees Established; Appointment; Term; Purpose, of Chapter 15, Nylander Museum, of the Caribou City Ordinances is hereby created and shall read as follows:

Whereas, it is desirable and necessary that all of the collections sold by the late Olof Nylander to the City of Caribou and all other collections donated by others and kept in the Nylander Museum be properly cared for, preserved, added to, and maintained for the use of the public, and for the public good, and for the maintenance, upkeep, and repair of the Nylander Museum, for which said collections are maintained.

That there be established a board of trustees of the Nylander Museum to manage and control all its affairs, composed of at least five (5) but no more than seven (7) voting members and one non-voting member, ex-officio, who shall be residents of the City of Caribou and who shall be ~~elected~~ appointed by the City Council of the City of Caribou within thirty (30) days after the acceptance of this ordinance by the City Council of the City of Caribou, as hereinafter provided, but none of such members of the Caribou City Council shall be eligible for such office of trustees, and whenever any of said trustees becomes a member of said City Council, he shall automatically cease to be such trustee.

As soon as convenient after the members of said board have been appointed, said trustees shall hold a meeting in the City of Caribou, and organize by the election of a President and Clerk, ~~and choose a Treasurer~~ and, when necessary, all other needful officers and agents.

Whenever a vacancy occurs in the office of President, ~~Treasurer~~, or Clerk, it shall be promptly filled by said Board of Trustees. The City Council shall appoint trustees of the Board in the following manner: Two (2) trustees for a period of one year; two (2) trustees for a period of two (2) years; three (3) trustees for a period of three (3) years. The City Council shall appoint a member of the City Council or the City Manager to serve as a non-voting member, ex-officio, in addition to the seven (7) voting trustees, who shall serve at the City Council's pleasure. The respective terms of the trustees shall expire with the end of the municipal year, and whenever a

trustee's term shall terminate for any reason before his term shall have expired, the City Council shall appoint a new trustee to finish the unexpired term.

~~When any trustee ceases to be a resident of the City of Caribou, he vacates the office of trustee.~~
The Board of Trustees shall ordain and establish such by-laws as are necessary for their own convenience and the proper management of the affairs of the Nylander Museum. Members of the Board shall be eligible to any office under the Board and shall be sworn into office by a Justice of the Peace, Notary Public, or the City Clerk of the City of Caribou.

This ordinance, being introduced on _____, 2015 and a public hearing being held on _____, 2015 was duly passed by the City Council of the City of Caribou, Maine, this _____ day of _____ 2015.

Gary Aiken, Mayor

David Martin, Councilor

Shane McDougall, Councilor

Tiffany Stewart, Councilor

Philip J. McDonough II, Councilor

Jody Smith, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk

Chapter 15 Nylander Museum

ARTICLE I GENERALLY

15-101 Board of Trustees Established; Appointment; Term; Purpose

Chapter 15 Nylander Museum

ARTICLE I GENERALLY

Sec. 15-101 Board of Trustees Established; Appointment; Term; Purpose

Whereas, it is desirable and necessary that all of the collections sold by the late Olof Nylander to the City of Caribou and all other collections donated by others and kept in the Nylander Museum be properly cared for, preserved, added to, and maintained for the use of the public, and for the public good, and for the maintenance, upkeep, and repair of the Nylander Museum, for which said collections are maintained.

That there be established a board of trustees of the Nylander Museum to manage and control all its affairs, composed of at least five (5) voting members and one non-voting member, ex-officio, who shall be elected by the City Council of the City of Caribou within thirty (30) days after the acceptance of this ordinance by the City Council of the City of Caribou, as hereinafter provided, but none of such members of the Caribou City Council shall be eligible for such office of trustees, and whenever any of said trustees becomes a member of said City Council, he shall automatically cease to be such trustee.

As soon as convenient after the members of said board have been appointed, said trustees shall hold a meeting in the City of Caribou, and organize by the election of a President and Clerk, and, when necessary, all other needful officers and agents.

Whenever a vacancy occurs in the office of President, Treasurer, or Clerk, it shall be promptly filled by said Board of Trustees. The City Council shall appoint trustees of the Board in the following manner: Two (2) trustees for a period of one year; two (2) trustees for a period of two (2) years; three (3) trustees for a period of three (3) years. The City Council shall appoint a member of the City Council or the City Manager to serve as a non-voting member, ex-officio, in addition to the seven (7) voting trustees, who shall serve at the City Council's pleasure. The respective terms of the trustees shall expire with the end of the municipal year, and whenever a trustee's term shall terminate for any reason before his term shall have expired, the City Council shall appoint a new trustee to finish the unexpired term.

The Board of Trustees shall ordain and establish such by-laws as are necessary for their own convenience and the proper management of the affairs of the Nylander Museum. Members of the Board shall be eligible to any office under the Board and shall be sworn into office by a Justice of the Peace, Notary Public, or the City Clerk of the City of Caribou.

Historical Note: Adopted May 2, 1983; Amended by the City Council on April 27, 2015.

CFAD Monthly Report

July 2021

Fire Calls 16__Ambulance Calls 196 __Canceled Calls 3 = Total Calls 215__

See Attached Breakdowns:

- Alarms for Fires (33)- 3
- Alarms for Rescues (66) -
- Silent Alarms - 13
- Total Hours Pumped – 3
- Gallons of Water Used – 755
- Amt. of Hose used - 700’
- Ladders Used (in Feet): 186’
- (75’ Aerial)_____
- Thermal Imaging Camera Used - 6
- ALS Calls -
- BLS Calls -
- Amb. Calls Canceled- 3
- Target Calls (Drug Behavioral)- 4
- PIFT Transfers- 2
- Long Distance Transfers - 13
- Calls Turned Over -14
- Total Out of Town Calls- 61
- No Transports- 27
- Gas Meter Used- 2
- Rescue Sled & Snowmobile-
- Rescue Boat-
- Jaws Used -
- Est. Fire Loss, Caribou -\$15,000
- Est. Fire Loss, out of City
- Total Est. Fire Loss - \$15,000
- Miles Traveled by All Units – 6811
- Color Guard trng/Ceremonies -
- Total Maintenance Hours - 6
- Total Training Hours - 371.25

MUTUAL AID TO:

Presque Isle Fire Dept. - F A-
Fort Fairfield Fire Dept. -F A -
Limestone Fire Dept..
Washburn Fire Dept.-
Stockholm Fire Dept. .
North Lakes Fire Dept.
Crown Ambulance
Van Buren Ambulance -
Life Flight - 4

MUTUAL AID FROM:

Presque Isle Fire Dept.- 2
Fort Fairfield Fire Dept. -
Limestone Fire Dept.- 2
Washburn Fire Dept.-
Stockholm Fire Dept.-
North Lakes Fire Dept.
Crown Ambulance

Out of City Fire and/or Ambulance Responses/and No Transports (N/T)

Location	# of Amb. Resp./N/T's	# Of Fire Resp.	Man Hrs.
Woodland	13/2		
Connor	1/1		
New Sweden	8		
Stockholm	5/1		
Limestone	24/2		
Madawaska Lake			
Caswell	5/3		
Fort Fairfield			
Presque Isle	4		
Van Buren			
Westmanland			
Perham			
Houlton	1		

Scott Susi, CFAD Chief

Fire Breakdowns
July 2021

Situation Found		# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings (111) Mobile Homes (121)	1			
2. Apartments (3 or more) (111)	2			
3. Hotels & Motels (111)				
4. Dormitories & Boarding Homes (111)				
5. Public Assembly (Church, Restaurant) (111)				
6. Schools (111)				
7. Institutions (Hospitals, Jails, Nursing Homes) (111)				
8. Stores, Offices (111)				
9. Industry, Utility, Defense (111)				
10. Storage (111)				
11. Vacant Buildings or being Built (111)				
12. Fires outside structure w/value (crops, timber, etc.) (171)				
13. Fires Highway Vehicles (131)				
14. Other Vehicles (planes, trains, etc.) (132)	1			
15. Fires in brush, grass w/no value (140)				

Other Incidents

16. Haz-Mat (400)	
17. False Calls (740)	
18. Mutual Aid Calls (571)	
19. Aid to Ambulance (10-55's) (322)	2
20. Aid to Police (551)	

21. Investigation (Smoke, CO ₂ , or Alarm) 7 6	(smoke) 4 (CO ₂)1 (Alarm) 2
22. Service Calls (500)	3
23. Ambulance Calls (300)	196

Canceled Calls- 3

Fire/Rescue- 16

Total Calls for the Month_215