

CITY COUNCIL MEETING NOTICE AND AGENDA



Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, February 14, 2022**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.

1. **Roll Call**
2. **Invocation/Inspirational Thought** - **Troy Heald, Woodland Baptist Church**
3. **Pledge of Allegiance**
4. **Public Forum** (PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org)
5. **Minutes**

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6. **Bid Openings, Awards, and Appointments**

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10. **Old Business**
11. **Reports and Discussion by Mayor and Council Members**
12. **Next Regular Meetings:** February 28, March 14 & 28
13. **Executive Session(s)** (May be called to discuss matters identified under MRSA, Title 1, §405.6)
14. **Adjournment**

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting on Monday, October 4, 2021, in the Council Chambers with the following members present; Mayor Smith, Deputy Mayor Ayer, Councilors Boma, Goughan, Morrell, Theriault and Willey.

Chief Michael Gahagan, Acting City Manager was present at the meeting.

Department managers Kenneth Murchison (CEO/Zoning Administrator), Chief Scott Susi (Fire Chief) were present for the meeting.

Hannah Caitlin of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation / Inspirational Thought

Father David Raymond of the Holy Rosary Church in Caribou offered the invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance

Council Agenda Item #4: Public Forum

There were no public comments.

Council Agenda Item #5: Minutes

There were no minutes submitted for approval.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. Appointments to the newly formed Caribou Riverfront Renaissance Committee (CRRC)

Motion made by Councilor Willey, seconded by Councilor Theriault to appoint the members to the committee as proposed in the Council packet.

The Caribou Riverfront Renaissance Committee (CRRC) shall be composed of five members of the Public to be appointed by the City Council and the initial appointments shall be as follows:

- Dan Bagley 3 years
- Mark Draper 3 years
- Jay Kamm 2 Years
- Christina Kane Gibson 2 Years
- Andrea Flannery 1 Year

The Caribou Riverfront Renaissance Committee (CRRC) ordinance includes a provision for the appointment by the Committee of an unlimited number of additional members which initially may include:

- Frank McElwain
- Steve Wentworth

- Kate McCartney
- Jan Murchison

Roll Call Vote: T. Ayer – Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes, (So voted)

Council Agenda Item #7: Public Hearings and Possible Action Items

a. Ordinance No. 17, 2021 Series, Charter Amendment, Capital Improvement Referendum Process

Open Public Hearing: 6:04 p.m.

There were no comments from the public.

Close Public Hearing: 6:06 p.m.

Ordinance No. 17 will be discussed further at the next regular Council meeting.

b. Ordinance No. 18, 2021 Series, Amending Chapter 17 General Assistance

Open Public Hearing: 6:07 p.m.

There were no comments from the public.

Motion made by Councilor Willey, seconded by Councilor Theriault to approve Ordinance No. 18, 2021 Series, Amending Chapter 17 General Assistance as presented.

Roll Call Vote: T. Ayer – Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes, (So voted)

c. Ordinance No. 19, 20221 Series, Chapter 21 Remote Participation Policy

Open Public Hearing: 6:07 p.m.

There were no comments from the public.

Mayor Smith explained that this will allow council to be remote and allow them to vote.

Close Public Hearing: 6:08 p.m.

Ordinance No. 19 will be discussed at the next regular Council meeting.

Council Agenda Item #8: Reports by Staff and Committees

a. Blighted properties report (requested at last meeting) presented by CEO Ken Murchison

Ken Murchison, CEO/Zoning Administrator explained that the initial Blight data featured over 3,300 entries. The list has since been refined down to a useable sample of 69 properties. Not all the properties listed are considered dangerous, however each property is considered extremely blighted and potentially dangerous. Mr. Murchison explained that it is a living list that is constantly changing.

b. Staff Report (Requested at last meeting) presented by Fire Chief Scott Susi

Fire Chief Susi came to respond to the question regarding being over worked and under paid from the last meeting. He explained that the problem is not localized to here, it is on a much larger scale country wide. Private ambulance services across the country are closing their doors.

c. Manager's Report

Acting Manager Chief Gahagan reviewed the City Manager's report dated September 30, 2021.

Councilor Goughan stated that sometime in the near future he would like to talk about the River Road.

Chief Gahagan explained that when they met with MEMA they were advised that they should not begin work because any work done may not be refunded.

Councilor Theriault explained that they were told not to even try to do the temporary road alignment because it could hurt the chances at receiving the grant.

Councilor Willey asked about the Broadband information.

Deputy Mayor Ayer explained that they were waiting to see what the FCC was going to do as far as requiring how many households per road.

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. Resolution 10-01-2021 Adopting the Aroostook County Hazard Mitigation Plan – 2021 Update

Mayor Smith read the memo from the Council Packet regarding the AKEMA plan.

Motion made by Deputy Mayor Ayer, seconded by Councilor Morrell to accept Resolution 10-01-2021 Adopting the Aroostook County Hazard Mitigation Plan – 2021

Roll Call Vote: T. Ayer – Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes, (So voted)

b. Discussion on Chapter 13 Zoning Ordinance to align with state minimums

Ken Murchison, CEO/Zoning Administrator explained that they are working on amending Chapter 13 – Land Use Ordinances. He explained that they are working to amend the Ordinance to align closer to the State minimums and follow the DHHS guidelines, Shoreline zoning and regarding Campgrounds in a residential area. He explained that home rule allows the municipality to make the local ordinance more restrictive than the state minimums.

Deputy Mayor Ayer suggested that they start with the State Minimums and add some home rules. He stated, “we want businesses to come to the area, so we need to take care of it ASAP”.

Council Agenda Item #10: Old Business

a. Discuss wording of the non-binding question for the November ballot

Motion made by Deputy Mayor Ayer, seconded by Councilor Morrell to use the question as stated in the Council packet ‘Do you favor borrowing money to provide an amount not to exceed \$10,000,000 to pay costs of expenditures for the construction and equipping of a new police station for the City of Caribou provided that the money is authorized by Caribou City Council and a referendum approved as specified in the Charter?’ with the information regarding the financials that was provided in the packet.

NON-BINDING SURVEY QUESTION FOR THE VOTERS OF CARIBOU

Question:

YES

☐

NO

☐

Financial Disclosure

Based on the Estimate Calculator
Maine Municipal Bond Bank website

(Rate varies based on term, may not prepay loan)

Type	Term	Principal	Interest	Total	Annual Debt Service	Estimated 1 st year mill Increase*
Level Debt	20-year	\$10,000,000	\$2,492,885	\$12,492,885	\$624,669	1.7846
Level Principal	20-year	\$10,000,000	\$2,302,044	\$12,302,044	Declines annually 1 st year: \$672,519	1.9213
Level Debt	30-year	\$10,000,000	\$4,857,240	\$14,857,240	\$495,263	1.4149
Level Principal	30-year	\$10,000,000	\$4,214,605	\$14,214,605	Declines annually 1 st year: \$552,623	1.5788

*For 2021 tax commitment, 1 mill = \$350,035.80

2021 millage rate: 23.55

Council had a brief discussion regarding the ballot questions and possible grants being available and different options to look at.

Councilor Goughan would like to see the survey question have the Financial Disclosure on it for the public to see.

Councilor Theriault stated that it is just a survey and does not need to include the disclosure.

Councilor Willey agreed with Councilor Theriault and stated that the additional language could just muddy the water and cause confusion.

Councilor Theriault explained that this is not the final cost, this is just a survey to see if the public want a new police station. The final cost would be when it goes to referendum, this should just be a question for right now.

Roll Call Vote: T. Ayer – Yes, C. Boma - No, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - No, L. Willey - No, J. Smith - Yes, (So voted)

Motion made by Councilor Goughan, seconded by Councilor Morrell to explore the possibility of purchasing lot number 031-267 and design for the purpose of City administration offices, and design the existing police station to use the Municipal Building not to exceed one million dollars.

Councilor Theriault explained that this had been looked at in the past to use the building, and it is not suitable for a Police Department.

Roll Call Vote: T. Ayer – Yes, C. Boma - No, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - No, L. Willey - No, J. Smith - No, (So voted)

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Mayor Smith reminded the public to go vote.

Councilor Goughan wanted to clarify that just because he votes no on the question does not mean that he does not want to do something.

Council Agenda Item #12: Executive Session(s) (May be called to discuss matters identified under 1 MRSA §405.6)

Council did not enter into Executive Session.

Council Agenda Item #13: Next Regular Meetings: October 18, November 1, November 15, November 29

Council Agenda Item #14: Adjournment

Motion made by Deputy Mayor Ayer, seconded by Mayor Smith to adjourn the meeting at 7:46 p.m.

Roll Call Vote: T. Ayer – Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes, (So voted)

Danielle Brissette, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting on Monday, October 18, 2021, in the Council Chambers with the following members present; Mayor Smith, Deputy Mayor Ayer, Councilors Boma, Goughan, Morrell, Theriault and Willey.

Interim Manager Penny Thompson was present at the meeting.

Department manager Kenneth Murchison (CEO/Zoning Administrator) was present for the meeting.

Hannah Caitlin of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation / Inspirational Thought

Mayor Smith read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

There were no public comments.

Council Agenda Item #5: Minutes

There were no minutes submitted for approval.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. City Council Member appointment to the Caribou Riverfront Renaissance Committee (CRRC)

Mayor Smith appointed Councilor Willey to be a Liaison to the CRRC Board.

Council Agenda Item #7: Public Hearings and Possible Action items

There were none scheduled for discussion.

Council Agenda Item #8: Reports by Staff and Committees

a. September financial reports

Carl Grant, Finance Director reviewed the September Financial report

Motion made by Councilor Willey, seconded by Councilor Theriault to accept the September Financial report as presented.

Roll Call Vote: T. Ayer – No, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes, (So voted)

b. Interest in tax-acquired properties

Carl Grant, Finance Director explained the offers for the properties listed at 25 Liberty and 16 Sincock.

25 Liberty Street: Larry Newell has offered \$1,500.00 for the property. The minimum bid set for the property was set for \$24,700.00 which was set high because the previous building had to be demolished, it is not all back taxes.

16 Sincock Street: Dale Johnson offered \$2,500.00 which was the minimum bid allowed for the property. The interested individual has also provided details of their intent for the property.

c. Update on Dangerous Buildings

Kenneth Murchison, CEO/Zoning Administrator presented the Council with a booklet of information for Dangerous and Nuisance Buildings to work on in 2022. He explained that most of the properties on the list are in danger of being Tax Acquired. Other properties on the list may require legal action within the court system.

Interim Manager Thompson explained the procedure of selection and creating a timeline as they did for the previous list. The list is being presented to give Council the opportunity to be able to drive by the locations to see what is being looked at. The previous list of five Dangerous Buildings has had four completed. The remaining location needing to be completed is at 37 Home Farm Road.

d. Manager's Report

Interim Manager Thompson reviewed the Manager's Report dated October 14, 2021.

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. Ordinance No. 17, 2021 Series, Chapter 21 Remote Participation Policy

Motion made by Deputy Mayor Ayer, seconded by Councilor Morrell to accept Ordinance No. 17, 2021 Series, Chapter 21 Remote Participation Policy.

Roll Call Vote: T. Ayer – Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes, (So voted)

Council Agenda Item #10: Old Business

a. Broadband Project Update and Proposal from Business Investment Group

Hugh Kirkpatrick of the Business Investment Group came to give an update regarding their Broadband project. He stated that they have talked to Pioneer Broadband roughly two weeks ago and they need to find a location for a centralized hub. They are interested in using a lot on Sincock Street that has been reserved for City use.

Councilor Morrell asked about getting ahead of the curve with possible funding sources.

Interim Manager Thompson explained that there is currently no guidance with the funding that is going to be coming available, but they are working on being prepared for when everything comes into place.

Mr. Kirkpatrick explained that from his understanding it may be a CDBG type of proposal process for the grant. The estimated cost for the project is 5.6 million dollars.

Motion made by Councilor Goughan, seconded by Deputy Mayor Ayer to allocate the land to them as proposed for Map 28 Lot 149A on Sincock Street.

Roll Call Vote: T. Ayer – Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes, (So voted)

b. Update on River Road, requested at prior meeting

Interim City Manager Thompson explained that there was a Highway Protection meeting in July and Council had been updated. At that time the Council voted to allow the Public Works department to do a temporary realignment of the road.

In August MEMA (Maine Emergency Management Agency) & AKEMA met with City staff and Councilor Theriault at the site of the 2018 failure on the River Road to talk about potential funding opportunities for reconstruction of the road. When leaving the meeting staff felt that what they were told was that they were going to get back to us after talking to FEMA, but that they should not do anything because it would hurt the chances for FEMA to buy into the project and help pay for it. They also felt that they needed to speak with Dubois and King about it. At the same time, they had received the survey back from the Chomka parcel and Dubois and King overlaid the Chomka parcel boundaries onto the River Road design that they made. There were some spots where the parcel would be impacted by the current design slopes and those would be at the start and the end portion of the relocated road. To miss the parcel would require relocating even more of the roadway into the railroad easement and at the 185 River Road property end. Any work on the River Road is within Dr Chomka's property to the centerline. These types of easements typically allow for work to maintain the roadway within its limits without additional compensation. It was explained that some kind of an agreement needs to be made for the City to do work on the River Road.

There are different grants all with different deadlines. For example, for one of them the deadline is June 1, 2022, so by the time they review them and reward them we've lost the whole season and would be approximately 2024 before the project would be started.

Councilor Theriault explained that for what Mr. Ouellette plans to do would give a decent temporary realignment and would avoid the Chomka property. She explained that anything that can be done to smooth out the side of the road better so that if someone had to pull over quickly because of something they could be safer. She believes that he should be able to do the temporary realignment and it could help and would make people happy.

Council suggests that Public Works continue with the previously discussed temporary realignment of the River Road.

c. Update on City Manager contract negotiations

Mayor Smith explained that there has been a contract proposed and it has been presented to the Council a couple times and he believes that the Interim City Manager agrees with a contract that was proposed.

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to accept the contract to make Interim City Manager Penny Thompson the City Manager of Caribou.

Roll Call Vote: T. Ayer – Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes, (So voted)

Motion made by Deputy Mayor Ayer, seconded by Councilor to appoint Penny Thompson to the NMDC Executive Board and as the Aroostook Waste management alternate member.

Roll Call Vote: T. Ayer – Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes, (So voted)

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Councilor Morrell – Wanted to thank the Public Works Director, Dave Ouellette for the heads up call on the meeting for the pre-bid. He explained that he went above and beyond to remind him, and yet he still forgot it.

Deputy Mayor Ayer – Stated that they need to work on scheduling an Airport Committee meeting to look at the two bids that they had received, and congratulate Penny on the City Manager position.

Councilor Goughan – He believes the past City Councils have overwhelmingly been wanting to help develop Caribou and have been wanting to help people and their businesses.

He recently visited Richards Electric. A new gentleman has purchased it and has taken it to the next level, as any business does. He explained that the work that is done is very professionally done. He wants to give a big shout out to Brent Perreault for continuing the business in Caribou.

Councilor Boma – Explained that the Trailer Park Closure Committee met today and that they still have 7 occupied mobile homes in the park and about 10 lots including the 7 that still have mobile homes on the lots that will need to be removed at some point. At this point they are planning to send another letter reminding people that there is an incentive that they will be able to benefit from if they remove, leave, or sign the agreement. They are also planning on looking at enforcement avenues if people don't vacate when they are supposed to.

Mayor Smith – Reminded that October 27th is the Council Candidate Forum, and that absentee ballots are available.

Council Agenda Item #12: Executive Session(s) (May be called to discuss matters identified under 1 MRSA §405.6)

a. Real Estate and Economic Development under §405.6.C (Downtown TIF District)

Motion made by Deputy Mayor Ayer, seconded by Councilor Morrell to enter executive session at 7:15 p.m. to discuss Real Estate and Economic Development under §405.6.C.

Council exited Executive Session at 7:33 p.m.

Motion made by Councilor Willey, seconded by Deputy Mayor Ayer to amend the Downtown Tax Increment Financing (TIF) District to remove the OAV for Map 11 Lot 4-B owned by Gagnon's Rental Properties, LLC and then create a new 30-year Tax Increment Financing (TIF) District for the Map 11 Lot 4-B. Vote was unanimous. (So voted)

b. Discussion when an individual's right to privacy would be violated under §405.6.A.1 (Compliant)

Motion made by Councilor Goughan to enter executive session at 7:33 p.m. to discuss when an individual's right to privacy would be violated under §405.6.A.1. Vote was unanimous. (So voted)

Council exited Executive Session at 8:45 p.m.

No action taken.

Council Agenda Item #13: Next Regular Meetings: November 1, November 15, November 29

October 18, 2021

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Council Agenda Item #14: Adjournment

Motion made by Deputy Mayor Ayer, seconded by Councilor Boma to adjourn the meeting at 8:45 p.m.

Vote was unanimous. (So voted)

Danielle Brissette, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a regular City Council Meeting on Monday, January 10, 2022, at 6:00 p.m. in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors Goughan, Morrell, Morrill, Theriault and Willey.

Penny Thompson, City Manager was present at the meeting.

Department managers Kenneth G Murchison (CEO/Zoning Administrator), Carl Grant (Finance Director), and Peter Baldwin (Library Director) were present at the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation / Inspirational Thought

Mayor Smith read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the pledge of allegiance.

Council Agenda Item #4: Public Forum

There were no comments made.

Council Agenda Item #5: Minutes

- a. September 20, 2021, Regular City Council Meeting
- b. November 15, 2021, Regular City Council Meeting
- c. January 3, 2022, Regular City Council Organizational Meeting

Motion made by Councilor Morrill, seconded by Councilor Willey to accept the minutes from September 20, 2021, November 15, 2021 and January 3, 2022 as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #6: Bid Openings, Awards and Appointments

There were no items scheduled for discussion.

Council Agenda Item #7: Public Hearings and Possible Action Items

There were no items scheduled for discussion.

Council Agenda Item #8: Reports by Staff and Committees

- a. November Financial Report – Finance Director

Carl Grant, Finance Director reviewed the November 2021 Financial Report.

Motion made by Councilor Morrill, seconded by Councilor Willey to accept the November 2021 Financial Report as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Abatement of property taxes on mobile homes – Finance Director

Carl Grant, Finance Director explained why he is suggesting abating the property taxes for the trailers at West Gate Trailer Park, Lot numbers 53, 66, 69, 52 and 36. They are either gone or damaged beyond repair. The City has waived the foreclosure on the properties and has not assessed taxes on them because they have no value. The total abatement for the five trailers would be \$1,747.35.

Motion made by Councilor Morrill, seconded by Councilor Theriault to abate the remaining taxes and fees associated with these trailers in West Gate trailer park, lots #53, 66, 69, 52 and 36 out of E 80-01-201-01.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Manager's Report

Manager Thompson reviewed the City Manager's Report dated January 7, 2022

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. Ordinance No. 1, 2022 Series, Amend City Ordinance Chapter 2 – Administration

Councilor Morrill introduced Ordinance No. 1, 2022 Series, Amend City Ordinance Chapter 2 – Administration

b. Ordinance No. 2, 2022 Series, Amend the Downtown TIF District

Mayor Smith introduced Ordinance No. 2, 2022 Series, Amend the Downtown TIF District to add the Light Industrial Park, The Par and Warehouse into the TIF District and to reset the clock to 30 years.

c. City Council member appointments to City Council Committees and Liaison roles

Mayoral appointment of City Councilors for 2022 Committees.

City Charter, Section 2.03 provides, "The Mayor shall, subject to the approval of the City Council, appoint all Council Committees, name the Chairperson of said Committees and determine the duties of said Committees." The following were the appointments of 2022 City Council members on 2021 Committees. According to action of City Council during the January 4, 2021, meeting, all red and green appointments will be considered for the Charter test of 80% attendance at committee meetings to which a Councilor is appointed. Liaison roles will not apply toward the attendance test.

Council Committees by Charter, Statute or Agreement		
Role	Member	Committee Purpose
Capital Budget		
Chair	John Morrill	Review capital requests as part of the budget process. Multiple meetings prior to budget approval. Deadline: Have recommendation back to Council by
Member	Courtney Boma	
Member	Joan Theriault	

Staff	City Manager	February 15 for incorporation into the final 2022 budget (deadline to present to City Council is March 1.)
CEGC		
Board Member	John Morrill	The CEGC is made up of citizens who manage an economic investment/loan program on behalf of the City. Meets monthly at 7am on the third Thursday
City Rep	City Manager	
Housing Board		
Council Rep	Mark Goughan	Organizational bylaws requires two Council representatives to attend these board meetings. Meets quarterly.
Council Rep	Doug Morrell	
Investment		
Chair	Jody Smith	Conducts annual review of investment policy and considers potential options for economic stimulus funds. Committee may be made up of citizens. Meets as needed.
Member	John Morrill	
Member	Doug Morrell	
Staff	City Manager	
Staff	Finance Director	
NMDC General Board		
Board Member	Jody Smith	Works with NMDC staff to review regional economic development, tourism, and planning initiatives. Meets annually. City Manager is also on the NMDC Executive Board which meets more frequently.
Board Member	City Manager	
Personnel		
Chair	Lou Willey	Discuss Personnel policies with emphasis on policy updates, benefit options, wage surveys. All Councilors are part of this committee unless a smaller citizen’s board is established.
Staff	City Manager	
Staff	Finance Director	
Aroostook Waste Solutions		
Board Member	John Morrill	Meets monthly. Caribou has two voting members on AWS Board of Directors. One member is from the City Council. Kenneth Murchison, Jr. has been appointed until 12/31/23. City Manager serves as alternate to voting members.
Citizen Member	Kenneth Murchison, Jr.	
Alternate	City Manager	

Airport		
Chair	John Morrill	Review airport consultant contract, annual capital master plan and FBO operations. Investigate charter service opportunities and receive reports on lease operations.
Member	Jody Smith	
Member	Joan Theriault	
Staff	PW Director	

Staff	City Manager	
Highway / Protection		
Chair	Joan Theriault	Review work plan with PW Director for annual paving. Consider multi-modal transportation services and improvement projects (e.g. sidewalks, street crossings, bus stations, etc.). Consider new streetlight locations. Deadline: Review Annual Road plan before April 2021
Member	Mark Goughan	
Member	Lou Willey	
Staff	PW Director	
Staff	CEO	
Staff	City Manager	
Labor Relations		
Chair	City Manager	Act as authorized bargaining agents on behalf of the city council in order to prepare tentative agreements for council approval. Deadline: Have recommendation back to full City Council by February 15 for incorporation into the final 2022 budget (deadline to present to City Council is March 1.)
Member	Lou Willey	
Staff	Legal Counsel	
	Respective Dept. Heads	
Municipal Buildings		
Chair	Doug Morrell	Completion of police station design study and fire station renovation project. Additional consideration of asset management systems.
Member	John Morrill	
Member	Mark Goughan	
Staff	City Manager	
Staff	Respective Dept. Heads	
Council Charter Committee		
Chair	Jody Smith	Recommend changes to City Charter to full City Council to go out to the Caribou voters.
Member	Joan Theriault	
Member	Lou Willey	
Staff	City Manager	
Ambulance Committee		
Chair	Doug Morrell	Reviewing transfer cost and viability, review contracts with surrounding communities.
Member	Mark Goughan	
Member	Lou Willey	
Staff	Fire Chief	
Staff	City Manager	
Public Safety Committee		
Chair	Courtney Boma	Evaluate police station and prepare ballot measure.
Member	Joan Theriault	
Member	John Morrill	
Staff	Police Chief	

Staff	Police Sargent
Staff	City Manager

Liaison Roles		
Board	Liaison	Committee Purpose
Library	Lou Willey	Meets monthly to discuss operations, policies and fund-raising opportunities
Nylander Museum	Joan Theriault	Meets monthly to discuss operations, policies and fund-raising opportunities
Planning Board	John Morrill	Meets monthly to review development proposals, regulations, zoning and land use matters.
Recreation Board	Courtney Boma	Meets monthly to discuss operations, policies, and fund-raising opportunities
Caribou Riverfront Renaissance Committee	Lou Willey	Meets monthly to discuss the best way to identify and prioritize riverfront assets, set goals and ultimately restore and renew commercial, residential and recreational opportunities on the Aroostook River.

d. 2022 City Council Priorities

Mayor Smith asked the Council if they would like to move forward with the exercise to assess Council priorities for 2022.

Council held a discussion regarding their priorities for the upcoming year. They would like to perform the same exercise as in the past, removing the items that have been completed and adding the new areas as listed in the packet and changing the scoring system to have 1 as the most important.

e. Establish timeline to present and discuss the 2022 Municipal Budget

Mayor Smith explained that he plans to have the big 3 for the first presentations on budgets, being Police, Fire & Ambulance, and Public Works at the next meeting and the rest following that.

Council Agenda Item #10:

There were no items scheduled for discussion.

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Councilor Goughan explained that he will be away for the upcoming meetings but will be present via Zoom.

Councilor Willey asked if we will be looking for a new Board for the Nylander at some point because the Library Board already has their plate full, and it would be a big stretch to have one Board for two buildings.

Councilor Morrell would like to find out from the Department Heads regarding any issues in the buildings.

Councilor Morrill would like to give a shout out to the volunteer crew that takes care of the Ski Trail system at the High School. He stated that there was an unfortunate incident on the trails by some snowmobiles recently. He would like to remind everyone, if you see something say something, pick up your phone and call the local authorities. He would also like to remind everyone about the public hearing at the Wellness Center, Thursday at 7:30 a.m. for the Caribou Utilities District taking on the new broadband initiative for the community, and a Planning Board public hearing the same night for Home Occupations at 5:30 p.m. in the Council Chambers.

Deputy Mayor Boma mentioned that there was a meeting for the Police Station Committee and that they are currently waiting to get information back from Artifex at this point in terms of looking at some other concepts that might include a basement.

Council Agenda Item #12: January 24, February 14 & 28

Council Agenda Item #13: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

a. Personnel items under §405.6.A (Manager Expectations)

Motion made by Councilor Morrill, seconded by Councilor Theriault to enter Executive Session at 7:14 p.m. to discuss Personnel items under §405.6.A (Manager Expectations)

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council exited Executive Session at 7:52 p.m.

No action was taken.

Councilors had a brief discussion about the CUT Charter meeting to be held at 7:30 a.m. on Thursday, January 13, 2022 at the Rec Center.

Council Agenda Item #14: Adjournment

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to adjourn the meeting at 7:53 p.m.

C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Danielle Brissette, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a regular City Council Meeting on Monday, January 10, 2022, at 6:00 p.m. in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors Morrell, Morrill, Theriault and Willey. Councilor Goughan was present via Zoom.

Penny Thompson, City Manager was present at the meeting.

Department Managers Kenneth Murchison (CEO/Zoning Administrator), Carl Grant (Finance Director), Gary Marquis (Supt. Of Parks and Recreation), Chief Michael Gahagan (Police Chief), and Chief Scott Susi (Fire Chief) were present at the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation / Inspirational Thought

Reverend Ron Rosser offered an invocation.

Council Agenda Item#3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

There were no comments made.

Council Agenda Item #5: Minutes

There were no minutes submitted for approval.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

There were no items scheduled for discussion.

Council Agenda Item #7: Public Hearings and Possible Action Items

a. Ordinance Number 1, 2022 Series, Amend City Ordinance Chapter 2 – Administration

Open Public Hearing: 6:05 p.m.

There were no comments made by the public.

Closed Public Hearing: 6:06p.m.

Motion made by Councilor Morrill, seconded by Councilor Willey to accept Ordinance Number 1, 2022 Series, Amend City Ordinance Chapter 2 – Administration and have regular part time employees be eligible to accumulate vacation based on the average number of hours worked, holiday hours, and vacation hours per week in the past year. The average of the hours is calculated at the number of years of service, effective for the 2022 calendar year, based on hours from the 2021 calendar year.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Ordinance Number 2, 2022 Series, Amend the Downtown TIF District

Open Public Hearing: 6:07 p.m.

There were no comments made by the public.

Close Public Hearing: 6:08 p.m.

Motion made by Councilor Morrell, seconded by Councilor Boma to accept Ordinance Number 2, 2022 Series, Amend the Downtown TIF District as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #8: Manager's Report

Manager Thompson reviewed the City Manager's Report dated January 21, 2022

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. Broadband presentation by Pioneer Wireless

Dave Corriveau introduced Tim McAfee of Pioneer Wireless who gave a presentation of the plan for full coverage broadband for Caribou. He explained the plan to have an open network that all broadband providers would be able to light up and use. He explained that there are an estimated 5,150 access points, 2,250 which are in the Compact Zone which leaves out roughly 2,900 places. He explained that when installing the fiber most companies start in the Urban Compact Zone and never make it out to the far reaches of the towns. With the build plan they are proposing they would start at the outside and work their way in to offer the households that have not had any access to be able to receive services such as broadband and cable television.

Troy Haney, Caribou Resident, and member of The Business Investment Group (BIG) explained that with the current pandemic and remote learning many families do not have internet at their homes, and many new families are moving to the area and are not able to receive service either. He also explained that the new fiber would allow for competition to help keep the bills in check for the consumers as well.

Dave Corriveau stated that he would like to see the Council make a decision ASAP on whether BIG has their blessing or not.

b. Consider request by Lister-Knowlton VFW Auxiliary to hold an additional night of Bingo

Motion made by Councilor Morrill, seconded by Councilor Theriault to approve the request for an additional night of Bingo for the Lister-Knowlton VFW Auxiliary.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. First read: Allowing employees to retain 2021 unused vacation time

Manager Thompson explained there is a new Federal Holiday "Juneteenth". She explained that this is just a first read to see if the Council would be interested in amending the City Code and Ordinance Chapter 2- Administration to add "Juneteenth" to the list of observed holidays. She explained that if it is the Council wishes she could draft the ordinance for introduction at an upcoming meeting.

e. 2022 Municipal Budget Presentations

i. Department 31: Fire & Ambulance – Fire Chief

Chief Scott Susi reviewed the proposed budget for Department 31: Fire & Ambulance

ii. Department 35 & 39: Police & Emergency Management – Police Chief

Chief Michael Gahagan reviewed the proposed budget for Departments 35 & 39 Police & Emergency Management.

iii. Department 40: Public Works – Public Works Director

Dave Ouellette, Public Works Director reviewed the proposed budget for Department 40: Public Works.

iv. Departments 50, 51 & 52: Recreation, Parks, Snow Trail – Superintendent of Parks & Rec

Gary Marquis, Superintendent of Parks & Recreation reviewed the proposed budgets for Departments 50, 51 & 52: Recreation, Parks and Snowmobile Trail Maintenance

Council Agenda Item #10: Old Business

a. Consider formal action regarding the 2021 Commitment Overlay Funds

Motion by Councilor Morrill, seconded by Mayor Smith to put the 2021 Commitment Overlay Funds \$194,790.77 into an account named Tax Relief Fund.

Mayor Smith explained this is not identifying what we are doing with the money it is just helps to make sure that we know where it is.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Councilor Morrell stated that he would like to schedule a Building Committee meeting for Thursday morning.

Councilor Morrill stated that this is not as easy as it looks, there are lots of meetings and education.

Councilor Willey stated that the Caribou Riverfront Renaissance Committee have sent letters to neighboring towns to see if they would like to join in on the endeavor.

Mayor Smith stated that he was able to attend the Public Hearing held at the CUD, and he also stated that he has heard great things about the trail conditions from several people.

Council Agenda Item #12: Next Regular Meetings: February 14 & 28

Council Agenda Item #13: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

a. Personnel items under §405.6.A (Union Negotiations – Caribou Professional Firefighters, IADD Local 5191

Motion made by Councilor Willey, seconded by Councilor Boma to enter Executive Session at 8:06 p.m. to discuss Personnel items under §405.6.A.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council exited Executive Session at 8:45 p.m.

No action was taken.

Council Agenda Item #14: Adjournment

Motion made by Councilor Willey, seconded by Councilor Morrill to adjourn the meeting at 8:45 p.m.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Danielle Brissette, Secretary

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 14, 2022
Re: Red Cross Month: 2022 Proclamation

The Caribou City Council has been asked to declare March 2022 as American Red Cross Month in Caribou. The Proclamation is included in the packet.

Suggestion Action:

Please read the proclamation and vote to proclaim March 2022 as American Red Cross Month in Caribou.

Please circulate and sign two copies of the proclamation – one for the City Clerk and one for the American Red Cross.



American Red Cross Month: 2022 Proclamation

Whereas, March is American Red Cross Month, a time to honor the kindness and generosity of the many humanitarians among us; and

Whereas, in times of crisis, people from Caribou and across Maine come together to care for one another, giving us hope, and turning compassion into action to carry out the American Red Cross mission of preventing and alleviating human suffering in the face of emergencies; and

Whereas, together, we provide emergency shelter, food, medicine and comfort for individuals and families devastated by disasters, teach others how to stay safe during an emergency, and work to ensure everyone has working smoke alarms and emergency fire escape plans; and

Whereas, together, we support service members, Veterans, members of the National Guard and Reserves, their families, and caregivers through the unique challenges of military life; and

Whereas, together, we deliver international humanitarian aid and help to reconnect families separated by armed conflict and international disasters; and

Whereas, together, we help to save the lives of others with vital life-preserving health and safety skills; and

Whereas, together, we donate essential blood for accident and burn victims, new mothers and their babies, heart surgery and organ transplant patients, and those receiving treatment for cancer and sickle cell disease; and

Whereas, 200 years since the birth of American Red Cross founder Clara Barton, we dedicate March to all of those who continue to advance her noble legacy and ask others to join together in the commitment to care for people in need.

NOW, THEREFORE, be it resolved that the Caribou City Council, fully support and do hereby proclaim March 2022 as **American Red Cross Month** throughout the City, and we encourage all citizens of Caribou to join the Red Cross in its humanitarian mission as volunteers, blood donors, community partners, and local champions to continue to build the resiliency of our communities.

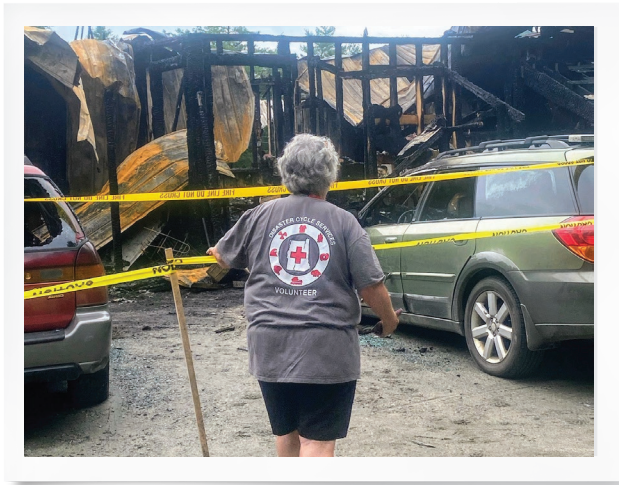
Mayor Jody Smith



NNE Region - Maine

July 2020 - June 2021

Fiscal Year 2021 Statistics



A Disaster Action Team volunteer responds to a home fire to help meet a client's immediate needs for food, clothing, shelter and emotional support.

The American Red Cross of Northern New England serves all residents throughout Maine, New Hampshire and Vermont with a population of more than 3.2 million people. In Maine, we cover 16 counties, 35,385 square miles and 1.34 million people. Our nearly 700 volunteers throughout the state deliver our humanitarian mission with the support of a small group of employees.

As a community-based, humanitarian organization, the Red Cross provides free emergency assistance - shelter, food, clothing and emotional support to people affected by disasters. We empower families and communities to prevent, prepare for and respond to emergencies every day.



Responded to **218 disasters**
helping **880 people**



Provided **1,138 services** to
military members, veterans and
their families



Collected **56,959 units** of
lifesaving blood and held **2,443**
drives



Enrolled **7,515 people** in
First Aid/CPR/AED, **2,950** in
aquatics & water safety and
217 in caregiving



Educated **274 adults and**
children in emergency
preparedness



Supported by **690 active**
volunteers who logged **31,866**
hours

For more information visit redcross.org/nne



About Us!

As a community-based, humanitarian organization, the American Red Cross provides relief to those affected by disasters and empowers individuals in our community to prevent, prepare for and respond to emergencies. The American Red Cross of Northern New England helps over 3.3 million people in Maine, New Hampshire and Vermont prevent, prepare for and respond to disasters. We cover 40 counties and 49,083 square miles; the region operates with the support of a small group of paid staff and more than 1,600 dedicated volunteers.

Mission

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors.

Vision

The American Red Cross, through its strong network of volunteers, donors and partners, is always there in times of need. We aspire to turn compassion into action so that...

...all people affected by disaster across the country and around the world receive care, shelter and hope;

...our communities are ready and prepared for disasters;

...everyone in our country has access to safe, lifesaving blood and blood products;

...all members of our armed services and their families find support and comfort whenever needed; and

...in an emergency, there are always trained individuals nearby, ready to use their Red Cross skills to save lives.

We Depend on Volunteers

Volunteers constitute 90% of the total workforce to carry out our humanitarian work.

Volunteer Opportunities

Every single day, the American Red Cross helps people in emergencies. Whether it's one displaced family, thousands of disaster victims, or providing care and comfort to an ill or injured service member or veteran, our vital work is made possible by people like you. It is through the time and care of ordinary people that we can do extraordinary things.

The Red Cross is always looking for people with various backgrounds, talents and skill levels to join our volunteer workforce. Together we can further our mission delivery throughout Northern New England.

Opportunities for Youth Volunteers

25% of Red Cross volunteers are between 16 and 24 years of age. Youth volunteers help people in need, in our community and around the world!

- School Clubs
- National Youth Council
- Internships
- Club Red Networking

Opportunities for Groups, Clubs and Businesses

Mobilize members and employees to demonstrate their commitment to making a difference through a range of activities that build community resiliency and save lives.

Opportunities for Community Leaders to Serve on our Boards

Board members serve as volunteer partners of the American Red Cross leadership at the local level. Chartered by Congress as a single-entity corporation, the American Red Cross operates as a national network, with Chapters as local units of the corporation. The effectiveness of Chapter boards directly impacts the ability of the Red Cross to deliver essential services, raise funds, and represent the Red Cross in every community within our three-state region.



Programs & Services

Disaster Relief

The Red Cross builds resilience by mitigating the impact of disasters on clients, meeting urgent human needs, and facilitating recovery. We do this through both direct action and by leveraging and supporting the community's engagement through our three mission areas: Prepare, Respond and Recover.



Community Preparedness & Educational Programs

Home Fire Campaign

Each year, the Red Cross responds to an average of more than 60,000 disasters, the vast majority of which are home fires. So we set a goal to reduce fire-related deaths and injuries in the US by 25%.

The Home Fire Campaign helps save lives by installing free smoke alarms in homes that don't have them, and by educating people about home fire safety.

Sound the Alarm is one component of the overall HFC. In the Spring the American Red Cross launches a two-week fire safety effort to install a certain amount of free smoke alarms in high-risk cities across the country.

Be Red Cross Ready

This national, standardized, preparedness education curriculum is taught by certified presenters. The program is designed to help individuals understand, prepare for and respond appropriately to disasters. Participant's will build confidence by learning simple steps they can take now to help prepare and protect their family in the event of an emergency.

**This presentation is currently being offered virtually.*

Ready Rating

Ready Rating is a free and easy, web-based membership program that helps businesses, schools and organizations become better prepared for disasters and other emergencies. It allows organizations to use one of two proprietary assessments to measure their current state of preparedness. Then based on their own score, the program provides a Next Steps Report which helps them develop a complete Business Continuity Program.

**This presentation is currently being offered virtually.*

Youth Preparedness

To ensure safety and preparedness among children and their families, the Red Cross offers free educational programming for both personal and family disaster preparedness. These trainings are focused on region-specific disasters and the nation's greatest disaster threat: home fires. Training includes:

- **Prepare with Pedro (Kindergarten–2nd Grade)** This 30–45 min preparedness program for students that follows Pedro the Penguin and his friends as they learn how to be prepared and take action during an emergency.
- **Pillowcase Project (3rd–5th Grade)** This 40–60 min presentation that covers local hazards, coping skills and personal and family preparedness through a “Learn, Practice, Share” framework.

Home fire safety education is particularly important in youth preparedness, as exposure to smoke, fire and flames is the fourth-leading cause of accidental deaths for children under age 15.

**Programs are currently being offered virtually.*

Training Services

The Red Cross is the nation's leading provider of health and safety courses, such as CPR, First Aid and training on how to use an AED (Automated external defibrillator).

Each year, more than 9 million Americans participate in our training programs, including first responders, educators, babysitters, and people who want to be prepared to help others in an emergency.

**Online courses available.*

Programs & Services continued...

Blood Saves Lives

Biomedical Services

Volunteer blood donors help to make the American Red Cross the largest single supplier of blood and blood products in the United States. Each year, nearly 4 million people donate blood through the Red Cross, helping to provide more than 40% of the nation's blood supply.

- Approximately 36,000 units of red blood cells are needed every day in the U.S.
- Nearly 7,000 units of platelets and 10,000 units of plasma are needed daily in the U.S.
- Nearly 21 million blood components are transfused each year in the U.S.
- The average red blood cell transfusion is approximately 3 units.
- The blood type most often requested by hospitals is type O.
- Sickle cell disease affects 90,000 to 100,000 people in the U.S. About 1,000 babies are born with the disease each year. Sickle cell patients can require blood transfusions throughout their lives.
- According to the American Cancer Society, more than 1.8 million people are expected to be diagnosed with cancer in 2020. Many of them will need blood, sometimes daily, during their chemotherapy treatment.
- A single car accident victim can require as many as 100 units of blood.



Service to the Armed Forces & International Services



Service to the Armed Forces Emergency Support

The American Red Cross serves our nation's military personnel and their families, including active duty, National Guard and Reserve, as well as our veterans. We provide 24/7 global emergency communication services and support military and veteran health care facilities across the country and overseas. We help families cope with deployments and support returning combat veterans as they reintegrate into the community.

International Services & Restoring Family Links

Our International Services Department (ISD) directs and coordinates American Red Cross's activities overseas. Each year, disasters affect hundreds of millions of people worldwide while conflicts and health emergencies touch the lives of millions more. The global Red Cross and Red Crescent network has a presence in 190 countries. National societies are independent entities, but often work together to prepare for and respond to emergencies. The American Red Cross is a proud and active member of this, the world's largest humanitarian network. Working with our partners and alongside Red Cross and Red Crescent teams around the globe, the American Red Cross helped more than 199 million people in 85 countries during our last fiscal year.

Armed conflict, international disasters and migration leave millions of people around the globe in urgent need of humanitarian assistance every year. As the world's largest humanitarian network, Red Cross and Red Crescent teams help reconnect families separated by international crises. Our Restoring Family Links services are free and confidential.

General Ledger Summary Report

Fund(s): ALL
December

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
Debits	Credits					
1 - Gen Fund	4,041.25	372,050.00	0.00	63,779,722.11	64,151,772.11	0.00
Assets	10,264,792.01	10,268,861.14	-703,282.29	31,491,781.40	30,752,326.88	11,008,315.66
101-00 CASH (BANK OF MACHIAS)	5,400,523.60	5,261,992.83	-1,988.90	17,408,283.59	16,503,129.28	6,167,147.14
102-00 RECREATION ACCOUNTS	37,575.67	29,570.42	22,049.59	22,049.59	0.00	51,620.01
103-00 NYLANDER CHECKING	1,565.95	1,566.02	0.08	395.21	134.84	1,826.39
110-00 SECTION 125 CHECKING FSA	14,660.47	14,696.61	-1,305.92	14,614.88	14,239.91	15,071.58
110-06 2020 SECTION 125 CHECKING HRA	69,828.56	61,808.57	0.00	0.00	61,808.57	0.00
110-07 2021 SECTION 125 CHECKING HRA	0.00	0.00	-14,297.44	131,292.14	69,714.91	61,577.23
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	0.00	0.00	-317,962.33	401,008.06	318,000.00	83,008.06
117-00 RLF #10 INVESTMENT	238,918.03	239,019.23	26.97	672.69	159,000.00	80,691.92
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	9,190.38	-5,501.00	14,257.33	167,681.34	154,149.04	8,031.30
124-00 GAS INVENTORY	1,264.75	-3,998.00	18,685.44	104,695.20	86,995.60	13,701.60
125-00 ACCOUNTS RECEIVABLE	13,870.37	94,191.44	14,859.54	681,814.50	690,173.54	85,832.40
126-00 SWEETSOFT RECEIVABLES	359,062.27	433,982.22	-43,945.34	1,322,833.74	1,458,740.81	298,075.15
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	53,953.03	53,953.03	-6,286.05	0.00	6,286.05	47,666.98
180-00 DR. CARY CEMETERY INVESTMENT	1,106.71	1,107.42	0.42	1.69	29.95	1,079.16
181-00 HAMILTON LIBRARY TR. INVEST	1,829.10	1,841.06	4.32	39.75	0.00	1,880.81
182-00 KNOX LIBRARY INVESTMENT	10,165.65	10,202.03	29.05	129.06	6.27	10,324.82
183-00 CLARA PIPER MEM INV	672.54	672.96	0.26	1.04	0.00	674.00
184-00 JACK ROTH LIBRARY INVEST	20,504.15	20,636.76	-2,823.06	463.51	2,939.39	18,160.88
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,527.27	7,535.92	3.80	16.56	0.00	7,552.48
187-00 DOROTHY COOPER MEM INV	53,114.05	53,204.69	39.75	261.06	2,000.00	51,465.75
189-00 MARGARET SHAW LIBRARY INV	13,064.63	13,087.92	8.26	32.74	0.00	13,120.66
190-00 GORDON ROBERTSON MEM INV	11,533.98	11,541.25	4.37	25.35	0.00	11,566.60
191-00 MEMORIAL INVESTMENT	6,180.11	6,186.12	3.96	16.31	0.00	6,202.43
192-00 G. HARMON MEM INV	6,793.11	6,798.25	2.58	13.85	0.00	6,812.10
193-00 BARBARA BREWER FUND	5,549.16	5,557.56	8.45	33.44	0.00	5,591.00
194-00 RODERICK LIVING TRUST	16,492.54	16,505.18	10.57	42.01	0.00	16,547.19
196-00 PHILIP TURNER LIBRARY INV	9,121.15	9,143.11	-310.44	406.80	686.42	8,863.49
198-00 TAX ACQUIRED PROPERTY	115,302.97	144,639.43	-15,267.91	49,150.92	46,877.14	146,913.21
198-12 TAX ACQUIRED PROPERTY 2012	0.00	0.00	0.00	1,731.21	1,731.21	0.00
198-13 TAX ACQUIRED PROPRTY 2013	0.00	0.00	0.00	1,838.85	1,838.85	0.00
198-14 TAX ACQUIRED PROPERTY 2014	0.00	0.00	0.00	2,000.31	2,000.31	0.00
198-15 TAX ACQUIRED PROPERTY 2015	0.00	0.00	0.00	7,672.94	7,672.94	0.00
198-16 TAX ACQUIRED PROPERTY 2016	-1,845.74	0.00	0.00	12,669.66	12,669.66	0.00
198-17 TAX ACQUIRED PROPERTY 2017	-198.37	0.00	0.00	852.76	852.76	0.00
198-18 TAX ACQUIRED PROPERTY 2018	9,434.09	0.00	0.00	8,321.58	8,321.58	0.00
198-19 TAX ACQUIRED PROPERTY 2019	12,375.71	0.00	0.00	26,257.61	26,257.61	0.00
198-20 TAX ACQUIRED PROPERTY 2020	9,570.77	0.00	0.00	34,340.73	34,340.73	0.00
198-21 TAX ACQUIRED PROPERTY 2021	-2.42	0.00	0.00	31,846.79	31,846.79	0.00
200-20 2020 TAX RECEIVABLE	606,154.36	606,154.36	0.00	2,982.35	609,136.71	0.00
200-21 2021 TAX RECEIVABLE	-49,510.04	-49,512.46	-338,994.84	7,957,463.30	7,195,478.17	712,472.67
200-22 2022 TAX RECEIVABLE	0.00	0.00	-11,129.15	4,358.96	88,070.75	-83,711.79
205-16 2016 LIENS RECEIVABLE	9.29	9.29	0.00	0.00	0.00	9.29
205-17 2017 LIENS RECEIVABLE	741.80	741.80	0.00	0.00	172.08	569.72
205-18 2018 LIENS RECEIVABLE	1,572.83	1,572.83	0.00	0.00	1,395.08	177.75
205-19 2019 LIENS RECEIVABLE	135,856.52	135,856.52	0.00	1,144.53	136,684.34	316.71
205-20 2020 LIENS RECEIVABLE	0.00	0.00	-7,586.31	192,071.96	119,693.27	72,378.69
210-10 2010 PP TAX RECEIVABLE	621.78	621.78	0.00	0.00	621.78	0.00

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				Debits	Credits	
1 - Gen Fund CONT'D						
210-11 2011 PP TAX RECEIVABLE	869.22	869.22	0.00	0.00	668.16	201.06
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	0.00	5,166.61
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	0.00	0.00	0.00	5,467.93
210-14 2014 PP TAX RECEIVABLE	6,210.55	6,210.55	0.00	0.00	0.00	6,210.55
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48
210-16 2016 PP TAX RECEIVABLE	10,634.58	10,634.58	-139.51	0.00	176.15	10,458.43
210-17 2017 PP TAX RECEIVABLE	11,373.23	11,373.23	-215.10	0.00	418.28	10,954.95
210-18 2018 PP TAX RECEIVABLE	12,417.57	12,417.57	-191.97	0.00	491.08	11,926.49
210-19 2019 PP TAX RECEIVABLE	16,183.53	16,183.53	-213.59	0.00	3,438.57	12,744.96
210-20 2020 PP TAX RECEIVABLE	33,762.08	33,762.08	-335.90	918.45	18,541.71	16,138.82
210-21 2021 PP TAX RECEIVABLE	-82.06	-82.06	-25,799.29	315,884.11	287,814.28	27,987.77
210-22 2022 PP TAX RECEIVABLE	0.00	0.00	-5.23	0.00	67.73	-67.73
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	433,366.27	433,366.27	0.00
304-00 FICA W/H	18.26	18.26	0.00	531,697.16	531,697.16	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	124,347.68	124,347.68	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	177,363.22	177,363.22	0.00
307-00 M.S.R.S. W/H	88.95	73.65	0.00	114,179.87	114,179.87	73.65
307-01 MSRS EMPLOYER	-152.44	-152.39	-0.02	130,003.92	129,991.63	-140.10
308-00 AFLAC INSURANCE	-1.70	0.00	1.67	9,918.13	9,918.13	0.00
309-00 DHS WITHHOLDING	0.00	0.00	0.00	5,838.00	5,838.00	0.00
312-00 HEALTH INS. W/H	-23,180.57	-23,180.57	-746.20	252,339.41	253,759.55	-24,600.71
314-00 UNITED WAY W/H	0.00	0.00	0.00	159.00	159.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	10,276.80	10,276.80	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	5,175.33	5,175.33	0.00
318-00 MMA INCOME PROTECTION	-6,861.65	-6,861.65	-559.32	38,501.56	39,476.38	-7,836.47
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	27,473.74	27,473.74	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	143,569.92	143,569.92	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	30,960.92	30,960.92	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	14,260.56	14,260.56	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,088.69	-2,088.69	-114.50	9,653.29	9,575.27	-2,010.67
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	1,484.00	1,484.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	40,374.06	40,374.06	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	9,332.45	9,332.45	0.00
329-00 SALES TAX COLLECTED	-36.24	-36.24	0.00	107.28	175.44	-104.40
330-00 VEHICLE REG FEE (ST. OF ME)	-3,206.00	0.00	6,349.00	283,841.50	283,841.50	0.00
331-00 BOAT REG FEE INLAND FISHERIES	-84.00	0.00	0.00	21,628.47	21,628.47	0.00
332-00 SNOWMOIBLE REG (F&W)	-13,091.06	0.00	1,885.00	35,777.11	35,777.11	0.00
333-00 ATV REGISTRATION (F&W)	-45.00	0.00	0.00	51,030.38	51,030.38	0.00
335-00 PLUMBING PERMITS (ST. OF ME)	-1,786.35	-33.85	1,682.50	1,865.00	1,972.50	-141.35
336-00 CONCEALED WEAPON PERMIT	-305.00	-145.00	0.00	805.00	960.00	-300.00
338-00 CONNOR EXCISE TAX	-104.24	-104.24	6,334.12	54,179.64	54,179.64	-104.24
339-00 CONNOR BOAT EXCISE	5.80	5.80	0.00	164.60	100.60	69.80
340-00 DOG LICENSES (ST. OF ME)	-1,050.00	993.00	356.00	3,935.00	4,928.00	0.00
341-00 FISHING LICENSES (ST. OF ME)	-600.00	0.00	0.00	5,927.00	5,927.00	0.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,866.75	0.00	333.00	9,009.00	9,009.00	0.00
347-00 NEPBA UNION PD	0.00	0.00	0.00	4,905.00	4,905.00	0.00
Liabilities	7,506,060.45	7,165,162.11	-354,530.49	7,182,540.47	7,413,449.75	7,396,071.39
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,506,060.45	7,165,162.11	-354,530.49	7,182,540.47	7,413,449.75	7,396,071.39
352-00 NYLANDER MUSEUM RESERVE	14,185.99	14,185.99	-14,297.89	22,383.96	0.00	-8,197.97
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00

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				Debits	Credits	
1 - Gen Fund CONT'D						
360-01 AMERICA RESCUE PLAN ACT-NEU'S	0.00	0.00	0.00	159,000.00	400,970.39	241,970.39
362-00 RLF #10 RESERVE	238,918.03	239,019.23	26.97	159,000.00	672.69	80,691.92
365-01 COMMUNITY POOL IMPROVEMENT	50,939.52	50,939.52	0.00	48,373.33	0.00	2,566.19
365-02 REC CENTER IMPROVEMENTS	6,205.53	1,205.53	0.00	11,791.47	13,000.00	2,414.06
365-03 LAND ACQUISITIONS/EASEMENTS	33,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04 RAILS TO TRAILS PROGRAM	22,745.76	22,745.76	5,577.42	6,144.42	5,892.42	22,493.76
365-05 PARK IMPROVEMENT RESERVE	39,415.38	39,415.38	0.00	41,914.17	6,265.10	3,766.31
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	21,095.44	21,095.44	0.00	8,500.00	0.00	12,595.44
365-11 TRAIL MAINTENANCE RESERVE	3,066.11	3,066.11	0.00	3,066.11	0.00	0.00
365-12 CRX/TOS RESERVE	4,091.66	4,091.66	-425.16	5,046.88	2,888.04	1,932.82
365-13 RECREATION - COLLINS POND	20,921.50	10,921.50	0.00	0.00	0.00	10,921.50
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	0.14	0.14	0.00	0.00	5.00	5.14
365-20 SKI TRAIL PROGRAM	1,404.29	0.00	0.00	0.00	277.00	277.00
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	9,297.21	8,926.26	-176.07	3,338.17	6,420.00	12,008.09
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	10,250.00	289,110.54	0.00	284,403.46	23,260.00	27,967.08
365-27 PARK VEHICLE RESERVE	0.00	0.00	0.00	0.00	4,730.00	4,730.00
366-00 ASSESSMENT RESERVE	-205.00	-205.00	0.00	155.00	0.00	-360.00
366-01 LIBRARY BUILDING RESERVE	25,920.09	25,920.09	0.00	9,329.06	12,600.00	29,191.03
366-02 LIBRARY MEMORIAL FUND	34,982.76	34,976.82	3,042.17	5,696.40	13,262.38	42,542.80
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-01 POLICE DONATED FUNDS	24,687.18	24,687.18	-115.63	1,169.37	4,050.00	27,567.81
367-02 POLICE DEPT EQUIPMENT	59,520.17	56,243.82	1,496.28	25,405.49	30,659.08	61,497.41
367-03 POLICE CAR RESERVE	-11,819.88	-11,819.88	-36,812.00	37,768.94	51,308.03	1,719.21
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	17,251.32	17,073.76	0.00	22,704.02	21,979.65	16,349.39
367-06 PD COMPUTER RESERVE	15,222.22	15,222.22	0.00	7,434.00	600.00	8,388.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	44,372.49	44,372.49	0.00	750.00	0.00	43,622.49
367-09 NEW POLICE STATION	-27,111.32	-25,574.78	0.00	18,089.20	50,000.00	6,336.02
367-10 POLICE OFFICER RECRUITMENT RES	54,000.00	54,000.00	0.00	0.00	0.00	54,000.00
368-01 FIRE EQUIPMENT RESERVE	-115,030.29	-115,030.29	0.00	0.00	0.00	-115,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	0.00	0.00	0.00	5,006.25
368-03 FIRE DEPT FOAM RESERVE	1,443.50	1,443.50	0.00	0.00	0.00	1,443.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	0.00	0.00	0.00	4,164.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	3,156.05	3,156.05	0.00	0.00	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	202,489.29	241,502.32	0.00	270,198.24	65,670.00	36,974.08
368-12 FIRE/AMB UNIFORM RESERVE	0.00	1,855.00	4,258.59	1,547.00	4,258.59	4,566.59
369-01 AMBULANCE SMALL EQUIP RESERVE	14,150.32	14,150.32	0.00	9,086.00	9,255.95	14,320.27
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	95,881.67	95,881.67	-127,545.00	127,545.00	34,118.00	2,454.67
369-04 HEALTH OFFICER	-500.00	0.00	0.00	500.00	500.00	0.00
370-03 PW EQUIPMENT RESERVE	122,369.36	122,369.36	-4,000.00	93,074.80	79,860.60	109,155.16

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				Debits	Credits	
1 - Gen Fund CONT'D						
370-04 STREETS/ROADS RECONSTRUCTION	56,696.35	56,696.35	0.00	0.00	50,000.00	106,696.35
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-68,555.34	-67,779.66	29,900.45	870.00	39,016.36	-29,633.30
370-07 PW BUILDING RESERVE	-15,733.28	-15,453.61	0.00	0.00	50,000.00	34,546.39
370-09 RIVER ROAD RESERVE	-65,681.75	-65,681.75	0.00	1,200.00	11,000.00	-55,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48
371-01 ASSESSMENT REVALUATION RESERVA	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	445.50	445.50	0.00	650.00	0.00	-204.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
371-05 ASSESSING TRAVEL & TRAINING	-216.91	-216.91	0.00	1,250.00	1,466.91	0.00
372-01 AIRPORT RESERVE	61,468.24	61,468.24	0.00	6,528.35	20,000.00	74,939.89
372-04 AIRPORT HANGER SECURITY DEPOS	1,010.00	1,010.00	400.00	340.00	760.00	1,430.00
373-01 GEN GOVT COMPUTER RESERVE	4,262.97	4,262.97	0.00	0.00	2,400.00	6,662.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	40,975.64	40,975.64	-13,191.50	19,278.52	69,300.00	90,997.12
373-04 VITAL RECORDS RESTORATION	776.50	776.50	0.00	0.00	0.00	776.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	0.00	109,440.00	109,440.00	1,037.51
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	19,539.20	0.00	7,500.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	38,436.23	38,436.23	0.00	0.00	7,724.65	46,160.88
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-11 NASIFF CLEAN UP	-8,072.55	-8,072.55	8,072.55	0.00	8,072.55	0.00
373-12 NBRC BIRDS EYE	-59,203.55	-59,203.55	32,000.00	0.00	32,000.00	-27,203.55
373-17 LADDER ENGINE TRUCK 2016	116,700.80	116,700.80	0.00	116,999.60	116,900.00	116,601.20
373-19 2020 HRA RESERVE	69,828.56	61,808.57	0.00	61,808.57	0.00	0.00
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	37,950.84	33,844.59	-2,268.75	12,741.78	0.00	21,102.81
373-21 2021 HRA RESERVE	0.00	0.00	-14,297.44	69,714.91	131,292.14	61,577.23
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	36,415.42	36,415.42	0.00	0.00	0.00	36,415.42
380-01 CAPTS CDBG	-4,211.00	-4,211.00	0.00	13,986.64	18,197.00	-0.64
380-02 CDBG PORVAIR	0.68	0.68	0.00	9,564.68	9,564.00	0.00
385-00 COMMUNITY DEVELOPMENT MATCH	8,423.52	8,423.52	0.00	0.00	24,250.78	32,674.30
387-00 BOUCHARD TIF	10,348.30	10,348.30	-3,246.37	7,764.44	12,985.47	15,569.33
388-00 HILLTOP TIF	1,438.06	1,438.06	0.00	62,587.07	65,881.13	4,732.12
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	37,575.67	29,570.42	22,049.59	0.00	22,049.59	51,620.01
399-00 PARKING LOT MAINTENANCE RES	42,866.51	32,866.51	0.00	0.00	23,500.00	56,366.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	360,961.54	386,682.34	6,286.05	0.00	6,286.05	392,968.39
406-00 TRAILER PARK RESERVE	49,254.77	50,833.41	11,618.77	6,080.00	12,508.77	57,262.18
407-00 COUNTY TAX	2.13	2.13	0.00	552,757.60	552,757.60	2.13
414-00 CEMETARY RERSERVE	0.00	0.00	0.00	0.00	200.00	200.00
415-00 LIONS COMMUNITY CENTER RESERVA	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	118,314.25	118,314.25	-37,919.06	59,828.59	25,000.00	83,485.66
419-00 DUE FROM CDC (1280)	53,953.03	53,953.03	-6,286.05	6,286.05	0.00	47,666.98
421-00 DEFERRED TAX REVENUE	1,100,860.53	859,755.36	46,140.52	0.00	46,140.52	905,895.88
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,527.27	7,535.92	3.80	0.00	16.56	7,552.48
423-00 DR. CARY CEMETERY TRUST FUND	1,106.71	1,107.42	0.42	29.95	1.69	1,079.16
424-00 HAMILTON LIBRARY TRUST FUND	1,829.10	1,841.06	4.32	0.00	39.75	1,880.81
425-00 KNOX LIBRARY MEMORIAL FUND	10,165.65	10,202.03	29.05	6.27	129.06	10,324.82
426-00 CLARA PIPER MEM FUND	672.54	672.96	0.26	0.00	1.04	674.00
427-00 JACK ROTH LIBRARY MEM FUND	20,428.13	20,636.76	-333.49	2,939.39	463.51	18,168.88

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				Debits	Credits	
1 - Gen Fund CONT'D						
429-00 BARBARA BREWER FUND	5,549.16	5,557.56	8.45	0.00	33.44	5,591.00
430-00 D. COOPER MEM FUND	53,114.05	53,204.69	39.75	2,000.00	261.06	51,465.75
432-00 MARGARET SHAW LIBRARY MEMORI	13,064.63	13,087.92	8.26	0.00	32.74	13,120.66
433-00 GORDON ROBERTSON MEM FUND	11,533.98	11,541.25	4.37	0.00	25.35	11,566.60
434-00 MEMORIAL INVESTMENT	6,180.11	6,186.12	3.96	0.00	16.31	6,202.43
435-00 RODERICK LIVING TRUST	16,492.54	16,505.18	10.57	0.00	42.01	16,547.19
436-00 AMBULANCE REIMBURSEMENT	14,574.45	14,402.11	887.60	11,323.35	16,188.31	19,267.07
437-00 DEFERRED AMBULANCE REVENUE	572,816.11	433,982.22	-135,907.07	135,907.07	0.00	298,075.15
438-00 PHILIP TURNER LIBRARY MEMORIAL	9,121.15	9,143.11	7.77	318.21	38.59	8,863.49
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	440,480.10	212,065.10	0.00	23,525.00	0.00	188,540.10
456-00 TAX RELIEF FUND 2021	0.00	0.00	194,790.77	0.00	194,790.77	194,790.77
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-988.84	-988.84	0.00	1,301.98	1,485.00	-805.82
461-00 CRAFT FAIR	9,208.95	9,208.95	-600.00	3,858.76	1,130.00	6,480.19
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	42.00	3,921.87
463-00 MISC EVENTS	644.90	-558.87	0.00	0.00	307.00	-251.87
465-00 THURSDAYS ON SWEDEN	-241.36	-241.36	0.00	0.00	200.00	-41.36
465-01 STORY OF CARIBOU	7,500.00	7,500.00	-6,768.00	6,768.00	0.00	732.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-35,721.53	-35,721.53	-12,750.00	33,334.12	23,803.29	-45,252.36
469-00 DENTAL INSURANCE	2,413.09	2,413.09	13.31	18,984.04	18,693.80	2,122.85
470-00 EYE INUSRANCE	639.98	639.98	-20.17	3,506.84	3,444.54	577.68
471-00 RC2 TIF	73,212.69	73,212.69	0.00	9,185.00	47,571.73	111,599.42
472-00 ANIMAL WELFARE	11,513.21	11,741.21	436.00	229.00	2,143.00	13,655.21
473-00 DOWNTOWN TIF	0.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	0.00	0.00	0.00	0.00	200.00	200.00
477-00 LED STREET LIGHTS	60,385.84	78,575.53	0.00	0.00	10,000.00	88,575.53
478-00 G. HARMON MEM FUND	6,793.11	6,798.25	2.58	0.00	13.85	6,812.10
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	598,566.20	598,566.20	38,799.00	0.00	238,780.26	837,346.46
483-03 DUE TO FUND 3	693,103.74	706,934.80	17,720.40	0.00	114,758.11	821,692.91
483-04 DUE TO FUND 4	339,269.80	348,844.10	23,935.81	0.00	57,446.00	406,290.10
483-05 DUE TO FUND 5	3,131,289.65	3,163,435.58	3,246.45	0.00	367,907.73	3,531,343.31
484-02 DUE FROM FUND 2	-565,362.46	-566,131.05	-13,340.44	230,018.69	0.00	-796,149.74
484-03 DUE FROM FUND 3	-587,634.92	-592,405.27	-8,685.20	105,333.38	0.00	-697,738.65
484-04 DUE FROM FUND 4	-324,090.65	-331,238.46	-4,613.84	46,582.21	0.00	-377,820.67
484-05 DUE FROM FUND 5	-2,497,800.83	-2,585,979.05	-65,497.50	361,491.59	0.00	-2,947,470.64
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	825.87	-1,374.13	0.00	126.57	0.00	-1,500.70
490-00 T/A PROPERTY REMEDIATION RES	17,502.89	17,502.89	0.00	117.60	3,102.61	20,487.90
493-00 RSU 39 COMMITMENT	-1,082,828.16	-1,082,828.16	-296,038.92	3,671,828.96	3,671,829.00	-1,082,828.12
494-00 TRI COMMUNITY/AWS	0.00	0.00	0.00	0.00	324,082.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	70.00	0.00	-78.80	1,079.60	1,079.60	0.00
497-00 DEATH RECORDS STATE FEE	182.40	0.00	-100.80	1,554.80	1,554.80	0.00
498-00 MARRIAGE RECORDS STATE FEE	36.40	0.00	-37.60	598.80	598.80	0.00

Fund Balance	2,754,690.31	2,731,649.03	-348,751.80	25,105,400.24	25,985,995.48	3,612,244.27
500-00 EXPENDITURE CONTROL	0.00	0.00	-1,077,642.45	9,822,688.17	9,901,106.77	78,418.60
510-00 REVENUE CONTROL	0.00	0.00	639,124.10	15,282,712.07	15,565,851.16	283,139.09
600-00 FUND BALANCE	2,754,690.31	2,731,649.03	89,766.55	0.00	519,037.55	3,250,686.58

General Ledger Summary Report

Fund(s): ALL

December

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
Debits					Credits	
2 - Snowmoible Trail Maintenance CONT'D						
2 - Snowmoible Trail Maintenance	0.00	0.00	0.00	571,467.75	571,467.75	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	37,449.56	38,218.15	-43,703.06	472,202.03	463,440.46	29,456.58
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	37,449.56	38,218.15	-43,703.06	472,202.03	463,440.46	29,456.58
365-11 TRAIL MAINTENANCE RESERVE	70,653.30	70,653.30	-18,244.50	233,421.77	233,421.77	70,653.30
483-01 DUE TO FUND 1	565,362.46	566,131.05	13,340.44	0.00	230,018.69	796,149.74
484-01 DUE FROM FUND 1	-598,566.20	-598,566.20	-38,799.00	238,780.26	0.00	-837,346.46
Fund Balance	-37,449.56	-38,218.15	43,703.06	99,265.72	108,027.29	-29,456.58
500-00 Expense Control	0.00	0.00	-3,974.74	44,575.72	54,736.95	10,161.23
510-00 Revenue Control	0.00	0.00	47,677.80	45,100.00	53,290.34	8,190.34
600-00 Fund Balance	-37,449.56	-38,218.15	0.00	9,590.00	0.00	-47,808.15
3 - Housing Department	0.00	0.00	0.00	322,474.49	322,474.49	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-51,072.64	-53,133.35	-9,035.20	114,758.11	105,333.38	-62,558.08
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-51,072.64	-53,133.35	-9,035.20	114,758.11	105,333.38	-62,558.08
409-00 HOUSING RESERVE	54,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	587,634.92	592,405.27	8,685.20	0.00	105,333.38	697,738.65
484-01 DUE TO FUND 1	-693,103.74	-706,934.80	-17,720.40	114,758.11	0.00	-821,692.91
Fund Balance	51,072.64	53,133.35	9,035.20	207,716.38	217,141.11	62,558.08
500-00 Expense Control	0.00	0.00	-8,685.20	105,333.38	102,383.00	-2,950.38
510-00 Revenue Control	0.00	0.00	17,720.40	100,000.00	114,758.11	14,758.11
600-00 Fund Balance	51,072.64	53,133.35	0.00	2,383.00	0.00	50,750.35
4 - FSS	0.00	0.00	0.00	166,474.21	166,474.21	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-15,179.15	-17,605.64	-14,321.97	57,446.00	51,582.21	-23,469.43
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-15,179.15	-17,605.64	-14,321.97	57,446.00	51,582.21	-23,469.43
409-00 HOUSING RESERVE	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00
483-01 DUE TO FUND 1	324,090.65	331,238.46	4,613.84	0.00	46,582.21	377,820.67
484-01 DUE FROM FUND 1	-339,269.80	-348,844.10	-23,935.81	57,446.00	0.00	-406,290.10
Fund Balance	15,179.15	17,605.64	14,321.97	109,028.21	114,892.00	23,469.43
500-00 Expense Control	0.00	0.00	-9,613.84	51,582.21	52,330.00	747.79
510-00 Revenue Control	0.00	0.00	23,935.81	57,446.00	57,446.00	0.00
600-00 Fund Balance	15,179.15	17,605.64	0.00	0.00	5,116.00	22,721.64

General Ledger Summary Report

Fund(s): ALL
December

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
5 - ECONOMIC DEV CONT'D						
5 - ECONOMIC DEV	0.00	0.00	0.00	1,082,791.32	1,082,791.32	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-324,877.05	-283,539.51	62,251.05	464,503.18	419,046.08	-328,996.61
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-324,877.05	-283,539.51	62,251.05	464,503.18	419,046.08	-328,996.61
473-00 DOWNTOWN TIF	20,545.33	5,850.58	0.00	41,595.45	37,223.14	1,478.27
474-00 TRAIL GROOMER RESERVE	37,914.48	37,914.48	0.00	55,000.00	20,331.35	3,245.83
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	2,497,800.83	2,585,979.05	65,497.50	0.00	361,491.59	2,947,470.64
484-01 DUE FROM FUND 1	-3,131,289.65	-3,163,435.58	-3,246.45	367,907.73	0.00	-3,531,343.31
Fund Balance	324,877.05	283,539.51	-62,251.05	618,288.14	663,745.24	328,996.61
500-00 Expense Control	0.00	0.00	-65,497.50	274,761.30	347,143.00	72,381.70
510-00 Revenue Control	0.00	0.00	3,246.45	324,576.84	316,602.24	-7,974.60
600-00 Fund Balance	324,877.05	283,539.51	0.00	18,950.00	0.00	264,589.51
Final Totals	4,041.25	372,050.00	0.00	65,922,929.88	66,294,979.88	0.00

Expense Summary Report

Fund: 1
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	799,765.00	256,893.23	939,686.43	-139,921.43	117.50
17 - HEALTH & SANITATION	255,671.00	21,150.00	253,256.00	2,415.00	99.06
18 - MUNICIPAL BUILDING	64,000.00	9,346.69	56,138.10	7,861.90	87.72
20 - GENERAL ASSISTANCE	52,604.00	2,790.37	30,529.88	22,074.12	58.04
22 - TAX ASSESSMENT	272,981.00	15,364.45	226,954.19	46,026.81	83.14
25 - LIBRARY	222,119.00	24,138.34	207,575.28	14,543.72	93.45
31 - FIRE/AMBULANCE DEPARTMENT	2,350,449.00	235,974.73	2,315,599.05	34,849.95	98.52
35 - POLICE DEPARTMENT	1,621,457.00	150,723.95	1,653,265.56	-31,808.56	101.96
38 - PROTECTION	365,000.00	29,431.39	362,856.62	2,143.38	99.41
39 - CARIBOU EMERGENCY MANAGEMENT	13,238.00	2,420.16	11,067.55	2,170.45	83.60
40 - PUBLIC WORKS	2,191,691.00	239,252.14	2,095,404.61	96,286.39	95.61
50 - RECREATION DEPARTMENT	508,051.00	41,609.53	509,471.72	-1,420.72	100.28
51 - PARKS	154,615.00	17,159.21	146,724.59	7,890.41	94.90
60 - AIRPORT	66,661.00	11,688.55	61,132.80	5,528.20	91.71
61 - CARIBOU TRAILER PARK	20,170.00	11,022.69	20,170.00	0.00	100.00
65 - CEMETERIES	6,850.00	0.00	6,729.47	120.53	98.24
70 - INS & RETIREMENT	93,960.00	2,591.91	88,827.00	5,133.00	94.54
75 - CONTRIBUTIONS	4,600.00	0.00	4,600.00	0.00	100.00
80 - UNCLASSIFIED	32,250.00	6,085.11	27,724.55	4,525.45	85.97
85 - CAPITAL IMPROVEMENTS	745,758.00	0.00	745,758.00	0.00	100.00
Final Totals	9,841,890.00	1,077,642.45	9,763,471.40	78,418.60	99.20

Expense Summary Report

Fund: 2
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOBILE TRAIL MAINTENANCE	54,690.00	3,974.74	44,528.77	10,161.23	81.42
Final Totals	54,690.00	3,974.74	44,528.77	10,161.23	81.42

Expense Summary Report
Fund: 3
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	102,383.00	8,685.20	105,333.38	-2,950.38	102.88
Final Totals	102,383.00	8,685.20	105,333.38	-2,950.38	102.88

Expense Summary Report

Fund: 4
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	52,330.00	9,613.84	51,582.21	747.79	98.57
Final Totals	52,330.00	9,613.84	51,582.21	747.79	98.57

Expense Summary Report

Fund: 5
December

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	324,042.00	62,921.92	260,140.65	63,901.35	80.28
12 - NYLANDER MUSEUM	19,350.00	2,575.58	10,869.65	8,480.35	56.17
Final Totals	343,392.00	65,497.50	271,010.30	72,381.70	78.92

Revenue Summary Report

Fund: 1
December

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,928,998.00	242,847.07	7,134,943.35	-205,945.35	102.97
18 - MUNICIPAL BUILDING	4,000.00	0.00	1,999.98	2,000.02	50.00
20 - GENERAL ASSISTANCE	19,800.00	1,616.90	11,428.28	8,371.72	57.72
22 - TAX ASSESSMENT	872,950.00	185,038.25	1,050,780.06	-177,830.06	120.37
23 - CODE ENFORCEMENT	7,790.00	597.50	11,027.50	-3,237.50	141.56
25 - LIBRARY	5,100.00	553.59	5,055.81	44.19	99.13
31 - FIRE/AMBULANCE DEPARTMENT	1,705,195.00	68,009.60	1,657,430.47	47,764.53	97.20
35 - POLICE DEPARTMENT	88,715.00	944.00	44,161.69	44,553.31	49.78
39 - CARIBOU EMERGENCY MANAGEMENT	2,600.00	0.00	2,400.00	200.00	92.31
40 - PUBLIC WORKS	204,263.00	135,156.00	177,952.60	26,310.40	87.12
50 - RECREATION DEPARTMENT	6,900.00	3,540.00	7,392.50	-492.50	107.14
51 - PARKS	300.00	0.00	314.00	-14.00	104.67
60 - AIRPORT	46,500.00	3,581.19	42,948.85	3,551.15	92.36
61 - CARIBOU TRAILER PARK	6,000.00	-2,760.00	6,000.00	0.00	100.00
70 - INS & RETIREMENT	0.00	0.00	28,415.00	-28,415.00	----
Final Totals	9,899,111.00	639,124.10	10,182,250.09	-283,139.09	102.86

Revenue Summary Report

Fund: 2
December

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	45,100.00	47,677.80	53,290.34	-8,190.34	118.16
Final Totals	45,100.00	47,677.80	53,290.34	-8,190.34	118.16

Revenue Summary Report

Fund: 3
December

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	100,000.00	17,720.40	114,758.11	-14,758.11	114.76
Final Totals	100,000.00	17,720.40	114,758.11	-14,758.11	114.76

Revenue Summary Report

Fund: 4
December

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	57,446.00	23,935.81	57,446.00	0.00	100.00
Final Totals	57,446.00	23,935.81	57,446.00	0.00	100.00

Revenue Summary Report

Fund: 5
December

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	324,042.00	3,246.37	316,207.03	7,834.97	97.58
12 - NYLANDER MUSEUM	400.00	0.08	260.37	139.63	65.09
Final Totals	324,442.00	3,246.45	316,467.40	7,974.60	97.54

City of Caribou
Investment Report
December 2021

Financial Institution	Investment & Type	Purchase/Reinvest Date	Maturity Date	Length (Days)	Purchase Price	Interest Rate	Estimated Earnings	Amount Int Rec During Period	Market Value
Machias Savings Bank	General Checking Acct					0.20%		3,369.97	6,167,147.14
Machias Savings Bank	Section 125 Checking Acct					0.20%		64.80	76,648.81
Machias Savings Bank	American Rescue Plan Act Checking Acct					0.20%		170.19	83,008.06
ACFS & Loans	Retirement Saving Acct					0.80%		6,068.72	3,000,000.00
Machias Savings Bank	RLF #10 Checking Acct (Loan fund Adm By CDBG) (Originated from State of Maine Grant)					0.20%		40.61	80,691.92
Trust Funds									
ACFS & Loans	Dr. Cary Cemetery (Savings acct)					0.15%		0.42	1,079.16
ACFS & Loans	Clara Piper Mem Fund (Savings Acct)					0.15%		0.26	674.00
ACFS & Loans	The Roderick Living Trust (Money Market)	5/4/2017			21,810.76	0.25%		10.57	16,547.19
ACFS & Loans	Hamilton Library Trust (CD)	9/25/2021	9/25/2024	1095	1,868.91	0.90%	50.46	4.32	1,880.81
ACFS & Loans	Knox Library Trust (CD)	4/13/2018	4/13/2023	1825	3,195.30	2.20%	351.48	19.41	3,461.62
ACFS & Loans	Knox Library Trust (CD)	4/8/2021	4/8/2022	365	6,835.16	0.55%	37.59	9.64	6,863.20
ACFS & Loans	Jack Roth Library Trust(CD)	4/13/2018	4/13/2023	1825	30,926.67	2.20%	3,401.93	116.33	18,160.88
County Federal Credit Union	Dorothy Cooper Scholarship (CD)	7/19/2021	7/19/2022	365	53,393.51	0.30%	160.18	39.75	51,465.75
County Federal Credit Union	Philip Turner Library Mem(CD)	10/30/2021	10/30/2022	365	9,177.21	0.30%	27.53	7.77	8,863.49
Machias Savings Bank	Margaret Shaw Library Mem(CD)	12/24/2020	12/24/2022	730	13,087.20	0.25%	65.44	8.26	13,120.66
Machias Savings Bank	Gordon Robertson Mem(CD)	9/12/2021	9/12/2022	365	11,561.33	0.15%	17.34	4.37	11,566.60
ACFS & Loans	Memorial Investment(CD)	12/13/2021	3/14/2022	91	6,198.47	0.25%	3.86	3.96	6,202.43
Machias Savings Bank	G. Harmon Memorial(CD)	5/11/2021	5/11/2022	365	6,805.52	0.15%	10.21	2.58	6,812.10
County Federal Credit Union	Ken Matthews Scholarship(CD)	11/24/2021	5/24/2022	180	7,550.91	0.20%	7.45	3.80	7,552.48
Machias Savings Bank	Barbara Brewer Fund(CD)	8/12/2020	8/12/2023	1095	5,544.60	0.60%	99.80	8.45	5,591.00

*Market Value does not reflect interest received due to the fact that interest will be received quarterly and recorded as a revenue

**Checking Value does not reflect interest received due to the fact that interest will be received monthly and recorded as a revenue

City of Caribou
Administration
MEMORANDUM

DATE: _February 14, 2022_____

TO: _____Caribou City Council Members_____

FROM: _Carl Grant, Finance Director_____

SUBJECT: _Access Highway, Map 11 Lot 42-B_____

This property on Access Highway, previously owned by Dwayne Blackwell, was tax acquired on November 22, 2021. Taxes were paid in full on February 1st, 2022, one day late per City tax acquired policy.

Suggested Motion:

Move to accept payment by Dwayne Blackwell and issue quitclaim for Map 11 Lot 42-B.

**RE Account 4617 Detail
as of 02/14/2022**

Name: BLACKWELL, DWAYNE H

Land: 24,800

Location: 0 ACCESS HIGHWAY

Building: 4,900

Acreage: 14 Map/Lot: 011-042-B

Exempt 25,000

Book Page: B3854P114

Total: 4,700

Ref1:

2021-1 Period Due:

Mailing 29 LONG ROAD

1) 113.22

Address: LIMESTONE ME 04750

Year/Rec #	Date	Reference	P C	Principal	Interest	Costs	Total
2021-1 R				110.69	2.53	0.00	113.22
2020-1 L *				110.69	12.35	54.92	177.96
2019-1 L *				729.14	158.22	65.13	952.49
2018-1 L *				0.00	0.00	0.00	0.00
2017-1 L *				0.00	0.00	0.00	0.00
2016-1 L *				0.00	0.00	0.00	0.00
2015-1 L *				0.00	0.00	0.00	0.00
2014-1 L *				0.00	0.00	0.00	0.00
2013-1 L *				0.00	0.00	0.00	0.00
2012-1 R				0.00	0.00	0.00	0.00
2011-1 L *				0.00	0.00	0.00	0.00
2010-1 R				0.00	0.00	0.00	0.00
2009-1 R				0.00	0.00	0.00	0.00
2008-1 R				0.00	0.00	0.00	0.00
2007-1 R				0.00	0.00	0.00	0.00
2006-1 R				0.00	0.00	0.00	0.00
2005-1 R				0.00	0.00	0.00	0.00
2004-1 R				0.00	0.00	0.00	0.00
Account Totals as of 02/14/2022				950.52	173.10	120.05	1,243.67

Per Diem

2021-1	0.0184
2020-1	0.0246
2019-1	0.1823
Total	0.2253

Exempt Codes: 98 - Homestead

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.



City Manager's Report
February 11, 2022

Economic Projects

River Front - Powerplants	On Friday 2/11, County Environmental will be walking through the buildings with Chris Atwood of Environmental Safety Professionals and Clinton St. Peter of County Abatement.
Broadband Initiative	CUD Charter change was approved unanimously on Wednesday 2/9.
CDBG	Several businesses have come forward with projects. Staff is also working to identify other funding sources.
Ogren Dump Solar Project	No new updates
Events and Marketing	City staff is working on plans for Winter Carnival, Thursdays on Sweden and Caribou Cares. We have magnets available as a reminder of the #TOSS dates.
Landbank	No new updates
Chapter 13 Rewrite	No new updates
Federal American Rescue Plan Act	Letters of Intent due February 15.
Blight Cleanup	No new updates
Birdseye Cleanup	No new updates
60 Access Highway	No new updates
River Front - Master Plan	No new updates
Façade Improvement Program	Application is on the website, ad will be in Wednesday's Aroostook Republican.
Aldrich ATV/Snowmobile Storage	No new updates
Jarosz Storage - Limestone St	No new updates
Business Outreach	Staff is reaching out to businesses who may benefit from the many business development grants that are opening up.

Other Administrative Projects	
Tax Acquired Property Policy	Properties acquired are going through the process with hopes of getting a list of available properties on the agenda 2/28.
Nylander	No new updates
Fire Structural Work	Quotes received to remove the roof hatch. Work has been done on the heat.
Fire Station Renovations	No new updates
Police Station	No new updates
River Road	No new updates
Investment Policy	No new updates
Trailer Park Closure	Caribou Housing Authority working with two residents to find housing.
Fish Hatchery Bridge	No new updates
Cable Franchise Renewal	No new updates
Airport	No new updates
Personnel Policy	No new updates
Chambers AV System	No new updates
Procurement Policy	No new updates
New LED Street lights	No new updates
Comp Plan Update	No new updates
COVID-19 Status	No new updates
Administrative Approvals	Caribou Inn and Convention Center Liquor License & Special Amusement renewed 2/4.
Personnel Changes	Board of Assessors met regarding the RFP for contract assessing services and would like to post an advertisement for a full time employee to maintain the same level of service to Caribou citizens.
Age-Friendly Efforts	No new updates

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 14, 2022
Re: Caribou Professional Firefighters, IAFF Local 5191 3-year contract

There is a temporary agreement for the Caribou Professional Firefighters, IAFF Local 5191 on a 3-year contract that has been sent to the Caribou City Council for review.

If the agreement is affirmatively voted on tonight, it will be sent to the IAFF Local 5191 for ratification. Once ratified, the updates will be incorporated into the document and then forwarded for the City Manager to sign.

If there is not an agreement on the terms of the temporary agreement, the City Council should go into Executive Session after tonight's meeting to provide direction on going back to the negotiating table.

Suggestion Action:

That a motion be made to accept the terms of the collective bargaining agreement with Caribou Professional Firefighters, IAFF Local 5191 as was presented and tentatively agreed upon with an indication of the effective date (ratification date or retroactive to January 1, 2022).

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Kenneth Murchison, Zoning Administrator/CEO
RE: Introduction of Proposed Amendments to Sec. 13-713
Home Occupations

DATE: February 14, 2022

January 13, 2022, Caribou Planning Board held a public hearing regarding proposed amendments to Sec.13-713 Home Occupations of the Caribou Code. No Public comment was offered and with the exception of minor formatting adjustments, the Planning Board approved the amendments to the Home Occupation ordinance by unanimous decision. In approving the amended language staff is authorized to forward this document to Caribou City Council for their consideration as an act of ordinance. See the attached amended Sec.13-713 Home Occupations.

Sec. 2.11 Action Requiring an Ordinance.

In addition to other acts required by law or by specific provisions of this Charter to be done by ordinance, those acts of the City Council shall be by ordinance which: (1) Adopt or amend an administrative code or establish, alter, or abolish any City department, office, or agency.

Sec. 2.12 Ordinances in General.

- (a) Adoption notice. The City Council shall pass such municipal ordinances as they think necessary and proper, governed by the authority which cities have to enact ordinances under the State of Maine, Title 30-A, statutes and amendments thereto; provided that any such ordinances shall be properly adopted if a public hearing has been held thereon after not less than seven (7) days' notice thereof, which notice need only contain the title of the proposed ordinance and a brief summary of its contents together with the time and place of said hearing.
- (b) Existing ordinances. All existing ordinances of the City of Caribou shall be retained as active ordinances under this City Charter.
- (c) Procedure. An ordinance may be introduced by any member at any regular or special meeting of the Council providing it is in writing in the form required for final adoption and contains only one subject which is clearly expressed in its title and upon introduction of an ordinance, the City Clerk shall distribute a copy to each Council member and to the City Manager, shall file a reasonable number of copies in the office of City Clerk and such other public places as the Council may designate, and shall publish the ordinance together with notice setting out the time and place for a public hearing which shall follow the publication by at least seven days, may be held separately or in connection with a regular or special council meeting and may be adjourned from time to time; all persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the ordinance with or without 9 amendment or reject it, but if it is amended as to any matter of substance, the Council may not adopt it until the ordinance, or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the City Clerk shall have it published again together with a notice of its adoption.
- (d) Effective date. Except as otherwise provided in this Charter, every adopted ordinance shall become effective at the expiration of 30 days after adoption or at any later date specified therein.
- (e) "Publish" defined. As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the City, in addition to be posted to the City's website and public access station, when available: (1) the ordinance or a brief summary thereof, and (2) the places where copies have been filed and the times when they are available for public inspection.

(Rewritten as follows) Section 13-700.13 - Home Occupations.

- A. *Purpose.* The purposes of this section are to:
1. Provide an opportunity for Home Occupations to be conducted as an accessory use when they are compatible with the neighborhoods in which they are located.
 2. Guide certain business activities that are not compatible with neighborhoods to other, more appropriate commercial zones.
 3. Safeguard peace, quiet, and domestic tranquility within all residential neighborhoods. Protect residents from the adverse effects of noise, nuisance, traffic, fire hazards, and other possible business uses that create significant impacts on a neighborhood.
 4. Provide a means to regulate and enforce Home Occupations.
- B. *Scope.* All Home Occupations must adhere to the standards and qualifications listed in this section and those imposed under the authority of the Planning Board in accordance with this ordinance.
- C. *Permit Required.* All Home Occupations shall obtain annually a Home Occupation Permit from the Code Enforcement Officer.
- D. *Home Occupation General Standards.* All Home Occupations shall comply with the following standards at all times:
1. *Bona Fide Resident.* The Home Occupation business shall be owned and operated solely by a bona fide resident of the home. If the applicant for a Home Occupation license rents or leases the property wherein the Home Occupation is intended to be conducted, the applicant must provide a letter of acknowledgment and consent from the property owner as an attachment to the application for a Home Occupation permit.
 2. *Employees.* No more than one full-time or full-time equivalent nonresident may be employed, volunteer, or work on the premises where the Home Occupation business is located.
 3. *Accessory Use on the Property.*
 - a. For residential purposes, the Home Occupation shall be clearly secondary and incidental to the primary use of the dwelling unit.
 - b. The Home Occupation must maintain or improve the external residential appearance of the principal structure, attached or detached garage, or accessory structure.
 - c. The Home Occupation applicant must designate the portion of the home, accessory structure, or attached or detached garage to be used as the location for business activities.
 - d. The Home Occupation shall not involve the use of any open and publicly-visible yard space for storage or display of supplies, inventory, or equipment when such use is in conjunction with the sales, service, or production of goods, unless specifically stored within trailers or accessory structures as allowed herein.
 4. *Business Vehicles and Parking*
 - a. All business-related vehicles that park at the location of the Home Occupation must use off-street parking. This provision excludes stops made by delivery vehicles. Customers or Clients may utilize on-street parking along the home frontage in accordance with street parking standards.

- b. Business Vehicles exceeding a Gross Vehicle Weight (GVW) of 8,000 pounds, trailers, and related equipment must be stored to the side or rear of the home.
 - c. No parking is permitted on landscaped areas of the property.
 - 5. *Signage.* A single sign is permitted, provided such sign is non-illuminated and does not exceed two square feet.
 - 6. *Conformity with Health and Safety Codes.* The Home Occupation shall conform with all fire, building, plumbing, electrical, and all other City, County, State, and Federal codes.
 - 7. *Neighborhood Disruptions Not Permitted.* The Home Occupation shall not interfere or disrupt the peace, quiet, and domestic tranquility of the neighborhood. The Home Occupation shall not create, be associated with, or produce odor, smoke, dust, heat, fumes, light, glare, noises or vibrations, excessive traffic, or other nuisances, including interferences with radio and television reception, or any other adverse effects within the neighborhood.
 - 8. *State Licenses.* Any business required to be licensed by the State of Maine, including but not limited to caregivers, day care facilities, food preparation services, etc. must provide the City with proof of current licensure through the appropriate State agency.
 - 9. *Maximum Floor Space.* No more than 50 percent of the dwelling unit shall be utilized for the Home Occupation, and up to 100 percent of any accessory structure on the same lot as the dwelling unit may be utilized for the Home Occupation.
- E. *Categories of Home Occupation Permits.* Home Occupation businesses are classified as Category I, Permitted Home Occupations, or Category II, Conditional Use Home Occupations. A Category I, Permitted Home Occupation requires review and approval by the Code Enforcement Officer. A Category II, Conditional Use Home Occupation requires review and approval by the Planning Board. All Home Occupations that require State of Maine Licensure are considered Category II, Conditional Use Home Occupations.
- F. *Category I Qualifications.* In addition to the general standards set forth in Paragraph D above, all Category I Home Occupation businesses must comply with the qualifications outlined below. If a business cannot fully comply with all of the Category I Qualifications set forth below, the applicant may pursue approval as a Category II, Conditional Use Home Occupation (see Paragraph G below).
- 1. *Hours.* No visitors in conjunction with the Home Occupation (clients, patrons, employees, volunteers, students, pupils, etc.) shall be permitted between the hours of 10:00 p.m. and 7:00 a.m.
 - 2. *Traffic.* Vehicular traffic from business-related visitors and customers shall not exceed that which normally and reasonably occurs for a home in the neighborhood.
 - a. The Home Occupation shall be limited to no more than two business-related visitors or customers per hour, and a maximum of eight business-related visitors or customers per day. Business-related deliveries or pickups shall not exceed two per day.
 - b. The receipt or delivery of merchandise, goods, or supplies for use in a Home Occupation shall be limited to vehicles with a Gross Vehicle Weight (GVW) of 23,000 pounds or less.
- G. *Category II, Conditional Use Permit Required.* If a Home Occupation is able to comply with all of the general standards in Paragraph D above but is unable to comply with all of the Category I

qualifications established in Paragraph F, or if the Home Occupation requires State of Maine Licensure, the proposed business is subject to review by the Planning Board. In addition, any application proposing two or more Home Occupation permits, and associated with the same dwelling unit, shall be reviewed by the Planning Board, to ensure that the cumulative impacts of the proposed Home Occupations comply with city ordinances. The following standards or business types shall be reviewed by the Planning Board for approval.

1. *General.* In addition to any conditions established by the Planning Board at the time of its review, all Category II Home Occupations must comply with the following:
 - a. All Category II Home Occupation uses shall be conducted only from property with a single-family dwelling.
 - b. Proposed uses may be determined to be appropriate as Home Occupations only if they are judged to be compatible with residential neighborhoods by the Planning Board conditional use review
 - c. A maximum of 12 business-related visitors per day may be allowed, except as provided for in Item 2. "Child Day Care and Other Group Child Activities" below.
2. *Child Day Care and Other Child Group Activities.* Refer to Section 13-760 "Daycare Facilities" of the City of Caribou Code and 10-148 CODE OF MAINE RULES CHAPTER 32 to comply with State of Maine licensing requirements. All home-based child day care and group activities licensed by the State of Maine are considered Category II, Conditional Use Home Occupations.
3. *Adult Day Care.* Refer to MRS Title 22 Chapter 1679 Adult Day Care Program Subsections 8601-8606. Any home-based Adult Day Care that exceeds two individuals 60 years of age or older, or more than 12 hours per day of operation requires State of Maine licensure, and is therefore considered a Category II, Conditional Use Home Occupation.
4. *Dangerous Home Occupations.* Any proposed Home Occupation that uses explosives, incendiary products and devices, flammable materials, or hazardous chemicals in amounts greater than typical household quantities is considered a Category II, Conditional Use Home Occupation.

H. *Prohibited Home Occupations.* The following uses, by nature of the occupation, substantially impair the use and value of residentially-zoned areas for residential purposes and are, therefore, prohibited:

1. Mortuary, crematorium, columbarium, or mausoleum.
2. Animal hospital or veterinary service, except in the R-3 zone with a Category II, Conditional Use Home Occupation permit.
3. Clinic, dental office, medical office, chiropractic office, or hospital, except in the R-3 zone with a Category II, Conditional Use Home Occupation permit.
4. Junkyard, auto wrecking yard, or salvage yard within the urban compact area. Any Junkyard, auto wrecking yard, or salvage yard outside of the urban compact area must comply with separate local and state licensing procedures.
5. Stable, kennel, pet store, or any other commercial animal breeding business or similar activity, except in the R-3 zone with a Category II, Conditional Use Home Occupation permit.
6. Storage, service, repair, or sales of ambulances, tow trucks, recreational vehicles, watercraft, automobiles, ATVs, or other motorized vehicles within the urban compact area. Home Occupations desiring to conduct these types of activities in the R-3 zone may be permitted,

subject to a Site Design Review by the Planning Board and must be at least 300 feet from any neighboring dwelling.

7. Use of specified chemicals, pesticides and flammable/combustible materials, including any other process or business where current adopted Building and Fire Codes requires an operational permit.
8. Bed and breakfast facilities. (Regulated under separate rules – see Section 13-700.4)

Section 13-900 Definitions

Home Occupation: An occupation or profession that is conducted for financial gain on a dwelling site or in the associated dwelling unit by a member of the family residing in the unit, and which is clearly incidental to and compatible with the primarily residential use of the property and surrounding residential uses. A Home Occupation shall not be construed to mean an employee working in his/her home in the service of an employer, whose principal place of business is at another location.

ORDINANCE No. 3, 2022 Series

**City of Caribou
County of Aroostook
State of Maine**

**An Ordinance Amending Section 13-700 §13; Home Occupations & Section 13-900
Definitions of City Code**

Short Title: An Ordinance Amending the Home Occupations Ordinance

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City of Caribou has adopted Section 13-700 §13 Home Occupations & Section 13-900 Definitions as part of its ordinances and regulations; and

WHEREAS, the Caribou Planning Board was established to administer the Zoning Ordinance, Chapter 13 of City Code; and

WHEREAS, the Caribou Planning Board determined that amendments to Section 13-700 §13 Home Occupations & associated amendments to Section 13-900 Definitions were made where necessary; and

WHEREAS, the Caribou Planning Board conducted a public meeting and hearing January 13, 2022, to receive comments on proposed changes to the regulations, which hearing was preceded by the notification to the general public in accordance with City notification procedures; and

WHEREAS, the Caribou Planning Board has forwarded a positive recommendation to the City Council for the proposed Home Occupations revisions.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Chapter 13 Revisions

The Home Occupations Ordinance and its related exhibits are hereby amended as indicated in the attached Exhibit A.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such

judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on February 14, 2022 and a public hearing being held on February 28, 2022 was duly passed by the City Council of the City of Caribou, Maine, this _____ day of _____ 2022. This ordinance shall become effective 30 days after adoption by the Council.

Jody Smith, Mayor

Courtney Boma, Deputy Mayor

Joan Theriault, Councilor

R. Mark Goughan, Councilor

Doug Morrell, Councilor

Lou Willey, Councilor

John Morrill, Councilor

Attest: _____
Danielle Brissette, City Clerk

(Rewritten as follows) Section 13-700 §13 - Home Occupations.

- A. *Purpose.* The purposes of this section are to:
1. Provide an opportunity for Home Occupations to be conducted as an accessory use when they are compatible with the neighborhoods in which they are located.
 2. Guide certain business activities that are not compatible with neighborhoods to other, more appropriate commercial zones.
 3. Safeguard peace, quiet, and domestic tranquility within all residential neighborhoods. Protect residents from the adverse effects of noise, nuisance, traffic, fire hazards, and other possible business uses that create significant impacts on a neighborhood.
 4. Provide a means to regulate and enforce Home Occupations.
- B. *Scope.* All Home Occupations must adhere to the standards and qualifications listed in this section and those imposed under the authority of the Planning Board in accordance with this ordinance.
- C. *Permit Required.* All Home Occupations shall obtain annually a Home Occupation Permit from the Code Enforcement Officer.
- D. *Home Occupation General Standards.* All Home Occupations shall comply with the following standards at all times:
1. *Bona Fide Resident.* The Home Occupation business shall be owned and operated solely by a bona fide resident of the home. If the applicant for a Home Occupation license rents or leases the property wherein the Home Occupation is intended to be conducted, the applicant must provide a letter of acknowledgment and consent from the property owner as an attachment to the application for a Home Occupation permit.
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 - c. The Home Occupation applicant must designate the portion of the home, accessory structure, or attached or detached garage to be used as the location for business activities.
 - d. The Home Occupation shall not involve the use of any open and publicly-visible yard space for storage or display of supplies, inventory, or equipment when such use is in conjunction with the sales, service, or production of goods, unless specifically stored within trailers or accessory structures as allowed herein.
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 - c. No parking is permitted on landscaped areas of the property.

5. *Signage.* A single sign is permitted, provided such sign is non-illuminated and does not exceed two square feet.
 6. *Conformity with Health and Safety Codes.* The Home Occupation shall conform with all fire, building, plumbing, electrical, and all other City, County, State, and Federal codes.
 7. *Neighborhood Disruptions Not Permitted.* The Home Occupation shall not interfere or disrupt the peace, quiet, and domestic tranquility of the neighborhood. The Home Occupation shall not create, be associated with, or produce odor, smoke, dust, heat, fumes, light, glare, noises or vibrations, excessive traffic, or other nuisances, including interferences with radio and television reception, or any other adverse effects within the neighborhood.
 8. *State Licenses.* Any business required to be licensed by the State of Maine, including but not limited to caregivers, day care facilities, food preparation services, etc. must provide the City with proof of current licensure through the appropriate State agency.
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1. *General.* In addition to any conditions established by the Planning Board at the time of its review, all Category II Home Occupations must comply with the following:
 - a. All Category II Home Occupation uses shall be conducted only from property with a single-family dwelling.
 - b. Proposed uses may be determined to be appropriate as Home Occupations only if they are judged to be compatible with residential neighborhoods by the Planning Board conditional use review
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- H. *Prohibited Home Occupations.* The following uses, by nature of the occupation, substantially impair the use and value of residentially-zoned areas for residential purposes and are, therefore, prohibited:
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 3. Clinic, dental office, medical office, chiropractic office, or hospital, except in the R-3 zone with a Category II, Conditional Use Home Occupation permit.
 4. Junkyard, auto wrecking yard, or salvage yard within the urban compact area. Any Junkyard, auto wrecking yard, or salvage yard outside of the urban compact area must comply with separate local and state licensing procedures.
 5. Stable, kennel, pet store, or any other commercial animal breeding business or similar activity, except in the R-3 zone with a Category II, Conditional Use Home Occupation permit.
 6. Storage, service, repair, or sales of ambulances, tow trucks, recreational vehicles, watercraft, automobiles, ATVs, or other motorized vehicles within the urban compact area. Home Occupations desiring to conduct these types of activities in the R-3 zone may be permitted, subject to a Site Design Review by the Planning Board and must be at least 300 feet from any neighboring dwelling.
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 8. Bed and breakfast facilities. (Regulated under separate rules – see Section 13-700.4)

Section 13-900 Definitions

Home Occupation: An occupation or profession that is conducted for financial gain on a dwelling site or in the associated dwelling unit by a member of the family residing in the unit, and which is clearly incidental to and compatible with the primarily residential use of the property and surrounding residential uses. A Home Occupation shall not be construed to mean an employee working in his/her home in the service of an employer, whose principal place of business is at another location.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 14, 2022
Re: Resolution to allow employees to retain up to 40 hours of 2021 unused vacation time

This item was a “first read” at the January 24 meeting.

Resolution 02-01-2021 allowed employees to bank up to 40 hours of vacation time from the previous year to be used in 2021. This was passed as a “one-time” occurrence due to the pandemic.

Our community and work force were still dealing with those same issue in 2021 as the pandemic has stretched on longer than anyone predicted and as such, some members of staff were not able to take time off and use their earned vacation time.

This agenda item is simply to ask if the Caribou City Council would consider allowing those employees with unused 2021 vacation time to roll up to 40 hours into 2022. All time off would still need to be approved in accordance with the policies set forth by the City of Caribou personnel policies and the best interest of the departments as to not create overtime.

Suggestion Action:

Motion to approve Resolution 02-01-2022 to allow employees to retain up to 40 hours of 2021 unused vacation time for use before 12-31-2022.



Resolution 02-01-2022

A Resolution of the Caribou City Council Allowing Employees to Retain Prior Year Non-Used Vacation Time

WHEREAS, The Caribou City Council appreciates the efforts of city staff to diligently provide services to residents, businesses, and visitors within the community, and

WHEREAS, The state of emergency resulting from spread of the COVID-19 pandemic has increased employees' work related stresses, exposure risks, and affected overall wellbeing, and

WHEREAS, The City Council desires to strengthen employee morale and well-being by allowing staff members to carry-over vacation time from the previous year in the hopes that employees will find additional means to improve their mental, physical, and emotional well-being necessary to continue serving the public at the standards expected.

NOW, THEREFORE BE IT RESOLVED BY, THE CARIBOU CITY COUNCIL that the city personnel policy requiring that on March 1 all employees must lose any unspent vacation time from the previous year is hereby modified as follows:

1. Employees who accrue vacation time may carry-over up to 40 hours of unspent 2021 vacation hours beyond the March 1, expiration date.
2. This carry-over option is a one-time benefit due to the current pandemic
3. Any vacation carried over from 2021 will expire on December 31, 2022 if not used.
4. All other city vacation policies remain in effect.

This resolution was duly passed and approved by a majority of the City Council of the City of Caribou this 14th day of February, 2022.

Jody R. Smith, Mayor

Attest: Danielle Brissette, City Clerk

[City Seal]

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 14, 2022
Re: 2022 Priorities and Goals Discussion

I am attaching ideas for the 2022 City Council priorities. Many included were ones that were considered in previous years, some are new based on issues that have been brought up over the past few months.

I have learned from researching grants that the City needs to have formal priorities and community goals that are in line with the grant money sought. Therefore, it is important for the City Council to engage in this exercise.

Per our conversations, please give a "1" to the item you feel most strongly about moving forward in 2022 and so on - up to a maximum of five goals.

Suggestion Action:

Please complete and return as soon as possible so we can start this conversation and get these priorities officially adopted and start formulating a plan to move them forward. If you have other priorities not on the list, feel free to reach out to other members of the City Council. The list should accurately reflect what the City Council wants to make progress on in 2022.

The following are lists of potential projects or major efforts identified for 2022. Please indicate your five top priority rankings within the following areas. The results will help guide discussion about major Council priorities for the year. Please add others as needed.

Please rank within each group your top five ('1' for your top priority and '5' for your lowest)

**PUBLIC SAFETY
(Rank top 5)**

Opioid and Drug Enforcement (Ongoing)	
Police Station Design and Referendum	
Fire Station Operational Upgrades	
Ambulatory Service Contracts	
Community Outreach	
Emergency Preparedness / Resiliency	
Fire Station Ventilation & Heating	
Marijuana Retail Establishment Requests	
Ambulance Billing Contract	
Other:	
Other:	

**ADMINISTRATION
(Rank Top 5)**

Union Contract Negotiations	
Performance Evaluation System	
Non-Union Compensation Policy	
FBO Services at Airport	
Tax Acquired Property Strategies	
Health Insurance Changes	
Citizens University	
Chambers AV system	
Closure of Mobile Home Park	
Grant Administrator/Outreach Coordinator	
ARPA fund use & management	
Employee Retention	
Investment Options	
Personnel Policy Update	
Update Procurement Policy	
Other:	
Other:	

**COMMUNITY DEVELOPMENT PRIORITIES
(Rank top 5)**

Blight Removal	
Land Use Survey of Community	
2024 Comprehensive Plan Update	
Weekly Business Visits (Coffee with ...)	
Chapter 13 Zoning Ordinance Rewrite	
Business Directory & Newsletter	
Ribbon Cutting Ceremonies	
Branding & Marketing Campaign	
Beautification Committee	
Create Strategic Plan for Projects	
Welcome New Residents to Caribou	
Increase Social Media presence	
Affordable Housing shortage	
Other:	
Other:	

**INFRASTRUCTURE
(Rank top 5)**

Sidewalks and Pedestrian Safety	
Facility Manager Position	
Capital Vehicles and Equipment Plan	
River Road Reconstruction	
Storm Drain System Inventory	
Overlay of Hwys in Urban Compact Zone	
Street Light Program	
City Hall Accessibility	
Municipal Buildings Deferred Maintenance	
Broadband Access to the "Last Mile"	
Solar Power Purchase Agreement	
Charging Stations for Electric Vehicles	
Airport Upgrades	
Other:	
Other:	

**LEISURE SERVICE PRIORITIES
(Rank top 5)**

Rehabilitation of Collins Pond Dam	
Library Business Resource Center	
Library Programs	
Gateway Enhancements	
Nylander Inventory & Operations	
Thursdays on Sweden	
Recreational Trail Enhancements	
Age-Friendly Initiatives	
Non-Profit Contributions	
Other:	
Other:	

**ECONOMIC DEVELOPMENT PRIORITIES
(Rank top 5)**

Downtown Revitalization	
Sure Site Program	
Façade Improvement Grants	
Landbank Creation	
Rental Assistance Program	
Riverfront Redevelopment	
Build Your Business Series	
Neighborhood redevelopment	
Small Business Expansion and Retention	
Birdseye Site Cleanup and Master Plan	
New Branding & Marketing Campaign	
Creating "Shovel Ready" Projects	
Workforce Development	
Airport Business Development	
Affordable Child Care barriers	
Other:	
Other:	

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 14, 2022
Re: Letter of Intent for Aroostook County ARPA Funds

The County of Aroostook has released its Program Statement and staff has compiled the needed information to submit a Letter of Intent to apply for available funding. The deadline is February 15, 2022.

Suggestion Action:

Please read the enclosed proposal and provide any feedback.

If it is acceptable, please make a motion to allow city staff to submit a letter of intent on behalf of the city to apply for matching funds through the County of Aroostook for the purpose of improving the delivery of Fire and Ambulance services to the communities served by the Caribou Fire and Ambulance Department.

Provided that this passes, staff will submit tomorrow, Tuesday February 15, 2022, prior to the deadline set in the program statement.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 14, 2022
Re: 2022 Municipal Budget Presentations

Tonight the 2022 Municipal Budget is on the agenda.

Per Section 5.06 of the charter, "The City Manager will have each City Department Head present a detailed Expense Budget Report in a public forum where both the City Council and Caribou's citizens can ask questions and provide input to the City Manager and each Department Head."

This evening the City Council will hear from four department managers about their department budgets. These are:

Department 20: General Assistance

Presented by: City Clerk / General Assistance Administrator Danielle Brissette

Department 22: Code Enforcement and Tax Assessment

Presented by: Code Enforcement Officer / Zoning Administrator Ken Murchison

Departments 24 & 96: Caribou Housing Authority & Family Self Sufficiency (enterprise accounts)

Presented by: Caribou Housing Authority Executive Director Lisa Plourde

Departments 25 & 12: Caribou Public Library & Nylander Museum

Presented by: Library Director Peter Baldwin

Everything else – City Manager Penny Thompson

Additionally, staff requests that the Caribou City Council establish March 14, 2022, as the date for the Public Hearing on the 2022 Budget. This will provide staff with ample time to advertise and make copies available to citizens after the "Final Budget" is presented at the February 28th meeting after all departments have presented in a public forum.

	2019	2020	2021		2020	2021		2022				
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
10 General Government												
001 Salaries											Assumes 0% COLA	
01 Regular Pay	\$ 367,453	\$ 374,592	\$ 380,805	\$ 374,284	\$ 374,592	\$406,500.00	\$380,805.37	93.7%	\$391,203.49	-3.8%	-3.8%	Clerk = 30% GA
												Manager = 25% ED
002 City Council Salaries												
01 Council Salaries	\$ 10,820	\$ 11,728	\$ 12,650	\$ 11,733	\$ 11,728	\$12,000.00	\$12,650.00	105.4%	\$ 12,500	4.2%	4.2%	
003 Office Supplies												
01 Postage	\$ 4,051	\$ 6,509	\$ 12,658	\$ 7,739	\$ 6,509	\$4,200.00	\$12,657.95	301.4%	\$ 8,000	90.5%	90.5%	
02 Advertising	\$ 4,432	\$ 3,587	\$ 4,040	\$ 4,019	\$ 3,587	\$3,750.00	\$4,039.65	107.7%	\$ 4,000	6.7%	6.7%	
03 Copier Rental	\$ 6,066	\$ 6,915	\$ 6,883	\$ 6,621	\$ 6,915	\$6,000.00	\$6,883.13	114.7%	\$ 6,900	15.0%	15.0%	
05 Printer Ink	\$ 968	\$ 1,825	\$ 2,038	\$ 1,611	\$ 1,825	\$1,500.00	\$2,038.40	135.9%	\$ 2,000	33.3%	33.3%	
07 Paper	\$ 1,031	\$ 1,056	\$ 1,557	\$ 1,215	\$ 1,056	\$1,000.00	\$1,556.87	155.7%	\$ 1,500	50.0%	50.0%	
08 Office Supplies	\$ 7,958	\$ 7,844	\$ 8,696	\$ 8,166	\$ 7,844	\$8,000.00	\$8,696.07	108.7%	\$ 8,700	8.7%	8.7%	
10 Annual Report	\$ 1,134	\$ 1,137	\$ 1,095	\$ 1,122	\$ 1,137	\$1,100.00	\$1,095.23	99.6%	\$ 1,100	0.0%	0.0%	
005 General Govt. Legal Fees												
04 Legal Fees	\$ 21,840	\$ 26,996	\$ 20,873	\$ 23,236	\$ 26,996	\$35,000.00	\$20,872.92	59.6%	\$ 25,000	-28.6%	-28.6%	
007 Audit												
01 Audit	\$ 16,500	\$ 17,500	\$ 19,500	\$ 17,833	\$ 17,500	\$17,500.00	\$19,500.00	111.4%	\$ 17,500	0.0%	0.0%	
008 Computer Maintenance												
01 Computer Maintenance	\$ 48,982	\$ 49,729	\$ 51,484	\$ 50,065	\$ 49,729	\$50,000.00	\$51,484.34	103.0%	\$ 50,000	0.0%	0.0%	Trio, Oakleaf, Zoom
02 Hosted Services	\$ 9,892	\$ 9,100	\$ 9,328	\$ 9,440	\$ 9,100	\$9,500.00	\$9,327.95	98.2%	\$ 9,500	0.0%	0.0%	Wordpress, GoDaddy, Microsoft
03 Computer Upgrades									\$ 15,000		NEW	Primary Server (\$14,000), Primary Firewall (\$1,000)
009 Professional Dues												
01 Subscriptions												
04 Professional Dues	\$ 7,700	\$ 9,095	\$ 8,154	\$ 8,316	\$ 9,095	\$9,100.00	\$8,154.00	89.6%	\$ 9,100	0.0%	0.0%	
010 Travel Expenses												
01 Mileage	\$ 1,444	\$ 431	\$ 884	\$ 919	\$ 431	\$5,750.00	\$883.80	15.4%	\$ 3,500	-39.1%	-39.1%	
02 Meals & Lodging	\$ 2,734	\$ 206	\$ 1,320	\$ 1,420	\$ 206	\$2,000.00	\$1,319.61	66.0%	\$ 2,500	25.0%	25.0%	
04 Conference Fees	\$ 1,233	\$ 90	\$ 835	\$ 719	\$ 90	\$1,500.00	\$835.00	55.7%	\$ 1,500	0.0%	0.0%	
05 Training Expenses												
011 Training & Education												
02 Training & Education	\$ 1,210	\$ 759	\$ 1,015	\$ 995	\$ 759	\$1,800.00	\$1,014.77	56.4%	\$ 1,800	0.0%	0.0%	
012 Elections												
01 Elections	\$ 5,368	\$ 16,342	\$ 6,722	\$ 9,477	\$ 16,342	\$6,000.00	\$6,721.90	112.0%	\$ 9,000	50.0%	50.0%	City Clerk requesting increase for June election
02 Contracted Expenses	\$ 2,500	\$ -	\$ -	\$ 833	\$ -	\$2,500.00	\$0.00	0.0%	\$ 1,000	-60.0%	-60.0%	for municipal ballot to be machine counted
014 New Equipment												
01 New Equipment	\$ 1,480	\$ 1,256	\$ 2,350	\$ 1,695	\$ 1,256	\$1,200.00	\$2,350.00	195.8%	\$ 1,200	0.0%	0.0%	
015 Telephone												
01 Cell Phone	\$ 446	\$ 308	\$ 197	\$ 317	\$ 308	\$450.00	\$196.97	43.8%	\$ 300	-33.3%	-33.3%	
04 Telephone	\$ 5,925	\$ 4,893	\$ 4,800	\$ 5,206	\$ 4,893	\$6,000.00	\$4,799.57	80.0%	\$ 5,000	-16.7%	-16.7%	
017 Communications												
01 Web Site												
03 Internet	\$ 1,259	\$ 1,259	\$ 1,259	\$ 1,259	\$ 1,259	\$1,300.00	\$1,259.40	96.9%	\$ 1,300	0.0%	0.0%	
018 Health Insurance												
01 Health Insurance	\$ 143,639	\$ 141,815	\$ 141,557	\$ 142,337	\$ 141,815	\$134,500.00	\$141,557.45	105.2%	\$ 138,177	2.7%	2.7%	
019 Miscellaneous Expenses												
01 Misc Expenses	\$ 1,373	\$ 374	\$ 8,600	\$ 3,449	\$ 374	\$16,000.00	\$8,599.86	53.7%	\$ 10,000	-37.5%	-37.5%	
020 Computers & Typewriters												
01-Computers & Typewriters												
021 Appropriation Allowance												
01-Appropriation Allowance	\$ 181,506											
034 Worker's Compensation												
01 Worker's Compensation	\$ 4,823	\$ 4,203	\$ 5,963	\$ 4,996	\$ 4,203	\$5,250.00	\$5,962.68	113.6%	\$ 4,800	-8.6%	-8.6%	
036 Vehicle Insurance												
01 - Vehicle Insurance	\$ 1,605	\$ 1,581	\$ 1,614	\$ 1,600	\$ 1,581	\$1,800.00	\$1,613.82	89.7%	\$ 1,650	-8.3%	-8.3%	Number from finance
038 Social Security												
01 Social Security	\$ 31,332	\$ 28,478	\$ 27,660	\$ 29,157	\$ 28,478	\$32,015.00	\$27,659.71	86.4%	\$ 29,927	-6.5%	-6.5%	Number from finance (% to GA & ED subtracted out)
040 City & State Retirement												
01 City & State Retirement	\$ 10,476	\$ 11,127	\$ 9,214	\$ 10,273	\$ 11,127	\$13,000.00	\$9,214.46	70.9%	\$ 11,849	-8.9%	-8.9%	Number from finance (% to GA & ED subtracted out)
073 Vehicle Repairs												
01 Vehicle repairs	\$ 2,800	\$ 344	\$ 356	\$ 1,167	\$ 344	\$2,000.00	\$356.08	17.8%	\$ 2,400	20.0%	20.0%	
074 Vehicle Tires												
01 Tires	\$ 586	\$ 192	\$ 669		\$ 192	\$800.00	\$669.00	83.6%	\$ 1,000	25.0%	25.0%	
075 Gas/Oil/Filters												
01 Gas/Oil/Filters	\$ 1,028	\$ 318	\$ 456	\$ 601	\$ 318	\$750.00	\$455.78	60.8%	\$ 600	-20.0%	-20.0%	
Totals	\$ 911,593	\$ 741,587	\$ 755,232	\$ 802,804	\$ 741,587	\$799,765.00	\$755,231.74	94.4%	\$ 789,507	-1.3%	-1.3%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdg	
12 Nylander Museum												
001 Salaries												
01 Regular Pay		\$ 6,500	\$ 1,240	\$ 3,870	\$ 6,500	\$ 7,500	\$ 1,240	16.5%	\$ 27,690	269.2%	269.2%	Yet to be determined
003 Office Supplies												Cataloging = 10 hr / week @ \$12.75 = \$6,630
01 Postage												2 - P/T = 20 hr / week @ \$12.75 = \$13,260 each
03 Copier Rental												Director increase = \$150 hr / week requested (\$7,800)
05 Printer Ink												(with a later review also requested)
07 Paper												
08 Office Supplies	\$ 341	\$ 409	\$ 697	\$ 482	\$ 409	\$ 1,000	\$ 697	69.7%	\$ 1,000	0.0%	0.0%	
015 Telephone												
04 Telephone	\$ 571	\$ 934	\$ 1,012	\$ 839	\$ 934	\$ 940	\$ 1,012	107.7%	\$ 1,000	6.4%	6.4%	
017 Communications												
01 Website												
03 Internet	\$ 1,005	\$ 1,020	\$ 1,060	\$ 1,028	\$ 1,020	\$ 1,025	\$ 1,060	103.4%	\$ 1,100	7.3%	7.3%	
018 Health Insurance												
01 Health Insurance	\$ -	\$ -		\$ -								
019 Miscellaneous Expenses												
01 Misc Expenses	\$ 434			\$ 434								from Governor's Energy Office website: Fuel Jan 2021: 2.27, Fuel Dec 2021: 3.14 % increase = (((3.14-2.27)/2.27)*100) possible 38% increase in heating oil price plus anticipate 25% higher usage
026 Heating Fuel												
03 Heating Fuel	\$ 2,769	\$ 2,947	\$ 2,181	\$ 2,632	\$ 2,947	\$ 2,750	\$ 2,181	79.3%	\$ 3,763	36.8%	36.8%	
027 Electricity												
11 Electricity	\$ 1,102	\$ 729	\$ 887	\$ 906	\$ 729	\$ 800	\$ 887	110.8%	\$ 1,200	50.0%	50.0%	
028 Water												
05 Water	\$ 1,154	\$ 1,172	\$ 1,179	\$ 1,169	\$ 1,172	\$ 1,175	\$ 1,179	100.3%	\$ 1,400	19.1%	19.1%	per CUD 4% increase water rate (estimate increased usage also)
029 Sewer												
01 Sewer	\$ 250	\$ 250	\$ 251	\$ 250	\$ 250	\$ 260	\$ 251	96.5%	\$ 500	92.3%	92.3%	per CUD 2% increase sewer rate (estimate increased usage also)
030 Building Supplies												
01 Building Supplies		\$ 40	\$ -	\$ 20	\$ 40	\$ 400	\$ -	0.0%	\$ 1,000	150.0%	150.0%	
031 Building Maintenance												
01 Building Maintenance	\$ 1,318	\$ 1,064	\$ 1,820	\$ 1,401	\$ 1,064	\$ 1,500	\$ 1,820	121.4%	\$ 2,000	33.3%	33.3%	**There is a Reserve Acct for 'big projects**
02 Sprinkler Inspections									\$ 360		NEW	Quarterly inspections \$90 / quarterly 5-year inspection was \$1,040 (2021)
032 Property Insurance												
01 Property Insurance	\$ 2,131	\$ 1,012	\$ 448	\$ 1,197	\$ 1,012	\$ 2,000	\$ 448	22.4%	\$ 500	-75.0%	-75.0%	
038 Social Security												
01 Social Security						\$ -			\$ 2,118	#DIV/0!	NEW	Janitorial been done by PW should be accounted for here 4 hr / week @ \$12.75 = \$2,652
068 Janitorial Services												
01 Property Maintenance						\$ -			\$ 2,700	#DIV/0!	NEW	
394 Community Projects												
01 Project Expense						\$ -			\$ 5,000		NEW	Amount not given, estimated
Total	\$ 11,077	\$ 16,078	\$ 10,775	\$ 12,643	\$ 16,078	\$ 19,350	\$ 10,775	55.7%	\$ 51,331	165.3%	165.3%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdg	
17 Health and Sanitation												
022 Health Officer												
01 Health Officer	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	100.0%	\$ 500	0.0%	0.0%	
												MDEP mandate to increase \$1/ton
023 Tri-Community Landfill												Owner tonnage + reserves for closure
01 Tri-Community Landfill	\$ 249,660	\$ 250,303	\$ 252,756	\$ 250,906	\$ 250,303	\$ 255,171	\$ 252,756	99.1%	\$ 257,040	0.7%	0.7%	From AWS: \$252,000+\$5040
038 - Social Security												
01 - Social Security	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38	\$ -	0.0%	\$ 38	0.0%	0.0%	
Totals	\$ 250,160	\$ 250,803	\$ 250,803	\$ 250,589	\$ 250,803	\$ 255,709	\$ 253,256	99.0%	\$ 257,578	0.7%	0.7%	
18 Municipal Building												
024 Maintenance - Comm. Center												
01 Maintenance - Comm. Center												
02 Water & Sewer	\$ 781	\$ 974	\$ 662	\$ 806	\$ 974	\$ 1,000	\$ 662	66.2%	\$ 1,000	0.0%	0.0%	
03 Janitorial												
04 Electric	\$ 2,245	\$ 1,704	\$ 2,483	\$ 2,144	\$ 1,704	\$ 2,300	\$ 2,483	108.0%	\$ 2,500	8.7%	8.7%	
06 Lions Building												
												from Governor's Energy Office website:
025 Heating Fuel - Lions Building												Fuel Jan 2021: 2.27, Fuel Dec 2021: 3.14
01 Heating Fuel Lions Building	\$ 4,916	\$ 3,323	\$ 3,332	\$ 3,857	\$ 3,323	\$ 4,250	\$ 3,332	78.4%	\$ 4,598	8.2%	8.2%	% increase = (((3.14-2.27)/2.27)*100)
												possible 38% increase in heating oil price
026 Heating Fuel												
03 Heating Fuel	\$ 15,664	\$ 10,519	\$ 12,152	\$ 12,778	\$ 10,519	\$ 13,000	\$ 12,152	93.5%	\$ 16,770	29.0%	29.0%	See above regarding heating oil prices
027 Electricity												
11 Electricity	\$ 13,997	\$ 14,088	\$ 13,594	\$ 13,893	\$ 14,088	\$ 14,000	\$ 13,594	97.1%	\$ 14,000	0.0%	0.0%	May want to consider Solar Power Purchase Agreement
028 Water												
05 Water	\$ 759	\$ 749	\$ 797	\$ 768	\$ 749	\$ 800	\$ 797	99.6%	\$ 829	3.6%	3.6%	per CUD 4% increase water rate
029 Sewer												
01 Sewer	\$ 583	\$ 576	\$ 585	\$ 581	\$ 576	\$ 600	\$ 585	97.4%	\$ 596	-0.6%	-0.6%	per CUD 2% increase sewer rate
030 Building Supplies												
01 Building Supplies	\$ 1,946	\$ 2,733	\$ 4,353	\$ 3,011	\$ 2,733	\$ 2,750	\$ 4,353	158.3%	\$ 4,400	60.0%	60.0%	
031 Building Maintenance												
01 Building Maintenance	\$ 6,418	\$ 6,585	\$ 7,936	\$ 6,980	\$ 6,585	\$ 13,000	\$ 7,936	61.0%	\$ 10,000	-23.1%	-23.1%	Exterior stucco, interior painting, first floor janitor
03 Boiler Maintenance	\$ -	\$ 667	\$ 872	\$ 513	\$ 667	\$ 1,000	\$ 872	87.2%	\$ 1,000	0.0%	0.0%	sink
032 Property Insurance												
01 Property Insurance	\$ 856	\$ 942	\$ 1,051	\$ 950	\$ 942	\$ 1,050	\$ 1,051	100.1%	\$ 1,100	4.8%	4.8%	
033 Building Insurance-Comm. Ctr.												
01 Building Ins. - Comm. Ctr.												
271 Contracted Services												
01 Janitorial & Supplies	\$ 10,140	\$ 10,140	\$ 10,140	\$ 10,140	\$ 10,140	\$ 10,250	\$ 10,140	98.9%	\$ 13,500	31.7%	31.7%	
Totals	\$ 58,304	\$ 52,998	\$ 57,959	\$ 56,420	\$ 52,998	\$ 64,000	\$ 57,959	90.6%	\$ 70,294	9.8%	9.8%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
20 General Assistance												
001 Salaries												
01 Regular Pay	\$ 16,661	\$ 17,137	\$ 13,386	\$ 15,728	\$ 17,137	\$ 17,650	\$ 13,386	75.8%	\$ 11,303	-36.0%	-36.0%	Assumes 0% COLA.
												Clerk 30% of Number from Finance
003 Office Supplies												
01 Postage	\$ 82	\$ 76	\$ 149	\$ 103	\$ 76	\$ 80	\$ 149	186.9%	\$ 125	56.3%	56.3%	
05 Printer Ink												
08 Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50	\$ -	0.0%	\$ 50	0.0%	0.0%	
010 Travel Exp												
04 Conf Fee	\$ -	\$ 192	\$ -	\$ 64	\$ 192	\$ 200	\$ -	0.0%	\$ 200	0.0%	0.0%	
011 Training & Education												
02 Training & Education	\$ 40	\$ 181	\$ 90	\$ 104	\$ 181	\$ 400	\$ 90	22.5%	\$ 300	-25.0%	-25.0%	
014 New Equipment												
01 New Equipment												
018 Health Insurance												
01 Health Insurance	\$ 8,082	\$ 6,237	\$ 6,850	\$ 7,056	\$ 6,237	\$ 5,455	\$ 6,850	125.6%	\$ 6,064	11.2%	11.2%	
019 Miscellaneous Expenses												
01 Misc. Expenses	\$ 144	\$ 45	\$ 71	\$ 87	\$ 45	\$ 100	\$ 71	71.3%	\$ 100	0.0%	0.0%	
038 Social Security												
01 Social Security	\$ 1,152	\$ 1,156	\$ 916	\$ 1,075	\$ 1,156	\$ 1,351	\$ 916	67.8%	\$ 865	-36.0%	-36.0%	Clerk 30% of Number from Finance
040 City & State Retirement												
01 City & State Retirement	\$ 636	\$ 360	\$ -	\$ 332	\$ 360	\$ 618	\$ -	0.0%	\$ 119	-80.8%	-80.8%	Clerk 30% of Number from Finance
051 Equipment Maintenance												
05 Equipment Maintenance	\$ 960	\$ 1,200	\$ 1,100	\$ 1,087	\$ 1,200	\$ 1,200	\$ 1,100	91.7%	\$ 1,200	0.0%	0.0%	
053 G.A. - City												
01 G. A. City	\$ 20,128	\$ 20,976	\$ 7,967	\$ 16,357	\$ 20,976	\$ 25,000	\$ 7,967	31.9%	\$ 20,000	-20.0%	-20.0%	
02 - G.A. State	\$ -	\$ 1,175	\$ -	\$ 392	\$ 1,175	\$ 500	\$ -	0.0%	\$ 500	0.0%	0.0%	
03 - GA - Nonreimbursible												
Totals	\$ 47,885	\$ 48,735	\$ 30,530	\$ 42,383	\$ 48,735	\$ 52,604	\$ 30,530	58.0%	\$ 40,825	-22.4%	-22.4%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdt	
22 Tax Assessing												
001 Salaries												
01 Regular Pay	\$ 183,500	\$ 188,581	\$ 161,269	\$ 177,783	\$ 188,581	\$ 193,235	\$ 161,269	83.5%	\$ 196,772	1.8%	1.8%	Assumes 0% COLA & assessor position to be filled
02 Overtime Pay	\$ 1,484	\$ 1,282	\$ 1,376	\$ 1,381	\$ 1,282	\$ 1,200	\$ 1,376	114.7%	\$ 1,500	25.0%	25.0%	3FT + contract LPI @ \$15,000 / yr
07 Salaries-Bd of Assessors	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	100.0%	\$ 1,500	0.0%	0.0%	
003 Office Supplies												
01 Postage												
05 Printer Ink	\$ 119	\$ -	\$ -	\$ 40	\$ -	\$ 150	\$ -	0.0%	\$ -	-100.0%	-100.0%	
08 Office Supplies	\$ 502	\$ 305	\$ 132	\$ 313	\$ 305	\$ 320	\$ 132	41.4%	\$ 300	-6.3%	-6.3%	
006 Legal Fees												
01 Legal Fees	\$ -			\$ -								
009 Professional Dues												
01 Subscriptions		\$ 656	\$ 24		\$ 656	\$ 650	\$ 24	3.7%	\$ 650	0.0%	0.0%	Core Logic / Marshall Valuation
02 IAAO		\$ 460	\$ 480		\$ 460	\$ 620	\$ 480	77.4%	\$ 620	0.0%	0.0%	Additional certifications require additional dues
04 Professional Dues	\$ 1,039	\$ 582	\$ 210	\$ 610	\$ 582	\$ 467	\$ 210	45.0%	\$ 400	-14.3%	-14.3%	
010 Travel Expenses												
01 Mileage	\$ 2,117	\$ 1,195	\$ 578	\$ 1,296	\$ 1,195	\$ 1,450	\$ 578	39.8%	\$ 1,200	-17.2%	-17.2%	
02 Meal & Lodge	\$ 4,070	\$ 551	\$ 56	\$ 1,559	\$ 551	\$ 1,500	\$ 56	3.8%	\$ 1,200	-20.0%	-20.0%	
04 CONF FEE		\$ -	\$ 344		\$ -	\$ 2,000	\$ 344	17.2%	\$ 750	-62.5%	-62.5%	
05 Travel Expenses												
011 Training & Education												
02 Training & Education	\$ 3,412	\$ 2,926	\$ 1,207	\$ 2,515	\$ 2,926	\$ 3,000	\$ 1,207	40.2%	\$ 1,500	-50.0%	-50.0%	
013 Car Allowance												
01 Car Allowance												
015 Telephone												
01 Cell Phone	\$ 388	\$ 594	\$ 450	\$ 477	\$ 594	\$ 450	\$ 450	99.9%	\$ 700	55.6%	55.6%	Mobile phone was upgraded to smart phone
04 Telephone	\$ 403	\$ 429	\$ 452	\$ 428	\$ 429	\$ 450	\$ 452	100.4%	\$ 475	5.6%	5.6%	
018 Health Insurance												
01 Health Insurance	\$ 36,466	\$ 39,535	\$ 35,487	\$ 37,162	\$ 39,535	\$ 37,950	\$ 35,487	93.5%	\$ 35,084	-7.6%	-7.6%	
019 Miscellaneous Expenses												
01 Misc. Expense												
034 Workers Comp												
01 Workers Comp	\$ 644	\$ 361		\$ 644		\$ 361			\$ 640		77.2%	
038 Social Security												
01 Social Security	\$ 10,386	\$ 14,025	\$ 12,134	\$ 12,182	\$ 14,025	\$ 14,989	\$ 12,134	81.0%	\$ 13,906	-7.2%	-7.2%	Tied to Wages
040 City & State Retirement												
01 City & State Retirement	\$ 4,075	\$ 2,636	\$ 3,545	\$ 3,418	\$ 2,636	\$ 4,100	\$ 3,545	86.5%	\$ 4,692	14.4%	14.4%	Tied to wages
051 Equipment Maint												
01 Software	\$ 114	\$ 770	\$ 840		\$ 770	\$ 700	\$ 840	120.0%	\$ 850	21.4%	21.4%	
056 Contracted Services												
01 Registry	\$ 242	\$ 190	\$ 277	\$ 236	\$ 190	\$ 300	\$ 277	92.3%	\$ 300	0.0%	0.0%	
04 Contracted Services	\$ 4,527	\$ 3,096	\$ 4,131	\$ 3,918	\$ 3,096	\$ 4,600	\$ 4,131	89.8%	\$ 4,500	-2.2%	-2.2%	
01 Assessment Reserve												
058 Codes Maintenance												
01 Codes Maintenance	\$ 569	\$ 255	\$ 105	\$ 310	\$ 255	\$ 600	\$ 105	17.5%	\$ 300	-50.0%	-50.0%	
070 Clothing Allowance												
03 Clothing	\$ 341	\$ 269	\$ 44	\$ 218	\$ 269	\$ 300	\$ 44	14.6%	\$ 300	0.0%	0.0%	
073 Vehicle Repairs												
01 Vehicle repairs	\$ 139	\$ 909	\$ 1,088		\$ 909	\$ 1,250	\$ 1,088	87.0%	\$ 1,500	20.0%	20.0%	
074 Vehicle Tires												
01 Tires	\$ 87	\$ 508	\$ 134		\$ 508	\$ 600	\$ 134	22.3%	\$ 600	0.0%	0.0%	
075 Gas/Oil/Filters												
01 Gas/Oil/Filters	\$ 269	\$ 587	\$ 730		\$ 587	\$ 600	\$ 730	121.7%	\$ 750	25.0%	25.0%	
Totals	\$ 255,750	\$ 262,484	\$ 226,954	\$ 248,396	\$ 262,484	\$ 276,222	\$ 226,954	82.2%	\$ 270,988	-1.9%	-1.9%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdt	
25 Library												
001 Salaries												
01 Regular Pay	\$ 124,488	\$ 125,381	\$ 127,084	\$ 125,651	\$ 125,381	\$ 129,315	\$ 127,084	98.3%	\$ 130,167	0.7%	0.7%	Assumes 0% COLA. Add 15 hr position.
02 Overtime												
003 Office Supplies												
01 Postage	\$ 299	\$ 251	\$ 337	\$ 296	\$ 251	\$ 350	\$ 337	96.2%	\$ 350	0.0%	0.0%	
02 Advertising	\$ 17	\$ 26	\$ 72	\$ 38	\$ 26	\$ 100	\$ 72	71.5%	\$ 100	0.0%	0.0%	
03 Copier Rental	\$ 1,933	\$ 1,654	\$ 1,544	\$ 1,710	\$ 1,654	\$ 2,000	\$ 1,544	77.2%	\$ 2,000	0.0%	0.0%	
05 Printer Ink												
07 Paper	\$ 190	\$ 77	\$ 61	\$ 109	\$ 77	\$ 200	\$ 61	30.7%	\$ 200	0.0%	0.0%	
08 Office Supplies	\$ 1,086	\$ 459	\$ 1,082	\$ 876	\$ 459	\$ 1,500	\$ 1,082	72.1%	\$ 1,500	0.0%	0.0%	
11 Equip Rental												
005 Gen Gov't Leg												
01 CCC&I												
008 Computer Maintenance												
01 Computer Maintenance	\$ 10,981	\$ 3,096	\$ 4,517	\$ 6,198	\$ 3,096	\$ 7,800	\$ 4,517	57.9%	\$ 8,020	2.8%	2.8%	2-yr website subscription due
009 Professional Dues												
01 Subscriptions	\$ 119	\$ 119	\$ 179	\$ 139	\$ 119	\$ 179	\$ 179	100.0%	\$ 179	0.0%	0.0%	Business Amazon Prime Account
04 PROF DUES	\$ 200	\$ 200	\$ 200		\$ 200	\$ 200	\$ 200	100.0%	\$ 200	0.0%	0.0%	
010 Travel Expenses												
01 Mileage												
02 Meals & Lodging												
05 Travel Expenses	\$ 346	\$ -	\$ -	\$ 115	\$ -	\$ 500	\$ -	0.0%	\$ 500	0.0%	0.0%	
011 Training & Education												
02 Training & Education	\$ 390	\$ -	\$ 95	\$ 162	\$ -	\$ 500	\$ 95	19.0%	\$ 500	0.0%	0.0%	
014 New Equipment												
01 New Equipment	\$ 1,303	\$ -	\$ 372	\$ 558	\$ -	\$ 1,250	\$ 372	29.8%	\$ 1,200	-4.0%	-4.0%	
015 Telephone												
04 Telephone	\$ 1,786	\$ 1,834	\$ 1,975	\$ 1,865	\$ 1,834	\$ 1,900	\$ 1,975	104.0%	\$ 2,000	5.3%	5.3%	
016-02 Misc Income												
018 Health Insurance												
01 Health Insurance	\$ 10,474	\$ 11,392	\$ 11,484	\$ 11,117	\$ 11,392	\$ 11,180	\$ 11,484	102.7%	\$ 12,118	8.4%	8.4%	
019 Miscellaneous Expenses												
01 Misc. Expenses	\$ -	\$ -		\$ -	\$ -	\$ 200	\$ 47	23.7%	\$ 200	0.0%	0.0%	
026 Heating Fuel												
03 Heating Fuel	\$ 14,379	\$ 9,565	\$ 11,771	\$ 11,905	\$ 9,565	\$ 12,000	\$ 11,771	98.1%	\$ 12,000	0.0%	0.0%	
027 Electricity												
11 Electricity	\$ 4,101	\$ 3,758	\$ 4,679	\$ 4,179	\$ 3,758	\$ 4,200	\$ 4,679	111.4%	\$ 4,700	11.9%	11.9%	
028 Water												
05 Water	\$ 262	\$ 254	\$ 251	\$ 256	\$ 254	\$ 300	\$ 251	83.5%	\$ 300	0.0%	0.0%	per CUD 4% increase water rate
029 Sewer												
01 Sewer	\$ 258	\$ 252	\$ 251	\$ 254	\$ 252	\$ 275	\$ 251	91.2%	\$ 275	0.0%	0.0%	per CUD 2% increase sewer rate
031 Building Maintenance												
01 Building Maintenance	\$ 6,746	\$ 5,691	\$ 3,652	\$ 5,363	\$ 5,691	\$ 4,000	\$ 3,652	91.3%	\$ 4,000	0.0%	0.0%	
032 Property Insurance												
01 Property Insurance	\$ 1,578	\$ 1,660	\$ 1,769	\$ 1,669	\$ 1,660	\$ 1,938	\$ 1,769	91.3%	\$ 1,800	-7.1%	-7.1%	Number from finance
034 Worker's Compensation												
01 Worker's Compensation	\$ 314	\$ 386	\$ 338	\$ 346	\$ 386	\$ 309	\$ 338	109.4%	\$ 340	10.0%	10.0%	Number from finance
038 Social Security												
01 Social Security	\$ 9,186	\$ 9,255	\$ 9,419	\$ 9,287	\$ 9,255	\$ 9,893	\$ 9,419	95.2%	\$ 9,958	0.7%	0.7%	Number from finance
040 City & State Retirement												
01 City & State Retirement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,780	\$ -	0.0%	\$ -	-100.0%	-100.0%	Number from finance
055 Books & Periodicals												
01 Mars and Swift		\$ (0)			\$ (0)							
03 Books & Periodicals	\$ 15,179	\$ 15,971	\$ 15,768	\$ 15,640	\$ 15,971	\$ 17,500	\$ 15,768	90.1%	\$ 17,600	0.6%	0.6%	Cloud Library subscription increase
271 Contracted Services												
01 Janitorial & Supplies	\$ 10,686	\$ 9,078	\$ 9,800	\$ 9,855	\$ 9,078	\$ 11,500	\$ 9,800	85.2%	\$ 12,000	4.3%	4.3%	Contract last reviewed in 2013
406 Programming												
01 Library Programs	\$ 704	\$ 591	\$ 434	\$ 577	\$ 591	\$ 750	\$ 434	57.9%	\$ 1,000	33.3%	33.3%	Return to programming in 2022
02 Archives	\$ 371	\$ 279	\$ 566		\$ 279	\$ 500	\$ 566	113.1%	\$ 500	0.0%	0.0%	
Totals	\$ 217,377	\$ 201,230	\$ 207,700	\$ 208,164	\$ 201,229	\$ 222,119	\$ 207,747	93.5%	\$ 223,707	0.7%	0.7%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
31 Fire and Ambulance												
001 Salaries												
01 Regular Pay	\$ 822,283	\$ 846,236	\$ 866,319	\$ 844,946	\$ 846,236	\$ 906,310	\$ 866,319	95.6%	\$ 899,596		-0.7%	Awaiting Union Negotiations. Assumes 0% COLA.
02 Overtime	\$ 357,310	\$ 298,616	\$ 343,920	\$ 333,282	\$ 298,616	\$ 290,000	\$ 343,920	118.6%	\$ 315,000		8.6%	Number from finance
05 Stand By Pay	\$ 49,608	\$ 45,816	\$ 55,256	\$ 50,227	\$ 45,816	\$ 47,736	\$ 55,256	115.8%	\$ 56,000		17.3%	(from CFAD)
07 Amb. Billing Salaries	\$ 91,025	\$ 72,780	\$ 64,783	\$ 76,196	\$ 72,780	\$ 81,025	\$ 64,783	80.0%	\$ 50,651		-37.5%	Assumes 0% increase. (number from finance)
08 Special Transports												
003 Office Supplies												
01 Postage	\$ -	\$ 55	\$ 9	\$ 21	\$ 55	\$ 300	\$ 9	3.1%	\$ 100		-66.7%	
02 Advertising	\$ 2,768	\$ 136			\$ 136							
03 Copier Rent	\$ 295	\$ 848	\$ 904		\$ 848	\$ 960	\$ 904	94.2%	\$ 960		0.0%	
04 Equipment Repair												
05 Printer Ink	\$ 20	\$ 92	\$ 99	\$ 70	\$ 92	\$ 100	\$ 99	99.0%	\$ 200		100.0%	
07 Paper	\$ -											
08 Office Supplies	\$ 2,173	\$ 1,082	\$ 799	\$ 1,352	\$ 1,082	\$ 1,500	\$ 799	53.3%	\$ 1,500		0.0%	
09 Amb. Billing Supplies	\$ 7,902	\$ 6,573	\$ 7,597	\$ 7,357	\$ 6,573	\$ 7,500	\$ 7,597	101.3%	\$ 4,500		-40.0%	
13 Houlton Supplies	\$ 2,443	\$ 1,311		\$ 1,877	\$ 1,311							
14 Calais Supplies	\$ 1,992	\$ 1,997	\$ 2,481	\$ 2,156	\$ 1,997	\$ 1,800	\$ 2,481	137.8%	\$ 1,800		0.0%	
15 Van Buren Supplies	\$ -	\$ 16			\$ 16							
16 Island Falls Supplies	\$ 1,074	\$ 1,295	\$ 1,638	\$ 1,336	\$ 1,295	\$ 1,000	\$ 1,638	163.8%	\$ 1,000		0.0%	
17 Patten Supplies	\$ 1,372	\$ 1,543	\$ 1,868	\$ 1,594	\$ 1,543	\$ 1,300	\$ 1,868	143.7%	\$ 1,300		0.0%	
005 Legal Fees												
04 Legal Fees												
009 Professional Dues												
01 Subscriptions	\$ 95			\$ 95								
04 Professional Dues	\$ 2,115	\$ 2,960	\$ 1,375	\$ 2,150	\$ 2,960	\$ 3,000	\$ 1,375	45.8%	\$ 3,000		0.0%	
010 Travel Expenses												
01 Mileage	\$ 202	\$ -	\$ -	\$ 67	\$ -	\$ 300	\$ -	0.0%	\$ 300		0.0%	
02 Meals & Lodging												
05 Travel Expenses	\$ 1,695	\$ 1,580	\$ -	\$ 1,092	\$ 1,580	\$ 1,750	\$ -	0.0%	\$ 1,750		0.0%	
011 Training & Education												
02 Training & Education	\$ 8,835	\$ 3,813	\$ 4,057	\$ 5,568	\$ 3,813	\$ 8,000	\$ 4,057	50.7%	\$ 8,000		0.0%	
014 New Equipment												
01 New Equipment	\$ 7,230	\$ 6,542	\$ 9,280	\$ 7,684	\$ 6,542	\$ 9,000	\$ 9,280	103.1%	\$ 10,000		11.1%	
015 Telephone												
01 Cell Phone	\$ 4,206	\$ 4,635	\$ 4,341	\$ 4,394	\$ 4,635	\$ 4,500	\$ 4,341	96.5%	\$ 4,500		0.0%	(not provided so estimated)
04 Telephone	\$ 5,757	\$ 4,794	\$ 4,251	\$ 4,934	\$ 4,794	\$ 5,500	\$ 4,251	77.3%	\$ 5,500		0.0%	(not provided so estimated)
016 Misc Income												
01 Insurance Reports												
017 Communications												
01 Website												
03 Internet	\$ 1,067	\$ 1,067	\$ 1,067	\$ 1,067	\$ 1,067	\$ 1,100	\$ 1,067	97.0%	\$ 1,100		0.0%	(not provided so estimated)
018 Health Insurance												
01 Health Insurance	\$ 289,059	\$ 325,323	\$ 315,979	\$ 310,120	\$ 325,323	\$ 319,000	\$ 315,979	99.1%	\$ 352,714		10.6%	
02 Ambulance Health Insurance	\$ 22,149	\$ 32,192	\$ 29,318		\$ 32,192	\$ 36,000	\$ 29,318	81.4%	\$ 27,026		-24.9%	
019 Miscellaneous Exp.												
01 Misc. Expense	\$ 401	\$ 998	\$ 844	\$ 748	\$ 998	\$ 1,000	\$ 844	84.4%	\$ 1,000		0.0%	
026 Heating Fuel												
03 Heating Fuel	\$ 18,089	\$ 17,832	\$ 21,397	\$ 19,106	\$ 17,832	\$ 17,000	\$ 21,397	125.9%	\$ 19,000		11.8%	
027 Electricity												
11 Electricity	\$ 7,021	\$ 7,518	\$ 8,253	\$ 7,598	\$ 7,518	\$ 7,200	\$ 8,253	114.6%	\$ 7,500		4.2%	
028 Water												
05 Water	\$ 706	\$ 803	\$ 917	\$ 809	\$ 803	\$ 800	\$ 917	114.6%	\$ 1,100		37.5%	per CUD 4% increase water rate
029 Sewer												
01 Sewer	\$ 548	\$ 611	\$ 663	\$ 607	\$ 611	\$ 600	\$ 663	110.5%	\$ 850		41.7%	per CUD 2% increase sewer rate
030 Building Supplies												
01 Building Supplies	\$ 3,874	\$ 4,537	\$ 4,078	\$ 4,163	\$ 4,537	\$ 4,000	\$ 4,078	101.9%	\$ 4,800		20.0%	
031 Building Maintenance												
01 Building Maintenance	\$ 14,104	\$ 20,000	\$ 17,280	\$ 17,128	\$ 20,000	\$ 20,000	\$ 17,280	86.4%	\$ 20,000		0.0%	
032 Property Insurance												
01 Property Insurance	\$ 1,768	\$ 1,553	\$ 1,216	\$ 1,512	\$ 1,553	\$ 2,373	\$ 1,216	51.2%	\$ 1,279		-46.1%	Number from finance
034 Workers Comp.												
01 Workers Comp.	\$ 84,658	\$ 110,195	\$ 85,491	\$ 93,448	\$ 110,195	\$ 84,965	\$ 85,491	100.6%	\$ 80,291		-5.5%	Number from finance
035 Unemployment Comp												
01 Unemployment Comp.	\$ 5,983	\$ 6,856	\$ 6,947	\$ 6,596	\$ 6,856	\$ 7,210	\$ 6,947	96.4%	\$ 7,210		0.0%	
036 Vehicle Insurance												
01 Vehicle Insurance	\$ 14,332	\$ 14,732	\$ 15,692	\$ 14,919	\$ 14,732	\$ 17,650	\$ 15,692	88.9%	\$ 15,884		-10.0%	Number from finance
037 Liability Insurance												
01 Liability Insurance	\$ 3,806	\$ 3,767	\$ 3,944	\$ 3,839	\$ 3,767	\$ 3,765	\$ 3,944	104.7%	\$ 3,251		-13.7%	Number from finance

	2019	2020	2021		2020	2021		2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt
31 Fire and Ambulance (continued)											
038 Social Security											
01 Social Security	\$ 97,723	\$ 93,024	\$ 98,550	\$ 96,432	\$ 93,024	\$ 109,710	\$ 98,550	89.8%	\$ 100,846		-8.1%
											Number from finance
040 City & State Retirement											
01 City & State Retirement	\$ 72,715	\$ 72,111	\$ 79,047	\$ 74,624	\$ 72,111	\$ 71,525	\$ 79,047	110.5%	\$ 85,255		19.2%
											Number from finance
046 Recognitions											
01 Recognitions											
051 Equipment Maint.											
01 Software											
03 Maintenance Contracts	\$ 9,084	\$ 10,902	\$ 12,053	\$ 10,680	\$ 10,902	\$ 9,000	\$ 12,053	133.9%	\$ 9,000		0.0%
05 Equipment Main.	\$ 6,471	\$ 6,812	\$ 4,226	\$ 5,836	\$ 6,812	\$ 7,500	\$ 4,226	56.3%	\$ 8,000		6.7%
067 Paid Call Firefighters											
01 Paid Call Firefighters	\$ 25,950	\$ 26,000	\$ 35,175	\$ 29,042	\$ 26,000	\$ 26,000	\$ 35,175	135.3%	\$ 26,000		0.0%
068 Janitorial Services											
01 Janitorial Services											
069 Paid Call Insurance											
01 Paid Call Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 400	\$ -	0.0%	\$ 400		0.0%
070 Clothing Allowance											
01 Uniforms	\$ 6,974	\$ 7,721	\$ 8,000	\$ 7,565	\$ 7,721	\$ 8,000	\$ 8,000	100.0%	\$ 8,000		0.0%
02 Turnout Gear	\$ 2,741	\$ 779	\$ 1,500	\$ 1,673	\$ 779	\$ 1,500	\$ 1,500	100.0%	\$ 2,500		66.7%
03 Clothing											
04 Boots	\$ 120	\$ 414	\$ 500	\$ 345	\$ 414	\$ 500	\$ 500	100.0%	\$ 1,000		100.0%
06 Clothing Allowance											
071 Radio Maintenance											
01 Vehicle	\$ 852	\$ 912	\$ 1,193	\$ 986	\$ 912	\$ 1,500	\$ 1,193	79.5%	\$ 3,500		133.3%
02 Building	\$ -			\$ -							
03 Radio Maintenance	\$ 1,390	\$ 1,334	\$ 2,102	\$ 1,609	\$ 1,334	\$ 4,000	\$ 2,102	52.5%	\$ 5,000		25.0%
072 Ladder Testing											
01 Ladder Testing	\$ 3,500	\$ 3,975	\$ -	\$ 2,492	\$ 3,975	\$ 4,000	\$ -	0.0%	\$ 4,000		0.0%
073 Vehicle Repair											
01 Vehicle Repair	\$ 13,952	\$ 19,620	\$ 14,986	\$ 16,186	\$ 19,620	\$ 15,000	\$ 14,986	99.9%	\$ 15,000		0.0%
074 Tires											
01 Tires	\$ 6,198	\$ 5,433	\$ 5,847	\$ 5,826	\$ 5,433	\$ 7,500	\$ 5,847	78.0%	\$ 7,500		0.0%
02 Tire Replacement											
075 Gas/Oil/Filters											
01 Gas/Oil/Filters	\$ 3,736	\$ 1,999	\$ 3,970	\$ 3,235	\$ 1,999	\$ 4,000	\$ 3,970	99.3%	\$ 4,000		0.0%
076 Diesel Fuel											
01 Diesel Fuel	\$ 34,607	\$ 20,412	\$ 20,604	\$ 25,208	\$ 20,412	\$ 27,000	\$ 20,604	76.3%	\$ 26,000		-3.7%
077 Batteries											
01 Vehicle											
02 Equipment	\$ 298	\$ -	\$ 613	\$ 304	\$ -	\$ 1,000	\$ 613	61.3%	\$ 1,000		0.0%
03 Batteries											
078 Field Expenses											
01 Field Expenses	\$ 210	\$ 311	\$ -	\$ 174	\$ 311	\$ 750	\$ -	0.0%	\$ 1,000		33.3%
079 Employee Physicals											
01 Employee Physicals	\$ 323	\$ 168	\$ 142	\$ 211	\$ 168	\$ 1,200	\$ 142	11.8%	\$ 1,200		0.0%
080 Paid Call Volunteers											
01 Paid Call Volunteers	\$ 1,325	\$ 932	\$ 4,165	\$ 2,141	\$ 932	\$ 2,000	\$ 4,165	208.3%	\$ 3,000		50.0%
082 Bad Debt Allowance											
01 Bad Debt Allowance	\$ 107,290	\$ 108,453	\$ 126,524	\$ 114,089	\$ 108,453	\$ 120,000	\$ 126,524	105.4%	\$ 100,000		-16.7%
02 Collection Fee	\$ 1,620	\$ 1,664	\$ 2,045	\$ 1,776	\$ 1,664	\$ 2,000	\$ 2,045	102.2%	\$ 2,000		0.0%
083 Contractual Allowance											
01 Contractual Allowance											
085 Transport Meals											
01 Transport Meals	\$ 7,802	\$ 5,506	\$ 3,411	\$ 5,573	\$ 5,506	\$ 7,000	\$ 3,411	48.7%	\$ 7,000		0.0%
086 Air Transports											
01 Air Transports											
087 Medical Supplies											
01 Ambulance Supplies	\$ 7,120	\$ 10,484	\$ 12,602	\$ 10,069	\$ 10,484	\$ 10,500	\$ 12,602	120.0%	\$ 10,500		0.0%
02 Oxygen	\$ 2,860	\$ 3,130	\$ 3,508	\$ 3,166	\$ 3,130	\$ 3,500	\$ 3,508	100.2%	\$ 3,500		0.0%
03 Medical Supplies	\$ 6,527	\$ 9,575	\$ 6,693	\$ 7,598	\$ 9,575	\$ 9,250	\$ 6,693	72.4%	\$ 9,250		0.0%
292 EMS Licenses											
01 EMS License	\$ 1,863	\$ 857	\$ 1,765	\$ 1,495	\$ 857	\$ 1,870	\$ 1,765	94.4%	\$ 1,870		0.0%
Totals	\$ 2,261,217	\$ 2,263,231	\$ 2,331,284	\$ 2,256,391	\$ 2,263,231	\$ 2,350,449	\$ 2,331,284	99.2%	\$ 2,354,983		0.2%

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
35 Police												
001 Salaries												
01 Regular Pay	\$ 954,583	\$ 889,306	\$ 922,801	\$ 922,230	\$ 889,306	\$ 908,690	\$ 922,801	101.6%	\$ 940,384		3.5%	Assumes 0% for non-union. Number from finance
02 Overtime	\$ 61,172	\$ 68,354	\$ 72,898	\$ 67,474	\$ 68,354	\$ 65,000	\$ 72,898	112.2%	\$ 70,000		7.7%	Finance estimate = \$72,500
04 Nursing	\$ 240											
06 Police Reserves Salary	\$ 19,525	\$ 37,746	\$ 41,154	\$ 32,808	\$ 37,746	\$ 50,000	\$ 41,154	82.3%	\$ 50,000		0.0%	Finance estimate = \$50,000 also
003 Office Supplies												
01 Postage	\$ 452	\$ 622	\$ 315	\$ 463	\$ 622	\$ 600	\$ 315	52.5%	\$ 600		0.0%	
02 Advertising	\$ 196	\$ -	\$ -	\$ 65	\$ -	\$ 250	\$ -	0.0%	\$ 250		0.0%	
03 Copier Rental	\$ 1,890	\$ 1,920	\$ 1,920	\$ 1,910	\$ 1,920	\$ 1,920	\$ 1,920	100.0%	\$ 1,920		0.0%	
05 Printer Ink	\$ 574	\$ 974	\$ 789	\$ 779	\$ 974	\$ 600	\$ 789	131.5%	\$ 800		33.3%	Ink cost has increased.
07 Paper	\$ 493	\$ 483	\$ 287	\$ 421	\$ 483	\$ 500	\$ 287	57.4%	\$ 500		0.0%	
08 Office Supplies	\$ 1,353	\$ 1,322	\$ 1,810	\$ 1,495	\$ 1,322	\$ 1,400	\$ 1,810	129.3%	\$ 2,000		42.9%	Office supply costs have increased.
006 Legal Fees												
01 Legal Fees												
009 Professional Dues												
01 Subscriptions	\$ 711	\$ 566	\$ 1,030	\$ 769	\$ 566	\$ 600	\$ 1,030	171.6%	\$ 700		16.7%	
04 Professional Dues	\$ 210	\$ 485	\$ 625	\$ 440	\$ 485	\$ 550	\$ 625	113.6%	\$ 900		63.6%	
010 Travel Expenses												
01 Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300	\$ -	0.0%	\$ 300		0.0%	
02 Meals & Lodging	\$ 758	\$ 105	\$ 571	\$ 478	\$ 105	\$ 1,200	\$ 571	47.6%	\$ 1,200		0.0%	
05 Travel Expenses	\$ 926	\$ 359	\$ -	\$ 428	\$ 359	\$ 1,000	\$ -	47.6%	\$ 1,000		0.0%	
011 Training & Education												
02 Training & Education	\$ 21,685	\$ 15,468	\$ 34,421	\$ 23,858	\$ 15,468	\$ 20,000	\$ 34,421	172.1%	\$ 33,000		65.0%	Send 2 to BLETP in 2022.
013 Car Allowance												
01 Car Allowance	\$ 3,565	\$ 2,648	\$ 3,039	\$ 3,084	\$ 2,648	\$ 3,600	\$ 3,039	84.4%	\$ 3,600		0.0%	
014 New Equipment												
01 New Equipment	\$ 3,704	\$ 2,516	\$ 2,107	\$ 2,776	\$ 2,516	\$ 2,500	\$ 2,107	84.3%	\$ 2,500		0.0%	
015 Telephone												
01 Cell Phone	\$ 3,110	\$ 3,353	\$ 4,463	\$ 3,642	\$ 3,353	\$ 3,300	\$ 4,463	135.2%	\$ 4,500		36.4%	(not provided so estimated)
04 Telephone	\$ 4,404	\$ 3,091	\$ 3,178	\$ 3,558	\$ 3,091	\$ 3,500	\$ 3,178	90.8%	\$ 3,500		0.0%	(not provided so estimated)
017 Communication Fees												
01 Web Site												
03 Internet	\$ 2,383	\$ 2,311	\$ 2,643	\$ 2,445	\$ 2,311	\$ 2,900	\$ 2,643	91.1%	\$ 4,900		69.0%	Increase in METRO
018 Health Insurance												
01 Health Insurance	\$ 312,394	\$ 297,411	\$ 270,750	\$ 293,518	\$ 297,411	\$ 272,600	\$ 270,750	99.3%	\$ 291,309		6.9%	Number from finance
019 Miscellaneous Expenses												
01 Misc. Expense	\$ 1,451	\$ 729	\$ 845	\$ 1,008	\$ 729	\$ 1,500	\$ 845	56.3%	\$ 1,500		0.0%	
027 Electricity												
11 Electricity	\$ 20											
13 Radio Tower	\$ 132	\$ 160	\$ 173	\$ 155	\$ 160	\$ 175	\$ 173	98.8%	\$ 200		14.3%	(not provided so estimated)
028 Water												
05 Water	\$ 609	\$ 564	\$ 468	\$ 547	\$ 564	\$ 600	\$ 468	78.0%	\$ 600		0.0%	
030 Building Supplies												
01 Building Supplies	\$ 1,781	\$ 1,464	\$ 2,038	\$ 1,761	\$ 1,464	\$ 1,600	\$ 2,038	127.4%	\$ 1,600		0.0%	
031 Building Maintenance												
01 Building Maintenance	\$ 4,410	\$ 3,000	\$ 4,763	\$ 4,057	\$ 3,000	\$ 3,000	\$ 4,763	158.8%	\$ 4,500		50.0%	PD in need of repairs
032 Property Insurance												
01 Property Insurance	\$ 518	\$ 558	\$ 612	\$ 562	\$ 558	\$ 600	\$ 612	102.0%	\$ 612		2.0%	Number from finance
034 Worker's Compensation												
01 Worker's Compensation	\$ 24,502	\$ 32,947	\$ 28,145	\$ 28,531	\$ 32,947	\$ 23,261	\$ 28,145	121.0%	\$ 27,260		17.2%	Number from finance
036 Vehicle Insurance												
01 Vehicle Insurance	\$ 7,559	\$ 8,036	\$ 7,955	\$ 7,850	\$ 8,036	\$ 8,050	\$ 7,955	98.8%	\$ 7,784		-3.3%	Number from finance
037 Liability Insurance												
01 Liability Insurance	\$ 10,299	\$ 10,096	\$ 10,363	\$ 10,253	\$ 10,096	\$ 10,500	\$ 10,363	98.7%	\$ 10,320		-1.7%	Number from finance
038 Social Security												
01 Social Security	\$ 77,198	\$ 73,423	\$ 78,127	\$ 76,249	\$ 73,423	\$ 78,771	\$ 78,127	99.2%	\$ 81,502.15		3.5%	Number from finance
040 City & State Retirement												
01 City & State Retirement	\$ 45,204	\$ 47,130	\$ 57,725	\$ 50,020	\$ 47,130	\$ 54,000	\$ 57,725	106.9%	\$ 64,655		19.7%	Number from finance
044 Reimbursement												
01 Reimbursement												
051 Equipment Maintenance												
05 Equipment Maintenance	\$ 1,014	\$ 545	\$ 535		\$ 545	\$ 1,000	\$ 535	53.5%	\$ 1,000		0.0%	
068 Janitorial Services												
01 Janitorial Services	\$ 13,864	\$ 6,175	\$ 4,967	\$ 8,335	\$ 6,175	\$ 6,000	\$ 4,967	82.8%	\$ 10,000		66.7%	Prior to 2021, PD was budgeted at \$10,000+ for janitorial
070 Clothing Allowance												
01 Uniforms	\$ 6,443	\$ 6,405	\$ 4,480	\$ 5,776	\$ 6,405	\$ 6,400	\$ 4,480	70.0%	\$ 6,400		0.0%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
35 Police (continued)												
071 Radio Maintenance												
01 Vehicle	\$ 299	\$ 210	\$ 446	\$ 318	\$ 210	\$ 250	\$ 446	178.6%	\$ 250		0.0%	
03 Radio Maintenance	\$ 388	\$ 459	\$ 55	\$ 301	\$ 459	\$ 750	\$ 55	7.3%	\$ 750		0.0%	
073 Vehicle Repair												
01 Vehicle Repair	\$ 15,633	\$ 22,579	\$ 14,952	\$ 17,721	\$ 22,579	\$ 14,000	\$ 14,952	106.8%	\$ 18,000		28.6%	Repairs more costly
074 Tires												
01 Tires	\$ 2,232	\$ 4,987	\$ 2,842	\$ 3,353	\$ 4,987	\$ 3,200	\$ 2,842	88.8%	\$ 3,200		0.0%	
075 Gas/Oil/Filters												
01 Gas/Oil/Filters	\$ 28,311	\$ 23,888	\$ 29,726	\$ 27,308	\$ 23,888	\$ 27,000	\$ 29,726	110.1%	\$ 42,000		55.6%	Rising gas prices
077 Batteries												
01 Vehicle												
079 Employee Physicals												
01 Employee Physicals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ -	0.0%	\$ 500		0.0%	
02 Psychological Evaluations	\$ 1,040	\$ 1,500	\$ 750	\$ 1,097	\$ 1,500	\$ 1,500	\$ 750	50.0%	\$ 1,500		0.0%	
03 Poly Graph Testing	\$ -	\$ 300	\$ 300	\$ 200	\$ 300	\$ 500	\$ 300	60.0%	\$ 500		0.0%	
089 Equipment Reserves												
01 Equipment Reserves	\$ 710	\$ 473	\$ 90	\$ 424	\$ 473	\$ 1,000	\$ 90	9.0%	\$ 1,000		0.0%	
090 Dog Constable												
01 Dog Constable	\$ 5,000	\$ 380	\$ -	\$ 1,793	\$ 380	\$ 6,000	\$ -	0.0%	\$ 6,000		0.0%	We need to keep in budget.
093 Meals for Prisoners												
01 Meals for Prisoners	\$ 2,704	\$ -	\$ 149	\$ 951	\$ -	\$ 2,000	\$ 149	7.4%	\$ 4,000		100.0%	Increase in price & meals given.
094 Video Equipment												
01 Video Equipment	\$ 410	\$ 655	\$ 537	\$ 534	\$ 655	\$ 800	\$ 537	67.1%	\$ 800		0.0%	
097 Uniform Maintenance												
01 Uniform Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200	\$ -	0.0%	\$ 200		0.0%	
098 Medical Tests/Supplies												
01 Medical Tests/Supplies	\$ 547	\$ 4,536	\$ 15,347	\$ 6,810	\$ 4,536	\$ 3,500	\$ 15,347	438.5%	\$ 3,500		0.0%	
02 Laundry	\$ 622	\$ 293	\$ 563	\$ 493	\$ 293	\$ 650	\$ 563	86.6%	\$ 650		0.0%	
03 Drug Testing									\$ 15,000		NEW	~\$14,000 YTD in 2021 new prosecution procedures have resulted in PD paying for testing seized drugs
102 Computer Tech Support												
01 Computer Tech Support	\$ 4,335	\$ 6,190	\$ 8,404	\$ 6,310	\$ 6,190	\$ 6,500	\$ 8,404	129.3%	\$ 7,500		15.4%	Increased connection costs.
02 Recorder Maint	\$ 1,734	\$ 1,734	\$ 1,734	\$ 1,734	\$ 1,734	\$ 1,900	\$ 1,734	91.3%	\$ 1,900		0.0%	
179 Animal Shelter Services												
01 Animal Shelter Services	\$ 14,740	\$ 14,740	\$ 14,740	\$ 14,740	\$ 14,740	\$ 14,740	\$ 14,740	100.0%	\$ 14,740.20		0.0%	
229 Small Equipment Reserve												
01 Small Equipment Reserve												
230 Police Car Reserve												
01 Police Car Reserve												
Totals	\$ 1,668,034	\$ 1,603,194	\$ 1,656,630	\$ 1,641,835	\$ 1,603,194	\$ 1,621,457	\$ 1,656,630	102.2%	\$ 1,753,787		8.2%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
38 Protection												
105 Street Lights												
01 Street Lights	\$ 87,296	\$ 24,618	\$ 24,155	\$ 45,357	\$ 24,618	\$ 25,000	\$ 24,155	96.6%	\$ 25,000		0.0%	
02 Maintenance	\$ 350	\$ 20,000	\$ 16,674	\$ 12,341	\$ 20,000	\$ 10,000	\$ 16,674	166.7%	\$ 17,000		70.0%	
106 Hydrant Fees												
01 Hydrant Fees	\$ 332,147	\$ 321,433	\$ 322,027	\$ 325,203	\$ 321,433	\$ 330,000	\$ 322,027	97.6%	\$ 325,000		-1.5%	PUC allows a charge of \$355,000 per CUD
Totals	\$ 419,794	\$ 366,051	\$ 362,857	\$ 382,901	\$ 366,051	\$ 365,000	\$ 362,857	99.4%	\$ 367,000		0.5%	
39 Emergency Management												
001 Salaries												
07 Salaries	\$ 8,573	\$ 6,858	\$ 7,135	\$ 7,522	\$ 6,858	\$ 7,135	\$ 7,135	100.0%	\$ 7,135		0.0%	Assumes 0% COLA. (not provided so estimated)
003 Office Supplies												
01 Postage												
08 Office Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40	\$ -	0.0%	\$ 40		0.0%	
010 Travel Expenses												
05 Travel Expenses												
011 Training & Education												
02 Training & Education	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	0.0%	\$ 150		0.0%	
014 New Equipment												
01 New Equipment	\$ 3,457	\$ 15	\$ -	\$ 1,157	\$ 15	\$ 750	\$ -	0.0%	\$ 750		0.0%	
015 Telephone												
04 Telephone	\$ 730	\$ 172	\$ -	\$ 301	\$ 172	\$ 365	\$ -	0.0%	\$ 365		0.0%	
017 Communications												
03 Communications (Internet)	\$ -			\$ -								
019 Miscellaneous Expenses												
01 Misc. Expenses	\$ 150	\$ -	\$ -	\$ 50	\$ -	\$ 100	\$ -	0.0%	\$ 100		0.0%	
024-02 Water & Sewer												
027 Electricity												
11 Electricity	\$ 139	\$ 170	\$ 193	\$ 167	\$ 170	\$ 200	\$ 193	96.5%	\$ 220		10.0%	(not provided so estimated)
13 Radio Tower	\$ 16											
12 PWPUMP HOUSE												
030 Building Supplies												
01 Building Supplies	\$ 87	\$ 19	\$ 129	\$ 78	\$ 19	\$ 200	\$ 129	64.5%	\$ 200		0.0%	
031 Building Maintenance												
01 Building Maintenance	\$ 343	\$ 212	\$ 301	\$ 285	\$ 212	\$ 750	\$ 301	40.1%	\$ 750		0.0%	
032 Property Insurance												
01 Property Insurance	\$ 365	\$ 355	\$ 375	\$ 365	\$ 355	\$ 400	\$ 375	93.7%	\$ 392		-2.1%	Number from finance
036 Vehicle Insurance												
01 Vehicle Insurance	\$ 2,350	\$ 2,356	\$ 2,419	\$ 2,375	\$ 2,356	\$ 2,350	\$ 2,419	102.9%	\$ 2,409		2.5%	Number from finance
038 Social Security												
01 Social Security	\$ 622	\$ 497	\$ 516	\$ 545	\$ 497	\$ 546	\$ 516	94.5%	\$ 516		-5.5%	(not provided so estimated)
040 City & State Retirement												
01 City & State Retirement	\$ (0)	\$ -	\$ -	\$ (0)	\$ -	\$ 252	\$ -	0.0%	\$ 252		0.0%	(not provided so estimated)
051 Equipment Maintenance												
01 Software												
05 Equipment Maintenance												
068 Janitorial Services												
01 Janitorial Services	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -					
071 Radio Maintenance												
03 Radio Maintenance												
073 Vehicle Repair												
01 Vehicle Repair	\$ -	\$ -		\$ -	\$ -							
074 Tires												
01 Tires	\$ -	\$ -		\$ -	\$ -							
075 Gas/Oil/Filters												
01 Gas/Oil/Filters		\$ 121		\$ 121	\$ 121							
078 Field Expenses												
01 Field Expenses	\$ -	\$ -		\$ -	\$ -							
108 CEM Rent												
01 CEM Rent	\$ -			\$ -								
Totals	\$ 16,830	\$ 10,775	\$ 11,068	\$ 12,966	\$ 10,775	\$ 13,238	\$ 11,068	83.6%	\$ 13,279	0.3%	0.3%	

	2019	2020	2021		2020		2021		2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
40 Public Works												
001 Salaries												
01 Regular Pay	\$ 629,566	\$ 600,660	\$ 646,852	\$ 625,693	\$ 600,660	\$ 652,900	\$ 646,852	99.1%	\$ 677,906		3.8%	Assume 0% COLA non-union. Number from finance.
02 Overtime	\$ 120,139	\$ 84,250	\$ 71,026	\$ 91,805	\$ 84,250	\$ 93,000	\$ 71,026	76.4%	\$ 97,725		5.1%	13% or 270 hr OT
07 Salaries												
003 Office Supplies												
01 Postage	\$ -	\$ 86	\$ 52	\$ 46	\$ 86	\$ 40	\$ 52	130.6%	\$ 50		25.0%	
02 Advertising	\$ -	\$ 525	\$ 672	\$ 399	\$ 525	\$ 400	\$ 672	168.1%	\$ 300		-25.0%	
05 Printer Ink	\$ -			\$ -								
07 Paper	\$ 24	\$ 35	\$ -	\$ 20	\$ 35	\$ 30	\$ -	0.0%	\$ 30		0.0%	
08 Office Supplies	\$ 383	\$ 168	\$ 198	\$ 250	\$ 168	\$ 250	\$ 198	79.3%	\$ 250		0.0%	
11 Equipment Rental	\$ 1,026	\$ 935	\$ 928	\$ 963	\$ 935	\$ 900	\$ 928	103.1%	\$ 900		0.0%	
12 Software	\$ 634	\$ 840	\$ 840	\$ 771	\$ 840	\$ 650	\$ 840	129.2%	\$ 650		0.0%	
010 Travel Expenses												
02 Meal & Lodging	\$ -	\$ 122	\$ -	\$ 41	\$ 122	\$ 200	\$ -	0.0%	\$ 200		0.0%	
05 Travel Expenses	\$ -	\$ 239	\$ 200	\$ 146	\$ 239	\$ 200	\$ 200	100.0%	\$ 200		0.0%	
011 Training & Education												
02 Training & Education	\$ 375	\$ 124	\$ 300	\$ 266	\$ 124	\$ 300	\$ 300	100.0%	\$ 300		0.0%	
014 New Equipment												
01 New Equipment	\$ 3,139	\$ 3,500	\$ 2,730	\$ 3,123	\$ 3,500	\$ 3,500	\$ 2,730	78.0%	\$ 3,500		0.0%	
02 Office												
03 Shop												
015 Telephone												
01 Cell Phone	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	\$ 720	100.0%	\$ 720		0.0%	
04 Telephone	\$ 1,202	\$ 1,144	\$ 1,062	\$ 1,136	\$ 1,144	\$ 1,200	\$ 1,062	88.5%	\$ 1,100		-8.3%	
017 Communications												
03 Internet	\$ 539	\$ 539	\$ 539	\$ 539	\$ 539	\$ 545	\$ 539	99.0%	\$ 540		-0.9%	
018 Health Insurance												
01 Health Insurance	\$ 252,234	\$ 258,529	\$ 227,290	\$ 246,018	\$ 258,529	\$ 260,300	\$ 227,290	87.3%	\$ 210,344		-19.2%	Number from finance
019 Misc. Expense												
01 Misc. Expense	\$ 1,257	\$ 1,344	\$ 1,281	\$ 1,294	\$ 1,344	\$ 1,250	\$ 1,281	102.5%	\$ 1,250		0.0%	
026 Heating Fuel												
03 Heating Fuel	\$ 14,336	\$ 11,275	\$ 12,408	\$ 12,673	\$ 11,275	\$ 12,000	\$ 12,408	103.4%	\$ 13,000		8.3%	Propane Increase Price
027 Electricity												
01 P.W. Main Garage	\$ 9,147	\$ 9,533	\$ 10,474	\$ 9,718	\$ 9,533	\$ 9,250	\$ 10,474	113.2%	\$ 11,000		18.9%	
02 P.W. Cold Storage	\$ 443	\$ 444	\$ 481	\$ 456	\$ 444	\$ 450	\$ 481	107.0%	\$ 500		11.1%	
03 P.W. Sand Dome	\$ 212	\$ 293	\$ 285	\$ 263	\$ 293	\$ 300	\$ 285	94.9%	\$ 300		0.0%	
04 P.W. Outside Lights	\$ 217	\$ 217	\$ 231	\$ 222	\$ 217	\$ 220	\$ 231	104.8%	\$ 225		2.3%	
11 Electricity	\$ 430	\$ 355	\$ 377	\$ 387	\$ 355	\$ 400	\$ 377	94.2%	\$ 400		0.0%	
12 P.W. Pump House	\$ 386	\$ 369	\$ 451	\$ 402	\$ 369	\$ 380	\$ 451	118.8%	\$ 475		25.0%	
028 Water												
05 Water	\$ 1,488	\$ 1,488	\$ 1,524	\$ 1,500	\$ 1,488	\$ 1,500	\$ 1,524	101.6%	\$ 1,585		5.7%	(not provided so estimated) per CUD 4% increase water rate
029 Sewer												
01 Sewer	\$ 392	\$ 481	\$ 508	\$ 461	\$ 481	\$ 450	\$ 508	112.8%	\$ 518		15.1%	(not provided so estimated) per CUD 2% increase sewer rate
030 Building Supplies												
01 Building Supplies	\$ 835	\$ 549	\$ 964	\$ 782	\$ 549	\$ 900	\$ 964	107.1%	\$ 900		0.0%	
031 Building Maintenance												
01 Building Maintenance	\$ 6,367	\$ 5,227	\$ 5,055	\$ 5,550	\$ 5,227	\$ 5,000	\$ 5,055	101.1%	\$ 5,000		0.0%	
032 Property Insurance												
01 Property Insurance	\$ 2,732	\$ 2,678	\$ 2,764	\$ 2,725	\$ 2,678	\$ 3,185	\$ 2,764	86.8%	\$ 2,819		-11.5%	Number from finance
034 Worker's Compensation												
01 Worker's Compensation	\$ 39,869	\$ 42,243	\$ 35,238	\$ 39,116	\$ 42,243	\$ 42,961	\$ 35,238	82.0%	\$ 31,443		-26.8%	Number from finance
036 Vehicle Insurance												
01 Vehicle Insurance	\$ 26,017	\$ 26,134	\$ 26,761	\$ 26,304	\$ 26,134	\$ 28,000	\$ 26,761	95.6%	\$ 26,716		-4.6%	Number from finance
038 Social Security												
01 Social Security	\$ 53,929	\$ 49,409	\$ 55,235	\$ 52,857	\$ 49,409	\$ 57,060	\$ 55,235	96.8%	\$ 59,336		4.0%	Number from finance (based on their figures)
040 City & State Retirement												
01 City & State Retirement	\$ 13,207	\$ 9,611	\$ 8,871	\$ 10,563	\$ 9,611	\$ 15,000	\$ 8,871	59.1%	\$ 12,000		-20.0%	Number from finance (reflects actual participation)
051 Equipment Maintenance												
01 Software	\$ 53				\$ 53							
05 Equipment Maintenance	\$ 147,941	\$ 155,896	\$ 173,168	\$ 159,002	\$ 155,896	\$ 145,000	\$ 173,168	119.4%	\$ 153,000		5.5%	parts increase
06 Air Compressor												
08 Snow Plow repairs	\$ 11,197	\$ 14,328	\$ 12,588	\$ 12,705	\$ 14,328	\$ 12,500	\$ 12,588	100.7%	\$ 12,500		0.0%	Steel increase
070 Clothing Allowance												
03 Clothing	\$ 4,475	\$ 4,060	\$ 4,815	\$ 4,450	\$ 4,060	\$ 4,000	\$ 4,815	120.4%	\$ 5,600		40.0%	Per union contract (10 @350 3@700)
04 Boots	\$ 1,790	\$ 1,663	\$ 2,148	\$ 1,867	\$ 1,663	\$ 1,800	\$ 2,148	119.3%	\$ 2,200		22.2%	
06 Clothing Allowance												
071 Radio Maintenance												
01 Vehicle	\$ -	\$ -	\$ 700	\$ 233	\$ -	\$ 700	\$ 700	100.0%	\$ 700		0.0%	
03 Radio Maintenance	\$ 40	\$ 99	\$ 122	\$ 87	\$ 99	\$ 150	\$ 122	100.0%	\$ 150		0.0%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdt	
40 Public Works (continued)												
074 Tires												
01 Tires others	\$ 1,500	\$ 1,335	\$ 1,200	\$ 1,345	\$ 1,335	\$ 1,200	\$ 1,200	100.0%	\$ 1,300		8.3%	8% price increase
03 Heavy Equipment	\$ 7,358	\$ 4,800	\$ 4,894	\$ 5,684	\$ 4,800	\$ 4,800	\$ 4,894	102.0%	\$ 5,184		8.0%	8% price increase
04 Trucks	\$ 6,934	\$ 8,021	\$ 7,200	\$ 7,385	\$ 8,021	\$ 7,200	\$ 7,200	100.0%	\$ 7,775		8.0%	8% price increase
075 Gas/Oil/Filters												
01 Gas/Oil/Filters	\$ 6,429	\$ 6,083	\$ 7,122	\$ 6,545	\$ 6,083	\$ 7,000	\$ 7,122	101.7%	\$ 7,000		0.0%	
076 Diesel Fuel												
01 Diesel	\$ 102,215	\$ 64,936	\$ 69,905	\$ 79,019	\$ 64,936	\$ 92,500	\$ 69,905	75.6%	\$ 92,500		0.0%	
109 Safety Material												
01 Safety Material	\$ 1,556	\$ 2,262	\$ 2,244	\$ 2,021	\$ 2,262	\$ 2,500	\$ 2,244	89.8%	\$ 2,500		0.0%	
110 Equipment Rental												
01 Equipment Rental												
111 Tools - Shop												
01 Tools - Shop	\$ 1,535	\$ 1,779	\$ 1,497	\$ 1,604	\$ 1,779	\$ 1,750	\$ 1,497	85.6%	\$ 1,750		0.0%	
112 Tools-Road/Ground												
01 Tools - Road/Ground	\$ 1,033	\$ 974	\$ 1,340	\$ 1,116	\$ 974	\$ 1,000	\$ 1,340	134.0%	\$ 1,250		25.0%	Broken, lost, or shop tools (union contract)
113 Propane												
01 Propane						\$ -			\$ 150		BACK	Should have not been deleted
114 Industrial Gas/Solvent												
01 Ind. Gas	\$ 1,700	\$ 1,694	\$ 1,700	\$ 1,698	\$ 1,694	\$ 1,700	\$ 1,700	100.0%	\$ 1,700		0.0%	
02 Solvents/Cleaners												
115 Lubricants												
01 Lubricants	\$ 11,463	\$ 13,927	\$ 13,074	\$ 12,821	\$ 13,927	\$ 13,000	\$ 13,074	100.6%	\$ 13,800		6.2%	6% price Increase
116 Salt & Calcium												
01 Rock Salt	\$ 148,662	\$ 111,557	\$ 100,580	\$ 120,266	\$ 111,557	\$ 134,000	\$ 100,580	75.1%	\$ 136,000		1.5%	1700 tons @ 80.
02 Liquid Deicer	\$ 25,138	\$ 19,366	\$ 33,623	\$ 26,042	\$ 19,366	\$ 28,000	\$ 33,623	120.1%	\$ 27,000		-3.6%	4 Loads @ 6750.00
117 Gravel												
01 Gravel	\$ 4,140	\$ -	\$ 2,982	\$ 2,374	\$ -	\$ 3,000	\$ 2,982	99.4%	\$ 3,000		0.0%	
118 Crushed Stone												
01 Crushed Stone	\$ 2,413	\$ 26,000		\$ 14,207	\$ 26,000							
119 Liquid Asphalt												
01 Liquid Asphalt	\$ 188,683	\$ -		\$ 94,341	\$ -							
120 Shim and Patch												
01 Shim/Paver	\$ 56,117	\$ 41,107	\$ 42,114	\$ 46,446	\$ 41,107	\$ 40,000	\$ 42,114	105.3%	\$ 43,000		7.5%	Price Increase
02 Patch	\$ 14,504	\$ 16,000	\$ 19,099	\$ 16,534	\$ 16,000	\$ 16,000	\$ 19,099	119.4%	\$ 17,000		6.3%	Price Increase
121 Asphalt												
01 Asphalt	\$ 205,450	\$ 378,848	\$ 400,000	\$ 328,099	\$ 378,848	\$ 400,000	\$ 400,000	100.0%	\$ 434,563		8.6%	Town 2710 ton @ 83.00 country 2587 t @81.00
122 Culverts & Guard Rails												
01 Culverts & Guard Rails	\$ 9,200	\$ 8,428	\$ 7,892	\$ 8,506	\$ 8,428	\$ 9,000	\$ 7,892	87.7%	\$ 8,000		-11.1%	
123 Signs												
01 Signs	\$ 1,543	\$ 2,157	\$ 1,507	\$ 1,736	\$ 2,157	\$ 1,500	\$ 1,507	100.5%	\$ 1,500		0.0%	
124 Sidewalks												
01 Sidewalks	\$ -	\$ 3,000	\$ 3,623	\$ 2,208	\$ 3,000	\$ 3,000	\$ 3,623	120.8%	\$ 3,000		0.0%	
126 Traffic Paint												
01 Traffic Paint	\$ 9,059	\$ 10,621	\$ 11,160	\$ 10,280	\$ 10,621	\$ 10,750	\$ 11,160	103.8%	\$ 12,000		11.6%	Price Increase (Dennis reduced)
127 Vehicle Paint												
01 Vehicle Paint	\$ 3,214	\$ 2,573	\$ 2,898	\$ 2,895	\$ 2,573	\$ 2,500	\$ 2,898	115.9%	\$ 2,500		0.0%	
130 Construction Material												
01 Construction Material	\$ 2,868	\$ 1,872	\$ 2,736	\$ 2,492	\$ 1,872	\$ 2,800	\$ 2,736	97.7%	\$ 3,000		7.1%	
131 Sand Account												
01 Sand Account	\$ 41,664	\$ 42,400	\$ 42,400	\$ 42,155	\$ 42,400	\$ 42,000	\$ 42,400	101.0%	\$ 46,000		9.5%	4200 yd. @11.00(Price increase)
132 Municipal Maintenance												
01 Municipal Maintenance	\$ 8,440	\$ 7,150	\$ 8,000	\$ 7,863	\$ 7,150	\$ 8,000	\$ 8,000	100.0%	\$ 8,000		0.0%	Mostly weed spraying
133 Tools Insurance												
01 Tools Insurance												
134 Drug/Alcohol Testing												
01 Drug/Alcohol Testing	\$ 943	\$ 1,109	\$ 650	\$ 901	\$ 1,109	\$ 900	\$ 650	72.3%	\$ 900		0.0%	
271 Contracted Services												
01 Janitorial & Supplies												
Totals	\$ 2,210,450	\$ 2,068,165	\$ 2,099,299	\$ 2,162,136	\$ 2,068,165	\$ 2,191,691	\$ 2,099,299	95.8%	\$ 2,216,703	1.1%	1.1%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
50 Recreation												
001 Salaries												
01 Regular Pay	\$ 195,982	\$ 196,120	\$ 203,368	\$ 198,490	\$ 196,120	\$ 204,205	\$ 203,368	99.6%	\$ 222,379		8.9%	Assumes 0% COLA. Number from finance.
02 Overtime												
07 Salaries	\$ 90,854	\$ 68,045	\$ 80,773	\$ 79,891	\$ 68,045	\$ 80,000	\$ 80,773	101.0%	\$ 90,000		12.5%	2022 ME minimum wage increase Reduced to \$80,000 during COVID Should go back to pre-COVID level
003 Office Supplies												
01 Postage	\$ 220	\$ 220	\$ 110	\$ 183	\$ 220	\$ 250	\$ 110	44.0%	\$ 250		0.0%	
02 Advertising	\$ 2,668	\$ 778	\$ 1,526	\$ 1,657	\$ 778	\$ 1,500	\$ 1,526	101.7%	\$ 1,500		0.0%	
03 Copier Rental	\$ 1,560	\$ 1,560	\$ 1,560	\$ 1,560	\$ 1,560	\$ 1,560	\$ 1,560	100.0%	\$ 1,560		0.0%	
04 Equipment Repair	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150	\$ -	0.0%	\$ 150		0.0%	
05 Printer Ink	\$ 84	\$ 159	\$ 68	\$ 104	\$ 159	\$ 100	\$ 68	68.1%	\$ 100		0.0%	
07 Paper	\$ 190	\$ 147	\$ 107	\$ 148	\$ 147	\$ 250	\$ 107	42.8%	\$ 250		0.0%	
08 Office Supplies	\$ 899	\$ 634	\$ 418	\$ 650	\$ 634	\$ 900	\$ 418	46.4%	\$ 1,000		11.1%	Slight increase
008 Computer Maintenance												
01 Computer Maintenance	\$ 214	\$ 1,134	\$ 840	\$ 729	\$ 1,134	\$ 500	\$ 840	168.0%	\$ 840		68.0%	
009 Professional Dues												
04 Professional Dues	\$ 180	\$ 255	\$ 255	\$ 230	\$ 255	\$ 255	\$ 255	100.0%	\$ 225		-11.8%	
010 Travel Expenses												
01 Mileage	\$ 88	\$ -	\$ -	\$ 29	\$ -	\$ 150	\$ -	0.0%	\$ 150		0.0%	Hoping to get back to normal.
02 Meals & Lodging	\$ 298	\$ -	\$ -	\$ 99	\$ -	\$ 300	\$ -	0.0%	\$ 300		0.0%	
04 Conference Fee	\$ 250	\$ -	\$ -	\$ 83	\$ -	\$ 200	\$ -	0.0%	\$ 200		0.0%	
05 Travel Expenses	\$ 27	\$ -	\$ -	\$ 9	\$ -	\$ 200	\$ -	0.0%	\$ 200		0.0%	
011 Training & Education												
02 Training & Education	\$ 512	\$ -	\$ 319	\$ 277	\$ -	\$ 500	\$ 319	63.9%	\$ 500		0.0%	
013 Car Allowance												
01 Car Allowance	\$ 3,200	\$ 3,200	\$ 3,262	\$ 3,221	\$ 3,200	\$ 3,200	\$ 3,262	101.9%	\$ 3,500		9.4%	Requesting increase based on use.
015 Telephone												
01 Cell Phone	\$ -			\$ -								
02 Rec Center	\$ 1,694	\$ 2,139	\$ 2,362	\$ 2,065	\$ 2,139	\$ 2,200	\$ 2,362	107.3%	\$ 2,400		9.1%	(not provided so estimated)
04 Telephone	\$ 613	\$ 56	\$ -	\$ 223	\$ 56	\$ 400	\$ -	0.0%	\$ 400		0.0%	For new park building
017 Internet												
03 Internet	\$ 991	\$ 1,070	\$ 1,166	\$ 1,076	\$ 1,070	\$ 1,200	\$ 1,166	97.1%	\$ 1,200		0.0%	
018 Health Insurance												
01 Health Insurance	\$ 61,609	\$ 67,030	\$ 70,572	\$ 66,404	\$ 67,030	\$ 65,720	\$ 70,572	107.4%	\$ 79,409		20.8%	Number from finance
026 Heating Fuel												
01 Recreation Center	\$ 32,957	\$ 13,969	\$ 17,313	\$ 21,413	\$ 13,969	\$ 17,000	\$ 17,313	101.8%	\$ 18,000		5.9%	Rising Fuel Costs
02 Teague Park												
03 Heating Fuel												
027 Electricity												
05 Recreation Center	\$ 16,105	\$ 19,251	\$ 21,504	\$ 18,953	\$ 19,251	\$ 18,000	\$ 21,504	119.5%	\$ 22,000		22.2%	Need to keep generator plugged in
06 Teague Park	\$ -	\$ 509	\$ 1,901	\$ 803	\$ 509	\$ 2,400	\$ 1,901	79.2%	\$ 2,400		0.0%	Heat Pump + Electric heat (closely monitored)
07 Soucy Sports Complex	\$ 635	\$ 386	\$ 677	\$ 566	\$ 386	\$ 500	\$ 677	135.3%	\$ 800		60.0%	Many night games at facility
08 Pool												
028 Water												
01 Recreation Center	\$ 860	\$ 1,351	\$ 6,477	\$ 2,896	\$ 1,351	\$ 10,400	\$ 6,477	62.3%	\$ 13,000		25.0%	per CUD 4% increase water rate
02 Teague Park	\$ -	\$ -	\$ 230	\$ 77	\$ -	\$ 300	\$ 230	76.6%	\$ 300		0.0%	Splash Pad addition
03 Pool - Now Dog Park (may need)									\$ 200		NEW	Dog Park
04 Soucy Complex	\$ 121	\$ 75	\$ 321	\$ 172	\$ 75	\$ 120	\$ 321	267.8%	\$ 120		0.0%	This also included Dog Park (should separate)
029 Sewer												
01 Sewer	\$ 540	\$ 327	\$ 511	\$ 459	\$ 327	\$ 750	\$ 511	68.1%	\$ 700		-6.7%	per CUD 2% increase sewer rate
030 Building Supplies												
01 Building Supplies	\$ 3,622	\$ 3,875	\$ 3,623	\$ 3,707	\$ 3,875	\$ 3,800	\$ 3,623	95.3%	\$ 3,800		0.0%	
031 Building Maintenance												
01 Building Maintenance	\$ 29,701	\$ 31,847	\$ 40,789	\$ 34,113	\$ 31,847	\$ 35,650	\$ 40,789	114.4%	\$ 35,650		0.0%	Over in 2021 due to purchase of metal siding for wellness center
032 Property Insurance												
01 Property Insurance	\$ 5,970	\$ 5,737	\$ 5,660	\$ 5,789	\$ 5,737	\$ 7,246	\$ 5,660	78.1%	\$ 5,613		-22.5%	Number from finance
034 Worker's Compensation												
01 Worker's Compensation	\$ 9,567	\$ 9,179	\$ 10,209	\$ 9,652	\$ 9,179	\$ 10,485	\$ 10,209	97.4%	\$ 2,750		-73.8%	Number from finance
038 Social Security												
01 Social Security	\$ 21,692	\$ 19,937	\$ 21,284	\$ 20,971	\$ 19,937	\$ 22,510	\$ 21,284	94.6%	\$ 23,132		2.8%	Number from finance (based on their estimates)
040 City & State Retirement												
01 City & State Retirement	\$ 7,079	\$ 7,155	\$ 7,347	\$ 7,194	\$ 7,155	\$ 7,150	\$ 7,347	102.8%	\$ 7,201		0.7%	Number from finance
051 Equipment Maintenance												
01 Equip Maint												
04 Repairs	\$ 30			\$ 30								
05 Equipment Maintenance	\$ (189)		\$ 487	\$ 149		\$ -	\$ 487					
073 Vehicle Repair												
01 Vehicle Repair												
075 Gas/Oil/Filters												
01 Gas/Oil/Filters	\$ 98		\$ 50	\$ 74		\$ -	\$ 50					

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
50 Recreation (continued)												
135 Water Tests												
01 Water Tests	\$ -	\$ -		\$ -	\$ -							
136 Youth Center Equipment												
01 Youth Center Equipment	\$ 379			\$ 379								
137 Rink Equipment												
01 Rink Equipment	\$ -	\$ 584	\$ 448	\$ 344	\$ 584	\$ 500	\$ 448	89.6%	\$ 800		60.0%	Combine 137 Rink Equipment & 139 Rink Maintenance into one line "Rink Equipment & Maintenance"
138 Program Equipment												
01 Baseball/Softball	\$ 486	\$ 578	\$ 478	\$ 514	\$ 578	\$ 600	\$ 478	79.7%	\$ 600		0.0%	
02 Tennis	\$ 75	\$ 310	\$ 200	\$ 195	\$ 310	\$ 200	\$ 200	100.0%	\$ 200		0.0%	
03 Soccer	\$ 2,121	\$ 228	\$ 734	\$ 1,028	\$ 228	\$ 600	\$ 734	122.4%	\$ 600		0.0%	
04 Basketball	\$ 411	\$ 88	\$ -	\$ 166	\$ 88	\$ 200	\$ -	0.0%	\$ 200		0.0%	
05 Arts & Crafts												
06 Program Equipment	\$ 185	\$ 1,983	\$ 1,652	\$ 1,273	\$ 1,983	\$ 1,800	\$ 1,652	91.8%	\$ 1,800		0.0%	
139 Rink Maintenance												
01 Rink Maintenance	\$ -		\$ 287	\$ 143		\$ 300	\$ 287	95.6%	\$ -		-100.0%	See note above on 137
140 Pool Supplies												
01 Pool Supplies	\$ -	\$ 300	\$ 500	\$ 267	\$ 300	\$ 500	\$ 500	100.0%	\$ 900		80.0%	Combine 140 Pool Supplies & 142 Pool Maintenance into one line "Splash Pad Equipment & Maintenance"
141 Trophies & Awards												
01 Trophies & Awards	\$ 463	\$ 43	\$ 366	\$ 290	\$ 43	\$ 400	\$ 366	91.4%	\$ 400		0.0%	
142 Pool Maintenance												
01 Pool Maintenance	\$ -	\$ 400	\$ 400	\$ 267	\$ 400	\$ 400	\$ 400	100.0%	\$ -		-100.0%	
145 Special Events												
01 Special Events	\$ 2,359	\$ 1,237	\$ 2,851	\$ 2,149	\$ 1,237	\$ 2,500	\$ 2,851	114.0%	\$ 3,000		20.0%	Increase if no Events Coordinator (some events were in Econ Dev)
243 Rec Center Improvement												
Totals	\$ 497,401	\$ 461,895	\$ 513,121	\$ 490,806	\$ 461,895	\$ 508,051	\$ 513,121	101.0%	\$ 550,680		8.4%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdg	
51 Parks												
001 Salaries												
01 Regular Pay	\$ 52,423	\$ 45,009	\$ 46,535	\$ 47,989	\$ 45,009	\$ 46,705	\$ 46,535	99.6%	\$ 45,821		-1.9%	Assumes 0% COLA. Number from finance. Number from finance: \$3,000 Includes Reg PT @ 30 hrs Includes Reg PT @ 14 hrs
02 Overtime	\$ 4,471	\$ 3,256	\$ 3,579	\$ 3,768	\$ 3,256	\$ 3,000	\$ 3,579	119.3%	\$ 5,000		66.7%	
07 Salaries	\$ 36,986	\$ 38,226	\$ 34,579	\$ 36,597	\$ 38,226	\$ 39,800	\$ 34,579	86.9%	\$ 35,786		-10.1%	
014 New Equipment												
01 New Equipment	\$ 1,450	\$ 1,534	\$ 1,322	\$ 1,436	\$ 1,534	\$ 1,200	\$ 1,322	110.2%	\$ 1,200		0.0%	
015 Telephone												
01 Cell Phone												
04 Telephone	\$ 613	\$ 583	\$ 628	\$ 608	\$ 583	\$ 650	\$ 628	96.6%	\$ 650		0.0%	
018 Health Insurance												
01 Health Insurance	\$ 10,474	\$ 11,392	\$ 164	\$ 7,343	\$ 11,392	\$ -	\$ 164		\$ 12,118		ADDED	Number from finance
019 Misc. Expense												
01 Misc. Expense												
026 Heating Fuel												
03 Heating Fuel	\$ 7,128	\$ 4,675	\$ 3,978	\$ 5,260	\$ 4,675	\$ 6,000	\$ 3,978	66.3%	\$ 6,000		0.0%	
027 Electricity												
01 PW MAIN GAR												
09 Park Shop	\$ 1,504	\$ 1,375	\$ 1,516	\$ 1,465	\$ 1,375	\$ 1,500	\$ 1,516	101.0%	\$ 1,500		0.0%	
10 Park Security Lighting	\$ 456	\$ 199	\$ 207	\$ 288	\$ 199	\$ 700	\$ 207	29.6%	\$ 700		0.0%	
11 Electricity	\$ 231	\$ 201	\$ 237	\$ 223	\$ 201	\$ 240	\$ 237	98.7%	\$ 240		0.0%	
029 Sewer												
01 Sewer	\$ 333	\$ 250	\$ 254	\$ 279	\$ 250	\$ 300	\$ 254	84.8%	\$ 300		0.0%	per CUD 2% increase sewer rate
030 Building Supplies												
01 Building Supplies	\$ 2,266	\$ 1,827	\$ 1,929	\$ 2,007	\$ 1,827	\$ 2,000	\$ 1,929	96.5%	\$ 2,500		25.0%	Several building upgrades needed
031 Building Maintenance												
01 Building Maintenance	\$ 1,048	\$ 2,575	\$ 841	\$ 1,488	\$ 2,575	\$ 2,000	\$ 841	42.0%	\$ 3,600		80.0%	Looking at new overhead doors (\$1800 each)
032 Property Insurance												
01 Property Insurance												
034 Workers Comp												
01 Workers Comp	\$ 2,770	\$ 2,239		\$ 2,770		\$ 2,239			\$ 475		ADDED	Number from finance
036 Vehicle Insurance												
01 Vehicle Insurance	\$ 4,668	\$ 4,382	\$ 4,500	\$ 4,517	\$ 4,382	\$ 6,000	\$ 4,500	75.0%	\$ 4,504		-24.9%	Number from finance
038 Social Security												
01 Social Security	\$ 8,668	\$ 6,389	\$ 6,497	\$ 7,185	\$ 6,389	\$ 6,850	\$ 6,497	94.9%	\$ 7,620		11.2%	Number from finance (added estimate for other Parks PT)
040 City & State Retirement												
01 City & State Retirement	\$ 0	\$ 440	\$ 1,060	\$ 500	\$ 440	\$ 1,870	\$ 1,060	56.7%	\$ 1,040		-44.4%	Number from finance
051 Equipment Maintenance												
04 Repairs	\$ 1,597	\$ 1,754	\$ 1,790	\$ 1,714	\$ 1,754	\$ 1,800	\$ 1,790	99.4%	\$ 1,800		0.0%	
05 Equipment Maintenance	\$ 5,630	\$ 15,412	\$ 5,833	\$ 8,958	\$ 15,412	\$ 6,000	\$ 5,833	97.2%	\$ 6,000		0.0%	
070 Clothing Allowance												
03 Clothing	\$ 589	\$ 381	\$ 435	\$ 469	\$ 381	\$ 400	\$ 435	108.7%	\$ 500		25.0%	
073 Vehicle Repairs												
01 Vehicle Repairs	\$ 3,681	\$ 5,168	\$ 4,818	\$ 4,556	\$ 5,168	\$ 5,000	\$ 4,818	96.4%	\$ 5,000		0.0%	
074 Tires												
01 Tires	\$ 1,713	\$ 1,411	\$ 1,529	\$ 1,551	\$ 1,411	\$ 1,700	\$ 1,529	89.9%	\$ 1,500		-11.8%	Outfitted dump truck in 2021, others OK
075 Gas/Oil/Filters												
01 Gas/Oil/Filters	\$ 5,980	\$ 4,221	\$ 6,675	\$ 5,625	\$ 4,221	\$ 6,500	\$ 6,675	102.7%	\$ 6,200		-4.6%	Have been reducing line based on usage
076 Diesel												
01 Diesel	\$ 1,883	\$ 917	\$ 8,010	\$ 3,603	\$ 917	\$ 1,300	\$ 8,010	616.2%	\$ 1,300		0.0%	
111 Tools - Shop												
01 Tools - Shop	\$ 1,279	\$ 1,142	\$ 1,158	\$ 1,193	\$ 1,142	\$ 1,100	\$ 1,158	105.3%	\$ 1,300		18.2%	Some tools missing, others old
147 Parks Maintenance												
01 Parks Maintenance	\$ 8,969	\$ 8,286	\$ 10,817	\$ 9,357	\$ 8,286	\$ 10,000	\$ 10,817	108.2%	\$ 15,000		50.0%	softball field wind screen, boardwalk work, Dog Park work
02 Civic Beautification												
237 Civic Beaut												
01 Civic Beaut	\$ 2,012	\$ 5,919	\$ 2,559	\$ 3,497	\$ 5,919	\$ 2,000	\$ 2,559	127.9%	\$ 3,000		50.0%	Light base paint, flower boxes, Edison lights on Sweden
Totals	\$ 166,054	\$ 169,695	\$ 153,689	\$ 161,476	\$ 169,695	\$ 154,615	\$ 153,689	99.4%	\$ 170,654		10.4%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
60 Airport												
001 Salaries												
01 Regular Pay	\$ -	\$ -		\$ -	\$ -							
008 Computer Maintenance												
04 Computer Maintenance												
015 Telephone												
04 Telephone	\$ 258	\$ 847	\$ 970	\$ 692	\$ 847	\$ 900	\$ 970	107.8%	\$ 900		0.0%	
017 Communications												
03 Internet	\$ 750	\$ 659	\$ 659	\$ 689	\$ 659	\$ 750	\$ 659	87.9%	\$ 750		0.0%	
019 Miscellaneous Expense												
01 Misc. Expense	\$ 126	\$ 120	\$ 126	\$ 124	\$ 120	\$ 150	\$ 126	84.0%	\$ 150		0.0%	
026 Heating Fuel												
03 Heating Fuel	\$ 7,414	\$ 6,699	\$ 8,227	\$ 7,447	\$ 6,699	\$ 6,600	\$ 8,227	124.7%	\$ 8,000		21.2%	Propane price increase
027 Electricity												
11 Electricity	\$ 1,001	\$ 770	\$ 833	\$ 868	\$ 770	\$ 900	\$ 833	92.5%	\$ 1,000		11.1%	
14 Airport Hangar	\$ 1,721	\$ 1,893	\$ 1,582	\$ 1,732	\$ 1,893	\$ 1,800	\$ 1,582	87.9%	\$ 1,800		0.0%	
028 Water												
05 Water	\$ 526	\$ 526	\$ 546	\$ 533	\$ 526	\$ 550	\$ 546	99.3%	\$ 568		3.3%	per CUD 4% increase water rate
029 Sewer												
01 Sewer	\$ 250	\$ 250	\$ 251	\$ 250	\$ 250	\$ 300	\$ 251	83.6%	\$ 300		0.0%	per CUD 2% increase sewer rate
030 Building Supplies												
01 Building Supplies	\$ -	\$ -	\$ 74	\$ 25	\$ -	\$ 100	\$ 74	73.9%	\$ 100		0.0%	
031 Building Maintenance												
01 Building Maintenance	\$ 493	\$ 532	\$ 1,260	\$ 762	\$ 532	\$ 500	\$ 1,260	252.0%	\$ 750		50.0%	
032 Property Insurance												
01 Property Insurance	\$ 1,374	\$ 1,909	\$ 1,948	\$ 1,744	\$ 1,909	\$ 2,004	\$ 1,948	97.2%	\$ 1,961		-2.1%	Number from finance
037 Liability Insurance												
01 Airport Liability	\$ 2,173	\$ 2,173	\$ 2,499	\$ 2,282	\$ 2,173	\$ 2,282	\$ 2,499	109.5%	\$ 2,500		9.6%	Based on 2021 premium
038 Social Security												
01 Social Security	\$ 1,367	\$ 700	\$ 691	\$ 919	\$ 700	\$ 575	\$ 691	120.2%	\$ 1,484		158.2%	Number from finance PT Snow Plowing & Stipend
040 City & State Retirement												
01 City & State Retirement	\$ -	\$ -		\$ -	\$ -							
051 Equipment Maintenance												
05 Equipment Maintenance	\$ 2,387	\$ 4,325	\$ 8,395	\$ 5,036	\$ 4,325	\$ 2,950	\$ 8,395	284.6%	\$ 5,000		69.5%	Equip. 17 yr. Old (Capital 2024 ?)
076 Diesel												
01 Diesel	\$ 5,818	\$ 2,720	\$ 3,078	\$ 3,872	\$ 2,720	\$ 4,000	\$ 3,078	77.0%	\$ 3,500		-12.5%	
153 Air Consultant Contract												
01 Air Consultant Contract	\$ 9,100	\$ 3,700	\$ 3,975	\$ 5,592	\$ 3,700	\$ 5,500	\$ 3,975	72.3%	\$ 5,200		-5.5%	\$100 / week @ 52 weeks
155 Snow Plowing												
01 Snow Plowing	\$ 9,313	\$ 5,708	\$ 5,329	\$ 6,783	\$ 5,708	\$ 7,500	\$ 5,329	71.1%	\$ 15,484		106.4%	PT Snow Plowing Personnel + Related Costs.
156 Runway Lights												
01 Runway Lights	\$ -	\$ 759	\$ 1,558	\$ 772	\$ 759	\$ 750	\$ 1,558	207.8%	\$ 2,300		206.7%	Runway Lights & Vault (Elec. heat)
157 Runway Maintenance												
01 Runway Maintenance	\$ 500	\$ 3,000	\$ 500	\$ 1,333	\$ 3,000	\$ 2,500	\$ 500	20.0%	\$ 6,000		140.0%	Runway Crack seal Should carry over 2020 Unused money
161 Garbage Coll												
01 Garbage Collection	\$ -			\$ -		\$ 250	\$ -	0.0%	\$ -		-100.0%	
420 AVGas												
01 AVGas	\$ 14,453	\$ 10,603	\$ 18,631	\$ 14,562	\$ 10,603	\$ 25,800	\$ 18,631	72.2%				AV Gas should be a "G" account like other fuel
Totals	\$ 59,025	\$ 47,894	\$ 61,133	\$ 56,017	\$ 47,894	\$ 66,661	\$ 61,133	91.7%	\$ 57,747		-13.4%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
61 Caribou Trailer Park												
006 Legal Fees												
01 Legal Fees												
027 Electricity												
11 Electricity	\$ 1,728	\$ 2,048	\$ 2,244	\$ 2,007	\$ 2,048	\$ 1,750	\$ 2,244	128.2%	\$ 2,000		14.3%	Park closing in 2022
028 Water												
05 Water	\$ 4,610	\$ 4,900	\$ 3,772	\$ 4,427	\$ 4,900	\$ 4,500	\$ 3,772	83.8%	\$ 4,500		0.0%	Costs associated with private water supply
029 Sewer												
01 Sewer	\$ 3,063	\$ 3,000	\$ 2,638	\$ 2,900	\$ 3,000	\$ 3,000	\$ 2,638	87.9%	\$ 2,690		-10.3%	per CUD 2% increase sewer rate
032 Property Insurance												
01 Property Insurance	\$ 207	\$ 44	\$ 43	\$ 98	\$ 44	\$ 200	\$ 43	21.6%	\$ 100		-50.0%	
105 Street Lights												
01 Street Lights	\$ 1,440	\$ -		\$ 720	\$ -							
147 Park Maintenance												
01 Park Maintenance			\$ -			\$ 8,000	\$ -	0.0%	\$ -		-100.0%	Use funds from CPT reserves for closure
158 CTP License Fee												
01 CTP License Fee	\$ 315	\$ 115	\$ 115	\$ 182	\$ 115	\$ 120	\$ 115	95.8%	\$ 115		-4.2%	
160 CTP Park Maintenance												
01 CTP Park Maintenance	\$ 86	\$ 772	\$ -	\$ 286	\$ 772	\$ 1,000	\$ -	0.0%	\$ 1,000		0.0%	
161 Garbage Collection												
01 Garbage Collection	\$ 1,620	\$ 1,620	\$ 1,610	\$ 1,617	\$ 1,620	\$ 1,600	\$ 1,610	100.6%	\$ 1,440		-10.0%	Contractor charging less due to reduced trailers in the park
385 Year End CTP												
01 Year End CTP	\$ 1,665	\$ 1,579	\$ 9,749	\$ 4,331	\$ 1,579	\$ -	\$ 9,749					
Totals	\$ 14,733	\$ 14,078	\$ 20,170	\$ 16,567	\$ 14,078	\$ 20,170	\$ 20,170	100.0%	\$ 11,845		-41.3%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdt	
65 Cemeteries												
165 Evergreen Cemetery												
01 Evergreen Cemetery	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	100.0%	\$ 3,000		0.0%	These should be discussed The office received calls about the cemeteries.
166 Grimes Cemetery												
01 Grimes Cemetery	\$ 1,100	\$ 2,250	\$ 2,000	\$ 1,783	\$ 2,250	\$ 2,000	\$ 2,000	100.0%	\$ 2,000		0.0%	
167 Sacred Heart Cemetery												
01 Sacred Heart Cemetery	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	100.0%	\$ 350		0.0%	
168 Holy Rosary Cemetery												
01 Holy Rosary Cemetery	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	100.0%	\$ 350		0.0%	
169 Green Ridge Cemetery												
01 Green Ridge Cemetery	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	100.0%	\$ 150		0.0%	
170 Lyndon Cemetery												
01 Lyndon Cemetery	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	100.0%	\$ 600		100.0%	Letter requesting an increase to \$600
171 Bubar Cemetery												
01 Bubar Cemetery	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	100.0%	\$ 100		0.0%	
172 Memorial Day Flags												
01 Memorial Day Flags	\$ 600	\$ 600	\$ 479	\$ 560	\$ 600	\$ 600	\$ 479	79.9%	\$ 600		0.0%	
190 Veterans Cemetery Fund												
01 Veterans Cemetery Fund	\$ -			\$ -								
Totals	\$ 5,950	\$ 7,100	\$ 6,729	\$ 6,593	\$ 7,100	\$ 6,850	\$ 6,729	98.2%	\$ 7,150		4.4%	
70 Insurance and Retiren												
007 Audit												
02 GASB 45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,200	\$ -	0.0%	\$ 3,200		0.0%	
018 Health Insurance												
01 Employee Assistance Prog	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					
034 Worker's Compensation												
01 Worker's Compensation	\$ 4,551	\$ 5,117	\$ -	\$ 3,223	\$ 5,117	\$ 4,510	\$ -	0.0%	\$ 3,616		-19.8%	
035 Unemployment Comp.												
01 Unemployment Comp.	\$ 14,061	\$ 17,130	\$ 33,217	\$ 21,469	\$ 17,130	\$ 18,000	\$ 25,429	141.3%	\$ 17,839		-0.9%	Journal entries for other departments Total 2021: \$33,216.52 Total 2022: \$23,302
037 Liability Insurance												
01 Liability Insurance	\$ 27,458	\$ 27,209	\$ 28,539	\$ 27,735	\$ 27,209	\$ 30,250	\$ 28,539	94.3%	\$ 29,221		-3.4%	Number from finance
038 Social Security												
01 Social Security												
039 Bonds												
01 Bonds												
040 City & State Retirement												
01 City & State Retirement												
041 \$1000 Ded. Payments												
01 \$1000 Ded. Payments	\$ -	\$ 906	\$ 1,500	\$ 802	\$ 906	\$ 3,000	\$ 1,500	50.0%	\$ 3,000		0.0%	
043 Compensated Absences												
01 Compensated Absences	\$ 23,000	\$ 25,000	\$ 25,000	\$ 24,333	\$ 25,000	\$ 25,000	\$ 25,000	100.0%	\$ 25,000		0.0%	
044 - Reimbursements												
01 Reimbursements												
046 Recognitions & Awards												
01 Recognitions & Awards	\$ 816	\$ 2,204	\$ 2,116	\$ 1,712	\$ 2,204	\$ 3,000	\$ 2,116	70.5%	\$ 4,000		33.3%	\$15/FT & Reg PT employee @ Holiday Would like to include other PT
311 Section 125 Expense												
01 Section 125 Expense	\$ 6,714	\$ 6,422	\$ 6,244	\$ 6,460	\$ 6,422	\$ 7,000	\$ 6,244	89.2%	\$ 6,500		-7.1%	
Totals	\$ 76,600	\$ 83,990	\$ 96,615	\$ 85,735	\$ 83,990	\$ 98,200	\$ 88,827	90.5%	\$ 92,376	-5.9%	-5.9%	
75 Contributions												
177 Aroost. Agency on Aging												
01 Aroost. Agency on Aging	\$ 5,600	\$ 4,600	\$ 4,600	\$ 4,933	\$ 4,600	\$ 4,600	\$ 4,600	100.0%	\$ 4,600	0.0%	0.0%	Many requests received to consider
Totals	\$ 5,600	\$ 4,600	\$ 4,600	\$ 1,867	\$ 5,600	\$ 4,600	\$ 4,600	100.0%	\$ 4,600	0.0%	0.0%	
80 Unclassified												
038 Social Security												
01 Social Security												
045 Refunds/Reimbursements												
01 Refunds/Reimbursements	\$ -	\$ 8,641	\$ 270	\$ 350	\$ 8,641	\$ 250	\$ 270	108.0%	\$ 275		10.0%	
200 Tax Lien Costs												
01 Tax Lien Costs	\$ 18,501	\$ 17,593	\$ 14,320	\$ 18,483	\$ 17,593	\$ 19,000	\$ 14,320	75.4%	\$ 17,500		-7.9%	
201 Abatements												
01 Abatements	\$ 7,732	\$ 12,301	\$ 13,135	\$ 19,282	\$ 12,301	\$ 13,000	\$ 13,135	101.0%	\$ 13,500		3.8%	
Totals	\$ 26,232	\$ 38,535	\$ 27,725	\$ 38,115	\$ 38,535	\$ 32,250	\$ 27,725	86.0%	\$ 31,275		-3.0%	

	2019	2020	2021		2020	2021			2022		
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdt
11 Economic Development											
001 Salaries											
01 Regular Pay	\$ 108,311	\$ 111,858	\$ 85,300	\$ 101,823	\$ 111,858	\$ 111,500	\$ 85,300	76.5%	\$ 82,674		-25.9%
03 Overtime											
											Assumes 0% COLA. Number from finance.
003 Office Supplies											Stipend for Parks/Rec Super (event mgmnt)
01 Postage											25% manager salary
02 Advertising	\$ 3,744	\$ 3,360	\$ 3,018	\$ 3,374	\$ 3,360	\$ 3,000	\$ 3,018	100.6%	\$ 5,000		66.7%
04 Equipment Repair											This includes adding FT position
08 Office Supplies											
005 General Govt. Legal Fees											
04 Legal Fees	\$ 1,090	\$ 1,090		\$ 1,090							
008 Computer Maintenance											
01 Computer Maintenance	\$ -	\$ 64		\$ 32	\$ 64						
02 Hosted Services											
03 GIS License	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	100.0%	\$ 700		0.0%
009 Professional Dues											
01 Subscriptions	\$ 6,956	\$ 1,563	\$ 6,143	\$ 4,887	\$ 1,563	\$ 6,000	\$ 6,143	102.4%	\$ 6,000		0.0%
04 Prof Dues	\$ 1,152			\$ 1,152							Over in 2021 due to 2 yrs ecivis paid (did not renew)
010 Travel Expenses											
01 Mileage	\$ 673	\$ -	\$ 586	\$ 420	\$ -	\$ 750	\$ 586	78.1%	\$ 1,000		33.3%
02 Meals & Lodging	\$ 705	\$ -	\$ 249	\$ 318	\$ -	\$ 1,000	\$ 249	24.9%	\$ 1,500		50.0%
04 Conference Fees	\$ 360	\$ -	\$ 861	\$ 407	\$ -	\$ 1,500	\$ 861	57.4%	\$ 1,500		0.0%
011 Training and Education											
02 Training and Education	\$ (102)	\$ 1,760	\$ 650	\$ 769	\$ 1,760	\$ 1,500	\$ 650	43.3%	\$ 1,500		0.0%
018 Health Insurance											
01 Health Insurance	\$ 14,459	\$ 15,477	\$ 9,633	\$ 13,190	\$ 15,477	\$ 9,990	\$ 9,633	96.4%	\$ 28,153		181.8%
											Number from finance (would be updated to employee preference)
019 Miscellaneous Expenses											
01 Misc Expenses	\$ -	\$ 33	\$ 31	\$ 21	\$ 33	\$ 250	\$ 31	12.2%	\$ 250		0.0%
031 Building Maintenance											
01 Building Maintenance											
034 Workers Comp											
01 Workers Comp	\$ 206	\$ 151			\$ 206	\$ -	\$ 151		\$ 150		NEW
038 Social Security											
01 Social Security	\$ 8,193	\$ 8,455	\$ 6,593	\$ 7,747	\$ 8,455	\$ 8,530	\$ 6,593	77.3%	\$ 6,325		-25.9%
											Number from finance
040 City & State Retirement											
01 City & State Retirement	\$ (0)	\$ -	\$ -	\$ (0)	\$ -	\$ 3,500	\$ -	0.0%	\$ 1,334		-61.9%
											Number from finance
145 Special Events											
01 Special Events											
238 Trail Groomer Reserve											
01 Trail Groomer Reserve	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	100.0%	\$ 10,000		0.0%
280 Revolving Loan Fund											
01 Revolving Loan Fund	\$ 19,558				\$ 19,558						
281 Contracted Services											
01 Buxton Contract											
03 NMDC	\$ 13,602	\$ 13,553	\$ 13,464	\$ 13,539	\$ 13,553	\$ 13,465	\$ 13,464	100.0%	\$ 13,177		-2.1%
04 Broadband Study											July 1, 2022 - June 30, 2023 \$13,176.62
385 - Downtown Infrastructure											
01 Downtown Infrastructure	\$ 2,059	\$ 3,693	\$ 475	\$ 2,076	\$ 3,693	\$ 2,000	\$ 475	23.8%	\$ 5,000		150.0%
											Edison lights on Sweden Street
392 Ads & Marketing											
01 Video Ads & Marketing	\$ 2,500	\$ 2,500			\$ 2,500	\$ 2,500	\$ 2,500	100.0%	\$ 2,500		0.0%
											Central Aroostook Chamber of Commerce paid from this line
394 Community Projects											
01 Project Exp											
08 Winter Carnival	\$ 1,448	\$ 477	\$ -	\$ 642	\$ 477	\$ 2,000	\$ -	0.0%	\$ 3,500		75.0%
14 Thursday's On Sweden	\$ 8,891	\$ -	\$ 7,512	\$ 5,468	\$ -	\$ 13,000	\$ 7,512	57.8%	\$ 13,000		0.0%
15 Heritage Days	\$ -			\$ -							This has been scheduled for March.
16 Caribou Days	\$ 1,936	\$ -	\$ 3,224	\$ 1,720	\$ -	\$ 3,500	\$ 3,224	92.1%	\$ 5,000		42.9%
17 Moose Lottery											Big plans happening to bring folks into Caribou for Fireman's Muster & carnival event.
18 New Years Eve											
20 Miscellaneous	\$ 1,780	\$ 2,070	\$ 1,932	\$ 1,927	\$ 2,070	\$ 2,000	\$ 1,932	96.6%	\$ 2,000		0.0%
21 New Events	\$ 2,500	\$ 3,000	\$ 1,228	\$ 2,243	\$ 3,000	\$ 2,000	\$ 1,228	61.4%	\$ 5,000		150.0%
405 Slum/Blight Removal											
01 Slum/Blight Removal	\$ 78,905	\$ 49,488	\$ 87,401	\$ 71,932	\$ 49,488	\$ 90,000	\$ 87,401	97.1%	\$ 90,000		0.0%
02 Landbank Seed			\$ 3,061			\$ 23,357	\$ 3,061	13.1%	\$ 20,000		-14.4%
411 Façade Improvement											
01 Façade Improvement	\$ -	\$ 15,420	\$ 15,874	\$ 10,431	\$ 15,420	\$ 12,000	\$ 15,874	132.3%	\$ 20,000		66.7%
											Propose 2 periods / \$10,000 each
413 New Fire Station											
01 New Fire Station	\$ 60,004	\$ 36,945		\$ 48,475	\$ 36,945						
Totals	\$ 325,122	\$ 302,421	\$ 260,586	\$ 343,319	\$ 302,421	\$ 324,042	\$ 260,586	80.4%	\$ 325,263		0.4%

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
24 Housing												
001 Salaries												Assumes 0% COLA.
01 Regular Pay	\$ 53,526	\$ 53,526	\$ 55,419	\$ 54,157	\$ 53,526	\$ 55,646	\$ 55,419	99.6%	\$ 55,688		0.1%	Number from finance: \$55,687.97
03 Part-Time *NEW*									\$ 15,600		NEW	Would like to add 20 hr position @ \$15/hr
04 Finance Dept tasks									\$ 5,981		NEW	Finance Dept spends est 12 hrs/mo
003 Office Supplies												
01 Postage	\$ 1,149	\$ 3,676	\$ 3,294	\$ 2,706	\$ 3,676	\$ 2,000	\$ 3,294	164.7%	\$ 2,200		10.0%	Two new programs added
02 Advertising	\$ 126		\$ 814	\$ 470		\$ 200	\$ 814	407.0%	\$ 300		50.0%	
03 Copier Rental	\$ 1,861	\$ 1,731	\$ 1,909	\$ 1,834	\$ 1,731	\$ 1,975	\$ 1,909	96.7%	\$ 2,000		1.3%	
05 Printer Ink	\$ 639	\$ 142	\$ -	\$ 261	\$ 142	\$ 200	\$ -	0.0%	\$ 200		0.0%	
07 Paper	\$ 366	\$ 183	\$ 445	\$ 331	\$ 183	\$ 250	\$ 445	177.9%	\$ 300		20.0%	
08 Office Supplies	\$ 716	\$ 3,175	\$ 3,621	\$ 2,504	\$ 3,175	\$ 750	\$ 3,621	482.7%	\$ 1,000		33.3%	Two new programs added
12 Software	\$ 10,019	\$ 13,988	\$ 15,609	\$ 13,205	\$ 13,988	\$ 14,000	\$ 15,609	111.5%	\$ 14,000		0.0%	
005 General Govt. Legal Fees												
04 Legal Fees		\$ 4,670	\$ 60		\$ 4,670	\$ 5,000	\$ 60	1.2%	\$ 3,500		-30.0%	
007 Audit												
01 Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500	\$ -	0.0%	\$ 1,500		0.0%	
008 Computer Maintenance												
01 Oak Leaf	\$ -	\$ -	\$ 840	\$ 280	\$ -	\$ 840	\$ 840	100.0%	\$ 840		0.0%	
009 Professional Dues												
01 Subscriptions	\$ 303	\$ 532	\$ 640	\$ 492	\$ 532	\$ 550	\$ 640	116.4%	\$ 550		0.0%	
04 Professional Dues	\$ 500	\$ 800	\$ 500	\$ 600	\$ 800	\$ 800	\$ 500	62.5%	\$ 800		0.0%	
010 Travel Expenses												
01 Mileage	\$ 209	\$ 159	\$ 508	\$ 292	\$ 159	\$ 150	\$ 508	338.5%	\$ 300		100.0%	
02 Meals & Lodging	\$ 792	\$ -	\$ -	\$ 264	\$ -	\$ 500	\$ -	0.0%	\$ 500		0.0%	
04 Conference Fees												
05 Travel Expenses	\$ 541	\$ -	\$ -	\$ 180	\$ -	\$ 200	\$ -	0.0%	\$ 200		0.0%	
011 Training and Education												
02 Training and Education	\$ 1,543	\$ 1,328	\$ 1,669	\$ 1,513	\$ 1,328	\$ 1,500	\$ 1,669	111.3%	\$ 1,500		0.0%	
014 - New Equipment												
01 New Equipment	\$ 1,982	\$ 1,684	\$ 1,600	\$ 1,755	\$ 1,684	\$ 500	\$ 1,600	320.0%	\$ 500		0.0%	
02 Office			\$ 600			\$ -	\$ 600					
015 Telephone												
04 Telephone	\$ 534	\$ 462	\$ 395	\$ 464	\$ 462	\$ 800	\$ 395	49.4%	\$ 1,200		50.0%	Extra \$33.33 / month
017 Communications												
03 Communications	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 204	\$ -	0.0%	\$ 306		50.0%	Extra \$8.50 / month
018 Health Insurance												
01 Health Insurance Housing	\$ 2,785	\$ 2,786	\$ 2,838	\$ 2,803	\$ 2,786	\$ 2,773	\$ 2,838	102.3%	\$ 2,825		1.9%	Finance number: \$3,022.56
02 Health Ins. Stipend FSS												
034-Workers Comp												
01-Workers Comp Housing	\$ 163	\$ 177	\$ 156	\$ 165	\$ 177	\$ 185	\$ 156	84.2%	\$ 185		0.0%	
01-Workers Comp FSS												
035-Unemployment												
01-Unemployment Housing	\$ 268	\$ 295	\$ 323	\$ 295	\$ 295	\$ 315	\$ 323	102.5%	\$ 315		0.0%	
01-Unemployment FSS												
038-Social Security												
01-Social Security Housing	\$ 4,444	\$ 4,449	\$ 4,598	\$ 4,497	\$ 4,449	\$ 4,216	\$ 4,598	109.1%	\$ 4,177		-0.9%	Finance number: \$4,260.13
01-Social Security FSS												
040 City & State Retirement												
01-Retirement Housing	\$ 1,964	\$ 1,983	\$ 2,032	\$ 1,993	\$ 1,983	\$ 1,929	\$ 2,032	105.3%	\$ 1,911		-0.9%	Finance number: \$1,949.08
285 Year End Closing												
01-Year End Closing												
286 Rent Expense												
01 - Rent									\$ 6,000		NEW	
412 - Fee Accountant												
01 - Fee Accountant	\$ 5,213	\$ 5,398	\$ 8,245	\$ 6,285	\$ 5,398	\$ 5,400	\$ 8,245	152.7%	\$ 7,000		29.6%	
Totals	\$ 89,642	\$ 101,143	\$ 106,114	\$ 97,347	\$ 101,143	\$ 102,383	\$ 106,114	103.6%	\$ 131,378		28.3%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdgt	
52 Snow Trail Maintenance												
001 Salaries												
01 Regular Pay	\$ 15,394	\$ 15,272	\$ 8,080	\$ 12,915	\$ 15,272	\$ 16,640	\$ 8,080	48.6%	\$ 16,640		0.0%	ME min wage to \$12.75
02 Overtime												
07 Salaries												
015 Telephone												
01 Cell Phone	\$ 370	\$ 511	\$ 346	\$ 409	\$ 511	\$ 400	\$ 346	86.6%	\$ -		-100.0%	Can cut cell phone line
04 Telephone												
019 Misc. Expense												
01 Misc. Expense	\$ 3,500	\$ 231	\$ 3,667	\$ 2,466	\$ 231	\$ 3,000	\$ 3,667	122.2%	\$ 3,000		0.0%	
034 Work Comp												
01 Work Comp	\$ 466	\$ 476	\$ 176	\$ 373	\$ 476	\$ 527	\$ 176	33.4%	\$ 475		-9.9%	Number from finance
035 Unemployment												
01 Unemployment	\$ 343	\$ 376	\$ 196	\$ 305	\$ 376	\$ 350	\$ 196	55.9%	\$ 350		0.0%	
036 Vehicle Insurance												
01 Vehicle Insurance												
038 Social Security												
01 Social Security	\$ 1,178	\$ 1,168	\$ 618	\$ 988	\$ 1,168	\$ 1,273	\$ 618	48.6%	\$ 1,273		0.0%	
051 Equipment Maintenance												
01 Software	\$ 59			\$ 59								
04 Repairs												
05 Equipment Maintenance	\$ 17,579	\$ 14,661	\$ 11,602	\$ 14,614	\$ 14,661	\$ 10,000	\$ 11,602	116.0%	\$ 10,000		0.0%	New Machine + 2015 in good shape
075 Gas/Oil/Filters												
01 Gas/Oil/Filters	\$ 1,405	\$ 1,991	\$ 3,541	\$ 2,312	\$ 1,991	\$ 1,000	\$ 3,541	354.1%	\$ 3,000		200.0%	Increased costs for oil & filters
076 Diesel												
01 Diesel	\$ 18,557	\$ 17,586	\$ 12,752	\$ 16,298	\$ 17,586	\$ 17,000	\$ 12,752	75.0%	\$ 18,000		5.9%	Requests increase due to increased costs for diesel
148 Trail Maint												
01 Trail Maint	\$ 2,979	\$ 2,509	\$ 2,409	\$ 2,632	\$ 2,509	\$ 2,500	\$ 2,409	96.4%	\$ 3,000		20.0%	Multiple spots require attention
286 Rent Exp												
01 Rent Exp	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	100.0%	\$ 2,000		0.0%	
Totals	\$ 63,830	\$ 56,782	\$ 45,387	\$ 55,439	\$ 56,782	\$ 54,690	\$ 45,387	83.0%	\$ 57,738		5.6%	

	2019	2020	2021		2020	2021			2022			
Department	Year End	Year End	Unaudited Year End	3 Year Average Actual Expenses (19-21)	Year End	Final Budget	Unaudited Year End	% of Expense Budget	Department Request	% Change from Prior YR	% of Prior Bdt	
96 Section 8 FSS												
001-Salaries												
01-Regular Pay	\$ 36,938	\$ 36,937	\$ 38,244	\$ 37,373	\$36,937.22	\$ 38,400	\$ 38,244	99.6%	\$ 39,166		2.0%	Assumes 0% COLA
												Finance Number: \$37,675.87
003-Office Supplies												
01-Postage	\$ 11	\$ 120	\$ 37	\$ 56	\$119.90	\$ 100	\$ 37	37.5%	\$ 100		0.0%	
05-Printer Ink	\$ 82	\$ 97	\$ 201	\$ 127	\$97.16	\$ 175	\$ 201	115.0%	\$ 175		0.0%	
08-Office Supplies	\$ -	\$ 115	\$ 222	\$ 112	\$115.14	\$ 75	\$ 222	296.5%	\$ 75		0.0%	
010- Travel Expenses												
01-Mileage	\$ 457	\$ -		\$ 229	\$0.00							
02 Meals & Lodging	\$ 147	\$ -	\$ -	\$ 49	\$0.00	\$ 500	\$ -	0.0%	\$ 500		0.0%	
05 Travel Exp	\$ -	\$ -	\$ -	\$ -	\$0.00	\$ 500	\$ -	0.0%	\$ 500		0.0%	
011- Training and Education												
02 - Training and Education	\$ -	\$ -	\$ -	\$ -	\$0.00	\$ 100	\$ -	0.0%	\$ 100		0.0%	
014 - New Equipment												
01 New Equipment	129			\$ 129								
02 Office	900			\$ 900								
018- Health Insurance												
01-Health Insurance	\$ 2,724	\$ 2,724	\$ 2,777	\$ 2,742	\$2,724.36	\$ 2,773	\$ 2,777	100.1%	\$ 2,773		0.0%	Finance Number: \$2,822.56
021-Appropriations Allowance												
01-Appropriation Allowance		7000	5000		\$7,000.00	\$ 5,000	\$ 5,000	100.0%	\$ 5,000		0.0%	
034-Workers Comp												
01-Workers Comp	\$ 115	\$ 125	\$ 109	\$ 116	\$125.31	\$ 119	\$ 109	91.9%	\$ 119		0.0%	Finance Number: \$125
035-Unemployment												
01-Unemployment	\$ 268	\$ 295	\$ 323	\$ 295	\$295.20	\$ 315	\$ 323	102.5%	\$ 315		0.0%	
038 Social Security												
01-Social Security	\$ 3,130	\$ 3,134	\$ 3,237	\$ 3,167	\$3,134.49	\$ 2,938	\$ 3,237	110.2%	\$ 2,938		0.0%	Finance Number: \$2,882.20
040 City & State Retirement												
01-Retirement Housing	\$ 1,384	\$ 1,403	\$ 1,431	\$ 1,406	\$1,402.67	\$ 1,335	\$ 1,431	107.2%	\$ 1,335		0.0%	Finance Number: \$1,318.66
Totals	\$ 46,284	\$ 51,951	\$ 51,582	\$ 46,702	\$51,951.45	\$ 52,330	\$ 51,582	98.6%	\$ 53,096		1.5%	

CFAD Monthly Report

January 2022

Fire Calls 24_Ambulance Calls 260_Canceled Calls 5 = Total Calls 289_

See Attached Breakdowns:

- Alarms for Fires (33)- 4
- Alarms for Rescues (66) -
- Silent Alarms - 20
- Total Hours Pumped -.5
- Gallons of Water Used – 500
- Amt. of Hose used -100’
- Ladders Used (in Feet):’
- (75’Aerial)_’
- Thermal Imaging Camera Used -4
- Gas Meter Used- 3
- Rescue Sled & Snowmobile-
- Rescue Boat-
- Jaws Used -
- ALS Calls - 121
- BLS Calls - 139
- Amb. Calls Canceled- 5
- Target Calls (Drug Behavioral)- 10
- PIFT Transfers-1
- Long Distance Transfers - 6
- Calls Turned Over - 13
- Total Out of Town Calls-65
- No Transports- 45
- Est. Fire Loss, Caribou -
- Est. Fire Loss, out of City
- Total Est. Fire Loss -
- Miles Traveled by All Units –4839
- Color Guard trng/Ceremonies – .
- Total Maintenance Hours - 24
- Total Training Hours – 28

MUTUAL AID TO:

Presque Isle Fire Dept. - F A-
Fort Fairfield Fire Dept -.F A -
Limestone Fire Dept..
Washburn Fire Dept.-
Stockholm Fire Dept. .
North Lakes Fire Dept.
Crown Ambulance
Van Buren Ambulance -
Life Flight -1

MUTUAL AID FROM:

Presque Isle Fire Dept.-
Fort Fairfield Fire Dept. -
Limestone Fire Dept.-
Washburn Fire Dept.-
Stockholm Fire Dept.-
North Lakes Fire Dept.-
Crown Ambulance

Out of City Fire and/or Ambulance Responses/and No Transports (N/T)

Location	# of Amb. Resp./N/T's	# Of Fire Resp.	Man Hrs.
Woodland	11	2	8.12
Connor	1	1	
New Sweden	1	1	.
Stockholm	2		
Limestone	29		
Caswell	3		
Fort Fairfield			
Presque Isle	11		
Van Buren			
Bangor			
Perham	2		
Mapleton			
Washburn			
Portland	1		

Scott Susi, CFAD Chief

Fire Breakdowns

Situation Found			# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings (111) Mobile Homes (121)	4				
2. Apartments (3 or more) (111)					
3. Hotels & Motels (111)					
4. Dormitories & Boarding Homes (111)					
5. Public Assembly (Church, Restaurant) (111)					
6. Schools (111)					
7. Institutions (Hospitals, Jails, Nursing Homes) (111)					
8. Stores, Offices (111)					
9. Industry, Utility, Defense (111)					
10. Storage (111)					
11. Vacant Buildings or being Built (111)					
12. Fires outside structure w/value (crops, timber, etc.) (171)					
13. Fires Highway Vehicles (131)	1				
14. Other Vehicles (planes, trains, etc.) (132)					
15. Fires in brush, grass w/no value (140)					

Other Incidents

16. Haz-Mat (400)	1
17. False Calls (740)	
18. Mutual Aid Calls (571)	
19. Aid to Ambulance (10-55's) (322)	5
20. Aid to Police (551)	
21. Investigation (Smoke, CO, or Alarm)	(smoke) 8 (CO) 1 (Alarm) 1
22. Service Calls (500)	2
23. Ambulance Calls (300)	260

Canceled Calls- 6

Fire/Rescue- 24

Total Calls for the Month_ **290**



CARIBOU HOUSING AUTHORITY
 - HOUSING CHOICE VOUCHER -
 - MAINSTREAM PROGRAM -
 - FOSTER YOUTH PROGRAM -
 - EMERGENCY HOUSING VOUCHER PROGRAM -
 FAMILY SELF-SUFFICIENCY PROGRAM
 LANDLORD PARTICIPATION INCENTIVE PROGRAM

WAITING LIST STATISTICS

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Applicants in Jurisdiction	44												44
VAWA Preference	2												2
Veteran's Preference	0												0
Natural Disaster	0												0
Living in Caribou	29												29
Mainstream	5												5

HOUSING CHOICE VOUCHER PROGRAM

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
HUD Allocated Vouchers	193												193
Total Vouchers Leased	182												182
Port Out Vouchers	0												0
Homeownership Vouchers	1												1
All Other Housing Choice Vouchers	181												181

YTD Openings	12												12
Vouchers on Street	6												6

Total HAP Expense	\$ 85,350												\$ 85,350
All Other Voucher	\$ 77,820												\$ 77,820
Port Out Payments	\$ -												\$ -
Homeownership HAP	\$ 233												\$ 233
FSS Escrow, Participants Account	\$ 7,297												\$ 7,297

Ave. Per Unit Cost	\$ 469												\$ 469
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Lease Up Rates	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
HUD Allocated -vs- Leased	94%												8%
HUD Funded -vs- HAP Expense	102%												8%

MAINSTREAM VOUCHERS

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Allocated Vouchers	40	40	40	40	40	40	40	40	40	40	40	#	480
Total Vouchers Leased	22												22
Total HAP Expense	\$ 12,303												\$ 12,303

YTD Openings	18												18
Vouchers on Street	11												11

Applicants Pulled from Waiting List	0												0
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PORT IN / FOSTER YOUTH TO INDEPENDENCE

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Vouchers Leased	0												0
FYI HAP	\$ -												\$ -

EMERGENCY HOUSING VOUCHERS

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Allocated Vouchers	15												15
Total Vouchers Leased	8												8
Total HAP Expense	\$ 9,751												\$ 9,751

YTD Openings	7												7
Vouchers on Street	9												9

HOUSING QUALITY STANDARDS INSPECTIONS

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Initial Inspection	3												3
Annual Inspection	0												0
Tenant/Landlord Requested	0												0
No Show	0												0
Reinspection(s)	0												0
													0
Other, Public Housing Authority Inspections	0												0
Total Inspections	3												3

SPECIALITY PROGRAM - FAMILY SELF-SUFFICIENCY

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Number of Participants	\$ 7,297												\$ 7,297
Number Earning Escrow	62												62
FSS Escrow, Participants Account	26												26

FSS Families, Disbursement	1												1
FSS Disbursement Amount	\$ 238.00												\$ 238

FSS Graduate, Families	2												2
FSS Graduate, Escrow	\$ 4,950												\$ 4,950

FSS Forfeiture, Families	\$ -												\$ -
FSS Forfeiture, Escrow	\$ -												\$ -

LANDLORD INCENTIVE PROGRAM

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Signing Bonus	\$ 1,500												\$ 1,500
Housing Choice Voucher	0												\$ -
	\$ -												\$ -
Mainstream	1												1
	\$ 750												\$ 750
Emergency Housing Voucher													0
													\$ 751

Security Deposit	\$ 1,393												\$ 1,393
Housing Choice Voucher	1												1
	\$ 700.00												\$ 700.00
Mainstream	1												1
	\$ 693.00												\$ 693.00
Emergency Housing Voucher	1												1
	\$ 756												\$ 756

Repair Grants	\$ 1,500												\$ 1,500
Housing Choice Voucher	1												1
	\$ 1,500												\$ 1,500
Mainstream													

Damage Reimbursements	\$ -												
Housing Choice Voucher	0												0
	\$												\$
Mainstream	0												0
	\$												\$

Grand Total of Incentives	\$ 4,393												\$ 4,393
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GRAND TOTAL: ASSISTANCE INTO LOCAL ECONOMY	\$ 116,985												\$ 116,985
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