



RFP Siding Removal and Installation of New Metal Siding for the Caribou Wellness Center Building

**City of Caribou
25 High Street
Caribou, ME 04736**

Issue Date: January 26, 2022

1.0 Overview:

The City of Caribou (City) is soliciting proposals for upgrading the Siding on the Caribou Wellness Center building, located at 55 Bennett Drive. The current cement board siding needs to be removed, and new metal siding is to be installed.

1.1 Communications:

All communications from Bidders to City, including questions regarding this RFP, must be submitted via email. The City will choose to respond to individual Bidders either directly, post a response to the question on the City website, or address the question through other means. All submittals, inquiries, and communications related to this RFP should be directed solely to the following point of contact:

Gary Marquis
Supt. Of Parks and Recreation
55 Bennett Drive
Caribou, ME 04736
gmarquis@cariboumaine.org

All communications between Bidders and City shall be conducted via email. Oral communications are discouraged and shall not be binding.

1.2 Confidentiality

Bidders should be aware that information received in response to this RFP will be subject to the review of any member of the public upon request.

2.0 Project Location

The site identified for the project is Caribou Wellness Center at 55 Bennett Drive. This project is exterior work only.

2.1 Project Details

The City will be providing vehicles to haul the old material off and will be incurring the expenses for disposal. New caulking will be required around all windows, doors, and seams. The new metal will be provided through the city and will be brought to the job location by the city. This project will require the removal of the original cement board on the upper levels of the building.

3.0 Eligible Project Information

All eligible bidders or their representatives must attend the pre-bid meeting and site visit noted in Section 5.0 RFP Schedule to be considered in the final running. Contractors must provide proof of insurance. The city will also be requiring a 1-year warranty on work performed.

4.0 Collusion

By submitting a proposal to the City of Caribou in response to this RFP, the Bidder certifies, unless previously disclosed, that the Bidder has not divulged, discussed, or compared its Proposal with any other Bidder(s) and has not colluded whatsoever with any other Bidder or third parties.

5.0 RFP Schedule

The following schedule and deadlines apply to this solicitation:

RFP Issuance Date	January 26, 2022
Pre-Bid Meeting and Site Visit Date	February 1st, 2022 @ 2PM at Caribou Wellness Ctr.
Final Submission of Questions	February 7th, 2022 @ 5PM
Proposal Due Date	February 18th, 2022 @ 2PM
Award of Bid	February 21st, 2022

The City reserves the right to modify, cancel or withdraw this RFP and to revise the schedule specified above if, in the sole discretion of the City, such changes are necessary. To the extent reasonably possible, the City will inform Bidders that have filed a Notice of Intent to Bid of any schedule change.

6.0 Submission Requirements

All bids shall be submitted on the bid form provided by the City at the pre-bid meeting.

7.0 Project Timeframe

It is expected that this work will be completed during the summer months.