



**City Manager's Report  
July 12, 2021**

**Economic Projects**

<b>River Front - Powerplants</b>	6/29: Phase I submitted to DEP; 7/2: Draft scope of work for a limited environmental site assessment and hazardous material survey received; 7/9: Update from MeDEP - With a shift in staff responsibilities, there is a delay while they track down a new geologist.
<b>Broadband Initiative</b>	7/6: From Spectrum field coordinator - 25% left on ride-out then will work on pricing. Will have project cost estimate complete by 7/30.
<b>Ogren Dump Solar Project</b>	7/7: SynerGen Solar states that they closed on project financing this week and plan to start construction in August
<b>2021 CDBG Application</b>	The project was not selected for funding
<b>Events and Marketing</b>	July 15: Thursdays on Sweden will be local favorite "Reunion Night"; July 29: Wreaths Across America traveling display trailer; As part of Caribou Cares & Caribou Days July 29 - August 1: July 29 @ 3pm is Caribou Community School ribbon cutting and school tours & July 31 @ 10:30 is Splash Pad Ribbon Cutting
<b>Landbank</b>	On tonight's agenda: Mr. Murchison will update the Council on this topic
<b>Chapter 13 Rewrite</b>	7/8: Planning Board meeting agenda item to define goals for second half of 2021 - Chapter 13 is a priority
<b>Federal American Rescue Plan Act</b>	7/6: Finance Director did calculations for growth rate and when audited numbers are finalized, he will calculate if the municipality can claim any "lost revenue" from ARPA funds
<b>Blight Cleanup</b>	On tonight's agenda: Mr. Murchison will update the Council on this topic
<b>Birdseye Cleanup</b>	7/8: Haley Ward has sent reports for EPA approval to have a contractor remove and dispose of concrete slab as the highest result from the 3 samples is 4.85ppm; since this is < 25 ppm disposal can go to Aroostook Waste Solutions.
<b>60 Access Highway</b>	No new permits or activity
<b>River Front - Master Plan</b>	Next meeting July 21 @ 6pm in Council Chambers; Letter resent requesting official recognition as a committee
<b>Façade Improvement Program</b>	No work has started: Bennett Drive contractor will begin in November; Otter Street, no update
<b>Hilltop Senior Living</b>	No update since last report
<b>Sitel Building</b>	No update since last report
<b>Aldrich ATV/Snowmobile Storage</b>	No update since last report
<b>Jarosz Storage - Limestone St</b>	Construction continues, local contractors are doing a great job

## Other Administrative Projects

<b>New City Manager Recruitment</b>	7/7: First interview with a candidate
<b>Union Negotiations.</b>	All contracts approved / No update since last report
<b>Tax Acquired Property Policy</b>	Bid cycle open, closes at 2pm on July 15, 2021. 7/6: Finance Director reports that some bids have been received
<b>Fire Structural Work</b>	6/30: Certificate of substantial completion with punch list received, indications are that the chimney brick mortar and top cap are contributing factors to the water damage issues
<b>Teague Park</b>	Looks great! Splash Pad ribbon cutting as part of Caribou Cares & Caribou Days: July 29 @ 10: 30 am
<b>Public Safety Building</b>	7/7: Open house for the public with architecture firm
<b>Fire Station Renovations</b>	Awaiting another bid for sprinklers; Need sprinklers prior to renovations; Region V EMS has moved out of the Lions building
<b>Investment Policy</b>	Next meeting: July 26 at 5pm
<b>Trailer Park Closure</b>	7/8: One resident came into office. No firm plan.; Rossignol mobile home removed
<b>Fish Hatchery Bridge</b>	7/9: Received email from Fred Michaud who sustained a leg injury but is now back at work. He hopes to get back to communicating updates in August
<b>Cable Franchise Renewal</b>	LD920 was passed in House & Senate but vetoed by Governor Mills; per Finance Director, 2021 payment has been received
<b>Airport</b>	Roof leak in hangar - Seth Lovely of Stantec has notified Buck Construction; Our contract for airport engineering services has expired so I will find out who to contact at the state for an RFP (former person in that role was reassigned)
<b>City Hall Boiler Systems</b>	One proposal was received from Dead River / no update
<b>Chambers AV System</b>	No complaints received on sound on YouTube or Public Access Channel at June 28 meeting
<b>River Road</b>	Received proposal correspondence from Dr. Chomka. (sent to Council for review)
<b>New LED Street lights</b>	Work order submitted (again) to replace mast arm and light on Bennett Drive by Walgreens.
<b>Comp Plan Update</b>	No update since last report
<b>Wage Policy</b>	No further action at this time.
<b>COVID-19 Status</b>	6/30: official end of the Governor's State of Civil Emergency
<b>Personnel Policy</b>	No further action at this time.
<b>Parking Lot Paving</b>	Fire station rear lot and library are slated for this year. 6/25: Sewall has finalized a plan for station retaining wall repairs.
<b>Procurement Policy</b>	Sent to City Council for review
<b>Personnel Changes</b>	7/1: Library Director interviews. 7/6: Offer made to applicant. Please check the website for additional details on career opportunities.
<b>Administrative Approvals</b>	7/8: Liquor license for Country Farms Properties 31 Herschel Street