

CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, February 28, 2022**, in the Council Chambers located at 25 High Street, **6:00 pm**.



THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.

1. Roll Call
2. Invocation/Inspirational Thought - Father David Raymond, Parish of the Precious Blood
3. Pledge of Allegiance
4. Public Forum (**PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org**)
5. Minutes
6. Bid Openings, Awards, and Appointments Page
 - a. Rec Department bids for metal siding installation (Parks & Recreation Superintendent) 02
 - b. Caribou Congregate Housing, per by-laws City Council must appoint two members 03
7. Public Hearings and Possible Action Items 04-14
 - a. Ordinance 3, 2022 Series Amending Chapter 13 Land Use Ordinance (Home Occupations) 04-14
8. Reports by Staff and Committees 15-31
 - a. January 2022 Financials (Finance Director) 15-31
 - b. Tax Acquired property bid list (Finance Director) 32-33
 - c. Manager's report 34-35
9. New Business, Ordinances and Resolutions 36-37
 - a. Resolution regarding the closure of Maine Veterans Home 36-37
 - b. Consider request by the American Legion to hold an additional night of Bingo 38
 - c. Ambulance Billing – third party billing contract 39
 - d. Administrative Correction to Land Use Table – Campgrounds 40
 - e. Police Station Referendum Question 41-43
10. Old Business 44-45
 - a. Broadband discussion 44-45
 - b. 2022 Priorities and Goals discussion 46-49
 - c. 2022 Municipal Budget presentations 50
11. Reports and Discussion by Mayor and Council Members
12. Next Regular Meetings: February 28, March 14 & 28
13. Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6.C)
 - a. Economic Development - Credit Enhancement Agreement – RC2 TIF District
 - b. Economic Development - Credit Enhancement Agreement – Downtown TIF District

14. Adjournment

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

**CARIBOU PARKS & RECREATION DEPARTMENT
55 BENNETT DR.
CARIBOU, ME. 04736
207-493-4224
207-493-4225 Fax**

MEMO

**TO: Mayor Jody Smith
CC: Caribou City Council/ Penny Thompson
FROM: Gary Marquis
RE: Metal Siding Installation
DATE: February 23, 2022**

Mayor Smith and City Councilors:

Good evening, Mayor Smith, and Council, we have gone out to bid for the installation of the new metal siding for the Wellness Center Building. We did receive two bids, and both were reviewed by staff and recommendations are to proceed with Big Dog contractor for \$53,095.85. Attached you will find all information regarding bids and insurances from the contractor. Thank you for your consideration in this matter.

Respectfully Submitted.

**Gary P. Marquis
Supt. Of Parks & Recreation**

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council
FROM: Caribou Housing Authority
RE: Annual Appointments to Caribou Congregate Housing
DATE: February 28, 2022

Caribou Congregate Housing Development Corporation, Inc., doing business in Caribou as “Caribou Gardens”, appointments to the Board of Directors are due by April 1st each year.

The Caribou Congregate Housing Bylaws defines their board membership as follows.

Article III, Membership – Board of Directors, Section 1. Number and Composition. The Board of Directors of the Corporation shall be composed of seven (7) persons. Five directors shall be selected by the Aroostook Area Agency on Aging, Inc., or its successor, and two (2) directors shall be selected by City Council of Caribou, which two directors may not be members of said City Council. Notice of such selection shall be provided to the Clerk of the corporation by the first day of April of each year by the said City Council.

Lisa Plourde, Caribou Housing Executive Director and Ken Murchison Caribou Zoning Administrator/CEO have been serving in this capacity since 2019.

Suggested action:

Reappoint Lisa Plourde and Ken Murchison to the Caribou Congregate Housing Development Corporation for the year 2022.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Kenneth Murchison, Zoning Administrator/CEO
**RE: Introduction of Proposed Amendments to Sec. 13-713
Home Occupations**

DATE: February 14, 2022

January 13, 2022, Caribou Planning Board held a public hearing regarding proposed amendments to Sec.13-713 Home Occupations of the Caribou Code. No Public comment was offered and with the exception of minor formatting adjustments, the Planning Board approved the amendments to the Home Occupation ordinance by unanimous decision. In approving the amended language staff is authorized to forward this document to Caribou City Council for their consideration as an act of ordinance. See the attached amended Sec.13-713 Home Occupations.

Sec. 2.11 Action Requiring an Ordinance.

In addition to other acts required by law or by specific provisions of this Charter to be done by ordinance, those acts of the City Council shall be by ordinance which: (1) Adopt or amend an administrative code or establish, alter, or abolish any City department, office, or agency.

Sec. 2.12 Ordinances in General.

- (a) Adoption notice. The City Council shall pass such municipal ordinances as they think necessary and proper, governed by the authority which cities have to enact ordinances under the State of Maine, Title 30-A, statutes and amendments thereto; provided that any such ordinances shall be properly adopted if a public hearing has been held thereon after not less than seven (7) days' notice thereof, which notice need only contain the title of the proposed ordinance and a brief summary of its contents together with the time and place of said hearing.
- (b) Existing ordinances. All existing ordinances of the City of Caribou shall be retained as active ordinances under this City Charter.
- (c) Procedure. An ordinance may be introduced by any member at any regular or special meeting of the Council providing it is in writing in the form required for final adoption and contains only one subject which is clearly expressed in its title and upon introduction of an ordinance, the City Clerk shall distribute a copy to each Council member and to the City Manager, shall file a reasonable number of copies in the office of City Clerk and such other public places as the Council may designate, and shall publish the ordinance together with notice setting out the time and place for a public hearing which shall follow the publication by at least seven days, may be held separately or in connection with a regular or special council meeting and may be adjourned from time to time; all persons interested shall have an opportunity to be heard. After the hearing, the Council may adopt the ordinance with or without 9 amendment or reject it, but if it is amended as to any matter of substance, the Council may not adopt it until the ordinance, or its amended sections have been subjected to all the procedures hereinbefore required in the case of a newly introduced ordinance. As soon as practicable after adoption of any ordinance, the City Clerk shall have it published again together with a notice of its adoption.
- (d) Effective date. Except as otherwise provided in this Charter, every adopted ordinance shall become effective at the expiration of 30 days after adoption or at any later date specified therein.
- (e) "Publish" defined. As used in this section, the term "publish" means to print in one or more newspapers of general circulation in the City, in addition to be posted to the City's website and public access station, when available: (1) the ordinance or a brief summary thereof, and (2) the places where copies have been filed and the times when they are available for public inspection.

(Rewritten as follows) Section 13-700.13 - Home Occupations.

- A. *Purpose.* The purposes of this section are to:
1. Provide an opportunity for Home Occupations to be conducted as an accessory use when they are compatible with the neighborhoods in which they are located.
 2. Guide certain business activities that are not compatible with neighborhoods to other, more appropriate commercial zones.
 3. Safeguard peace, quiet, and domestic tranquility within all residential neighborhoods. Protect residents from the adverse effects of noise, nuisance, traffic, fire hazards, and other possible business uses that create significant impacts on a neighborhood.
 4. Provide a means to regulate and enforce Home Occupations.
- B. *Scope.* All Home Occupations must adhere to the standards and qualifications listed in this section and those imposed under the authority of the Planning Board in accordance with this ordinance.
- C. *Permit Required.* All Home Occupations shall obtain annually a Home Occupation Permit from the Code Enforcement Officer.
- D. *Home Occupation General Standards.* All Home Occupations shall comply with the following standards at all times:
1. *Bona Fide Resident.* The Home Occupation business shall be owned and operated solely by a bona fide resident of the home. If the applicant for a Home Occupation license rents or leases the property wherein the Home Occupation is intended to be conducted, the applicant must provide a letter of acknowledgment and consent from the property owner as an attachment to the application for a Home Occupation permit.
 2. *Employees.* No more than one full-time or full-time equivalent nonresident may be employed, volunteer, or work on the premises where the Home Occupation business is located.
 3. *Accessory Use on the Property.*
 - a. For residential purposes, the Home Occupation shall be clearly secondary and incidental to the primary use of the dwelling unit.
 - b. The Home Occupation must maintain or improve the external residential appearance of the principal structure, attached or detached garage, or accessory structure.
 - c. The Home Occupation applicant must designate the portion of the home, accessory structure, or attached or detached garage to be used as the location for business activities.
 - d. The Home Occupation shall not involve the use of any open and publicly-visible yard space for storage or display of supplies, inventory, or equipment when such use is in conjunction with the sales, service, or production of goods, unless specifically stored within trailers or accessory structures as allowed herein.
 4. *Business Vehicles and Parking*
 - a. All business-related vehicles that park at the location of the Home Occupation must use off-street parking. This provision excludes stops made by delivery vehicles. Customers or Clients may utilize on-street parking along the home frontage in accordance with street parking standards.

- b. Business Vehicles exceeding a Gross Vehicle Weight (GVW) of 8,000 pounds, trailers, and related equipment must be stored to the side or rear of the home.
 - c. No parking is permitted on landscaped areas of the property.
 5. *Signage.* A single sign is permitted, provided such sign is non-illuminated and does not exceed two square feet.
 6. *Conformity with Health and Safety Codes.* The Home Occupation shall conform with all fire, building, plumbing, electrical, and all other City, County, State, and Federal codes.
 7. *Neighborhood Disruptions Not Permitted.* The Home Occupation shall not interfere or disrupt the peace, quiet, and domestic tranquility of the neighborhood. The Home Occupation shall not create, be associated with, or produce odor, smoke, dust, heat, fumes, light, glare, noises or vibrations, excessive traffic, or other nuisances, including interferences with radio and television reception, or any other adverse effects within the neighborhood.
 8. *State Licenses.* Any business required to be licensed by the State of Maine, including but not limited to caregivers, day care facilities, food preparation services, etc. must provide the City with proof of current licensure through the appropriate State agency.
 9. *Maximum Floor Space.* No more than 50 percent of the dwelling unit shall be utilized for the Home Occupation, and up to 100 percent of any accessory structure on the same lot as the dwelling unit may be utilized for the Home Occupation.
- E. *Categories of Home Occupation Permits.* Home Occupation businesses are classified as Category I, Permitted Home Occupations, or Category II, Conditional Use Home Occupations. A Category I, Permitted Home Occupation requires review and approval by the Code Enforcement Officer. A Category II, Conditional Use Home Occupation requires review and approval by the Planning Board. All Home Occupations that require State of Maine Licensure are considered Category II, Conditional Use Home Occupations.
- F. *Category I Qualifications.* In addition to the general standards set forth in Paragraph D above, all Category I Home Occupation businesses must comply with the qualifications outlined below. If a business cannot fully comply with all of the Category I Qualifications set forth below, the applicant may pursue approval as a Category II, Conditional Use Home Occupation (see Paragraph G below).
 1. *Hours.* No visitors in conjunction with the Home Occupation (clients, patrons, employees, volunteers, students, pupils, etc.) shall be permitted between the hours of 10:00 p.m. and 7:00 a.m.
 2. *Traffic.* Vehicular traffic from business-related visitors and customers shall not exceed that which normally and reasonably occurs for a home in the neighborhood.
 - a. The Home Occupation shall be limited to no more than two business-related visitors or customers per hour, and a maximum of eight business-related visitors or customers per day. Business-related deliveries or pickups shall not exceed two per day.
 - b. The receipt or delivery of merchandise, goods, or supplies for use in a Home Occupation shall be limited to vehicles with a Gross Vehicle Weight (GVW) of 23,000 pounds or less.
- G. *Category II, Conditional Use Permit Required.* If a Home Occupation is able to comply with all of the general standards in Paragraph D above but is unable to comply with all of the Category I

qualifications established in Paragraph F, or if the Home Occupation requires State of Maine Licensure, the proposed business is subject to review by the Planning Board. In addition, any application proposing two or more Home Occupation permits, and associated with the same dwelling unit, shall be reviewed by the Planning Board, to ensure that the cumulative impacts of the proposed Home Occupations comply with city ordinances. The following standards or business types shall be reviewed by the Planning Board for approval.

1. *General.* In addition to any conditions established by the Planning Board at the time of its review, all Category II Home Occupations must comply with the following:
 - a. All Category II Home Occupation uses shall be conducted only from property with a single-family dwelling.
 - b. Proposed uses may be determined to be appropriate as Home Occupations only if they are judged to be compatible with residential neighborhoods by the Planning Board conditional use review
 - c. A maximum of 12 business-related visitors per day may be allowed, except as provided for in Item 2. "Child Day Care and Other Group Child Activities" below.
2. *Child Day Care and Other Child Group Activities.* Refer to Section 13-760 "Daycare Facilities" of the City of Caribou Code and 10-148 CODE OF MAINE RULES CHAPTER 32 to comply with State of Maine licensing requirements. All home-based child day care and group activities licensed by the State of Maine are considered Category II, Conditional Use Home Occupations.
3. *Adult Day Care.* Refer to MRS Title 22 Chapter 1679 Adult Day Care Program Subsections 8601-8606. Any home-based Adult Day Care that exceeds two individuals 60 years of age or older, or more than 12 hours per day of operation requires State of Maine licensure, and is therefore considered a Category II, Conditional Use Home Occupation.
4. *Dangerous Home Occupations.* Any proposed Home Occupation that uses explosives, incendiary products and devices, flammable materials, or hazardous chemicals in amounts greater than typical household quantities is considered a Category II, Conditional Use Home Occupation.

H. *Prohibited Home Occupations.* The following uses, by nature of the occupation, substantially impair the use and value of residentially-zoned areas for residential purposes and are, therefore, prohibited:

1. Mortuary, crematorium, columbarium, or mausoleum.
2. Animal hospital or veterinary service, except in the R-3 zone with a Category II, Conditional Use Home Occupation permit.
3. Clinic, dental office, medical office, chiropractic office, or hospital, except in the R-3 zone with a Category II, Conditional Use Home Occupation permit.
4. Junkyard, auto wrecking yard, or salvage yard within the urban compact area. Any Junkyard, auto wrecking yard, or salvage yard outside of the urban compact area must comply with separate local and state licensing procedures.
5. Stable, kennel, pet store, or any other commercial animal breeding business or similar activity, except in the R-3 zone with a Category II, Conditional Use Home Occupation permit.
6. Storage, service, repair, or sales of ambulances, tow trucks, recreational vehicles, watercraft, automobiles, ATVs, or other motorized vehicles within the urban compact area. Home Occupations desiring to conduct these types of activities in the R-3 zone may be permitted,

subject to a Site Design Review by the Planning Board and must be at least 300 feet from any neighboring dwelling.

7. Use of specified chemicals, pesticides and flammable/combustible materials, including any other process or business where current adopted Building and Fire Codes requires an operational permit.
8. Bed and breakfast facilities. (Regulated under separate rules – see Section 13-700.4)

Section 13-900 Definitions

Home Occupation: An occupation or profession that is conducted for financial gain on a dwelling site or in the associated dwelling unit by a member of the family residing in the unit, and which is clearly incidental to and compatible with the primarily residential use of the property and surrounding residential uses. A Home Occupation shall not be construed to mean an employee working in his/her home in the service of an employer, whose principal place of business is at another location.

ORDINANCE No. 3, 2022 Series

**City of Caribou
County of Aroostook
State of Maine**

**An Ordinance Amending Section 13-700 §13; Home Occupations & Section 13-900
Definitions of City Code**

Short Title: An Ordinance Amending the Home Occupations Ordinance

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City of Caribou has adopted Section 13-700 §13 Home Occupations & Section 13-900 Definitions as part of its ordinances and regulations; and

WHEREAS, the Caribou Planning Board was established to administer the Zoning Ordinance, Chapter 13 of City Code; and

WHEREAS, the Caribou Planning Board determined that amendments to Section 13-700 §13 Home Occupations & associated amendments to Section 13-900 Definitions were made where necessary; and

WHEREAS, the Caribou Planning Board conducted a public meeting and hearing January 13, 2022, to receive comments on proposed changes to the regulations, which hearing was preceded by the notification to the general public in accordance with City notification procedures; and

WHEREAS, the Caribou Planning Board has forwarded a positive recommendation to the City Council for the proposed Home Occupations revisions.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Chapter 13 Revisions

The Home Occupations Ordinance and its related exhibits are hereby amended as indicated in the attached Exhibit A.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such

judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on February 14, 2022 and a public hearing being held on February 28, 2022 was duly passed by the City Council of the City of Caribou, Maine, this _____ day of _____ 2022. This ordinance shall become effective 30 days after adoption by the Council.

Jody Smith, Mayor

Courtney Boma, Deputy Mayor

Joan Theriault, Councilor

R. Mark Goughan, Councilor

Doug Morrell, Councilor

Lou Willey, Councilor

John Morrill, Councilor

Attest: _____
Danielle Brissette, City Clerk

(Rewritten as follows) Section 13-700 §13 - Home Occupations.

- A. *Purpose.* The purposes of this section are to:
1. Provide an opportunity for Home Occupations to be conducted as an accessory use when they are compatible with the neighborhoods in which they are located.
 2. Guide certain business activities that are not compatible with neighborhoods to other, more appropriate commercial zones.
 3. Safeguard peace, quiet, and domestic tranquility within all residential neighborhoods. Protect residents from the adverse effects of noise, nuisance, traffic, fire hazards, and other possible business uses that create significant impacts on a neighborhood.
 4. Provide a means to regulate and enforce Home Occupations.
- B. *Scope.* All Home Occupations must adhere to the standards and qualifications listed in this section and those imposed under the authority of the Planning Board in accordance with this ordinance.
- C. *Permit Required.* All Home Occupations shall obtain annually a Home Occupation Permit from the Code Enforcement Officer.
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 - b. Business Vehicles exceeding a Gross Vehicle Weight (GVW) of 8,000 pounds, trailers, and related equipment must be stored to the side or rear of the home.
 - c. No parking is permitted on landscaped areas of the property.

Exhibit A: Administrative Amendments to Home Occupations Ordinance

5. *Signage.* A single sign is permitted, provided such sign is non-illuminated and does not exceed two square feet.
 6. *Conformity with Health and Safety Codes.* The Home Occupation shall conform with all fire, building, plumbing, electrical, and all other City, County, State, and Federal codes.
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 9. *Maximum Floor Space.* No more than 50 percent of the dwelling unit shall be utilized for the Home Occupation, and up to 100 percent of any accessory structure on the same lot as the dwelling unit may be utilized for the Home Occupation.
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Exhibit A: Administrative Amendments to Home Occupations Ordinance

1. *General.* In addition to any conditions established by the Planning Board at the time of its review, all Category II Home Occupations must comply with the following:
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 3. Clinic, dental office, medical office, chiropractic office, or hospital, except in the R-3 zone with a Category II, Conditional Use Home Occupation permit.
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 6. Storage, service, repair, or sales of ambulances, tow trucks, recreational vehicles, watercraft, automobiles, ATVs, or other motorized vehicles within the urban compact area. Home Occupations desiring to conduct these types of activities in the R-3 zone may be permitted, subject to a Site Design Review by the Planning Board and must be at least 300 feet from any neighboring dwelling.
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General Ledger Summary Report

Fund(s): ALL
January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	4,406.30	0.00	0.00	2,883,173.65	2,883,173.65	0.00
Assets	11,073,934.32	11,008,315.66	-339,733.61	1,667,841.07	2,007,574.68	10,668,582.05
101-00 CASH (BANK OF MACHIAS)	6,142,727.37	6,167,147.14	-752,115.13	741,075.52	1,493,190.65	5,415,032.01
102-00 RECREATION ACCOUNTS	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
103-00 NYLANDER CHECKING	1,826.31	1,826.39	0.08	0.08	0.00	1,826.47
110-00 SECTION 125 CHECKING FSA	15,050.98	15,071.58	13,126.20	14,220.00	1,093.80	28,197.78
110-07 2021 SECTION 125 CHECKING HRA	68,742.83	61,577.23	0.00	0.00	0.00	61,577.23
110-08 2022 SECTION 125 CHECKING HRA	0.00	0.00	83,200.00	83,200.00	0.00	83,200.00
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	241,970.39	83,008.06	159,465.86	159,931.72	465.86	242,473.92
117-00 RLF #10 INVESTMENT	80,678.16	80,691.92	159,344.44	159,344.44	0.00	240,036.36
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	-6,226.03	8,031.30	-12,462.62	24,182.50	36,645.12	-4,431.32
124-00 GAS INVENTORY	10,496.16	13,701.60	-11,669.00	0.00	11,669.00	2,032.60
125-00 ACCOUNTS RECEIVABLE	59,266.39	85,832.40	137,616.83	159,222.58	21,605.75	223,449.23
126-00 SWEETSOFT RECEIVABLES	298,075.09	298,075.15	51,586.10	140,907.85	89,321.75	349,661.25
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	47,666.98	47,666.98	0.00	0.00	0.00	47,666.98
180-00 DR. CARY CEMETERY INVESTMENT	1,078.74	1,079.16	0.00	0.00	0.00	1,079.16
181-00 HAMILTON LIBRARY TR. INVEST	1,876.49	1,880.81	0.00	0.00	0.00	1,880.81
182-00 KNOX LIBRARY INVESTMENT	10,295.77	10,324.82	0.00	0.00	0.00	10,324.82
183-00 CLARA PIPER MEM INV	673.74	674.00	0.00	0.00	0.00	674.00
184-00 JACK ROTH LIBRARY INVEST	18,044.55	18,160.88	0.00	0.00	0.00	18,160.88
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,548.68	7,552.48	0.00	0.00	0.00	7,552.48
187-00 DOROTHY COOPER MEM INV	51,426.00	51,465.75	0.00	0.00	0.00	51,465.75
189-00 MARGARET SHAW LIBRARY INV	13,112.40	13,120.66	0.00	0.00	0.00	13,120.66
190-00 GORDON ROBERTSON MEM INV	11,562.23	11,566.60	0.00	0.00	0.00	11,566.60
191-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	0.00	0.00	0.00	6,202.43
192-00 G. HARMON MEM INV	6,809.52	6,812.10	0.00	0.00	0.00	6,812.10
193-00 BARBARA BREWER FUND	5,582.55	5,591.00	0.00	0.00	0.00	5,591.00
194-00 RODERICK LIVING TRUST	16,536.62	16,547.19	0.00	0.00	0.00	16,547.19
196-00 PHILIP TURNER LIBRARY INV	8,855.72	8,863.49	0.00	0.00	0.00	8,863.49
198-00 TAX ACQUIRED PROPERTY	162,181.12	146,913.21	-10,936.54	0.00	10,936.54	135,976.67
198-19 TAX ACQUIRED PROPERTY 2019	0.00	0.00	0.00	2,265.42	2,265.42	0.00
198-20 TAX ACQUIRED PROPERTY 2020	0.00	0.00	0.00	4,335.56	4,335.56	0.00
198-21 TAX ACQUIRED PROPERTY 2021	0.00	0.00	0.00	4,335.56	4,335.56	0.00
198-22 TAX ACQUIRED PROPERTY 2022	0.00	0.00	0.00	67.52	67.52	0.00
200-21 2021 TAX RECEIVABLE	711,328.14	712,472.67	-93,127.57	289.00	93,416.57	619,345.10
200-22 2022 TAX RECEIVABLE	-83,711.79	-83,711.79	-38,953.64	0.00	38,953.64	-122,665.43
205-16 2016 LIENS RECEIVABLE	9.29	9.29	0.00	0.00	0.00	9.29
205-17 2017 LIENS RECEIVABLE	569.72	569.72	0.00	0.00	0.00	569.72
205-18 2018 LIENS RECEIVABLE	177.75	177.75	0.00	0.00	0.00	177.75
205-19 2019 LIENS RECEIVABLE	316.71	316.71	0.00	0.00	0.00	316.71
205-20 2020 LIENS RECEIVABLE	71,234.16	72,378.69	-1,042.21	0.00	1,042.21	71,336.48
210-11 2011 PP TAX RECEIVABLE	201.06	201.06	0.00	0.00	0.00	201.06
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	-183.04	0.00	183.04	4,983.57
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	0.00	0.00	0.00	5,467.93
210-14 2014 PP TAX RECEIVABLE	6,210.55	6,210.55	0.00	0.00	0.00	6,210.55
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48
210-16 2016 PP TAX RECEIVABLE	10,458.43	10,458.43	0.00	0.00	0.00	10,458.43
210-17 2017 PP TAX RECEIVABLE	10,954.95	10,954.95	0.00	0.00	0.00	10,954.95
210-18 2018 PP TAX RECEIVABLE	11,926.49	11,926.49	0.00	0.00	0.00	11,926.49

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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
210-19 2019 PP TAX RECEIVABLE	12,744.96	12,744.96	0.00	0.00	0.00	12,744.96
210-20 2020 PP TAX RECEIVABLE	16,138.82	16,138.82	-96.65	0.00	96.65	16,042.17
210-21 2021 PP TAX RECEIVABLE	27,987.77	27,987.77	-190.76	0.00	190.76	27,797.01
210-22 2022 PP TAX RECEIVABLE	-67.73	-67.73	-29.00	0.00	29.00	-96.73
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	32,485.67	32,485.67	0.00
304-00 FICA W/H	18.26	18.26	0.00	41,578.90	41,578.90	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	9,724.04	9,724.04	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	13,926.74	13,926.74	0.00
307-00 M.S.R.S. W/H	73.65	73.65	0.00	8,990.08	8,990.08	73.65
307-01 MSRS EMPLOYER	-140.08	-140.10	-0.05	11,173.81	11,173.86	-140.15
308-00 AFLAC INSURANCE	-1.84	0.00	-0.17	706.76	706.93	-0.17
309-00 DHS WITHHOLDING	0.00	0.00	0.00	288.00	288.00	0.00
312-00 HEALTH INS. W/H	-24,820.25	-24,600.71	-797.21	20,587.95	21,385.16	-25,397.92
314-00 UNITED WAY W/H	0.00	0.00	0.00	12.00	12.00	0.00
315-00 TEAMSTERS W/H	0.00	0.00	0.00	110.00	110.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	917.40	917.40	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	312.00	312.00	0.00
318-00 MMA INCOME PROTECTION	-7,836.47	-7,836.47	184.13	3,080.83	2,896.70	-7,652.34
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	2,773.00	2,773.00	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	10,668.90	10,668.90	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	2,089.60	2,089.60	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	1,182.35	1,182.35	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,010.67	-2,010.67	64.34	763.40	699.06	-1,946.33
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	120.00	120.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	2,861.92	2,861.92	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	461.82	461.82	0.00
329-00 SALES TAX COLLECTED	-104.40	-104.40	104.40	104.40	0.00	0.00
330-00 VEHICLE REG FEE (ST. OF ME)	-2,837.00	0.00	-7,232.00	8,913.75	16,145.75	-7,232.00
331-00 BOAT REG FEE INLAND FISHERIES	-144.00	0.00	-30.00	0.00	30.00	-30.00
332-00 SNOWMOBILE REG (F&W)	-14,704.23	0.00	-11,226.81	0.00	11,226.81	-11,226.81
333-00 ATV REGISTRATION (F&W)	0.00	0.00	-45.00	0.00	45.00	-45.00
335-00 PLUMBING PERMITS (ST. OF ME)	-2,006.35	-141.35	-10.00	0.00	10.00	-151.35
336-00 CONCEALED WEAPON PERMIT	-300.00	-300.00	0.00	0.00	0.00	-300.00
338-00 CONNOR EXCISE TAX	-104.24	-104.24	-2,071.59	0.00	2,071.59	-2,175.83
339-00 CONNOR BOAT EXCISE	69.80	69.80	0.00	0.00	0.00	69.80
340-00 DOG LICENSES (ST. OF ME)	-702.00	0.00	-1,055.00	270.00	1,325.00	-1,055.00
341-00 FISHING LICENSES (ST. OF ME)	-289.00	0.00	-575.00	0.00	575.00	-575.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,953.00	0.00	-577.00	0.00	577.00	-577.00
347-00 NEPBA UNION PD	0.00	0.00	0.00	360.00	360.00	0.00
Liabilities	7,250,695.03	7,396,071.39	-118,484.46	399,258.99	280,774.53	7,277,586.93
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,250,695.03	7,396,071.39	-118,484.46	399,258.99	280,774.53	7,277,586.93
352-00 NYLANDER MUSEUM RESERVE	-8,197.97	-8,197.97	17,688.83	0.00	17,688.83	9,490.86
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
360-01 AMERICA RESCUE PLAN ACT-NEU'S	241,970.39	241,970.39	-7,553.07	8,018.93	465.86	234,417.32
362-00 RLF #10 RESERVE	80,678.16	80,691.92	159,344.44	0.00	159,344.44	240,036.36
365-01 COMMUNITY POOL IMPROVEMENT	2,566.19	2,566.19	0.00	0.00	0.00	2,566.19
365-02 REC CENTER IMPROVEMENTS	2,414.06	2,414.06	0.00	0.00	0.00	2,414.06
365-03 LAND ACQUISTIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04 RAILS TO TRAILS PROGRAM	22,493.76	22,493.76	0.00	0.00	0.00	22,493.76
365-05 PARK IMPROVEMENT RESERVE	3,766.31	3,766.31	0.00	0.00	0.00	3,766.31

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Fund(s): ALL

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Account	Beginning	Beg Bal	Curr Mnth	---- Y T D ----		Balance
	Balance	Net	Net	Debits	Credits	Net
1 - Gen Fund CONT'D						
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	12,595.44	12,595.44	0.00	0.00	0.00	12,595.44
365-12 CRX/TOS RESERVE	1,932.82	1,932.82	1,300.00	0.00	1,300.00	3,232.82
365-13 RECREATION - COLLINS POND	10,921.50	10,921.50	0.00	0.00	0.00	10,921.50
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	5.14	5.14	0.00	0.00	0.00	5.14
365-20 SKI TRAIL PROGRAM	277.00	277.00	90.00	0.00	90.00	367.00
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	13,112.71	12,008.09	687.03	392.97	1,080.00	12,695.12
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	27,967.08	27,967.08	0.00	0.00	0.00	27,967.08
365-27 PARK VEHICLE RESERVE	4,730.00	4,730.00	0.00	0.00	0.00	4,730.00
366-00 ASSESSMENT RESERVE	-360.00	-360.00	0.00	0.00	0.00	-360.00
366-01 LIBRARY BUILDING RESERVE	29,191.03	29,191.03	0.00	0.00	0.00	29,191.03
366-02 LIBRARY MEMORIAL FUND	42,542.80	42,542.80	-309.45	309.45	0.00	42,233.35
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-01 POLICE DONATED FUNDS	27,683.44	27,567.81	-301.52	351.52	50.00	27,266.29
367-02 POLICE DEPT EQUIPMENT	59,673.59	61,497.41	-227.72	299.00	71.28	61,269.69
367-03 POLICE CAR RESERVE	1,719.21	1,719.21	0.00	0.00	0.00	1,719.21
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,349.39	16,349.39	275.77	240.00	515.77	16,625.16
367-06 PD COMPUTER RESERVE	8,388.22	8,388.22	-1,240.00	1,240.00	0.00	7,148.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,622.49	43,622.49	0.00	0.00	0.00	43,622.49
367-09 NEW POLICE STATION	6,336.02	6,336.02	0.00	0.00	0.00	6,336.02
367-10 POLICE OFFICER RECRUITMENT RES	54,000.00	54,000.00	0.00	0.00	0.00	54,000.00
368-01 FIRE EQUIPMENT RESERVE	-115,030.29	-115,030.29	0.00	0.00	0.00	-115,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	0.00	0.00	0.00	5,006.25
368-03 FIRE DEPT FOAM RESERVE	1,443.50	1,443.50	0.00	0.00	0.00	1,443.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	0.00	0.00	0.00	4,164.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	3,156.05	3,156.05	0.00	0.00	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	36,974.08	36,974.08	0.00	0.00	0.00	36,974.08
368-12 FIRE/AMB UNIFORM RESERVE	308.00	4,566.59	0.00	0.00	0.00	4,566.59
369-01 AMBULANCE SMALL EQUIP RESERVE	14,320.27	14,320.27	0.00	0.00	0.00	14,320.27
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	2,454.67	2,454.67	0.00	0.00	0.00	2,454.67
370-03 PW EQUIPMENT RESERVE	109,155.16	109,155.16	0.00	0.00	0.00	109,155.16
370-04 STREETS/ROADS RECONSTRUCTION	106,696.35	106,696.35	0.00	0.00	0.00	106,696.35
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-59,533.75	-29,633.30	1,685.25	0.00	1,685.25	-27,948.05
370-07 PW BUILDING RESERVE	34,546.39	34,546.39	0.00	0.00	0.00	34,546.39
370-09 RIVER ROAD RESERVE	-55,881.75	-55,881.75	0.00	0.00	0.00	-55,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48
371-01 ASSESSMENT REVALUATION RESERV	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	-204.50	-204.50	0.00	0.00	0.00	-204.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00

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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
372-01 AIRPORT RESERVE	74,939.89	74,939.89	0.00	0.00	0.00	74,939.89
372-04 AIRPORT HANGER SECURITY DEPOS	1,430.00	1,430.00	250.00	0.00	250.00	1,680.00
373-01 GEN GOVT COMPUTER RESERVE	6,662.97	6,662.97	0.00	0.00	0.00	6,662.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	104,188.62	90,997.12	0.00	0.00	0.00	90,997.12
373-04 VITAL RECORDS RESTORATION	776.50	776.50	0.00	0.00	0.00	776.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	-55,636.00	55,636.00	0.00	-54,598.49
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	46,160.88	46,160.88	0.00	0.00	0.00	46,160.88
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-12 NBRC BIRDS EYE	-59,203.55	-27,203.55	0.00	0.00	0.00	-27,203.55
373-17 LADDER ENGINE TRUCK 2016	116,601.20	116,601.20	0.00	0.00	0.00	116,601.20
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	21,102.81	21,102.81	0.00	0.00	0.00	21,102.81
373-21 2021 HRA RESERVE	68,742.83	61,577.23	0.00	0.00	0.00	61,577.23
373-22 2022 HRA RESERVE	0.00	0.00	82,000.00	0.00	82,000.00	82,000.00
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	36,415.42	36,415.42	0.00	0.00	0.00	36,415.42
380-01 CAPTS CDBG	-0.64	-0.64	0.00	0.00	0.00	-0.64
385-00 COMMUNITY DEVELOPMENT MATCH	32,674.30	32,674.30	0.00	0.00	0.00	32,674.30
387-00 BOUCHARD TIF	15,569.33	15,569.33	0.00	0.00	0.00	15,569.33
388-00 HILLTOP TIF	4,732.12	4,732.12	0.00	0.00	0.00	4,732.12
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
399-00 PARKING LOT MAINTENANCE RES	56,366.51	56,366.51	0.00	0.00	0.00	56,366.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	392,968.39	392,968.39	0.00	0.00	0.00	392,968.39
406-00 TRAILER PARK RESERVE	44,753.41	57,262.18	0.00	0.00	0.00	57,262.18
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
414-00 CEMETARY RERSERVE	200.00	200.00	0.00	0.00	0.00	200.00
415-00 LIONS COMMUNITY CENTER RESERVA	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	83,485.66	83,485.66	-3,972.10	3,972.10	0.00	79,513.56
419-00 DUE FROM CDC (1280)	47,666.98	47,666.98	0.00	0.00	0.00	47,666.98
421-00 DEFERRED TAX REVENUE	859,755.36	905,895.88	0.00	0.00	0.00	905,895.88
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,548.68	7,552.48	0.00	0.00	0.00	7,552.48
423-00 DR. CARY CEMETERY TRUST FUND	1,078.74	1,079.16	0.00	0.00	0.00	1,079.16
424-00 HAMILTON LIBRARY TRUST FUND	1,876.49	1,880.81	0.00	0.00	0.00	1,880.81
425-00 KNOX LIBRARY MEMORIAL FUND	10,295.77	10,324.82	0.00	0.00	0.00	10,324.82
426-00 CLARA PIPER MEM FUND	673.74	674.00	0.00	0.00	0.00	674.00
427-00 JACK ROTH LIBRARY MEM FUND	18,044.55	18,160.88	-180.32	180.32	0.00	17,980.56
429-00 BARBARA BREWER FUND	5,582.55	5,591.00	0.00	0.00	0.00	5,591.00
430-00 D. COOPER MEM FUND	51,426.00	51,465.75	-2,000.00	2,000.00	0.00	49,465.75
432-00 MARGARET SHAW LIBRARY MEMORI	13,112.40	13,120.66	0.00	0.00	0.00	13,120.66
433-00 GORDON ROBERTSON MEM FUND	11,562.23	11,566.60	0.00	0.00	0.00	11,566.60
434-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	0.00	0.00	0.00	6,202.43
435-00 RODERICK LIVING TRUST	16,536.62	16,547.19	0.00	0.00	0.00	16,547.19
436-00 AMBULANCE REIMBURSEMENT	19,267.07	19,267.07	0.00	0.00	0.00	19,267.07
437-00 DEFERRED AMBULANCE REVENUE	433,982.22	298,075.15	0.00	0.00	0.00	298,075.15
438-00 PHILIP TURNER LIBRARY MEMORIAL	8,855.72	8,863.49	0.00	0.00	0.00	8,863.49
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	188,540.10	188,540.10	0.00	0.00	0.00	188,540.10

General Ledger Summary Report

Fund(s): ALL
January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
456-00 TAX RELIEF FUNDS 2021	0.00	194,790.77	0.00	0.00	0.00	194,790.77
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-805.82	-805.82	0.00	0.00	0.00	-805.82
461-00 CRAFT FAIR	6,480.19	6,480.19	0.00	0.00	0.00	6,480.19
462-00 CDBG HOUSING REHABILITATION	3,921.87	3,921.87	0.00	0.00	0.00	3,921.87
463-00 MISC EVENTS	-251.87	-251.87	0.00	0.00	0.00	-251.87
465-00 THURSDAYS ON SWEDEN	-41.36	-41.36	0.00	0.00	0.00	-41.36
465-01 STORY OF CARIBOU	732.00	732.00	0.00	0.00	0.00	732.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
469-00 DENTAL INSURANCE	2,122.85	2,122.85	230.58	1,286.14	1,516.72	2,353.43
470-00 EYE INUSRANCE	577.68	577.68	29.91	237.25	267.16	607.59
471-00 RC2 TIF	111,599.42	111,599.42	0.00	0.00	0.00	111,599.42
472-00 ANIMAL WELFARE	13,587.21	13,655.21	760.00	50.00	810.00	14,415.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
477-00 LED STREET LIGHTS	88,575.53	88,575.53	0.00	0.00	0.00	88,575.53
478-00 G. HARMON MEM FUND	6,809.52	6,812.10	0.00	0.00	0.00	6,812.10
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	837,346.46	837,346.46	10,340.00	0.00	10,340.00	847,686.46
483-03 DUE TO FUND 3	813,456.89	821,692.91	0.00	0.00	0.00	821,692.91
483-04 DUE TO FUND 4	406,290.10	406,290.10	0.00	0.00	0.00	406,290.10
483-05 DUE TO FUND 5	3,531,343.23	3,531,343.31	3,091.62	0.00	3,091.62	3,534,434.93
484-02 DUE FROM FUND 2	-793,962.35	-796,149.74	-14,328.26	14,328.26	0.00	-810,478.00
484-03 DUE FROM FUND 3	-696,922.70	-697,738.65	-5,510.23	5,510.23	0.00	-703,248.88
484-04 DUE FROM FUND 4	-377,711.29	-377,820.67	-3,482.40	3,482.40	0.00	-381,303.07
484-05 DUE FROM FUND 5	-2,901,682.68	-2,947,470.64	-5,685.50	5,685.50	0.00	-2,953,156.14
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	-1,500.70	-1,500.70	0.00	0.00	0.00	-1,500.70
490-00 T/A PROPERTY REMEDIATION RES	20,487.90	20,487.90	0.00	0.00	0.00	20,487.90
493-00 RSU 39 COMMITMENT	-1,082,828.12	-1,082,828.12	-296,038.92	296,038.92	0.00	-1,378,867.04
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	64.00	0.00	48.80	0.00	48.80	48.80
497-00 DEATH RECORDS STATE FEE	183.20	0.00	138.00	0.00	138.00	138.00
498-00 MARRIAGE RECORDS STATE FEE	21.60	0.00	20.80	0.00	20.80	20.80
Fund Balance	3,818,832.99	3,612,244.27	-221,249.15	816,073.59	594,824.44	3,390,995.12
500-00 EXPENDITURE CONTROL	0.00	0.00	-789,136.00	797,896.88	8,760.88	-789,136.00
510-00 REVENUE CONTROL	0.00	0.00	567,886.85	18,176.71	586,063.56	567,886.85
600-00 FUND BALANCE	3,818,832.99	3,612,244.27	0.00	0.00	0.00	3,612,244.27
2 - Snowmoible Trail Maintenance	0.00	0.00	0.00	24,668.26	24,668.26	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	35,459.53	37,646.92	14,078.26	10,340.00	24,418.26	51,725.18
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	35,459.53	37,646.92	14,078.26	10,340.00	24,418.26	51,725.18
365-11 TRAIL MAINTENANCE RESERVE	78,843.64	78,843.64	10,090.00	0.00	10,090.00	88,933.64
483-01 DUE TO FUND 1	793,962.35	796,149.74	14,328.26	0.00	14,328.26	810,478.00

General Ledger Summary Report

Fund(s): ALL
January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
2 - Snowmoible Trail Maintenance CONT'D						
484-01 DUE FROM FUND 1	-837,346.46	-837,346.46	-10,340.00	10,340.00	0.00	-847,686.46
Fund Balance	-35,459.53	-37,646.92	-14,078.26	14,328.26	250.00	-51,725.18
500-00 Expense Control	0.00	0.00	-14,328.26	14,328.26	0.00	-14,328.26
510-00 Revenue Control	0.00	0.00	250.00	0.00	250.00	250.00
600-00 Fund Balance	-35,459.53	-37,646.92	0.00	0.00	0.00	-37,646.92
3 - Housing Department						
Assets	0.00	0.00	0.00	5,510.23	5,510.23	0.00
Liabilities	-55,138.01	-62,558.08	5,510.23	0.00	5,510.23	-57,047.85
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-55,138.01	-62,558.08	5,510.23	0.00	5,510.23	-57,047.85
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	696,922.70	697,738.65	5,510.23	0.00	5,510.23	703,248.88
484-01 DUE TO FUND 1	-813,456.89	-821,692.91	0.00	0.00	0.00	-821,692.91
Fund Balance	55,138.01	62,558.08	-5,510.23	5,510.23	0.00	57,047.85
500-00 Expense Control	0.00	0.00	-5,510.23	5,510.23	0.00	-5,510.23
600-00 Fund Balance	55,138.01	62,558.08	0.00	0.00	0.00	62,558.08
4 - FSS						
Assets	0.00	0.00	0.00	3,482.40	3,482.40	0.00
Liabilities	-28,578.81	-23,469.43	3,482.40	0.00	3,482.40	-19,987.03
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-28,578.81	-23,469.43	3,482.40	0.00	3,482.40	-19,987.03
409-00 HOUSING RESERVE	0.00	5,000.00	0.00	0.00	0.00	5,000.00
483-01 DUE TO FUND 1	377,711.29	377,820.67	3,482.40	0.00	3,482.40	381,303.07
484-01 DUE FROM FUND 1	-406,290.10	-406,290.10	0.00	0.00	0.00	-406,290.10
Fund Balance	28,578.81	23,469.43	-3,482.40	3,482.40	0.00	19,987.03
500-00 Expense Control	0.00	0.00	-3,482.40	3,482.40	0.00	-3,482.40
600-00 Fund Balance	28,578.81	23,469.43	0.00	0.00	0.00	23,469.43
5 - ECONOMIC DEV						
Assets	0.00	0.00	0.00	8,777.12	8,777.12	0.00
Liabilities	-382,619.46	-336,831.58	5,685.42	3,091.62	8,777.04	-331,146.16
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-382,619.46	-336,831.58	5,685.42	3,091.62	8,777.04	-331,146.16
473-00 DOWNTOWN TIF	-6,356.70	-6,356.70	0.00	0.00	0.00	-6,356.70
474-00 TRAIL GROOMER RESERVE	3,245.83	3,245.83	3,091.54	0.00	3,091.54	6,337.37
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	2,901,682.68	2,947,470.64	5,685.50	0.00	5,685.50	2,953,156.14

General Ledger Summary Report

Fund(s): ALL

January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
5 - ECONOMIC DEV CONT'D						
484-01 DUE FROM FUND 1	-3,531,343.23	-3,531,343.31	-3,091.62	3,091.62	0.00	-3,534,434.93
Fund Balance	382,619.46	336,831.58	-5,685.42	5,685.50	0.08	331,146.16
500-00 Expense Control	0.00	0.00	-5,685.50	5,685.50	0.00	-5,685.50
510-00 Revenue Control	0.00	0.00	0.08	0.00	0.08	0.08
600-00 Fund Balance	382,619.46	336,831.58	0.00	0.00	0.00	336,831.58
Final Totals	4,406.30	0.00	0.00	2,925,611.66	2,925,611.66	0.00

Expense Summary Report

Fund: 1
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	0.00	65,119.56	65,119.56	-65,119.56	----
17 - HEALTH & SANITATION	0.00	26,040.00	26,040.00	-26,040.00	----
18 - MUNICIPAL BUILDING	0.00	5,379.80	5,379.80	-5,379.80	----
20 - GENERAL ASSISTANCE	0.00	2,086.04	2,086.04	-2,086.04	----
22 - TAX ASSESSMENT	0.00	10,071.80	10,071.80	-10,071.80	----
25 - LIBRARY	0.00	14,920.79	14,920.79	-14,920.79	----
31 - FIRE/AMBULANCE DEPARTMENT	0.00	218,793.76	218,793.76	-218,793.76	----
35 - POLICE DEPARTMENT	0.00	157,525.03	157,525.03	-157,525.03	----
38 - PROTECTION	0.00	28,552.66	28,552.66	-28,552.66	----
39 - CARIBOU EMERGENCY MANAGEMENT	0.00	233.37	233.37	-233.37	----
40 - PUBLIC WORKS	0.00	192,546.60	192,546.60	-192,546.60	----
50 - RECREATION DEPARTMENT	0.00	48,661.52	48,661.52	-48,661.52	----
51 - PARKS	0.00	10,330.77	10,330.77	-10,330.77	----
60 - AIRPORT	0.00	4,276.64	4,276.64	-4,276.64	----
61 - CARIBOU TRAILER PARK	0.00	395.57	395.57	-395.57	----
70 - INS & RETIREMENT	0.00	4,183.09	4,183.09	-4,183.09	----
80 - UNCLASSIFIED	0.00	19.00	19.00	-19.00	----
Final Totals	0.00	789,136.00	789,136.00	-789,136.00	----

Expense Summary Report

Fund: 2
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	0.00	14,328.26	14,328.26	-14,328.26	----
Final Totals	0.00	14,328.26	14,328.26	-14,328.26	----

Expense Summary Report

Fund: 3
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	0.00	5,510.23	5,510.23	-5,510.23	----
Final Totals	0.00	5,510.23	5,510.23	-5,510.23	----

Expense Summary Report

Fund: 4
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	0.00	3,482.40	3,482.40	-3,482.40	----
Final Totals	0.00	3,482.40	3,482.40	-3,482.40	----

Expense Summary Report

Fund: 5
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	0.00	3,647.20	3,647.20	-3,647.20	----
12 - NYLANDER MUSEUM	0.00	2,038.30	2,038.30	-2,038.30	----
Final Totals	0.00	5,685.50	5,685.50	-5,685.50	----

Revenue Summary Report

Fund: 1
January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	0.00	287,229.51	287,229.51	-287,229.51	----
20 - GENERAL ASSISTANCE	0.00	458.74	458.74	-458.74	----
23 - CODE ENFORCEMENT	0.00	170.00	170.00	-170.00	----
25 - LIBRARY	0.00	110.85	110.85	-110.85	----
31 - FIRE/AMBULANCE DEPARTMENT	0.00	271,408.17	271,408.17	-271,408.17	----
35 - POLICE DEPARTMENT	0.00	2,894.00	2,894.00	-2,894.00	----
39 - CARIBOU EMERGENCY MANAGEMENT	0.00	600.00	600.00	-600.00	----
50 - RECREATION DEPARTMENT	0.00	1,702.50	1,702.50	-1,702.50	----
60 - AIRPORT	0.00	3,313.08	3,313.08	-3,313.08	----
Final Totals	0.00	567,886.85	567,886.85	-567,886.85	----

Revenue Summary Report

Fund: 2
January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	0.00	250.00	250.00	-250.00	----
Final Totals	0.00	250.00	250.00	-250.00	----

Revenue Summary Report

Fund: 3
January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
Final Totals	0.00	0.00	0.00	0.00	----

Revenue Summary Report

Fund: 4
January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
Final Totals	0.00	0.00	0.00	0.00	----

Revenue Summary Report

Fund: 5
January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
12 - NYLANDER MUSEUM	0.00	0.08	0.08	-0.08	----
Final Totals	0.00	0.08	0.08	-0.08	----

City of Caribou
Administration
MEMORANDUM

DATE: February 28, 2022

TO: Caribou City Council Members

FROM: Carl Grant, Finance Director

SUBJECT: Tax Acquired Bid List

Attached please find the tax acquired bid list from properties acquired through the automatic foreclosure process. We are at the time of setting the minimum bids for properties to be list for sale by bid.

Suggested Motion:

Move to accept suggested minimum bids as presented. See yellowed column in spreadsheet.

City of Caribou
Bid list
As of February 22, 2022

Acct. #	Taxpayer	Map	Lot	Location	Assessed Value	Tax Amount On Books	Occupied	Amount Owed to CUD	Minimum Sale	Lot Size (acres)	Building Details	# Years on list	Zone
1	84 Webber, Shawn	2	040-A	1284 Presque Isle Road	\$ 35,500.00	\$ 1,737.47	YES	\$ -	8,900.00	1.00	Land/Building	0	R-3
2	2473 Philip Michaud & Betty Dubay	25	66	15 Nancy Street	\$ 6,000.00	\$ 833.99	L/O	\$ -	7,600.00	0.16	Land Only	4	R-1
3	1019 White, Joey - DEC	11	031-B	274 Access Highway	\$ 10,000.00	\$ 716.50	L/O	\$ -	2,500.00	1.00	Land Only	0	R-3
4	1585 White, Joey - DEC	15	030-A	Access Highway	\$ 2,500.00	\$ 179.14	L/O	\$ -	700.00	1.00	Land Only	0	R-3
5	1758 Griffin, Kip A	15	70	960 Access Highway	\$ 51,300.00	\$ 3,267.38	YES	\$ -	12,900.00	2.50	Land/Building	0	R-3
6	1822 Murphy, Leola A	16	20	Watson Memorial Drive	\$ 38,700.00	\$ 2,772.87	L/O	\$ -	9,700.00	33.30	Land Only	0	R-3
7	2086 Muniz, Michael	19	5	1317 Van Buren Road	\$ 17,400.00	\$ 1,369.46	YES	\$ -	4,400.00	0.25	Land/Building	0	R-3
8	2897 Wesson, Bruce	28	139-A	20 Sincok Street	\$ 80,600.00	\$ 5,774.99	YES	\$ 3,787.67	24,200.00	0.37	Land/Building	0	R-1
9	3203 Doak, Ricky	31	152	28 Goldfrank Drive	\$ 8,100.00	\$ 580.38	YES	\$ 1,848.13	2,900.00	0.09	Land/Building	0	R-2
10	3560 Compound Holdings	34	63	20 Hillcrest Ave	\$ 4,400.00	\$ 315.26	L/O	\$ -	1,100.00	0.15	Land Only	0	R-2
11	3765 Swenson, Marilyn A	35	117	29 Park Street	\$ 84,100.00	\$ 3,409.42	YES	\$ 619.41	25,300.00	0.37	Land/Building	0	R-2
12	3930 Drost, Cheryl & Drost, Scott	36	52	20 Pioneer Ave	\$ 38,600.00	\$ 2,888.44	YES	\$ 1,193.03	11,600.00	0.31	Land/Building	0	R-1
13	4781 Madore, Amber	9	020-B	607 Fort Fairfield Rd	\$ 52,000.00	\$ 3,797.90	YES	\$ -	13,000.00	3.00	Land/Building	0	R-3
14	5027 Furze Nona C	25	119-A	Katahdin Ave	\$ 3,400.00	\$ 243.61	L/O	\$ -	900.00	0.20	Land Only	0	R-1
48	3622 Tracy, Galen R.	34	138	25 Liberty Street	\$ 5,600.00	\$ -	L/O	\$ 1,275.37	24,600.00	0.14	Land Only	1	R-2
63	2875 Dube, Judy	28	119	66 York Street	\$ 25,900.00	\$ 1,792.12	NO	\$ 438.32	3,200.00	0.13	Land Only	1	R-1
LISTED AS BLIGHT													
51	3551 Dwayne Blackwell	34	51	7 Hillcrest Ave	\$ 46,300.00	\$ 3,324.35	YES	\$ 1,921.78	6,100.00	0.15	Land/Building	0	R-2
52	3553 Dwayne Blackwell	34	53	3 Hillcrest Ave	\$ 29,800.00	\$ 2,139.64	YES	\$ 302.45	3,200.00	0.15	Land/Building	1	R-2
53	3557 Dwayne Blackwell	34	58	8 Hillcrest Ave	\$ 41,700.00	\$ 2,994.07	YES	\$ 1,736.45	5,600.00	0.29	Land/Building	1	R-2
55	4186 Jeff Cook	39	108	827 Main St (Tear down)	\$ 17,200.00	\$ 6,979.64	NO	\$ 570.27	17,800.00	0.94	Land/Building	1	R-2
62	1072 Linwood Willard	11	48	River Rd	\$ 3,100.00	\$ 216.46	L/O	\$ -	700.00	1.00	Land Only	1	R-2
64	2696 Larson, Nathan	27	51	29 Patten Street	\$ 19,600.00	\$ 1,279.10	NO	\$ 1,634.82	4,000.00	0.14	Land Only	1	I-2
65	2705 Rannney, Nicole & Dana	27	63	32 Patten Street	\$ 15,800.00	\$ 1,011.17	NO	\$ 638.36	2,600.00	0.10	Land Only	1	I-2
	1942 Wilson, Ann & Cyr Brian	17	033-C	375 Belanger Road	\$ 36,600.00	\$ 3,147.76	YES	\$ -		15.00	Land/Building	0	R-3
	3536 Tracy, Galen	34	30	6 Midland Street	\$ 60,200.00	\$ 4,313.33	YES	\$ -		0.36		0	R-2



**City Manager's Report
February 28, 2022**

Economic Projects

River Front - Powerplants	More asbestos testing has been done in the steam plant. Asbestos exists in more places than previously suspected. We are awaiting a final number on the estimated cost of abatement.
Broadband Initiative	Workshop with the Caribou Utilities District was held on Tuesday February 22.
CDBG	Will bring a proposal forward for the City Council in March.
Ogren Dump Solar Project	Received an email from the developer this past week. Financing for the project is progressing.
Events and Marketing	City staff is working on plans for Winter Carnival, Thursdays on Sweden and Caribou Cares. We have magnets available as a reminder of the #TOSS dates.
Landbank	No new updates
Chapter 13 Rewrite	No new updates
Federal American Rescue Plan Act	A Letter of Intent was submitted. The County of Aroostook plans to notify applicants of their status to submit a full application this week.
Blight Cleanup	No new updates
Birdseye Cleanup	We have been alerted to the possible upcoming availability of some Brownfields Site funding.
60 Access Highway	No new updates
River Front - Master Plan	No new updates
Façade Improvement Program	Application is on the website. There will be a ribbon cutting at Bennett Drive Redemption tomorrow 3/1 @ 7:45. They were a recipient in 2021.
Aldrich ATV/Snowmobile Storage	No new updates
Jarosz Storage - Limestone St	No new updates
Business Outreach	No new updates.

Other Administrative Projects

Tax Acquired Property Policy	On tonight's agenda
Nylander	No new updates
Fire Structural Work	Another leak on Monday 2/21. Representatives from contractors came last week to repair.
Fire Station Renovations	Mechanical Services were at the Fire Station on Wednesday February 16. No quote received yet.
Police Station	There is a sketch of what the proposed police station might look like on the website.
River Road	No new updates
Investment Policy	No new updates
Trailer Park Closure	Caribou Housing Authority is assisting two families.
Fish Hatchery Bridge	No new updates
Cable Franchise Renewal	No new updates
Airport	No new updates
Personnel Policy	No new updates
Chambers AV System	No new updates
Procurement Policy	No new updates
New LED Street lights	No new updates
Comp Plan Update	No new updates
COVID-19 Status	No new updates
Administrative Approvals	We have increased security on our webpages and have communicated to staff to be vigilant with email and online.
Personnel Changes	Currently advertising for multiple positions - without success.
Age-Friendly Efforts	Next meeting is scheduled for March 2.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members

From: Penny Thompson, City Manager

Date: February 28, 2022

Re: Sudden announcement on 2/24/2022 of the impending closure of the Maine Veterans Homes in Caribou and Machias

The community was stunned when it was announced on Thursday February 24 that the Maine Veterans Homes in Caribou and Machias would close on May 1 and April 15, 2022, respectively.

Our congressional delegation is working to provide options to keep the Maine Veterans Homes in Caribou and Machias open. Senator Jackson has brought forth a bill, LD 2001. The committee should be hearing testimony soon. To send a clear message to the leadership in Augusta and Washington, DC, the Caribou City Council may take action in the form of a Resolution.

Suggested action:

Please adopt Resolution 02-02-2022 and urge all Caribou residents to reach out to decision makers to support the residents, families and employees of the Maine Veterans Homes in Caribou and Machias.

Resolution 02-02-2022
A Resolution of the Caribou City Council
Regarding the Potential Closing of the Caribou Maine Veterans Home

WHEREAS, The Caribou Maine Veterans Home has been a part of the Caribou community for nearly forty years, and

WHEREAS, The Caribou Maine Veterans Home was established after years of volunteer effort by Aroostook County Veterans, and

WHEREAS, Aroostook County Veterans with the support of Cary Medical Center raised more than \$250,000 in support of the Caribou Maine Veterans Home at the time of its construction, and

WHEREAS, The Caribou Maine Veterans Home has become the home for dozens of Veterans who have lived at the home for decades, and

WHEREAS, The Caribou Maine Veterans Home is the only facility of its kind dedicated to and for Veterans in Aroostook County, and

WHEREAS, Our Veterans were willing to make the ultimate sacrifice for our Freedom and deserve our best efforts to support them in their later years and

WHEREAS, Vietnam era Veterans and Korean War Veterans are aging with many in their 70s, 80s and beyond and a number of them will need the services of the Caribou Maine Veterans Home, and

WHEREAS, Veterans of more recent conflicts and unknown future events will look to the services of the Caribou Maine Veterans Home, and

WHEREAS, The closing of the Caribou Maine Veterans Home will impact more than fifty residents and their families causing undo stress and hardship and

WHEREAS, The closing of the Caribou Maine Veterans Home will eliminate seventy-five jobs and create a negative multiplier effect on the local economy.

NOW, THEREFORE BE IT RESOLVED BY, THE CARIBOU CITY COUNCIL that the members of the Caribou City Council send this resolution forthwith to our state leadership including our state legislature, Governor's Office and our Congressional Delegation and express our firm determination to keep the Caribou Maine Veterans Home open to serve our most deserving Veterans. This resolution was duly passed and approved by a majority of the City Council of the City of Caribou this 28th day of February 2022.

Jody R. Smith, Mayor

Attest: Danielle Brissette, City Clerk

[City Seal]



City of Caribou, Maine

City Clerk's Office
25 High Street
Caribou, ME 04736
Telephone (207) 493-3324
Fax (207) 493-4207
www.cariboumaine.org

To: Mayor and Council Members
From: Danielle M. Brissette, City Clerk
Date: February 22, 2022
Re: Approval of Beano or Games of Chance Licenses

On November 16, 2020, Council approved the American Legion Post #15 to hold bingo no more than one time per week.

The American Legion Post #15 has applied for a license to run the following Games of Chance:

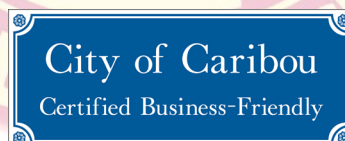
1. Bingo - to be held no more than three times per week.

This would be a continuation of the license that they currently have and would give them permission from February 28, 2022 to December 31, 2023 for the additional night of Bingo.

The Police Chief, Fire Chief and Code Enforcement have all reviewed and are okay with them.

Staff is recommending Council Approval based on the following conditions:

1. This authorization for continued renewal is for the period of Mar. 1, 2022 – Dec. 31, 2023.
2. The City reserves the right to revoke its approval should public concerns be raised associated with the operation of the above game/s of chance, changes in the status of above stated non-profit organizations, or other unforeseen circumstances associated with the operation of the game/s of chance. The City will notify the State in writing, if necessary, of any revocation.
3. The City will review this approval upon a request by the non-profit to amend the game/s of chance to be held, frequency of said games, changes to time periods or within 90 days of the end of the stated approval period.
4. Any game of chance license, other than those indicated above or outside the time period stated, are not duly authorized by the Caribou City Council pursuant to Title 17 M.R.S.A. §1831 (4) et.al.



CARIBOU FIRE AND AMBULANCE

121 High Street
Caribou, ME 04736-2710

Fax 207-493-4222
Phone: 207-493-4204

firechief@cariboumaine.org

Chief Scott Susi

MEMO RE; Ambulance Billing

Due to natural attrition, I would like to go into a ambulance billing contract with Comstar Ambulance Billing Services located in Rowley Massachusetts. In less than a year the only person in our billing department will be retiring leaving the need to have the service done for the City. Looking at the possibilities and networking with other services I have been directed to Comstar for billing services. Comstar charges a rate of 4% of income received so the more they collect for us, the more they receive, good incentive for them to collect our revenue. The reason to get the contract in place now is that it will take at least the 12 months to get all back log cleared up, Comstar does not take our open bills and we will have to send notice to the companies we bill for now to find other means of collection. This will be a major cost savings to our expense budget in the coming years.

I am available to answer any questions the council may have.

Note: Moving to an outside source for ambulance billing proposed budget impacts.

1. EXPENSE now \$238,482
2. REVENUE now \$39,138
3. COMSTAR COST \$46,144 +/-

The difference can be \$153,300 +/- less to the taxpayer

Respectfully,
Chief Scott Susi

MEMO

To: Mayor and City Council Members
From: Dan Bagley, Planning Board Chairman
Date: February 18, 2022
Re: Administrative Correction to Land Use Table, Campgrounds allowed in R-2



On 10 November 2021, the Caribou Planning Board held a public hearing to consider proposed amendments to Sec. 13-700(6) "Campground and/or Recreational Vehicle Park," and subsequently voted to recommend that the Council approve the proposed amendments, which included a change to allow campgrounds in the R-2 District.

On 29 November 2021, Council held a public hearing and voted to approve the proposed amendments to the text of Sec. 13-700(6); however, the associated changes to the Land Use Table were not explicitly voted upon and approved by Council.

The Planning Board hereby requests Council approval to update the Land Use Table to allow campgrounds in the R-2 District, as an administrative action, to reflect accurately the Council's intent regarding its original approval to amend this ordinance.

Sincerely,

/signed/

Dan Bagley, Chairman
Caribou Planning Board

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 28, 2022
Re: Police Station Referendum Question

There has been discussion that, based on the non-binding referendum in November, the Police Station committee would like to officially put the question to the voters to comply with the provisions of the City Charter, Section 5.06 (b) (4) which states, *“Submissions of projects to voters. All capital improvement projects involving \$500,000 or more of municipal funds shall be submitted to the registered voters of the City of Caribou by holding a referendum vote thereon. A project is defined as a complete list of capital expense purchases combined together to build a building, purchase vehicles or machinery, provide a service to the citizens of the city, or a combination thereof, and not currently part of the schedule of City assets.”*

Per the Secretary of State election rules, the ballots need to be available 30 days prior to the election. City Clerk Danielle Brissette will need to have everything completed and prepared by March 30, 2022 so the ballots can be produced for the June election.

I have a draft copy of the ballot question from November included in the packet as well as an idea of what the police station could look like when complete, based on the current design.

Historical documents are available online at www.cariboumaine.org. Look for the heading “Police Station Study”.

Requested action:

A motion regarding the wording of the resolution and ballot question.

A resolution would be required to authorize the capital project. A ballot question referencing the resolution would be submitted to the registered voters by holding a referendum question at the June election. A public hearing is not required to adopt the resolution. To be included on the June ballot, this must be completed before the March 28, 2022 Regular City Council meeting.

NON-BINDING SURVEY QUESTION FOR THE VOTERS OF CARIBOU

Question:

Do you favor borrowing money to provide an amount not to exceed \$10,000,000 to pay costs of expenditures for the construction and equipping of a new police station for the City of Caribou provided that the money is authorized by Caribou City Council and a referendum approved as specified in the Charter?

YES

NO

Financial Disclosure

Based on the Estimate Calculator
Maine Municipal Bond Bank website
(Rate varies based on term, may not prepay loan)

Type	Term	Principal	Interest	Total	Annual Debt Service	Estimated 1 st year mill Increase*
Level Debt	20-year	\$10,000,000	\$2,492,885	\$12,492,885	\$624,669	1.7846
Level Principal	20-year	\$10,000,000	\$2,302,044	\$12,302,044	Declines annually 1 st year: \$672,519	1.9213
Level Debt	30-year	\$10,000,000	\$4,857,240	\$14,857,240	\$495,263	1.4149
Level Principal	30-year	\$10,000,000	\$4,214,605	\$14,214,605	Declines annually 1 st year: \$552,623	1.5788

*For 2021 tax commitment, 1 mill = \$350,035.80

2021 millage rate: 23.55



Caribou Police Department

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 28, 2022
Re: Broadband Discussion

There was a Caribou City Council workshop on Broadband held on Tuesday February 22, 2022.

At the conclusion of the meeting, there was a request for a letter of support for the Caribou Utilities District charter change to include broadband services from the Caribou City Council.

The CUD has produced the included resolution which endorses Caribou Utilities District charter change and the "Public Option" for Broadband in Caribou.



Resolution 02-03-2022

A Resolution of the Caribou City Council

Endorsement of the 'Public Option' for Broadband in Caribou

WHEREAS, the City of Caribou requires a long-term solution to the problem of all citizens having access to high-speed internet; and

WHEREAS, the City of Caribou believes giving our citizens a choice of Internet Service Providers where they all have to compete on a neutral platform; and

WHEREAS, the City of Caribou believes keeping some if not all telecom revenues and labor resources within local control; and

WHEREAS, the City of Caribou believes in establishing a powerful economic development tool for Caribou; and

WHEREAS, the City of Caribou believes in providing an additional revenue source for the Caribou Utilities District (CUD) and perhaps the City or other community stakeholders,

NOW, THEREFORE BE IT RESOLVED BY, THE CARIBOU CITY COUNCIL, to endorse the CUD charter amendment to include broadband services as well as encourage the CUD, the Business Investment Group and other community stakeholders to continue to pursue a broadband project in Caribou which will construct a network which is entirely fiber. More specifically, a single strand of fiber is dedicated from the central office on Sincok Street to each customer premises. The project design calls for 25% extra strands of fiber be available in the backbone of the network to support future growth and include all 5,150 premises, or potential users, throughout Caribou which require a *minimum* of symmetrical 100 (Mega-bits/sec) speed and *available* a maximum symmetrical 1 (Giga-bits/sec) speed with options for 10 (Giga-bits/sec) access speeds in the future.

This resolution was duly passed and approved by a majority of the City Council of the City of Caribou this _____ th day of _____ 2022.

Jody R. Smith, Mayor

Attest: Danielle Brissette, City Clerk [City Seal]

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 28, 2022
Re: 2022 Priorities and Goals Discussion

I am attaching the final tally for the 2022 City Council priorities.

The list should accurately reflect what the City Council wants to make progress on in 2022. The City Council and Manager can now work with department managers and other stakeholders to formulate an action plan with the intent to achieve measurable progress on these goals.

Formal action is not required. This is for discussion purposes.

Please rank within each group your top five ('1' for your top priority and '5' for your lowest)

PUBLIC SAFETY (Rank top 5)	FINAL SCORE	Jody Smith	Courtney Boma	Joan Theriault	R. Mark Goughan	Doug Morrell	Louella Willey	John Morrill
Police Station Design and Referendum	28	2	1	1	1		2	1
Opioid and Drug Enforcement (Ongoing)	24	1	3	3	2	2	1	
Fire Station Operational Upgrades	13		4		3	1		3
Community Outreach	7	3	2					
Marijuana Retail Establishment Requests	7	4				3		4
Ambulance Billing Contract	7	5				4		2
Ambulatory Service Contracts	6			2		5		5
Emergency Preparedness / Resiliency	4		5				3	
Other:								
Other:								

ADMINISTRATION (Rank Top 5)	FINAL SCORE	Jody Smith	Courtney Boma	Joan Theriault	R. Mark Goughan	Doug Morrell	Louella Willey	John Morrill
Employee Retention	16	3		3			1	1
Grant Administrator/Outreach Coordinator	13		2			5	2	2
Performance Evaluation System	12	1			1			4
Investment Options	9	2				1		
Union Contract Negotiations	8			1				3
Non-Union Compensation Policy	7			2			3	
Tax Acquired Property Strategies	7		1				4	
Health Insurance Changes	6				2	4		
FBO Services at Airport	5		4			3		
Update Procurement Policy	5					2		5
Personnel Policy Update	4	5	3					
Closure of Mobile Home Park	3				3			
ARPA fund use & management	3	4	5					
Citizens University	0							
Chambers AV system	0							
Other:								
Other:								

Please rank within each group your top five ('1' for your top priority and '5' for your lowest)

COMMUNITY DEVELOPMENT PRIORITIES (Rank top 5)	FINAL SCORE	Jody Smith	Courtney Boma	Joan Theriault	R. Mark Goughan	Doug Morrell	Louella Willey	John Morrill
Blight Removal	31	4	1	1	1	1	1	2
Weekly Business Visits (Coffee with ...)	11	1	4		2			
Affordable Housing shortage	10			2	3			3
Chapter 13 Zoning Ordinance Rewrite	9					2		1
Business Directory & Newsletter	8			3		3	4	
Branding & Marketing Campaign	6		3				3	
2024 Comprehensive Plan Update	5						2	5
Beautification Committee	5	5	2					
Create Strategic Plan for Projects	5					4	5	4
Welcome New Residents to Caribou	5	2				5		
Ribbon Cutting Ceremonies	3	3						
Increase Social Media presence	1		5					
Land Use Survey of Community	0							
Other:								
Other:								

INFRASTRUCTURE (Rank top 5)	FINAL SCORE	Jody Smith	Courtney Boma	Joan Theriault	R. Mark Goughan	Doug Morrell	Louella Willey	John Morrill
Broadband Access to the "Last Mile"	18	2	3	2		2	3	
Sidewalks and Pedestrian Safety	12		1			4	1	
Street Light Program	12		2		2		2	
Municipal Buildings Deferred Maintenance	12	5	5	1		1		
Facility Manager Position	9				3	5		1
Capital Vehicles and Equipment Plan	8	1						3
River Road Reconstruction	8			3	1			
Solar Power Purchase Agreement	7	3						2
City Hall Accessibility	4					3		5
Airport Upgrades	4	4	4					
Overlay of Hwys in Urban Compact Zone	2							4
Storm Drain System Inventory	0							
Charging Stations for Electric Vehicles	0							
Other:								
Other:								

Please rank within each group your top five ('1' for your top priority and '5' for your lowest)

LEISURE SERVICE PRIORITIES (Rank top 5)	FINAL SCORE	Jody Smith	Courtney Boma	Joan Theriault	R. Mark Goughan	Doug Morrell	Louella Willey	John Morrill
Recreational Trail Enhancements	18	4	2		1	4	5	2
Thursdays on Sweden	17	1	5	1			2	4
Library Programs	12	5	4			5	1	3
Nylander Inventory & Operations	12	2				2	3	5
Age-Friendly Initiatives	11	3		3		3	4	
Rehabilitation of Collins Pond Dam	10		1					1
Gateway Enhancements	8		3			1		
Library Business Resource Center	4			2				
Non-Profit Contributions	0							
Other:								
Other:								

ECONOMIC DEVELOPMENT PRIORITIES (Rank top 5)	FINAL SCORE	Jody Smith	Courtney Boma	Joan Theriault	R. Mark Goughan	Doug Morrell	Louella Willey	John Morrill
Façade Improvement Grants	15	1			1	4		3
Landbank Creation	15	2			2	3		2
Birdseye Site Cleanup and Master Plan	14	3		1			5	1
Creating "Shovel Ready" Projects	12		3	3		2	4	
Riverfront Redevelopment	10	5	2				1	
Neighborhood redevelopment	9			2		5	2	
Small Business Expansion and Retention	8		5			1		4
Downtown Revitalization	7	4	1					
Affordable Child Care barriers	6				3		3	
Airport Business Development	2		4					
New Branding & Marketing Campaign	1							5
Sure Site Program	0							
Rental Assistance Program	0							
Build Your Business Series	0							
Workforce Development	0							
Other:								
Other:								

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: February 28, 2022
Re: 2022 Municipal Budget Presentations

Tonight the 2022 Municipal Budget is on the agenda.

Here is where we are on the timeline:

On or before March 1: The City Manager will provide the City's final written detailed Expense Budget Report for the ensuing year to the City Council.

On or before March 1: The City Manager will provide the City's final detailed Capital Expense Budget Report for the ensuing year to the City Council.

The next critical date is:

On or before the third Monday in March: The City Manager will hold a public hearing and vote on the City's final detailed expense budget for the ensuing year.

On or before the third Monday in March: The City Manager will hold a public hearing and vote on the City's final detailed Capital Expense Budget for the ensuing year.

The Public Hearing on the 2022 Municipal Budget will be at the next meeting, on March 14, 2022.

No formal action is required. This is an item for discussion.