

CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, November 29, 2021**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.



1. Roll Call
2. Invocation/Inspirational Thought
3. Pledge of Allegiance
4. Public Forum (**PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org**)
5. Minutes –
6. Bid Openings, Awards, and Appointments
 - a. Field delivery presentation page 2
7. Public Hearings and Possible Action Items
 - a. Campground Ordinance from Planning Board page 3 - 9
8. Reports by Staff and Committees
 - a. October Financial Reports – Finance Department page 10 - 35
 - b. MPI agreement for Bennett Drive (DOC to Van Buren Road) – Public Works Dept page 36
 - c. Manager's report page 37 - 38
9. New Business, Ordinances and Resolutions
 - a. Nylander discussion page 39 - 42
10. Old Business
 - a. OSHA ETS Update page 43 - 48
11. Reports and Discussion by Mayor and Council Members Dept Reports
12. Next Regular Meetings: December 13, January 3 page 49 - 50
13. Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)
 - a. Real Estate and Economic Development under §405.6.C (Downtown TIF District)
 - b. Personnel Matter under §405.6.A (Exit Interviews)

14. Adjournment

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: 11/26/2021
Re: Field Delivery Presentation

Chief Scott Susi will make a special presentation at the meeting.

At 5:30 am on Sunday September 7, 2021, members of the Caribou Fire and Ambulance staff were able to successfully assist in delivering a male baby while on route to Cary Medical Center.

After the field delivery, both patients were taken to the emergency room.

Primary Unit: Ryan Hall & Eric Dickinson

Secondary Unit: Dann Cyr & John Thornton

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Kenneth Murchison, Zoning Administrator/CEO
RE: Introduction of Proposed Amendments to Sec. 13-706
Campground and or Recreational Vehicle Park

DATE: November 29, 2021

November 10, 2021, Caribou Planning Board held a public hearing regarding proposed amendments to Sec.13-706 Campground and/or Recreational Vehicle Park of the Caribou Code. No Public comment was offered and with the exception of minor formatting adjustments, the Planning Board approved the amendments to the Campground and or RV Park ordinance by unanimous decision. In approving the amended language staff is authorized to forward this document to Caribou City Council for their consideration as an act of ordinance. See the attached amended Sec.13-706 Campground and/or Recreational Vehicle Park.

Sec. 2.11 Action Requiring an Ordinance.

In addition to other acts required by law or by specific provisions of this Charter to be done by ordinance, those acts of the City Council shall be by ordinance which: (1) Adopt or amend an administrative code or establish, alter, or abolish any City department, office, or agency.

Sec. 2.12 Ordinances in General.

- (a) Adoption notice. The City Council shall pass such municipal ordinances as they think necessary and proper, governed by the authority which cities have to enact ordinances under the State of Maine, Title 30-A, statutes and amendments thereto; provided that any such ordinances shall be properly adopted if a public hearing has been held thereon after not less than seven (7) days' notice thereof, which notice need only contain the title of the proposed ordinance and a brief summary of its contents together with the time and place of said hearing.
- (b) Existing ordinances. All existing ordinances of the City of Caribou shall be retained as active ordinances under this City Charter.
- (c) Procedure. An ordinance may be introduced by any member at any regular or special meeting of the Council providing it is in writing in the form required for final adoption and contains only one subject which is clearly expressed in its title and upon introduction of an ordinance, the City Clerk shall distribute a copy to each Council member and to the City Manager, shall file a reasonable number of copies in the office of City Clerk and such other public places as the Council may designate, and shall publish the ordinance together with notice setting out the time and place for a public hearing which shall follow the publication by at least seven days, may be held separately or in connection with a regular or special council meeting and may be adjourned from time to time; all persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the ordinance with or without 9 amendment or reject it, but if it is amended as to any matter of substance, the Council may not adopt it until the ordinance, or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the City Clerk shall have it published again together with a notice of its adoption.
- (d) Effective date. Except as otherwise provided in this Charter, every adopted ordinance shall become effective at the expiration of 30 days after adoption or at any later date specified therein.
- (e) "Publish" defined. As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the City, in addition to be posted to the City's website and public access station, when available: (1) the ordinance or a brief summary thereof, and (2) the places where copies have been filed and the times when they are available for public inspection.

6. Campground and/or Recreational Vehicle Park.

A campground and/or recreational vehicle (RV) park shall conform to the minimum requirements imposed under State licensing procedures of 10-144 DEPARTMENT OF HEALTH AND HUMAN SERVICES Chapter 205: RULES RELATING TO CAMPGROUNDS and the following (in case of possible conflict, the stricter rule shall apply). For the purposes of this Section "RV" shall include travel RV, pick-up coach, motor home, camping trailer, dependent RV, and self-contained RV.

A. General.

1. A campground and/or RV park shall have no less than three (3) acres in the R-2 District no less than seven (7) acres in the R-3 District. All R.V. and tents shall be located at least 25 feet (7.6 m.) from boundary lines, and 100 feet (30.5 m.) from the normal high water mark of a great pond classified GPA or a river flowing to a great pond classified GPA, and 75 feet (22.9 m.) from the normal high-water line of other water bodies, tributary streams, or the upland edge of a wetland subject to the 250-foot (76.2 m.) Shoreland Zoning requirements and 200 feet from any residence, exclusive of the residence belonging to the owner.

2. Sites in the R-2 district shall be laid out and screened in such a manner that none are within view from public roads or existing residence. Any combination of evergreen planting, landscaped earthen berms, or solid fencing may be used to achieve this screening standards, when sites would otherwise be visible from the locations described above. No screening required in the R-3 District.

3. No trailers or mobile homes, other than RVs, shall be permitted within any campground and/or RV park, temporarily or otherwise.

4. Bunkhouses that are part of a licensed campground or recreational camp are not considered lodging places. For further information regarding Lodging Places see 10-144 DEPARTMENT OF HUMAN SERVICES BUREAU OF HEALTH DIVISION OF HEALTH ENGINEERING Chapter 206 RULES RELATING TO LODGING ESTABLISHMENTS.

5. Tent sites and RV sites shall be laid out so that the density of each developed acre of land shall not exceed the standards below (in terms of sites per acre of land, excluding circulation roads). Land supporting wetland vegetation, and land below the normal high-water line of a water body shall not be included in calculating land area per site.

Non-Shoreland	Shoreland Areas	
Tent Sites	14 per acre	8 per acre
RV and Travel Trailer Sites	11 per acre	7 per acre

B. Minimum lot sizes.

1. Sites shall contain a minimum of 1000 square feet (92-9 sq. m.) (not including roads and streets) for each R.V. and tent site, except that in areas subject to the 250-foot (76.2 m.) mandatory Shoreland Zoning Act, there shall be a minimum of 5,000 square feet (464.5 sq. m.) of suitable land, (not including roads and streets,) for each site. The minimum frontage of a tent site or RV site along any shoreline of a waterbody shall be 50 feet.

Deleted: ¶ and the following (in case of possible conflict, the stricter rule shall apply).

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Deleted: 1.

Deleted: any park boundary line abutting upon a public street or highway and at least 15 feet (4.5 m.) from other park or area property

Deleted: 2.

Deleted: 3.

Deleted: No RVs shall be stored or exhibited for sale within the campground and/or RV park. Permanent or long-term dwellings or shelter devices are specifically prohibited...

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2. Use of tent sites or RV sites located within the 100-year floodplain shall be prohibited between March 1 and May 31 and during seasonal flooding events.

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Deleted: a Resource Protections District or within

3. Recreational Vehicles located within Zones A1-30, as indicated on the National Flood Insurance Program Rate Maps (FIRM) shall either:

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a. Be on the site for fewer than 180 consecutive days.

Deleted: a.

b. Be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices and has no permanently attached additions; or

Deleted: b.

c. Meet the permit requirements of elevation and anchoring requirements for "manufactured home" in Flood Hazard Area regulations 13-606. H. a & b.

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C. Parking and Circulation.

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1. A minimum of three hundred (300) square feet of off-street parking plus maneuvering space shall be provided for each tent site or RV site. RVs shall be parked in spaces so that:

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a. There shall be a minimum of 50 feet between vehicles; and

b. There shall be a minimum of 75 feet between all RVs and tents, and all public rights-of-way located inside the boundaries of the campground.

2. Roads and streets: All parking areas shall be provided with safe and convenient vehicular access from abutting public streets or roads to each R.V. site. Alignment and gradient shall be properly adapted to topography.

Deleted: ¶

a. **Surfacing and maintenance:** Surfacing and maintenance shall provide a smooth, hard and dense surface which shall be well drained.

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b. **Access to sites:** Access to R.V. sites shall be designed to minimize congestion and hazards at the entrance or exit and allow free movement of traffic on adjacent streets.

3. Standards for the construction of roads and/or driveways and drainage systems, culverts and other related features applicable in the Shoreland Zone can be found in Sec. 13-500 Shoreland Zoning Ordinance. 15. Land Use Standards H. Roads and Driveways.

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Deleted: 1. Each tent site or RV site shall be provided with a picnic table and trash receptacle. The Park management shall dispose of refuse from said containers by transporting the refuse in a closed truck or in enclosed containers or bags to an approved disposal area at least once every three (3) days. ¶
2

Deleted: A CMR

Deleted: "State of Maine Subsurface Wastewater Disposal Rules"

D. Health and Safety.

1. A campground and/or RV park shall provide water and sewerage disposal systems, sanitary facilities, and convenience facilities in accordance with the regulations of 10-144 DEPARTMENT OF HUMAN SERVICES Chapter 205 RULES RELATING TO CAMPGROUNDS and the Maine Subsurface Wastewater Disposal Rules 144A CMR 241. All RV sites shall be equipped with water and sewage hook-ups and connected to approved distribution or disposal systems.

Deleted: 3. Fire extinguishers capable of dealing with electrical and wood fires shall be kept in all service buildings. A suitable ingress and egress shall be provided so that the campground or RV park may be readily serviced in emergency situations. 24-hour emergency communication service (e.g. telephones) shall be required.

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E. Planning and Review.

1. Roads, parking, sites, and required facilities shall be planned in accordance with the basic principles outlined below and shall be shown on the proposed plan which is submitted for review and approval.

- a. A logical sequence of entry and circulation should be created: entrance, administration, storage, parking, sites, toilets, laundry, playing fields, or shoreline.
 - b. Sites should be clustered in groups according to intensity of use (low density, medium density, etc.) and also related to common support service areas (laundries, play areas, etc.) serving a number of site clusters. The purpose is to minimize road length, increase accessibility, and preserve open space.
 - c. Footpaths and roads should follow "desired lines" of pedestrian and vehicular movement between sites and jointly used facilities.
 - d. Access roads shall be laid out as loops to the greatest extent practicable, although "cul-de-sacs" or "dead ends" may be allowed to serve up to twenty (20) campsites.
2. Best management practices shall be employed for soil erosion and sedimentation control and a Storm Water Runoff Plan shall be submitted. In addition to data on soils, slopes, and drainage, a vegetation map showing the following items may be required:
- a. The major types of vegetation should be identified and described (as to age, height, openness or density, and pattern, either natural or reforested).
 - b. New plantings tolerant to existing and proposed site conditions, and blending compatible with existing natural vegetation should be selected to provide screening and shelter.
 - c. All vegetative clearing should avoid creating straight line edges between open land and surviving stands.
 - d. Areas of activity and/or traffic should be sited to avoid wildlife areas (such as thickets for birds and small mammals, or deer yards and trails).

Deleted: Parking areas may be grassed, reinforced with open concrete blocks.

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Historical Note: Section 13-700 §6 as amended June 14, 2021.

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General Ledger Summary Report

Fund(s): ALL
October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
Debits	Credits					
1 - Gen Fund	3,541.25	372,050.00	0.00	57,730,920.63	58,102,970.63	0.00
Assets	10,264,792.01	10,268,861.14	-1,664,646.82	28,283,608.71	26,483,064.62	12,069,405.23
101-00 CASH (BANK OF MACHIAS)	5,400,523.60	5,261,992.83	-1,251,000.56	15,094,595.46	14,166,198.08	6,190,390.21
102-00 RECREATION ACCOUNTS	37,575.67	29,570.42	0.00	0.00	0.00	29,570.42
103-00 NYLANDER CHECKING	1,565.95	1,566.02	-99.92	395.13	99.92	1,861.23
110-00 SECTION 125 CHECKING FSA	14,660.47	14,696.61	-1,358.75	14,550.08	11,821.00	17,425.69
110-06 2020 SECTION 125 CHECKING HRA	69,828.56	61,808.57	0.00	0.00	61,808.57	0.00
110-07 2021 SECTION 125 CHECKING HRA	0.00	0.00	-6,815.08	131,292.14	48,146.09	83,146.05
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	0.00	0.00	0.00	400,970.39	0.00	400,970.39
117-00 RLF #10 INVESTMENT	238,918.03	239,019.23	0.00	632.08	159,000.00	80,651.31
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	9,190.38	-5,501.00	11,410.51	132,092.60	120,739.26	5,852.34
124-00 GAS INVENTORY	1,264.75	-3,998.00	7,815.44	76,754.00	69,350.52	3,405.48
125-00 ACCOUNTS RECEIVABLE	13,870.37	94,191.44	11,538.26	644,303.05	651,226.58	87,267.91
126-00 SWEETSOFT RECEIVABLES	359,062.27	433,982.22	-2,513.36	1,093,700.09	1,181,063.77	346,618.54
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	53,953.03	53,953.03	0.00	0.00	0.00	53,953.03
180-00 DR. CARY CEMETERY INVESTMENT	1,106.71	1,107.42	0.00	1.27	0.00	1,108.69
181-00 HAMILTON LIBRARY TR. INVEST	1,829.10	1,841.06	0.00	35.43	0.00	1,876.49
182-00 KNOX LIBRARY INVESTMENT	10,165.65	10,202.03	0.00	100.01	6.27	10,295.77
183-00 CLARA PIPER MEM INV	672.54	672.96	0.00	0.78	0.00	673.74
184-00 JACK ROTH LIBRARY INVEST	20,504.15	20,636.76	0.00	347.18	0.00	20,983.94
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,527.27	7,535.92	0.00	12.76	0.00	7,548.68
187-00 DOROTHY COOPER MEM INV	53,114.05	53,204.69	0.00	221.31	0.00	53,426.00
189-00 MARGARET SHAW LIBRARY INV	13,064.63	13,087.92	0.00	24.48	0.00	13,112.40
190-00 GORDON ROBERTSON MEM INV	11,533.98	11,541.25	0.00	20.98	0.00	11,562.23
191-00 MEMORIAL INVESTMENT	6,180.11	6,186.12	0.00	12.35	0.00	6,198.47
192-00 G. HARMON MEM INV	6,793.11	6,798.25	0.00	11.27	0.00	6,809.52
193-00 BARBARA BREWER FUND	5,549.16	5,557.56	0.00	24.99	0.00	5,582.55
194-00 RODERICK LIVING TRUST	16,492.54	16,505.18	0.00	31.44	0.00	16,536.62
196-00 PHILIP TURNER LIBRARY INV	9,121.15	9,143.11	-50.00	399.03	50.00	9,492.14
198-00 TAX ACQUIRED PROPERTY	115,302.97	144,639.43	-4.26	0.00	30,135.95	114,503.48
198-12 TAX ACQUIRED PROPERTY 2012	0.00	0.00	0.00	1,731.21	1,731.21	0.00
198-13 TAX ACQUIRED PROPRTY 2013	0.00	0.00	0.00	1,838.85	1,838.85	0.00
198-14 TAX ACQUIRED PROPERTY 2014	0.00	0.00	0.00	2,000.31	2,000.31	0.00
198-15 TAX ACQUIRED PROPERTY 2015	0.00	0.00	0.00	7,672.94	7,672.94	0.00
198-16 TAX ACQUIRED PROPERTY 2016	-1,845.74	0.00	0.00	176.33	176.33	0.00
198-17 TAX ACQUIRED PROPERTY 2017	-198.37	0.00	0.00	608.98	608.98	0.00
198-18 TAX ACQUIRED PROPERTY 2018	9,434.09	0.00	0.00	7,745.67	7,745.67	0.00
198-19 TAX ACQUIRED PROPERTY 2019	12,375.71	0.00	0.00	10,416.61	10,416.61	0.00
198-20 TAX ACQUIRED PROPERTY 2020	9,570.77	0.00	0.00	14,374.99	14,374.99	0.00
198-21 TAX ACQUIRED PROPERTY 2021	-2.42	0.00	-0.73	12,323.76	12,324.49	-0.73
200-20 2020 TAX RECEIVABLE	606,154.36	606,154.36	0.00	2,982.35	609,136.71	0.00
200-21 2021 TAX RECEIVABLE	-49,510.04	-49,512.46	-436,765.16	7,955,857.15	6,628,702.87	1,277,641.82
200-22 2022 TAX RECEIVABLE	0.00	0.00	-9,717.44	1,325.48	71,803.38	-70,477.90
205-16 2016 LIENS RECEIVABLE	9.29	9.29	0.00	0.00	0.00	9.29
205-17 2017 LIENS RECEIVABLE	741.80	741.80	0.00	0.00	172.08	569.72
205-18 2018 LIENS RECEIVABLE	1,572.83	1,572.83	0.00	0.00	0.00	1,572.83
205-19 2019 LIENS RECEIVABLE	135,856.52	135,856.52	-14,939.69	0.00	100,726.84	35,129.68
205-20 2020 LIENS RECEIVABLE	0.00	0.00	-3,883.42	189,782.90	86,954.58	102,828.32
210-10 2010 PP TAX RECEIVABLE	621.78	621.78	0.00	0.00	621.78	0.00

General Ledger Summary Report

Fund(s): ALL

October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
210-11 2011 PP TAX RECEIVABLE	869.22	869.22	-149.13	0.00	546.66	322.56
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	0.00	5,166.61
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	0.00	0.00	0.00	5,467.93
210-14 2014 PP TAX RECEIVABLE	6,210.55	6,210.55	0.00	0.00	0.00	6,210.55
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48
210-16 2016 PP TAX RECEIVABLE	10,634.58	10,634.58	0.00	0.00	36.64	10,597.94
210-17 2017 PP TAX RECEIVABLE	11,373.23	11,373.23	0.00	0.00	203.18	11,170.05
210-18 2018 PP TAX RECEIVABLE	12,417.57	12,417.57	0.00	0.00	299.11	12,118.46
210-19 2019 PP TAX RECEIVABLE	16,183.53	16,183.53	-98.77	0.00	3,187.54	12,995.99
210-20 2020 PP TAX RECEIVABLE	33,762.08	33,762.08	-2.36	918.45	18,205.43	16,475.10
210-21 2021 PP TAX RECEIVABLE	-82.06	-82.06	-14,643.13	315,884.11	256,144.95	59,657.10
210-22 2022 PP TAX RECEIVABLE	0.00	0.00	-0.60	0.00	62.50	-62.50
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	344,372.86	344,372.86	0.00
304-00 FICA W/H	18.26	18.26	0.00	435,294.32	435,294.32	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	101,802.16	101,802.16	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	142,984.52	142,984.52	0.00
307-00 M.S.R.S. W/H	88.95	73.65	0.00	94,475.80	94,475.80	73.65
307-01 MSRS EMPLOYER	-152.44	-152.39	-12.50	105,098.02	105,085.62	-139.99
308-00 AFLAC INSURANCE	-1.70	0.00	-0.16	8,461.34	8,462.84	-1.50
309-00 DHS WITHHOLDING	0.00	0.00	0.00	5,016.00	5,016.00	0.00
312-00 HEALTH INS. W/H	-23,180.57	-23,180.57	20,659.23	231,784.21	212,529.23	-3,925.59
314-00 UNITED WAY W/H	0.00	0.00	0.00	132.00	132.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	8,458.80	8,458.80	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	4,410.91	4,410.91	0.00
318-00 MMA INCOME PROTECTION	-6,861.65	-6,861.65	2,771.04	35,480.11	33,051.78	-4,433.32
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	26,943.70	26,943.70	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	120,571.03	120,571.03	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	26,288.16	26,288.16	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	11,709.03	11,709.03	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,088.69	-2,088.69	675.92	8,877.79	7,983.00	-1,193.90
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	1,232.00	1,232.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	33,452.82	33,452.82	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	8,023.35	8,023.35	0.00
329-00 SALES TAX COLLECTED	-36.24	-36.24	0.00	107.28	175.44	-104.40
330-00 VEHICLE REG FEE (ST. OF ME)	-3,206.00	0.00	15,790.00	254,271.25	254,271.25	0.00
331-00 BOAT REG FEE INLAND FISHERIES	-84.00	0.00	84.00	21,484.47	21,484.47	0.00
332-00 SNOWMOIBLE REG (F&W)	-13,091.06	0.00	0.00	19,187.88	19,187.88	0.00
333-00 ATV REGISTRATION (F&W)	-45.00	0.00	2,063.75	51,030.38	51,030.38	0.00
335-00 PLUMBING PERMITS (ST. OF ME)	-1,786.35	-33.85	-165.00	0.00	1,712.50	-1,746.35
336-00 CONCEALED WEAPON PERMIT	-305.00	-145.00	0.00	605.00	605.00	-145.00
338-00 CONNOR EXCISE TAX	-104.24	-104.24	3,768.30	46,562.53	46,562.53	-104.24
339-00 CONNOR BOAT EXCISE	5.80	5.80	0.00	164.60	100.60	69.80
340-00 DOG LICENSES (ST. OF ME)	-1,050.00	993.00	-160.00	2,702.00	3,858.00	-163.00
341-00 FISHING LICENSES (ST. OF ME)	-600.00	0.00	56.00	5,638.00	5,638.00	0.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,866.75	0.00	1,100.75	6,723.00	6,723.00	0.00
347-00 NEPBA UNION PD	0.00	0.00	0.00	4,095.00	4,095.00	0.00
Liabilities	7,506,560.45	7,165,162.11	-1,225,250.47	6,006,180.94	6,828,983.93	7,987,965.10
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,506,560.45	7,165,162.11	-1,225,250.47	6,006,180.94	6,828,983.93	7,987,965.10
352-00 NYLANDER MUSEUM RESERVE	14,185.99	14,185.99	0.00	5,481.08	0.00	8,704.91
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00

General Ledger Summary Report

Fund(s): ALL

October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
360-01 AMERICA RESCUE PLAN ACT-NEU'S	0.00	0.00	-159,000.00	159,000.00	400,970.39	241,970.39
362-00 RLF #10 RESERVE	238,918.03	239,019.23	0.00	159,000.00	632.08	80,651.31
365-01 COMMUNITY POOL IMPROVEMENT	50,939.52	50,939.52	-47,500.00	48,373.33	0.00	2,566.19
365-02 REC CENTER IMPROVEMENTS	6,205.53	1,205.53	-6,757.47	11,791.47	13,000.00	2,414.06
365-03 LAND ACQUISTIONS/EASEMENTS	33,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04 RAILS TO TRAILS PROGRAM	22,745.76	22,745.76	12,050.00	5,789.42	0.00	16,956.34
365-05 PARK IMPROVEMENT RESERVE	39,415.38	39,415.38	-7,554.11	38,739.34	5,965.10	6,641.14
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	21,095.44	21,095.44	0.00	8,500.00	0.00	12,595.44
365-11 TRAIL MAINTENANCE RESERVE	3,066.11	3,066.11	0.00	3,066.11	0.00	0.00
365-12 CRX/TOS RESERVE	4,091.66	4,091.66	-269.96	3,365.34	1,888.04	2,614.36
365-13 RECREATION - COLLINS POND	20,921.50	10,921.50	0.00	0.00	0.00	10,921.50
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	0.14	0.14	0.00	0.00	5.00	5.14
365-20 SKI TRAIL PROGRAM	1,404.29	0.00	0.00	0.00	277.00	277.00
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	9,297.21	8,926.26	-683.80	1,198.36	1,990.00	9,717.90
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	10,250.00	289,110.54	13,009.64	284,403.46	23,260.00	27,967.08
365-27 PARK VEHICLE RESERVE	0.00	0.00	0.00	0.00	4,730.00	4,730.00
366-00 ASSESSMENT RESERVE	-205.00	-205.00	0.00	0.00	0.00	-205.00
366-01 LIBRARY BUILDING RESERVE	25,920.09	25,920.09	-367.06	9,329.06	12,600.00	29,191.03
366-02 LIBRARY MEMORIAL FUND	34,982.76	34,976.82	417.82	4,574.85	6,726.11	37,128.08
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-01 POLICE DONATED FUNDS	24,687.18	24,687.18	0.00	600.15	4,050.00	28,137.03
367-02 POLICE DEPT EQUIPMENT	59,520.17	56,243.82	-2,531.81	23,061.16	24,605.80	57,788.46
367-03 POLICE CAR RESERVE	-11,819.88	-11,819.88	0.00	956.94	51,308.03	38,531.21
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	17,251.32	17,073.76	0.00	22,428.25	21,979.65	16,625.16
367-06 PD COMPUTER RESERVE	15,222.22	15,222.22	-6,069.00	7,434.00	600.00	8,388.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	44,372.49	44,372.49	0.00	750.00	0.00	43,622.49
367-09 NEW POLICE STATION	-27,111.32	-25,574.78	0.00	18,089.20	50,000.00	6,336.02
367-10 POLICE OFFICER RECRUITMENT RES	54,000.00	54,000.00	0.00	0.00	0.00	54,000.00
368-01 FIRE EQUIPMENT RESERVE	-115,030.29	-115,030.29	0.00	0.00	0.00	-115,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	0.00	0.00	0.00	5,006.25
368-03 FIRE DEPT FOAM RESERVE	1,443.50	1,443.50	0.00	0.00	0.00	1,443.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	0.00	0.00	0.00	4,164.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	3,156.05	3,156.05	0.00	0.00	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	202,489.29	241,502.32	0.00	270,198.24	65,670.00	36,974.08
368-12 FIRE/AMB UNIFORM RESERVE	0.00	1,855.00	0.00	1,547.00	0.00	308.00
369-01 AMBULANCE SMALL EQUIP RESERVE	14,150.32	14,150.32	169.95	0.00	9,255.95	23,406.27
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	95,881.67	95,881.67	0.00	0.00	34,118.00	129,999.67
370-03 PW EQUIPMENT RESERVE	122,369.36	122,369.36	-988.80	89,074.80	79,860.60	113,155.16
370-04 STREETS/ROADS RECONSTRUCTION	56,696.35	56,696.35	0.00	0.00	50,000.00	106,696.35

General Ledger Summary Report

Fund(s): ALL

October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-68,555.34	-67,779.66	690.76	870.00	8,365.95	-60,283.71
370-07 PW BUILDING RESERVE	-15,733.28	-15,453.61	0.00	0.00	50,000.00	34,546.39
370-09 RIVER ROAD RESERVE	-65,681.75	-65,681.75	0.00	0.00	11,000.00	-54,681.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48
371-01 ASSESSMENT REVALUATION RESER	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	445.50	445.50	0.00	650.00	0.00	-204.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
371-05 ASSESSING TRAVEL & TRAINING	-216.91	-216.91	-750.00	1,250.00	1,466.91	0.00
372-01 AIRPORT RESERVE	61,468.24	61,468.24	0.00	6,528.35	20,000.00	74,939.89
372-04 AIRPORT HANGER SECURITY DEPOS	1,010.00	1,010.00	0.00	340.00	360.00	1,030.00
373-01 GEN GOVT COMPUTER RESERVE	4,262.97	4,262.97	0.00	0.00	2,400.00	6,662.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	40,975.64	40,975.64	0.00	6,087.02	69,300.00	104,188.62
373-04 VITAL RECORDS RESTORATION	776.50	776.50	0.00	0.00	0.00	776.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	0.00	109,440.00	109,440.00	1,037.51
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	19,539.20	0.00	7,500.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	38,436.23	38,436.23	0.00	0.00	7,724.65	46,160.88
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-11 NASIFF CLEAN UP	-8,072.55	-8,072.55	0.00	0.00	0.00	-8,072.55
373-12 NBRC BIRDS EYE	-59,203.55	-59,203.55	0.00	0.00	0.00	-59,203.55
373-17 LADDER ENGINE TRUCK 2016	116,700.80	116,700.80	0.00	116,999.60	116,900.00	116,601.20
373-19 2020 HRA RESERVE	69,828.56	61,808.57	0.00	61,808.57	0.00	0.00
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	37,950.84	33,844.59	0.00	9,945.53	0.00	23,899.06
373-21 2021 HRA RESERVE	0.00	0.00	-6,815.08	48,146.09	131,292.14	83,146.05
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	36,415.42	36,415.42	0.00	0.00	0.00	36,415.42
380-01 CAPTS CDBG	-4,211.00	-4,211.00	0.00	13,986.64	18,197.00	-0.64
380-02 CDBG PORVAIR	0.68	0.68	0.00	9,564.68	9,564.00	0.00
385-00 COMMUNITY DEVELOPMENT MATCH	8,423.52	8,423.52	0.00	0.00	24,250.78	32,674.30
387-00 BOUCHARD TIF	10,348.30	10,348.30	0.00	4,518.07	12,985.47	18,815.70
388-00 HILLTOP TIF	1,438.06	1,438.06	-62,587.07	62,587.07	65,881.13	4,732.12
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	37,575.67	29,570.42	0.00	0.00	0.00	29,570.42
399-00 PARKING LOT MAINTENANCE RES	42,866.51	32,866.51	0.00	0.00	23,500.00	56,366.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	360,961.54	386,682.34	0.00	0.00	0.00	386,682.34
406-00 TRAILER PARK RESERVE	49,254.77	50,833.41	-500.00	5,190.00	0.00	45,643.41
407-00 COUNTY TAX	2.13	2.13	-552,757.60	552,757.60	552,757.60	2.13
414-00 CEMETARY RERSERVE	0.00	0.00	200.00	0.00	200.00	200.00
415-00 LIONS COMMUNITY CENTER RESER	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	118,314.25	118,314.25	0.00	18,365.71	25,000.00	124,948.54
419-00 DUE FROM CDC (1280)	53,953.03	53,953.03	0.00	0.00	0.00	53,953.03
421-00 DEFERRED TAX REVENUE	1,100,860.53	859,755.36	0.00	0.00	0.00	859,755.36
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,527.27	7,535.92	0.00	0.00	12.76	7,548.68
423-00 DR. CARY CEMETERY TRUST FUND	1,106.71	1,107.42	0.00	29.95	1.27	1,078.74
424-00 HAMILTON LIBRARY TRUST FUND	1,829.10	1,841.06	0.00	0.00	35.43	1,876.49
425-00 KNOX LIBRARY MEMORIAL FUND	10,165.65	10,202.03	0.00	6.27	100.01	10,295.77
426-00 CLARA PIPER MEM FUND	672.54	672.96	0.00	0.00	0.78	673.74
427-00 JACK ROTH LIBRARY MEM FUND	20,428.13	20,636.76	-349.99	2,346.95	347.18	18,636.99
429-00 BARBARA BREWER FUND	5,549.16	5,557.56	0.00	0.00	24.99	5,582.55

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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
430-00 D. COOPER MEM FUND	53,114.05	53,204.69	0.00	2,000.00	221.31	51,426.00
432-00 MARGARET SHAW LIBRARY MEMORI	13,064.63	13,087.92	0.00	0.00	24.48	13,112.40
433-00 GORDON ROBERTSON MEM FUND	11,533.98	11,541.25	0.00	0.00	20.98	11,562.23
434-00 MEMORIAL INVESTMENT	6,180.11	6,186.12	0.00	0.00	12.35	6,198.47
435-00 RODERICK LIVING TRUST	16,492.54	16,505.18	0.00	0.00	31.44	16,536.62
436-00 AMBULANCE REIMBURSEMENT	14,574.45	14,402.11	0.00	10,829.43	15,300.71	18,873.39
437-00 DEFERRED AMBULANCE REVENUE	572,816.11	433,982.22	0.00	0.00	0.00	433,982.22
438-00 PHILIP TURNER LIBRARY MEMORIAL	9,121.15	9,143.11	0.00	0.00	30.82	9,173.93
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	440,480.10	212,065.10	0.00	23,525.00	0.00	188,540.10
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-988.84	-988.84	0.00	1,301.98	1,485.00	-805.82
461-00 CRAFT FAIR	9,208.95	9,208.95	-1,258.96	2,354.96	1,130.00	7,983.99
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	42.00	3,921.87
463-00 MISC EVENTS	644.90	-558.87	0.00	0.00	307.00	-251.87
465-00 THURSDAYS ON SWEDEN	-241.36	-241.36	0.00	0.00	200.00	-41.36
465-01 STORY OF CARIBOU	7,500.00	7,500.00	0.00	0.00	0.00	7,500.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-35,721.53	-35,721.53	-2,561.78	19,984.12	17,750.00	-37,955.65
469-00 DENTAL INSURANCE	2,413.09	2,413.09	-1,545.82	17,568.23	15,948.32	793.18
470-00 EYE INUSRANCE	639.98	639.98	-282.14	3,230.63	2,926.10	335.45
471-00 RC2 TIF	73,212.69	73,212.69	-6,810.00	9,185.00	47,571.73	111,599.42
472-00 ANIMAL WELFARE	11,513.21	11,741.21	102.00	229.00	1,479.00	12,991.21
473-00 DOWNTOWN TIF	0.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	0.00	0.00	0.00	0.00	200.00	200.00
477-00 LED STREET LIGHTS	60,385.84	78,575.53	0.00	0.00	10,000.00	88,575.53
478-00 G. HARMON MEM FUND	6,793.11	6,798.25	0.00	0.00	11.27	6,809.52
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	598,566.20	598,566.20	0.00	0.00	100,481.26	699,047.46
483-03 DUE TO FUND 3	693,103.74	706,934.80	7,585.48	0.00	89,282.08	796,216.88
483-04 DUE TO FUND 4	339,269.80	348,844.10	0.00	0.00	33,510.19	382,354.29
483-05 DUE TO FUND 5	3,131,289.65	3,163,435.58	0.00	0.00	364,661.28	3,528,096.86
484-02 DUE FROM FUND 2	-565,362.46	-566,131.05	-52,717.06	199,096.23	0.00	-765,227.28
484-03 DUE FROM FUND 3	-587,634.92	-592,405.27	-8,525.42	88,573.50	0.00	-680,978.77
484-04 DUE FROM FUND 4	-324,090.65	-331,238.46	-4,336.70	38,517.25	0.00	-369,755.71
484-05 DUE FROM FUND 5	-2,497,800.83	-2,585,979.05	-29,669.17	291,377.46	0.00	-2,877,356.51
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	825.87	-1,374.13	0.00	126.57	0.00	-1,500.70
490-00 T/A PROPERTY REMEDIATION RES	17,502.89	17,502.89	0.00	117.60	3,102.61	20,487.90
493-00 RSU 39 COMMITMENT	-1,082,828.16	-1,082,828.16	-296,038.92	3,079,751.12	3,671,829.00	-490,750.28
494-00 TRI COMMUNITY/AWS	0.00	0.00	0.00	0.00	324,082.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	70.00	0.00	-62.00	932.80	932.80	0.00
497-00 DEATH RECORDS STATE FEE	182.40	0.00	-130.80	1,270.80	1,270.80	0.00
498-00 MARRIAGE RECORDS STATE FEE	36.40	0.00	-55.60	539.60	539.60	0.00
Fund Balance	2,754,690.31	2,731,649.03	-439,396.35	23,441,130.98	24,790,922.08	4,081,440.13
500-00 EXPENDITURE CONTROL	0.00	0.00	-1,011,329.93	8,217,420.14	9,887,153.19	1,669,733.05
510-00 REVENUE CONTROL	0.00	0.00	571,933.58	15,223,710.84	14,474,497.89	-749,212.95
600-00 FUND BALANCE	2,754,690.31	2,731,649.03	0.00	0.00	429,271.00	3,160,920.03

2 - Snowmoible Trail Maintenance

0.00 0.00 0.00 356,267.49 356,267.49

General Ledger Summary Report

Fund(s): ALL
October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
2 - Snowmoile Trail Maintenance CONT'D						
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	37,449.56	38,218.15	6,947.06	261,668.53	298,418.00	74,967.62
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	37,449.56	38,218.15	6,947.06	261,668.53	298,418.00	74,967.62
365-11 TRAIL MAINTENANCE RESERVE	70,653.30	70,653.30	-45,770.00	161,187.27	99,321.77	8,787.80
483-01 DUE TO FUND 1	565,362.46	566,131.05	52,717.06	0.00	199,096.23	765,227.28
484-01 DUE FROM FUND 1	-598,566.20	-598,566.20	0.00	100,481.26	0.00	-699,047.46
Fund Balance	-37,449.56	-38,218.15	-6,947.06	94,598.96	57,849.49	-74,967.62
500-00 Expense Control	0.00	0.00	-6,947.06	39,908.96	54,736.95	14,827.99
510-00 Revenue Control	0.00	0.00	0.00	45,100.00	3,112.54	-41,987.46
600-00 Fund Balance	-37,449.56	-38,218.15	0.00	9,590.00	0.00	-47,808.15
3 - Housing Department	0.00	0.00	0.00	280,238.58	280,238.58	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-51,072.64	-53,133.35	939.94	89,282.08	88,573.50	-53,841.93
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-51,072.64	-53,133.35	939.94	89,282.08	88,573.50	-53,841.93
409-00 HOUSING RESERVE	54,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	587,634.92	592,405.27	8,525.42	0.00	88,573.50	680,978.77
484-01 DUE TO FUND 1	-693,103.74	-706,934.80	-7,585.48	89,282.08	0.00	-796,216.88
Fund Balance	51,072.64	53,133.35	-939.94	190,956.50	191,665.08	53,841.93
500-00 Expense Control	0.00	0.00	-8,525.42	88,573.50	102,383.00	13,809.50
510-00 Revenue Control	0.00	0.00	7,585.48	100,000.00	89,282.08	-10,717.92
600-00 Fund Balance	51,072.64	53,133.35	0.00	2,383.00	0.00	50,750.35
4 - FSS	0.00	0.00	0.00	129,473.44	129,473.44	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-15,179.15	-17,605.64	4,336.70	33,510.19	38,517.25	-12,598.58
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-15,179.15	-17,605.64	4,336.70	33,510.19	38,517.25	-12,598.58
483-01 DUE TO FUND 1	324,090.65	331,238.46	4,336.70	0.00	38,517.25	369,755.71
484-01 DUE FROM FUND 1	-339,269.80	-348,844.10	0.00	33,510.19	0.00	-382,354.29
Fund Balance	15,179.15	17,605.64	-4,336.70	95,963.25	90,956.19	12,598.58
500-00 Expense Control	0.00	0.00	-4,336.70	38,517.25	52,330.00	13,812.75
510-00 Revenue Control	0.00	0.00	0.00	57,446.00	33,510.19	-23,935.81
600-00 Fund Balance	15,179.15	17,605.64	0.00	0.00	5,116.00	22,721.64
5 - ECONOMIC DEV	0.00	0.00	0.00	1,009,430.74	1,009,430.74	0.00

General Ledger Summary Report

Fund(s): ALL

October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
	Debits			Credits		
5 - ECONOMIC DEV CONT'D						
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-324,877.05	-283,539.51	12,393.81	461,256.73	348,931.95	-395,864.29
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-324,877.05	-283,539.51	12,393.81	461,256.73	348,931.95	-395,864.29
473-00 DOWNTOWN TIF	20,545.33	5,850.58	-17,275.36	41,595.45	37,223.14	1,478.27
474-00 TRAIL GROOMER RESERVE	37,914.48	37,914.48	0.00	55,000.00	20,331.35	3,245.83
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	2,497,800.83	2,585,979.05	29,669.17	0.00	291,377.46	2,877,356.51
484-01 DUE FROM FUND 1	-3,131,289.65	-3,163,435.58	0.00	364,661.28	0.00	-3,528,096.86
Fund Balance	324,877.05	283,539.51	-12,393.81	548,174.01	660,498.79	395,864.29
500-00 Expense Control	0.00	0.00	-12,293.89	204,682.09	347,143.00	142,460.91
510-00 Revenue Control	0.00	0.00	-99.92	324,541.92	313,355.79	-11,186.13
600-00 Fund Balance	324,877.05	283,539.51	0.00	18,950.00	0.00	264,589.51
Final Totals	3,541.25	372,050.00	0.00	59,506,330.88	59,878,380.88	0.00

Expense Summary Report

Fund: 1
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	799,765.00	101,247.75	642,807.87	156,957.13	80.37
17 - HEALTH & SANITATION	255,671.00	20,650.00	211,456.00	44,215.00	82.71
18 - MUNICIPAL BUILDING	64,000.00	5,918.61	43,643.94	20,356.06	68.19
20 - GENERAL ASSISTANCE	52,604.00	2,253.69	26,134.75	26,469.25	49.68
22 - TAX ASSESSMENT	272,981.00	22,246.28	203,609.23	69,371.77	74.59
25 - LIBRARY	222,119.00	19,076.62	171,503.18	50,615.82	77.21
31 - FIRE/AMBULANCE DEPARTMENT	2,350,449.00	236,604.04	1,910,384.87	440,064.13	81.28
35 - POLICE DEPARTMENT	1,621,457.00	172,399.81	1,398,811.08	222,645.92	86.27
38 - PROTECTION	365,000.00	28,401.46	304,641.68	60,358.32	83.46
39 - CARIBOU EMERGENCY MANAGEMENT	13,238.00	482.63	8,647.39	4,590.61	65.32
40 - PUBLIC WORKS	2,191,691.00	320,578.47	1,771,196.83	420,494.17	80.81
50 - RECREATION DEPARTMENT	508,051.00	50,930.98	438,487.64	69,563.36	86.31
51 - PARKS	154,615.00	11,362.52	121,165.31	33,449.69	78.37
60 - AIRPORT	66,661.00	1,076.01	48,144.68	18,516.32	72.22
61 - CARIBOU TRAILER PARK	20,170.00	819.32	8,756.89	11,413.11	43.42
65 - CEMETERIES	6,850.00	479.47	6,229.47	620.53	90.94
70 - INS & RETIREMENT	93,960.00	16,099.27	86,235.09	7,724.91	91.78
75 - CONTRIBUTIONS	4,600.00	0.00	4,600.00	0.00	100.00
80 - UNCLASSIFIED	32,250.00	703.00	19,943.05	12,306.95	61.84
85 - CAPITAL IMPROVEMENTS	745,758.00	0.00	745,758.00	0.00	100.00
Final Totals	9,841,890.00	1,011,329.93	8,172,156.95	1,669,733.05	83.03

Expense Summary Report
Fund: 2
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	54,690.00	6,947.06	39,862.01	14,827.99	72.89
Final Totals	54,690.00	6,947.06	39,862.01	14,827.99	72.89

Expense Summary Report
Fund: 3
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	102,383.00	8,525.42	88,573.50	13,809.50	86.51
Final Totals	102,383.00	8,525.42	88,573.50	13,809.50	86.51

Expense Summary Report
Fund: 4
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	52,330.00	4,336.70	38,517.25	13,812.75	73.60
Final Totals	52,330.00	4,336.70	38,517.25	13,812.75	73.60

Expense Summary Report

Fund: 5
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	324,042.00	11,096.82	194,066.20	129,975.80	59.89
12 - NYLANDER MUSEUM	19,350.00	1,197.07	6,864.89	12,485.11	35.48
Final Totals	343,392.00	12,293.89	200,931.09	142,460.91	58.51

Revenue Summary Report

Fund: 1
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,928,998.00	340,724.36	6,626,962.38	302,035.62	95.64
18 - MUNICIPAL BUILDING	4,000.00	0.00	1,999.98	2,000.02	50.00
20 - GENERAL ASSISTANCE	19,800.00	654.31	9,276.35	10,523.65	46.85
22 - TAX ASSESSMENT	872,950.00	4,850.81	865,741.81	7,208.19	99.17
23 - CODE ENFORCEMENT	7,790.00	765.00	10,172.50	-2,382.50	130.58
25 - LIBRARY	5,100.00	570.45	4,328.27	771.73	84.87
31 - FIRE/AMBULANCE DEPARTMENT	1,705,195.00	207,571.21	1,468,471.86	236,723.14	86.12
35 - POLICE DEPARTMENT	88,715.00	7,928.00	41,500.97	47,214.03	46.78
39 - CARIBOU EMERGENCY MANAGEMENT	2,600.00	0.00	2,400.00	200.00	92.31
40 - PUBLIC WORKS	204,263.00	0.00	42,796.60	161,466.40	20.95
50 - RECREATION DEPARTMENT	6,900.00	310.00	2,725.00	4,175.00	39.49
51 - PARKS	300.00	0.00	314.00	-14.00	104.67
60 - AIRPORT	46,500.00	8,559.44	36,033.33	10,466.67	77.49
61 - CARIBOU TRAILER PARK	6,000.00	0.00	8,760.00	-2,760.00	146.00
70 - INS & RETIREMENT	0.00	0.00	28,415.00	-28,415.00	----
Final Totals	9,899,111.00	571,933.58	9,149,898.05	749,212.95	92.43

Revenue Summary Report

Fund: 2
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	45,100.00	0.00	3,112.54	41,987.46	6.90
Final Totals	45,100.00	0.00	3,112.54	41,987.46	6.90

Revenue Summary Report

Fund: 3
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	100,000.00	7,585.48	89,282.08	10,717.92	89.28
Final Totals	100,000.00	7,585.48	89,282.08	10,717.92	89.28

Revenue Summary Report

Fund: 4
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	57,446.00	0.00	33,510.19	23,935.81	58.33
Final Totals	57,446.00	0.00	33,510.19	23,935.81	58.33

Revenue Summary Report

Fund: 5
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	324,042.00	0.00	312,960.66	11,081.34	96.58
12 - NYLANDER MUSEUM	400.00	-99.92	295.21	104.79	73.80
Final Totals	324,442.00	-99.92	313,255.87	11,186.13	96.55

Vendor	Amount	Account
10 GEN GOVT		
10-01 GEN GOVT / Gen Govt		
03401 - MAINE MUNICIPAL ASSOCIATION	132.58	E 10-01-036-01 GEN GOVT / Gen Govt - VEHICLE INS / VEHICLE INS
03401 - MAINE MUNICIPAL ASSOCIATION	2.17	E 10-01-012-01 GEN GOVT / Gen Govt - ELECTIONS / ELECTIONS
00099 - MMEHT	11,548.39	E 10-01-018-01 GEN GOVT / Gen Govt - HEALTH INS / HEALTH INS
00524 - OAK LEAF SYSTEMS, INC	2,110.00	E 10-01-008-01 GEN GOVT / Gen Govt - COMP MAINT / COMP MAINT
00919 - MMTCTA	30.00	E 10-01-011-02 GEN GOVT / Gen Govt - TRAIN & EDU / TRAIN & EDU
02111 - OFFICE DEPOT	663.60	E 10-01-003-03 GEN GOVT / Gen Govt - OFFICE SUPP / COPIER REN
00551 - LAUSIER, DENISE	21.00	E 10-01-010-01 GEN GOVT / Gen Govt - TRAVEL EXP / MILEAGE
Division Total-	14,507.74	
Department Total-	14,507.74	
11 ECONO DEV		
11-01 ECONO DEV / ECONO DEV CONT'D		
00099 - MMEHT	58.48	E 11-01-018-01 ECONO DEV / ECONO DEV - HEALTH INS / HEALTH INS
00099 - MMEHT	6.09	E 11-01-018-01 ECONO DEV / ECONO DEV - HEALTH INS / HEALTH INS
Division Total-	64.57	
Department Total-	64.57	
12 NYLANDER MUS		
12-01 NYLANDER MUS / NYLANDER MUS CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	33.58	E 12-01-032-01 NYLANDER MUS / NYLANDER MUS - PROP INS / PRO
Division Total-	33.58	
Department Total-	33.58	
18 MUN BUILDING		
18-01 MUN BUILDING / MUN BUILDING CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	87.55	E 18-01-032-01 MUN BUILDING / MUN BUILDING - PROP INS / PROP
03231 - B & P CLEANERS	845.00	E 18-01-271-01 MUN BUILDING / MUN BUILDING - CONTR SERVIC /
00003 - UNIFIRST CORPORATION	36.10	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BL
00576 - MCNEAL'S TRUCKING	110.00	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BL
01454 - R.L. TODD & SON, INC.	1,789.32	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BL
Division Total-	2,867.97	
Department Total-	2,867.97	
20 G A		
20-01 G A / G A CONT'D		
00099 - MMEHT	485.90	E 20-01-018-01 G A / G A - HEALTH INS / HEALTH INS
Division Total-	485.90	
Department Total-	485.90	
22 TAX ASSESS		
22-01 TAX ASSESS / TAX ASSESS CONT'D		
00099 - MMEHT	896.04	E 22-01-018-01 TAX ASSESS / TAX ASSESS - HEALTH INS / HEALTH INS
00099 - MMEHT	11.31	E 22-01-018-01 TAX ASSESS / TAX ASSESS - HEALTH INS / HEALTH INS
00524 - OAK LEAF SYSTEMS, INC	70.00	E 22-01-051-01 TAX ASSESS / TAX ASSESS - EQUIP MAINT / SOFTW
Division Total-	977.35	
Department Total-	977.35	
24 HOUSING		
24-01 HOUSING / HOUSING CONT'D		
00524 - OAK LEAF SYSTEMS, INC	70.00	E 24-01-008-01 HOUSING / HOUSING - COMP MAINT / COMP MAINT
00801 - PLOURDE, LISA	390.60	E 24-01-010-01 HOUSING / HOUSING - TRAVEL EXP / MILEAGE
00099 - MMEHT	16.50	E 24-01-018-01 HOUSING / HOUSING - HEALTH INS / HEALTH INS
Division Total-	477.10	
Department Total-	477.10	
25 LIBRARY		

Department Summary

Pay Date: 11/04/2021

Vendor	Amount	Account
25 LIBRARY		
25-01 LIBRARY / LIBRARY CONT'D		
03941 - AMAZON CAPITAL SERVICES, INC	25.72	E 25-01-003-08 LIBRARY / LIBRARY - OFFICE SUPP / OFFICE SUPP
03941 - AMAZON CAPITAL SERVICES, INC	17.99	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
03941 - AMAZON CAPITAL SERVICES, INC	22.95	E 25-01-003-08 LIBRARY / LIBRARY - OFFICE SUPP / OFFICE SUPP
03941 - AMAZON CAPITAL SERVICES, INC	13.42	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
03941 - AMAZON CAPITAL SERVICES, INC	87.40	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
03941 - AMAZON CAPITAL SERVICES, INC	79.90	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
03941 - AMAZON CAPITAL SERVICES, INC	19.99	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
01272 - BAKER & TAYLOR	99.93	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
01272 - BAKER & TAYLOR	76.07	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
02858 - BANGOR DAILY NEWS	314.60	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
01505 - DEAD RIVER COMPANY	680.64	E 25-01-026-03 LIBRARY / LIBRARY - HEATING FUEL / HEATING FUE
03401 - MAINE MUNICIPAL ASSOCIATION	147.17	E 25-01-032-01 LIBRARY / LIBRARY - PROP INS / PROP INS
00524 - OAK LEAF SYSTEMS, INC	70.00	E 25-01-008-01 LIBRARY / LIBRARY - COMP MAINT / COMP MAINT
00099 - MMEHT	866.47	E 25-01-018-01 LIBRARY / LIBRARY - HEALTH INS / HEALTH INS
00191 - DEMCO, INC.	65.34	E 25-01-014-01 LIBRARY / LIBRARY - NEW EQUIP / NEW EQUIP
04116 - VERSANT POWER	336.80	E 25-01-027-11 LIBRARY / LIBRARY - ELECTRICITY / ELECTRICITY
Division Total-	2,924.39	
Department Total-	2,924.39	

31 FIRE/AMB

31-01 FIRE/AMB / AMBULANCE CONT'D

03056 - ZOLL MEDICAL CORPORATION GPO	420.75	E 31-01-087-03 FIRE/AMB / AMBULANCE - MED SUPPLIES / MED SUP
03056 - ZOLL MEDICAL CORPORATION GPO	471.00	E 31-01-087-03 FIRE/AMB / AMBULANCE - MED SUPPLIES / MED SUP
00466 - P & E DISTRIBUTORS, INC.	45.90	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
00466 - P & E DISTRIBUTORS, INC.	61.78	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
03056 - ZOLL MEDICAL CORPORATION GPO	256.47	E 31-01-087-03 FIRE/AMB / AMBULANCE - MED SUPPLIES / MED SUP
03056 - ZOLL MEDICAL CORPORATION GPO	58.04	E 31-01-087-03 FIRE/AMB / AMBULANCE - MED SUPPLIES / MED SUP
00099 - MMEHT	24,049.91	E 31-01-018-01 FIRE/AMB / AMBULANCE - HEALTH INS / HEALTH IN:
00524 - OAK LEAF SYSTEMS, INC	70.00	E 31-01-051-03 FIRE/AMB / AMBULANCE - EQUIP MAINT / MAINT CC
00576 - MCNEAL'S TRUCKING	70.00	E 31-01-031-01 FIRE/AMB / AMBULANCE - BLDG MAINT / BLDG MAI
03919 - CARNEY FAMILY BEVERAGE, LLC	36.00	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
03919 - CARNEY FAMILY BEVERAGE, LLC	36.00	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
00311 - PITNEY BOWES	280.46	E 31-01-003-09 FIRE/AMB / AMBULANCE - OFFICE SUPP / BILLING S
02111 - OFFICE DEPOT	16.28	E 31-01-003-09 FIRE/AMB / AMBULANCE - OFFICE SUPP / BILLING S
02111 - OFFICE DEPOT	16.27	E 31-01-003-14 FIRE/AMB / AMBULANCE - OFFICE SUPP / CALAIS
02111 - OFFICE DEPOT	16.28	E 31-01-003-16 FIRE/AMB / AMBULANCE - OFFICE SUPP / ISLAND FA
02111 - OFFICE DEPOT	16.28	E 31-01-003-17 FIRE/AMB / AMBULANCE - OFFICE SUPP / PATTEN
03401 - MAINE MUNICIPAL ASSOCIATION	106.54	E 31-01-032-01 FIRE/AMB / AMBULANCE - PROP INS / PROP INS
03401 - MAINE MUNICIPAL ASSOCIATION	1,043.17	E 31-01-036-01 FIRE/AMB / AMBULANCE - VEHICLE INS / VEHICLE II
00878 - INDUSTRIAL PROTECTION SERVICES	148.76	E 31-01-031-01 FIRE/AMB / AMBULANCE - BLDG MAINT / BLDG MAI
03263 - ABILITY NETWORK INC.	104.58	E 31-01-003-09 FIRE/AMB / AMBULANCE - OFFICE SUPP / BILLING S
03263 - ABILITY NETWORK INC.	104.58	E 31-01-003-14 FIRE/AMB / AMBULANCE - OFFICE SUPP / CALAIS
03263 - ABILITY NETWORK INC.	104.58	E 31-01-003-16 FIRE/AMB / AMBULANCE - OFFICE SUPP / ISLAND FA
03263 - ABILITY NETWORK INC.	104.58	E 31-01-003-17 FIRE/AMB / AMBULANCE - OFFICE SUPP / PATTEN
02003 - AUTOTRONICS, LLC	20.75	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
00852 - F.W. WEBB COMPANY	76.90	E 31-01-031-01 FIRE/AMB / AMBULANCE - BLDG MAINT / BLDG MAI
03401 - MAINE MUNICIPAL ASSOCIATION	270.92	E 31-01-037-01 FIRE/AMB / AMBULANCE - LIABILITY IN / LIABILIT II
03401 - MAINE MUNICIPAL ASSOCIATION	280.50	E 31-01-036-01 FIRE/AMB / AMBULANCE - VEHICLE INS / VEHICLE II
00099 - MMEHT	27.60	E 31-01-018-01 FIRE/AMB / AMBULANCE - HEALTH INS / HEALTH IN:
00099 - MMEHT	2,009.96	E 31-01-018-02 FIRE/AMB / AMBULANCE - HEALTH INS / AMB BILL
Division Total-	30,324.84	
Department Total-	30,324.84	

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35 POLICE DEPT		
35-01 POLICE DEPT / POLICE DEPT CONT'D		
00099 - MMEHT	43.20	E 35-01-018-01 POLICE DEPT / POLICE DEPT - HEALTH INS / HEALTH
03401 - MAINE MUNICIPAL ASSOCIATION	30.67	E 35-01-036-01 POLICE DEPT / POLICE DEPT - VEHICLE INS / VEHIC
03401 - MAINE MUNICIPAL ASSOCIATION	860.00	E 35-01-037-01 POLICE DEPT / POLICE DEPT - LIABILITY IN / LIABIL
03401 - MAINE MUNICIPAL ASSOCIATION	618.00	E 35-01-036-01 POLICE DEPT / POLICE DEPT - VEHICLE INS / VEHIC
03401 - MAINE MUNICIPAL ASSOCIATION	50.87	E 35-01-032-01 POLICE DEPT / POLICE DEPT - PROP INS / PROP INS
03412 - OIT A/P	152.21	E 35-01-017-03 POLICE DEPT / POLICE DEPT - COMMUNICATE / INT
00464 - MAINE CHIEFS OF POLICE ASSN.	70.00	E 35-01-011-02 POLICE DEPT / POLICE DEPT - TRAIN & EDU / TRAIN
00397 - TMDE CALIBRATION LAB, INC.	535.00	E 35-01-051-05 POLICE DEPT / POLICE DEPT - EQUIP MAINT / EQUI
00524 - OAK LEAF SYSTEMS, INC	70.00	E 35-01-102-01 POLICE DEPT / POLICE DEPT - COMP TECH / COMP
00099 - MMEHT	20,011.94	E 35-01-018-01 POLICE DEPT / POLICE DEPT - HEALTH INS / HEALTH
02182 - ADAMS, LAURA	5.80	E 35-01-030-01 POLICE DEPT / POLICE DEPT - BLDG SUPPLY / BLDG
02182 - ADAMS, LAURA	13.45	E 35-01-019-01 POLICE DEPT / POLICE DEPT - MISC EXPENSE / MIS
04099 - FERLAND, RANHOFF & POLYGRAPG E	300.00	E 35-01-079-03 POLICE DEPT / POLICE DEPT - EMP PHYSICAL / POL'
00897 - GAHAGAN, MICHAEL	80.00	E 35-01-015-01 POLICE DEPT / POLICE DEPT - TELEPHONE / CELL PI
03337 - FIRESIDE INN & SUITES	65.00	E 35-01-011-02 POLICE DEPT / POLICE DEPT - TRAIN & EDU / TRAIN
Division Total-	22,906.14	
Department Total-	22,906.14	
39 CEM		
39-01 CEM / CEM CONT'D		
04116 - VERSANT POWER	15.86	E 39-01-027-11 CEM / CEM - ELECTRICITY / ELECTRICITY
03401 - MAINE MUNICIPAL ASSOCIATION	200.75	E 39-01-036-01 CEM / CEM - VEHICLE INS / VEHICLE INS
03401 - MAINE MUNICIPAL ASSOCIATION	32.63	E 39-01-032-01 CEM / CEM - PROP INS / PROP INS
Division Total-	249.24	
Department Total-	249.24	
40 PUBLIC WORKS		
40-01 PUBLIC WORKS / PUBLIC WORKS CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	234.92	E 40-01-032-01 PUBLIC WORKS / PUBLIC WORKS - PROP INS / PROF
03401 - MAINE MUNICIPAL ASSOCIATION	2,193.58	E 40-01-036-01 PUBLIC WORKS / PUBLIC WORKS - VEHICLE INS / VI
00099 - MMEHT	13.20	E 40-01-018-01 PUBLIC WORKS / PUBLIC WORKS - HEALTH INS / HE
03401 - MAINE MUNICIPAL ASSOCIATION	32.75	E 40-01-036-01 PUBLIC WORKS / PUBLIC WORKS - VEHICLE INS / VI
00414 - ARB SERVICES	255.00	E 40-01-031-01 PUBLIC WORKS / PUBLIC WORKS - BLDG MAINT / BI
00257 - FASTENAL COMPANY	305.84	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	82.24	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	252.16	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	153.61	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
03747 - MAINE OXY	102.73	E 40-01-114-01 PUBLIC WORKS / PUBLIC WORKS - IND GAS/SOLV /
03957 - NEW ENGLAND KENWORTH	1.02	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
03957 - NEW ENGLAND KENWORTH	5.34	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00914 - NORTHEAST PROPANE	15.64	E 40-01-113-01 PUBLIC WORKS / PUBLIC WORKS - PROPANE / PROP
02111 - OFFICE DEPOT	75.22	E 40-01-003-11 PUBLIC WORKS / PUBLIC WORKS - OFFICE SUPP / E
04116 - VERSANT POWER	18.68	E 40-01-027-04 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P'
04116 - VERSANT POWER	15.72	E 40-01-027-03 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P'
04116 - VERSANT POWER	34.40	E 40-01-027-12 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P'
04116 - VERSANT POWER	15.72	E 40-01-027-11 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / E
04116 - VERSANT POWER	37.18	E 40-01-027-02 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P'
03921 - DIV. OF BWE, LLC	2,609.51	E 40-01-115-01 PUBLIC WORKS / PUBLIC WORKS - LUBRICANTS / LL
02665 - HOWARD P. FAIRFIELD, LLC	343.56	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00099 - MMEHT	17,743.12	E 40-01-018-01 PUBLIC WORKS / PUBLIC WORKS - HEALTH INS / HE
00524 - OAK LEAF SYSTEMS, INC	70.00	E 40-01-003-12 PUBLIC WORKS / PUBLIC WORKS - OFFICE SUPP / S
03443 - J B SHEETMETAL INC.	47.20	E 40-01-051-08 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / S
03443 - J B SHEETMETAL INC.	41.74	E 40-01-051-08 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / S

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Vendor	Amount	Account
40 PUBLIC WORKS CONT'D		
40-01 PUBLIC WORKS / PUBLIC WORKS CONT'D		
03443 - J B SHEETMETAL INC.	39.75	E 40-01-051-08 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / S
00852 - F.W. WEBB COMPANY	33.36	E 40-01-031-01 PUBLIC WORKS / PUBLIC WORKS - BLDG MAINT / BI
Division Total-	24,773.19	
Department Total-	24,773.19	
50 REC DEPT		
50-01 REC DEPT / REC DEPT CONT'D		
00524 - OAK LEAF SYSTEMS, INC	70.00	E 50-01-008-01 REC DEPT / REC DEPT - COMP MAINT / COMP MAINT
00099 - MMEHT	5,771.57	E 50-01-018-01 REC DEPT / REC DEPT - HEALTH INS / HEALTH INS
03401 - MAINE MUNICIPAL ASSOCIATION	467.75	E 50-01-032-01 REC DEPT / REC DEPT - PROP INS / PROP INS
Division Total-	6,309.32	
Department Total-	6,309.32	
51 PARKS		
51-01 PARKS / PARKS CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	144.33	E 51-01-036-01 PARKS / PARKS - VEHICLE INS / VEHICLE INS
03401 - MAINE MUNICIPAL ASSOCIATION	231.00	E 51-01-036-01 PARKS / PARKS - VEHICLE INS / VEHICLE INS
00099 - MMEHT	13.80	E 51-01-018-01 PARKS / PARKS - HEALTH INS / HEALTH INS
Division Total-	389.13	
Department Total-	389.13	
60 AIRPORT		
60-01 AIRPORT / AIRPORT CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	163.42	E 60-01-032-01 AIRPORT / AIRPORT - PROP INS / PROP INS
Division Total-	163.42	
Department Total-	163.42	
61 TRAILER PARK		
61-01 TRAILER PARK / TRAILER PARK CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	3.58	E 61-01-032-01 TRAILER PARK / TRAILER PARK - PROP INS / PROP I
00576 - MCNEAL'S TRUCKING	140.00	E 61-01-161-01 TRAILER PARK / TRAILER PARK - GARBAGE COLL / G
Division Total-	143.58	
Department Total-	143.58	
65 CEMETERIES		
65-01 CEMETERIES / CEMETERIES CONT'D		
03265 - VFW POST 9389	479.47	E 65-01-172-01 CEMETERIES / CEMETERIES - MEM FLAGS / MEM FL
Division Total-	479.47	
Department Total-	479.47	
70 INS & RETIRE		
70-01 INS & RETIRE / INS & RETIRE CONT'D		
03584 - GROUP DYNAMIC, INC.	390.00	E 70-01-311-01 INS & RETIRE / INS & RETIRE - SECTION 125 / SECT
03401 - MAINE MUNICIPAL ASSOCIATION	22.00	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
03401 - MAINE MUNICIPAL ASSOCIATION	10.90	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
03401 - MAINE MUNICIPAL ASSOCIATION	785.58	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
03401 - MAINE MUNICIPAL ASSOCIATION	1,500.42	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
03401 - MAINE MUNICIPAL ASSOCIATION	116.17	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
00454 - HANNAFORD SUPERMARKET #8438	375.00	E 70-01-046-01 INS & RETIRE / INS & RETIRE - AWARDS/RECOG / A
04220 - KINNEY'S IGA	375.00	E 70-01-046-01 INS & RETIRE / INS & RETIRE - AWARDS/RECOG / A
00586 - SLEEPER'S MARKET	375.00	E 70-01-046-01 INS & RETIRE / INS & RETIRE - AWARDS/RECOG / A
Division Total-	3,950.07	
Department Total-	3,950.07	
96 SECT 8 FSS		
96-01 SECT 8 FSS / SECT 8 FSS CONT'D		

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96 SECT 8 FSS		
96-01 SECT 8 FSS / SECT 8 FSS CONT'D		
00099 - MMEHT	11.40	E 96-01-018-01 SECT 8 FSS / SECT 8 FSS - HEALTH INS / HEALTH I
Division Total-	11.40	
G/L Account Total	11.40	

G/L Accounts

G/L Accounts-01 / CONT'D

00379 - DAIGLE OIL COMPANY	21,752.00	G 1-123-00 Gen Fund / DIESEL
00099 - MMEHT	20,860.45	G 1-312-00 Gen Fund / HEALTH INS
00099 - MMEHT	3,178.20	G 1-318-00 Gen Fund / INCOME PROT
04185 - WASHER, ARTHUR	47.20	G 1-318-00 Gen Fund / INCOME PROT
04185 - WASHER, ARTHUR	12.10	G 1-323-00 Gen Fund / SUPP LIFE
00099 - MMEHT	778.20	G 1-323-00 Gen Fund / SUPP LIFE
00015 - TREASURER STATE OF MAINE	3,830.00	G 1-330-00 Gen Fund / VEHICLE REG
01483 - TREASURER, STATE OF MAINE	1,695.25	G 1-332-00 Gen Fund / SNOW REG
01483 - TREASURER, STATE OF MAINE	2,710.00	G 1-333-00 Gen Fund / ATV REG
00721 - TREASURER, STATE OF MAINE	1,940.87	G 1-338-00 Gen Fund / CONNOR EXC
01483 - TREASURER, STATE OF MAINE	866.50	G 1-342-00 Gen Fund / HUNT LIC
04219 - BUSINESS INVESTMENT GROUP	159,000.00	G 1-360-01 Gen Fund / ARPA-NEU FDS
01454 - R.L. TODD & SON, INC.	367.06	G 1-366-01 Gen Fund / LIB BUILD RE
01272 - BAKER & TAYLOR	30.06	G 1-366-02 Gen Fund / LIB MEM FUND
03563 - ATLANTIC TACTICAL, INC.	956.38	G 1-367-02 Gen Fund / POLICE EQUIP
00524 - OAK LEAF SYSTEMS, INC	6,069.00	G 1-367-06 Gen Fund / PD COMPUTER
00099 - MMEHT	1,502.53	G 1-469-00 Gen Fund / DENTAL INS
00099 - MMEHT	281.80	G 1-470-00 Gen Fund / EYE INS
00521 - TREASURER, STATE OF MAINE	84.40	G 1-496-00 Gen Fund / BIRTH STATE
00521 - TREASURER, STATE OF MAINE	116.40	G 1-497-00 Gen Fund / DEATH STATE
00521 - TREASURER, STATE OF MAINE	51.20	G 1-498-00 Gen Fund / MARRIAGE STA
04029 - PORVAIR FILTRATION GROUP, INC.	14,694.75	G 5-473-00 ECONOMIC DEV / DOWNTOWN

Division Total- 240,824.35

G/L Account Total 240,824.35

Final Total- 352,862.75

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Vendor	Amount	Account
10 GEN GOVT		
10-01 GEN GOVT / Gen Govt		
02977 - BUSINESS CARD	14.99	E 10-01-008-01 GEN GOVT / Gen Govt - COMP MAINT / COMP MAINT
02977 - BUSINESS CARD	1,319.61	E 10-01-010-02 GEN GOVT / Gen Govt - TRAVEL EXP / MEAL & LODG
02977 - BUSINESS CARD	120.77	E 10-01-011-02 GEN GOVT / Gen Govt - TRAIN & EDU / TRAIN & EDI
02977 - BUSINESS CARD	568.84	E 10-01-019-01 GEN GOVT / Gen Govt - MISC EXPENSE / MISC EXPE
02977 - BUSINESS CARD	773.33	E 10-01-008-02 GEN GOVT / Gen Govt - COMP MAINT / HOSTED SER
04056 - GWI	399.08	E 10-01-015-04 GEN GOVT / Gen Govt - TELEPHONE / TELEPHONE
01400 - COUNTY QWIK PRINT, INC.	138.40	E 10-01-003-07 GEN GOVT / Gen Govt - OFFICE SUPP / PAPER
00653 - MAINE WELFARE DIRECTOR'S ASSOC	40.00	E 10-01-011-02 GEN GOVT / Gen Govt - TRAIN & EDU / TRAIN & EDI
00653 - MAINE WELFARE DIRECTOR'S ASSOC	40.00	E 10-01-011-02 GEN GOVT / Gen Govt - TRAIN & EDU / TRAIN & EDI
00524 - OAK LEAF SYSTEMS, INC	949.00	E 10-01-019-01 GEN GOVT / Gen Govt - MISC EXPENSE / MISC EXPE
04182 - NADEAU, HOLLY	10.50	E 10-01-010-01 GEN GOVT / Gen Govt - TRAVEL EXP / MILEAGE
Division Total-	4,374.52	
Department Total-	4,374.52	
11 ECONO DEV		
11-01 ECONO DEV / ECONO DEV CONT'D		
02977 - BUSINESS CARD	30.60	E 11-01-394-20 ECONO DEV / ECONO DEV - COMM PROJECT / MISCI
Division Total-	30.60	
Department Total-	30.60	
12 NYLANDER MUS		
12-01 NYLANDER MUS / NYLANDER MUS CONT'D		
04116 - VERSANT POWER	111.20	E 12-01-027-11 NYLANDER MUS / NYLANDER MUS - ELECTRICITY / I
04056 - GWI	84.20	E 12-01-015-04 NYLANDER MUS / NYLANDER MUS - TELEPHONE / TI
02985 - SPRINKLER SYSTEMS INSP. CORP.	342.75	E 12-01-031-01 NYLANDER MUS / NYLANDER MUS - BLDG MAINT / E
02985 - SPRINKLER SYSTEMS INSP. CORP.	90.00	E 12-01-031-01 NYLANDER MUS / NYLANDER MUS - BLDG MAINT / E
Division Total-	628.15	
Department Total-	628.15	
18 MUN BUILDING		
18-01 MUN BUILDING / MUN BUILDING CONT'D		
00466 - P & E DISTRIBUTORS, INC.	81.78	E 18-01-030-01 MUN BUILDING / MUN BUILDING - BLDG SUPPLY / B
04116 - VERSANT POWER	143.81	E 18-01-024-04 MUN BUILDING / MUN BUILDING - MAINT COMM / I
00003 - UNIFIRST CORPORATION	36.10	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BL
04116 - VERSANT POWER	921.19	E 18-01-027-11 MUN BUILDING / MUN BUILDING - ELECTRICITY / EI
Division Total-	1,182.88	
Department Total-	1,182.88	
20 G A		
20-01 G A / G A CONT'D		
00216 - TRACKER SYSTEMS, LLC	100.00	E 20-01-003-01 G A / G A - OFFICE SUPP / POSTAGE
Division Total-	100.00	
Department Total-	100.00	
22 TAX ASSESS		
22-01 TAX ASSESS / TAX ASSESS CONT'D		
04056 - GWI	37.56	E 22-01-015-04 TAX ASSESS / TAX ASSESS - TELEPHONE / TELEPHO
01400 - COUNTY QWIK PRINT, INC.	10.00	E 22-01-070-03 TAX ASSESS / TAX ASSESS - CLOTHS ALLOW / CLOT
Division Total-	47.56	
Department Total-	47.56	
24 HOUSING		
24-01 HOUSING / HOUSING CONT'D		
04056 - GWI	32.86	E 24-01-015-04 HOUSING / HOUSING - TELEPHONE / TELEPHONE
02111 - OFFICE DEPOT	128.62	E 24-01-003-03 HOUSING / HOUSING - OFFICE SUPP / COPIER RENT
02977 - BUSINESS CARD	10.55	E 24-01-003-03 HOUSING / HOUSING - OFFICE SUPP / COPIER RENT

Vendor	Amount	Account
24 HOUSING CONT'D		
24-01 HOUSING / HOUSING CONT'D		
02977 - BUSINESS CARD	5.78	E 24-01-003-08 HOUSING / HOUSING - OFFICE SUPP / OFFICE SUPP
Division Total-	177.81	
Department Total-	177.81	
25 LIBRARY		
25-01 LIBRARY / LIBRARY CONT'D		
03310 - SEACOAST SECURITY, INC	90.00	E 25-01-031-01 LIBRARY / LIBRARY - BLDG MAINT / BLDG MAINT
02111 - OFFICE DEPOT	123.56	E 25-01-003-03 LIBRARY / LIBRARY - OFFICE SUPP / COPIER RENT
04056 - GWI	164.21	E 25-01-015-04 LIBRARY / LIBRARY - TELEPHONE / TELEPHONE
03941 - AMAZON CAPITAL SERVICES, INC	26.95	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
03941 - AMAZON CAPITAL SERVICES, INC	5.99	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
Division Total-	410.71	
Department Total-	410.71	
31 FIRE/AMB		
31-01 FIRE/AMB / AMBULANCE CONT'D		
04056 - GWI	29.48	E 31-01-015-04 FIRE/AMB / AMBULANCE - TELEPHONE / TELEPHONE
04056 - GWI	324.24	E 31-01-015-04 FIRE/AMB / AMBULANCE - TELEPHONE / TELEPHONE
02977 - BUSINESS CARD	50.17	E 31-01-071-01 FIRE/AMB / AMBULANCE - RADIO MAINT / VEHICLE
02977 - BUSINESS CARD	70.58	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
02977 - BUSINESS CARD	119.65	E 31-01-085-01 FIRE/AMB / AMBULANCE - TRANS MEAL / TRANS ME
02977 - BUSINESS CARD	126.55	E 31-01-070-01 FIRE/AMB / AMBULANCE - CLOTHS ALLOW / UNIFORM
02977 - BUSINESS CARD	9.30	E 31-01-003-01 FIRE/AMB / AMBULANCE - OFFICE SUPP / POSTAGE
02977 - BUSINESS CARD	36.24	E 31-01-085-01 FIRE/AMB / AMBULANCE - TRANS MEAL / TRANS ME
04116 - VERSANT POWER	574.63	E 31-01-027-11 FIRE/AMB / AMBULANCE - ELECTRICITY / ELECTRICI
03440 - WEX BANK	209.57	E 31-01-076-01 FIRE/AMB / AMBULANCE - DIESEL / DIESEL
02111 - OFFICE DEPOT	76.88	E 31-01-003-03 FIRE/AMB / AMBULANCE - OFFICE SUPP / COPIER R
01633 - BOUND TREE MEDICAL, LLC	232.44	E 31-01-087-03 FIRE/AMB / AMBULANCE - MED SUPPLIES / MED SUP
00122 - CARY MEDICAL CENTER-BILLING DE	584.11	E 31-01-087-03 FIRE/AMB / AMBULANCE - MED SUPPLIES / MED SUP
00783 - MAINE FIRE CHIEFS ASSOCIATION	95.00	E 31-01-009-04 FIRE/AMB / AMBULANCE - PROF DUES / PROF DUES
03590 - NAPA AUTO PARTS	40.89	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
01155 - PLOURDE FURNITURE CO.	738.00	E 31-01-031-01 FIRE/AMB / AMBULANCE - BLDG MAINT / BLDG MAI
Division Total-	3,317.73	
Department Total-	3,317.73	
35 POLICE DEPT		
35-01 POLICE DEPT / POLICE DEPT CONT'D		
03337 - FIRESIDE INN & SUITES	65.00	E 35-01-011-02 POLICE DEPT / POLICE DEPT - TRAIN & EDU / TRAIN
02977 - BUSINESS CARD	209.28	E 35-01-011-02 POLICE DEPT / POLICE DEPT - TRAIN & EDU / TRAIN
02977 - BUSINESS CARD	37.01	E 35-01-075-01 POLICE DEPT / POLICE DEPT - GAS/OIL/FILT / GAS/O
00122 - CARY MEDICAL CENTER-BILLING DE	38.48	E 35-01-098-02 POLICE DEPT / POLICE DEPT - MEDICAL SUPP / LAU
00899 - MARK'S TOWING SERVICE & AUTO R	385.00	E 35-01-019-01 POLICE DEPT / POLICE DEPT - MISC EXPENSE / MIS
03965 - WEX BANK	226.15	E 35-01-075-01 POLICE DEPT / POLICE DEPT - GAS/OIL/FILT / GAS/O
02977 - BUSINESS CARD	179.99	E 35-01-031-01 POLICE DEPT / POLICE DEPT - BLDG MAINT / BLDG
02977 - BUSINESS CARD	12.07	E 35-01-011-02 POLICE DEPT / POLICE DEPT - TRAIN & EDU / TRAIN
00466 - P & E DISTRIBUTORS, INC.	88.89	E 35-01-030-01 POLICE DEPT / POLICE DEPT - BLDG SUPPLY / BLDG
00466 - P & E DISTRIBUTORS, INC.	20.64	E 35-01-003-08 POLICE DEPT / POLICE DEPT - OFFICE SUPP / OFFIC
00466 - P & E DISTRIBUTORS, INC.	129.20	E 35-01-003-08 POLICE DEPT / POLICE DEPT - OFFICE SUPP / OFFIC
00466 - P & E DISTRIBUTORS, INC.	19.72	E 35-01-003-08 POLICE DEPT / POLICE DEPT - OFFICE SUPP / OFFIC
00466 - P & E DISTRIBUTORS, INC.	75.01	E 35-01-030-01 POLICE DEPT / POLICE DEPT - BLDG SUPPLY / BLDG
00466 - P & E DISTRIBUTORS, INC.	30.80	E 35-01-003-08 POLICE DEPT / POLICE DEPT - OFFICE SUPP / OFFIC
00216 - TRACKER SYSTEMS, LLC	300.00	E 35-01-102-01 POLICE DEPT / POLICE DEPT - COMP TECH / COMP
04056 - GWI	262.15	E 35-01-015-04 POLICE DEPT / POLICE DEPT - TELEPHONE / TELEPH

Department Summary

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Vendor	Amount	Account
Division Total-	2,079.39	
Department Total-	2,079.39	

38 PROTECTION

38-01 PROTECTION / PROTECTION CONT'D

03970 - REALTERM ENERGY US SERVICES, L.I	43.00	E 38-01-105-02 PROTECTION / PROTECTION - STREET LIGHT / ST L
04116 - VERSANT POWER	13.87	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
04116 - VERSANT POWER	15.72	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
04116 - VERSANT POWER	69.00	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
04116 - VERSANT POWER	75.25	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
04116 - VERSANT POWER	110.03	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
Division Total-	326.87	
Department Total-	326.87	

40 PUBLIC WORKS

40-01 PUBLIC WORKS / PUBLIC WORKS CONT'D

01463 - THERIAULT EQUIPMENT	13.16	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
03239 - PHIL'S AUTO SUPPLY	119.80	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00466 - P & E DISTRIBUTORS, INC.	91.20	E 40-01-109-01 PUBLIC WORKS / PUBLIC WORKS - SAFETY MAT / SA
00854 - ACUITY SPECIALTY PRODUCTS, INC.	61.21	E 40-01-115-01 PUBLIC WORKS / PUBLIC WORKS - LUBRICANTS / LL
00854 - ACUITY SPECIALTY PRODUCTS, INC.	120.66	E 40-01-115-01 PUBLIC WORKS / PUBLIC WORKS - LUBRICANTS / LL
03049 - MATHESON TRI-GAS INC	255.36	E 40-01-114-01 PUBLIC WORKS / PUBLIC WORKS - IND GAS/SOLV /
03590 - NAPA AUTO PARTS	249.04	E 40-01-111-01 PUBLIC WORKS / PUBLIC WORKS - TOOLS - SHOP /
03590 - NAPA AUTO PARTS	134.24	E 40-01-127-01 PUBLIC WORKS / PUBLIC WORKS - VEHICLE PAINT /
03590 - NAPA AUTO PARTS	862.61	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00761 - TROMBLEY INDUSTRIES, INC.	4,269.11	E 40-01-120-02 PUBLIC WORKS / PUBLIC WORKS - SHIM & PATCH /
04056 - GWI	88.43	E 40-01-015-04 PUBLIC WORKS / PUBLIC WORKS - TELEPHONE / TE
00167 - DAIGLE & HOUGHTON, INC.	3,576.45	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	129.79	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	152.11	E 40-01-031-01 PUBLIC WORKS / PUBLIC WORKS - BLDG MAINT / BI
00257 - FASTENAL COMPANY	144.71	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00239 - GARY'S YAMAHA/GARY'S SALE & SER	339.99	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
02024 - AMERICAN STEEL & ALUMINUM CORI	659.30	E 40-01-051-08 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / S
04141 - BLAISDELL EQUIPMENT, LLC	978.47	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
02977 - BUSINESS CARD	41.61	E 40-01-030-01 PUBLIC WORKS / PUBLIC WORKS - BLDG SUPPLY / E
02977 - BUSINESS CARD	700.32	E 40-01-070-03 PUBLIC WORKS / PUBLIC WORKS - CLOTHS ALLOW ,
02977 - BUSINESS CARD	22.47	E 40-01-019-01 PUBLIC WORKS / PUBLIC WORKS - MISC EXPENSE /
01027 - TIME WARNER CABLE	44.95	E 40-01-017-03 PUBLIC WORKS / PUBLIC WORKS - COMMUNICATE /
02956 - TRACTOR SUPPLY CREDIT PLAN	332.88	E 40-01-070-03 PUBLIC WORKS / PUBLIC WORKS - CLOTHS ALLOW ,
02899 - ACADIAN SPRINGS	5.50	E 40-01-019-01 PUBLIC WORKS / PUBLIC WORKS - MISC EXPENSE /
01366 - CHADWICK - BAROSS	326.64	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
01366 - CHADWICK - BAROSS	499.66	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
01366 - CHADWICK - BAROSS	982.33	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
01366 - CHADWICK - BAROSS	120.45	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
01366 - CHADWICK - BAROSS	119.60	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
01366 - CHADWICK - BAROSS	95.76	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
01366 - CHADWICK - BAROSS	114.81	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
01907 - GRIFFETH FORD	148.00	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
02247 - LOWE'S	82.45	E 40-01-130-01 PUBLIC WORKS / PUBLIC WORKS - CONST MAT / CO
00586 - SLEEPER'S MARKET	249.99	E 40-01-070-04 PUBLIC WORKS / PUBLIC WORKS - CLOTHS ALLOW ,
Division Total-	16,133.06	
Department Total-	16,133.06	

50 REC DEPT

50-01 REC DEPT / REC DEPT CONT'D

02977 - BUSINESS CARD	438.23	E 50-01-145-01 REC DEPT / REC DEPT - SPEC EVENTS / SPEC EVENT
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Department Summary

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Vendor	Amount	Account
50 REC DEPT CONT'D		
50-01 REC DEPT / REC DEPT CONT'D		
02977 - BUSINESS CARD	15.00	E 50-01-009-04 REC DEPT / REC DEPT - PROF DUES / PROF DUES
02977 - BUSINESS CARD	55.90	E 50-01-003-02 REC DEPT / REC DEPT - OFFICE SUPP / ADVERTISIN
02977 - BUSINESS CARD	119.98	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
04056 - GWI	196.39	E 50-01-015-02 REC DEPT / REC DEPT - TELEPHONE / REC CENTER
Division Total-	825.50	
Department Total-	825.50	
51 PARKS		
51-01 PARKS / PARKS CONT'D		
04056 - GWI	52.21	E 51-01-015-04 PARKS / PARKS - TELEPHONE / TELEPHONE
Division Total-	52.21	
Department Total-	52.21	
52 SNOW TRAIL		
52-01 SNOW TRAIL / SNOW TRAIL CONT'D		
02977 - BUSINESS CARD	121.29	E 52-01-051-05 SNOW TRAIL / SNOW TRAIL - EQUIP MAINT / EQUIP
Division Total-	121.29	
Department Total-	121.29	
60 AIRPORT		
60-01 AIRPORT / AIRPORT CONT'D		
04056 - GWI	80.86	E 60-01-015-04 AIRPORT / AIRPORT - TELEPHONE / TELEPHONE
Division Total-	80.86	
G/L Account Total	80.86	
Gen Accounts		
G/L Accounts-01 / CONT'D		
00015 - TREASURER STATE OF MAINE	5,598.00	G 1-330-00 Gen Fund / VEHICLE REG
02114 - TREASURER STATE OF MAINE	25.00	G 1-336-00 Gen Fund / CON. WEAPON
02114 - TREASURER STATE OF MAINE	175.00	G 1-336-00 Gen Fund / CON. WEAPON
01385 - TREASURER, STATE OF MAINE	151.00	G 1-340-00 Gen Fund / DOG LIC
02985 - SPRINKLER SYSTEMS INSP. CORP.	2,604.99	G 1-352-00 Gen Fund / NYLANDER
02977 - BUSINESS CARD	40.00	G 1-365-04 Gen Fund / RAIL TRAIL P
02977 - BUSINESS CARD	101.38	G 1-365-12 Gen Fund / CRX/TOS
02114 - TREASURER STATE OF MAINE	155.00	G 1-366-00 Gen Fund / ASSESSMENT
03941 - AMAZON CAPITAL SERVICES, INC	93.23	G 1-366-02 Gen Fund / LIB MEM FUND
03941 - AMAZON CAPITAL SERVICES, INC	15.99	G 1-366-02 Gen Fund / LIB MEM FUND
02977 - BUSINESS CARD	115.63	G 1-367-01 Gen Fund / POLICE DON F
03801 - HOTHAM'S VETERINARY SERVICES	337.96	G 1-367-01 Gen Fund / POLICE DON F
02977 - BUSINESS CARD	1,941.79	G 1-367-02 Gen Fund / POLICE EQUIP
04222 - SAFE LIFE DEFENSE	9,086.00	G 1-369-01 Gen Fund / AMB SMA EQUI
04221 - WILLIAMS, ROBERT R.	1,200.00	G 1-370-09 Gen Fund / RIVER RD
04153 - HALEY WARD	527.50	G 1-373-20 Gen Fund / CDBG USDA
02977 - BUSINESS CARD	600.00	G 1-467-00 Gen Fund / MARATHON
02704 - EASTERN AROOSTOOK RSU 39	296,038.92	G 1-493-00 Gen Fund / RSU 39
Division Total-	318,807.39	
G/L Account Total	318,807.39	
Final Total-	348,696.53	

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: 11/26/2021
Re: MPI Agreement for Bennett Drive (DOC to Van Buren Road)

Public Works Director David Ouellette will be present at the meeting to answer question.

History: The City of Caribou has entered several MPI (Municipal Partnership Initiative) agreements with the Maine Department of Transportation over the years to accomplish projects like North Main Street and High Street. According to their website, the purpose of the MPI is to “be a streamlined program to address municipal requests that deal with transportation infrastructure issues on state and state-aid highways, encourage economic opportunities and make improvements to infrastructure to increase its life or correct safety deficiencies. The program is designed to promote partnerships between Maine DOT and municipalities by leveraging additional resources on a voluntary basis to match limited state resources. The goal is to make improvements to state and state-aid highways by utilizing more flexible project delivery methods.”

In 2021, there was an agreement with Maine DOT to work on Bennett Drive from Daigle Oil Company to the Van Buren Road. This project was not completed as the state did not have the funds to complete the project. This is a 50/50 cost share with the department providing in-kind services to help offset the cost. There was \$50,000 put into G 1-370-04 Street Reconstruction account in 2021, it has a current balance of \$106,696.35 available. The Cost share is estimated to be \$130,000.

Scope: Mill and fill 2”, bring sidewalks into ADA compliance

Timeline: Step 1 (now): Agreement with DOT

Step 2 (February): Put project out to bid

Step 3 (Budget): Allocate needed funds to complete project

Step 4 (summer): Work is done



**City Manager's Report
November 26, 2021**

Economic Projects

River Front - Powerplants	No new updates.
Broadband Initiative	11/18 - 11/19: Maine Broadband Summit, heard some very interesting perspectives on projects and funding. There will be funds available, it is all about having a project that fits the grant parameters.
CDBG	No new updates.
Ogren Dump Solar Project	No new updates.
Events and Marketing	11/27: Small Business Saturday with many events going on around our city including the annual ornament hunt, the return of Santa's reindeer in Lyndon Square and new this year, the library will be hosting an event 10-2 for local authors and is selling raffle tickets on baskets! DO NOT MISS IT.
Landbank	No new updates.
Chapter 13 Rewrite	City Manager has asked the ZA/CEO to look into the cost and time frame to have this professionally written to conform to the City Council's directive to have a land use ordinance that promotes growth through minimal regulation.
Federal American Rescue Plan Act	County will be providing ARPA guidance soon. There has been a reorganization at the County offices.
Blight Cleanup	City is working with the Business Investment Group on the demolition of 30 North Street.
Birdseye Cleanup	No new updates.
60 Access Highway	Staff has had multiple conversations with the developer regarding this investment.
River Front - Master Plan	11/23: CRRC meeting. Committees have been formed to work on the goals of the committee.
Façade Improvement Program	Work has started at the Bennett Drive Redemption location.
Hilltop Senior Living	No new updates.
Aldrich ATV/Snowmobile Storage	Staff has had multiple conversations with the developer regarding this investment.
Jarosz Storage - Limestone St	Nearing completion.

Other Administrative Projects

Tax Acquired Property Policy	There were 18 properties that were acquired through the automatic lien foreclosure process on November 22. (By comparison, there were 16 last year.)
Nylander	Franco Scalora has started work on cataloging. A discussion of the Nylander Museum is on the agenda for tonight's meeting.
Fire Structural Work	There was another leak on 11/15. Kevin Smith sent a man to address the issue. Did some seam repair.
Teague Park	Ice rink has been leveled and filled.
Police Station	No new updates.
Fire Station Renovations	No new updates.
Investment Policy	Investment Committee met on 11/16 with John Swanberg from Aroostook County Federal Savings and Loan.
Trailer Park Closure	Working with remaining tenants.
Fish Hatchery Bridge	No new updates.
Cable Franchise Renewal	No new updates.
Airport	The State of Maine sent the grant award information to be signed this week. \$22,000 for eligible airport costs.
City Hall Boiler Systems	Dead River stopped by to see why it was overly warm in the east stairwell and Council Chambers.
Chambers AV System	Everything is working.
River Road	No new updates.
New LED Street lights	Several reports of issues with street lights recently. I have reached out to RealTerm.
Comp Plan Update	City Manager has asked the ZA/CEO to look into the cost and time frame to have a 2024 Revised Comprehensive Plan professionally written.
COVID-19 Status	Cary will hold a vaccination clinic at the Caribou Wellness and Recreation Center on Tuesday 11/30 3-6pm.
Personnel Policy	No new updates.
Procurement Policy	No new updates.
Administrative Approvals	No new updates.
Personnel Changes	First round interviews were held this week for the Assistant City Clerk position.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: 11/26/2021
Re: Nylander Update

History: At the May 3, 2021, City Council meeting, there was a memo that discussed the possibility of placing the oversight for the Nylander Museum under the duties of the Library Director of the Caribou Public Library. Mr. Marker suggested the Nylander Museum be made a “special collection” of the library. Former Library Director Hope Shafer spoke about what would be needed (for staff) for that to happen. There was feedback from several councilors that any move to put the Nylander Museum under the Caribou Public Library is not a first step to closing the Nylander Museum. It is a recognition that the volunteer Board needs greater support than the City Manager can provide. Mayor Smith asked that an ordinance be prepared for consideration, public hearing, and possible adoption. It does not appear that this was ever done.

At the May 17, 2021, City Council meeting, there was input from Gail Hagelstein, Co-President of the Nylander Board of Trustees spoke regarding board concerns and expressed a desire that the Board of Trustees be included in any discussion.

At the July 12, 2021, City Council meeting, there was an agenda item for discussion of the Nylander Museum. Several members of the Nylander Board of Trustees were present at the meeting to provide input, including a request for a part-time employee.

At the August 9, 2021, City Council meeting, a letter from Andrew Ketch was read.

At the August 23, 2021, City Council meeting, there was a discussion of the water incident at the Nylander. Additionally, Gail Hagelstein, Co-President of the Nylander Board of Trustees spoke and shared letters

The new City Manager has attended two Nylander Board of Trustees meetings and has attempted to keep Board members informed of activities (which includes hiring a part-time temporary employee to work on cataloging the artifacts). The Board has expressed that they want more to be done by the City Manager. Which brings it back to the May 3 meeting when Mr. Marker said that it is not practical for the City Manager to get into the nitty gritty details of managing the museum.

Next Steps: Currently, the Nylander Museum management is covered under Chapter 15 of the City Charter and Ordinances (next two pages). If it is still the City Council’s desire to have the Nylander Museum to be a special collection under the Caribou Public Library, the ordinance could be changed as presented.

Chapter 15 Nylander Museum

ARTICLE I GENERALLY

15-101 Board of Trustees Established; Appointment; Term; Purpose

Chapter 15 Nylander Museum

ARTICLE I GENERALLY

Sec. 15-101 Board of Trustees Established; Appointment; Term; Purpose

Whereas, it is desirable and necessary that all of the collections sold by the late Olof Nylander to the City of Caribou and all other collections donated by others and kept in the Nylander Museum be properly cared for, preserved, added to, and maintained for the use of the public, and for the public good, and for the maintenance, upkeep, and repair of the Nylander Museum, for which said collections are maintained.

That there be established a board of trustees of the Nylander Museum to manage and control all its affairs, composed of at least five (5) voting members and one non-voting member, ex-officio, who shall be elected by the City Council of the City of Caribou within thirty (30) days after the acceptance of this ordinance by the City Council of the City of Caribou, as hereinafter provided, but none of such members of the Caribou City Council shall be eligible for such office of trustees, and whenever any of said trustees becomes a member of said City Council, he shall automatically cease to be such trustee.

As soon as convenient after the members of said board have been appointed, said trustees shall hold a meeting in the City of Caribou, and organize by the election of a President and Clerk, and, when necessary, all other needful officers and agents.

Whenever a vacancy occurs in the office of President, Treasurer, or Clerk, it shall be promptly filled by said Board of Trustees. The City Council shall appoint trustees of the Board in the following manner: Two (2) trustees for a period of one year; two (2) trustees for a period of two (2) years; three (3) trustees for a period of three (3) years. The City Council shall appoint a member of the City Council or the City Manager to serve as a non-voting member, ex-officio, in addition to the seven (7) voting trustees, who shall serve at the City Council's pleasure. The respective terms of the trustees shall expire with the end of the municipal year, and whenever a trustee's term shall terminate for any reason before his term shall have expired, the City Council shall appoint a new trustee to finish the unexpired term.

The Board of Trustees shall ordain and establish such by-laws as are necessary for their own convenience and the proper management of the affairs of the Nylander Museum. Members of the Board shall be eligible to any office under the Board and shall be sworn into office by a Justice of the Peace, Notary Public, or the City Clerk of the City of Caribou.

Historical Note: Adopted May 2, 1983; Amended by the City Council on April 27, 2015.

Chapter 15 Nylander Museum

ARTICLE I GENERALLY Sec. 15-101 Board of Trustees Established; Appointment; Term; Purpose

Whereas, it is desirable and necessary that all of the collections sold by the late Olof Nylander to the City of Caribou and all other collections donated by others and kept in the Nylander Museum be properly cared for, preserved, added to, and maintained for the use of the public, and for the public good, and for the maintenance, upkeep, and repair of the Nylander Museum, for which said collections are maintained.

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As soon as convenient after the members of said board have been appointed, said trustees shall hold a meeting in the City of Caribou, and organize by the election of a President and Clerk, and, when necessary, all other needful officers and agents.

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The Board of Trustees shall ordain and establish such by-laws as are necessary for their own convenience ~~and the proper management of the affairs of the Nylander Museum.~~ All by-laws must be approved by affirmative vote of the Caribou City Council. Members of the Board shall be eligible to any office under the Board and shall be sworn into office by a Justice of the Peace, Notary Public, or the City Clerk of the City of Caribou.

The Nylander Museum shall be regarded as a special collection of the Caribou Public Library. The Library Director of the Caribou Public Library shall be responsible for the budget and staff resources that will support the mission of the Nylander Museum. In doing so, the Library Director shall make regular updates to the Caribou City Council, the Nylander Board of Trustees, and the City Manager.

CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: 11/26/2021
Re: OSHA ETS on Covid-19 Update

At the last meeting, I mentioned the OSHA ETS on Covid-19. Here is an update and suggested action items:

What is it: The United State Department of Labor, Occupational Safety and Health Administration (OSHA) published an Emergency Temporary Standard (ETS) on November 5, 2021. According the fact sheet, *“The ETS is necessary to protect unvaccinated workers from the risk of contracting COVID-19 at work.”*

Purpose: The website states that the purpose of 1910.501(a) *“ is intended to establish minimum vaccination, vaccination verification, face covering, and testing requirements to address the grave danger of COVID-19 in the workplace, and to preempt inconsistent state and local requirements relating to these issues, including requirements that ban or limit employers’ authority to require vaccination, face covering, or testing, regardless of the number of employees.”* More information can me found here: <https://www.osha.gov/laws-regs/regulations/standardnumber/1910/1910.501>

Update: From the OSHA website, *“On November 12, 2021, the U.S. Court of Appeals for the Fifth Circuit granted a motion to stay OSHA's COVID-19 Vaccination and Testing Emergency Temporary Standard, published on November 5, 2021 (86 Fed. Reg. 61402) ("ETS"). The court ordered that OSHA "take no steps to implement or enforce" the ETS "until further court order." While OSHA remains confident in its authority to protect workers in emergencies, OSHA has suspended activities related to the implementation and enforcement of the ETS pending future developments in the litigation.”*

Next Steps: The City of Caribou should consider that if the OSHA ETS does become enforceable, which path to compliance the City will take. Option one would be to mandate that all employees are vaccinated and option two would require weekly testing and mandatory masking for unvaccinated employees.

Compliance: We would need to consult legal counsel on what the penalty would be for failing to comply with the federal mandate if it is enforced.

FACT SHEET

COVID-19 Vaccination and Testing ETS



The Occupational Safety and Health Administration (OSHA) has issued an emergency temporary standard (ETS) to minimize the risk of COVID-19 transmission in the workplace. The ETS establishes binding requirements to protect unvaccinated employees of large employers (100 or more employees) from the risk of contracting COVID-19 in the workplace.

The ETS is necessary to protect unvaccinated workers from the risk of contracting COVID-19 at work. The rule covers all employers with a total of 100 or more employees with a few exceptions described below. Covered employers must develop, implement, and enforce a mandatory COVID-19 vaccination policy, with an exception for employers that instead adopt a policy requiring employees to elect either to get vaccinated or to undergo regular COVID-19 testing and wear a face covering at work. This fact sheet highlights some of the additional requirements of the ETS; employers should consult the standard for full details.

Which employers are covered by the ETS?

- Private employers with 100 or more employees firm- or corporate-wide.
- In states with OSHA-approved State Plans, state- and local-government employers, as well as private employers, with 100 or more employees will be covered by state occupational safety and health requirements.

Which workplaces are not covered by the ETS?

- Workplaces covered under the Safer Federal Workforce Task Force COVID-19 Workplace Safety: Guidance for Federal Contractors and subcontractors; and
- Settings where any employee provides healthcare services or healthcare support services when subject to the requirements of [the Healthcare ETS](#) (§ 1910.502).

- Workplaces of employers who have fewer than 100 employees in total.
- Public employers in states without State Plans.

If an employer is covered by the ETS, does that mean all of its employees must follow the provisions of this ETS?

No. The requirements of the ETS do not apply to:

- Employees who do not report to a workplace where other individuals are present.
- Employees while working from home.
- Employees who work exclusively outdoors.

What does the ETS require employers to do?

- Develop, implement, and enforce a mandatory COVID-19 vaccination policy, with an exception for employers that instead establish, implement, and enforce a policy allowing employees to elect either to get vaccinated or to undergo weekly COVID-19 testing and wear a face covering at the workplace.
- Determine the vaccination status of each employee, obtain acceptable proof of vaccination from vaccinated employees, maintain records of each employee's vaccination status, and maintain a roster of each employee's vaccination status.
- Support vaccination by providing employees reasonable time, including up to four hours of paid time, to receive each primary vaccination dose, and reasonable time and paid sick leave to recover from any side effects experienced following each primary vaccination dose.

- Ensure that each employee who is not fully vaccinated is tested for COVID-19 at least weekly (if in the workplace at least once a week) or within 7 days before returning to work (if away from the workplace for a week or longer).
- Require employees to promptly provide notice when they receive a positive COVID-19 test or are diagnosed with COVID-19.
- Immediately remove from the workplace any employee, regardless of vaccination status, who received a positive COVID-19 test or is diagnosed with COVID-19 by a licensed healthcare provider, and keep the employee out of the workplace until return to work criteria are met.
- Ensure that each employee who is not fully vaccinated wears a face covering when indoors or when occupying a vehicle with another person for work purposes, except in certain limited circumstances.
- Provide each employee with information, in a language and at a literacy level the employee understands, about the requirements of the ETS and workplace policies and procedures established to implement the ETS; vaccine efficacy, safety, and the benefits of being vaccinated (by providing the CDC document “[Key Things to Know About COVID-19 Vaccines](#)”); protections against retaliation and discrimination; and laws that provide for criminal penalties for knowingly supplying false statements or documentation.

- Report work-related COVID-19 fatalities to OSHA within 8 hours of learning about them, and work-related COVID-19 in-patient hospitalizations within 24 hours of the employer learning about the hospitalization.
- Make certain records available for examination and copying to an employee (and to anyone having written authorized consent of that employee) or an employee representative.

When does it take effect?

- Employers must comply with most provisions by 30 days after the date of publication in the Federal Register
- Employers must comply with the testing requirement by 60 days after the date of publication in the Federal Register

This fact sheet highlights some of the requirements of the ETS; however employers should consult the standard for full details. Read the full text of the ETS at: www.osha.gov/coronavirus/ets2.

Additional Information

Visit www.osha.gov/coronavirus for additional information on:

- COVID-19 Laws and regulations
- COVID-19 Enforcement policies
- Compliance assistance materials and guidance
- Worker’s Rights (including how/when to file a safety and health or whistleblower complaint).

This Fact Sheet is intended to provide information about the COVID-19 Emergency Temporary Standard. The Occupational Safety and Health Act requires employers to comply with safety and health standards promulgated by OSHA or by a state with an OSHA-approved state plan. However, this Fact Sheet is not itself a standard or regulation, and it creates no new legal obligations.

SUMMARY

COVID-19 Vaccination and Testing ETS



The Occupational Safety and Health Administration (OSHA) has issued an emergency temporary standard (ETS) to minimize the risk of COVID-19 transmission in the workplace. The ETS establishes binding requirements to protect unvaccinated employees of large employers (100 or more employees) from the risk of contracting COVID-19 in the workplace.

COVID-19 was not known to exist until January 2020, and since then nearly 745,000 people, many of them workers, have died from the disease in the U.S. alone. At the present time, workers are continually becoming seriously ill and dying as a result of occupational exposures to COVID-19. OSHA expects that the Vaccination and Testing ETS will result in approximately 23 million individuals becoming vaccinated. The agency has conservatively estimated that the ETS will prevent over 6,500 deaths and over 250,000 hospitalizations. In issuing the ETS, OSHA has made several important determinations:

Unvaccinated Workers Face Grave Danger:

Unvaccinated workers are much more likely to contract and transmit COVID-19 in the workplace than vaccinated workers. OSHA has determined that many employees in the U.S. who are not fully vaccinated against COVID-19 face grave danger from exposure to COVID-19 in the workplace. This finding of grave danger is based on the severe health consequences associated with exposure to the virus along with evidence demonstrating the transmissibility of the virus in the workplace and the prevalence of infections in employee populations. The evidence for the finding of a grave danger is in Section III.A. of the ETS preamble.

An ETS is Necessary:

Workers are becoming seriously ill and dying as a result of occupational exposures to COVID-19, when a simple measure, vaccination, can largely prevent those deaths and illnesses. The ETS protects these workers through the most effective and efficient control available – vaccination – and further protects workers who remain unvaccinated through required regular testing, use of face coverings, and removal of all infected employees from the workplace. OSHA also concludes, based on its

enforcement experience during the pandemic to date, that continued reliance on existing standards and regulations, the [General Duty Clause of the OSH Act](#), and workplace guidance, in lieu of an ETS, is not adequate to protect unvaccinated employees from COVID-19. Thus, OSHA has also determined that an ETS is necessary to protect unvaccinated workers from the risk of contracting COVID-19 at work. The evidence for the need for the ETS is in Section III.B. of the ETS preamble.

The ETS is Limited to Employers with 100 or More Employees:

In light of the unique occupational safety and health dangers presented by COVID-19, and against the backdrop of the uncertain economic environment of a pandemic, OSHA is proceeding in a stepwise fashion in addressing the emergency this rule covers. OSHA is confident that employers with 100 or more employees have the administrative capacity to implement the standard's requirements promptly, but is less confident that smaller employers can do so without undue disruption. OSHA needs additional time to assess the capacity of smaller employers, and is seeking comment to help the agency make that determination. Nonetheless, the agency is acting to protect workers now in adopting a standard that will reach two-thirds of all private-sector workers in the nation, including those working in the largest facilities, where the most deadly outbreaks of COVID-19 can occur. Additional information on the scope of the ETS is found in Section VI.B. of the ETS preamble.

The ETS is Feasible:

OSHA has evaluated the feasibility of this ETS and has determined that the requirements of the ETS are both economically and technologically feasible. The evidence for feasibility is found in Section IV. of the ETS preamble. The specific

requirements of the ETS are outlined and described in the Summary and Explanation, which is in Section VI. of the ETS preamble.

The ETS Preempts State and Local Laws:

OSHA intends the ETS to address comprehensively the occupational safety and health issues of vaccination, wearing face coverings, and testing for COVID-19. Thus, the standard is intended to preempt States, and political subdivisions of States, from adopting and enforcing workplace requirements relating to these issues, except under the authority of a Federally-approved State Plan. In particular, OSHA intends to preempt any State or local requirements that ban or limit an employer from requiring vaccination, face covering, or testing. Additional information on the preemption of State and local laws is found in Section VI.A. of the ETS preamble.

The ETS Also Serves as a Proposed Rule:

Although this ETS takes effect immediately, it also serves as a proposal under Section 6(b) of the OSH Act for a final standard. Accordingly, OSHA seeks comment on all aspects of this ETS and how it would be adopted as a final standard. OSHA encourages commenters to explain why they prefer or disfavor particular policy choices, and to include any relevant studies, experiences, anecdotes or other information that may help support the comment. Stakeholders may submit comments and attachments, identified by Docket No. OSHA-2021-0007, electronically at www.regulations.gov. Follow the instructions online for making electronic submissions.

OSHA May Revise or Update the ETS:

OSHA will continue to monitor trends in COVID-19 infections and death as more of the workforce and the general population become fully vaccinated against COVID-19 and as the pandemic continues to evolve. Where OSHA finds a grave danger from the virus no longer exists, or new information indicates a change in measures necessary to address the grave danger, OSHA may update this ETS, as appropriate.

This fact sheet highlights some of the additional requirements of the ETS; employers should consult the standard for full details. Read the full text of the ETS at: www.osha.gov/coronavirus/ets2.

Understanding the ETS

- **Employers covered by the ETS.** The ETS generally applies to employers in all workplaces that are under OSHA's authority and jurisdiction, including industries as diverse as manufacturing, retail, delivery services, warehouses, meatpacking, agriculture, construction, logging, maritime, and healthcare. Within these industries, all employers that have a total of at least 100 employees firm- or corporate-wide, at any time the ETS is in effect, are covered.
- **Workplaces not covered by the ETS.** This standard does not apply to workplaces covered under the Safer Federal Workforce Task Force COVID-19 Workplace Safety: Guidance for Federal Contractors and Subcontractors or in settings where employees provide healthcare services or healthcare support services when subject to the requirements of the Healthcare ETS (29 CFR 1910.502).
- **Employees of covered employers not subject to the requirements.** The ETS does not apply to employees who do not report to a workplace where other individuals such as coworkers or customers are present, employees while they are working from home, or employees who work exclusively outdoors.
- **Effective Dates.** The ETS is effective immediately upon publication in Federal Register. To comply, employers must ensure provisions are addressed in the workplace by the following dates:
 - 30 days after publication: All requirements other than testing for employees who have not completed their entire primary vaccination dose(s)
 - 60 days after publication: Testing for employees who have not received all doses required for a primary vaccination

How to Protect Workers from COVID-19

The ETS establishes minimum vaccination, vaccination verification, face covering, and testing requirements to address the grave danger of COVID-19 in the workplace. The key requirements of the ETS are:

Employer Policy on Vaccination. The ETS requires covered employers to develop, implement, and enforce a mandatory COVID-19 vaccination policy, with an exception for employers that instead establish, implement, and enforce a policy allowing

employees who are not fully vaccinated to elect to undergo weekly COVID-19 testing and wear a face covering at the workplace.

Determination of employee vaccination status. The ETS requires employers to determine the vaccination status of each employee, obtain acceptable proof of vaccination, maintain records of each employee's vaccination status, and maintain a roster of each employee's vaccination status.

Employer support for employee vaccination. The ETS requires employers to support vaccination by providing employees reasonable time, including up to four hours of paid time, to receive each vaccination dose, and reasonable time and paid sick leave to recover from side effects experienced following each dose.

COVID-19 testing for employees who are not fully vaccinated. The ETS requires employers to ensure that each employee who is not fully vaccinated is tested for COVID-19 at least weekly (if in the workplace at least once a week) or within 7 days before returning to work (if away from the workplace for a week or longer). The ETS does not require employers to pay for any costs associated with testing. However employer payment for testing may be required by other laws, regulations, or collective bargaining agreements or other collectively negotiated agreements. In addition, nothing prohibits employers from voluntarily assuming the costs associated with testing.

Employee notification to employer of a positive COVID-19 test and removal. The ETS requires employers to: (1) require employees to promptly provide notice when they receive a positive COVID-19 test or are diagnosed with COVID-19; (2) immediately remove any employee from the workplace, regardless of vaccination status, who received a positive COVID-19 test or is diagnosed with COVID-19 by a licensed healthcare provider; (3) keep removed employees out of the workplace until they meet criteria for returning to work.

Face coverings. The ETS requires employers to ensure that each employee who is not fully vaccinated wears a face covering when indoors or

when occupying a vehicle with another person for work purposes, except in certain limited circumstances. Employers must not prevent any employee, regardless of vaccination status, from voluntarily wearing a face covering unless it creates a serious workplace hazard (e.g., interfering with the safe operation of equipment).

Information provided to employees. The ETS requires employers to provide employees the following in a language and at a literacy level the employees understand: (1) information about the requirements of the ETS and workplace policies and procedures established to implement the ETS; (2) the CDC document "[Key Things to Know About COVID-19 Vaccines](#)"; (3) information about protections against retaliation and discrimination; and (4) information about laws that provide for criminal penalties for knowingly supplying false statements or documentation.

Reporting COVID-19 fatalities and hospitalizations to OSHA. The ETS requires employers to report work-related COVID-19 fatalities to OSHA within 8 hours of learning about them, and work-related COVID-19 in-patient hospitalizations within 24 hours of the employer learning about the hospitalization.

Availability of records. The ETS requires employers to make available for examination and copying an employee's COVID-19 vaccine documentation and any COVID-19 test results to that employee and to anyone having written authorized consent of that employee. Employers are also required to make available to an employee, or an employee representative, the aggregate number of fully vaccinated employees at a workplace along with the total number of employees at that workplace.

Additional Information

Visit www.osha.gov/coronavirus for additional information on:

- COVID-19 Laws and regulations
- COVID-19 Enforcement policies
- Compliance assistance materials and guidance
- Worker's Rights (including how/when to file a safety and health or whistleblower complaint).

This summary is intended to provide information about the COVID-19 Emergency Temporary Standard. The Occupational Safety and Health Act requires employers to comply with safety and health standards promulgated by OSHA or by a state with an OSHA-approved state plan. However, this summary is not itself a standard or regulation, and it creates no new legal obligations.



CARIBOU HOUSING AUTHORITY
- HOUSING CHOICE VOUCHER -
- MAINSTREAM PROGRAM -
- FOSTER YOUTH PROGRAM -
- EMERGENCY HOUSING VOUCHER PROGRAM-
FAMILY SELF-SUFFICIENCY PROGRAM

WAITING LIST STATISTICS

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sept. -21	Oct'21		YTD
Applicants in Jurisdiction	25	31	9	26	11	16	8	28	38	54		246
VAWA Preference	0	0	2	4	0	0	0	0	7	8		21
Veteran's Preference	0	0	0	0	0	0	0	0	1	0		1
Natural Disaster	0	0	0	0	0	0	0	0	0	2		2
Living in Caribou	14	18	4	19	8	13	6	16	27	38		163
Mainstream	4	5	1	2	0	0	0	0	4	7		23

HOUSING CHOICE VOUCHER PROGRAM

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct'21		YTD
HUD Allocated Vouchers	193	193	193	193	193	193	193	193	193	193		1930
Total Vouchers Leased	184	186	185	184	179	187	189	191	193	191		1869
Port Out Vouchers	3	3	3	3	3	3	3	3	3	0	3	30
Homeownership Vouchers	1	1	1	1	1	1	1	1	1	1		10
All Other Housing Choice Vouchers	180	182	181	180	175	183	185	187	188	190		1831

YTD Openings	9	7	8	9	14	6	4	2	0	2		61
Vouchers on Street	0	0	0	12	10	4	4	4	12	12		58

Total HAP Expense	\$ 79,054	\$ 79,960	\$ 80,040	\$ 79,631	\$ 80,956	\$ 83,288	\$ 85,092	\$ 84,633	\$ 86,815	\$ 88,494		\$ 827,963
All Other Voucher	\$ 72,674	\$ 72,576	\$ 72,553	\$ 72,254	\$ 73,959	\$ 77,052	\$ 78,262	\$ 77,291	\$ 78,165	\$ 80,805		\$ 755,591
Port Out Payments	\$ 1,144	\$ 1,161	\$ 1,199	\$ 1,199	\$ 1,199	\$ 1,199	\$ 1,199	\$ 1,199	\$ 1,259	\$ -		\$ 10,758
Homeownership HAP	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 233	\$ 233		\$ 2,866
FSS Escrow, Participants Account	\$ 4,936	\$ 5,923	\$ 5,988	\$ 5,878	\$ 5,498	\$ 4,737	\$ 5,331	\$ 5,843	\$ 7,158	\$ 7,456		\$ 58,748

Ave. Per Unit Cost	\$ 430	\$ 430	\$ 433	\$ 433	\$ 452	\$ 445	\$ 450	\$ 443	\$ 450	\$ 463		\$ 443
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Lease Up Rates	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21		YTD
HUD Allocated -vs- Leased	95%	96%	96%	96%	96%	97%	98%	99%	99%	99%		97%
HUD Funded -vs- HAP Expense	101%	105%	102%	103%	121%	333%	104%	101%	101%	100%		130%

MAINSTREAM VOUCHERS

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21		YTD
Allocated Vouchers	40	40	40	40	40	40	40	40	40	40	#	440
Total Vouchers Leased	2	4	4	5	5	8	11	11	15	17		82
Total HAP Expense	\$ 818	\$ 1,925	\$ 2,222	\$ 2,540	\$ 2,540	\$ 4,869	\$ 5,524	\$ 5,743	\$ 7,174	\$ 7,991		\$ 41,346
YTD Openings	38	74	110	145	180	212	241	270	295	318	#	2,193
Vouchers on Street	0	0	2	2	5	10	15	21	14	12		81
Applicants Pulled from Waiting List	1	0	34	0	45	15	4	17	15	10		141

PORT IN / FOSTER YOUTH TO INDEPENDENCE

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21		YTD
Vouchers Leased	1	1	1	1	0	0	0	0	0	0		4
FYI HAP	\$ 597	\$ 583	\$ 583	\$ 583	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1,763

EMERGENCY HOUSING VOUCHERS (Started 7/1/2021)

						Jul-21	Aug-21	Sep-21	Oct-21		YTD
Allocated Vouchers						15	15	15	15		60
Total Vouchers Leased						0	0	0	1		1
Total HAP Expense						\$ -	\$ -	\$ -	\$ 881		\$ 881
YTD Openings						15	30	45	59	#	179
Vouchers on Street						0	2	9	14		25

HOUSING QUALITY STANDARDS INSPECTIONS

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21		YTD
Initial	0	0	0	0	0	1	1	11	10	1		24
Annual Inspection	0	0	0	0	0	0	31	4	6	25		66
Tenant/Landlord Requested	0	0	0	0	0	0		1	0	1		2
												0
Other, Public Housing Authority Inspections	0	0	0	0	0	0	0	0	10	1		11
Total Inspections	0	0	0	0	0	1	32	16	26	28		103

SPECIALITY PROGRAM - FAMILY SELF-SUFFICIENCY

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21		YTD
Number of Participants	42	44	43	43	43	43	42	45	48	50		129
Number Earning Escrow	15	17	19	19	18	18	17	18	23	24		51
FSS Escrow, Participants Account	\$ 4,936	\$ 5,923	\$ 5,988	\$ 5,878	\$ 5,498	\$ 4,737	\$ 5,331	\$ 5,843	\$ 7,158	\$ 7,456		\$ 58,748
FSS Families, Disbursement	1	0	0	0	0	0	2	1	0	1		5
FSS Disbursement Amount	\$ 215.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 852.00	\$ 300.00	\$ -	\$ 200.00		\$ 1,567
FSS Graduate, Families	1	0	2	0	2	0	0	0	1	0		5
FSS Graduate, Escrow	\$ 6,430	\$ -	\$ 11,234	\$ -	\$ 5,595	\$ -	\$ -	\$ -	\$ 20,108.29	\$ 0.00		\$ 43,368
FSS Forfeiture, Families	\$ 1	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 1
FSS Forfeiture, Escrow	\$ 1,688	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,174	\$ -			\$ 1,688