

CITY COUNCIL MEETING NOTICE AND AGENDA



Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, April 11, 2022**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.

1. **Roll Call**
2. **Invocation/Inspirational Thought** Adam Chartier, Fire Chaplain
3. **Pledge of Allegiance**
4. **Public Forum** (PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org)

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a. Danny Raymond – 100 th Anniversary of Old Engine One	02-03
b. Amber Madore – 607 Fort Fairfield Road	04
c. Sherrie St. Peter – 375 Belanger Road	
5. **Minutes**

a. February 28, 2022 – Regular City Council meeting	05-20
b. March 21, 2022 – Special City Council meeting	21-23
c. March 28, 2022 – Regular City Council meeting	24-28
6. **Bid Openings, Awards, and Appointments**

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11. **Reports and Discussion by Mayor and Council Members** Reports
12. **Next Regular Meetings:** April 25, May 9 & 23 103-113
13. **Executive Session(s)** (May be called to discuss matters identified under MRSA, Title 1, §405.6.A)
 - a. City Manager 6-month probation review (Discussion of employee evaluation)
14. **Adjournment**

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Cherie Garman, Deputy City Clerk



Old #1 was purchased in 1922 at a cost of \$12,500 and was as modern a piece of equipment as a community could buy.

Old #1 was built and shipped from Elmira, New York on October 26, 1922, and took about three weeks to arrive in Caribou. She arrived by railcar in November of 1922. The engine was known as a Type 75, 6-cylinder, triple combination unit. This meant it could pump its own water, carry its own fire hose and possessed a chemical self-pressurized tank extinguishing system. The pump was rated at 750 gallons per minute and could draft its own water from a water source if needed. This was a huge improvement over the previous motorized equipment used by the Caribou Fire Department, used automobiles that were converted for fire department use.



July 4, 1923
4th of July Parade



www.Cariboufire.net



Caribou Fire &
Ambulance Department

CARIBOU FIRE DEPT
100th
Birthday
OLD ENGINE ONE

Caribou's new fire truck showed it's worth in May of 1923 when a historic flood devastated Aroostook County. The pumping station at the Caribou dam was deemed inoperable due to high water levels and pressure from the flooding. This situation left no way to fill the standpipe on North Main hill, which provided water to homes and hydrants for fire protection. On May 1, 1923, at 2 o'clock in the morning Old #1 was "fired up" and brought down to Collins Pond. Its mission to draw water from the pond, force it into a nearby water main and keep the standpipe full thus preventing the town from being at the mercy of a fire should one break out. The mission lasted 126 hours with no breaks and continued until the water company equipment was back in operation. The story goes that oil changes were performed on the fire engine while she was pumping.

May, 1923
Engineer Frank McDougal



1956



Top: Peter Snow, chairman of the Town Council, inspects the new Caribou fire truck which arrived this week. Bottom: Old "No. 1" will be "put to pasture" after many years of service to the Caribou Fire Department.

In December 1956, the "new" #1 arrived and replaced "old" #1. She was taken out of service but was kept in running condition and became a parade and special event apparatus over the next few years, winning many awards. Old #1 has provided many "last rides" over the years to retired firefighters and honorary members who have passed. In the

1980's, full-time firefighter Greg Belanger spear-headed the restoration of Old #1 with the help of other fire department members. In 2002, after many years of bouncing around at different storage locations, Old #1 got her own "stall in the barn" once again. A fund-raising effort by Mike McCarthy and Greg Belanger resulted in a small addition built on to the fire station to provide for year-round public view and safe storage.

The "old girl" served the citizens for 34 years until her retirement in 1956. Old #1, performed her last mission on August 26, 1952, when the Rudy theatre burned (ironically another fire alarm box 13). It was an all-hands-on deck as she was a reserve fire engine by this time and all of Caribou's fire trucks and men were needed to prevent all of Sweden street from burning to the ground.



**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: April 11, 2022
Re: Public Input regarding tax-acquired property

Amber Madore, of 607 Fort Fairfield Road in Caribou spoke at the last City Council meeting and has requested that the Caribou City Council work with her to retain her home. The Caribou City Council has asked her to come back tonight with a plan.

Ms. Madore has been to the Caribou City Office multiple times over the past two weeks. She has reached out to ACAP. The program that may help her is “Maine Homeowner Assistance Fund”. After numerous delays, the portal is scheduled to open on May 2. Homeowners who can prove that they suffered a loss in wages due to the COVID-19 pandemic are eligible for up to \$25,000 to keep their home out of foreclosure. Don Whipkey from ACAP said that if she qualifies, since the home is already in tax foreclosure, the release of funds would be prioritized. However, we do not know yet if she is eligible for this program.

Ms. Madore has filed her income taxes for the 2021 tax year and is expecting a tax refund. She has indicated that she will pay all past due amounts when she receives that refund. These are her “Plan A” and “Plan B”.

Sherrie St. Peter has contacted the office about a neighboring property – 375 Belanger Road. This property was not put out to bid due to the number of code violations and blight designation. Ms. St. Peter has indicated that she would clean up the property and work with the occupant to move. Per the tax-acquired policy, the property would need to go out to bid.

Council Agenda Item #1: Roll Call

The Caribou City Council held a regular City Council Meeting on Monday, February 28, 2022, at 6:00 p.m. in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors Morrell, Morrill, Theriault and Willey. Councilor Goughan was present via Zoom.

Penny Thompson, City Manager was present at the meeting.

Department Managers Kenneth Murchison (CEO/Zoning Administrator), Gary Marquis (Parks & Recreation Superintendent), Scott Susi (Fire Chief), and Carl Grant (Finance Director) were present at the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation/Inspirational Thought

Father David Raymond of the Parish of the Precious Blood led an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance

Council Agenda Item #4: Public Forum

No Comments were made by the public.

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. Resolution regarding the closure of Maine Veterans Home

Councilor Willey read a letter submitted by Nashali Parks:

“Nashali Parks

(Na-Shay-Lee)

February 28, 2022

Caribou Town Meeting-MVH

I love my job, I love what I do. I have a good life and I can speak out against my own president's decisions and not be arrested for it. These men and women fought so hard and lost so much for me to be able to do those things and live the life I live. I can never repay them, but I can do everything in my power to ensure they live their last days in comfort in a place they recognize, the place they call home.

I don't think the importance of either veteran home can be overstated. Just from a moral and ethical position: doing everything we can to help our veterans shouldn't exclusively be a matter of charity and money, but one of respect and pride. Beyond just our citizenship, our towns have a long history of military service and support. Take Loring Airforce Base for instance. It was the absolute pillar of Northern Maine's economy for nearly fifty years. Much of what we have up here even today can find its origins derived from the presence of that base.

The responses that we have received on the petition, people are appalled at the suddenness of the decision. We know nothing of the steps taken or the avenues explored or of any kind of effort taken to prevent these closures. We are a close knit community, no matter how divided we seem on the outside. If given the chance we would have come together to ensure the right thing was done. People are angry that there was no transparency. That we only now discover the issues, AFTER the decision has been made.

Especially now that we have concerns from our congress and senate about the actuality of the financial situation the company faces.

A comment that I particularly like that someone put on the petition that I started says “There is a nationwide bed shortage, it's plain not fair to turn our back on those who fought for us. MVH has 6 core values they remind us of daily. It's time MVH showed **honesty and integrity** to our veterans and staff.. Treat veterans like they are **unique**. **Respect** their home. Show them **excellent** care. Show them a **team** doesn't turn their back on its own players. And **lead the way**, in giving back to those who fought for us.”

People celebrate every year on Veterans day but Veterans don't get just a day, they get a lifetime of our respect, dedication and service. “

Councilor Theriault read an email submitted by Shanae Reed:

“My question is .. why build this new facility if there is declining veteran population, was this you plan all along to displace these veterans from there home and family just to benefit your new home and drive them there since there's no placement in aroostook county?”

Mayor Smith read an email submitted by Heidi LaMothe:

“Hi my name is Heidi LaMothe from Caribou & my 88 year old Dad lives in the Caribou Veterans Home which he calls Home. He loves the employees & the beautiful facility. He always says they take really good care of me! I was so shocked & saddened to hear the closing of this place. After it sunk in some I became upset because it's dishonorable to place our Veterans far away from their loved ones! Its also unjust for the employees who put their time & energy into this place making all residents feel at home to lose their job! For Aroostook County to not have a place for our Veterans is unethical & it feels like Aroostook County isn't part of Maine! I know being a beautician in this area that there are plenty of Veterans around that'll need a facility like this someday & our family community is disappointed in the closure of this needed facility. Our nursing homes around are already full & its detrimental to close the Caribou Veterans Home! Please keep this wonderful facility open & keep our Veterans here in Aroostook County! Thanks for listening!”

Deputy Mayor Boma read an email submitted by Hannah Voisine:

“I am one of just many concerned employees at the Maine Veteran's Home in Caribou, who are in a state of shock, frustration and worry over the possible closure of the Maine Veteran's Home. When we were notified by the CEO of the plan to close our doors, the main reasons we were given for this closure included the projected loss of \$3 million between both the Machias and Caribou MVH's, a shortage in workers, and a decline in our veteran population. Unfortunately, this information has either been shown to be inaccurate, or false. Congress released a letter stating that in 2019, MVH profited \$25 million, as a NON-PROFIT organization. Also, MVH just built a multimillion-dollar home in Augusta.

Another interesting fact that we were not made aware of is that congress reached out to the MVH board members to offer support to keep these homes open. The MVH board and CEO declined this help and did NOT notify local and state government officials regarding the closure. They outright refused any assistance offered. One can't help but wonder why.

When it comes to the issue of a decline in the veteran population, there are other options. We have plenty of elderly in Aroostook County who are awaiting placement in a skilled nursing facility. Most nursing homes in the area do not have any empty beds and actually have a waiting list. Why can't we take in these individuals?

Lastly, but most importantly, we are fighting for our Veteran's. These individuals fought for our freedom, our rights, and for this country. The very ground these MVH homes stand on. They deserve nothing but the best care, until their very last day. MVH is not a business, it's a HOME. We, as employees, work in the building many of these residents have known as home for several years. I know first hand, they currently receive the best of care from all employees at the Caribou MVH, which is

nothing short of what they deserve. Shame on those who have taken the sacrifices these individuals have made, and completely disregarded the importance of their own selfish desires.

We will stand up and fight for what these veterans deserve, and we will fight for what is right. It is now our time to return the favor to our nation's heroes. They deserve so much more! Thank you!

Sincerely,

Hannah Voisine"

Councilor Morrill read an email submitted by Kayla Creasey:

"Good evening, I am emailing you to give you a few comments I feel needed to be expressed. First off, thank you for helping voice our concerns for these residents and staff members.

I truly believe that we need the Maine Veterans Home to stay in Caribou. A lot of our residents grew up in the county, have made businesses, and have family and friends here. I feel very upset that they would even consider getting rid of Caribou Veterans Home. The Maine Veterans Home - Caribou, is a wonderful facility for those who need long term care or even skilled care. They are able to have their families and friends come in and see them, they all love the staff and our activities. I cannot see any good reason to get rid of the Veterans Home. This is a primary resource to many veterans of the community. If they break an arm, had a major medical issue, they can stay at the Veterans Home for recovery and then go back home. For our long term residents, many of them have asked if they were bad veterans.. or if they weren't good enough to stay here. There is nothing more heartbreaking than hearing someone ask those questions and knowing that this preventative situation has caused them so much pain. These Veterans have fought for our country, our freedom & rights... I just don't understand why they should worry about shelter security at their age and after everything they have done for us. They deserve so much better than to be displaced away from everyone and everything they know. Please keep our Veterans in the county - where they belong!"

Councilor Morrell read an email submitted by Miranda Ledue:

"My name is Miranda Ledue and I've been a PSS on the Residential Care unit of MVH Caribou for two and a half years. It's where I was able to earn my CNA license, and this job means the world to me. We provide an invaluable service to this community. Our staff are hardworking, compassionate, and dedicated to our residents. We have shown that we are willing to fight for the veterans who fought for us, and who have more than earned their continued comfort and security in these Homes.

Local nursing facilities are stretched thin as it is, many with no open beds and long waiting lists. This planned closure would force our residents to relocate hours away from their families, which would have devastating effects on their mental and emotional wellbeing. We need to do everything we can to keep the Veterans' Home open.

Thank you for your time and consideration."

Councilor Willey read a letter from Jonna Parks:

" Caribou City Council Members: I am writing to express my opinion on the recent announcement regarding the closing of the Maine Veterans Homes in Caribou. The announcement is devastating news, not just for the veterans who call it home, but for their families, the staff and the greater Caribou community.

I grew up in Aroostook County, and my late father was an Army veteran. I remember him taking us to Loring AFB and teaching us about its importance and value to the community. I, like so many others, am saddened and angered by this sudden decision and the manner in which it was announced. This has been handled in a secretive and somewhat deceptive manner, and I hope our lawmakers will prove it has not been processed legally, as closing any of the Maine Veterans Homes requires legislative approval.

There are six Veterans Homes in Maine, and the decision was made to close two of the most rural locations. MVH representatives cite escalating operational losses as one of the major reasons this decision was made. Perhaps, if they hadn't built such an ornate facility in Augusta, this might not be the case. They also cite the growing scarcity of qualified workforce. I would absolutely disagree with that statement. The Veterans Home in Caribou holds the Silver Quality Award for the outstanding condition of their facility, they had a flawless state inspection, and they have remained Covid-free, which is a major accomplishment during a pandemic that has spanned more than two years. The majority of these workers take great personal pride in their work. They acknowledge the honor and privilege it is to take care of the people who have sacrificed so much for this country. It is more than just a job; many of the staff are extremely close to the folks who live there.

Closing two of the most rural facilities will place veterans in areas that are unfamiliar to them and will no doubt cause a hardship on their families who will have to travel much farther to visit them. Veterans deserve to receive care in their home communities. Winters in Maine are harsh, and driving conditions often prevent people from traveling far from their towns. Displacing these folks to Augusta or Bangor will result in their families not being able to visit as much. Veterans have already sacrificed for their country. They shouldn't have to give up their home as well. This is not a matter of money, this is a matter of honor.

Those from The County are all too familiar with the concept of the two Maines. There has always been a system of catering to the larger cities and forgetting about the rural communities. Well, they have poked the wrong bear this time! Folks from The County have a long history of banding together and taking care of their own. I feel confident that given the chance, this situation will be no different. I hope and pray the Maine Legislature makes passing the necessary legislation its top priority. After all, they represent the citizens of Maine, and the citizens (and former residents) of Aroostook County have spoken loudly and clearly in opposition to the closing of this facility.

Thank you for allowing me the time to express my opinion.

Sincerely, Jonna Parks"

Councilor Theriault read an email submitted by Nora Thomas:

"Good evening, I have worked at the Maine Veterans home for 7 years I have worked many other home also but the Maine Veterans Home in caribou is "home" to the many veterans that needed care. They have given and sacrificed so much for their country and fellow man it would not be fair to rip them from their home, family because of money issues that should have been resolved when they started. We have listened to our vets ask questions and cry and feel scared of the unknown. How would anyone of us feel if it happened to us or our family members. My question is how did it get this far without anyone helping our Veterans. Thank you for helping our Veterans and family.

Nora Thomas"

Mayor Smith read an email submitted by Kathy Ellison:

"I don't think it's fair or right to close The Maine Veteran's Home In Caribou. This is where our veteran's live, where their families live and I think we owe it to them to keep them here in the County where they want to be. These people fought for us and our freedom and all they want in return is their right be near their family where they feel safe and comfortable. I think that's the very least we can do for them."

Deputy Mayor Boma read an email submitted by Ashley Johnston:

"Hello,

My name is Ashley Johnston and I am currently employed as a certified nursing assistant at Maine Veterans Home- Caribou. I work with the long term care residents and have gotten to know them very well over the last few years. I hope that in dealing with this matter, that all parties involved will look at these residents not just as a number, but as people. They are people that have lived full lives and just like you and I have the ability to choose where we want to live- these residents have chosen (for most of their lives) to reside in Aroostook County. To not allow them that privilege after all that they have sacrificed for this country means that we as a county and a state are failing them. There has got to be a better solution than closing the facility. Not only will the decision to close fail us in our duty to the residents and their families who have already sacrificed so much, but fail the employees as well. Imagine acquiring your nursing degree in Maine and planning to settle down in Aroostook county then learning that a major healthcare facility is closing down! Would you choose to establish a home and a career in Aroostook county? Deciding to close MVH-C will not only be damaging to Aroostook County's reputation but the economy as well. Because we love MVH so much and were offered such a generous relocation package, many of us are considering transferring to another MVH facility, downstate, with our families. Because Aroostook county is so rural and we're seeing a steady halt in employment in the able bodied working population in Maine, political leaders should strive to keep as many able bodied people in the workforce (and their families) in Maine & specifically Aroostook county. With the VA clinic relocating to Presque Isle and Maine Veterans Home closing, there will be far less left in Caribou for employment opportunities.

Finally, to address the staffing issue that is claimed to be one of the biggest reasons for closure: Aroostook county currently has three colleges (UMFK, UMPI, and NMCC). All three colleges offer CNA certification as part of their curriculum and many students have little experience going into the program. I have seen students from all three schools complete clinical rotations at MVH-C. I feel that it would be beneficial for MVH-C to partner with the universities to provide opportunities for nursing students regarding employment at MVH-C with successful completion of the necessary nursing courses/certification (be it CNA or RN). Students are required to keep up with vaccination status while enrolled and need to demonstrate strong values while in nursing school. Those students would make great employees if MVH could partner with those schools.

I have so much more that I'd like to say but I mostly wanted to address these key points that I feel others might not have considered. If there's anything that I can personally do further to help prevent the closure, I am all ears! As are every single one of the other staff members.

Thank you so much for your time!"

Councilor Morrill read a letter sent by Cynthia Marquis:

"To the members of the Caribou City Council....

I would like to address a very concerning event that is scheduled to take place in your city.....that being the pending closing of the Maine Veterans Home. To say that I personally am shocked and saddened by this move would be an extreme understatement. I speak tonight as a concerned citizen, as a dedicated educator in the State of Maine (35 years) but mostly as a daughter of a resident of the Maine Veteran's Home in Caribou. Please understand that my Father, Carleton L. Barnes, spent his life serving both his

country and his state. He served in the Korean conflict in the US Army and has been serving the students of the State of Maine as an educator, principal and superintendent of schools throughout his career. He has dedicated himself to the education and well-being of all students in any district he worked and always has said that the bottom line was to “do what was right for the student.” I fail to see how the closing of the Maine Veteran’s Home is doing what is right for any of the residents or for their families. We, as a family, were very comforted when Dad was able to be at the Veteran’s Home as we are aware of the high level of care at this facility. Right now we are heartbroken that this change is being planned. Any change for elderly folks is difficult and this, I fear, will be extremely detrimental. We have seen a negative effect on Dad as he has begun to suspect that there is a change in the offing. To have to move him would be extremely hard on him as it would all other residents. The residents of the Veteran’s Home have served our Country bravely and under no circumstances should be subjected to this turmoil.

The negative effects of this planned closure not only effect the residents, but also the dedicated staff at the Veteran’s home. They are some of the kindest, most dedicated caregivers that I have had the pleasure of meeting. Their lives are being thrown into turmoil as well as their families.

I would urge you to do whatever you can, by whatever means available to you to work against this closure. All of these residents have served their country and do NOT deserve this. If you have any questions for me feel free to contact me at this email address or at [REDACTED] (Home) [REDACTED] (Cell). Thank you in advance for your attention to this matter.”

Wilfred Martin wants to know why and what the reasons are for the closure.

Kelley Kash, CEO of Maine Veterans’ Homes was present at the meeting via Zoom. He explained that the main reason for closure of the facilities is due to escalating losses in the facilities. They are estimating a loss of \$1.8 million in Caribou for 2022 and \$1.2 million for Machias. They are a 501C3, and not a state funded agency. They are suspecting a drop in the veteran population by 2/3 in the next 10 years. He also explained that there is also a workforce shortage crisis and a vacancy rate of 1 in 5 positions.

Councilor Morrill asked if it has been looked at as cost per facility or as a whole.

Mr. Kash stated that the comparison has been done both ways.

Councilor Morrill asked about the COVID money and how it was disbursed.

Colonel Kash stated that it was prorated to the facilities depending on number of beds and levels of care.

Ashley Johnston via Zoom submitted a message through Chat stating that there were 35 beds with veterans and 22 with spouses.

Councilor Morrill asked about the lease for the property

Colonel Kash stated that the lease is \$1.00 per year for 99 years.

Troy Haney, Veteran, and Caribou resident stated that he is concerned because the board made a decision and that there are no board members North of Bangor. The VA clinic is moving, Veteran’s Home is closing, and who has ownership of the building?

Colonel Kash stated that they will not close until all the residents find suitable placement of their choosing.

Councilor Theriault wanted clarification on the line of their choosing.

Colonel Kash explained that the residents were provided notices that included list of facilities in a 60-mile radius. The closest Veteran’s Home is in Bangor.

Mayor Smith read a letter from Governor Mills:



STATE OF MAINE
OFFICE OF THE GOVERNOR
1 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0001

February 9, 2022

Maine Veterans' Homes Board of Trustees
Maine Veterans' Homes Central Office
460 Civic Center Drive
Augusta, ME 04330

Dear Members of the Board of Trustees:

I was recently informed of the Board's vote to close the Maine Veterans' Homes in Caribou and Machias and I write to express my deep concern with this drastic move.

As I understand it, the primary justification for the Board's decision is twofold: 1) there has been a steady decrease in the number of veterans these facilities are serving over the years; and 2) like much of the state and nation, the facilities are experiencing a shortage of qualified staff to provide care.

Closure of the facilities in Machias and Caribou would significantly reduce the footprint of Maine Veterans' Homes, leaving no homes Downeast or north of Bangor, and displacing approximately 70 veterans. Even now, the facility planned for Augusta is still in the construction phase.

While I appreciate the Board's commitment to finding other accommodations for our veterans, the impact on the veterans and their families should not be underestimated – particularly with such an aggressive timeline for closure. I believe it is paramount that the Board consider every option to keep the homes open and allow veterans to remain where they are before resorting to closure. As you consider all options, I encourage the Board to conduct a thorough review of existing resources and assets which may be utilized to avoid closure of these homes.

I urge the Board to reconsider its recent vote to close the homes and instead allow veterans in Aroostook and Washington counties to have access to the care they have earned and they deserve. At the very least, I request that the Board postpone any closure for two years to provide ample time for continued dialogue and to plan for the future of the facilities and for the continued care of the many veterans who call them home. I have also directed my Administration, including the



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PHONE: (207) 287-3531 (Voice)

TTY USERS CALL 711
www.maine.gov

FAX: (207) 287-1634

Department of Defense, Veterans and Emergency Management and the Department of Health and Human Services, to provide assistance as you consider other options.

Thank you for your consideration of my request and for your service on behalf of Maine veterans. I know you share an unflagging commitment to caring for them, and I trust we may work together to provide continued care.

Sincerely,



Janet T. Mills
Governor



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PHONE: (207) 287-3531 (Voice)

TTY USERS CALL 711
www.maine.gov

FAX: (207) 287-1034

Senator Jackson stated that he has great respect for Mr. Kash. He explained that he is not a service member and that it does not give him pleasure to go against them. He stated that he believed that on February 16th he was notified by Kris Doody that there was a possibility of the Veteran's Homes in Caribou and Machias may close, and that he had no knowledge of it before hand. He explained that Nursing Homes are very important for our State and our communities. He explained that people typically contact him regarding concerns. The only conversations that have been had with Mr. Kash and his lobbyists about the Veteran's Homes in three years was shortly after Kris had notified him. They wanted to come in later to meet, and he asked to meet as soon as possible. He stated that every time he has contacted them to help place someone there, he is always told that it is full. He stated that he did not agree with the fact that Veteran's in Aroostook County are diminishing to that extent, and even if they are, he does not see that as a reason to close the facility.

Colonel Kash explained that the Governor has appointed 4 new board members, reappointed 4 members and appointed one as ex-officio and has not acted on one board member on another member to reappoint.

Councilor Morrill asked that regardless of what the Senator does, that they may not have to listen and can go in and shut the places down.

Senator Jackson stated that he does not believe so and he believes that they would have never come forward to have the towns come forward to be removed from the enabling statute if that were the case.

The bill that stripped the names of the towns out of the Statute also listed Caribou and Machias for modernization. LD 1524 in the 127th legislature is the bill that made the changes removing the towns from the statute.

Councilor Morrell stated that he has not looked at the finances, but that he would take his word that it is a loss. He raised the question of how we can keep the organization liquid so they can operate.

Senator Jackson stated that the legislature has a funding mechanism, they are not sure exactly what is needed, but there is a stream there with an appropriation amount. He stated that right now it almost sounds like there is no amount of money that would keep it open, but they are going to try.

Councilor Morrill explained that in his experience he has seen long term facilities have another company come in to look at the facility and its operations to see if there are any changes that can be made to help straighten things out.

Representative Bernard stated that she has had the opportunity to meet with Colonel Kash last week, but she has additional questions to ask. How was the decision made in October, but the information was not made public until March. She stated that she understands the business aspect of it, with not wanting to have employees leave. She explained that it is very disturbing to her that nobody was made aware and that they are connected to the hospital with bricks and mortar. In conversation with Kris Doody, she was told the hospital was only made aware a couple of weeks ago. Her biggest question would be is there a dollar amount that would help you to stay open, maybe not indefinitely but to kick the can down the road.

Colonel Kash stated that the Governor wrote the board and asked them to reconsider. He stated that no amount of money is going to change the underlying issue that they are dealing with from the declining population and workforce challenges that they are facing. He explained that he has met with Kris Doody several times, starting in early December to tell her what the intentions were. They are hopeful that tomorrow when they meet with the Governor that they can find out what she wants and work on coming to more of a mutual understanding of the situation. He stated that now they have been able to get the administrations attention (meaning the Governor and her predecessors).

Deputy Mayor Boma read a letter from the Congress of the United States:

Congress of the United States
Washington, DC 20515

February 24, 2022

Maine Veterans' Homes Board of Trustees
Maine Veterans' Homes Central Office
460 Civic Center Drive
Augusta, ME 04330

Dear Members of the Board of Trustees:

We write to express our significant disappointment and deep concern regarding the Maine Veterans' Homes (MVH) Board of Trustees' recent decision to close the Machias and Caribou homes on April 15 and May 1, respectively. The closure of these homes will have a devastating impact on the 82 veterans and spouses of veterans who reside in these facilities. These veterans have rendered honorable service to our Nation, often during times of war. Their families, the 123 staff members who currently provide care to these veterans, as well as the surrounding communities and local hospitals will also be adversely affected by these unexpected closures.

Although we acknowledge that operating these homes in the long-term may pose challenges given expected demographic changes and the current nationwide shortage of trained, available health care workers, we urge the Board to reconsider its decision and consider all potential options short of closure so that veterans at these facilities have access to the care they have earned in their service to our Nation. This should include consideration of options such as expanding the eligibility for admission to a broader pool of veterans, including broader eligibility for members of the Maine National Guard. We also note that MVH's public 2019 tax return appears to show a gross operating profit of nearly \$25 million, which calls into question the urgent need to shutter these homes and warrants a fuller explanation of MVH's current financial position.

Maine's congressional delegation has always worked to support the needs of MVH and Maine veterans. In recent years, this support has included helping MVH secure a \$50 million grant to support the construction of a new home in Augusta, providing emergency COVID-19 funding for MVH from the *CARES Act*, and ensuring the passage of the *State Veterans Homes Domiciliary Care Flexibility Act* in December 2020 to provide the VA with needed flexibility to adequately care for veterans with early-stage dementia.

There is strong support for the Machias and Caribou facilities in Maine. We understand that Governor Mills recently directed her Administration, including the Maine Departments of Defense, Veterans, and Emergency Management, to provide assistance should you consider alternatives to closure. Additionally, Maine Senate President Troy Jackson recently introduced a bill to provide funding for the Machias and Caribou facilities.

We request that you accept the Governor's offer of assistance and take the time necessary to fully explore all options short of closing the Machias and Caribou MVHs. Furthermore, given the

strong support for Maine Veterans Homes from the Governor, the Maine Legislature, as well as its congressional delegation, we request that the Board meet with the delegation and Governor Mills, along with leadership from relevant state agencies, to discuss all options to maintain the Machias and Caribou homes.

We thank you for your consideration of our requests and for your many years of service on behalf of Maine's veterans.

Sincerely,



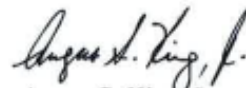
Jared F. Golden
Member of Congress



Susan M. Collins
U.S. Senator



Chellie Pingree
Member of Congress



Angus S. King, Jr.
U.S. Senator

Tim Todd, Clerk of the Cary Hospital District Board explained that he is not part of the operating board. He expressed concern because the City owns buildings and grounds. He explained that he had previously not been able to come to the City Council to provide details because of a non-disclosure clause that the board had in the bylaws. They have made changes to the bylaws, and he now plans to meet quarterly with the City Council to update them and have an open line of communication. He explained that they can not take a hit, there are lights, water, sewer, heat and much more to think about with the possible closure.

Mayor Smith read Resolution 02-02-2022

Motion made by Councilor Morrill, seconded by Councilor Willey to accept Resolution 02-02-2022

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Motion made by Councilor Morrell to bring Kris Doody and the Hospital District Board in to demand answers.

Motion failed for lack of a second.

Brian Cullins, Treasurer for the Caribou Hospital District Board - explained that with the recent changes to the bylaws they will now be able to come to the Council to keep them informed to what is going on at the hospital. He explained that they had not been getting the information before, but with the changes they should have a more open line of communication between Cary Medical Center and the Council.

Council Agenda Item #5: Minutes

There were no minutes submitted for approval.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

- a. Rec Department bids for metal siding installation (Parks & Recreation Superintendent)

Motion made to table the discussion regarding Rec Department bids for metal siding installation bids to a future meeting.

- b. Caribou Congregate Housing, per by-laws City Council must appoint two members

Motion made by Councilor Willey, seconded by Councilor Theriault to appoint Lisa Plourde & Kenneth Murchison to the Caribou Congregate Housing Board.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #7: Public Hearings and Possible Action Items

- a. Ordinance 3, 2022 Series Amending Chapter 13 Land Use Ordinance (Home Operations)

Public Hearing Opened at 8:10 p.m.

Troy Haney, Caribou resident and business owner expressed his concerns regarding the proposed changes to Chapter 13. He explained that it is starting to look like micromanaging home businesses. It has items such as the size of the sign that is allowable, how many customers they can have been being limited to two per hour, or eight visits per day. Vehicles to go there have a max gross vehicle weight of 23,000 pounds. This would limit deliveries to the premises that the business may need to have to be able to operate. The information also states that there can be no more than one non-resident employee and that it needs to be in a single-family dwelling unit only.

Dan Bagley, Chairman of the Planning Board explained that this was intended to make home businesses easier, to streamline the process and to make it easier and less onerous for home businesses to be created and be operated. The strategy in doing that we are looking at across the board for other changes to Chapter 13. We are working on grouping the businesses between two categories. One category would be very simple home-based low impact that could be approved by the CEO directly, and then they would not have to come to the Planning Board, and a large majority of the home occupations that they have seen that come to the Planning Board and go through the whole Planning Board process and public hearing are minor things that could be approved by the CEO. These changes allow that to happen, and so the Planning Board will only hear those higher impact type of home businesses. To stratify those into two categories we had established some criteria.

Councilor Theriault asked if the places need a permit and if there is a fee for them.

Kenneth Murchison, CEO/Zoning Administrator explained that for Home Occupancy there is a fee and that he believes that it is \$90.

Closed Public Hearing: 8:25 p.m.

Council Agenda Item #8: Reports by Staff and Committees

- a. January 2022 Financials (Finance Director)

Carl Grant, Finance Director reviewed the January 2022 Financial Report.

Motion made by Councilor Morrill seconded by Deputy Mayor Boma to accept the January 2022 Financials as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Tax Acquired property Bid List

Carl Grant, Finance Director reviewed the bid list with the Council and explained how the calculations are calculated to find the minimum sale amounts on the properties. This was presented as a first read.

c. Manager's Report

Manager Thompson reviewed the City Manager's Report dated February 28, 2022.

Council Agenda Item #9: New Business Ordinances and Resolutions

b. Consider request by the American Legion to hold an additional night of Bingo

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to approve the American Legion's request to hold an additional night of Bingo.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Ambulance Billing – third party billing contract

Scott Susi, Fire Chief explained the changes happening to the Ambulance Billing Department. He explained that Caribou has always had its own billing department, and he wouldn't want to get rid of it because it is ours, and at this time there is only one employee in the department. With natural attrition and the employee retiring they have been researching and talking to different places and the best one that they have come up with and the biggest bang for their buck is Comstar. They come highly recommended, and they have individual departments that deal with each type of insurance, therefore it's not just one person doing it, it is multiple, and all the transactions would happen electronically with them. They would charge 4% of the revenue that they get for them. There would be significant savings to the City by outsourcing this to somebody else. The only hard part is that it would take about a year to clear up the accounts because they will not take on anything that you have already done, and the department has been very busy. The overlap is a means to solving something for them moving forward. They would have to finance the 4% this year which would come out of the revenue side this year but the savings moving would be roughly \$153,000 to the budget. He explained that they would like to start them and get the ball rolling and start April 1st.

Motion made by Councilor Morrill, seconded by Councilor Theriault to accept the Ambulance Third Party Billing Contract as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

d. Administrative Correction to Land Use Table – Campgrounds

Motion made by Councilor Morrill, seconded by Councilor Theriault to accept the Administrative Correction to Land Use Table – Campgrounds as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

e. Police Station Referendum Question

Councilor Morrell asked if there were final numbers yet, he would like to know what the number is that the committee would like to spend on it.

Deputy Mayor Boma stated that they would like to ask the same question as the last time, but have it be a binding question rather than a survey question as it was before.

Councilor Theriault explained that we have the architects estimate and it is quite detailed.

Motion made by Councilor Theriault, seconded by Deputy Mayor Boma to place question as presented to referendum in June.

NON-BINDING SURVEY QUESTION FOR THE VOTERS OF CARIBOU

Question:

Do you favor borrowing money to provide an amount not to exceed \$10,000,000 to pay costs of expenditures for the construction and equipping of a new police station for the City of Caribou provided that the money is authorized by Caribou City Council and a referendum approved as specified in the Charter?

YES

☐

NO

☐

Financial Disclosure

Based on the Estimate Calculator
Maine Municipal Bond Bank website
(Rate varies based on term, may not prepay loan)

Type	Term	Principal	Interest	Total	Annual Debt Service	Estimated 1 st year mill Increase*
Level Debt	20-year	\$10,000,000	\$2,492,885	\$12,492,885	\$624,669	1.7846
Level Principal	20-year	\$10,000,000	\$2,302,044	\$12,302,044	Declines annually 1 st year: \$672,519	1.9213
Level Debt	30-year	\$10,000,000	\$4,857,240	\$14,857,240	\$495,263	1.4149
Level Principal	30-year	\$10,000,000	\$4,214,605	\$14,214,605	Declines annually 1 st year: \$552,623	1.5788

*For 2021 tax commitment, 1 mill = \$350,035.80

2021 millage rate: 23.55

Councilor Morrell stated that in his opinion we cannot afford a 10-million-dollar police station.

Councilor Theriault explained that there have been several architects that have looked at the options that have been presented. There were several options presented and all of them for one reason or another would not work as far as renovations and that there would be too much to do. The figure that the architect had given was just over.

Councilor Goughan would like to know why there are no minutes regarding committee meeting. He expressed concern about not having plans for the Police Station.

Deputy Mayor Boma explained that the Website has information regarding the plans for the Police Station, but there are no minutes for Committee meetings. She explained that we have had an open house, and that the site designs have been available for the public to see.

Councilor Morrell stated that he believes the fundamental problem with this is that it is laying on the employees that want it and the committee that wants to see it done.

Councilor Goughan stated that if you really want to know the pulse of the community, wait until November.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – No. (So voted)

Council Agenda Item #10: Old Business

a. Broadband discussion

Mayor Smith explained that there had recently been a workshop with the CUD and there was a resolution developed to show support for the CUD. The resolution is not a commitment from the City for funds, it just shows support for the project the CUD.

Mayor Smith read Resolution 2-3-2022

Motion made by Councilor Morrill, seconded by Councilor Willey to approve Resolution 2-3-2022 as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. 2022 Priorities and Goals Discussion

Mayor Smith decided to skip the item.

c. 2022 Municipal Budget Presentations

Council had a brief discussion and stated that there would be a Capital Committee meeting on Friday at 3:30.

Manager Thompson explained that there is a public hearing scheduled for the next meeting. She asked the Council for any guidance or input they may have.

Councilor Goughan urged everyone to look at their fuel costs and electric costs on their budgets.

Councilor Theriault suggested maybe looking at adding an assistant manager position.

Manager Thompson explained that she has looked at the possibility and once you put all the numbers together with salary and benefits it would be close to \$100,000 per year.

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Councilor Willey stated that the CRRC met on February 15th as part of their discussion Ken Murchison reviewed his telephone discussions with area managers concerning development of the Riverfront. Presque

Isle, Washburn, Fort Fairfield and Limestone were all interested in meeting to discuss developing the trails and walking paths along the railroad corridor that could be part of a central Aroostook project.

Council Agenda Item #12: Next Regular Meetings: February 28, March 14 & 28

Council Agenda Item #13: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1 §405.6

Council did not enter executive session. Items that were scheduled will be moved to the next regular Council meeting agenda.

Council Agenda Item #14: Adjournment

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to adjourn the meeting at 9:17 p.m.

Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Danielle Brissette, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a Special City Council Meeting on Monday, March 21, 2022, at 6:00 p.m. in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors Goughan, Morrell, Morrill, Theriault and Willey.

Penny Thompson, City Manager was present at the meeting.

Department Managers Kenneth Murchison (CEO/Zoning Administrator), Lisa Plourde (Housing Director), Peter Baldwin (Library Director), Gary Marquis (Parks & Recreation Superintendent), and Carl Grant (Finance Director) were present at the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation / Inspirational Thought

Mayor Smith read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance

Council Agenda Item #4: Public Forum

Jason Parent – Caribou Resident and Executive Director of the Aroostook County Action Program explained some of the services that have been offered to the Citizens of Aroostook County. He explained a new supportive housing complex on Edgemont Drive in Presque Isle that would have 14 beds, and studio style apartments. They help through their WIC program, Housing assistance, Workforce development, Heating assistance and much more. They now have a team that works with individuals in recovery to help transition them into employment. In the last year they have put over 13 million dollars back into the local economy and 1.9 million dollars just in Caribou alone.

During the pandemic a team was created to help families in quarantine. The team helps to deliver items such as groceries, thermometers, and other items dropped off at the doorsteps of citizens in need.

Mr. Parent explained that ACAP is very happy with the space that is donated from the City of Caribou so that they can have a location for their heating appointments. Many times, they ask municipalities for donations and it is forty cents per capita. For Caribou they would request \$3047.60 in appropriations.

ACAP has a Dental Hygienist, Lucy Morin, who works in all schools in the County.

ACAP aids homeowners, helping with weatherization, and home repairs. They receive lots of requests for Roof replacements.

The Aroostook County Action Program is celebrating its 50th year of service to the community this year.

Council Agenda item #4: Minutes

a. March 14, 2022 – Regular City Council meeting

Motion made by Councilor Morrill, seconded by Councilor Theriault to accept the minutes from March 14, 2022, as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. ACAP Proclamation celebrating 50 years.

Mayor Smith read the proclamation declaring May 2022 as a Community Action and ACAP Month in the City of Caribou.

Motion made by Councilor Morrill, seconded by Councilor Willey to approve the proclamation declaring May 2022 as a Community Action and ACAP Month in the City of Caribou.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #7: Public Hearings and Possible Action Items

There were no items scheduled for discussion.

Council Agenda Item #8: Reports by Staff and Committees

There were not items scheduled for discussion.

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. Introduction of Ordinance Number 3, 2022 Series, An Ordinance Amending Section 10-205 Basic Provisions (Chapter 10 Planning, Article II Tax Increment Financing)

Mayor Smith introduced Ordinance No. 3, 2022 Series, An Ordinance Amending Section 10-205 Basic Provisions.

Council Agenda Item #10: Old Business

a. 2022 Municipal Budget

Council had a discussion regarding the proposed budget. They discussed the options of trying to flatline the budget and suggested that the departments look at their budgets again to see what they can do. It was noted that during the uncertain times and the rising costs this may not be the best idea. The 2022 Municipal Budget will be back on the next agenda for more discussion.

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Councilor Goughan explained that he would like department 75 looked at and to consider the request by ACAP.

Councilor Willey stated that for the Library, Senator Collins would like to come up and do a program there this spring.

Councilor Theriault said that they had a Highway Protection meeting, she gave a shout out to Dave and his crew for doing a wonderful job. She stated that she agrees with Councilor Goughan and that we should give the money to ACAP as well.

Mayor Smith stated that he agrees with giving the funding to ACAP as well. He explained that he was able to tour the Irving Farms facility with the Manager and that there is an open invitation for any of the Council to visit the facility.

Deputy Mayor Boma stated that she also agrees with providing the funding to ACAP, she also gave a shout out to Gary and Parks & Rec for the Winter Carnival and to the local businesses that helped as well for an awesome job.

Councilor Morrill agreed with Deputy Mayor Boma and stated that Caribou was busier on Saturday due to the events of the Winter Carnival. He also wants to remind the Council about the importance of the

Solar project. He would also like to recognize the teams that were able to travel to play basketball. He stated that the AYBL team was able to go to Rhode Island to play and another team was able to go to Bar Harbor to play as well.

Councilor Morrell stated he also agreed with the ACAP funding. He would also like to have the Chief of Police come to provide updates to the Council on different events that happen in town.

Council Agenda Item #12: Next Regular Meetings:

March 28, April 11 & 25

Council Agenda Item #13: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

b. Credit Enhancement Agreement – Downtown TIF District (Economic Development)

Motion made by Councilor Morrill, seconded by Councilor Willey to enter into executive session at 7:17 p.m. to discuss Credit Enhancement Agreement – Downtown TIF District (Economic Development) under MRSA, Title 1, §405.6.C.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council exited executive session at 7:56 p.m.

No action taken.

Council had a brief discussion about community solar and the desire to get that on the agenda soon.

Council Agenda Item #14: Adjournment

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to adjourn the meeting at 8:05 p.m.

Vote was unanimous.

Danielle Brissette, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting on Monday, March 28, 2022, at 6:00 p.m. in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors Goughan, Morrell, Morrill, Theriault and Willey.

Penny Thompson, City Manager was present at the meeting.

Department Managers Kenneth Murchison (CEO/Zoning Administrator), Lisa Plourde (Housing Director), Peter Baldwin (Library Director), Gary Marquis (Parks & Recreation Superintendent), Scott Susi (Fire Chief), Michael Gahagan (Police Chief), Dave Ouellette (Public Works Director) and Carl Grant (Finance Director) were present at the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation / Inspirational Thought

Pastor Michael Sullivan, of the Caribou United Baptist Church offered the invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

Amber Madore of Caribou came in to speak about her property being foreclosed on and being up for bid. She would like to be able to retain her property and is working with ACAP for assistance to pay the back taxes.

Council suggested to for her to get the information to the City Manager regarding her plans for repayment before the next meeting when the sales of the properties take place.

Council Agenda Item #5: Minutes

There were no minutes submitted for approval.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. RFP Results: Painting, Janitorial, and Real Estate Assessing

A Request for Proposal (RFP) was recently advertised for interior painting of two offices on the second floor of the City office. Manager Thompson explained that the bids received for the RFP's were all more then expected for the services.

The two bids received prior to the deadline were:

Paint By Ray: \$1,750.00

Caribou Painting Company: \$2,054.95

Motion made by Councilor Morrill, seconded by Councilor Morrell to reject all bids for painting.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Manager Thompson explained that an RFP was advertised for janitorial services at the Caribou Municipal Building: City offices & Caribou Police Department, and Caribou Public Library. This included items that would be done on an annual or semi-annual basis (wash walls, shampoo rugs etc.) The last RFP the City offices and Caribou Public Library was in 2013. The Police Department had a part-time janitor until 2020 when the William Gahagan retired. Since that time, the budget for that item was cut so that just a minimum amount was done by outside contractors, while staff did most of the day-to-day work in addition to their regular duties.

One bid was received prior to the deadline

Honestly Clean LLC \$47,695 (2022 – for remaining 9 months)

 \$66,132 (2023 – for 12 months)

 \$68,778 (2024 – for 12 months)

Additionally, we obtained a quote for the additional winter work (i.e., more salt tracked in so the floor would need to be mopped each day). The additional cost per week is based on \$26/hr.

The bid was higher than expected.

Motion made by Councilor Theriault, seconded by Deputy Mayor Boma to reject the bid received for the janitorial services RFP.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Manager Thompson explained that the City of Caribou has been without a full-time assessor for several months. Staff has done the tasks needed for various functions of the position but with the tax commitment season coming up there needed to be a full-time commitment to real estate assessment administration. Deputy Tax Assessor, Tony Michaud will still be completing all the tasks related to Business Personal Property assessment.

Caribou's Board of Assessors receive information about the practices and methodology used within the department. They sign the paperwork (Ratio Declaration, Tax Commitment and Municipal Valuation Return, etc.) associated with the work of the department. Therefore, they need to have a comfort level with the work done in support of the proper tax assessment administration activities in the City.

A RFP was advertised for real estate assessment services. After the proposals were received, the Board of Assessors expressed concern for the level of daily service provided if a full-time employee was replaced with a contract assessor. At their direction, an advertisement was placed for a Deputy Assessor. No applications were received from qualified candidates. The Board of Assessors met again on March 9th to discuss the next steps and have recommended Steven Joseph Salley to provide real estate assessment services to the City of Caribou on a contract basis.

Proposals were received from:

Aroostook Regional Assessing Office

Presque Isle, Maine

Saucier Services

Connor Township, Maine

Steven Joseph Salley

Pittsfield, Maine

The proposals were all different in the way that pricing was calculated, and the final total amount of the contract will be determined by the amount of work required.

Motion made by Deputy Mayor Boma, seconded by Councilor Willey to allow City Manager Penny Thompson to execute a contract with Steven Joseph Salley for real estate assessment services for the 2022 tax year.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #7: Public Hearings and Possible Action Items

There were no items scheduled for discussion.

Council Agenda Item #8: Reports by Staff and Committees

a. February 2022 Financials

Carl Grant (Finance Director) reviewed the February 2022 Financial report.

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to accept the February 2022 Financials as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Payment of taxes: Account # 3765, 29 Park Street

Carl Grant (Finance Director) explained that payment has been received for the properties of 29 Park Street which was paid by her daughter who is the power of attorney.

At 960 Access Highway from the current owners of the property stated that he had not been receiving the notices and that they were going to his former girlfriend's address. He has made a payment for the full amount owed on the taxes.

Today a payment was made for the property at 20 Pioneer by Jeffrey Curtis and Melissa Dube, they recently acquired the property, and it was changed at the registry of deeds three days before the foreclosure took place. This was able to be verified that the transfer took place through the registry. It is suggested to put it in the name of Jeffrey Curtis and Melissa Dube the new owners.

Motion made by Councilor Willey, seconded by Councilor Theriault to accept all three of the tax account payments as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Manager's Report

Manager Thompson reviewed the City Manager's Report dated March 28, 2022

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. Presentation on Community Solar

Shawn Pelletier came to provide some information regarding Solar Energy. He explained that he was one of the original investors in the Hilltop project. Solar Sites are in strategic locations in places such as Presque Isle, Mapleton, Caribou, and other locations around the county. He stated that if you can take advantage in the discounts, you can receive you should sign up. Each solar site is put into a queue and must have customers/subscribers before it can be built.

b. Credit Enhancement Agreement – 60 Access Highway

Motion made by Councilor Morrill, seconded by Councilor Theriault to enter into a Credit Enhancement Agreement with Pelletier Enterprises, LLC for 14 years at 80%.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Credit Enhancement Agreement – 987 Presque Isle Road

Motion made by Councilor Morrell, seconded by Deputy Mayor Boma to accept the Credit Enhancement Agreement with North State Transportation LLC for 15 years at 80%

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

d. Credit Enhancement Agreement – 987 Presque Isle Road

Motion made by Councilor Willey, seconded by Councilor Theriault to enter into a Credit Enhancement Agreement with Irving Farms, Inc for 15 years at 80%.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #10: Old Business

a. 2022 Municipal Budget

i. Expense Budget

Council had a brief discussion regarding the proposed Expense Budget for 2022. They discussed Fire Hydrant rates and responsibility of maintenance and keeping the hydrants cleared out and open in case of emergency.

Motion made by Councilor Theriault, seconded by Councilor Willey to accept the Expense Budget for 2022 as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

ii. Capital Budget

Motion made by Councilor Theriault, seconded by Deputy Mayor Boma to accept the Capital Budget for 2022 as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

There were no comments made.

Council Agenda Item #12: Next Regular Meetings: April 11 & 25

Council Agenda Item #13: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

Council did not enter Executive Session

Council Agenda Item #14: Adjournment

March 28, 2022

22-09 Pg. 5

Motion made by Councilor Theriault, seconded by Councilor Willey to adjourn the meeting at 7:30 p.m.

Vote was unanimous.

Danielle Brissette, Secretary

**City of Caribou
Administration
MEMORANDUM**

DATE: April 11, 2022

TO: Caribou City Council Members

FROM: Carl Grant, Finance Director

SUBJECT: Tax Acquired Bid Results

Attached please find the tax acquired bid results from 3-31-22. Each property is listed with the bidders listed from highest to lowest for each property. If no bids were received, the property is listed with no bids as the name of bidder.

Suggested Motion:

Move to accept council's recommendation.

PUBLIC BID OPENINGS

DATE: 03/31/2022

Bid #	Tax Map/Lot	Prop. Address	Minimum Bid	Name of Bidder	Bid Amount	Check 10% Yes/No
Bid # 1	002-040-A	1284 Presque Isle Rd	\$ 8,900.00	1) Maine Homes and Land LLC, Wayne Vaughan 2) Travis Bernaiche	\$ 15,678.90 \$ 1,568.00 \$ 13,600.00 \$ 1,360.00	
				3) Edward Mierzwa	\$ 12,000.00 \$ 1,200.00	
				4) Chris Poirier	\$ 11,650.00 \$ 1,165.00	
				5) Kip Griffin	\$ 11,050.00 \$ 1,105.00	
				6) David Belanger	\$ 9,500.00 \$ 950.00	
Bid # 2	025-066	15 Nancy Street	\$ 7,600.00	NO BIDS		
Bid # 3	011-031-B	274 Access Highway	\$ 2,500.00	NO BIDS		
Bid # 4	015-030-A	Access Highway	\$ 700.00	1) Aristotle LLC 2) David Belanger 3) Leonard Lednum	\$ 1,210.00 \$ 121.00 \$ 900.00 \$ 90.00 \$ 805.00 \$ 80.00	
Bid # 6	016-020-D	Watson Mem. Dr.	\$ 9,700.00	1) Keith C. Draper 2) Maine Homes and Land LLC, Wayne Vaughan 3) Edward Mierzwa 4) Aristotle, LLC 5) Andrea Distel 6) Chris Poirier 7) Roderick Stairs 8) Beaupres Construction LLC	\$ 15,001.00 \$ 1,500.10 \$ 12,345.67 \$ 1,235.00 \$ 12,000.00 \$ 1,200.00 \$ 11,010.00 \$ 1,101.00 \$ 11,000.00 \$ 1,100.00 \$ 10,300.00 \$ 1,030.00 \$ 10,000.00 \$ 1,000.00 \$ 5,001.00 \$ 501.00	
Bid # 7	019-005	1317 Van Buren Rd	\$ 4,400.00	1) Rose Currier 2) Chris Poirier	\$ 5,000.00 \$ 500.00 \$ 4,850.00 \$ 485.00	
Bid # 8	028-139-A	20 Sincok Street	\$ 24,200.00	NO BIDS		
Bid # 13	009-020-B	607 Fort Fairfield Rd	\$ 13,000.00	1) Travis Bernaiche 2) Chris Poirier 3) Maine Homes and Land LLC, Wayne Vaughan 4) Aristotle, LLC 5) Edward Mierzwa	\$ 26,600.00 \$ 2,660.00 \$ 18,700.00 \$ 1,870.00 \$ 15,987.00 \$ 1,599.00 \$ 15,010.00 \$ 1,501.00 \$ 13,000.00 \$ 1,300.00	
Bid # 14	025-119-A	Katahdin Ave.	\$ 900.00	1) Steve Martin	\$ 903.00 \$ 903.00	
Bid # 48	034-138	25 Liberty St	\$ 24,600.00	NO BIDS		
Bid # 63	028-119	66 York St.	\$ 3,200.00	NO BIDS		

Bid # 5	015-070	960 Access Highway	\$ 12,900.00	Sold Back to Previous Owner
Bid # 11	035-117	29 Park Street	\$ 25,300.00	Sold Back to Previous Owner
Bid # 12	036-052	20 Pioneer Ave	\$ 11,600.00	Sold Back to Previous Owner

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Kenneth Murchison, Zoning Administrator/CEO
RE: 2022 Spring Façade Improvement Grant

DATE: April 1, 2022

The Façade Grant Scoring Committee met in person in the City Hall Council Chambers on Tuesday, March 29, 2022, from 2:00 to 4pm. 5 Façade Improvement Grant applications were received. Of these five, one application was deemed ineligible due to that business being outside of the TIF District. Interviews were conducted for each of the remaining four applicants and scoring was done by the Committee. The Committee's recommendations will be presented to the City Council at the April 11th City Council Meeting for council approval and applicants will be notified of their awards by April 15th, 2022.

The Façade Improvement Grant scoring Committee in attendance were John Morrill, Christina Kane Gibson, Gary Marquis, Penny Thompson, Tony Michaud, and Ken Murchison committee members Dave Corriveau (Presented Score Sheet) and Leslie Anderson not present.

The Committee's recommendations are as follows.

Luke's Small Engine Shop	Ineligible (location outside of TIF District)
Thrive Body Spa	\$1500.00 Signage Level Grant
Rossignol Performance and Fitness	\$1500.00 Signage Level Grant
Creative Carpentry of Maine	\$7500.00 Major Façade Improvement
Ruska Coffee Co.	\$1500.00 Signage Level Grant (To be invited back)

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council
FROM: Code Enforcement Department
RE: West Gate Trailer Park dangerous properties
DATE: April 4, 2022

Re: West Gate Trailer Park issues for Council Report

Councilors,

Attached find the 2014 State of Maine Inspection Report regarding West Gate Trailer Park.

The Park was found to be deficient in all aspects.

Over time the remaining units have been abandoned and the City decided not to acquire due to nonpayment of taxes and has removed all assessed value from these trailers. Ownership is still retained by private owner, tax information sheets also attached.

The owner of record is CSR Properties, LLC, 1815 W Purdy Avenue, Miami Beach, FL 33139. They are current on their taxes, tax information sheet also attached.

For a park clean-up project, separate action would need to be taken on each unit and then on the Park Property owner as well. Code Enforcement advises to declare each of these abandoned mobile home units as dangerous buildings as defined by the State of Maine M.R.S.A Title 17: CRIMES, Chapter 91: NUISANCE, Subchapter 4: DANGEROUS BUILDINGS.

A Public Hearing to determine whether these mobile homes at West Gate Villa Mobile Home Park 188 Westgate Road Lot 2 are dangerous or nuisance within the meaning of 17 M.R.S.A. §§ 2852-2859, and to determine, if any, remedy is appropriate, will be held April 11, 2022, at 6:00 pm at the Caribou City Council Chambers, 25 High Street, Caribou, Maine.

The remaining mobile homes at West Gate Villa Mobile Home Park 188 West Gate Road, identified as Tax Map 018 Lot 031 and further identified as.

Public Hearing #1 188 West Gate Road Lot #2 Tax Map 018- Lot 031-002
Public Hearing #2 188 West Gate Road Lot #10 Tax Map 018- Lot 031-010
Public Hearing #3 194 West Gate Road Lot #29 Tax Map 018- Lot 031-029
Public Hearing #4 194 West Gate Road Lot #36 Tax Map 018- Lot 031-036
Public Hearing #5 200 West Gate Road Lot #47 Tax Map 018- Lot 031-047
Public Hearing #6 200 West Gate Road Lot #52 Tax Map 018- Lot 031-052
Public Hearing #7 200 West Gate Road Lot #53 Tax Map 018- Lot 031-053
Public Hearing #8 200 West Gate Road Lot #66 Tax Map 018- Lot 031-066
Public Hearing #9 200 West Gate Road Lot #69 Tax Map 018- Lot 031-069

Best regards,
Kenneth Murchison
City of Caribou CEO/Zoning Administrator

Legal Notices

**Caribou City Council
Notice of Public Hearings**

The Caribou City Council will hold a series of Public Hearings on Monday, April 11, 2022, at 6:00 p.m. in Council Chambers located at City Hall, 25 High Street.

The Public Hearings would be to determine whether the remaining mobile homes at West Gate Villa Mobile Home Park at 188 Westgate Road can be designated as dangerous or nuisance properties.

Separate action will need to be taken on each unit to declare whether each of these abandoned mobile home units is a dangerous building as defined by the State of Maine M.R.S.A Title 17: CRIMES, Chapter 91: NUISANCE, Subchapter 4: DANGEROUS BUILDINGS.

Public Hearing #1 188 West Gate Road Lot #2 Tax Map 018- Lot 031-002

Public Hearing #2 188 West Gate Road Lot #10 Tax Map 018- Lot 031-010

Public Hearing #3 194 West Gate Road Lot #29 Tax Map 018- Lot 031-029

Public Hearing #4 194 West Gate Road Lot #36 Tax Map 018- Lot 031-036

Public Hearing #5 200 West Gate Road Lot #47 Tax Map 018- Lot 031-047

Public Hearing #6 200 West Gate Road Lot #52 Tax Map 018- Lot 031-052

Public Hearing #7 200 West Gate Road Lot #53 Tax Map 018- Lot 031-053

Public Hearing #8 200 West Gate Road Lot #66 Tax Map 018- Lot 031-066

Public Hearing #9 200 West Gate Road Lot #69 Tax Map 018- Lot 031-069

Information regarding these public hearings will be available on the City's website at www.cariboumaine.org and in the City Clerk's Office at City Hall, 25 High Street. Interested individuals are encouraged to attend.

Published March 30, 2022

Regulatory Licensing & Permitting



DEPARTMENT OF PROFESSIONAL AND FINANCIAL
REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL
REGULATION
MANUFACTURED HOUSING BOARD

WESTGATE VILLA MOBILE HOME PARK

One or more of the licenses listed below were subject to license/disciplinary action. Details regarding each action can be found below under the affected license.

MANUFACTURED HOUSING COMMUNITY

License Number: MP15892

Status: **Active**

Expiration Date: 03/31/2020

Licensed By: Other

Street Location Address: 192 W GATE RD
CARIBOU, ME 04736-4061

Owner Address: PO BOX 14019
SPRINGFIELD, MO 65814-0019

Owner Phone: +1 (417) 334-5464

Owner Fax: +1 (888) 275-7059

History

License Type	Start Date	End Date
MANUFACTURED HOUSING COMMUNITY	10/07/2019	03/31/2020
*** NOT ACTIVE ***	04/01/2019	10/06/2019
MANUFACTURED HOUSING COMMUNITY	04/17/2014	03/31/2019
*** NOT ACTIVE ***	04/01/2014	04/16/2014
MANUFACTURED HOUSING COMMUNITY	03/20/2014	03/31/2014
*** NOT ACTIVE ***	04/01/2013	03/19/2014
MANUFACTURED HOUSING COMMUNITY	06/11/2012	03/31/2013
*** NOT ACTIVE ***	04/01/2012	06/10/2012
MANUFACTURED HOUSING COMMUNITY	07/18/2011	03/31/2012
*** NOT ACTIVE ***	04/01/2011	07/17/2011
MANUFACTURED HOUSING COMMUNITY	05/14/2010	03/31/2011
*** NOT ACTIVE ***	04/01/2010	05/13/2010
MANUFACTURED HOUSING COMMUNITY	08/11/2009	03/31/2010
*** NOT ACTIVE ***	04/01/2009	08/10/2009
MANUFACTURED HOUSING COMMUNITY	09/29/2008	03/31/2009
*** NOT ACTIVE ***	04/01/2008	09/28/2008
MANUFACTURED HOUSING COMMUNITY	10/19/2000	03/31/2008
*** NOT ACTIVE ***	04/01/2000	10/18/2000
MANUFACTURED HOUSING COMMUNITY	03/16/1999	03/31/2000

License Type	Start Date	End Date
PRIOR HISTORY UNAVAILABLE		

Authority (2 records) [hide](#)

Description	Issue Date	Status
COMMUNITY WATER SUPPLY	10/07/2019	Active
PRIVATE SEWER SYSTEM	10/07/2019	Active

Contacts (1 record) [hide](#)

Type	Contact
Community Manager	C.L. CARR +1 (917) 501-6585

Sites (1 record) [hide](#)

Description	Value
Number of Sites	72

License/Disciplinary Action (2 records) [hide](#)

Case	Action Taken	Date
2007-MFG-4147	Decision and Order	01/07/2009
2007-MFG-4147	Decision and Order	02/03/2010

GENERAL INFORMATION**Inspections** (7 records) [hide](#)

Date	Type	Status	Inspector Name	License Number
09/25/2019	MOBILE PARK INSPECTION	FAILED		
09/16/2015	MOBILE PARK INSPECTION	FAILED		
10/20/2014	MOBILE PARK INSPECTION	FAILED		
07/20/2010	MOBILE PARK INSPECTION	VIOLATION FOUND, THEN CORRECTED		
08/15/2007	MANUFACTURING PLANT AUDIT	VIOLATION FOUND, THEN CORRECTED		
10/30/2003	MOBILE PARK INSPECTION	FAILED		
10/04/2000	MOBILE PARK INSPECTION	PASSED		

The Office of Professional and Occupational Regulation is providing information about this licensee as a public service. The information on this page is a secure, primary source for license verification. The information on this page is maintained by Office staff and is updated

immediately upon a change to our licensing database. The information may not show a complete history. Licensing history prior to January 1, 2000 is unavailable online.

If you need further information, contact us directly.

Date: 12/20/2019 02:01:18 PM

Title 17: CRIMES
Chapter 91: NUISANCES
Subchapter 4: DANGEROUS BUILDINGS

§2851. Dangerous buildings

The municipal officers in the case of a municipality or the county commissioners in the case of the unorganized or deorganized areas in their county may after notice pursuant to ([../17/title17sec2857.html](#))section 2857 ([../17/title17sec2857.html](#)) and hearing adjudge a building to be a nuisance or dangerous, in accordance with subsection 2-A ([../17/title17sec2851.html](#)), and may make and record an order, in accordance with subsection 3 ([../17/title17sec2851.html](#)), prescribing what disposal must be made of that building. The order may allow for delay of disposal if the owner or party in interest has demonstrated the ability and willingness to satisfactorily rehabilitate the building. If an appeal pursuant to ([../17/title17sec2852.html](#))section 2852 ([../17/title17sec2852.html](#)) is not filed or, if an appeal pursuant to ([../17/title17sec2852.html](#))section 2852 ([../17/title17sec2852.html](#)) is filed and the Superior Court does not order, stay or overturn the order to dispose of the building, the municipal officers or the county commissioners shall cause the nuisance to be abated or removed in compliance with the order. After recording an attested copy of the notice required by ([../17/title17sec2857.html](#))section 2857 ([../17/title17sec2857.html](#)) in the registry of deeds located within the county where the building is situated, the municipality or the county may seek a writ of attachment of the property on which the building is located in accordance with Title 14, chapter 507 ([../14/title14ch507sec0.html](#)) and the Maine Rules of Civil Procedure. [PL 2019, c. 557, §1 (AMD).]

For the purposes of this subchapter, "building" means a building or structure or any portion of a building or structure or any wharf, pier, pilings or any portion of a wharf, pier or pilings thereof that is or was located on or extending from land within the boundaries of the municipality or the unorganized or deorganized area, as measured from low water mark, and "parties in interest" has the same meaning as in Title 14, section 6321. [PL 2017, c. 136, §1 (NEW).]

1. Notice.

[PL 2017, c. 136, §1 (RP).]

2. Notice; how published.

[PL 2017, c. 136, §1 (RP).]

2-A. Standard. To adjudge a building to be a nuisance or dangerous, the municipal officers or county commissioners must find that the building is structurally unsafe, unstable or unsanitary; constitutes a fire hazard; is unsuitable or improper for the use or occupancy to which it is put; constitutes a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment; or is otherwise dangerous to life or property.

[PL 2017, c. 136, §1 (NEW).]

3. Recording of the order. An order made by the municipal officers or county commissioners under this section must be recorded by the municipal or county clerk, who shall cause an attested copy to be served upon the owner and parties in interest in the same way service of process is made in accordance with the Maine Rules of Civil Procedure. If

the name or address cannot be ascertained, the clerk shall publish a copy of the order in the same manner as provided for notice in [section 2857 \(../17/title17sec2857.html\)](#).

[PL 2017, c. 136, §1 (AMD).]

4. Proceedings in Superior Court. In addition to proceedings before the municipal officers or the county commissioners, the municipality or the county may seek an order of demolition by filing a complaint in the Superior Court situated in the county where the building is located. The complaint must identify the location of the property and set forth the reasons why the municipality or the county seeks its removal. Service of the complaint must be made upon the owner and parties in interest in accordance with the Maine Rules of Civil Procedure. After hearing before the court sitting without a jury, the court shall issue an appropriate order and, if it requires removal of the building, it shall award costs as authorized by this subchapter to the municipality or the county. The municipality or the county may petition the court for a writ of attachment of the property on which the building is located in accordance with [Title 14, chapter 507 \(../14/title14ch507sec0.html\)](#) and the Maine Rules of Civil Procedure. Appeal from a decision of the Superior Court is to the law court in accordance with the Maine Rules of Civil Procedure.

[PL 2019, c. 557, §2 (AMD).]

SECTION HISTORY

PL 1965, c. 284 (RPR). PL 1967, c. 401, §1 (AMD). PL 1973, c. 143, §1 (AMD). PL 1979, c. 27, §§1-3 (AMD). PL 1997, c. 6, §1 (AMD). PL 2017, c. 136, §1 (AMD). PL 2019, c. 557, §§1, 2 (AMD).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.
If you need legal advice, please consult a qualified attorney.

[Office of the Revisor of Statutes \(mailto:webmaster_ros@legislature.maine.gov\)](mailto:webmaster_ros@legislature.maine.gov) · 7 State House Station · State House Room 108 · Augusta, Maine 04333-0007

Data for this page extracted on 11/18/2021 08:05:59.

City of Caribou
Tax Information Sheet
As of: 03/16/2022

Account: 4588 **Name:** HORNICK, MICHAEL

Location: 188 WEST GATE ROAD LOT#002

Map and Lot: 018-031-002

Sale Date: 04/01/2010

Deed Reference:

Sale Price: \$0

Land: 0
Building: 0
Exempt 0
Total: 0

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Residential
SFLA: 0

Last Billed : 2021-1

Amount	Mill Rate
00.00	23.550
00.00	23.550

Previous Billed : 2020-1

There are no outstanding taxes.

Information Given By: _____

Title: _____ 03/16/2022

All calculations are as of: 03/16/2022

Additions, Outbuildings & Improvements

Type	Year	Units	Grade	Cond	Phys.	Funct.	Sound Value
829 New Moon MH	1963				%	% 0	2. Two Story Fram
86 Roof Over MH	1985				%	% 0	3. Three Story Fr 4.1 & 1/2 Story
22 Encl Frame Porch 0					%	% 0	5.1 & 3/4 Story 6.2 & 1/2 Story
					%	%	21. Open Frame Por
					%	%	22. Encl Frame Por
					%	%	23. Frame Garage
					%	%	24. Frame Shed
					%	%	25. Finished 1/2 S
					%	%	26. 1SFr Overhang
					%	%	27. Unfin Basement
					%	%	28. Unfinished Att
					%	%	29. Finished Attic





City of Caribou
Tax Information Sheet
As of: 03/16/2022

Account: 2052 **Name:** ROSSIGNOL, TIM & ROSSIGNOL, DONNA

Location: 188 WEST GATE ROAD LOT#010

Map and Lot: 018-031-010

Sale Date:

Deed Reference:

Sale Price:

Land: 0
Building: 0
Exempt 0
Total: 0

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Residential
SFLA: 0

Last Billed : 2021-1

Previous Billed : 2020-1

Amount	Mill Rate
00.00	23.550
00.00	23.550

There are no outstanding taxes.

Information Given By: _____

Title: _____ 03/16/2022

All calculations are as of: 03/16/2022

ROSSIGNOL, TIM

ROSSIGNOL, DONNA

188 WEST GATE ROAD LOT #10

CARIBOU ME 04736

Property Data

Neighborhood 18 18

Tree Growth Year 0

X Coordinate 0

Y Coordinate 0

Zone/Land Use 11 Residential

Secondary Zone

Topography 2 Rolling

1.Level
2.Rolling
3.Above St

4.Below St
5.Low
6.Swampy

7.Level/Bog
8.
9.

Utilities 1 All Public 9 None

1.Public
2.Water
3.Sewer

4.Dr Well
5.Dug Well
6.Shared Wel

7.Septic
8.Holding Ta
9.None

Street 1 Paved

1.Paved
2.Semi Imp
3.Gravel

4.Proposed
5.R/O/W
6.

7.
8.
9.None

Inspection Witnessed By:

X

Date

No./Date Description Date Insp.

Notes:

Assessment Record

Year	Land	Buildings	Exempt	Total
2008	0	5,500	5,500	0
2009	0	5,500	5,500	0
2010	0	5,500	5,500	0
2011	0	5,500	5,500	0
2012	0	5,300	5,300	0
2013	0	5,300	5,300	0
2014	0	5,300	5,300	0
2015	0	5,300	5,300	0
2016	0	5,300	5,300	0
2017	0	5,300	5,300	0
2018	0	1,500	1,500	0
2019	0	0	0	0
2020	0	0	0	0
2021	0	0	0	0

Land Data

Front Foot	Type	Effective		Influence		Influence Codes
		Frontage	Depth	Factor	Code	
11.				%		1.Use
12.				%		2.R/W
13.				%		3.Topography
14.				%		4.Size/Shape
15.				%		5.Access
				%		6.Restriction
				%		7.Vacancy
				%		8.Semi-Improved
				%		9.Fract Share
				%		Acres
				%		30.Rear Land 3
				%		31.Rear Land 4
				%		32.Dominant Easem
				%		33.Servient Easem
				%		34.Tillable
				%		35.Pasture
				%		36.Orchard
				%		37.Softwood TG
				%		38.Mixed Wood TG
				%		39.Hardwood TG
				%		40.Wasteland
				%		41.Gravel Pit
				%		42.Mobile Home Ho
				%		43.
				%		44.Lot Improvemen
				%		45.Mobile Home Pa
				%		46.Golf Course pe
Total Acreage		0.00				

Building Style				SF Bsm't Living	Layout
1.Conv.	5.Colonial	9.Condo	Fin Bsm't Grade	1. Typical	7.
2.Ranch	6.Split	10.Log	OPEN 5 OPTIONAL	2.Inadeq	8.
3.R Ranch	7.Contemp	11.Other	Heat Type	3.	9.
4.Cape	8.Cottage	12.Gambrel	1.HWBB	Attic	
Dwelling Units			2.HWCI	1.1/4 Fin	7.
Other Units			3.H Pump	2.1/2 Fin	8.
Stories			4.Radiant	3.3/4 Fin	9.None
1.1	4.1.5	7.3.50	Cool Type	Insulation	
2.2	5.1.75	8.4	1.Refrig	1.Full	4.Minimal
3.3	6.2.5	9.	2.Evapor	2.Heavy	5.Partial
Exterior Walls			3.H Pump	3.Capped	6.
1.Wood	5.Shingles	9.Other	Kitchen Style	Unfinished	0%
2.Vinyl	6.Brick	10.Alum	1.Modern	Grade & Factor	0 0%
3.Compos.	7.Single	11.Log	2.Typical	1.E Grade	4.B Grade
4.Asbestos	8.Concrete	12.Stone	3.Old Type	2.D Grade	5.A Grade
Roof Surface			Bath(s) Style	3.C Grade	6.AA Grade
1.Asphalt	4.Composit	7.	1.Modern	SQFI (Footprint)	0
2.Slate	5.Wood	8.	2.Typical	Condition	0
3.Metal	6.Rolled R	9.	3.Old Type	1.Poor	4.Avg
SF Masonry Trim			# Rooms	2.Fair	5.Avg+
OPEN-3-CUSTOM			# Bedrooms	3.Avg-	6.Good
OPEN-4-CUSTOM			# Full Baths	Phys. % Good	0%
Year Built			# Half Baths	Funct. % Good	100%
Year Remodeled			# Addn Fixtures	Functional Code	9 None
Foundation			# Fireplaces	1.Incomp	4.Plb/Heat
1.Concrete	4.Wood	7.ICF	Econ. % Good		
2.C Block	5.Slab	8.	Economic Code		
3.Br/Stone	6.Piers	9.	0.None		
Basement			3.No Power		
1.1/4 Bmt	4.Full Bmt	7.	1.Location		
2.1/2 Bmt	5.Crawl Sp	8.	2.Encroach		
3.3/4 Bmt	6.	9.None	Entrance Code		
Bsm't Gar # Cars			1.Interior		
Wet Basement			2.Refrusl		
1.Dry	4.Dirt	7.	3.Informed		
2.Damp	5.	8.	Information Code		
3.Wet	6.	9.	1.Owner		
			2.Relative		
			3.Tenant		
			1.One Story Fram		
			2.Two Story Fram		
			3.Three Story Fr		
			4.1 & 1/2 Story		
			5.1 & 3/4 Story		
			6.2 & 1/2 Story		
			21.Open Frame Por		
			22.End Frame Por		
			23.Frame Garage		
			24.Frame Shed		
			25.Finished 1/2 S		
			26.ISFr Overhang		
			27.Unfin Basement		
			28.Unfinished Att		
			29.Finished Attic		





**City of Caribou
Tax Information Sheet
As of: 03/16/2022**

Account: 1597 **Name:** ROSSIGNOL, ART & ROSSIGNOL, TRACY

Location: 194 WEST GATE ROAD LOT#029

Map and Lot: 018-031-029

Sale Date: 04/01/2009

Deed Reference:

Sale Price: \$0

Land: 0
Building: 0
Exempt 0
Total: 0

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Residential
SFLA: 0

Last Billed : 2021-1

Amount 00.00 **Mill Rate** 23.550

Previous Billed : 2020-1

00.00 23.550

There are no outstanding taxes.

Information Given By: _____

Title: _____ 03/16/2022

All calculations are as of: 03/16/2022

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City of Caribou
Tax Information Sheet
As of: 03/16/2022

Account: 4794 **Name:** SOUCIER, CHRIS

Location: 194 WEST GATE ROAD LOT#036

Map and Lot: 018-031-036

Sale Date: 09/22/2017

Deed Reference:

Sale Price: \$1,000

Land: 0
Building: 0
Exempt 0
Total: 0

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Residential
SFLA: 0

Last Billed : 2021-1

Amount	Mill Rate
00.00	23.550

Previous Billed : 2020-1

00.00	23.550
-------	--------

There are no outstanding taxes.

Information Given By: _____

Title: _____ 03/16/2022

All calculations are as of: 03/16/2022

SOUCCIER, CHRIS

39B MANSEY DRIVE

LIMESTONE ME 04750

Previous Owner

EMMERT, NICOLE-WOOD

194 WEST GATE ROAD

LOT #36

CARIBOU ME 04736

Sale Date: 9/22/2017

Property Data

Neighborhood 18 18

Tree Growth Year 0

X Coordinate 0

Y Coordinate 0

Zone/Land Use 11 Residential

Secondary Zone

Topography 2 Rolling

1.Level 4.Below St 7.Level/Bog
2.Rolling 5.Low 8.
3.Above St 6.Swampy 9.

Utilities 1 All Public 9 None

1.Public 4.Dr Well 7.Septic
2.Water 5.Dug Well 8.Holding Ta
3.Sewer 6.Shared Wel 9.None

Street 1 Paved

1.Paved 4.Proposed 7.

2.Semi Imp 5.R/O/W 8.

3.Gravel 6. 9.None

TG PLAN YEAR 0

ACTION NEEDED 0

Sale Data

Sale Date 9/22/2017

Price 1,000

Sale Type 4 Mobile Home

1.Land 4.Mobile 7.C/I L&B

2.L & B 5.Other 8.

3.Building 6.C/I Land 9.

Financing 9 Unknown

1.Convent 4.Seller 7.

2.FHA/VA 5.Private 8.

3.Assumed 6.Cash 9.Unknown

Validity 2 Related Parties

1.Valid 4.Split 7.Renovate

2.Related 5.Partial 8.Other

3.Distress 6.Exempt 9.

Verified 2 Seller

1.Buyer 4.Agent 7.Family

2.Seller 5.Pub Rec 8.Other

3.Lender 6.MLS 9.

Inspection Witnessed By:

X

Date

No./Date	Description	Date Insp.

Notes:

Assessment Record

Year	Land	Buildings	Exempt	Total
2008	0	4,000	0	4,000
2009	0	4,000	0	4,000
2010	0	4,000	0	4,000
2011	0	4,000	0	4,000
2012	0	5,600	0	5,600
2013	0	5,600	0	5,600
2014	0	5,600	0	5,600
2015	0	5,600	0	5,600
2016	0	5,600	0	5,600
2017	0	5,600	0	5,600
2018	0	1,500	0	1,500
2019	0	0	0	0
2020	0	0	0	0
2021	0	0	0	0

Land Data

Front Foot	Type	Effective		Influence		Influence Codes
		Frontage	Depth	Factor	Code	
11.				%		1.Use
12.				%		2.R/W
13.				%		3.Topography
14.				%		4.Size/Shape
15.				%		5.Access
				%		6.Restriction
				%		7.Vacancy
				%		8.Semi-Improved
				%		9.Fract Share
				%		30.Rear Land 3
				%		31.Rear Land 4
				%		32.Dominant Easem
				%		33.Servient Easem
				%		34.Tillable
				%		35.Pasture
				%		36.Orchard
				%		37.Softwood TG
				%		38.Mixed Wood TG
				%		39.Hardwood TG
				%		40.Wasteland
				%		41.Gravel Pit
				%		42.Mobile Home Ho
				%		43.
				%		44.Lot Improvemen
				%		45.Mobile Home Pa
				%		46.Golf Course pe
		Total Acreage		0.00		

Building Style		SF Bsmt Living		Layout	
1.Conv.	9.Colonial	Fin Bsmt Grade	0	1.Typical	4.
2.Ranch	6.Split	OPEN 5	OPTIONAL	2.Inadeq	5.
3.R.Ranch	7.Contemp	Heat Type	100%	3.	6.
4.Cape	8.Cottage	1.HWB	5.FWA	Attic	0
5.Dwelling Units	11.Other	2.HWC	6.GraWA	1.1/4 Fin	4.Full Fin
6.Stories	12.Gambrel	3.H Pump	7.Electric	2.1/2 Fin	5.F/Stair
7.1.1	4.1.5	4.Radiant	8.F/Wall	3.3/4 Fin	6.
8.2.2	5.1.75	Cool Type	9.None	Insulation	0
9.3.3	6.2.5	1.Refrig	4.W&C Air	1.Full	4.Minimal
10.4.4	7.3.50	2.Evapor	5.	2.Heavy	5.Partial
11.5.5	8.4	3.H Pump	6.	3.Capped	6.
12.6.6	9.	Kitchen Style	0	Unfinished %	0%
13.7.7	10.	1.Modern	4.Obsolete	Grade & Factor	0
14.8.8	11.	2.Typical	5.	1.E Grade	4.B Grade
15.9.9	12.	3.Old Type	6.	2.D Grade	5.A Grade
16.10.10	13.	4.Asbestos	8.Concrete	3.C Grade	6.AA Grade
17.11.11	14.	Roof Surface	0	SQFT (Footprint)	0
18.12.12	15.	1.Asphalt	4.Composit	Condition	0
19.13.13	16.	2.Slate	5.Wood	1.Poor	4.Avg
20.14.14	17.	3.Metal	6.Rolled R	2.Fair	5.Avg+
21.15.15	18.	SF Masonry Trim	0	3.Avg-	6.Good
22.16.16	19.	OPEN-3-CUSTOM	0	Phys. % Good	0%
23.17.17	20.	OPEN-4-CUSTOM	0	Funct. % Good	100%
24.18.18	21.	Year Built	0	Functional Code	9
25.19.19	22.	Year Remodeled	0	1.Incomp	4.Plb/Heat
26.20.20	23.	Foundation	0	2.O-Built	5.
27.21.21	24.	1.Concrete	4.Wood	3.Style	6.
28.22.22	25.	2.C Block	5.Slab	Econ. % Good	100%
29.23.23	26.	3.Br/Stone	6.Piers	Economic Code	None
30.24.24	27.	Basement	0	0.None	3.No Power
31.25.25	28.	1.1/4 Bmt	4.Full Bmt	1.Location	4.Generate
32.26.26	29.	2.1/2 Bmt	5.Crawl Sp	2.Encroach	9.None
33.27.27	30.	3.3/4 Bmt	6.	Entrance Code	0
34.28.28	31.	Bsmt Gar # Cars	0	1.Interior	4.Vacant
35.29.29	32.	Wet Basement	0	2.Refusal	5.Estimate
36.30.30	33.	1.Dry	4.Dirt	3.Informed	6.Hanger
37.31.31	34.	2.Damp	5.	Information Code	0
38.32.32	35.	3.Wet	6.		

Date Inspected

Additions, Outbuildings & Improvements

[illegible]



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City of Caribou
Tax Information Sheet
As of: 03/16/2022

Account: 4943 **Name:** GLASS, PRISCILLA

Location: 200 WEST GATE ROAD LOT#047

Map and Lot: 018-031-047

Sale Date: 12/30/2013

Deed Reference:

Sale Price: \$2,750

Land: 0
Building: 0
Exempt 0
Total: 0

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Residential
SFLA: 0

Last Billed : 2021-1

Amount 00.00 **Mill Rate** 23.550

Previous Billed : 2020-1

00.00 23.550

There are no outstanding taxes.

Information Given By: _____

Title: _____ 03/16/2022

All calculations are as of: 03/16/2022

Map Lot 018-031-047

Account 4943

Location 200 WEST GATE ROAD LOT#047

Card 1 Of 1

3/16/2022

Property Data		Assessment Record				
Neighborhood	18 18	Year	Land	Buildings	Exempt	Total
Tree Growth Year	0	2009	0	6,000	0	6,000
X Coordinate	0	2010	0	6,000	0	6,000
Y Coordinate	0	2011	0	6,000	0	6,000
Zone/Land Use	11 Residential	2012	0	5,700	0	5,700
Secondary Zone		2013	0	5,700	0	5,700
Topography	2 Rolling	2014	0	5,600	0	5,600
1.Level	4.Below St	2015	0	5,600	0	5,600
2.Rolling	5.Low	2016	0	5,600	0	5,600
3.Above St	6.Swampy	2017	0	5,600	0	5,600
Utilities	1 All Public 9 None	2018	0	1,500	0	1,500
1.Public	4.Dr Well	2019	0	0	0	0
2.Water	5.Dug Well	2020	0	0	0	0
3.Sewer	6.Shared Wel	2021	0	0	0	0
Street	1 Paved					
1.Paved	4.Proposed					
2.Semi Imp	5.R/O/W					
3.Gravel	6.					
TG PLAN YEAR	0					
ACTION NEEDED	0					
Sale Data						
Sale Date	12/30/2013					
Price	2,750					
Sale Type	4 Mobile Home					
1.Land	4.Mobile					
2.L & B	5.Other					
3.Building	6.C/I Land					
Financing	9 Unknown					
1.Convent	4.Seller					
2.FHA/VA	5.Private					
3.Assumed	6.Cash					
Validity	8 Other Non Valid					
1.Valid	4.Split					
2.Related	5.Partial					
3.Distress	6.Exempt					
Verified	1 Buyer					
1.Buyer	4.Agent					
2.Seller	5.Pub Rec					
3.Lender	6.MLS					
Date						
No./Date	Description					
Date Insp.						
Notes:						

Land Data		Influence		Influence Codes	
Front Foot	Type	Effective	Factor	Code	
11.					1.Use
12.					2.R/W
13.					3.Topography
14.					4.Size/Shape
15.					5.Access
					6.Restriction
					7.Vacancy
					8.Semi-Improved
					9.Fract Share
					30.Rear Land 3
					31.Rear Land 4
					32.Dominant Easem
					33.Servient Easem
					34.Tillable
					35.Pasture
					36.Orchard
					37.Softwood TG
					38.Mixed Wood TG
					39.Hardwood TG
					40.Wasteland
					41.Gravel Pit
					42.Mobile Home Ho
					43.
					44.Lot Improvemen
					45.Mobile Home Pa
					46.Golf Course pe
Total Acreage		0.00			

[illegible]

City of Caribou
Tax Information Sheet
As of: 03/16/2022

Account: 4716 **Name:** FORTIN, LINDA & GRAY, KIMBERLEY

Location: 200 WEST GATE ROAD LOT#052

Map and Lot: 018-031-052

Sale Date: 02/16/2017

Deed Reference:

Sale Price: \$1,500

Land: 0
Building: 0
Exempt 0
Total: 0

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Residential
SFLA: 0

Last Billed : 2021-1

Amount **Mill Rate**
00.00 23.550

Previous Billed : 2020-1

00.00 23.550

There are no outstanding taxes.

Information Given By: _____

Title: _____ 03/16/2022

All calculations are as of: 03/16/2022

Property Data		Assessment Record				
Neighborhood	18 18	Year	Land	Buildings	Exempt	Total
Tree Growth Year	0	2008	0	5,500	0	5,500
X Coordinate	0	2009	0	5,500	0	5,500
Y Coordinate	0	2010	0	5,500	0	5,500
Zone/Land Use	11 Residential	2011	0	5,500	0	5,500
Secondary Zone		2012	0	7,000	0	7,000
		2013	0	7,000	0	7,000
Topography	2 Rolling	2014	0	7,000	7,000	0
1.Level	4.Below St	2015	0	7,000	0	7,000
2.Rolling	5.Low	2016	0	7,000	0	7,000
3.Above St	6.Swampy	2017	0	7,000	0	7,000
Utilities	1 All Public 9 None	2018	0	1,500	0	1,500
1.Public	4.Dr Well	2019	0	0	0	0
2.Water	5.Dug Well	2020	0	0	0	0
3.Sewer	6.Shared Wel	2021	0	0	0	0
Street	1 Paved					
1.Paved	4.Proposed					
2.Semi Imp	5.R/O/W					
3.Gravel	6.					
TG PLAN YEAR	0					
ACTION NEEDED	0					
Sale Data						
Sale Date	2/16/2017					
Price	1,500					
Sale Type	4 Mobile Home					
1.Land	7.C/I L&B					
2.L & B	8.					
3.Building	6.C/I Land					
Financing	9 Unknown					
1.Convent	7.					
2.FHA/VA	8.					
3.Assumed	6.Cash					
Validity	5 Partial Interest					
1.Valid	4.Spilt					
2.Related	5.Partial					
3.Distress	6.Exempt					
Verified	5 Public Record					
1.Buyer	4.Agent					
2.Seller	5.Pub Rec					
3.Lender	6.MLS					

Land Data		Influence Codes	
Front Foot	Type	Effective	Influence
		Frontage	Depth
11.			%
12.			%
13.			%
14.			%
15.			%
Square Foot		Square Feet	
16.Lindley Estate			%
17.			%
18.			%
19.			%
20.			%
Fract Acre		Acres	
21.House Lot (Fra			%
22.Baselot (Fract			%
23.			%
Acres			%
24.Houselot			%
25.Baselot			%
26.Lindley Estate			%
27.			%
28.Rear Land 1			%
29.Rear Land 2			%
Total Acreage	0.00		

Influence Codes	
Code	Description
1.Use	
2.R/W	
3.Topography	
4.Size/Shape	
5.Access	
6.Restriction	
7.Vacancy	
8.Semi-Improved	
9.Fract Share	
30.Rear Land 3	
31.Rear Land 4	
32.Dominant Easem	
33.Servient Easem	
34.Tillable	
35.Pasture	
36.Orchard	
37.Softwood TG	
38.Mixed Wood TG	
39.Hardwood TG	
40.Wasteland	
41.Gravel Pit	
42.Mobile Home Ho	
43.	
44.Lot Improvemen	
45.Mobile Home Pa	
46.Golf Course pe	

FROM	560	120
------	-----	-----

Date Inspected 8/25/2011				2. Relative		5. Estimate		8. Exist R			
				3. Tenant		6. Other		9. For Sale			
Additions, Outbuildings & Improvements										1. One Story Fram	
Type	Year	Units	Grade	Cond	Phys.	Funct.	Sound Value				
785 Hillcrest MH	1972				%	%	0	2. Two Story Fram			
86 Roof Over MH	1993				%	%	0	3. Three Story Fr			
					%	%		4. 1 & 1/2 Story			
					%	%		5. 1 & 3/4 Story			
					%	%		6. 2 & 1/2 Story			
					%	%		21. Open Frame Por			
					%	%		22. End Frame Por			
					%	%		23. Frame Garage			
					%	%		24. Frame Shed			
					%	%		25. Finished 1/2 S			
					%	%		26. 15Ft Overhang			
					%	%		27. Unfin Basement			
					%	%		28. Unfinished Att			
					%	%		29. Finished Attic			





City of Caribou
Tax Information Sheet
As of: 03/16/2022

Account: 2068 **Name:** GIGGEY, LENA

Location: 200 WEST GATE ROAD LOT#053

Map and Lot: 018-031-053

Sale Date: 11/27/2012

Deed Reference: B5166P321 04/08/2013

Sale Price: \$0

Land: 0
Building: 0
Exempt 0
Total: 0

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Residential
SFLA: 0

Last Billed : 2021-1
Previous Billed : 2020-1

Amount	Mill Rate
00.00	23.550
00.00	23.550

There are no outstanding taxes.

Information Given By: _____

Title: _____ 03/16/2022

All calculations are as of: 03/16/2022

Property Data		Assessment Record				
Neighborhood	18 18	Year	Land	Buildings	Exempt	Total
Tree Growth Year	0	2008	0	11,600	0	11,600
X Coordinate	0	2009	0	11,600	0	11,600
Y Coordinate	0	2010	0	11,600	0	11,600
Zone/Land Use	11 Residential	2011	0	8,100	0	8,100
Secondary Zone		2012	0	13,900	0	13,900
		2013	0	13,900	0	13,900
Topography	2 Rolling	2014	0	13,900	0	13,900
1.Level	4.Below St	2015	0	13,900	0	13,900
2.Rolling	5.Low	2016	0	13,900	0	13,900
3.Above St	6.Swampy	2017	0	13,900	0	13,900
Utilities	4 Drilled Well 7 Septic System	2018	0	1,500	0	1,500
1.Public	4.Dr Well	2019	0	0	0	0
2.Water	5.Dug Well	2020	0	0	0	0
3.Sewer	6.Shared Wel	2021	0	0	0	0
Street	1 Paved					
1.Paved	4.Proposed					
2.Semi Imp	5.R/O/W					
3.Gravel	6.					
TG PLAN YEAR	0					
ACTION NEEDED	0					
Sale Data						
Sale Date	11/27/2012					
Price						
Sale Type	4 Mobile Home					
1.Land	4.Mobile					
2.L & B	5.Other					
3.Building	6.C/I Land					
Financing	9 Unknown					
1.Convent	4.Seller					
2.FHA/VA	5.Private					
3.Assumed	6.Cash					
Validity	6 Exempt Property					
1.Valid	4.Split					
2.Related	5.Partial					
3.Distress	6.Exempt					
Verified	8 Other Source					
1.Buyer	4.Agent					
2.Seller	5.Pub Rec					
3.Lender	6.MLS					
Notes:						

Land Data		Influence		Influence Codes	
Front Foot	Type	Effective	Factor	Code	
		Frontage	Depth		
11.				%	1.Use
12.				%	2.R/W
13.				%	3.Topography
14.				%	4.Size/Shape
15.				%	5.Access
				%	6.Restriction
				%	7.Vacancy
				%	8.Semi-Improved
				%	9.Fract Share
				%	Acres
				%	30.Rear Land 3
				%	31.Rear Land 4
				%	32.Dominant Easem
				%	33.Servient Essem
				%	34.Tillable
				%	35.Pasture
				%	36.Orchard
				%	37.Softwood TG
				%	38.Mixed Wood TG
				%	39.Hardwood TG
				%	40.Wasteland
				%	41.Gravel Pit
				%	42.Mobile Home Ho
				%	43.
				%	44.Lot Improvemen
				%	45.Mobile Home Pa
				%	46.Golf Course pe
Total Acreage		0.00			

Building Style	0	SF Bsm't Living	0	Layout	0
1.Conv.	5.Colonial	Fin Bsm't Grade	0 0	1.Typical	4.
2.Ranch	10.Log	OPEN 5 OPTIONAL	0	2.Inadeq	5.
3.R Ranch	7.Contemp	Heat Type	100% 0	3.	6.
4.Cape	8.Cottage	1.HWBB	5.FWA	Attic	0
Dwelling Units		2.HWCI	6.GravWA	1.1/4 Fin	7.
Other Units		3.H Pump	7.Electric	2.1/2 Fin	8.
Stories	0	4.Radiant	8.F/Wall	3.3/4 Fin	9.
1.1	4.1.5	Cool Type	9 None	Insulation	0
2.2	5.1.75	1.Refrig	4.W&C Air	1.Full	4.Minimal
3.3	6.2.5	2.Evapor	5.	2.Heavy	5.Partial
Exterior Walls	0	3.H Pump	6.	3.Capped	6.
1.Wood	5.Shingles	Kitchen Style	0	Unfinished %	0%
2.Vinyl	6.Brick	1.Modern	4.Obsolete	Grade & Factor	0 0%
3.Compos.	7.Single	2.Typical	5.	1.E Grade	4.B Grade
4.Asbestos	8.Concrete	3.Old Type	6.	2.D Grade	5.A Grade
Roof Surface	0	Bath(s) Style	0	3.C Grade	6.AA Grade
1.Asphalt	4.Composit	1.Modern	4.Obsolete	SQFT (Footprint)	0
2.Slate	5.Wood	2.Typical	5.	Condition	0
3.Metal	6.Rolled R	3.Old Type	6.	1.Poor	4.Avg
SF Masonry Trim	0	# Rooms	0	2.Fair	5.Avg+
OPEN-3-CUSTOM	0	# Bedrooms	0	3.Avg-	6.Good
Year Built	0	# Full Baths	0	Phys. % Good	0%
Foundation	0	# Half Baths	0	Funct. % Good	100%
1.Concrete	4.Wood	# Addn Fixtures	0	Functional Code	9 None
2.C Block	5.Slab	# Fireplaces	0	1.Incomp	4.Plb/Heat
3.B/R/Stone	6.Piers			2.O-Built	5.
Basement	0			3.Style	6.
1.1/4 Bmt	4.Full Bmt			Econ. % Good	100%
2.1/2 Bmt	5.Crawl Sp			Economic Code	None
3.3/4 Bmt	6.			0 None	3.No Power
Bsm't Gar # Cars	0			1.Location	4.Generate
Wet Basement	0			2.Enroach	9.None
1.Dry	4.Dirt			Economic Code	None
2.Damp	5.			0 None	3.No Power
3.Wet	6.			1.Location	4.Generate
				2.Enroach	9.None
				Entrance Code	5 Estimated
				1.Interior	4.Vacant
				2.Refral	5.Estimate
				3.Informed	6.Hanger
				Information Code	5 Estimate

[illegible]





City of Caribou
Tax Information Sheet
As of: 03/16/2022

Account: 2073 **Name:** BRAGDON, MORRIS E & BRAGDON, DEBRA C

Location: 200 WEST GATE ROAD LOT#066

Map and Lot: 018-031-066

Sale Date: 12/12/2016

Deed Reference: B5620P91 11/27/2016

Sale Price: \$0

Land: 0
Building: 0
Exempt 0
Total: 0

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Residential
SFLA: 0

Last Billed : 2021-1

Amount 00.00 **Mill Rate** 23.550

Previous Billed : 2020-1

00.00 23.550

There are no outstanding taxes.

Information Given By: _____

Title: _____ 03/16/2022

All calculations are as of: 03/16/2022



BRAGDON, MORRIS E
BRAGDON, DEBRA C
3502 NE 272ND AVE
OLD TOWN FL 32680

B5620P91
Previous Owner
CITY OF CARIBOU
25 HIGH STREET

CARIBOU ME 04736
Sale Date: 12/12/2016

Previous Owner
TAHOE GAMING, LLC
PO BOX 14019

SPRINGFIELD MO 65808
Sale Date: 11/22/2016

Previous Owner
MAGGIE VENTURES LLC
PO BOX 620802

LAS VEGAS NV 89122
Sale Date: 1/22/2014

Inspection Witnessed By:

Property Data

Neighborhood 18 18

Tree Growth Year 0

X Coordinate 0

Y Coordinate 0

Zone/Land Use 11 Residential

Secondary Zone

Topography 2 Rolling

1.Level 4.Below St 7.LevelBog
2.Rolling 5.Low 8.
3.Above St 6.Swampy 9.

Utilities 1.All Public 9.None

1.Public 4.Dr Well 7.Septic
2.Water 5.Dug Well 8.Holding Ta
3.Sewer 6.Shared Wel 9.None

Street 1.Paved

1.Paved 4.Proposed 7.
2.Semi Imp 5.R/O/W 8.
3.Gravel 6. 9.None

TG PLAN YEAR 0

ACTION NEEDED 0

Sale Data

Sale Date 12/12/2016

Price

Sale Type 4 Mobile Home

1.Land 4.Mobile 7.C/I L&B
2.L & B 5.Other 8.
3.Building 6.C/I Land 9.

Financing 9 Unknown

1.Convent 4.Seller 7.
2.FHA/VA 5.Private 8.
3.Assumed 6.Cash 9.Unknown

Validity 6 Exempt Property

1.Valid 4.Split 7.Renovate
2.Related 5.Partial 8.Other
3.Distress 6.Exempt 9.

Verified 5 Public Record

1.Buyer 4.Agent 7.Family
2.Seller 5.Pub Rec 8.Other
3.Lender 6.MLS 9.

Assessment Record

Year Land Buildings Exempt Total

2008 0 6,500 6,500 0

2009 0 6,500 6,500 0

2010 0 6,500 6,500 0

2011 0 6,500 6,500 0

2012 0 6,700 6,700 0

2013 0 6,700 6,700 0

2014 0 6,700 6,700 0

2015 0 6,700 6,700 0

2016 0 6,700 6,700 0

2017 0 6,700 6,700 0

2018 0 1,500 1,500 0

2019 0 0 0 0

2020 0 0 0 0

2021 0 0 0 0

Land Data

Front Foot Type Effective Depth Factor Influence Code

11. 12. 13. 14. 15.

Square Foot

16.Lindley Estate
17.
18.
19.
20.

Square Foot

21.House Lot (Fra
22.BaseLot (Fract
23.
Acres
24.HouseLot
25.BaseLot
26.Lindley Estate
27.
28.Rear Land 1
29.Rear Land 2

Acres

1.Use
2.R/W
3.Topography
4.Size/Shape
5.Access
6.Restriction
7.Vacancy
8.Semi-Improved
9.Fract Share
Acres
30.Rear Land 3
31.Rear Land 4
32.Dominant Easem
33.Servient Easem
34.Tillable
35.Pasture
36.Orchard
37.Softwood TG
38.Mixed Wood TG
39.Hardwood TG
40.Wasteland
41.Gravel Pit
42.Mobile Home Ho
43.
44.Lot Improvemen
45.Mobile Home Pa
46.Golf Course pe

Total Acreage 0.00

[illegible]



City of Caribou
Tax Information Sheet
As of: 03/16/2022

Account: 4566 **Name:** GRANT, MICHELLE

Location: 200 WEST GATE ROAD LOT#069

Map and Lot: 018-031-069

Sale Date: 01/20/2016

Deed Reference:

Sale Price: \$500

Land: 0
Building: 0
Exempt 0
Total: 0

Total Acres: 0
Tree Growth: Soft : 0 Mixed : 0 Hard : 0
Farmland:
Open Space:
Zoning: 11 - Residential
SFLA: 0

Last Billed : 2021-1

Amount	Mill Rate
00.00	23.550

Previous Billed : 2020-1

00.00	23.550
-------	--------

There are no outstanding taxes.

Information Given By: _____

Title: _____ 03/16/2022

All calculations are as of: 03/16/2022

Property Data				Assessment Record					
Neighborhood 18 18				Year	Land	Buildings	Exempt	Total	
Tree Growth Year 0				2008		0	4,900	0	4,900
X Coordinate 0				2009		0	4,900	0	4,900
Y Coordinate 0				2010		0	4,900	0	4,900
Zone/Land Use 11 Residential				2011		0	4,900	0	4,900
Secondary Zone				2012		0	4,300	0	4,300
				2013		0	4,300	0	4,300
Topography 2 Rolling				2014		0	4,300	0	4,300
1.Level 4.Below St 7.LevelBog				2015		0	4,300	0	4,300
2.Rolling 5.Low 8.				2016		0	4,300	0	4,300
3.Above St 6.Swampy 9.				2017		0	4,300	0	4,300
Utilities 1 All Public 9 None				2018		0	1,500	0	1,500
1.Public 4.Dr Well 7.Septic				2019		0	0	0	0
2.Water 5.Dug Well 8.Holding Ta				2020		0	0	0	0
3.Sewer 6.Shared Wel 9.None				2021		0	0	0	0
Street 1 Paved				Land Data					
1.Paved 4.Proposed 7.				Front Foot	Type	Effective	Influence	Influence	
2.Semi Imp 5.R/O/W 8.						Frontage	Depth	Factor	Code
3.Gravel 6.									
TG PLAN YEAR 0				11.					1.Use
ACTION NEEDED 0				12.					2.R/W
Sale Data				13.					3.Topography
1/20/2016				14.					4.Size/Shape
500				15.					5.Access
4 Mobile Home				Square Feet					
Sale Type				Square Foot					
1.Land 4.Mobile 7.C/I L&B				16.Lindley Estate					
2.L & B 5.Other 8.				17.					
3.Building 6.C/I Land 9.				18.					
Financing 9 Unknown				19.					
1.Convent 4.Seller 7.				20.					
2.FHA/VA 5.Private 8.									
3.Assumed 6.Cash 9.Unknown									
Validity 3 Distressed Sale				Fract. Acre					
1.Valid 4.Split 7.Renovate				21.House Lot (Fra					
2.Related 5.Partial 8.Other				22.Baselot (Fract					
3.Distress 6.Exempt 9.				23.					
Verified 1 Buyer				Acre					
1.Buyer 4.Agent 7.Family				24.Houselot					
2.Seller 5.Pub Rec 8.Other				25.Baselot					
3.Lender 6.MLS 9.				26.Lindley Estate					
				27.					
				28.Rear Land 1					
				29.Rear Land 2					
				Total Acreage 0.00					

GRANT, MICHELLE
12 HILLCREST AVENUE
CARIBOU ME 04736

Previous Owner
EMERSON, ROMONA
45 MANSER DRIVE, LOT 69

LIMESTONE ME 04750
Sale Date: 1/20/2016

Previous Owner
GREENIER, KIMBERLY
200 WEST GATE ROAD, LOT # 69
WEST GATE VILLA
CARIBOU ME 04736
Sale Date: 9/10/2013

Previous Owner
FARLEY, ZACH T.
200 WEST GATE ROAD, LOT # 69
WEST GATE VILLA
CARIBOU ME 04736
Sale Date: 9/16/2012

Inspection Witnessed By:

X

Date

No./Date

Description

Date Insp.

Notes:

Caribou

Building Style	0	SF Bsmt Living	0	Layout	0	
1.Conv.	5.Colonial	9.Condo	1.Bsmt Grade	1. Typical	4.	7.
2.Ranch	6.Split	10.Log	OPEN 5	2.Inadeq	5.	8.
3.R Ranch	7.Contemp	11.Other	OPTIONAL	3.	6.	9.
4.Cape	8.Cottage	12.Gambrel	100%			
Dwelling Units	0		1.HWBB	5.FWA	9.No Heat	
Other Units	0		2.HWCI	6.GraWWA	10.	
Stories	0		3.H Pump	7.Electric	11.	
1.1	4.1.5	7.3.50	4.Radiant	8.F/Wall	12.	
2.2	5.1.75	8.4	Cool Type	9.None		
3.3	6.2.5	9.	1.Refrig	4.W&C Air	7.	
Exterior Walls	0		2.Evapor	5.	8.	
1.Wood	5.Shingles	9.Other	3.H Pump	6.	9.None	
2.Vinyl	6.Brick	10.Alum	Kitchen Style	0		
3.Compos.	7.Single	11.Log	1.Modern	4.Obsolete	7.	
4.Asbestos	8.Concrete	12.Stone	2.Typical	5.	8.	
Roof Surface	0		3.Old Type	6.	9.None	
1.Asphalt	4.Composit	7.	Bath(s) Style	0		
2.Slate	5.Wood	8.	1.Modern	4.Obsolete	7.	
3.Metal	6.Rolled R	9.	2.Typical	5.	8.	
SF Masonry Trim	0		3.Old Type	6.	9.None	
OPEN-3-CUSTOM	0		# Rooms	0		
Year Built	0		# Bedrooms	0		
Foundation	0		# Full Baths	0		
1.Concrete	4.Wood	7.ICF	# Half Baths	0		
2.C Block	5.Slab	8.	# Addn Fixtures	0		
3.Br/Stone	6.Piers	9.	# Fireplaces	0		
Basement	0					
1.1/4 Bmt	4.Full Bmt	7.				
2.1/2 Bmt	5.Crawl Sp	8.				
3.3/4 Bmt	6.	9.None				
Bsmt Gar # Cars	0					
Wet Basement	0					
1.Dry	4.Dirt	7.				
2.Damp	5.	8.				
3.Wet	6.	9.				

TRIO

Software

A Division of Harris Computer Systems

SF Bsmt Living	0	Layout	0
1.Conv.	5.Colonial	9.Condo	1.Bsmt Grade
2.Ranch	6.Split	10.Log	OPEN 5
3.R Ranch	7.Contemp	11.Other	OPTIONAL
4.Cape	8.Cottage	12.Gambrel	100%
Dwelling Units	0		1.HWBB
Other Units	0		2.HWCI
Stories	0		3.H Pump
1.1	4.1.5	7.3.50	4.Radiant
2.2	5.1.75	8.4	Cool Type
3.3	6.2.5	9.	1.Refrig
Exterior Walls	0		2.Evapor
1.Wood	5.Shingles	9.Other	3.H Pump
2.Vinyl	6.Brick	10.Alum	Kitchen Style
3.Compos.	7.Single	11.Log	1.Modern
4.Asbestos	8.Concrete	12.Stone	2.Typical
Roof Surface	0		3.Old Type
1.Asphalt	4.Composit	7.	Bath(s) Style
2.Slate	5.Wood	8.	1.Modern
3.Metal	6.Rolled R	9.	2.Typical
SF Masonry Trim	0		3.Old Type
OPEN-3-CUSTOM	0		# Rooms
Year Built	0		# Bedrooms
Foundation	0		# Full Baths
1.Concrete	4.Wood	7.ICF	# Half Baths
2.C Block	5.Slab	8.	# Addn Fixtures
3.Br/Stone	6.Piers	9.	# Fireplaces
Basement	0		
1.1/4 Bmt	4.Full Bmt	7.	
2.1/2 Bmt	5.Crawl Sp	8.	
3.3/4 Bmt	6.	9.None	
Bsmt Gar # Cars	0		
Wet Basement	0		
1.Dry	4.Dirt	7.	
2.Damp	5.	8.	
3.Wet	6.	9.	

[illegible]



69

79



**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: April 11, 2022
Re: Public Hearing on Ordinance 3, 2022 Series

This Ordinance was introduced on March 21, 2022. The Public Hearing will be held tonight.

In trying to work out a solution to an issue with a Credit Enhancement agreement that was approved by the Caribou City Council and not approved by DECD in May 2021, a possible solution includes amending Chapter 10. This adds language to give the Caribou City Council flexibility to increase a Credit Enhancement Agreement maximum from 80% to 100% if the "Current Assessed Value" exceeds the "Original Assessed Value".

Suggested action:

Please make a motion to approve "Ordinance 3, 2022 Series, Section 10-205 Chapter 10 Planning, Article II" as presented.

ORDINANCE No. 3, 2022 Series

**City of Caribou
County of Aroostook
State of Maine**

An Ordinance Amending Section 10-205 Basic Provisions of Chapter 10 Planning, Article II Tax Increment Financing

Short Title: An Ordinance Amending Basic Provisions of Credit Enhancement Agreements

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City of Caribou has adopted as part of its ordinances and regulations Section 10-205 Basic Provisions of Chapter 10 Planning, Article II Tax Increment Financing; and

WHEREAS, the City of Caribou has created Tax Increment Financing Districts within the City to provide economic benefits to the community; and

WHEREAS, the Caribou City Council has determined that an amendment to Section 10-205 Basic Provisions of Chapter 10 Planning, Article II Tax Increment Financing is necessary; and

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Chapter 10, Article II § 10-205 Basic Provisions Revision

The following addition will be made:

12. The City may deviate from provisions 8-10 when working with a project that will develop or repurpose a property or properties where the “Current Assessed Value” exceeds the “Original Assessed Value”.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on March 21, 2022 and a public hearing being held on April 11, 2022 was duly passed by the City Council of the City of Caribou, Maine, this 11th day of April, 2022. This ordinance shall become effective 30 days after adoption by the Council.

Jody Smith, Mayor

Courtney Boma, Deputy Mayor

Joan Theriault, Councilor

R. Mark Goughan, Councilor

Doug Morrell, Councilor

Lou Willey, Councilor

John Morrill, Councilor

Attest: _____
Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Danielle Brissette
RE: June Primary, Municipal, & RSU #39 Budget Validation Elections
DATE: April 1, 2022

The Clerk's Office is preparing for the June 14, 2022 State Primary, Municipal and RSU #39 Budget Validation Elections and is requesting Council approval for the following.

1. Approval of and 8:00 a.m. opening Time for June 14, 2022 Election
2. Appointment of Danielle Brissette as Election Warden, Cherie Garman and Kristina Drinkall as Deputy Wardens for the June 14, 2022 Election

Recommended Motion:

Move to set the start time as 8:00 a.m. and to appoint Danielle Brissette as Election Warden, Cherie Garman and Kristina Drinkall as Deputy Wardens for the June 14, 2022 Election.



MEMO

TO: Caribou City Council Members
FROM: Danielle Brissette, City Clerk
RE: Appointment of Election Clerks
DATE: April 1, 2022

Per MRSA Title 21-A Section 503-A, all nominations for election clerks must be submitted to the municipal officers each general election year (even-numbered years). This will be on the April 11, 2022, City Council Agenda.

Below are the names of those individuals that have expressed interest in serving as Election Clerks.

The appointment would be from May 1, 2022 to April 30, 2024.

2022-2024 Election Clerks:

Laura Adams	Jacqueline Lambert
Barbara Aiken	Elizabeth Long
Joan Albert	Idella Marquis
Beth-Ann Alden	Linda McLaughlin
Roy Alden	Betty McNeal
Cheryl Barnes	Dale Morin
Donna Barnes	Jennifer Olson
Janice Beaulieu	Katherine Panaro
Patricia "Pat" Caspersen	Samantha Paradis
Julie Cook	Dawn Peterson
Patty Corriveau	Chad Saunders
Darylen Cote	John Shaw
Carole Doody	Deborah Sirois
Judith Duprey	Nancy Solman
Dale Gordon	Andrea Swanberg
Diane Gove	Karen Thibodeau
Gail Hagelstein	Nancy Todd
Kalen Hill	
Meagan Irving	

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Kenneth Murchison, Zoning Administrator/CEO
RE: Maine Northern Railroad Re-Use Council

DATE: April 1, 2022

Caribou is working to restore an historical and once vibrant area of our community concentrating on mixed land use, commercial and residential, and public use trails, and common spaces.

As we begin the task of drafting our Master Plan, we've realized that our focus area is not only of concern to our community but also of interest to our neighbors in Central Aroostook County in that our Riverfront Redevelopment District features the Aroostook River and the railroad corridor.

The railroad corridor currently leased from Maine Department of Transportation by Maine Northern Railway, an Irving Lands subsidiary, connects Presque Isle, Caribou, Fort Fairfield, and Limestone together via rail. Regular rail service, however, has not been offered past Maysville Street in Presque Isle for two years, to Caribou for a decade and not since the mid 1990's to Fort Fairfield and Limestone.

This rail corridor not only connects our communities, but it also bisects the Caribou Riverfront Development District. As we contemplate possible reuse of this area we can envision possible restored rail service, a coinhabited or interim rail/multi use trail system or possibly a more traditional "rails to trails" application allowing a recreational use connection to the communities in Central Aroostook County and beyond.

City staff, working with the Norther Railroad Corridor Reuse Coalition, representation from Fort Fairfield, Limestone, Presque Isle and Washburn propose to present a letter of petition to the Commissioner of Transportation at MDOT to engage a "Rail Corridor Use Advisory Council" for segments of the Maine Northern Railroad Corridor as defined in LD 1133 An Act to Amend the Transportation Laws.

Our ultimate goal is to be able to gain permission to utilize the nearly 33 miles of unused and abandoned sections of railroad corridor that wind through our communities. This process could take as long as nine months!

Proposed Letters of Petition and Support are attached.

Kenneth Murchison, Jr.
On behalf of the Central Aroostook
Maine Northern Railroad Reuse Coalition
25 High Street,
Caribou, ME 04736
March 31, 2019

Bruce A. Van Note
Maine Department of Transportation Commissioner
16 State House Station,
Augusta, ME 04333-0016

Commissioner Van Note,

Several communities and an independent State authority in Central Aroostook County have joined into a coalition focused on the reuse potential for portions of the Maine Northern Railroad Corridor.

The railroad corridor currently leased from Maine Department of Transportation by Maine Northern Railway, an Irving Lands subsidiary, connects Presque Isle, Caribou, Fort Fairfield, and Limestone together via rail. Regular rail service, however, has not been offered past Maysville Street in Presque Isle for over two years, service to Caribou has not been offered for a decade and not since the mid 1990's to Fort Fairfield and Limestone.

This rail corridor that historically connected our communities has been largely abandoned in place, bridges have not been maintained and repairs have not been completed resulting in areas that are washed out, overgrown, or otherwise lost to time and elements, especially from Caribou north to Limestone and the former Loring Air Force Base.

As we contemplate potential reuses of this corridor, we envision the development of a Regional Multi-Use Recreation Corridor once again linking our communities together or possibly a coinhabited rail/multi use trail system connecting the communities in Central Aroostook County and beyond.

We respectfully request that the Maine Department of Transportation form a Rail Corridor Use Advisory Council, as defined by L.D. 1133, An Act to Amend the Transportation Laws that would, upon petition, review and make recommendations on the likelihood, benefits and cost of potential uses for portions of the Maine Northern Railroad Corridor in Central Aroostook County.

Letters of Support attached.

We thank you in advance for your time and your kind attention to this matter.

Sincerely,

March 31, 2019

Bruce A. Van Note
Maine Department of Transportation Commissioner
16 State House Station,
Augusta, ME 04333-0016

Commissioner Van Note,

Several Communities in Central Aroostook County have joined into a coalition focused on the reuse potential for portions of the Maine Northern Railroad Corridor.

The Town/City/LDA of _____ supports engaging Maine Department of Transportation in the formation of a Rail Corridor Use Advisory Council, as defined by L.D. 1133, An Act to Amend the Transportation Laws.

It is our understanding that the council would, upon petition, review and make recommendations on the likelihood, benefits and cost of potential uses for portions of the Maine Northern Railroad Corridor in Central Aroostook County.

We thank you in advance for your time and attention to this matter.

Sincerely,

For the Town/City/LDA of _____



City Manager's Report
April 11, 2022

Economic Projects

River Front - Powerplants	City Council and City Manager took a field trip with Michelle Hersey to the Steam Plant. There are multiple types of asbestos-containing materials. The City Council should discuss next steps.
Broadband Initiative	No new updates.
CDBG	Unfortunately, none of the projects brought forward were a good candidate for the CDBG program this year.
Ogren Dump Solar Project	No new updates
Events and Marketing	City staff is working on plans for City-wide Yard Sale, Thursdays on Sweden, Caribou Cares and the Craft Fair!
Landbank	No new updates
Chapter 13 Rewrite	No new updates
Federal American Rescue Plan Act	Work is ongoing with the ARPA grant application to the County of Aroostook. A public hearing is required and should be introduced tonight.
Blight Cleanup	No new updates
Birdseye Cleanup	No new updates
60 Access Highway	No new updates
River Front - Master Plan	No new updates
Façade Improvement Program	On tonight's agenda
Aldrich ATV/Snowmobile Storage	No new updates
Jarosz Storage - Limestone St	No new updates
Business Outreach	Met several new businesses as a result of the Façade Improvement Grant process. Several are excited to partner with the City at Thursdays on Sweden Street.

Other Administrative Projects	
Tax Acquired Property Policy	Recent bids are on tonight's agenda
Nylander	There should be a discussion about operations at the Nylander. The capital request was not funded, but funds were approved for operations.
Fire Structural Work	No new updates
Fire Station Renovations	This is part of the ARPA request to the County of Aroostook.
Police Station	Part-time seasonal grant writer has worked on a Congressionally Directed Spending request with Senator Collins' office. She has moved on to working on other funding sources.
River Road	No new updates
Investment Policy	No new updates
Trailer Park Closure	No new updates
Fish Hatchery Bridge	No new updates
Cable Franchise Renewal	No new updates
Airport	No new updates
Personnel Policy	Juneteeth holiday on tonight's agenda
Procurement Policy	No new updates
New LED Street lights	The major outage on Herschel and Main Street has been repaired
Comp Plan Update	Staff met with Chief Edward PeterPaul on Thursday. The Micmac Nation has planners on staff and is willing to help out with some planning.
COVID-19 Status	No new updates
Administrative Approvals	Angel's Taxi, renewal of taxi license; Extension of Premises application approved for Northern Maine Brewing Company
Personnel Changes	Denise Lausier, a 24-year employee, is moving out of the city manager's office and into the finance department.
Age-Friendly Efforts	Age-Friendly meeting on Wednesday. Great programs being planned.
Other Updates	RSU#39 Budget meeting 3/30; Aroostook Waste Solutions meeting held 4/1; Cary Board of Directors meeting held 4/4

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: April 11, 2022
Re: Public Hearing on ARPA Grant Application to the County of Aroostook

In February, the Caribou City Council approved a Letter of Intent to make a formal grant application to the County of Aroostook. The grant is for matching funds in the amount of \$150,000 for a proposed project consisting of building remediation and critical care equipment needed at the Caribou Fire and Ambulance Department which fall under the program guidelines.

The public hearing is a requirement for the submission of the City of Caribou's grant application for matching funds available through the American Rescue Plan Act funds received by the County of Aroostook. I would encourage anyone with input to please present it in writing or orally to make it part of the record. Ten percent of the grant scoring is based on "Citizen Participation".

Suggested action:

Please set a public hearing date of April 25, 2022 for the ARPA Grant Application.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: April 11, 2022
Re: Introduction of ARPA Conflict of Interest Policy

In a legal update received from Maine Municipal Association, all municipalities must adopt a conflict-of-interest policy to spend their ARPA funds in compliance with U.S. Treasury regulations.

Maine Municipal Association has provided a sample uniform federal grant guidance conflict of interest policy. This is provided on the following pages.

Suggestion action:

This can be treated as a “first read”. If it is satisfactory, staff will put into the proper format and bring back for a formal introduction.

Sample Uniform Federal Grant Guidance Conflict of Interest Policy

Note: Standard Terms & Conditions accompanying ARPA grant awards require that recipients maintain written policies governing conflicts of interest and gifts. This sample policy contains relevant language from the Uniform Guidance, 2 C.F.R. § 200.318.

Municipalities are strongly urged to review local charters, ordinances and policies and consult with legal counsel before adopting this policy.

Municipality of _____

Conflict of Interest Policy for Local Fiscal Recovery Fund Projects

2 CFR § 200.318

I. Purpose

The purpose of this policy is to establish conflict of interest guidelines that meet requirements under 2 C.F.R. § 200.318(c)(1) for procuring goods, services, and construction or repair projects funded in whole or part by federal Local Fiscal Recovery Funds received pursuant to the American Rescue Plan Act ("ARPA")(Pub. L. No. 117-2, March 11, 2021).

II. Policy

This policy applies when the municipality procures goods (apparatus, supplies, materials, and equipment), services, and construction or repair projects funded in part or whole with federal Local Fiscal Recovery Funds received pursuant to the American Rescue Plan Act (ARPA). This policy also applies to any subrecipient of the ARPA funds.

The employee(s) or official(s) responsible for managing the ARPA award shall review the notice of award to identify any additional conflict of interest prohibitions or requirements associated with the award, and shall notify all employees, officers, officials and agents, including subrecipients, of the requirements of this policy and any additional prohibitions or requirements.

A. Conflicts of Interest. No officer, official, employee, or agent of the municipality may participate directly or indirectly in the selection, award, or administration of a contract supported by ARPA funding if he or she has a real or apparent conflict of interest. A real or apparent conflict exists when any of the following parties has a financial or other interest in or receives a tangible personal benefit from a firm considered for award of a contract:

1. the employee, officer, official or agent involved in the selection, award, or administration of a contract;
2. any member of his or her immediate family;
3. his or her partner; or
4. an organization which employs or is about to employ any of these parties.

Any officer, official, employee or agent with an actual, apparent, or potential conflict of interest as defined in this policy shall report the conflict to his or her immediate

supervisor or, in the case of a board member, shall make disclosure to at a duly noticed board meeting. Any such conflict shall be disclosed in writing to the federal award agency or pass-through entity in accordance with applicable U.S. Treasury (awarding agency) policy.

- B. Gifts.** Officers, officials, employees, and agents of the municipality are prohibited from accepting or soliciting gifts, gratuities, favors, or anything of monetary value from contractors, suppliers, or parties to subcontracts. Items of nominal value valued at less than \$25 which fall into one of the following categories may be accepted:
1. promotional items;
 2. honorariums for participation in meetings; or
 3. meals furnished at banquets.

Any officer, official, employee or agent who knowingly accepts an item of nominal value allowed under this policy shall report the item to his or her immediate supervisor, or in the case of a board member, to the board.

III. Violation

Employees or appointed officials violating this policy will be subject to discipline consistent with applicable policy, charter, ordinance or law, which may include termination or removal from office. Elected officials violating the policy may be subject to censure or other penalty consistent with any municipal charter. Violation of this policy by a contractor or subrecipient may result in breach or termination of the contract and will impact the contractor's eligibility for future contract awards.

Adopted by the Municipal Officers on _____, 20_____.

Signature

Date

Signature

Date

Signature

Date

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: April 11, 2022
Re: New federal and state holiday, "Juneteenth"

If the Caribou City Council would consider amending the City Code and Ordinances Chapter 2 – Administration to add “Juneteenth” to the list of observed holidays, staff has drafted an ordinance change to amend Chapter 2 for introduction. A public hearing could be held at the May 9, 2022 City Council Meeting. In 2022, June 19th is on a Sunday. The state will observe the holiday on Monday June 20. Police and fire unions have already incorporated the holiday into their contract. Additionally, Maine now observes “Indigenous Peoples Day” instead of “Columbus Day” so that should be updated as well if a change is made.

Suggested motion:

Please introduce ordinance 4, 2022 Series “An ordinance to amend the City Code and Ordinances Chapter 2 – Administration to add “Juneteenth” to the list of observed holidays and to change the name of the observed holiday ‘Columbus Day’ to ‘Indigenous Peoples Day’” and set a public hearing of May 9, 2022

Here is an excerpt from Maine Municipal Association Town & City July 2021:

Juneteenth: A New Holiday

Maine Town & City - July, 2021

Question: How does the new holiday Juneteenth affect local governments?

Answer: Juneteenth (a blend of the words “June” and “nineteenth”) is the new paid federal and state holiday commemorating the emancipation of enslaved African-Americans. The date derives from June 19, 1865, when formerly enslaved residents of Galveston, Texas, learned belatedly of President Abraham Lincoln’s signing of the Emancipation Proclamation almost two and a half years earlier. President Biden on June 17, 2021, signed the new federal law making Juneteenth a paid holiday for federal employees. Maine Governor Mills did the same for state employees on June 10, 2021. The new state law (PL 2021, c. 140) declaring Juneteenth a paid holiday for state employees was not enacted as an emergency, however, so it will not be officially observed until June 19, 2022. Juneteenth joins a list of more familiar federal and state holidays on the calendar, from New Year’s Day to Christmas Day plus all the others in between. But no federal or state law mandates that municipalities recognize them or close their offices or pay their staff for any of these holidays. Although most federal and state holidays are recognized and paid locally as well, whether and to what extent municipalities do so is a local decision that should be incorporated one way or the other in their personnel policies and operating budgets. For more on this topic, see “Legal Holidays & Commemorations,” Maine Town & City, Legal Notes, February 2021. (By R.P.F.)

ORDINANCE No. 4, 2022 Series

**City of Caribou
County of Aroostook
State of Maine**

“An ordinance to amend the City Code and Ordinances Chapter 2 – Administration to add ‘Juneteenth’ to the list of observed holidays and to change the name of the observed holiday ‘Columbus Day’ to ‘Indigenous Peoples Day’”

Short Title: An Ordinance Amending Chapter 2 to add “Juneteenth” to the list of observed holidays

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City of Caribou has adopted as part of its ordinances and regulations Chapter 2 - Administration; and

WHEREAS, the City of Caribou has a list of observed holidays among the benefits provided to employees; and

WHEREAS, the Caribou City Council has determined that “Juneteenth” should be added to the list of observed holidays; and

WHEREAS, the Caribou City Council has determined that the Columbus Day holiday should be changed to reflect that Maine now observes “Indigenous Peoples Day”; and

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Chapter 2 - Administration, Benefits Section, Holidays Subsection

The following revision will be made:

HOLIDAYS

~~Eleven (11)~~ Twelve (12) holidays are observed throughout the calendar year. They are:

1. New Year’s Day
2. Martin Luther King Jr. Day
3. Presidents Day
4. Patriot’s Day
5. Memorial Day

6. Juneteenth
7. Independence Day
8. Labor Day
9. ~~Columbus Day~~ Indigenous Peoples Day
10. Veterans Day
11. Thanksgiving Day
12. Christmas Day

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on April 11, 2022 and a public hearing being held on May 9, 2022 was duly passed by the City Council of the City of Caribou, Maine, this ____ day of _____, 2022. This ordinance shall become effective 30 days after adoption by the Council.

Jody Smith, Mayor

Courtney Boma, Deputy Mayor

Joan Theriault, Councilor

R. Mark Goughan, Councilor

Doug Morrell, Councilor

Lou Willey, Councilor

John Morrill, Councilor

Attest: _____
Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: April 11, 2022
Re: Quote on updating the Downtown TIF District from NMDC

In January, the Caribou City Council directed staff to make changes to the Downtown Tax Increment Financing District and to obtain quotes for the work.

Staff reached out to NMDC and Eaton-Peabody and has obtained a quote from NMDC

Suggested action:

This can be considered a "first read".



PROPOSAL FOR SERVICES

Overview

Northern Maine Development Commission (NMDC) is pleased to submit this proposal for services to support the City of Caribou in achieving its goal for downtown revitalization. NMDC's method for developing and reviewing of applications is through a team approach bringing together the strengths of the NMDC team to produce a quality application for approval. We establish a single point of contact (POC) for the client to work with and there is always a team member available to assist the client if the POC is unavailable. We work closely with state agencies on your behalf and have collectively over 100 years of experience in writing applications and administering grants in Aroostook County and statewide.

The Objective

The purpose of this Proposal for Services is to assist the City of Caribou with an amendment to the City's Downtown Tax Increment Financing District.

The Opportunity

The City of Caribou desires to implement comprehensive, integrated, and innovative solutions to revitalize their downtown district. The revitalization project will be part of a strategy that targets downtown services and the business district that will lead to future public and private investment.

Our Proposal

NMDC proposes to provide assistance to the City of Caribou in amending its TIF District as follows:

1. Review of original Municipal Tax Increment Financing (MTIF) application and all amendments thereto.
2. Development of an amended MTIF application to remove certain parcels identified by the City of Caribou and incorporate identified parcels into the new MTIF District boundaries in accordance with the attached MTIF application checklist.
3. Preparation of any additional documents required by Maine Department of Economic and Community Development (DECD) for MTIF application submission and approval.
4. Communications and follow-up with DECD before and after submission of the MTIF application.

5. Out-of-pocket expenses will be billed separately from this price proposal such as mileage, copying, postage, etc.
6. This Proposal for Services does not cover any required legal fees.
7. The MTIF amended application will be completed on or before August 1, 2022.

Since Caribou is a NMDC member the proposed price of \$5,000 has been reduced by 20% to reflect the net price of \$4,000.

The City of Caribou will be responsible for the following:

1. Provide local assessing records and tax maps
2. Public advertising of required meetings, recording of minutes and recording of votes.
3. Other reports and/or materials as necessary for completion of the MTIF application.

Conclusion

We look forward to working with the City of Caribou in supporting your efforts to revitalize the downtown. We are confident that we can meet the challenges ahead and stand ready to partner with you in delivering an effective project application.

If this Proposal for Services is accepted a Contract for Services will be executed by both parties.

If you have questions on this proposal, feel free to contact me at your convenience by e-mail at rclark@nmdc.org or by phone at 493-5762. Thank you for your consideration.



Robert P. Clark
Executive Director

March 25, 2022
Date

Acceptance of Proposal for Services:

Penny Thompson
City Manager

Date

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: April 11, 2022
Re: Discussion of snow removal from fire hydrants

Fire hydrants are a vital component of fire operations and constant maintenance is required. The Caribou City Code and Ordinances does not dictate who will keep the fire hydrants cleared of snow after winter storms. Historically, the informal practice has been that the Public Works would unbury the fire hydrants as time allows.

During the '21 – '22 winter season, the Public Works department worked short-handed and was burdened with many weather events which prevented them from keeping the hydrants shoveled at all times.

It has been suggested that, before the '22 – '23 winter season, a discussion about a more formal solution take place.

Suggested action:

This can be considered a “first read” for discussion purposes.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: April 11, 2022
Re: Update on Solar Discounts

The City of Caribou could partner with a local developer to receive discounts on the City of Caribou monthly Versant Power invoices. This would be one way to reduce costs without cutting services to our citizens.

Shawn Pelletier, representing Caribou Solar Power, LLC and Nordic Sun Energy, LLC presented program information to the City Council at the last City Council meeting. The presentation was on the Net Energy Billing Tariff Rate Program that is available to non-residential customers only.

The City of Caribou has signed a release so that Versant can assist with determining a share of a solar project so that savings can be realized starting in November 2022. No firm numbers have been given to Nordic Sun Energy, LLC to give to the Caribou City Council. However, the positions in the projects under construction are filling up fast and the developer would like to know if the Caribou City Council wishes to move forward with participation.

Suggested Action:

Please advise staff if the Caribou City Council would like to proceed.

CFAD Monthly Report

March 2022

Fire Calls 20_Ambulance Calls 223_Canceled Calls 3_ = Total Calls - 246

See Attached Breakdowns:

- Alarms for Fires (33)-4
- Alarms for Rescues (66) -
- Silent Alarms - 16
- Total Hours Pumped -11.75
- Gallons of Water Used – 152,000
- Amt. of Hose used -1,700'
- Ladders Used (in Feet):113'
- (75'Aerial)_'
- Thermal Imaging Camera Used - 8
- Gas Meter Used- 2
- Rescue Sled & Snowmobile-1
- Rescue Boat -
- Jaws Used -
- Miles Traveled by All Units – 5,583
- Color Guard Trng./Ceremonies
- ALS Calls - 109
- BLS Calls - 114
- Amb. Calls Canceled- 2
- Target Calls (Drug Behavioral)- 9
- PIFT Transfers- 1
- Long Distance Transfers -8
- Calls Turned Over -13
- Total Out of Town Calls- 70
- No Transports- 42
- Est. Fire Loss, Caribou -\$71,500
- Est. Fire Loss, out of City-\$190,000
- Total Est. Fire Loss -\$261,500
- Total Maintenance Hours -24
- Total Training Hours – 194.10

MUTUAL AID TO:

Presque Isle Fire Dept. - F1 A-
Fort Fairfield Fire Dept -.F A -
Limestone Fire Dept..
Washburn Fire Dept.-
Stockholm Fire Dept. .
North Lakes Fire Dept.
Crown Ambulance
Van Buren Ambulance -
Life Flight - 6

MUTUAL AID FROM:

Presque Isle Fire Dept.- 2
Fort Fairfield Fire Dept - 1
Limestone Fire Dept.- 2
Washburn Fire Dept.- 1
Stockholm Fire Dept.- 1
North Lakes Fire Dept.- 1
Van Buren Fire Dept - 1
Crown Ambulance -

Out of City Fire and/or Ambulance Responses/and No Transports (N/T)

Location	# of Amb. Resp./N/T's	# Of Fire Resp.	Man Hrs.
Woodland	14	1	
Connor	6	1	
New Sweden	11	1	
Stockholm	4		
Limestone	25		
Caswell	2		
Fort Fairfield			
Presque Isle	1	1	
Van Buren			
Bangor			
Perham			
Mad. Lake Twp.	1		
Houlton	2		

Fire Breakdowns

Situation Found			# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings (111) Mobile Homes (121)	2				
2. Apartments (3 or more) (111)	1				
3. Hotels & Motels (111)					
4. Dormitories & Boarding Homes (111)					
5. Public Assembly (Church, Restaurant) (111)					
6. Schools (111)					
7. Institutions (Hospitals, Jails, Nursing Homes) (111)					
8. Stores, Offices (111)					
9. Industry, Utility, Defense (111)					
10. Storage (111)	1				
11. Vacant Buildings or being Built (111)					
12. Fires outside structure w/value (crops, timber, etc.) (171)					
13. Fires Highway Vehicles (131)					
14. Other Vehicles (planes, trains, Ski Doo etc.) (132)					
15. Fires in brush, grass w/no value (140)					

Other Incidents

16. Haz-Mat (400)	
17. False Calls (740)	2
18. Mutual Aid Calls (571)	1
19. Aid to Ambulance (10-55's) (322)	4
20. Aid to Police (551)	
21. Investigation (Smoke, CO, or Alarm)	(smoke) 6 (CO) 1 (Alarm)
22. Service Calls (500)	2
23. Ambulance Calls (300)	223

Canceled Calls- 3

Fire/Rescue- 20

Total Calls for the Month_ **246**



CARIBOU HOUSING AUTHORITY

- HOUSING CHOICE VOUCHER -

- MAINSTREAM PROGRAM -

- FOSTER YOUTH PROGRAM -

- EMERGENCY HOUSING VOUCHER PROGRAM-

FAMILY SELF-SUFFICIENCY PROGRAM

LANDLORD PARTICIPATION INCENTIVE PROGRAM

WAITING LIST STATISTICS

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Applicants in Jurisdiction	44	37	44										125
VAWA Preference	2	0	5										7
Veteran's Preference	0	0	0										0
Natural Disaster	0	0	0										0
Living in Caribou	29	24	31										84
Mainstream	5	7	7										19

HOUSING CHOICE VOUCHER PROGRAM

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
HUD Allocated Vouchers	193	193	193										579
Total Vouchers Leased	183	181	176										540
Port Out Vouchers	0	1	1										2
Homeownership Vouchers	1	1	1										3
All Other Housing Choice Vouchers	182	179	174										535

YTD Openings	11	13	18										42
Vouchers on Street	6	6	2										14

Total HAP Expense	\$ 85,350	\$ 86,716	\$ 84,502										\$ 256,568
All Other Voucher	\$ 77,820	\$ 77,175	\$ 74,499										\$ 229,494
Port Out Payments	\$ -	\$ 1,436	\$ 1,436										\$ 2,872
Homeownership HAP	\$ 233	\$ 233	\$ 233										\$ 699
FSS Escrow, Participants Account	\$ 7,297	\$ 7,872	\$ 8,334										\$ 23,503

Ave. Per Unit Cost	\$ 466	\$ 479	\$ 480										\$ 475
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Lease Up Rates	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
HUD Allocated -vs- Leased	95%	94%	91%										93%
HUD Funded -vs- HAP Expense	100%	86%	83%										90%

MAINSTREAM VOUCHERS

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Allocated Vouchers	40	40	40	40	40	40	40	40	40	40	40	#	480
Total Vouchers Leased	22	24	24										70
Total HAP Expense	\$ 12,353	\$ 10,945	\$ 11,572										\$ 34,870

YTD Openings	18	16	16										50
Vouchers on Street	11	10	4										25

Applicants Pulled from Waiting List	0	30	0										30
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PORT IN / FOSTER YOUTH TO INDEPENDENCE

	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	YTD
Vouchers Leased	0	0	0										0
FYI HAP	\$ -	\$ -	\$ -										\$ -

EMERGENCY HOUSING VOUCHERS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Allocated Vouchers	15	15	15										45
Total Vouchers Leased	8	8	8										24
Total HAP Expense	\$ 9,751	\$ 11,548	\$ 11,755										\$ 33,054
YTD Openings	7	5	5										17
Vouchers on Street	9	5	2										16

HOUSING QUALITY STANDARDS INSPECTIONS

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Initial Inspection	5	4	4										13
Annual Inspection	0	0	0										0
Tenant/Landlord Requested	0	0	0										0
No Show	0	0	0										0
Reinspection(s)	0	0	0										0
Other, Public Housing Authority Inspections	0	0	0										0
Total Inspections	5	4	4										13

SPECIALITY PROGRAM - FAMILY SELF-SUFFICIENCY

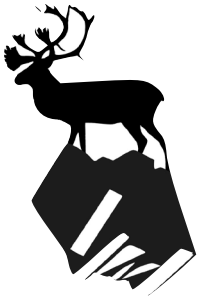
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Number of Participants	\$ 7,297	\$ 7,872	\$ 8,334										\$ 23,503
Number Earning Escrow	62	59	59										180
FSS Escrow, Participants Account	26	26	28										80
FSS Families, Disbursement	1	1	3										5
FSS Disbursement Amount	\$ 238.00	\$ 126.00	\$ 3,764.31										\$ 4,128
FSS Graduate, Families	2	0	0										2
FSS Graduate, Escrow	\$ 4,950	\$ -	\$ -										\$ 4,950
FSS Forfeiture, Families	0	1	0										\$ 1
FSS Forfeiture, Escrow	\$ -	\$ 2,056	\$ -										\$ 2,056

LANDLORD INCENTIVE PROGRAM

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Signing Bonus	\$ 2,500	\$ 3,250	\$ 2,500										\$ 8,250
Housing Choice Voucher	1	1	2										\$ 4
	\$ 750	\$ 750	\$ 1,500										\$ 3,000
Mainstream	1	2	0										1
	\$ 750	\$ 1,500	\$ -										\$ 750
Emergency Housing Voucher	1	1	1										0
	\$ 1,000	\$ 1,000	\$ 1,000										\$ 751
Security Deposit	\$ 2,149	\$ 2,590	\$ 1,280										\$ 6,019
Housing Choice Voucher	1	2	2										5
	\$ 700.00	\$ 1,380.00	\$ 1,280.00										\$ 3,360.00
Mainstream	1	1	0										2
	\$ 693.00	\$ 1,210.00	\$ -										\$ 1,903.00
Emergency Housing Voucher	1	0	0										1
	\$ 756	\$ -	\$ -										\$ 756

Repair Grants	\$ 1,500	\$ -	\$ -														\$ 1,500
Housing Choice Voucher	1	0	0														1
	\$ 1,500	\$ -	\$ -														\$ 1,500
Mainstream	0	0	0														0
	\$ -	\$ -	\$ -														\$ -
Damage Reimbursements	\$ -	\$ -	\$ -														
Housing Choice Voucher	0	0	0														0
	\$	\$ -	\$ -														\$
Mainstream	0	0	0														0
	\$	\$ -	\$ -														\$
Grand Total of Incentives	\$ 6,149	\$ 5,840	\$ 3,780														\$ 15,769

GRAND TOTAL OF ASSISTANCE INTO LOCAL	\$ 118,791	\$ 115,175	\$ 115,373														\$ 349,339
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Caribou Public Library

DIRECTOR'S REPORT

To: Mayor and City Councilors
Penny Thompson, City Manager
From: Peter Baldwin, Library Director
February 2022 Report

This month, the Library has spent a lot of time thinking about the current state of affairs. With spring looming on the horizon, the Library has been revisiting some of its programs and begun to adapt them to the changing times. This means bringing about new programs, as well as a slow return to in-person programming.

Our “Lego Day” program is one of the programs that we have spent this month on. We have been arranging materials and getting the word out about its happening in April. We have been getting our patrons excited, especially our younger ones, to come try their hand at lego creation. This is a program that we had pre-COVID, so some of the parents are familiar with it. We expect a sizeable turnout to these “Lego Days” next month.

Miss Erin has also been adjusting the Children’s Story Time to reflect in-person programming as well. Beginning in April, we will be offering our Preschool Story Time weekly and in-person. We will still be recording these and putting them online as we have had such luck reaching a wider audience that way.

This month, we held our Chickadee Awards for Picture Books. The Chickadee Awards are Children’s Choice Awards for picture books. We set up a booth from March 21st- 26th so children could come and cast their vote for “Best Picture Book”. All month long, the Picture Books themselves were read and recorded by Miss Erin, so if a kid did not have a chance to check it out themselves, they could still take part in all the stories. Their votes were cast, and we sent down the nominations in the last week of March.

The IditaREAD program took place all this month as well, with over 30 Reading Logs given out. As a part of this program we invited Tracy Babin, a Sled Dog Musher, to visit the library and teach kids about Sled Dog Racing. We had 30 people in attendance for this event, and took pictures of everyone. After the event, we created personalized photo books of the event for each family that included not only pictures of the event, but hand-picked photos that illustrate their specific children participating.

The Maine State Library’s Annual Report has been completed and submitted, before the April 1st deadline.

The Library had 1 staff member out with COVID this month. We received a distressing call after their return from a patron about our Mask Mandate interfering with their ability to enjoy the Library. The Director took this under advisement and decided to host a Survey to gauge community opinion about our requirement of Masks. The votes were tallied, and “Continueing the Mask Requirement” came in first at 22-17. The Library has decided to continue its mandate while COVID Transmissions are High for Aroostook County. The County officially dropped out of High Transmission on Monday, March 25th. If transmissions stay low for at least a week continuously, mask will become optional on April 5th. If the County returns to High transmission for at least a week continuously, we will return to a mask requirement.

The Library Director also attended a meeting with Bendable Maine to discuss the development of community collections. As a Hub Library, we have a say in suggested content that will be created for Bendable. The meeting was engaging and we were able to recommend collections like “Aging with Technology”, “Homesteading”, “Health Resources”, “Job Training”, “Career Development”, and “Small Business Resources and How-to’s”. We feel this will be welcome by our patrons and community, and are already of need.

That’s all for us at the Library, tune in next month for more Library fun!

Peter Baldwin



CIRCULATION STATISTICAL COMPARISON												
MATERIAL TYPE	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2022	DEC 2022
Adult books	729	554	612									
Juvenile books	584	455	662									
Teen/YA books	40	51	55									
DVDs	122	98	129									
eBooks/Audiobooks	25	158	177									
Magazines	36	15	24									
Interlibrary loans	26	33	29									
Puzzles	17	1	9									
STEAM	26	35	17									
Renewals	434	309	479									
TOTAL NUMBERS	2,039	1,709	2,193	0	0	0	0	0	0	0	0	0

CIRCULATION STATISTICAL COMPARISON													
MATERIAL TYPE	MAR 2021	APR 2021	MAY 2021	JUNE 2021	JUL 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022
Adult books	1,123	432	462	582	553	571	556	589	610	529	729	554	612
Juvenile books	1,208	458	421	738	640	661	669	611	586	432	584	455	662
Teen/YA books	154	62	45	99	85	125	77	58	75	43	40	51	55
DVDs	507	186	175	170	197	248	219	174	210	164	122	98	129
eBooks/Audiobooks	404	355	261	205	172	165	40	27	127	139	25	158	177
Magazines	168	36	15	30	27	38	59	57	96	65	36	15	24
Interlibrary loans	101	51	28	34	47	77	42	33	28	36	26	33	29
Puzzles	12	14	10	0	1	0	1	3	14	8	17	1	9
STEAM	** See Note	** See Note	** See Note	** See Note	** See Note	** See Note	** See Note	** See Note	4	15	26	35	17
Renewals	757	676	530	593	555	592	578	434	496	407	434	309	479
TOTAL NUMBERS	4,434	2,270	1,947	2,451	2,277	2,477	2,241	1,986	2,246	1,838	2,039	1,709	2,193

**As of 2020 the Maine State Library is now requiring that public libraries track renewals as part of their statistics. STEAM Kits made available in November 2021 **

YEAR-TO-DATE MONTHLY CIRCULATION COMPARISON													
Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
2017	1,429	1,647	2,165	1,671	1,782	2,053	2,086	2,225	1,995	2,335	2,284	2,094	23,766
2018	1,789	1,755	2,396	2,758	2,192	2,501	2,629	3,166	2,727	2,894	2,587	2,104	29,498
2019	2,924	2,026	2,728	2,663	2,116	1,979	2,519	2,297	2,129	2,099	1,603	1,770	26,853
2020	2,404	2,415	1,710	289	281	1,113	2,040	3,327	2,990	3,278	3,063	3,525	26,435
2021	3,850	3,710	4,434	2,270	1,947	2,451	2,277	2,477	2,367	2,116	2,246	1,838	31,983
2022	2,039	1,709	2,193										5,941

Monthly Permit Report

March 2022

	CURRENT MONTH	YEAR TO DATE	PRIOR YEAR MONTH	PRIOR YEAR TO DATE
BUILDING PERMITS	0	1	0	8
HOMES	0	0	0	0
MOBILE HOMES	0	0	0	1
MULTI-FAMILY	0	0	0	0
COMMERCIAL	0	1	0	5
EXEMPT	0	0	0	1
PLUMBING PERMITS				
INTERNAL	0	2	0	5
EXTERNAL	0	0	0	0
DEMO PERMITS	0	0	2	2
SIGN PERMITS	0	1	1	2

Year-to-Date is January 2022 to March 2022