#### CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, May 23, 2022,** in the Council Chambers located at 25 High Street, **6:00 pm**.



#### THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.

- 1. Roll Call
- 2. Invocation/Inspirational Thought
- 3. Pledge of Allegiance
- 4. Public Forum (PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email <a href="mailto:dbrissette@cariboumaine.org">dbrissette@cariboumaine.org</a>)

5.	Minutes	<u>Pages</u>
	a. May 9, 2022 – Regular City Council meeting	02-06
6.	Bid Openings, Awards, and Appointments	
	a. Appointment of City Council liaison to Citizen Airport Advisory Committee	07
7.	Public Hearings and Possible Action Items	
8.	Reports by Staff and Committees	
	a. April financials (Finance Director)	08-24
	b. Interest in Tax Acquired Property (Finance Director)	25-26
	c. Resolution for NBRC application (Superintendent of Parks & Recreation)	27-28
	d. Manager's report	29-30
9.	New Business, Ordinances and Resolutions	
	a. Discussion on Chapter 10 – Planning, Article II – Tax Increment Financing	31
	b. Discussion about Nylander	32
10.	. Old Business	
	a. Finalize Credit Enhancement Agreement with Pelletier Enterprises LLC	33-48
11.	. Reports and Discussion by Mayor and Council Members	<b>Reports</b>
12.	Next Regular Meetings: June 13 & June 27	49-51

**13. Executive Session(s)** (May be called to discuss matters identified under MRSA, Title 1, §405.6)

#### 14. Adjournment

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

### **Certificate of Mailing/Posting**

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

3Y:	Danielle Brissette,	City	Clerk

### **Council Agenda Item #1:** Roll Call

The Caribou City Council held a City Council Meeting on Monday, May 9, 2022, at 6:00 p.m. in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors Goughan, Theriault and Willey. Councilor Morrill was present via Zoom. Councilor Morrell was absent.

Penny Thompson, City Manager was present at the meeting.

Department Managers Kenneth Murchison (CEO/Zoning Administrator) and Gary Marquis (Parks & Recreation Superintendent) were present at the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

### Council Agenda Item #2: Invocation/Inspirational Thought

Mayor Smith read an invocation.

### Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

### Council Agenda Item #4: Public Forum

Caleb Trombley of Caribou came to introduce himself as the founder of Wicked Kind Farmacy.

### **Council Agenda Item #5:** Minutes

a. April 25, 2022 – Regular City Council meeting

Motion made by Councilor Theriault, seconded by Deputy Mayor Boma to accept the minutes from April 25, 2022, as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

### **Council Agenda Item #6:** Bid Openings, Awards, and Appointments

a. Proclamation: May – 14, 2022 Hospital Week in Caribou

Deputy Mayor Boma read a proclamation proclaiming May 8-14, 2022, as Hospital Week in the City of Caribou.

Bill Flagg thanked the Council for the opportunity.

### **Council Agenda Item #7:** Public Hearings and possible Action Items

a. Public Hearing – Ordinance 4, 2022 Series "An ordinance to amend City Code and Ordinances Chapter 2 – Administration to add 'Juneteenth' to the list of observed holidays and to change the name of the observed holiday 'Columbus Day' to 'Indigenous Peoples Day'"

Open Public Hearing 6:06 p.m.

There were no comments made by the public.

Closed Public Hearing 6:07 p.m.

Motion made by Deputy Mayor Boma, seconded by Councilor Theriault to approve Ordinance 4, 2022 Series "An ordinance to amend City Code and Ordinances Chapter 2 – Administration to add 'Juneteenth' to the list of observed holidays and to change the name of the observed holiday 'Columbus Day' to 'Indigenous Peoples Day'"

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

a. Report by Elizabeth Singer regarding "Age Friendly Caribou Action Plan 2022"

Elizabeth Singer came in and explained some of the programs pertaining to the "Age Friendly Caribou Action Plan", she stated that there are several programs that have been implemented from the Coffee Talk Program and even having tablets donated to the library to help people with their telehealth appointments. She explained that they are always looking for more volunteers to help with the programs.

Manager Thompson thanked Ms. Singer for her dedication and hard work that she puts into the programs.

Motion made by Mayor Smith, seconded by Deputy Mayor Boma to sign a letter of support for the Age Friendly Caribou Action Plan.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. First Read: Report on Riverfront Development District (CEO Ken Murchison)

Mr. Murchison explained that the Caribou Riverfront Renaissance Committee (CRRC) has been working with the committee to identify what the district will look like and currently the plan would start at the Dow Siding Road, go along the access highway to Otter Brook. This would incorporate five miles of the City connecting both residential and commercial zones. They are currently working on a Land Use Table and Zoning unique to the district. They are partnering with the Planning board and will also be asking for the approval from the Council. The next meeting for CRRC is scheduled for the 17<sup>th</sup>.

Council had a brief discussion regarding the development and different spots that could be included to put in or take out along the river, the multi terrain trail system that is being created and how to include as much area as possible in the master plan.

c. Manager's Report

Manager Thompson reviewed the City Manager's report dated May 9, 2022.

Council Agenda Item #9: New Business, Ordinances and Resolutions

a. Discussion / Possible Introduction: Ordinance 5 "An Ordinance to Amend Chapter 5, Fire Prevention, to clarify the responsibility for snow removal from the hydrants located within the City of Caribou"

Councilor Theriault introduced Ordinance 5 "An Ordinance to Amend Chapter 5, Fire Prevention, to clarify the responsibility for snow removal from the hydrants located within the City of Caribou"

A public hearing is being scheduled for the June 13<sup>th</sup> meeting.

b. Discussion / Possible Action: Resolution 05-01-2022 "ARPA Conflict of Interest Policy"

Motion made by Deputy Mayor Boma, seconded by Councilor Willey to accept Resolution 05-01-2022 "ARPA Conflict of Interest Policy" as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Formal resolution acknowledging the City's grant application to the Libra Foundation requesting a planning grant for the Caribou Riverfront Renaissance Committee

Motion made by Councilor Theriault, seconded by Deputy Mayor Boma to accept Resolution 05-02-2022 Authorizing a Charitable Grant Application to the Libra Foundation.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

d. Acceptance of City Manager's 6-month evaluation / satisfaction of probation period

Deputy Mayor Boma read Resolution 05-03-2022 Accepting the 6-month evaluation report of the City Manager

Motion made by Councilor Willey, seconded by Deputy Mayor Boma to accept Resolution 05-03-2022 Accepting the 6-month evaluation report of the City Manager

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

e. First read: Re-establish Boston Post Cane / Oldest Caribou citizen recognition

Manager Thompson explained that May is Older Americans Month, and as part of the celebration she would like to re-establish the tradition of honoring the oldest citizen in Caribou with the transmittal of the Boston Post Cane. After working with other members of the staff the original Boston Post Cane was not able to be located, but it did lead to a source to procure a replica cane. Once the oldest citizen can be contacted, the City Council can officially transmit the honor at a later meeting.

Motion made by Councilor Willey, seconded by Deputy Mayor Boma to approve the recommendation to re-establish the tradition of honoring the oldest citizen in Caribou with the transmittal of the Boston Post Cane.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

f. First read: Request to convey the east half of Violette Street extension where it adjoins Lot 46

Manager Thompson explained that they have received a request to convey the east half of Violette Street extension where it adjoins Lot 46. She explained that there is an easement for the CUD that would need to be included and that all cost would be conveyed to JA LLC.

Motion made by Councilor Theriault, seconded by Councilor Boma to convey the East half of Violette Street extension where it joins lot 46 where it adjoins Lot 46 (Lot 46 of the subdivision is Map 41Lot 8) to J&A, LLC with the understanding that all costs for the transfer be paid by J&A, LLC and that the conveyed parcel will be combined with Book 6245 Page 238, and an easement for the CUD to be included.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

g. First read: Request by Caleb Trombley to Opt-In

Caleb Trombley of Wicked Kind Farmacy is requesting the City to opt in for Caregiver retail stores for medicinal marijuana. He explained that there are regulations for things such as the amounts of plants that they can have, child restraint packaging and much more. He would like Council to consider the request to opt-in to Retail Marijuana in Caribou and extended any assistance he could provide to help with the process.

### Council Agenda Item #10: Old Business

a. Report on Home Occupations (CEO Ken Murchison)

Ken Murchison (CEO/Zoning Administrator) explained that planning board has reviewed the changes to the ordinance as suggested by the City Council and made the changes to the proposed Chapter 13 Land Use Ordinance (Home Occupations)

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to approve Ordinance No. 3, 2022 Series, Chapter 13 Land Use Ordinance Sec. 13-713 Home Occupations as amended.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Brief discussion of Tax Increment Financing (TIF) District

Manager Thompson opened the TIF discussion and asked if any councilors had any questions or concerns.

Council had a brief discussion regarding the guidelines of what needs to be met to qualify for TIF, if you only must meet one or all four items that are listed. They discussed the need to clarify the information on the application. They are going to continue to work on clarifying the language and application.

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Councilor Morrill stated that he has been reviewing the reports from the departments and he stated that he is noticing trends for the Fire & Ambulance calls, and he believes that we will start seeing an uptick in the number of building permits that are being issued just like last year.

Councilor Willey wanted to remind everyone of the upcoming City-Wide Yard sale and that the Library would be having a sale at 30 Park Street.

Manager Thompson explained that we have received the Warrant to call the RSU #39 School Budget Meeting today and that it will be held on May 25<sup>th</sup> at 5:30 p.m.

Motion made by Councilor Willey, seconded by Deputy Mayor Boma to countersign the election warrants for the RSU #39 Budget Validation election.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #12: Next Regular Meetings: May 23, June 13 & 27

<u>Council Agenda Item #13:</u> Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

Council did not enter executive session.

### Council Agenda Item #14: Adjournment

Motion made by Councilor Theriault, seconded by Deputy Mayor Boma to adjourn the meeting at 7:21 p.m.

Vote was unanimous.

### **MEMO**

To: Mayor and City Council Members From: Penny Thompson, City Manager

Date: May 23, 2022

Re: Appointment of City Council Liaison to citizen Airport Advisory Committee

Staff has been working with members of the Airport Advisory Committee to set up a meeting and noticed that there was not a City Council liaison appointed for this position.

Mayor Smith has asked Councilor Joan Theriault to serve as the City Council liaison to the citizen Airport Advisory Committee.

### **Suggestion Action:**

Please make a motion to appoint Councilor Joan Theriault to act as the City Council liaison to the citizen Airport Advisory Committee, second and vote to approve.



### **General Ledger Summary Report**

Fund(s): ALL April 05/13/2022 Page 1

	Beginning	Beg Bal	Curr Mnth		Y T D	Balance
Account	Balance	Net	Net	Debits	Credits	Net
						THE PROPERTY OF
1 - Gen Fund Assets	4,406.30 <b>11,073,934.32</b>	0.00 <b>11,008,315.66</b>	0.00 - <b>637,530.93</b>	9,657,185.28 <b>5,043,040.69</b>	9,657,185.28 <b>7,367,228.82</b>	0.00 <b>8,684,127.53</b>
101-00 CASH (BANK OF MACHIAS)	6,142,727.37	6,167,147.14	-369,316.28	2,909,585.39	4,930,140.08	4,146,592.45
102-00 RECREATION ACCOUNTS	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
103-00 NYLANDER CHECKING	1,826.31	1,826.39	0.08	0.31	0.00	1,826.70
110-00 SECTION 125 CHECKING FSA	15,050.98	15,071.58	-1,367.25	14,301.44	4,668.65	24,704.37
110-07 2021 SECTION 125 CHECKING HRA	68,742.83	61,577.23	0.00	0.00	4,656.43	56,920.80
110-08 2022 SECTION 125 CHECKING HRA	0.00	0.00	-3,936.82	83,200.00	17,006.25	66,193.75
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	241,970.39	83,008.06	-39.83	167,950.65	16,618.93	234,339.78
117-00 RLF #10 INVESTMENT	80,678.16	80,691.92	0.00	159,441.00	0.00	240,132.92
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	-6,226.03	8,031.30	-13,672.10	135,391.25	140,575.69	2,846.86
124-00 GAS INVENTORY	10,496.16	13,701.60	-9,939.44	40,740.00	42,501.45	11,940.15
125-00 ACCOUNTS RECEIVABLE	59,266.39	85,832.40	47,664.72	320,103.66	331,864.37	74,071.69
126-00 SWEETSOFT RECEIVABLES	298,075.09	298,075.15	-125,373.44	370,465.15	432,732.78	235,807.52
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	47,666.98	47,666.98	0.00	0.00	0.00	47,666.98
180-00 DR. CARY CEMETERY INVESTMENT	1,078.74	1,079.16	0.00	0.41	0.00	1,079.57
181-00 HAMILTON LIBRARY TR. INVEST	1,876.49	1,880.81	0.00	4.24	0.00	1,885.05
182-00 KNOX LIBRARY INVESTMENT	10,295.77	10,324.82	0.00	28.53	0.00	10,353.35
183-00 CLARA PIPER MEM INV	673.74	674.00	0.00	0.26	0.00	674.26
184-00 JACK ROTH LIBRARY INVEST	18,044.55	18,160.88	0.00	100.16	0.00	18,261.04
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,548.68	7,552.48	0.00	3.72	0.00	7,556.20
187-00 DOROTHY COOPER MEM INV	51,426.00	51,465.75	0.00	38.08	0.00	51,503.83
189-00 MARGARET SHAW LIBRARY INV	13,112.40	13,120.66	0.00	8.10	0.00	13,128.76
190-00 GORDON ROBERTSON MEM INV	11,562.23	11,566.60	0.00	4.27	0.00	11,570.87
191-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	0.00	3.89	0.00	6,206.32
192-00 G. HARMON MEM INV	6,809.52	6,812.10	0.00	2.52	0.00	6,814.62
193-00 BARBARA BREWER FUND	5,582.55	5,591.00	0.00	8.28	0.00	5,599.28
194-00 RODERICK LIVING TRUST	16,536.62	16,547.19	0.00	10.34	0.00	16,557.53
196-00 PHILIP TURNER LIBRARY INV	8,855.72	8,863.49	0.00	6.56	0.00	8,870.05
198-00 TAX ACQUIRED PROPERTY	162,181.12	146,913.21	-8,551.85	0.00	30,004.15	116,909.06
198-19 TAX ACQUIRED PROPERTY 2019	0.00	0.00	0.00	7,384.31	7,384.31	0.00
198-20 TAX ACQUIRED PROPERTY 2020	0.00	0.00	0.00	11,023.79	11,023.79	0.00
198-21 TAX ACQUIRED PROPERTY 2021	0.00	0.00	0.00	11,596.05	11,596.05	0.00
198-22 TAX ACQUIRED PROPERTY 2022	0.00	0.00	0.00	376.29	376.29	0.00
200-21 2021 TAX RECEIVABLE	711,328.14	712,472.67	-99,753.42	289.00	372,833.38	339,928.29
200-22 2022 TAX RECEIVABLE	-83,711.79	-83,711.79	-44,034.12	1,350.00	163,707.97	-246,069.76
205-16 2016 LIENS RECEIVABLE	9.29	9.29	0.00	0.00	9.29	0.00
205-17 2017 LIENS RECEIVABLE	569.72	569.72	0.00	0.00	569.72	0.00
205-18 2018 LIENS RECEIVABLE	177.75	177.75	0.00	0.00	177.75	0.00
205-19 2019 LIENS RECEIVABLE	316.71	316.71	0.00	0.00	0.00	316.71
205-20 2020 LIENS RECEIVABLE	71,234.16	72,378.69	-3,071.56	0.00	12,396.46	59,982.23
210-11 2011 PP TAX RECEIVABLE	201.06	201.06	0.00	0.00	0.00	201.06
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	521.10	4,645.51
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	0.00	0.00	0.00	5,467.93
210-14 2014 PP TAX RECEIVABLE	6,210.55	6,210.55	0.00	0.00	0.00	6,210.55
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48
210-16 2016 PP TAX RECEIVABLE	10,458.43	10,458.43	0.00	0.00	0.00	10,458.43
210-17 2017 PP TAX RECEIVABLE	10,954.95	10,954.95	0.00	0.00	0.00	10,954.95
210-18 2018 PP TAX RECEIVABLE	11,926.49	11,926.49	-97.93	0.00	122.82	11,803.67
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### Caribou 3:22 PM

### **General Ledger Summary Report**

Fund(s): ALL April

	Beginning	Beg Bal	Curr Mnth		Y T D	Balance
Account	Balance	Net	Net	Debits	Credits	Net
	Dalarice	A MIL ALEIGNA		E CIVELINIE EIN	DESCRIPTION OF	AND NOT BEEN AND ADDRESS OF THE PARTY OF THE
1 - Gen Fund CONT'D 210-19 2019 PP TAX RECEIVABLE	12,744.96	12,744.96	0.00	0.00	0.00	12,744.96
210-19 2019 PP TAX RECEIVABLE	16,138.82	16,138.82	-504.45	0.00	795.79	15,343.03
210-20 2020 PF TAX RECEIVABLE	27,987.77	27,987.77	-1,125.51	0.00	8,219.57	19,768.20
210-21 2021 PP TAX RECEIVABLE	-67.73	-67.73	-95.08	0.00	182.08	-249.81
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	134,177.91	134,177.91	0.00
304-00 FICA W/H	18.26	18.26	0.00	172,627.40	172,627.40	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	40,372.64	40,372.64	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	57,494.45	57,494.45	0.00
307-00 M.S.R.S. W/H	73.65	73.65	0.00	38,763.47	38,763.47	73.65
307-01 MSRS EMPLOYER	-140.08	-140.10	-0.10	51,487.76	51,488.18	-140.52
308-00 AFLAC INSURANCE	-1.84	0.00	-0.17	2,827.04	2,827.72	-0.68
309-00 DHS WITHHOLDING	0.00	0.00	0.00	1,862.00	1,862.00	0.00
312-00 HEALTH INS. W/H	-24,820.25	-24,600.71	-1,331.25	84,515.72	85,447.24	-25,532.23
314-00 UNITED WAY W/H	0.00	0.00	0.00	51.00	51.00	0.00
315-00 TEAMSTERS W/H	0.00	0.00	0.00	1,154.00	1,154.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	3,671.40	3,671.40	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	1,326.00	1,326.00	0.00
318-00 MMA INCOME PROTECTION	-7,836.47	-7,836.47	-735.46	12,370.61	12,426.17	-7,892.03
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	11,132.00	11,132.00	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	48,542.41	48,542.41	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	10,821.38	10,821.38	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	4,797.89	4,797.89	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,010.67	-2,010.67	-247.75	2,959.10	2,995.83	-2,047.40
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	510.00	510.00	0.00
325-00 DED, FOR VALIC	0.00	0.00	0.00	12,169.16	12,169.16	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	1,965.62	1,965.62	0.00
329-00 SALES TAX COLLECTED	-104.40	-104.40	-48.06	104.40	48.06	-48.06
330-00 VEHICLE REG FEE (ST. OF ME)	-2,837.00	0.00	-394.50	77,954.25	82,961.75	-5,007.50
331-00 BOAT REG FEE INLAND FISHERIES	-144.00	0.00	-2,071.00	284.00	2,609.00	-2,325.00
332-00 SNOWMOIBLE REG (F&W)	-14,704.23	0.00	5,313.63	22,226.50	22,226.50	0.00
333-00 ATV REGISTRATION (F&W)	0.00	0.00	0.00	45.00	45.00	0.00
335-00 PLUMBING PERMITS (ST. OF ME)	-2,006.35	-141.35	-25.00	0.00	62.50	-203.85
336-00 CONCEALED WEAPON PERMIT	-300.00	-300.00	0.00	255.00	255.00	-300.00
338-00 CONNOR EXCISE TAX	-104.24	-104.24	-4,021.99	7,999.68	15,181.74	-7,286.30
339-00 CONNOR BOAT EXCISE	69.80	69.80	-10.00	0.00	10.00	59.80
340-00 DOG LICENSES (ST. OF ME)	-702.00	0.00	63.00	1,608.00	1,687.00	-79.00
341-00 FISHING LICENSES (ST. OF ME)	-289.00	0.00	-450.00	875.00	1,425.00	-550.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,953.00	0.00	-358.00	1,142.25	1,878.25	-736.00
347-00 NEPBA UNION PD	0.00	0.00	0.00	1,530.00	1,530.00	0.00
Linkilikiaa	7,250,695.03	7 206 071 20	.200 /20 11	1,478,656.65	420 021 11	6,347,335.85
Liabilities		7,396,071.39	-		-	
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,250,695.03	7,396,071.39	-299,420.11	1,478,656.65	429,921.11	6,347,335.85
352-00 NYLANDER MUSEUM RESERVE	-8,197.97	-8,197.97	0.00	0.00	17,688.83	9,490.86
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
360-01 AMERICA RESCUE PLAN ACT-NEU'S	241,970.39	241,970.39	-38.49	8,134.96	465.86	234,301.29
362-00 RLF #10 RESERVE	80,678.16	80,691.92	0.00	0.00	159,441.00	240,132.92
365-01 COMMUNITY POOL IMPROVEMENT	2,566.19	2,566.19	0.00	0.00	0.00	2,566.19
365-02 REC CENTER IMPROVEMENTS	2,414.06	2,414.06	755.50	0.00	755.50	3,169.56
365-03 LAND ACQUISTIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04 RAILS TO TRAILS PROGRAM	22,493.76	22,493.76	0.00	0.00	10,000.00	32,493.76
365-05 PARK IMPROVEMENT RESERVE	3,766.31	3,766.31	38.40	0.00	38.40	3,804.71

### **General Ledger Summary Report**

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Fund(s): ALL April

	Beginning	Beg Bal	Curr Mnth	Y	T D	Balance
Account	Balance	Net	Net	Debits	Credits	Net
1 - Gen Fund CONT'D			列宁 生物性性以	ANTES EN AS A	W. T 1. S.	S FELGIU
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	12,595.44	12,595.44	0.00	0.00	0.00	12,595.44
365-12 CRX/TOS RESERVE	1,932.82	1,932.82	-548.59	1,211.32	4,462.73	5,184.23
365-13 RECREATION - COLLINS POND	10,921.50	10,921.50	0.00	0.00	0.00	10,921.50
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	5.14	5.14	0.00	0.00	0.00	5.14
365-20 SKI TRAIL PROGRAM	277.00	277.00	0.00	0.00	120.00	397.00
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	13,112.71	12,008.09	0.00	1,245.69	1,160.00	11,922.40
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	27,967.08	27,967.08	0.00	0.00	0.00	27,967.08
365-27 PARK VEHICLE RESERVE	4,730.00	4,730.00	0.00	0.00	0.00	4,730.00
366-00 ASSESSMENT RESERVE	-360.00	-360.00	0.00	0.00	0.00	-360.00
366-01 LIBRARY BUILDING RESERVE	29,191.03	29,191.03	0.00	0.00	0.00	29,191.03
366-02 LIBRARY MEMORIAL FUND	42,542.80	42,542.80	-36.08	1,108.22	260.00	41,694.58
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-01 POLICE DONATED FUNDS	27,683.44	27,567.81	-115.63	7,262.18	50.00	20,355.63
367-02 POLICE DEPT EQUIPMENT	59,673.59	61,497.41	9,665.29	4,383.87	33,102.88	90,216.42
367-03 POLICE CAR RESERVE	1,719.21	1,719.21	0.00	0.00	5,855.60	7,574.81
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,349.39	16,349.39	-252.42	900.05	635.77	16,085.11
367-06 PD COMPUTER RESERVE	8,388.22	8,388.22	-620.00	3,080.00	0.00	5,308.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,622.49	43,622.49	0.00	0.00	0.00	43,622.49
367-09 NEW POLICE STATION	6,336.02	6,336.02	0.00	0.00	0.00	6,336.02
367-10 POLICE OFFICER RECRUITMENT RES	54,000.00	54,000.00	0.00	0.00	0.00	54,000.00
368-01 FIRE EQUIPMENT RESERVE	-115,030.29	-115,030.29	0.00	0.00	0.00	-115,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	-3,039.00	3,039.00	0.00	1,967.25
368-03 FIRE DEPT FOAM RESERVE	1,443.50	1,443.50	0.00	0.00	0.00	1,443.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	0.00	1,368.00	0.00	2,796.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	3,156.05	3,156.05	0.00	0.00	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	36,974.08	36,974.08	0.00	0.00	0.00	36,974.08
368-12 FIRE/AMB UNIFORM RESERVE	308.00	4,566.59	0.00	0.00	0.00	4,566.59
369-01 AMBULANCE SMALL EQUIP RESERVE	14,320.27	14,320.27	0.00	0.00	0.00	14,320.27
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	2,454.67	2,454.67	0.00	0.00	0.00	2,454.67
370-03 PW EQUIPMENT RESERVE	109,155.16	109,155.16	0.00	0.00	0.00	109,155.16
370-04 STREETS/ROADS RECONSTRUCTION	106,696.35	106,696.35	0.00	0.00	0.00	106,696.35
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-59,533.75	-29,633.30	685.72	0.00	5,747.45	-23,885.85
370-07 PW BUILDING RESERVE	34,546.39	34,546.39	0.00	0.00	0.00	34,546.39
370-09 RIVER ROAD RESERVE	-55,881.75	-55,881.75	0.00	0.00	0.00	-55,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48
371-01 ASSESSMENT REVALUATION RESERV	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	-204.50	-204.50	0.00	0.00	0.00	-204.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00

# General Ledger Summary Report Fund(s): ALL April

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	Beginning	Beg Bal	Curr Mnth	Y	T D	Balance
Account	Balance	Net	Net	Debits	Credits	Net
	Suid red	THE PROPERTY OF	N. Sec. Sec. State (March	WELLENGTH BUILD	THE STREET AL	100000000000000000000000000000000000000
1 - Gen Fund CONT'D 371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
372-01 AIRPORT RESERVE	74,939.89	74,939.89	-3,349.00	22,300.30	0.00	52,639.59
372-04 AIRPORT HANGER SECURITY DEPOS	1,430.00	1,430.00	120.00	180.00	370.00	1,620.00
372-06 AIRPORT CARES ACT	0.00	0.00	0.00	3,535.80	31,000.00	27,464.20
373-01 GEN GOVT COMPUTER RESERVE	6,662.97	6,662.97	0.00	0.00	0.00	6,662.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	104,188.62	90,997.12	-1,948.20	1,948.20	0.00	89,048.92
373-04 VITAL RECORDS RESTORATION	776.50	776.50	0.00	0.00	0.00	776.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	0.00	55,636.00	0.00	-54,598.49
373-07 T/A PROPERTY REMEDIATION RESE	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	46,160.88	46,160.88	0.00	0.00	0.00	46,160.88
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-12 NBRC BIRDS EYE	-59,203.55	-27,203.55	0.00	0.00	0.00	-27,203.55
373-17 LADDER ENGINE TRUCK 2016	116,601.20	116,601.20	0.00	0.00	0.00	116,601.20
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	21,102.81	21,102.81	0.00	0.00	0.00	21,102.81
373-21 2021 HRA RESERVE	68,742.83	61,577.23	0.00	4,656.43	0.00	56,920.80
373-22 2022 HRA RESERVE	0.00	0.00	-3,936.82	15,806.25	82,000.00	66,193.75
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	36,415.42	36,415.42	0.00	0.00	0.00	36,415.42
380-01 CAPTS CDBG	-0.64	-0.64	0.00	0.00	0.00	-0.64
385-00 COMMUNITY DEVELOPMENT MATCH	32,674.30	32,674.30	0.00	0.00	0.00	32,674.30
387-00 BOUCHARD TIF	15,569.33	15,569.33	0.00	4,518.07	0.00	11,051.26
388-00 HILLTOP TIF	4,732.12	4,732.12	0.00	0.00	0.00	4,732.12
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
399-00 PARKING LOT MAINTENANCE RES	56,366.51	56,366.51	0.00	0.00	0.00	56,366.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	392,968.39	392,968.39	0.00	0.00	0.00	392,968.39
406-00 TRAILER PARK RESERVE	44,753.41	57,262.18	0.00	0.00	0.00	57,262.18
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
414-00 CEMETARY RERSERVE	200.00	200.00	0.00	0.00	0.00	200.00
415-00 CEMETARY RERSERVE	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	•	·		3,972.10	3,972.10	83,485.66
419-00 DUE FROM CDC (1280)	83,485.66 47,666.98	83,485.66 47,666.98	0.00 0.00	0.00	0.00	47,666.98
421-00 DDE FROM CDC (1280) 421-00 DEFERRED TAX REVENUE	·	905,895.88	0.00	0.00	0.00	905,895.88
422-00 KEN MATTHEWS SCHOLARSHIP FUN	859,755.36 7,548.68	7,552.48	0.00	0.00	3.72	7,556.20
423-00 DR. CARY CEMETERY TRUST FUND	•	•	0.00	0.00	0.41	1,079.57
424-00 HAMILTON LIBRARY TRUST FUND	1,078.74 1,876.49	1,079.16 1,880.81	0.00	0.00	4.24	1,885.05
425-00 KNOX LIBRARY MEMORIAL FUND		10,324.82	0.00	0.00	28.53	10,353.35
426-00 CLARA PIPER MEM FUND	10,295.77 673.74	674.00	0.00	0.00	0.26	674.26
427-00 JACK ROTH LIBRARY MEM FUND	18,044.55	18,160.88	-217.34	993.60	100.16	17,267.44
429-00 BARBARA BREWER FUND	5,582.55	5,591.00	0.00	0.00	8.28	5,599.28
430-00 D. COOPER MEM FUND	51,426.00	51,465.75	0.00	2,000.00	38.08	49,503.83
432-00 MARGARET SHAW LIBRARY MEMORI	13,112.40	13,120.66	0.00	0.00	8.10	13,128.76
433-00 GORDON ROBERTSON MEM FUND	11,562.23	11,566.60	0.00	0.00	4.27	11,570.87
434-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	0.00	0.00	3.89	6,206.32
		· · · · · · · · · · · · · · · · · · ·	0.00	0.00	10.34	16,557.53
435-00 RODERICK LIVING TRUST	16,536.62	16,547.19 19,267.07	0.20		1,541.43	18,807.47
436-00 AMBULANCE REIMBURSEMENT 437-00 DEFERRED AMBULANCE REVENUE	19,267.07 433,982.22	19,267.07 298,075.15	0.20	2,001.03 0.00	0.00	298,075.15
438-00 PHILIP TURNER LIBRARY MEMORIAL	8,855.72	8,863.49	0.00	0.00	6.56	8,870.05
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	
11) OO FUU FAOTI KEDEKAF	1,001.70	1,001.70	0.00	0.00	0.00	1,991 79

### **General Ledger Summary Report**

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Fund(s): ALL April

	Beginning	Beg Bal	Curr Mnth		Y T D	Balance
Account	Balance	Net	Net	Debits	Credits	Net
1 - Gen Fund CONT'D		4121. 18 3151. 18	STATE OF STATE OF		Figure 1 4 Mark 1	A 17 33 A 18 19
450-00 RESOURCE RESERVE ACCOUNT	188,540.10	188,540.10	0.00	0.00	0.00	188,540.10
456-00 TAX REFIEF FUNDS 2021	0.00	194,790.77	0.00	0.00	0.00	194,790.77
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-805.82	-805.82	460.33	669.67	1,130.00	-345.49
461-00 CRAFT FAIR	6,480.19	6,480.19	0.00	0.00	0.00	6,480.19
462-00 CDBG HOUSING REHABILITATION	3,921.87	3,921.87	0.00	0.00	0.00	3,921.87
463-00 MISC EVENTS	-251.87	-251.87	0.00	0.00	0.00	-251.87
465-00 THURSDAYS ON SWEDEN	-41.36	-41.36	0.00	0.00	0.00	<b>-</b> 41.36
465-01 STORY OF CARIBOU	732.00	732.00	0.00	0.00	0.00	732.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
469-00 DENTAL INSURANCE	2,122.85	2,122.85	288.68	5,748.30	6,224.03	2,598.58
470-00 EYE INUSRANCE	577.68	577.68	30.67	1,028.59	1,082.95	632.04
471-00 RC2 TIF	111,599.42	111,599.42	0.00	0.00	0.00	111,599.42
472-00 ANIMAL WELFARE	13,587.21	13,655.21	226.00	50.00	2,013.00	15,618.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
477-00 LED STREET LIGHTS	88,575.53	88,575.53	0.00	0.00	0.00	88,575.53
478-00 G. HARMON MEM FUND	6,809.52	6,812.10	0.00	0.00	2.52	6,814.62
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	837,346.46	837,346.46	64.55	0.00	10,654.55	848,001.01
483-03 DUE TO FUND 3	813,456.89	821,692.91	13,303.75	0.00	24,854.04	846,546.95
483-04 DUE TO FUND 4	406,290.10	406,290.10	5,265.92	0.00	15,797.76	422,087.86
483-05 DUE TO FUND 5	3,531,343.23	3,531,343.31	0.08	0.00	3,091.85	3,534,435.16
484-02 DUE FROM FUND 2	-793,962.35	-796,149.74	-2,367.33	54,844.73	0.00	-850,994.47
484-03 DUE FROM FUND 3	-696,922.70	-697,738.65	-8,060.42	33,006.49	0.00	-730,745.14
484-04 DUE FROM FUND 4	-377,711.29	-377,820.67	-4,804.76	15,351.80	0.00	-393,172.47
484-05 DUE FROM FUND 5	-2,901,682.68	-2,947,470.64	-10,110.62	31,384.32	0.00	-2,978,854.96
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	-1,500.70	-1,500.70	0.00	2,420.00	0.00	-3,920.70
490-00 T/A PROPERTY REMEDIATION RES	20,487.90	20,487.90	5,173.22	0.00	5,173.22	25,661.12
493-00 RSU 39 COMMITMENT	-1,082,828.12	-1,082,828.12	-296,038.92	1,184,155.68	0.00	-2,266,983.80
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	64.00	0.00	-20.80	213.20	308.40	95.20
497-00 DEATH RECORDS STATE FEE	183.20	0.00	13.60	440.00	623.60	183.60
498-00 MARRIAGE RECORDS STATE FEE	21.60	0.00	-7.60	62.80	80.80	18.00
Fund Balance	3,818,832.99	3,612,244.27	-338,110.82	3,135,487.94	1,860,035.35	2,336,791.68
500-00 EXPENDITURE CONTROL	0.00	0.00	-769,946.69	3,067,351.19	33,705.96	-3,033,645.23
510-00 REVENUE CONTROL	0.00	0.00	431,835.87	68,136.75	1,826,329.39	1,758,192.64
600-00 FUND BALANCE	3,818,832.99	3,612,244.27	0.00	0.00	0.00	3,612,244.27
DE STATE OF THE ST	3,010,032.33				AND RESTRICTION AND AND AND AND AND AND AND AND AND AN	edito di Salata
2 - Snowmoible Trail Maintenance	0.00	0.00	0.00	65,499.28	65,499.28	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	3E 4E0 E3	37,646.92	2,302.78	10,654.55	64,934.73	91,927.10
	35,459.53	•				
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	35,459.53	37,646.92	2,302.78	10,654.55	64,934.73	91,927.10
365-11 TRAIL MAINTENANCE RESERVE	78,843.64	78,843.64	0.00	0.00	10,090.00	88,933.64
483-01 DUE TO FUND 1	793,962.35	796,149.74	2,367.33	0.00	54,844.73	850,994.47

# General Ledger Summary Report Fund(s): ALL April

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	Beginning	Beg Bal	Curr Mnth	\	/ T D	Balance
Account	Balance	Net	Net	Debits	Credits	Net
2 - Snowmoible Trail Maintenance CONT'D					And Payers	
484-01 DUE FROM FUND 1	-837,346.46	-837,346.46	-64.55	10,654.55	0.00	-848,001.01
Fund Balance	-35,459.53	-37,646.92	-2,302.78	54,844.73	564.55	-91,927.10
500-00 Expense Control	0.00	0.00	-2,367.33	54,844.73	0.00	-54,844.73
510-00 Revenue Control	0.00	0.00	64.55	0.00	564.55	564.55
600-00 Fund Balance	-35,459.53	-37,646.92	0.00	0.00	0.00	-37,646.92
3 - Housing Department	0.00	0,00	0.00	57,860.53	57,860.53	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-55,138.01	-62,558.08	-5,243.33	24,854.04	33,006.49	-54,405.63
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-55,138.01	-62,558.08	-5,243.33	24,854.04	33,006.49	-54,405.63
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	696,922.70	697,738.65	8,060.42	0.00	33,006.49	730,745.14
484-01 DUE TO FUND 1	-813,456.89	-821,692.91	-13,303.75	24,854.04	0.00	-846,546.95
Fund Balance	55,138.01	62,558.08	5,243.33	33,006.49	24,854.04	54,405.63
500-00 Expense Control	0.00	0.00	-8,060.42	33,006.49	0.00	-33,006.49
510-00 Revenue Control	0.00	0.00	13,303.75	0.00	24,854.04	24,854.04
600-00 Fund Balance	55,138.01	62,558.08	0.00	0.00	0.00	62,558.08
4 - FSS	0.00	0.00	0.00	31,149.56	31,149.56	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-28,578.81	-23,469.43	-461.16	15,797.76	15,351.80	-23,915.39
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-28,578.81	-23,469.43	-461.16	15,797.76	15,351.80	-23,915.39
409-00 HOUSING RESERVE	0.00	5,000.00	0.00	0.00	0.00	5,000.00
483-01 DUE TO FUND 1	377,711.29	377,820.67	4,804.76	0.00	15,351.80	393,172.47
484-01 DUE FROM FUND 1	-406,290.10	-406,290.10	-5,265.92	15,797.76	0.00	-422,087.86
Fund Balance	28,578.81	23,469.43	461.16	15,351.80	15,797.76	23,915.39
500-00 Expense Control	0.00	0.00	-4,804.76	15,351.80	0.00	-15,351.80
510-00 Revenue Control	0.00	0.00	5,265.92	0.00	15,797.76	15,797.76
600-00 Fund Balance	28,578.81	23,469.43	0.00	0.00	0.00	23,469.43
5 - ECONOMIC DEV	0.00	0.00	0.00	34,476.17	34,476.17	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-382,619.46	-336,831.58	10,110.54	3,091.85	34,475.86	-305,447.57
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-382,619.46	-336,831.58	10,110.54	3,091.85	34,475.86	-305,447.57
473-00 DOWNTOWN TIF	-6,356.70	-6,356.70	0.00	0.00	0.00	-6,356.70
474-00 TRAIL GROOMER RESERVE	3,245.83	3,245.83	0.00	0.00	3,091.54	6,337.37
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000 00

Caribou 3:22 PM

# General Ledger Summary Report Fund(s): ALL April

05/13/2022 Page 7

	Beginning	Beg Bal	Curr Mnth		Y T D	Balance
Account	Balance	Net	Net	Debits	Credits	Net
5 - ECONOMIC DEV CONT'D						
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	2,901,682.68	2,947,470.64	10,110.62	0.00	31,384.32	2,978,854.96
484-01 DUE FROM FUND 1	-3,531,343.23	-3,531,343.31	-0.08	3,091.85	0.00	-3,534,435.16
Fund Balance	382,619.46	336,831.58	-10,110.54	31,384.32	0.31	305,447.57
500-00 Expense Control	0.00	0.00	-10,110.62	31,384.32	0.00	-31,384.32
510-00 Revenue Control	0.00	0.00	0.08	0.00	0.31	0.31
600-00 Fund Balance	382,619.46	336,831.58	0.00	0.00	0.00	336,831.58
Final Totals	4,406.30	0.00	0.00	9,846,170.82	9,846,170.82	0.00

### **Expense Summary Report**

05/16/2022 Page 1

Fund: 1 April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	791,567.00	67,160.63	243,505.61	548,061.39	30.76
17 - HEALTH & SANITATION	257,578.00	0.00	68,040.00	189,538.00	26.42
18 - MUNICIPAL BUILDING	74,790.00	6,299.36	30,053.94	44,736.06	40.18
20 - GENERAL ASSISTANCE	41,071.00	2,680.22	7,950.74	33,120.26	19.36
22 - TAX ASSESSMENT	209,159.00	15,967.77	49,120.22	160,038.78	23.48
25 - LIBRARY	231,669.00	18,661.40	73,509.96	158,159.04	31.73
31 - FIRE/AMBULANCE DEPARTMENT	2,622,708.00	266,771.34	829,999.08	1,792,708.92	31.65
B5 - POLICE DEPARTMENT	1,763,342.00	150,537.89	564,083.29	1,199,258.71	31.99
38 - PROTECTION	367,000.00	28,946.10	115,458.01	251,541.99	31.46
39 - CARIBOU EMERGENCY MANAGEMENT	13,594.00	251.85	2,958.08	10,635.92	21.76
40 - PUBLIC WORKS	2,475,356.00	140,082.82	727,935.19	1,747,420.81	29.41
50 - RECREATION DEPARTMENT	566,616.00	49,116.17	201,177.28	365,438.72	35.51
51 - PARKS	181,930.00	13,335.92	50,741.63	131,188.37	27.89
50 - AIRPORT	100,135.00	3,255.44	44,253.60	55,881.40	44.19
51 - CARIBOU TRAILER PARK	12,650.00	812.01	3,642.26	9,007.74	28.79
55 - CEMETERIES	6,850.00	0.00	0.00	6,850.00	0.00
70 - INS & RETIREMENT	91,376.00	2,809.59	18,669.40	72,706.60	20.43
75 - CONTRIBUTIONS	7,648.00	0.00	0.00	7,648.00	0.00
80 - UNCLASSIFIED	31,275.00	3,258.18	2,546.94	28,728.06	8.14
85 - CAPITAL IMPROVEMENTS	1,951,110.00	0.00	0.00	1,951,110.00	0.00
Final Totals	11,797,424.00	769,946.69	3,033,645.23	8,763,778.77	25.71

Caribou 9:56 AM

### Expense Summary Report Fund: 2

05/16/2022 Page 1

April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	2
52 - SNOWMOIBLE TRAIL MAINTENANCE	62,038.00	2,367.33	54,844.73	7,193.27	88.41
Final Totals	62 038 00	2 367 33	54 844 73	7.193.27	88.41

Caribou 9:57 AM

### **Expense Summary Report**

05/16/2022 Page 1

Fund: 3 April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	_
24 - HOUSING	125,499.00	8,060.42	33,006.49	92,492.51	26.30
Final Totals	125,499.00	8,060.42	33,006.49	92,492.51	26.30

Caribou 9:58 AM

### **Expense Summary Report**

05/16/2022 Page 1

Fund: 4 April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	
96 - SECTION 8 - FSS PROGAM	52,419.00	4,804.76	15,351.80	37,067.20	29.29
Final Totals	52 419 00	4.804.76	15.351.80	37.067.20	29.29

Caribou 9:59 AM

### **Expense Summary Report** Fund: 5

05/16/2022 Page 1

April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	
11 - ECONOMIC DEVELOPMENT	308,853.00	8,834.99	23,444.86	285,408.14	7.59
12 - NYLANDER MUSEUM	53,173.00	1,275.63	7,939.46	45,233.54	14.93
Final Totals	362.026.00	10.110.62	31,384.32	330,641.68	8.67

### **Revenue Summary Report**

05/16/2022 Page 1

Fund: 1 April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected	
10 - GENERAL GOVERNMENT	6,774,015.00	301,195.54	1,078,541.14	5,695,473.86	15.92	
18 - MUNICIPAL BUILDING	2,000.00	0.00	0.00	2,000.00	0.00	
20 - GENERAL ASSISTANCE	20,000.00	461.42	2,651.16	17,348.84	13.26	
22 - TAX ASSESSMENT	1,045,000.00	630.00	630.00	1,044,370.00	0.06	
23 - CODE ENFORCEMENT	10,025.00	365.00	847.50	9,177.50	8.45	
25 - LIBRARY	5,100.00	413.15	983.30	4,116.70	19.28	
31 - FIRE/AMBULANCE DEPARTMENT	1,855,543.00	107,330.52	580,983.56	1,274,559.44	31.31	
35 - POLICE DEPARTMENT	87,220.00	20.00	5,857.00	81,363.00	6.72	
39 - CARIBOU EMERGENCY MANAGEMENT	2,400.00	0.00	600.00	1,800.00	25.00	
40 - PUBLIC WORKS	200,699.00	10,949.85	65,699.00	135,000.00	32.74	
50 - RECREATION DEPARTMENT	6,600.00	1,290.00	6,068.75	531.25	91.95	
51 - PARKS	300.00	0.00	0.00	300.00	0.00	
60 - AIRPORT	44,000.00	9,180.39	15,331.23	28,668.77	34.84	
70 - INS & RETIREMENT	10,000.00	0.00	0.00	10,000.00	0.00	
Final Totals	10,062,902.00	431,835.87	1,758,192.64	8,304,709.36	17.47	

Caribou 10:01 AM

### Revenue Summary Report Fund: 2

05/16/2022 Page 1

-und: 2 April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected	
52 - SNOWMOIBLE TRAIL MAINTENANCE	62,038.00	64.55	564.55	61,473.45	0.91	
Final Totals	62.038.00	64.55	564.55	61,473,45	0.91	

Caribou 10:02 AM

### **Revenue Summary Report** Fund: 3

05/16/2022 Page 1

Fund: 3 April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected	
24 - HOUSING	131,499.00	13,303.75	24,854.04	106,644.96	18.90	
Final Totals	131,499.00	13,303,75	24,854,04	106,644.96	18.90	

Caribou 10:03 AM

### Revenue Summary Report Fund: 4

05/16/2022 Page 1

-una: 4 April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected	
96 - SECTION 8 - FSS PROGAM	63,191.00	5,265.92	15,797.76	47,393.24	25.00	
Final Totals	63.191.00	5.265.92	15.797.76	47.393.24	25.00	

Caribou 10:03 AM

### **Revenue Summary Report**

05/16/2022 Page 1

Fund: 5 April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	315,000.00	0.00	0.00	315,000.00	0.00
12 - NYLANDER MUSEUM	0.00	0.08	0.31	-0.31	
Final Totals	315,000.00	0.08	0.31	314,999.69	0.00

# City of Caribou Administration MEMORANDUM

DATE:	_May 23, 2022	
то:	Caribou City Council Members_	
FROM:	_Carl Grant, Finance Director	
SUBJECT:	_Tax Acquired Property Interest	

Attached please find the tax acquired property of interest, Map 31 Lot 157, 41 Water Street. The abutting landowner has emailed the City with interest in purchasing this property. This property has not been out to bid and staff is recommending it go out to public bid with the minimum bid amount at 1,500. Most recently this property was signed with information on one of the founding families of Caribou, the Cochrans, but has been vandalized and no longer signed.

### Suggested Motion:

Move to accept suggested minimum bid as presented.

Caribou 4:17 PM

### **RE Account 3208 Detail** as of 05/05/2022

05/05/2022 Page 1

Name: CITY OF CARIBOU

Location: 41 WATER STREET Acreage: 0.43 Map/Lot: 031-157

Book Page: B2922P316

2021-1 Period Due:

Land:

5,900

Building: Exempt

5,900

Total:

Ref1:

B2922P316

Mailing

25 HIGH STREET Address: CARIBOU ME 04736

Year/Rec #	Date	Reference	PС	Principal	Interest	Costs	Total
2021-1 R				0.00	0.00	0.00	0.00
2020-1 R				0.00	0.00	0.00	0.00
2019-1 R				0.00	0.00	0.00	0.00
2018-1 R				0.00	0.00	0.00	0.00
2017-1 R				0.00	0.00	0.00	0.00
2016-1 R				0.00	0.00	0.00	0.00
2015-1 R				0.00	0.00	0.00	0.00
2014-1 R				0.00	0.00	0.00	0.00
Account Totals a	ns of 05/05/20	)22		0.00	0.00	0.00	0.00

Exempt Codes: 10 - Municipal

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

CARIBOU PARKS & RECREATION DEPARTMENT 55 BENNETT DR.
CARIBOU, ME. 04736
207-493-4224
207-493-4225 Fax

#### **MEMO**

TO: Mayor Jody Smith

CC: Caribou City Council/ Penny Thompson

FROM: Gary Marquis

**RE:** Trail Groomer Replacement

**DATE:** May 18, 2022

### **Mayor Smith and City Councilors:**

I am currently writing a grant through the Northern Borders Regional Commission for the possibility of purchasing a new groomer to replace our 2015 New Holland tractor. If successful in receiving this grant the City would be able to purchase a new groomer and drag at no cost to the City. I am asking the Council to authorize the Caribou Parks and Recreation Superintendent to continue with the application.

Thank You:

**Gary Marquis** 



### Resolution 05-04-2022

An Authorized Official Resolution of the Caribou City Council
Formally authorizing the City Manager to apply for, receive and spend funding on behalf of
the organization to the Northern Border Regional Commission (NBRC)

WHEREAS, The City Council is the legal authority for the City of Caribou, and

WHEREAS, The Caribou City Council has directed staff to apply for grant funding to further the priorities and goals of the Caribou City Council, and

WHEREAS, The staff has identified the Northern Border Regional Commission grant application process as a potential source of funding and the Letter of Intent has been accepted and a NBRC SEID application prepared for submission, and

**NOW, THEREFORE BE IT RESOLVED BY,** THE CARIBOU CITY COUNCIL, that the city will authorize Penny Thompson, the Caribou City Manager, to make and sign the Northern Border Regional Commission State Economic & Infrastructure Development Investment Program (NBRC SEID) application and, should the project be selected for funding, all NBRC investment documents that bind the applicant. This resolution of the Caribou City Council formally authorizes Penny Thompson, the Caribou City Manager, apply for, receive, and spend funding on behalf of the organization.

This resolution was duly passed and approved l 23th day of May, 2022.	by a majority of the City Council of the City of Caribou this
Lady D. Craith Mayor	Attact Devialla Driacetta City Clark
Jody R. Smith, Mayor	Attest: Danielle Brissette, City Clerk

28

[City Seal]



### City Manager's Report May 23, 2022

### **Economic Projects**

River Front - Powerplants	ounty Environmental Engineering sent a link to final reports this week.					
Broadband Initiative	No new updates					
CDBG	2019 CDBG Transportation Grant in partnership with Cary Medical Center and the Center for the Advancement of Rural Living (CARL) was extended to 06/30/2023.					
Ogren Dump Solar Project	No new updates					
Events and Marketing	Thursdays on Sweden begins on June 2 with live entertainment by "No Pressure" and Northern Maine Brewing Company will be hosting the on-site, newly improved beer garden. Spring Run-Off and City-Wide Yard Sale was a success.					
Landbank	Per CEO Murchison, legislation was passed without Governor Mills' signature					
Chapter 13 Rewrite	Work in progress					
Federal American Rescue Plan Act	No new updates					
Blight Cleanup	37 Home Farm Road has been torn down. The foundation could not be salvaged. Will move forward with the Dangerous Buildings process. Now moving on to other blighted properties.					
Birdseye Cleanup	No new updates					
60 Access Highway	The final resolution to question of rent and utilities received was presented on the manager's report at May 9 meeting.					
River Front - Master Plan	Staff applied for Libra Foundation grant.					
Façade Improvement Program	Condon signs has been in touch with CEO about Rossignol Performance Fitness sign.					
Aldrich ATV/Snowmobile Storage	No new updates					
Jarosz Storage - Limestone St	No new updates					
Business Outreach	Working on tourism focused economic development projects, seeking grants. Had a conference call this week with two local marketing firms. Registered for the ICSC New England event in Boston in July.					

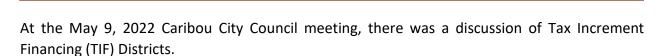
	Other Administrative Projects
Tax Acquired Property Policy	Interest in a tax-acquired property on Water Street in on the agenda tonight.
Nylander	On the agenda for discussion at tonight's meeting.
Fire Structural Work	A representative from Kevin Smith inspected the roof areas where leaks were observed.
Fire Station Renovations	No new updates
Police Station	There will be a vote on the June ballot.
River Road	Received a phone call from Dr. Carla Chomka, looking for an update.
Investment Policy	Certificates of Deposit were renewed for six months.
Trailer Park Closure	Public Works has been working to clear mobile homes. Three families still in the park. Staff is working with Attorney Solman on next steps.
Fish Hatchery Bridge	Staff met with the new MeDOT road commissioner & MeDOT rail freight representative on site for a tour and discussion on City Council and citizen concerns.
Cable Franchise Renewal	No new updates
Airport	Working to set up a meeting of the citizen Airport Advisory Committee
Personnel Policy	No new updates
Procurement Policy	No new updates
New LED Street lights	The online tool is back online.
Comp Plan Update	No new updates
COVID-19 Status	COVID-19 community levels still high in Aroostook County
Administrative Approvals	No new updates
Personnel Changes	No new updates
Age-Friendly Efforts	No new updates
Other Updates	Look for the City Booth at Thursdays on Sweden Street starting June 2!
	<b>3</b>

### **MEMO**

To: Mayor and City Council Members From: Penny Thompson, City Manager

Date: May 23, 2022

Re: Further Discussion about Chapter 10 – Planning, Article II - TIF



Under direction from the City Council, the City Manager asked the City Council for input on Chapter 10 – Planning Article II – Tax Increment Financing. These suggestions were to be brought to the City Council tonight for further discussion.

Here are the comments received:

Section 10-204 General Considerations

Strike "Would not occur otherwise" (rationale: in practice, this has not been followed because the City Council has always evaluated each project on its own merits)

Strike "significantly" (rationale: there is not a way to quantify)

Additionally, I checked the statute Title 30-A (Municipalities and Counties) Part 2 (Municipalities) Subpart 8 (Development) Chapter 206 (Development Districts) Subchapter 1 (Development Districts for Municipalities and Plantations to see if "Would not occur otherwise" or "Expand significantly the City's tax base" are requirements and did not find those phrases.

### **Suggestion Action:**

Discuss these or other proposed updates. If you would like for staff to incorporate them into an ordinance change, that can be done.



### **MEMO**

To: Mayor and City Council Members From: Penny Thompson, City Manager

Date: May 23, 2022

Re: Discussion on next steps at the Nylander Museum



At the December 13, 2021 Caribou City Council meeting, the City Council held a public hearing on Ordinance 21, 2021 Series and Ordinance 22, 2021 Series. A vote was taken on Ordinance 21, 2021 Series which abolished the Nylander Board of Trustees and altered the organization of the Nylander Museum by regarding the Nylander Museum as a special collection of the Caribou Public Library with the Library Director having the responsibility for the budget and staff resources that will support the mission of the Nylander Museum.

Since that time, there has not been any substantive discussion about the vision of the Caribou City Council for the Nylander Museum. Staff is looking for direction. Some discussion points:

- What are the thoughts and observations of the Municipal Buildings Committee about the present condition and continued operation of the Nylander Museum building?
- Does the Caribou City Council wish to establish an advisory board that would work in a capacity like other advisory boards in the city (Airport, Library, Recreation)? The City Clerk has received three applications from citizens interested in serving.
- Does the Caribou City Council feel that the Library Director should divide his time between the Caribou Public Library and the Nylander Museum? Or should the Nylander Museum return to its former status as a regular city department?
- What are the priorities and goals of the Nylander Museum? Currently, there is one part-time temporary employee working on cataloging items at the Nylander Museum. There should be a strategic plan for the Nylander Museum so that staff can seek out grant funding for programming and capital projects.

### **Suggestion Action:**

Please provide some feedback to staff on suggested next steps.

### **MEMO**

To: Mayor and City Council Members From: Penny Thompson, City Manager

Date: May 23, 2022

Re: Finalize the Credit Enhancement Agreement with Pelletier Enterprises LLC

At the March 28, 2022, City Council meeting, there was an application for a credit enhancement agreement with Pelletier Enterprises, LLC for property located at 60 Access Highway which is in the Downtown Tax Increment Financing District.

There was a vote taken to approve a CEA with Pelletier Enterprises, LLC for property located at 60 Access Highway for 14 years at 80%. One stipulation was that the property owner provide a deposit of \$1,000 towards any expenses. That check was received by staff on Monday May 16.

The application is complete. The CEA has been prepared.

After final acceptance, the application will be sent to the Maine Department of Economic and Community Development for their approval.

### **Suggestion Action:**

Please make a motion to authorize City Manager Penny Thompson to execute the attached Credit Enhancement Agreement on behalf of the City, second and vote to approve.

### CREDIT ENHANCEMENT AGREEMENT

THIS CREDIT ENHANCEMENT AGREEMENT (hereinafter "Credit Enhancement Agreement" or "Agreement") dated as of May 10, 2022, is hereby made between the **City of Caribou**, a municipal body corporate and politic and a political subdivision of the State of Maine (hereinafter the "City"), and **Pelletier Enterprises, LLC** with a place of business in Caribou, Maine (hereinafter the "Company").

#### WITNESSETH THAT:

WHEREAS, the City has designated an Omnibus Downtown Tax Increment Financing District as amended (hereinafter the "District") pursuant to Title 30-A M.R.S.A. Chapter 206 by vote at a City Council Meeting duly noticed and held on September 9, 2013, (the Vote"); and

WHEREAS, pursuant to the Vote the City adopted an Omnibus Development Program and Financial Plan for the District (herein the "Development Program"); and

WHEREAS, the District and the Development Program has been reviewed and approved by Maine Department of Economic and Community Development on March 7, 2014; and

WHEREAS, the Development Program authorizes the execution and delivery of a credit enhancement agreement between the City and the Company; and

WHEREAS, the City and Company desire to execute and deliver a credit enhancement agreement contemplated by and described in the Development Program, with such terms and provisions not inconsistent with the Development Program; and

WHEREAS, the City designated the District, adopted the Development Program, and now desires to enter into this Agreement in order to induce the Company to complete the Project by enabling the City to contribute toward the capital cost of the Project the amounts contemplated by the Development Program and this Agreement.

NOW, THEREFORE, in consideration of the foregoing and in consideration of the mutual promises and covenants set forth herein, the parties agree as follows:

### ARTICLE I DEFINITIONS

### **Section 1.1.** Definitions.

As used in this Agreement, unless the context otherwise indicates, the following terms shall have the following meanings:

"Act" means chapter 206 of Title 30-A of the Maine Revised Statutes and regulations adopted thereunder, as amended from time to time.

"Captured Assessed Value" shall mean the amount, stated in a percentage, of Increased Assessed Value that is retained in the District with respect to each Tax Year as specified in this Agreement during the term of the District.

"Captured Assessed Value – 60 Access Highway Tract" shall mean the amount, stated in a percentage, of Increased Assessed Value that is retained in the District with respect to each Tax Year and which is attributable to the 60 Access Highway Tract as specified in this Agreement during the term of the District.

"City Cost Subaccount" means that portion of the Project Cost Account of the Development Program Fund for the District as defined in the Financial Plan Section of the Development Program and established and maintained according to Article II hereof.

"City Improvements" means the improvements described in the Development Program, as such may be approved by the City from time to time.

"Current Assessed Value" means the assessed value of the District certified by the municipal assessor as of April 1st of each year that the Development District remains in effect.

"Current Assessed Value – 60 Access Highway Tract" means the assessed value of the 60 Access Highway Tract certified by the municipal assessor as of April 1st of each year that the Development District remains in effect.

"DECD" means the Maine Department of Economic & Community Development.

"Development Program Fund" means the Downtown Municipal Development and Tax Increment Financing District Program Fund described in the Financial Plan section of the Development Program and established and maintained pursuant to Article II hereof and 30-A M.R.S. § 5227(3)(A). The Development Program Fund shall consist of a Sinking Fund (as necessary) and a Project Cost Account with at least two subaccounts.

"District" means the Downtown Tax Increment Financing District.

"Financial Plan" means the financial plan described in the "Financial Plan" section of the Development Program.

"Fiscal Year" means January 1 to December 31 or such other fiscal year as the City may from time to time establish.

"60 Access Highway Tract" means that tract of property identified as Map 11 Lot 004-K

"Increased Assessed Value" means, for each Tax Year during the term of this Agreement, the amount by which the Current Assessed Value -60 Access Highway Tract for such year exceeds the Original Assessed Value -60 Access Highway Tract. If the Current Assessed Value -60 Access Highway Tract is equal to or less than the Original Assessed Value -60 Access Highway Tract in any given Tax Year, there is no Increased Assessed Value in that year.

"60 Access Highway Cost Subaccount" means the portion of the Project Cost Account of the Development Program Fund set aside for the Developer contemplated in this Agreement and as described in the Financial Plan section of the Development Program and established and maintained pursuant to Article II hereof.

"Original Assessed Value -60 Access Highway Tract" means \$0 the taxable assessed value of the 60 Access Highway Tract as of April 1, 2007.

"Project" means the conversion to a bowling alley / restaurant on the 60 Access Highway Tract.

"Project Costs" means any costs incurred or expected to be incurred that are authorized by Title 30-A MRSA Section 5225, as may be amended.

"Property Tax" means any and all ad valorem property taxes levied, charged, or assessed against real and personal property located in the District by the City, or on its behalf.

"Sinking Fund Account" means the development sinking fund account described in the Financial Plan Section of the Development Program and established and maintained pursuant to 30-A M.R.S.A. § 5227(3)(A)(2) and Article II hereof.

"Tax Increment" means all property taxes assessed and paid to the City in any given Tax Year, in excess of any state, county or special district tax, upon the Captured Assessed Value of the property in the District.

"Tax Increment – 60 Access Highway Tract" means all property taxes assessed and paid to the City in any given Tax Year, in excess of any state, county or special district tax, upon the Captured Assessed Value – 60 Access Highway Tract.

"Tax Payment Date" means the date as determined by the City from time to time on which property taxes assessed by the City are due and payable without interest from owners of property located within the City.

"Tax Year" shall have the meaning given such term in 30-A M.R.S.A. § 5222(18), as amended, to wit: April 1 to March 31.

### Section 1.2. Interpretation and Construction.

In this Agreement, unless the context otherwise requires:

- (a) The terms "hereby," "hereof," "hereto," "herein," "hereunder" and any similar terms, as used in this Agreement, refer to this Agreement, and the term "hereafter" means after, and the term "heretofore" means before, the date of delivery of this Agreement.
- (b) Words importing a particular gender mean and include correlative words of every other gender and words importing the singular number mean and include the plural number and vice versa.
- (c) Words importing persons mean and include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public or governmental bodies, as well as any natural persons.
- (d) Any headings preceding the texts of the several Articles and Sections of this Agreement, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this Agreement, nor shall they affect its meaning, construction or effect.
- (e) All approvals, consents and acceptances required to be given or made by any signatory hereto shall not be withheld unreasonably.
- (f) All notices to be given hereunder shall be given in writing and, unless a certain number of days is specified, within a reasonable time.

(g) If any clause, provision or Section of this Agreement shall be ruled invalid by any court of competent jurisdiction, the invalidity of such clause, provision or Section shall not affect any of the remaining provisions hereof.

# ARTICLE II DEVELOPMENT PROGRAM FUND AND FUNDING REQUIREMENTS

# Section 2.1. Creation of Development Program Fund.

The City has created and established a segregated fund in the name of the City designated as the "Downtown Tax Increment Financing District Program Fund" (hereinafter the "Development Program Fund") pursuant to, and in accordance with the terms and conditions of, the Development Program and 30-A M.R.S.A. § 5227(3), as amended from time to time. The Development Program Fund consists of: (i) a Project Cost Account that is pledged to and charged with the payment of Project Costs as outlined in the Financial Plan of the Development Program and as provided in 30-A M.R.S.A. § 5227(3)(A)(1); and (ii) the Sinking Fund Account (as necessary) that is pledged to and charged with the payment of municipal indebtedness as outlined in the Financial Plan of the Development Program and as provided in 30-A M.R.S.A. § 5227(3)(A)(2). The Project Cost Account shall also contain two subaccounts designated as the "City Cost Subaccount" (the City's Project Cost subaccount) and the "60 Access Highway Cost Subaccount" (the Company's Project Cost subaccount).

The 60 Access Highway Cost Subaccount referred to in this Agreement shall be specific to the 60 Access Highway project. Other developer project cost subaccounts may be established for other projects within the District that have qualified for tax increment financing assistance.

# Section 2.2. Timing for Deposits into 60 Access Highway Cost Subaccount.

The City shall deposit the Company Tax Increment Revenues in the 60 Access Highway Cost Subaccount within fifteen (15) days of each Tax Payment Date, or, if not a business day, on the next succeeding business day consistent with the terms of this Agreement.

## Section 2.3. Captured Assessed Value; Deposits into Development Program Fund.

- (a) Each year during the term of this Agreement, commencing with the City's 2022 Tax Year and continuing thereafter for up to a maximum of fourteen (14) Tax Years to and including the City's 2035 Tax Year, the City shall retain in the District one hundred percent (100%) of the Increased Assessed Value 60 Access Highway Tract as Captured Assessed Value 60 Access Highway Tract.
- (b) Each year during this Agreement, the City shall deposit into the Development Program Fund contemporaneously with each payment of Property Taxes during the term of this Agreement an amount equal to one hundred percent (80%) of that portion of the property tax payment constituting 60 Access Highway's Tax Increment Revenues. The Development Program Fund is pledged to and charged with the payment of costs in the manner and priority provided in 30-A M.R.S.A. § 5227(3)(B).
- (c) The City shall allocate Company Tax Increment Revenues so deposited in the Development Program Fund between the 60 Access Highway Cost Subaccount of the Project Cost Account, and the City as set forth below:

## Allocation of Eligible Tax Increment Reimbursement

Tax Year	<b>Company Allocation</b>	City Allocation
2022-2035	80% of Tax Increment – 60 Access	20% of Tax Increment – 60 Access
	Highway Tract	Highway Tract

It is understood and agreed that the credit to the Company Reimbursement Account as specified above shall be due and payable solely from such Property Tax payments by Company.

The City shall retain one hundred percent of any City Tax Increment Revenues after Tax Year 2035 associated with the Increased Assessed Value – 60 Access Highway Tract; the Company is not entitled to reimbursement of any portion of these City Tax Increment Revenues.

## Section 2.3. Use of Monies in the Development Program Fund.

Monies credited in the Development Program Fund contemplated in this Agreement that are allocable to and/or deposited in the 60 Access Highway Cost Subaccount shall be in all cases used and applied to fund fully the City's payment obligations to Company in accordance with the terms of this Agreement.

# **Section 2.4.** Monies Held By City

All monies actually paid by the Company to the City pursuant to this Agreement and credited to the City Cost Subaccount under the provisions hereof and the provisions of the Development Program shall be held by the City in accordance with the terms and conditions of this Agreement.

## Section 2.5. Allocation of Partial Tax Payments

If in any year during the term of this Agreement, the Company fails to pay any portion of the Property Taxes assessed by the City, the Property Taxes actually paid by the Company shall be applied: (a) first to the payment of Property Taxes due on the Original Assessed Value of Company property in the District for any and all outstanding Tax Years; (b) second to payment of Property Taxes with respect to Increased Assessed Value – 60 Access Highway Tract for the year or years concerned (including any delinquent taxes from prior Tax Years), and (c) third, to the extent of funds remaining, to payment of the Company's share of Tax Increment Revenues contemplated in this Agreement to the 60 Access Highway Cost Subaccount.

# ARTICLE III PAYMENT OBLIGATIONS

# **Section 3.1.** Company Payments

Within fifteen (15) days following the payment of Property Taxes by Company on the 60 Access Highway Tract, or, if not a business day, on the next succeeding the Company all amounts then on deposit in the 60 Access Highway Cost Subaccount, exclusive of any deduction or withholding required by Federal or State law.

All payments made to Company contemplated in this Agreement shall be utilized consistent with this Agreement and the Act.

## **Section 3.2.** Manner of Payments.

The payments provided for in this Article III shall be paid in immediately available funds directly to the Company in the manner provided hereinabove for its own use and benefit.

# Section 3.3. Obligations Unconditional.

Subject to compliance with the terms and conditions of this Agreement, the Obligations of the City to make the payments described in this Agreement in accordance with the terms hereof shall be absolute and unconditional, and the City shall not suspend or discontinue any payment hereunder or terminate this Agreement for any cause, other than by court order or by reason of a final judgment by a court of competent jurisdiction that the District is invalid or otherwise illegal.

# **Section 3.4.** Limited Obligation.

The City's obligations of payment hereunder shall be limited obligations of the City payable solely from Tax Increment Revenues attributable to the 60 Access Highway Tract and any earnings thereon, pledged under this Agreement. The City's obligations hereunder shall not constitute a general debt or a general obligation on the part of the City or a general obligation or charge against or pledge of the faith and credit or taxing power of the City, the State of Maine, or of any municipality or political subdivision thereof, but shall be payable solely from the Tax Increment Revenues received by the City, and any earnings thereon.

This Agreement shall not directly or indirectly or contingently obligate the City, the State of Maine, or any other municipality or political subdivision to levy or to pledge any form of taxation whatever therefore or to make any appropriation for payment due under this Agreement, excepting the City's obligation to assess property taxes upon the Project and to appropriate the Tax Increment Revenues, and earnings thereon, pledged under this Agreement.

# ARTICLE IV FURTHER INSTRUMENTS

The City shall, upon the reasonable request of the Company, from time to time execute and deliver such further instruments and take such further action as may be reasonable and as may be required to carry out the provisions of this Agreement; provided, however, that no such instruments or actions shall pledge the credit of the City, materially disadvantage the City, or materially change this Agreement.

# ARTICLE V LIENS

The City shall not create any liens, encumbrances, or other interests of any nature whatsoever, nor shall it hypothecate the 60 Access Highway Cost Subaccount or any funds therein or revenues resulting from investment of funds therein, other than those interests created in favor of the Company hereunder; provided, however, nothing herein shall prohibit creation of real and personal property tax

liens on the Company's property in accordance with, and entitled to the priority provided under, Maine law.

# ARTICLE VI ACCESS TO BOOKS AND RECORDS.

All books, records and documents in the possession of the City relating to the District, the Development Program, the Agreement and the monies, revenues and receipts on deposit or required to be deposited into the Development Program Fund contemplated by this Agreement shall be open to inspection by the Company, its agents and employees during normal business hours upon 48 hours written notice.

# ARTICLE VII DEFAULTS AND REMEDIES

## Section 7.1. Events of Default.

Each of the following events shall constitute and be referred to in this Agreement as an "Event of Default":

- (a) Any failure by the City to pay any amounts due to the Company when the same shall become due and payable;
- (b) Any failure by the City to credit to the 60 Access Highway Cost Subaccount as and when due;
- (c) Any failure by the City or the Company to observe and perform in all material respects any respective covenant, condition, agreement or provision contained herein on the part of the City or the Company respectively to be observed or performed which failure is not cured within thirty (30) days following written notice thereof;
- (d) If a receiver, conservator or liquidator is appointed for the Company by any court of competent jurisdiction; or if the Company should file a voluntary petition in bankruptcy or fail to have a have a petition in bankruptcy dismissed within a period of 90 consecutive days following its filing; or if a court of competent jurisdiction orders the winding up or liquidation of the Company.

#### **Section 7.2. Remedies on Default.**

Whenever any Event of Default referred to in Section 7.1 hereof shall have occurred and be continuing for a period of thirty (30) days after a party's receipt from the other party of written notice of an Event of Default by the party, the other party may (a) specifically enforce the performance or observance of any obligations, agreements or covenants of the defaulting party under this Agreement and any documents, instruments and agreements contemplated hereby or to enforce any rights or remedies available hereunder or (b) suspend its performance under this Agreement for so long as the Event of Default continues or remains uncured.

#### Section 7.3. Remedies Cumulative.

No remedy herein conferred upon or reserved to the Company or City is intended to be exclusive of any other available remedy or remedies but each and every such remedy shall be cumulative and shall be in addition to the remedy given under this Agreement or now or hereafter existing at law, in equity or by statute. Delay or omission to exercise any right or power accruing upon any default or to insist upon the strict performance of any of the covenants and agreements herein set forth or to exercise any rights or remedies upon the occurrence of a default shall not impair any such right or power or be considered or taken as a waiver or relinquishment for the future of the rights to insist upon and to enforce, from time to time and as often as may be deemed expedient, by injunction or other appropriate legal or equitable remedy, strict compliance by either party with all of the covenants and conditions hereof, or of the rights to exercise any such rights or remedies, if such default be continued or repeated.

# Section 7.4. Agreement to Pay Attorney's Fees and Expenses.

Notwithstanding the application of any other provision hereof, in the event a party should default under any of the provisions of this Agreement and the other party shall require and employ attorneys or incur other expenses or costs for the collection of payments due or to become due or for the enforcement of performance or observance of any obligation or agreement on the part of the party herein contained, the prevailing party in any litigation to enforce the provisions of this Agreement shall be entitled to be reimbursed for reasonable attorneys' fees from the party in default.

# Section 7.5. Tax Laws.

The parties acknowledge that all laws of the State now in effect or hereafter enacted with respect to taxation of property shall be applicable and that the City, by entering into this Agreement, is not excusing any non-payment of taxes by Company. Without limiting the foregoing, the City and the Company shall always be entitled to exercise all rights and remedies regarding assessment, collection and payment of taxes assessed on Company's property.

#### <u>Section 7.6.</u> Failure of Company to timely pay property taxes.

Should the Company fail to pay its assessed Property Taxes for the 60 Access Highway Tract for two consecutive years the City is under no further obligation for payments to the Company, except in the case of a pending property tax valuation appeal. In the case of a pending property tax valuation appeal, the Company shall pay any uncontested amount by the Property Tax due date and the remainder immediately upon resolution of the appeal.

# ARTICLE VIII TERM

#### **Section 8.1. Effective Date**

Except as otherwise provided in this Agreement, this Agreement shall remain in full force and effect and shall expire upon the end of Tax Year 2035 or upon the payment of all amounts due to the Company hereunder and the performance of all obligations on the part of the City and Company hereunder (the "Term").

# **Section 8.2.** Expiration of Term.

Upon the expiration of the Term, or the earlier termination of this Agreement, and following full payment of all amounts due and owing to the Company hereunder or provision for payment thereof, the City and the Company shall each execute and deliver such documents and take or cause to be taken such actions as may be necessary to evidence the termination of this Agreement. No such expiration or termination shall affect any rights or obligations then outstanding.

# ARTICLE IX ASSIGNMENT AND PLEDGE OF COMPANY'S INTEREST

# Section 9.1. Consent to Pledge and/or Assignment.

The City hereby acknowledges that the Company may pledge and assign its right, title and interest in, to and under this Agreement as collateral for financing for the Project, although no obligation is hereby imposed on the Company to make such assignment or pledge. Recognizing this possibility, the City does hereby consent and agree to the pledge and assignment of all the Company's right, title and interest in, to and under this Agreement and in, and to the payments to be made to Company hereunder, to third parties as collateral or security for indebtedness or otherwise, on one or more occasions during the term hereof.

## Section 9.2. Pledge, Assignment or Security Interest.

The City hereby consents to the pledge, assignment or granting of a security interest by the Company of its right, title and interest in, to and under this Agreement to any lender which is financing the Project in whole or part.

# Section 9.3. Assignment

The Company shall have the unrestricted right to transfer and assign all or any portion of its rights in, to and under this Agreement, at any time, and from time to time, as Company may, in its sole discretion, deem appropriate.

# ARTICLE X NO ADDITIONAL DEVELOPMENT

It is understood and agreed that any additional development within the District by Company not within the scope of the original Project or any additional development within the District by any person other than the Company shall be outside the scope of this Agreement. The City shall have no obligations to make any payments into the Development Program Fund from any increased revenues received by the City from assessments made against such additional development.

# ARTICLE XI MISCELLANEOUS

#### **Section 11.1** Successors.

In the event of the dissolution of the Company or any sale or other transfer of all or substantially all of the Project, the covenants, stipulations, promises and agreements set forth herein, by or on behalf of or for the benefit of such party shall bind or inure to the benefit of the successors and assigns thereof from time to time and any entity, officer, board, commission, agency or instrumentality to whom or to which any power or duty of such party shall be transferred.

#### Section 11.2 Parties in Interest.

Except as herein otherwise specifically provided, nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person, firm or corporation other than the City and the Company or its assigns any right, remedy or claim under or by reason of this Agreement, it being intended that this Agreement shall be for the sole and exclusive benefit of the City and the Company; provided, however, that if the payment obligations of the City to the Company hereunder are held by a final and binding proceeding to be illegal or invalid, this Agreement shall terminate. In such event all obligations of the parties shall terminate, and no party shall have any further liability to the other hereunder.

## **Section 11.3** Severability.

In case any one or more of the provisions of this Agreement shall, for any reason, be held to be illegal or invalid, such illegality or invalidity shall not affect any other provision of this Agreement and this Agreement shall be construed and enforced as if such illegal or invalid provision had not been contained herein.

# Section 11.4 No Personal Liability of Officials of the City.

No covenant, stipulation, obligation or agreement of the City contained herein shall be deemed to be a covenant, stipulation or obligation of any present or future elected or appointed official, officer, agent, servant or employee of the City in his or her individual capacity and neither the members of the City Council, City Council members nor any official, officer, employee or agent of the City shall be liable personally with respect to this Agreement or be subject to any personal liability or accountability by reason hereof.

#### **Section 11.5 Counterparts.**

This Agreement may be executed in any number of counterparts, each of which, when so executed and delivered, shall be an original, but such counterparts shall together constitute but one and the same Agreement.

#### Section 11.6 Governing Law.

The laws of the State of Maine shall govern the construction and enforcement of this Agreement in all respects.

# **Section 11.7** Notices.

All notices, certificates, requests, requisitions or other communications by the City or the Company pursuant to this Agreement shall be in writing and shall be sufficiently given and shall be deemed given when mailed by first class mail, postage prepaid, addressed as follows: If to the City:

City of Caribou Attn: City Manager 25 High Street Caribou, Maine 04736

With copies, which shall not constitute notice, to:

Solman & Hunter, P.A. P.O. Box 665 Caribou, Maine 04736

If to the Company:

Pelletier Enterprises, LLC 137 Bennett Drive, Suite 2 Caribou, Maine 04736

With a copy, which shall not constitute notice, to	):
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Either of the parties may, by notice given to the other, designate any further or different addresses to which subsequent notices, certificates, requests, or other communications shall be sent hereunder.

#### **Section 11.8 Amendments.**

This Agreement may only be amended with the concurring written consent of both of the parties hereto.

# **Section 11.9** Benefit of Assignees or Pledgees.

The City agrees that this Agreement is executed in part to induce assignees or pledgees to provide financing for the Project and accordingly all covenants and agreements on the part of the City as to the amounts payable hereunder are hereby declared to be for the benefit of any such assignee or pledgee from time to time of the Company's right, title and interest herein.

## **Section 11.10** Integration.

This Agreement completely and fully supersedes all other prior or contemporaneous understandings or agreements, both written and oral, between the City and the Company relating to the specific subject matter of this Agreement and the transactions contemplated hereby.

# Section 11.11 No Obligation to Build Project

The Company and the City agree, and the City hereby acknowledges that the Company shall have no obligation to go forward with the capital projects referred to herein or in the Development Program. All such projects are subject to final approval by the Company. Failure of Company to go forward with the capital projects referred to herein shall result in termination of this Agreement.

## **Section 11.12** Authority of City

The Company and the City waive any right which either may have to contest, and shall not take any action to challenge, the other's authority to enter into, perform or enforce the Agreement or to carry out the Development Program or the validity or enforceability of this Agreement, the District or the Development Program. The City and the Company shall each utilize their respective best efforts to uphold the District, the Development Program, this Agreement and the City's authority to enter into this Agreement and the validity and enforceability of the District, the Development Program and this Agreement, including without limitation opposing, to the extent permitted by law, any litigation or proceeding challenging such authority, validity or enforceability.

### Section 11.13 Indemnification.

The Company shall at its own expense defend, indemnify, and hold harmless the City, its officers, agents, and employees from and against any and all liability, claims, damages, penalties, losses, expenses, or judgments relating in any manner to, or arising out of the Development Program or this Agreement, except to the extent that such liability, claims, damages, penalties, losses, or expenses, result in whole or in part from any negligent act or intentional omission of the City, its officers, agents, employees or servants. Company shall, at its own cost and expense, defend any and all suits or actions, just or unjust which may be brought against City upon any such above-mentioned matter, claim or claims, including claims of contractors, employees, laborers, materialmen, and suppliers. In cases in which the City is a party, the City shall have the right to participate at its own discretion and at its own expense and no such suit or action shall be settled without prior written consent of the City. Notwithstanding any other provision of this Agreement, this section shall survive any termination of this Agreement.

In the event of any litigation or proceeding challenging this Agreement or the authority of the parties to enter into or perform hereunder, the Company shall indemnify and hold harmless the City against all costs, including the cost of defense and legal fees resulting from such challenges. Provided, however, that if the Company assumes the defense of all challenges, the City agrees to let the Company's attorney represent both parties at Company's expense.

# SECTION XII CITY COSTS.

The Company shall pay or reimburse the City for all reasonable fees, expenses and other charges of the City and its consultants, including the City's attorneys and the City's Consultant, in connection with the negotiation, execution and approval of this Agreement and the negotiation, approval and approval of the Development Program. The amount of these fees shall not exceed \$1,000 (deposit to be given prior to contract execution). If this is not done, the City shall deduct such payment due from credit enhancement payments due the Company. Notwithstanding any other provision of this Agreement, this section shall survive any termination of this Agreement.

IN WITNESS WHEREOF, the City and the Company have caused this Agreement to be executed in their respective corporate names and their respective corporate seals to be hereunto affixed and attested by the duly authorized officers, all as of the date first above written.

	CITY OF CARIBOU
Witness	By Penny Thompson, City Manager Duly Authorized
	PELLETIER ENTERPRISES, LLO
Witness	By Name:
· · · · · · · · · · · · · · · · · · ·	Its:
	Duly Authorized



# **INVOICE FOR DEPOSIT**

Payable From ("Developer"):

Payable To:

Pelletier Enterprises, LLC

City of Caribou

137 Bennett Drive, Suite 2

25 High Street

Caribou Maine 04736

Caribou Maine 04736

# Description of deposit:

On the TIF/Credit Enhancement Agreement Application page 9, there is an application component that a deposit of \$1,000 toward reimbursement for city staff time and direct expenses.

Amount of deposit:

\$1,000

Due by:

Monday May 16, 2022

# How deposit will be returned:

On or before November 30, 2022 the City of Caribou will provide the Developer with an accounting of all funds used from the deposit for "city staff time and direct expenses" and will return any unspent deposit funds.

Rec'd on May 16, 2022 Check# Ille



#### CARIBOU HOUSING AUTHORITY

- HOUSING CHOICE VOUCHER -

- MAINSTREAM PROGRAM -

- FOSTER YOUTH PROGRAM -

- EMERGENCY HOUSING VOUCHER PROGRAM-FAMILY SELF-SUFFICIENCY PROGRAM

LANDLORD PARTICIPATION INCENTIVE PROGRAM

#### WAITING LIST STATISTICS

	Jan	Feb	Mar	April	May	Jun	Jul	Au	Ser	Oc	No	Dec	YTD
Applicants in Jurisdiction	44	37	44	54									179
VAWA Preference	2	0	5	0									7
Veteran's Preference	0	0	0	0									0
Natural Disaster	0	0	0	2									2
Living in Caribou	29	24	31	0									84
Mainstream	5	7	7	7									26

#### **HOUSING CHOICE VOUCHER PROGRAM**

	Jan	1	Feb	Mar	April	May	Jun	July	Λuş	Sep	Oct	Nov	Dec	YTD
HUD Allocated Vouchers		193	193	193	193									772
Total Vouchers Leased		183	181	176	177									717
Port Out Vouchers		0	1	1	1									3
Homeownership Vouchers		1	1	1	1									4
All Other Housing Choice Vouchers		182	179	174	175									710
YTD Openings		11	13	18	17									59
Vouchers on Street		6	6	2	9									23
Appllicants Pulled from Waiting List		0	30	0	0									30
Total HAP Expense	\$ 85	5,350	\$ 86,716	\$ 84,502	\$ 85,031									\$ 341,599
All Other Voucher	\$ 77	,820	\$ 77,175	\$ 74,499	\$ 74,582									\$ 304,076
Port Out Payments	\$	-	\$ 1,436	\$ 1,436	\$ 1,436									\$ 4,308
Homeownership HAP	\$	233	\$ 233	\$ 233	\$ 233									\$ 932
FSS Escrow, Particiants Account	\$ 7	,297	\$ 7,872	\$ 8,334	\$ 8,780									\$ 32,283
Ave. Per Unit Cost	\$	466	\$ 479	\$ 480	\$ 480								П	\$ 476

Lease Up Rates	Jan	Feb	Mar	April	Mag	Tun	Jul	уAи	įSe	pOc	No	o	ec	YTD
HUD Allocated -vs- Leased	95%	94%	91%	92%										124%
HUD Funded -vs- HAP Expense	86%	86%	93%	82%										116%

# MAINSTREAM VOUCHERS

Jan		Feb		Mar		April	Ma	Jun	Jul	Au;	Ser	O	:No	Dec	2	YTD
40		40		40		40										160
22		24		24		24										94
\$ 11,143	\$	10,945	\$	11,572	\$	10,879										\$ 44,539
18		16		16		16										66
11		10		6		3										30
0		2		0		10										12
\$	40 22 \$ 11,143	40 22 \$ 11,143 \$	40   40   22   24   \$ 11,143   \$ 10,945	40   40	40         40         40           22         24         24           \$ 11,143         \$ 10,945         \$ 11,572           18         16         16	40     40     40       22     24     24       \$ 11,143     \$ 10,945     \$ 11,572     \$	40         40         40         40         40           22         24         24         24         24           \$ 11,143         \$ 10,945         \$ 11,572         \$ 10,879           18         16         16         16         16           11         10         6         3	40   40   40   40   22   24   24   24	40     40     40     40       22     24     24     24       \$ 11,143     \$ 10,945     \$ 11,572     \$ 10,879       18     16     16     16       11     10     6     3	40     40     40     40       22     24     24     24       \$ 11,143     \$ 10,945     \$ 11,572     \$ 10,879       18     16     16     16       11     10     6     3	40     40     40     40       22     24     24     24       \$ 11,143     \$ 10,945     \$ 11,572     \$ 10,879       18     16     16     16       11     10     6     3	40     40     40     40       22     24     24     24       \$ 11,143     \$ 10,945     \$ 11,572     \$ 10,879       18     16     16     16       11     10     6     3	40     40     40     40       22     24     24     24       \$ 11,143     \$ 10,945     \$ 11,572     \$ 10,879       18     16     16     16       11     10     6     3	40     40     40     40       22     24     24     24       \$ 11,143     \$ 10,945     \$ 11,572     \$ 10,879       18     16     16     16       11     10     6     3	40     40     40     40       22     24     24     24       \$ 11,143     \$ 10,945     \$ 11,572     \$ 10,879	40     40     40     40       22     24     24     24       \$ 11,143     \$ 10,945     \$ 11,572     \$ 10,879

PORT IN / FOSTER YOUTH TO INDEPENDENCE

	Jan	Feb	Mar	April	May	lun	July	Sep	Oct	Nov	Dec	YTD
Vouchers Leased	0	0	0	(	)							0
FYI HAP	\$ -	\$ -	\$ -	\$ -								\$ -

EMERGENCY HOUSING VOUCHERS

	Jan	Feb	Mar	April	Ma	Jun	Jul	Au	Ser	ОС	No	De	c	YTD
Allocated Vouchers	15	15	15	15										60
Total Vouchers Leased	8	10	10	11										39
Total HAP Expense	\$ 9,751	\$ 11,548	\$ 11,755	\$ 12,834										\$ 45,888
YTD Openings	7	5	5	4										21
Vouchers on Street	0	1	2	6										21

HOUSING QUALITY STANDARDS INSPECTIONS

	Jan	Feb	Mar	April Ma	JunJu	lyAu	ışSej	Ос	No	Dec	YTD
Initial Inspection	5	4	4	4							17
Annual Inspection	0	0	0	0							0
Tenant/Landlord Requested	0	0	0	1							1
No Show	0	0	0	0							0
Reinpsection(s)	0	0	0	0							0
											0
Other, Public Housing Authority Inspections	0	0	0	0							0
Toal Inspections	5	4	4	5							18

SPEC

	Jan	Feb		Mar		April	May	unJ	uly	Aug	Ser	Оc	No	Dec	:	YTD
Number of Participants	\$ 7,297	\$ 7,872	\$	8,334	\$	8,780								Ш	\$	23,503
Number Earning Escrow	62	59		54		56										175
FSS Escrow, Particiants Account	26	26		27		25									$\mathbf{I}$	104
FSS Famlies, Disbursement	1	1		3		3										8
FSS Disbursement Amount	\$ 238.00	\$ 126.00	\$ 3	3,764.31	\$	5,530.00								П	\$	9,658
FSS Graduate, Families	2	0		0		0								П		2
FSS Graudate, Escrow	\$ 4,950	\$ -	\$	-	\$	-								Ш	\$	4,950
															_	
FSS Forfeiture, Families	0	1		0	\$	=								Щ	\$	1
FSS Forfeiture, Escrow	\$ _	\$ 2,056	¢	_	Φ.	_						1		1 1	4	2,056

# LANDLORD INCENTIVE PROGRAM

	Jan		Feb		Mar	-	April	Mag	lun	July	Aug	Sep	100	CINO	θe	c		YTD
\$	2,500	\$	3,250	\$	2,500	\$	1,500									Ш	\$	9
er	1		1		2		0										\$	
\$	750	\$	750	\$	1,500	\$	-									Ш	\$	3
n	1		2		0		2											
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er	1		1		1		0											
\$	1,000	\$	1,000	\$	1,000	\$	-										\$	
\$	2,149	\$	2,590	\$	1,280	\$	660						l			П	\$	6
	1					_										Ħ		
	700.00	\$ 1		\$		_										Ħ	\$	3,36
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\$	693.00	\$ 1	,210.00	\$	-	\$	660.00										\$	2,56
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	ser s	\$ 750  m 1  \$ 750  er 1  \$ 1,000  \$ 2,149  er 1  \$ 700.00  m 1  \$ 693.00  er 1  \$ 756	\$ 750 \$  m 1  \$ 750 \$  m 1  \$ 750 \$  m 1  \$ 750 \$  cr 1  \$ 1,000 \$  cr 1  \$ 700.00 \$  m 1  \$ 693.00 \$ 1  cr 1  \$ 756 \$	\$ 750	S   750   S   750   S	S   750   S   750   S   1,500     m	S   750   S   750   S   1,500   S     m	S   750   S   750   S   1,500   S	S   750   S   750   S   1,500   S   -	S   750   S   750   S   1,500   S   -	\$ 750 \$ 750 \$ 1,500 \$ -	\$ 750 \$ 750 \$ 1,500 \$ -	\$ 750 \$ 750 \$ 1,500 \$ -	\$ 750 \$ 750 \$ 1,500 \$ -	\$ 750 \$ 750 \$ 1,500 \$ -	\$ 750 \$ 750 \$ 1,500 \$ -	\$ 750 \$ 750 \$ 1,500 \$ -	\$ 750 \$ 750 \$ 1,500 \$ -