

**Council Agenda Item #1:** Roll Call

The Caribou City Council held a City Council Meeting on Monday, April 25, 2022, at 6:00 p.m. in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors Goughan, Morrell, Morrill, Theriault and Willey.

Penny Thompson, City Manager was present at the meeting.

Department Managers Kenneth Murchison (CEO/Zoning Administrator), Gary Marquis (Parks & Recreation Superintendent), Scott Susi (Fire Chief), Carl Grant (Finance Director) and Dave Ouellette (Public Works Director) were present at the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

**Council Agenda Item #2:** Invocation/Inspirational Thought

Reverend Ron Rosser offered the invocation.

**Council Agenda Item #3:** Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

**Council Agenda Item #4:** Public Forum

There were no comments made by the public.

**Council Agenda Item #5:** Minutes

a. April 11, 2022 – Regular City Council meeting

Motion made by Councilor Theriault, seconded by Councilor Willey to accept the April 11, 2022 minutes as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

**Council Agenda Item #6:** Bid Openings, Awards, and Appointments

a. Public Works bid results (Public Works Director)

Dave Ouellette, Public Works Director reviewed the bid results that were received for Culverts, Street Paint, Shim & Patch, Country Paving, Sand, Intown Paving and Bennett Drive MPI. He explained that the prices are higher than they have been in the past.

<b>Bid Results - Culverts 2022</b>				
EJ Prescott	Gardiner, ME	207.582.2006	Tyler Wing	<u>\$18,156.00</u>
Paris Farmers	South Paris, ME	800.639.3603	Matt Bracket	XXXX
<b>Bid Results - Street Paint 2022</b>				
Franklin Paint	Franklin, MA	800.486.0304	Norma Resley	<u>\$15,507.25</u>
Sherwin Williams	Cleveland, OH	800.597.2929	Joanna Carr	XXXX
PPG Paints	Portland Me.	772.6236	Fred Shaw	XXXX
Haneys Building Supply	Caribou Me.		Troy	\$16,095.20
<b>Bid Results - Shim &amp; Patch 2022</b>				
Lane Construction	Presque Isle, ME	207.764.4137	Wayne Berry	<u>\$85.00</u>
Trombley Industries	Limestone, ME	207.328.4503	Craig Trombley	\$96.00
Soderberg Const.	Caribou Me.	<b>207.498.6300</b>	Carl soderberg	XXXX
<b>Country Paving 2022</b>				
Lane Construction	Presque Isle, ME	207.764.4137	Wayne Berry	\$99.95
Soderberg Const.	<b>Caribou Me.</b>	<b>207.498.6300</b>	Carl Soderberg	XXXX
Trombley Industries	Limestone, ME	207.328.4503	Craig Trombley	<u>\$96.85</u>
<b>Bid Results - Sand 2022</b>				
Soderberg Construction	Caribou, ME	207.498.6300	Carl Soderberg	XXXX
Glen Theriault	Fort Kent			<u>\$17.87</u>
O'Neal	Limestone, ME	506.273.0597	Michael Murphy	\$15.75
North East Paving	Presque Isle ME	207.551.7702	Chip Sheldon	XXXX
Trombly Industries	Limestone, ME		Craig Trombley	<u>\$15.00</u>
<b>IN Town Paving 2022</b>				
Lane Construction	Presque Isle, ME	207.764.4137	Chip Sheldon	\$118.05
Soderberg Const.	Caribou Me.	<b>207.498.6300</b>	Carl Soderberg	XXXX
Trombley Industries	Limestone, ME	207.328.4503	Craig Trombley	<u>\$97.25</u>
<b>Bennett Dr. 2022</b>				
Lane Construction	Presque Isle, ME	207.764.4137	Chip Sheldon	\$273,908.20
Soderberg Const.	Caribou Me.	207.498.6300	Carl Soderberg	XXXX
Trombley Industries	Limestone, ME	207.328.4503	Craig Trombley	<u>\$241,641.35</u>

Council had a brief discussion regarding the upcoming season for road repairs.

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to accept the bid of \$18,156.00 from EJ Prescott of Gardiner, ME for Culverts.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to accept the bid of \$16,095.20 from Haney's Building Supply for Street Paint, pending review by Dave Ouellette for the quality.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Motion made by Deputy Mayor Boma, seconded by Councilor Theriault to accept the bid of \$85.00 for Shim & Patch from Lane Construction.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Motion made by Councilor Willey, seconded by Councilor Theriault to accept the bid of \$96.85 from Trombley Industries for Country Paving.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to accept the bid of \$15.00 a yard from Trombley Industries for Sand, pending further review by Dave Ouellette on the quality of the sand for where it comes from.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Motion made by Mayor Smith, seconded by Deputy Mayor Boma to accept the bid of \$97.25 from Trombley Industries for In Town Paving.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Motion made by Councilor Willey, seconded by Councilor Theriault to accept the bid of \$241,641.35 from Trombley Industries for Bennett Drive MPI.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Proclamation – Municipal Clerks' Week

Mayor Smith read a proclamation declaring May 1 to May 7, 2022, as Professional Municipal Clerk's Week.

**Council Agenda Item #7:** Public Hearings and possible Action Items

a. Public Hearing – Application for ARPA County funds

Open Public Hearing: 6:41 p.m.

There were four letters of support received, they came in from Beth Collamore, M.D., Town of Stockholm, Tara Henderson of the Town of Limestone, the Town of New Sweden, and Scott Dow, Selectman of Woodland.

Scott Dow, President of the Caribou Professional Firefighters Local 5191 came to speak on behalf of the 15 union members. He came in to talk about the endorsement as a union, for the medical equipment and station upgrades the City is applying for from the grant. He explained that not only will this positively affect our local firefighters, paramedics, and volunteers, it will positively affect the communities that surround them now and in the future. The Local 5191, hopes the application proceeds forward, and are excited to work with the city members, local communities, and County administration on progressing their safety.

Closed Public Hearing: 6:45 p.m.

Motion made by Councilor Morrill, seconded by Councilor Willey to proceed with the application to the County of Aroostook in regard to the ARPA funding.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

**Council Agenda Item #8:** Reports by Staff and Committees

a. March Financials (Finance Director)

Carl Grant (Finance Director) reviewed the March 2022 Financial Report.

Motion made by Councilor Morrill, seconded by Councilor Willey to accept the March Financial report as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. CDBG grant Letter of Intent – C&J Service Center

Manager Thompson explained that the City has provided lots of outreach had a lot of people contact with their needs, but they didn't meet the parameters of the program. There was one person that reached out today, but they would need it to be completed by Friday. The City needs to apply on the behalf of the business, and can only do so for one business.

Motion made by Councilor Morrill, seconded by Councilor Morrell to allow the City Manager to sign the letter of intent for the grant process for C&J's Service center.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Blight Update (CEO)

Kenneth Murchison, Zoning Administrator/CEO explained that as the snow recedes that more items start to pop up around the community. The recent tax acquired bid list from February 22, 2022 had properties listed at the bottom that were blighted. Mr. Murchison is suggesting that the property #55, 64, and 65 get put to bid for demolition. They city has already approved the contractor for the demolition at 37 Home Farm Road.

We are also in the final phase of the Caribou Trailer Park Closer and the CEO also suggests getting legal involved for the final eviction process, and hopefully to utilize the Public Works

Department to dispose of the remaining and abandoned mobile homes and begin the reuse planning for the park property.

The City is also still working to contact the owner of record for West Gate Villa for a similar cleanup project, and has not received any response to the certified mail notice that was sent. Another project is to work on the list of burnt-out buildings in the city. There are at least two that were destroyed on the Van Buren Road, one on the Access Highway, Limestone Street, Lower Lyndon Street, Washburn Street and on the Old Washburn Road. While the City does not want to visit with a notice of violation right after someone has experienced a devastating fire event, many of the properties have been neglected for years and these sites represent a blight and even a danger to the neighborhoods.

Motion made by Councilor Morrill, seconded by Councilor Morrell to go forward with the demolition of the building at 37 Home Farm Road and to assess the demolition fees back to the owner.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

d. Manager's Report

Manager Thompson reviewed the City Manager's Report dated April 25, 2022.

**Council Agenda Item #9:** New Business, Ordinances and Resolutions

a. Main PERS – Fire employee buy back from Cary Medical Center

Manager Thompson explained that there is an employee that would like to purchase credit toward their Caribou Fire & Police plan for time worked at Cary Medical Center. This would be at the employee's expense, according to Maine PERS, the City of Caribou did this for another employee in 2016.

Council had a brief discussion regarding the process of the research and how to purchase time back.

Motion made by Councilor Morrill, seconded by Councilor Willey that we proceed with this request from Main PERS for this person to calculate their Maine PERS cost and eligibility for time worked at Cary Medical Center.

Motion made by Councilor Morrill, seconded by Councilor Willey

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Discussion about snow removal from fire hydrants

Manager Thompson explained that the discussion has been back and forth for years regarding the snow removal for the fire hydrants. During the previous meeting there was a discussion and tonight there are representatives from the Utilities District, Public Works, and the Fire Department present at the meeting.

Council had a brief discussion regarding the rental fee of \$325,000 that is paid for the fire hydrants and what is included with that. They discussed the fact that the banter has gone back

and forth for years and there has been no formal agreement made, just opinions shared of who should be doing the work. They discussed the idea that an agreement or ordinance needs to be in writing that outlines who would be responsible for the snow removal from the fire hydrants at the Council's discretion.

Manager Thompson stated that she would reach out to MMA Legal for advice regarding the topic.

**Council Agenda Item #10:** Old Business

a. Revenue Budget 2022

Manager Thompson explained that in years past all the budgets were passed at the same time even though the complete budget was not due until the end of May. Revenues can always be adjusted higher, but expenses can only be reduced.

Council had a brief discussion regarding the 2022 Revenue budget.

Motion made by Councilor Morrill, seconded by Councilor Willey to pass the revenue budget as presented.

Council had a brief discussion regarding the proposed 2022 Revenue budget

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

**Council Agenda Item #11:** Reports and Discussion by Mayor and Council Members

Councilor Morrell asked about maintenance on the storm drains.

Dave Ouellette, Public Works director explained that the drains on the main drags in and out of town are owned by the DOT including the infrastructure. Anything inside the compact zone is Caribou's responsibility for the maintenance. He explained that the catch basins should be cleaned out and has not been done for quite some time. He stated that they now have the equipment available to clean them out.

**Council Agenda Item #12:** Next Regular Meetings: May 9 & 23

**Council Agenda Item #13:** Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

a. 1 MRSA §405.6.C Real Estate Matter – Hospital District Board

Mayor Smith stated this item has been removed from the agenda.

b. 1 MRSA §405.6.A Personnel Matters – Assignments & Duties

Motion made by Councilor Theriault, seconded by Councilor Morrill to enter executive session at 7:46 p.m. to discuss Personnel Matters under 1 MRSA §405.6.A.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council exited executive session at 8:10 p.m.

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No action taken.

**Council Agenda Item #14:** Adjournment

Motion made by Councilor Willey, seconded by Councilor Theriault to adjourn the meeting at 8:10 p.m.

Vote was unanimous.

Danielle Brissette, Secretary