

CITY COUNCIL MEETING NOTICE AND AGENDA



Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, July 25, 2022**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.

1. Roll Call
2. Invocation/Inspirational Thought
3. Pledge of Allegiance
4. Public Forum (**PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org**)
5. Minutes
6. Bid Openings, Awards, and Appointments

	<u>Page</u>
a. Proclamation celebrating the 100 th birthday of Old Engine One	02
b. Municipal Buildings Committee RFP for repair projects	03-04
c. Bids on Water Street property	05-06
7. Public Hearings and Possible Action Items
8. Reports by Staff and Committees

a. June 2022 Financials – Finance Director	07-24
b. Update on 2022 Tax Commitment	25
c. Manager's report	26-27
9. New Business, Ordinances and Resolutions

a. MMA Annual Election	28-33
b. Charter Committee recommendation	34
10. Old Business

a. Broadband discussion	35-40
-------------------------	-------
11. Reports and Discussion by Mayor and Council Members Reports
12. Next Regular Meetings: August 22, September 12 & 26 41-74
13. Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6.A)
14. Adjournment

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk



CARIBOU CITY COUNCIL

2022 'OLD' ENGINE ONE 100TH BIRTHDAY PROCLAMATION

WHEREAS, Caribou purchased a new 1922 American LaFrance for \$12,500 which arrived by railcar from Elmira, New York in November 1922; and

WHEREAS, the new fire truck replaced automobiles that were converted for fire department use; and

WHEREAS, this modern piece of equipment was a Type 75, 6-cylinder, triple combination unit which could pump its own water rated at 750 gallons per minute, carry its own fire hose and possessed a chemical self-pressurized tank extinguishing system; and

WHEREAS, the 1922 American LaFrance served the Caribou community with distinction until retirement in 1956; and

WHEREAS, upon retirement the fire truck became affectionately known as "Old Number One" and became a parade and special event apparatus; and

WHEREAS, the 1922 American LaFrance will be on display for the upcoming Firefighter Muster in August and will celebrate its 100th birthday this year; and

NOW, THEREFORE, be it resolved that the Caribou City Council, fully support and do hereby proclaim August 2022, as **"'Old' Engine Old Month" in Caribou** and call upon all citizens to observe the month by attending the Caribou Cares About Kids events August 11 – 14 including the Firefighter Muster on August 12, 2022.

IN WITNESS WHEREOF, we have here unto set my hand and caused to be affixed the Seal of the City of Caribou on this 25th day of July, 2022.

Mayor Jody Smith

Attest: Danielle Brissette, City Clerk

[City Seal]

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: July 25, 2022
Re: Municipal Buildings Committee recommended repairs RFP results

The City of Caribou municipal buildings committee has recommended that areas of deferred maintenance on several municipal buildings be corrected. At the last meeting, staff was directed to put out an RFP for repairs. Bids for the work were due Thursday July 21. The committee met on Friday July 22 to discuss the bids and make the following recommendations.

Suggestion Actions:

Public Works Salt shed roof	A.M. Construction & Roofing Inc.	\$118,300
Public Works 6-bay garage	A.M. Construction & Roofing Inc.	\$ 14,100 metal roof
Caribou Wellness Center siding	A.M. Construction & Roofing Inc.	\$113,800
Isolate old air handling Fire Station	Patrick St. Peter & Sons Inc	\$ 2,472
Install water softener Fire Station	Patrick St. Peter & Sons Inc	\$ 4,152
Isolate old pellet boiler Fire Station	Patrick St. Peter & Sons Inc	\$ 2,472
Install water softener City Office	Patrick St. Peter & Sons Inc	\$ 4,152
Install new propane boiler City Office	Patrick St. Peter & Sons Inc	\$ 27,872

Bid Summary

Company			
A.M. Construction & Roofing Inc.	Public Works Salt Shed Roof		\$118,300.00
A.M. Construction & Roofing Inc.	Public Works 6 Bay Garage	Architectural Shingles	\$16,950.00
A.M. Construction & Roofing Inc.	Public Works 6 Bay Garage	Metal Roofing	\$14,100.00
Bulk Storage Inc.	Public Works Salt Shed Structural Repair		\$4,500.00
Bulk Storage Inc.	Public Works Salt Shed Roof		\$130,222.00
Company			
A.M. Construction & Roofing Inc.	Caribou Municipal Building Painting		\$16,500.00
Company			
Patrick St. Peter and Sons Inc.	Fire Station	Isolate old air handling unit hot water	\$2,472.00
Patrick St. Peter and Sons Inc.	Fire Station	Install water softener	\$4,152.00
Patrick St. Peter and Sons Inc.	Fire Station	Isolate old pellett boiler	\$2,472.00
Patrick St. Peter and Sons Inc.	Municipal Building	Install water softener	\$4,152.00
Patrick St. Peter and Sons Inc.	Municipal Building	Install new propane brolier	\$27,872.00
Company			
A.M. Construction and Roofing Inc.	Caribou Wellness Center Siding		\$113,800.00

City of Caribou
Administration
MEMORANDUM

DATE: _July 25, 2022_____

TO: ____Caribou City Council Members____

FROM: _Carl Grant, Finance Director_____

SUBJECT: _Tax Acquired Property Bid Results____

Attached please find the tax acquired property bid results for, Map 31 Lot 157, 41 Water Street. This property has been out to bid for a minimum bid of \$1,500 and staff is recommending it go to the highest bidder.

Suggested Motion:

Move to accept bid of \$4,650 to Christopher Poirier for Map 31 Lot 157, 41 Water Street.

41 Water Street; Tax Map 31, Lot 157 - Land Only

			Check 10%
Minimum Bid	Name of Bidder	Bid Amount	Yes/No
\$1,500	Daniel Jarosz	\$3,100	Yes/\$310
	Christopher Poirier	\$4,650	Yes/\$1,500

General Ledger Summary Report

Fund(s): ALL

June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	4,406.30	0.00	0.00	27,254,768.89	27,254,768.89	0.00
Assets	11,073,934.32	11,008,315.66	-321,015.43	8,551,198.10	11,507,867.50	8,051,646.26
101-00 CASH (BANK OF MACHIAS)	6,142,727.37	6,167,147.14	-554,664.14	5,078,591.55	7,643,172.02	3,602,566.67
102-00 RECREATION ACCOUNTS	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
103-00 NYLANDER CHECKING	1,826.31	1,826.39	0.08	0.47	0.00	1,826.86
110-00 SECTION 125 CHECKING FSA	15,050.98	15,071.58	-1,027.63	14,397.34	6,866.25	22,602.67
110-07 2021 SECTION 125 CHECKING HRA	68,742.83	61,577.23	-42,572.52	14,348.28	61,577.23	14,348.28
110-08 2022 SECTION 125 CHECKING HRA	0.00	0.00	29,972.52	128,347.45	36,280.02	92,067.43
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	241,970.39	83,008.06	401,396.38	569,727.10	16,697.29	636,037.87
117-00 RLF #10 INVESTMENT	80,678.16	80,691.92	90.38	159,570.91	0.00	240,262.83
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	-6,226.03	8,031.30	21,651.91	223,977.75	191,816.01	40,193.04
124-00 GAS INVENTORY	10,496.16	13,701.60	16,324.79	70,720.00	67,529.88	16,891.72
125-00 ACCOUNTS RECEIVABLE	59,266.39	85,832.40	-7,637.22	360,853.74	422,731.38	23,954.76
126-00 SWEETSOFT RECEIVABLES	298,075.09	298,075.15	-41,113.19	370,465.15	537,284.79	131,255.51
130-00 COMSTAR RECEIVABLES	0.00	0.00	-69,721.06	717.45	70,438.51	-69,721.06
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	47,666.98	47,666.98	0.00	0.00	0.00	47,666.98
180-00 DR. CARY CEMETERY INVESTMENT	1,078.74	1,079.16	0.40	0.81	0.00	1,079.97
181-00 HAMILTON LIBRARY TR. INVEST	1,876.49	1,880.81	4.29	8.53	0.00	1,889.34
182-00 KNOX LIBRARY INVESTMENT	10,295.77	10,324.82	28.98	57.51	0.00	10,382.33
183-00 CLARA PIPER MEM INV	673.74	674.00	0.25	0.51	0.00	674.51
184-00 JACK ROTH LIBRARY INVEST	18,044.55	18,160.88	101.83	201.99	0.00	18,362.87
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,548.68	7,552.48	5.34	9.06	0.00	7,561.54
187-00 DOROTHY COOPER MEM INV	51,426.00	51,465.75	38.54	76.62	0.00	51,542.37
189-00 MARGARET SHAW LIBRARY INV	13,112.40	13,120.66	8.19	16.29	0.00	13,136.95
190-00 GORDON ROBERTSON MEM INV	11,562.23	11,566.60	4.33	8.60	0.00	11,575.20
191-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	3.93	7.82	0.00	6,210.25
192-00 G. HARMON MEM INV	6,809.52	6,812.10	2.55	5.07	0.00	6,817.17
193-00 BARBARA BREWER FUND	5,582.55	5,591.00	8.38	16.66	0.00	5,607.66
194-00 RODERICK LIVING TRUST	16,536.62	16,547.19	11.64	21.98	0.00	16,569.17
196-00 PHILIP TURNER LIBRARY INV	8,855.72	8,863.49	6.64	13.20	0.00	8,876.69
198-00 TAX ACQUIRED PROPERTY	162,181.12	146,913.21	0.00	0.00	31,552.75	115,360.46
198-19 TAX ACQUIRED PROPERTY 2019	0.00	0.00	0.00	7,995.61	7,995.61	0.00
198-20 TAX ACQUIRED PROPERTY 2020	0.00	0.00	0.00	11,492.44	11,492.44	0.00
198-21 TAX ACQUIRED PROPERTY 2021	0.00	0.00	0.00	16,772.35	16,772.35	0.00
198-22 TAX ACQUIRED PROPERTY 2022	0.00	0.00	0.00	376.29	376.29	0.00
200-21 2021 TAX RECEIVABLE	711,328.14	712,472.67	0.00	470.34	712,943.01	0.00
200-22 2022 TAX RECEIVABLE	-83,711.79	-83,711.79	-39,533.93	1,372.92	248,626.63	-330,965.50
205-16 2016 LIENS RECEIVABLE	9.29	9.29	0.00	0.00	9.29	0.00
205-17 2017 LIENS RECEIVABLE	569.72	569.72	0.00	0.00	569.72	0.00
205-18 2018 LIENS RECEIVABLE	177.75	177.75	0.00	0.00	177.75	0.00
205-19 2019 LIENS RECEIVABLE	316.71	316.71	0.00	0.00	0.00	316.71
205-20 2020 LIENS RECEIVABLE	71,234.16	72,378.69	-4,719.38	0.00	27,328.84	45,049.85
205-21 2021 LIENS RECEIVABLE	0.00	0.00	-39,100.00	251,622.20	82,053.51	169,568.69
210-11 2011 PP TAX RECEIVABLE	201.06	201.06	0.00	0.00	0.00	201.06
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	521.10	4,645.51
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	-198.42	0.00	382.20	5,085.73
210-14 2014 PP TAX RECEIVABLE	6,210.55	6,210.55	0.00	0.00	0.00	6,210.55
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48
210-16 2016 PP TAX RECEIVABLE	10,458.43	10,458.43	0.00	0.00	0.00	10,458.43

General Ledger Summary Report

07/12/2022

Page 2

Fund(s): ALL
June

		Beginning	Beg Bal	Curr Mnth	---- Y T D ----		Balance
Account		Balance	Net	Net	Debits	Credits	Net
1 - Gen Fund CONT'D							
210-17	2017 PP TAX RECEIVABLE	10,954.95	10,954.95	0.00	0.00	6.39	10,948.56
210-18	2018 PP TAX RECEIVABLE	11,926.49	11,926.49	-48.18	0.00	476.37	11,450.12
210-19	2019 PP TAX RECEIVABLE	12,744.96	12,744.96	-0.97	0.00	5.70	12,739.26
210-20	2020 PP TAX RECEIVABLE	16,138.82	16,138.82	-250.25	0.00	1,175.62	14,963.20
210-21	2021 PP TAX RECEIVABLE	27,987.77	27,987.77	-1,551.13	0.00	12,868.97	15,118.80
210-22	2022 PP TAX RECEIVABLE	-67.73	-67.73	-29.00	0.00	240.08	-307.81
303-00	FEDERAL WITHHOLDING	0.00	0.00	0.00	192,957.05	192,957.05	0.00
304-00	FICA W/H	18.26	18.26	0.00	253,460.42	253,460.42	18.26
305-00	MEDICARE WITHHOLDING	4.27	4.27	0.00	59,277.32	59,277.32	4.27
306-00	STATE WITHHOLDING	0.00	0.00	0.00	83,396.01	83,396.01	0.00
307-00	M.S.R.S. W/H	73.65	73.65	0.00	61,115.05	61,115.05	73.65
307-01	MSRS EMPLOYER	-140.08	-140.10	-0.07	83,833.69	83,834.30	-140.71
308-00	AFLAC INSURANCE	-1.84	0.00	-0.17	4,240.56	4,241.58	-1.02
309-00	DHS WITHHOLDING	0.00	0.00	0.00	2,846.00	2,846.00	0.00
312-00	HEALTH INS. W/H	-24,820.25	-24,600.71	-431.60	128,067.59	130,019.72	-26,552.84
314-00	UNITED WAY W/H	0.00	0.00	0.00	75.00	75.00	0.00
315-00	TEAMSTERS W/H	0.00	0.00	0.00	1,790.00	1,790.00	0.00
315-01	FIREFIGHTERS UNION W/H	0.00	0.00	0.00	5,507.40	5,507.40	0.00
316-00	COUNCIL #93 W/H	0.00	0.00	0.00	1,950.00	1,950.00	0.00
318-00	MMA INCOME PROTECTION	-7,836.47	-7,836.47	190.60	18,844.79	18,529.13	-7,520.81
319-00	REAL ESTATE TAX W/H	0.00	0.00	0.00	16,276.00	16,276.00	0.00
320-00	ICMA RETIREMENT CORP	0.00	0.00	0.00	88,580.02	88,580.02	0.00
320-01	ICMA EMPLOYER MATCH	0.00	0.00	0.00	15,880.08	15,880.08	0.00
322-00	RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	7,058.17	7,058.17	-23.21
323-00	MMA SUPP. LIFE INSURANCE	-2,010.67	-2,010.67	66.06	4,516.90	4,446.75	-1,940.52
324-00	MISC. WITHHOLDING	0.00	0.00	0.00	750.00	750.00	0.00
325-00	DED. FOR VALIC	0.00	0.00	0.00	17,905.00	17,905.00	0.00
325-01	VALIC EMPLOYER MATCH	0.00	0.00	0.00	2,903.22	2,903.22	0.00
329-00	SALES TAX COLLECTED	-104.40	-104.40	0.00	104.40	48.06	-48.06
330-00	VEHICLE REG FEE (ST. OF ME)	-2,837.00	0.00	5,890.75	138,928.75	141,617.50	-2,688.75
331-00	BOAT REG FEE INLAND FISHERIES	-144.00	0.00	3,020.19	8,907.44	12,185.69	-3,278.25
332-00	SNOWMOIBLE REG (F&W)	-14,704.23	0.00	0.00	22,226.50	22,226.50	0.00
333-00	ATV REGISTRATION (F&W)	0.00	0.00	-661.49	14,317.52	29,251.53	-14,934.01
335-00	PLUMBING PERMITS (ST. OF ME)	-2,006.35	-141.35	-107.50	0.00	170.00	-311.35
336-00	CONCEALED WEAPON PERMIT	-300.00	-300.00	0.00	435.00	255.00	-120.00
338-00	CONNOR EXCISE TAX	-104.24	-104.24	2,253.67	22,806.18	27,960.95	-5,259.01
339-00	CONNOR BOAT EXCISE	69.80	69.80	-0.20	43.80	77.80	35.80
340-00	DOG LICENSES (ST. OF ME)	-702.00	0.00	-13.00	1,737.00	1,800.00	-63.00
341-00	FISHING LICENSES (ST. OF ME)	-289.00	0.00	622.00	2,789.00	3,556.00	-767.00
342-00	HUNTING LICENSES (ST. OF ME)	-1,953.00	0.00	661.00	3,158.25	3,702.25	-544.00
347-00	NEPBA UNION PD	0.00	0.00	0.00	2,250.00	2,250.00	0.00

Liabilities	7,250,695.03	7,396,071.39	-13,960.78	2,333,005.23	1,035,890.97	6,098,957.13
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,250,695.03	7,396,071.39	-13,960.78	2,333,005.23	1,035,890.97	6,098,957.13
352-00 NYLANDER MUSEUM RESERVE	-8,197.97	-8,197.97	0.00	0.00	17,688.83	9,490.86
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
360-01 AMERICA RESCUE PLAN ACT-NEU'S	241,970.39	241,970.39	401,806.87	8,174.83	402,272.73	636,068.29
362-00 RLF #10 RESERVE	80,678.16	80,691.92	90.38	0.00	159,570.91	240,262.83
365-01 COMMUNITY POOL IMPROVEMENT	2,566.19	2,566.19	0.00	0.00	0.00	2,566.19
365-02 REC CENTER IMPROVEMENTS	2,414.06	2,414.06	0.00	0.00	755.50	3,169.56
365-03 LAND ACQUISITIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00

General Ledger Summary Report

Fund(s): ALL

June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
365-04 RAILS TO TRAILS PROGRAM	22,493.76	22,493.76	-509.61	509.61	20,000.00	41,984.15
365-05 PARK IMPROVEMENT RESERVE	3,766.31	3,766.31	490.00	0.00	965.40	4,731.71
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	12,595.44	12,595.44	0.00	0.00	0.00	12,595.44
365-12 CRX/TOS RESERVE	1,932.82	1,932.82	-323.98	1,894.30	4,462.73	4,501.25
365-13 RECREATION - COLLINS POND	10,921.50	10,921.50	0.00	0.00	0.00	10,921.50
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	5.14	5.14	0.00	0.00	0.00	5.14
365-20 SKI TRAIL PROGRAM	277.00	277.00	0.00	0.00	120.00	397.00
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	13,112.71	12,008.09	40.00	2,859.39	1,240.00	10,388.70
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	27,967.08	27,967.08	0.00	0.00	0.00	27,967.08
365-27 PARK VEHICLE RESERVE	4,730.00	4,730.00	0.00	0.00	0.00	4,730.00
366-00 ASSESSMENT RESERVE	-360.00	-360.00	0.00	0.00	180.00	-180.00
366-01 LIBRARY BUILDING RESERVE	29,191.03	29,191.03	0.00	0.00	0.00	29,191.03
366-02 LIBRARY MEMORIAL FUND	42,542.80	42,542.80	-423.84	1,944.57	478.04	41,076.27
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-01 POLICE DONATED FUNDS	27,683.44	27,567.81	62.50	7,362.18	112.50	20,318.13
367-02 POLICE DEPT EQUIPMENT	59,673.59	61,497.41	2,444.47	4,383.87	35,759.85	92,873.39
367-03 POLICE CAR RESERVE	1,719.21	1,719.21	0.00	0.00	8,855.60	10,574.81
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,349.39	16,349.39	-996.72	2,016.77	1,535.82	15,868.44
367-06 PD COMPUTER RESERVE	8,388.22	8,388.22	-750.00	3,830.00	0.00	4,558.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,622.49	43,622.49	0.00	0.00	0.00	43,622.49
367-09 NEW POLICE STATION	6,336.02	6,336.02	-4,500.00	4,500.00	0.00	1,836.02
367-10 POLICE OFFICER RECRUITMENT RES	54,000.00	54,000.00	0.00	0.00	0.00	54,000.00
367-11 SOP DEVELOPMENT/CONSULTATION	0.00	0.00	-3,750.00	3,750.00	0.00	-3,750.00
368-01 FIRE EQUIPMENT RESERVE	-115,030.29	-115,030.29	0.00	0.00	0.00	-115,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	0.00	4,988.00	0.00	18.25
368-03 FIRE DEPT FOAM RESERVE	1,443.50	1,443.50	0.00	1,001.00	0.00	442.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	0.00	1,368.00	0.00	2,796.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	3,156.05	3,156.05	0.00	0.00	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	36,974.08	36,974.08	0.00	0.00	0.00	36,974.08
368-12 FIRE/AMB UNIFORM RESERVE	308.00	4,566.59	-1,696.43	1,696.43	0.00	2,870.16
369-01 AMBULANCE SMALL EQUIP RESERVE	14,320.27	14,320.27	0.00	0.00	0.00	14,320.27
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	2,454.67	2,454.67	0.00	0.00	0.00	2,454.67
370-03 PW EQUIPMENT RESERVE	109,155.16	109,155.16	0.00	0.00	0.00	109,155.16
370-04 STREETS/ROADS RECONSTRUCTION	106,696.35	106,696.35	0.00	0.00	0.00	106,696.35
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-59,533.75	-29,633.30	687.07	0.00	7,341.94	-22,291.36
370-07 PW BUILDING RESERVE	34,546.39	34,546.39	0.00	0.00	0.00	34,546.39
370-09 RIVER ROAD RESERVE	-55,881.75	-55,881.75	0.00	0.00	0.00	-55,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48

General Ledger Summary Report

Fund(s): ALL

June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
371-01 ASSESSMENT REVALUATION RESER	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	-204.50	-204.50	0.00	0.00	0.00	-204.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
372-01 AIRPORT RESERVE	74,939.89	74,939.89	0.00	22,300.30	0.00	52,639.59
372-04 AIRPORT HANGER SECURITY DEPOS	1,430.00	1,430.00	0.00	180.00	370.00	1,620.00
372-06 AIRPORT CARES ACT	0.00	0.00	0.00	6,574.20	31,000.00	24,425.80
373-01 GEN GOVT COMPUTER RESERVE	6,662.97	6,662.97	0.00	0.00	0.00	6,662.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	104,188.62	90,997.12	0.00	1,948.20	0.00	89,048.92
373-04 VITAL RECORDS RESTORATION	776.50	776.50	0.00	0.00	0.00	776.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	-57,539.00	113,175.00	0.00	-112,137.49
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	46,160.88	46,160.88	0.00	14,348.28	14,348.28	46,160.88
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-12 NBRC BIRDS EYE	-59,203.55	-27,203.55	0.00	0.00	0.00	-27,203.55
373-17 LADDER ENGINE TRUCK 2016	116,601.20	116,601.20	0.00	0.00	0.00	116,601.20
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	21,102.81	21,102.81	0.00	0.00	0.00	21,102.81
373-21 2021 HRA RESERVE	68,742.83	61,577.23	-42,572.52	61,577.23	14,348.28	14,348.28
373-22 2022 HRA RESERVE	0.00	0.00	29,972.52	35,080.02	127,147.45	92,067.43
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	36,415.42	36,415.42	0.00	0.00	0.00	36,415.42
380-01 CAPTS CDBG	-0.64	-0.64	-1,400.00	1,400.00	0.00	-1,400.64
385-00 COMMUNITY DEVELOPMENT MATCH	32,674.30	32,674.30	0.00	0.00	0.00	32,674.30
387-00 BOUCHARD TIF	15,569.33	15,569.33	-2,375.00	6,893.07	0.00	8,676.26
388-00 HILLTOP TIF	4,732.12	4,732.12	0.00	0.00	0.00	4,732.12
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
399-00 PARKING LOT MAINTENANCE RES	56,366.51	56,366.51	0.00	0.00	0.00	56,366.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	392,968.39	392,968.39	0.00	0.00	0.00	392,968.39
406-00 TRAILER PARK RESERVE	44,753.41	57,262.18	-3,558.24	3,558.24	164.40	53,868.34
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
414-00 CEMETARY RERSERVE	200.00	200.00	0.00	0.00	0.00	200.00
415-00 LIONS COMMUNITY CENTER RESER	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	83,485.66	83,485.66	-21,263.79	25,235.89	3,972.10	62,221.87
419-00 DUE FROM CDC (1280)	47,666.98	47,666.98	0.00	0.00	0.00	47,666.98
421-00 DEFERRED TAX REVENUE	859,755.36	905,895.88	0.00	0.00	0.00	905,895.88
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,548.68	7,552.48	5.34	0.00	9.06	7,561.54
423-00 DR. CARY CEMETERY TRUST FUND	1,078.74	1,079.16	0.40	0.00	0.81	1,079.97
424-00 HAMILTON LIBRARY TRUST FUND	1,876.49	1,880.81	4.29	0.00	8.53	1,889.34
425-00 KNOX LIBRARY MEMORIAL FUND	10,295.77	10,324.82	28.98	0.00	57.51	10,382.33
426-00 CLARA PIPER MEM FUND	673.74	674.00	0.25	0.00	0.51	674.51
427-00 JACK ROTH LIBRARY MEM FUND	18,044.55	18,160.88	-164.24	1,500.57	201.99	16,862.30
429-00 BARBARA BREWER FUND	5,582.55	5,591.00	8.38	0.00	16.66	5,607.66
430-00 D. COOPER MEM FUND	51,426.00	51,465.75	38.54	2,000.00	76.62	49,542.37
432-00 MARGARET SHAW LIBRARY MEMORI	13,112.40	13,120.66	8.19	0.00	16.29	13,136.95
433-00 GORDON ROBERTSON MEM FUND	11,562.23	11,566.60	4.33	0.00	8.60	11,575.20
434-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	3.93	0.00	7.82	6,210.25
435-00 RODERICK LIVING TRUST	16,536.62	16,547.19	11.64	0.00	21.98	16,569.17
436-00 AMBULANCE REIMBURSEMENT	19,267.07	19,267.07	0.00	2,524.59	1,541.43	18,283.91
437-00 DEFERRED AMBULANCE REVENUE	433,982.22	298,075.15	0.00	0.00	0.00	298,075.15

General Ledger Summary Report

Fund(s): ALL

June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
438-00 PHILIP TURNER LIBRARY MEMORIAL	8,855.72	8,863.49	6.64	0.00	13.20	8,876.69
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	188,540.10	188,540.10	0.00	0.00	0.00	188,540.10
456-00 TAX REFIEF FUNDS 2021	0.00	194,790.77	0.00	0.00	0.00	194,790.77
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-805.82	-805.82	-550.80	1,557.97	1,185.00	-1,178.79
461-00 CRAFT FAIR	6,480.19	6,480.19	0.00	0.00	0.00	6,480.19
462-00 CDBG HOUSING REHABILITATION	3,921.87	3,921.87	0.00	0.00	0.00	3,921.87
463-00 MISC EVENTS	-251.87	-251.87	0.00	0.00	0.00	-251.87
465-00 THURSDAYS ON SWEDEN	-41.36	-41.36	0.00	0.00	0.00	-41.36
465-01 STORY OF CARIBOU	732.00	732.00	0.00	0.00	0.00	732.00
465-02 CARIBOU CARES ABOUT KIDS	0.00	0.00	5,000.00	0.00	5,000.00	5,000.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
469-00 DENTAL INSURANCE	2,122.85	2,122.85	-288.47	9,281.99	9,757.94	2,598.80
470-00 EYE INUSRANCE	577.68	577.68	-31.38	1,614.49	1,668.15	631.34
471-00 RC2 TIF	111,599.42	111,599.42	0.00	0.00	0.00	111,599.42
472-00 ANIMAL WELFARE	13,587.21	13,655.21	147.00	50.00	2,305.00	15,910.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
477-00 LED STREET LIGHTS	88,575.53	88,575.53	0.00	0.00	0.00	88,575.53
478-00 G. HARMON MEM FUND	6,809.52	6,812.10	2.55	0.00	5.07	6,817.17
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	837,346.46	837,346.46	0.00	0.00	82,815.26	920,161.72
483-03 DUE TO FUND 3	813,456.89	821,692.91	5,688.28	0.00	37,623.43	859,316.34
483-04 DUE TO FUND 4	406,290.10	406,290.10	5,265.92	0.00	26,329.60	432,619.70
483-05 DUE TO FUND 5	3,531,343.23	3,531,343.31	1,000.08	0.00	7,122.61	3,538,465.92
484-02 DUE FROM FUND 2	-793,962.35	-796,149.74	-4,377.05	59,569.12	0.00	-855,718.86
484-03 DUE FROM FUND 3	-696,922.70	-697,738.65	-6,807.95	45,984.14	0.00	-743,722.79
484-04 DUE FROM FUND 4	-377,711.29	-377,820.67	-3,822.31	22,721.11	0.00	-400,541.78
484-05 DUE FROM FUND 5	-2,901,682.68	-2,947,470.64	-13,079.08	63,779.55	0.00	-3,011,250.19
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	-1,500.70	-1,500.70	0.00	2,420.00	0.00	-3,920.70
490-00 T/A PROPERTY REMEDIATION RES	20,487.90	20,487.90	0.00	0.00	5,942.74	26,430.64
493-00 RSU 39 COMMITMENT	-1,082,828.12	-1,082,828.12	-296,038.92	1,776,233.52	0.00	-2,859,061.64
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	64.00	0.00	25.60	371.60	460.40	88.80
497-00 DEATH RECORDS STATE FEE	183.20	0.00	-18.00	725.60	809.60	84.00
498-00 MARRIAGE RECORDS STATE FEE	21.60	0.00	32.40	121.60	194.80	73.20
Fund Balance	3,818,832.99	3,612,244.27	-307,054.65	16,370,565.56	14,711,010.42	1,952,689.13
500-00 EXPENDITURE CONTROL	0.00	0.00	-712,017.66	4,484,850.46	11,834,696.47	7,349,846.01
510-00 REVENUE CONTROL	0.00	0.00	404,963.01	10,151,193.10	2,876,313.95	-7,274,879.15
600-00 FUND BALANCE	3,818,832.99	3,612,244.27	0.00	1,734,522.00	0.00	1,877,722.27
2 - Snowmoible Trail Maintenance	0.00	0.00	0.00	204,422.38	204,422.38	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	35,459.53	37,646.92	37.05	87,155.26	141,759.12	92,250.78
and Fund	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger Summary Report

Fund(s): ALL
June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
2 - Snowmoible Trail Maintenance CONT'D						
Balances	35,459.53	37,646.92	37.05	87,155.26	141,759.12	92,250.78
365-11 TRAIL MAINTENANCE RESERVE	78,843.64	78,843.64	-4,340.00	4,340.00	82,190.00	156,693.64
483-01 DUE TO FUND 1	793,962.35	796,149.74	4,377.05	0.00	59,569.12	855,718.86
484-01 DUE FROM FUND 1	-837,346.46	-837,346.46	0.00	82,815.26	0.00	-920,161.72
Fund Balance	-35,459.53	-37,646.92	-37.05	117,267.12	62,663.26	-92,250.78
500-00 Expense Control	0.00	0.00	-37.05	55,229.12	62,098.71	6,869.59
510-00 Revenue Control	0.00	0.00	0.00	62,038.00	564.55	-61,473.45
600-00 Fund Balance	-35,459.53	-37,646.92	0.00	0.00	0.00	-37,646.92
3 - Housing Department	0.00	0.00	0.00	215,106.57	215,106.57	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-55,138.01	-62,558.08	1,119.67	37,623.43	45,984.14	-54,197.37
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-55,138.01	-62,558.08	1,119.67	37,623.43	45,984.14	-54,197.37
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	696,922.70	697,738.65	6,807.95	0.00	45,984.14	743,722.79
484-01 DUE TO FUND 1	-813,456.89	-821,692.91	-5,688.28	37,623.43	0.00	-859,316.34
Fund Balance	55,138.01	62,558.08	-1,119.67	177,483.14	169,122.43	54,197.37
500-00 Expense Control	0.00	0.00	-6,807.95	45,984.14	125,499.00	79,514.86
510-00 Revenue Control	0.00	0.00	5,688.28	131,499.00	37,623.43	-93,875.57
600-00 Fund Balance	55,138.01	62,558.08	0.00	0.00	6,000.00	68,558.08
4 - FSS	0.00	0.00	0.00	112,241.71	112,241.71	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-28,578.81	-23,469.43	-1,443.61	26,329.60	22,721.11	-27,077.92
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-28,578.81	-23,469.43	-1,443.61	26,329.60	22,721.11	-27,077.92
409-00 HOUSING RESERVE	0.00	5,000.00	0.00	0.00	0.00	5,000.00
483-01 DUE TO FUND 1	377,711.29	377,820.67	3,822.31	0.00	22,721.11	400,541.78
484-01 DUE FROM FUND 1	-406,290.10	-406,290.10	-5,265.92	26,329.60	0.00	-432,619.70
Fund Balance	28,578.81	23,469.43	1,443.61	85,912.11	89,520.60	27,077.92
500-00 Expense Control	0.00	0.00	-3,822.31	22,721.11	52,419.00	29,697.89
510-00 Revenue Control	0.00	0.00	5,265.92	63,191.00	26,329.60	-36,861.40
600-00 Fund Balance	28,578.81	23,469.43	0.00	0.00	10,772.00	34,241.43
5 - ECONOMIC DEV	0.00	0.00	0.00	432,928.16	432,928.16	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-382,619.46	-336,831.58	13,079.00	7,122.61	70,871.09	-273,083.10
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-382,619.46	-336,831.58	13,079.00	7,122.61	70,871.09	-273,083.10

General Ledger Summary Report

Fund(s): ALL

June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
5 - ECONOMIC DEV CONT'D						
473-00 DOWNTOWN TIF	-6,356.70	-6,356.70	0.00	0.00	0.00	-6,356.70
474-00 TRAIL GROOMER RESERVE	3,245.83	3,245.83	0.00	0.00	3,091.54	6,337.37
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
477-01 CEA GAGNON'S RENTAL PROPERTY	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00
477-02 CEA IRVING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
477-03 CEA PELLETIER ENTERPRISES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
477-04 CEA NORTH STATE TRANSPORT	0.00	0.00	0.00	0.00	1,000.00	1,000.00
483-01 DUE TO FUND 1	2,901,682.68	2,947,470.64	13,079.08	0.00	63,779.55	3,011,250.19
484-01 DUE FROM FUND 1	-3,531,343.23	-3,531,343.31	-1,000.08	7,122.61	0.00	-3,538,465.92
Fund Balance	382,619.46	336,831.58	-13,079.00	425,805.55	362,057.07	273,083.10
500-00 Expense Control	0.00	0.00	-13,079.08	63,779.55	362,056.60	298,277.05
510-00 Revenue Control	0.00	0.00	0.08	315,000.00	0.47	-314,999.53
600-00 Fund Balance	382,619.46	336,831.58	0.00	47,026.00	0.00	289,805.58
Final Totals	4,406.30	0.00	0.00	28,219,467.71	28,219,467.71	0.00

Expense Summary Report

June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	791,567.00	62,617.54	381,953.60	409,613.40	48.25
17 - HEALTH & SANITATION	257,578.00	21,000.00	131,040.00	126,538.00	50.87
18 - MUNICIPAL BUILDING	74,790.00	3,837.67	39,927.85	34,862.15	53.39
20 - GENERAL ASSISTANCE	41,071.00	1,605.56	11,038.56	30,032.44	26.88
22 - TAX ASSESSMENT	209,159.00	18,390.70	89,301.83	119,857.17	42.70
25 - LIBRARY	231,669.00	15,184.17	106,810.85	124,858.15	46.10
31 - FIRE/AMBULANCE DEPARTMENT	2,622,708.00	197,305.71	1,224,267.51	1,398,440.49	46.68
35 - POLICE DEPARTMENT	1,763,342.00	142,850.64	831,763.34	931,578.66	47.17
38 - PROTECTION	367,000.00	28,892.79	173,227.18	193,772.82	47.20
39 - CARIBOU EMERGENCY MANAGEMENT	13,594.00	2,235.43	5,426.90	8,167.10	39.92
40 - PUBLIC WORKS	2,475,356.00	140,713.61	994,138.53	1,481,217.47	40.16
50 - RECREATION DEPARTMENT	566,616.00	37,780.27	273,712.44	292,903.56	48.31
51 - PARKS	181,930.00	20,558.51	84,329.94	97,600.06	46.35
60 - AIRPORT	100,135.00	1,788.21	48,246.39	51,888.61	48.18
61 - CARIBOU TRAILER PARK	12,650.00	987.66	5,164.69	7,485.31	40.83
65 - CEMETERIES	6,850.00	4,250.00	4,250.00	2,600.00	62.04
70 - INS & RETIREMENT	91,376.00	8,645.65	30,133.14	61,242.86	32.98
75 - CONTRIBUTIONS	7,648.00	0.00	0.00	7,648.00	0.00
80 - UNCLASSIFIED	31,275.00	3,373.54	12,845.24	18,429.76	41.07
85 - CAPITAL IMPROVEMENTS	1,951,110.00	0.00	0.00	1,951,110.00	0.00
Final Totals	11,797,424.00	712,017.66	4,447,577.99	7,349,846.01	37.70

Expense Summary Report
Fund: 2
June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	62,038.00	37.05	55,168.41	6,869.59	88.93
Final Totals	62,038.00	37.05	55,168.41	6,869.59	88.93

Expense Summary Report
Fund: 3
June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	125,499.00	6,807.95	45,984.14	79,514.86	36.64
Final Totals	125,499.00	6,807.95	45,984.14	79,514.86	36.64

Expense Summary Report

Fund: 4
June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	52,419.00	3,822.31	22,721.11	29,697.89	43.35
Final Totals	52,419.00	3,822.31	22,721.11	29,697.89	43.35

Expense Summary Report
Fund: 5
June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	308,853.00	11,720.57	52,429.36	256,423.64	16.98
12 - NYLANDER MUSEUM	53,173.00	1,358.51	11,319.59	41,853.41	21.29
Final Totals	362,026.00	13,079.08	63,748.95	298,277.05	17.61

Revenue Summary Report

Fund: 1
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,774,015.00	350,189.25	2,047,247.21	4,726,767.79	30.22
18 - MUNICIPAL BUILDING	2,000.00	0.00	0.00	2,000.00	0.00
20 - GENERAL ASSISTANCE	20,000.00	461.47	3,575.19	16,424.81	17.88
22 - TAX ASSESSMENT	1,045,000.00	0.00	630.00	1,044,370.00	0.06
23 - CODE ENFORCEMENT	10,025.00	727.50	2,465.00	7,560.00	24.59
25 - LIBRARY	5,100.00	498.85	1,693.40	3,406.60	33.20
31 - FIRE/AMBULANCE DEPARTMENT	1,855,543.00	-1,351.19	580,274.59	1,275,268.41	31.27
35 - POLICE DEPARTMENT	87,220.00	45,873.33	52,322.33	34,897.67	59.99
39 - CARIBOU EMERGENCY MANAGEMENT	2,400.00	0.00	600.00	1,800.00	25.00
40 - PUBLIC WORKS	200,699.00	0.00	65,699.00	135,000.00	32.74
50 - RECREATION DEPARTMENT	6,600.00	2,082.50	8,636.25	-2,036.25	130.85
51 - PARKS	300.00	0.00	0.00	300.00	0.00
60 - AIRPORT	44,000.00	6,481.30	24,879.88	19,120.12	56.55
70 - INS & RETIREMENT	10,000.00	0.00	0.00	10,000.00	0.00
Final Totals	10,062,902.00	404,963.01	2,788,022.85	7,274,879.15	27.71

Revenue Summary Report

Fund: 2
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	62,038.00	0.00	564.55	61,473.45	0.91
Final Totals	62,038.00	0.00	564.55	61,473.45	0.91

Revenue Summary Report

Fund: 3
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	131,499.00	5,688.28	37,623.43	93,875.57	28.61
Final Totals	131,499.00	5,688.28	37,623.43	93,875.57	28.61

Revenue Summary Report

Fund: 4
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	63,191.00	5,265.92	26,329.60	36,861.40	41.67
Final Totals	63,191.00	5,265.92	26,329.60	36,861.40	41.67

Revenue Summary Report

Fund: 5
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	315,000.00	0.00	0.00	315,000.00	0.00
12 - NYLANDER MUSEUM	0.00	0.08	0.47	-0.47	----
Final Totals	315,000.00	0.08	0.47	314,999.53	0.00

City of Caribou
Investment Report
JUNE 2022

Financial Institution	Investment & Type	Purchase/Reinvest Date	Maturity Date	Length (Days)	Purchase Price	Interest Rate	Estimated Earnings	Amount Int Rec During Period	Market Value
Machias Savings Bank	General Checking Acct					0.20%		2,323.81	3,602,566.67
Machias Savings Bank	Section 125 Checking Acct					0.20%		95.90	129,018.38
Machias Savings Bank	American Rescue Plan Act Checking Acct					0.20%		137.18	636,037.87
ACFS & Loans	Retirement Saving Acct					0.70%		5,818.56	3,000,000.00
Machias Savings Bank	RLF #10 Checking Acct (Loan fund Adm By CDBG) (Originated from State of Maine Grant)					0.20%		129.91	240,262.83
Trust Funds									
ACFS & Loans	Dr. Cary Cemetery (Savings acct)					0.15%		0.40	1,079.97
ACFS & Loans	Clara Piper Mem Fund (Savings Acct)					0.15%		0.25	674.51
ACFS & Loans	The Roderick Living Trust (Money Market)	5/4/2017				0.25%		11.64	16,569.17
ACFS & Loans	Hamilton Library Trust (CD)	9/25/2021	9/25/2024	1095	21,810.76	0.90%	50.46	4.29	1,889.34
ACFS & Loans	Knox Library Trust (CD)	4/13/2018	4/13/2023	1825	3,195.30	2.20%	351.48	19.41	3,500.12
ACFS & Loans	Knox Library Trust (CD)	4/8/2022	4/8/2023	365	6,835.16	0.55%	37.59	9.57	6,882.21
ACFS & Loans	Jack Roth Library Trust(CD)	4/13/2018	4/13/2023	1825	30,926.67	2.20%	3,401.93	101.83	18,362.87
County Federal Credit Union	Dorothy Cooper Scholarship (CD)	7/19/2021	7/19/2022	365	53,393.51	0.30%	160.18	38.54	51,542.37
County Federal Credit Union	Philip Turner Library Mem(CD)	10/30/2021	10/30/2022	365	9,177.21	0.30%	27.53	6.64	8,876.69
Machias Savings Bank	Margaret Shaw Library Mem(CD)	12/24/2020	12/24/2022	730	13,087.20	0.25%	65.44	8.19	13,136.95
Machias Savings Bank	Gordon Robertson Mem(CD)	9/12/2021	9/12/2022	365	11,561.33	0.15%	17.34	4.33	11,575.20
ACFS & Loans	Memorial Investment(CD)	6/14/2022	9/12/2022	91	6,202.43	0.25%	3.87	3.93	6,210.25
Machias Savings Bank	G. Harmon Memorial(CD)	5/11/2022	5/11/2023	365	6,805.52	0.15%	10.21	2.55	6,817.17
County Federal Credit Union	Ken Matthews Scholarship(CD)	5/24/2022	11/24/2022	180	7,550.91	0.40%	14.89	5.34	7,561.54
Machias Savings Bank	Barbara Brewer Fund(CD)	8/12/2020	8/12/2023	1095	5,544.60	0.60%	99.80	8.38	5,607.66

*Market Value does not reflect interest received due to the fact that interest will be received quarterly and recorded as a revenue

**Checking Value does not reflect interest received due to the fact that interest will be received monthly and recorded as a revenue

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: July 25, 2022
Re: Update on 2022 Tax Commitment

After numerous delays, I can report that the business personal property valuation has been completed (Friday July 22) and the real estate valuation should be completed by close of business Monday July 25. It will take a couple of days to finalize numbers for commitment (reimbursements, TIF districts and the tax rate calculation form).

Staff is receiving numerous calls about the tax bills and would like to get them mailed as soon as possible.

Recommended action:

Please schedule a special City Council meeting for August 1 to finalize the 2022 tax commitment motions to send to the Board of Assessors for a possible tax commitment date of August 5, 2022. If the City Council schedules a special City Council meeting for August 1, staff will communicate with the Board of Assessors. This would mean the tax bills would be mailed on or about August 10.



City Manager's Report
July 25, 2022

Economic Projects

River Front - Powerplants	No new updates
Broadband Initiative	On tonight's agenda
CDBG	The CDBG for "Caribou Area Ride Service" (CARS) is now back on track.
Ogren Dump Solar Project	No new updates
Events and Marketing	Come hungry! Thursday July 28 will be the NMBC tap trailer and Star City Syndicate Entertainment under the lights on Sweden Street. We will be celebrating the Caribou High School classes of 1966, 1977 and 1982!
Landbank	No new updates
Chapter 13 Rewrite	No new updates
Federal American Rescue Plan Act	No new updates
Blight Cleanup	No new updates
Birdseye Cleanup	No new updates
60 Access Highway	No new updates
River Front - Master Plan	Awarded \$7,000 from Engie for the development of a Riverfront Master plan. Other grant requests have been submitted over the past week.
Façade Improvement Program	No new updates
Aldrich ATV/Snowmobile Storage	No new updates
Jarosz Storage - Limestone St	No new updates
Business Outreach	Last week the City Manager attended ICSC - New England in Boston and made connections with several quick service restaurant representatives & attended several informative sessions.

Other Administrative Projects

Tax Acquired Property Policy	On tonight's agenda
Nylander	Working on gathering information for a future meeting.
Fire Structural Work	No new updates
Fire Station Renovations	Several projects on tonight's agenda
Police Station	The Police Station committee met two weeks ago to discuss an RFP for a final design.
River Road	No new updates
Investment Policy	No new updates
Trailer Park Closure	Three families remain. Working with Attorney Solman.
Fish Hatchery Bridge	Met with Jarod Farn-Guillette on July 5 regarding several projects.
Cable Franchise Renewal	No new updates
Airport	No new updates
Personnel Policy	No new updates
Procurement Policy	No new updates
New LED Street lights	No new updates
Comp Plan Update	Discussed at last Planning Board meeting
COVID-19 Status	no new updates
Administrative Approvals	No new approvals
Personnel Changes	No new updates
Age-Friendly Efforts	No new updates
Other Updates	No new updates



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

TO: Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM: Catherine Conlow, MMA Executive Director

DATE: July 5, 2022

SUBJECT: MMA Annual Election - Vice President and Executive Committee Members

Deadline: Friday, August 19, 2022, by 12:00 noon

Nomination Process – Each year member municipalities have an opportunity to vote in the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying for and interested in serving as the MMA Vice President and on the MMA Executive Committee. The MMA Nominating Committee completed its task in May and put forth the 2023 Proposed Slate of Nominees to member municipalities.

Petition Process – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Friday, July 1, by 12:00 pm. There were no municipal officials nominated by petition.

It is now time for each member municipality to cast its official vote.

Election Process – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for “*Write-in Candidates*” since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers or a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 19, 2022. We have enclosed a self-addressed self-stamped envelope for your convenience. MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President James Bennett, City Manager, City of Biddeford.

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at www.memun.org on Monday, August 22. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held on Wednesday, October 5, at 11:00 a.m. Newly elected Executive Committee members will be introduced at the MMA Banquet as well as the MMA Annual Business Meeting and will officially take office on January 1, 2023.

If you have any questions on the Election Process, please contact me or Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at tchavarie@memun.org. Thank you.



MAINE MUNICIPAL ASSOCIATION
VOTING BALLOT

Election of MMA Vice President and Executive Committee Members

Deadline for Receipt of Voting Ballots – 12:00 noon on Friday, August 19, 2022

VICE-PRESIDENT - 1 YEAR TERM

Vote for One

Proposed by MMA Nominating Committee:

Diane Hines, Town Manager, Town of Ludlow & Reed Plantation

☐

EXECUTIVE COMMITTEE MEMBERS - 3 YEAR TERM

Vote for Three

Proposed by MMA Nominating Committee:

Ivan McPike, Mayor, Town of Hampden

☐

'Phillip Crowell, City Manager, City of Auburn

☐

Anthony Ward, Town Manager, Town of Casco

☐

Please note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition.

The Voting Ballot may be cast by a majority of the municipal officers, or a municipal official designated by a majority of the municipal officers of each Municipal member.

Date: _____ **Municipality:** _____

Signed by a Municipal Official designated by a majority of Municipal Officers:

Print Name: _____

Signature: _____

Position: _____

OR Signed by a Majority of Municipal Officers

Current # of Municipal Officers: _____

Print Names:

Signatures:

Return To:
MMA Annual Election
Maine Municipal Association
60 Community Drive
Augusta, Maine 04330
FAX: (207) 626-3358
Email: tchavarie@memun.org

**MAINE MUNICIPAL ASSOCIATION
BIOGRAPHICAL SKETCH OF
PROPOSED SLATE OF NOMINEES FOR 2023 EXECUTIVE COMMITTEE**

**MMA VICE PRESIDENT
(1-Year Term)**

DIANE HINES (TOWN MANAGER, TOWN OF LUDLOW & REED PLANTATION)

Professional & Municipal Experience:

- Town of Reed Plantation, Maine, Town Manager (2015 – Present)
- Town of Ludlow, Maine, Town Manager (2010 – Present)
- Town of Hammond, Maine Town Administrator (2006 – 2014)
- Member, Maine Municipal Association, Legislative Policy Committee
- Treasurer, Aroostook Municipal Association

Other Experience, Committees and Affiliations:

- Member, MMA Executive Committee (2020 - current)
- Member, MMA Property & Casualty Pool Board of Directors (2020 - current)
- Member, MMA Workers Compensation Fund Board of Trustees, (2020 – current)
- Southern Aroostook Community School – Mathematics Teacher (2009 – 2010)
- Wood Prairie Farm, Bridgewater, Maine – Shipping Room Manager (2008 – 2009)
- Hines Sculpture and Stone Work, Hammond, Maine, Self Employed (1995 – 2012)
- Camden-Rockport School District, Camden, Maine – Substitute Teacher (1994)
- Fogg's Home Center, Houlton, Maine – Assistant Manager Home/Garden (1992 – 1994)
- MSAD #29, Houlton, Maine – Substitute Teacher (1985 – 1992)
- McLaughlin Textile, Houlton, Maine – Assistant Manager/Sales (1981 – 1985)
- Maine Glove Company, Houlton, Maine – Assistant Manager and trainer 1979 – 1981)

Education:

- University of Maine at Presque Isle, Presque Isle, Maine (Secondary Education Certification) (1994)
- Philadelphia College of Textiles and Science- Philadelphia, Penna, (B.S. Textile Design) (1974)
- SAD#29 School Board (2002 – 2007)
- Maine Municipal Association - Training Programs (2006 – 2018)
- Public Relations Chair, Houlton Rotary Club (2014 – 2018)

MMA EXECUTIVE COMMITTEE MEMBERS
(3-Year Terms)

IVAN MCPIKE (MAYOR, TOWN OF HAMPDEN)

Professional & Municipal Experience:

- Council, Town of Hampden (2015 – current); Mayor (2017 – current)
- Self Employed Owner, Maine Salt Co., Hampden, (retired in 2010)

Other Experience, Committees and Affiliations:

- Member, MMA Executive Committee (2019 – present)
- Member, MMA Property & Casualty Pool Board of Directors (2019 – present)
- Member, MMA Workers Compensation Fund Board of Trustees, (2019 – present)
- Member, MMA Strategic & Finance Committee (2019 – present)
- President, Downtown Bangor Association
- President, Greater Bangor Chamber of Commerce
- Member, Board of Directors, Bangor YMCA
- Member, Board of Directors, RSU 22 (2015 – current)
- Member, Board of Directors, EMCC Foundation Committee
- Member, Board of Friends of Maine Hockey
- Advisor to Fund Raising Committee, St. Joseph Hospital
- Sargent at Arms and Board Member, Bangor Breakfast Rotary Club, 20 years
- Mason, Past Master Mystic Lodge 66 of Hampden
- Life Member, Anah Shriners of Bangor

Education:

- Hampden Academy, Graduate (1966)
- Bachelor of Accounting, University of Maine

Awards and Certifications:

- Paul Harris Fellow Award
- Jaycees Outstanding Young Man Award for the State of Maine

PHILLIP CROWELL (CITY MANAGER, CITY OF AUBURN)

Professional & Municipal Experience:

- City Manager, City of Auburn (2020 – present)
- Assistant City Manager, City of Auburn (2018 – 2020)
- Chief of Police, City of Auburn (2006 – 2018)
- Acting City Manager, City of Auburn (October 2011 – January 2012)
- Acting Assistant City Manager, City of Auburn (2010 – 2011)
- Interim Director, Lewiston-Auburn 911 (2009 – 2010)
- Deputy Chief of Police, Auburn Police Department (2000 – 2006)
- Detective, Criminal Investigation Division, Auburn Police Department (1998 – 2000)
- School Resource Officer, Criminal Investigation Division, Auburn Police Department (1996 – 1998)
- Patrol Officer, Patrol Division, Auburn Police Department (1993 – 1996)
- U. S. Army, Military Police Officer (1986 – 1992)

Other Experience, Committees and Affiliations:

- President, Executive Committee, Androscoggin Valley Council of Government
- Vice President, Executive Committee, Maine Service Centers Coalition
- Executive Committee, Lewiston-Auburn Metro Chamber of Commerce
- Member, Board of Directors, Androscoggin Home Healthcare and Hospice
- Member, Board of Directors, Promise Early Education
- Member, International City/Council Management Association
- Member, Maine Town, City and County Management Association
- Member, Federal Bureau of Investigation's National Academy Association
- Retired Member, International Association of Chiefs of Police
- Retired Member and Past President, Maine Chiefs of Police Association

Education:

- Bachelor of Science, Administration of Justice, University of Maine Augusta (2006)
- FBI Academy, Quantico, VA, University of Virginia (2004)
- A.S. Criminal Justice, University of Maine Augusta (1998)

Awards and Certifications:

- Certified City Manager, Maine Town, City and County Management Association (2021)
- Maine Chiefs of Police, Chief of the Year Award (2018)
- Juvenile Justice Reform & Collaboration, IACP Law Enforcement Leadership Institute (2014)
- International Association of Chiefs of Police, Civil Rights Award
- Androscoggin County Chamber, Public Service Leadership Award (2011)
- Maine Association of Area Agencies on Aging, Excellence in Aging Award (2010)
- Federal Bureau of Investigation, National Academy (2004)
- Assessor Certification, Commission on Accreditation for Law Enforcement Agencies (2004)
- Babson College, Wellesley, MA, New England Institute of Law Enforcement Management (2004)
- National Exchange Club, 1999 Officer of the Year
- Elks Lodge, Investigator of the Year 1999
- Maine Criminal Justice Academy, Professional Award (1994)
- U.S. Army, Southwest Asia Service Medal with (2) Bronze Service Stars
- U.S. Army, Saudi Arabian Medal for the Liberation of Kuwait
- U.S. Army, Kuwaiti Medal for the Liberation of Kuwait

ANTHONY WARD (TOWN MANAGER, TOWN OF CASCO)**Professional & Municipal Experience:**

- Town Manager/Road Commissioner, Town of Casco (2021 – present)
- Town Manager/Road Commissioner, Town of Sabattus (2015 – 2021)
- Chief of Police, Town of Sabattus (2011 - 2015)
- Internal Affairs Lieutenant/Chief of Police Adjutant, Portland Police Department (2009 – 2011)
- Detective Lieutenant, Portland Police Department (2007 – 2009)
- Internal Affairs Lieutenant, Portland Police Department (2006 – 2007)
- Community Affairs Lieutenant, Portland Police Department (2003 – 2006)
- Patrol Lieutenant, Portland Police Department (2000 – 2003)
- Various positions within the Portland Police Department (1985 – 2000)

Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Legislative Policy Committee (2018 – 2021)
- Member, Maine Town City and County Management Association (2016 – present)
- Member, Androscoggin Transportation Resource Center (2015 – 2021)
- Vice President, Board of Directors, Soccer for State of Maine (2009 – 2017)
- Member, Board of Directors, Maine Chief of Police Association (2013 – 2015)
- Chair, Community Economic Development Committee, Town of Gray (2012 – 2015)
- Chair, Lisbon Communication Committee 2015
- Advisory Board, Kaplan University, Criminal Justice Program (2013)
- Advisory Board, Southern Maine Community College – Criminal Justice Program (2012)
- Patriot Soccer Club, Gray ME (2002 – 2013)

Education:

- Master of Public Policy and Management, Policy and Financial Management, University of Southern Maine/Muskie School of Public Policy, Portland, Maine
- Bachelor of Science, Applied Technical Leadership, University of Southern Maine, Gorham, ME
- A.S. Law Enforcement Technology, Southern Maine Vocational Technical Institution, South Portland, ME

Awards and Certifications:

- International County/City Managers Association (2015)
- Maine Town & City Management Association (2015)
- Executive Certification by Maine Criminal Justice Academy (2011)
- International Association Chief of Police (2011)
- Maine Chief of Police (2011)

CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: July 25, 2022
Re: City Council Charter committee

The City Council Charter committee met on July 13 and discussed formalizing a policy to require that the City Council take an affirmative vote before directing the City Manager to research and report back on a particular topic beyond the scope of the position of City Manager.

This is something that has come up regarding information requests to Cary Medical Center which have not been fulfilled because the request did not follow an affirmative vote from a majority of the City Council.

This could be done with a charter amendment or an ordinance. A charter amendment would require an introduction tonight for a public hearing at the regular August meeting so it could be placed on the November ballot.

The discussion was to add this to the charter as Section 2.05 Prohibitions and add a section (c) which would read:

(c) Individual members of the City Council are prohibited from directing the City Manager to provide a report of matters beyond the established scope of the City Manager position without an affirmative majority vote of the City Council.

An ordinance could be introduced at a later meeting for a public hearing and possible action.

This would be Ordinance 7, 2022 Series. There does not seem to be a place within the current ordinances to update the language. Therefore, the ordinance would create Chapter 22. If this is the case, staff could work on this after the policy discussion tonight.

Suggestion Action:

Please discuss the proposed policy. Make changes as needed and introduce as desired (a charter amendment or ordinance).

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: July 25, 2022
Re: Broadband discussion

One ongoing issue under consideration by the Caribou City Council is the discussion of Broadband. Every indication is that grant funding will be available in the fall and if the City wants to be positioned to apply for funds, there should be plan in place.

The Caribou City Council has heard three proposals:

Caribou Utilities District / Pioneer Wireless, Spectrum, Consolidated Communications / Fidium

Staff reached out to each of the three to inform that the City Council would discuss.

CUD did not send any updated information.

Spectrum has submitted two documents of information (attached). One is about the Maine Connectivity Authority and the other is specific to the Caribou project.

Consolidated Communications / Fidium sent a map showing RDOF bid results (Consolidated was the successful bidder for some local areas) and the pricing information.

In case you are not familiar with RDOF, there is additional information about that. Full disclosure: staff is not an expert on the finer points of RDOF and despite reaching out to various sources of information, still does not completely understand how RDOF fits into the path forward.

Recommended action:

Discuss and direct staff on how to proceed.

City of Caribou Broadband Expansion

Summary of project

- Total miles of infrastructure: 74 miles
- Total estimated cost to construct: \$1.4M
- City contribution: \$857,133
- Timeline to build:
 - Process can begin within 2-3 weeks of signing agreement
 - Project to be completed within 12 – 18 months from the date of receipt of all pole attachment approvals, licenses and permits
- Maine workforce 680 employees

Proposed Project
Unserved homes
294

**Fiber to the
Premise**

Architecture for project area

**Broadband
Speeds of**
1000x500 Mbps

**Current Network
Coverage**

4,474 homes/businesses

Maine is ALL IN to get Internet for all

We can get there from here through the deployment of \$150M through the American Rescue Plan's Capital Projects Fund and the Maine Jobs and Recovery Program. Funding through the Maine Connectivity Authority is designed to reach the last mile in the most rural places, connect communities ready to scale their infrastructure, prepare communities for investment, ensure affordable options for everyone, and invest in partnerships to build a modern broadband infrastructure for Maine.

New programs and initiatives will launch in October 2022, and build from and expand the ConnectMaine activities. The programming will be guided and refined through public engagement in the summer of 2022.

ALL In Goals:

1. Everyone who wants a connection can get one by the end of 2024
2. High speed internet must be affordable for all
3. Community-driven solutions at a regional scale ensuring sustainable investments
4. Scale and public benefit through public private partnerships
5. Consistent and clear processes through data-driven decision making

Funding Programs to Include:



Reach ME, **Connect the Ready** and the **Enable Partnership** will launch in 2022 using Maine’s Capital Project Fund allocation. An additional initiative, **Get Ready**, will prepare communities to propose projects for BEAD funding in 2023, and may have elements of both direct grants and public-private-partnership funded through the Maine Jobs & Recovery Program.

MCA will first prioritize areas with the Reach ME and Enable Partnership programs, and then assign remaining targeted areas to the Connect the Ready program. Targeted areas that do not receive a funded project in 2022 and early 2023 will be eligible for projects using BEAD funding, extensions of either of these programs, or community-based projects identified and planned through Get Ready.

All awarded infrastructure projects will include a robust post-award reporting and verification/audit mechanism to verify the project was completed by the awardee/sub-recipient per the initial proposal.

Additional supporting activities include:



Mapping & Data Collection. More accurate broadband maps will help better target investments. MCA will seek to strategically validate ISP-provided information and challenge incorrect submissions to the FCC, through targeted field validation of reported service. MCA may also use Digital Equity planning funds to collect digital equity-related information.

Developing BEAD & Digital Equity Plans. Using BEAD and Digital Equity funds, MCA will convene stakeholders and communities to meet the requirements of NTIA’s planning grants. With BEAD Planning funds, MCA will prioritize unserved and underserved locations and community anchor institutions that lack connectivity. Planning includes:

- Asset mapping, research and data collection
- Developing a Workforce Initiative to ensure that industry partners have the talent they need to plan and build the broadband infrastructure that serves us all

MCA’s Digital Equity Plan will identify barriers to digital equity faced by Covered Populations in the State and strategies to address them including:

- Convening groups that are disproportionately impacted by digital inequity
- Sponsoring dialog and broad engagement with communities, state partners and the telecom industry
- Establishing an information and communication strategy

Program Events	Start	Finish	2022												2023						
			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul
<input type="checkbox"/> Enable Partnerships Program	06/01/22	02/16/23																			
Use Broadband Intelligence Platform to identify and communicate target areas for Partnership Projects.	06/01/22	07/12/22																			
Develop high-level designs and cost estimates for projects	06/27/22	08/13/22																			
Develop NTIA grant application	08/01/22	09/14/22																			
RFP for P3 Partners	09/01/22	10/13/22																			
Identify Partners and Negotiate Contracts	10/31/22	11/22/22																			
NTIA Middle Mile Awards Announced	02/16/23	02/16/23																			
<input type="checkbox"/> Broadband Grant Rollout	06/01/22	05/05/23																			
Develop and finalize grant program structure, guidelines and application materials.	06/01/22	08/05/22																			
Use Broadband Intelligence Platform to identify and communicate target areas for Grant Programs.	07/15/22	09/03/22																			
Conduct stakeholder engagement.	07/20/22	08/09/22																			
Launch and application window for Reach ME and Connect the Ready Grant Programs	09/16/22	10/24/22																			
Application review for Reach ME and Connect the Ready	11/10/22	12/19/22																			
Reach ME project selection	12/01/22	03/17/23																			
Announce awards for Reach ME	01/06/23	04/01/23																			
Announce awards for Connect the Ready	01/06/23	01/06/23																			
Additional application window for Connect the Ready Grant Program	02/01/23	02/23/23																			
Additional application review for Connect the Ready	03/06/23	04/17/23																			
Announce additional awards for Connect the Ready	05/05/23	05/05/23																			
<input type="checkbox"/> Get Ready Initiative	07/20/22	03/08/23																			
Conduct stakeholder engagement	07/20/22	08/14/22																			
Solicit participation in Get Ready Technical Assistance	07/20/22	09/05/22																			
Get Ready Technical Assistance	10/10/22	03/08/23																			
<input type="checkbox"/> Supporting Activities	07/12/22	06/11/23																			
Digital Equity Planning Grant Application Due	07/12/22	07/12/22																			
BEAD Initial Planning Fund Application Due	08/15/22	08/15/22																			
ConnectMaine issues Broadband Data Collection request to ISPs	07/20/22	08/20/22																			
Digital Equity and Five-Year Action Plan Teams Formed	08/01/22	10/05/22																			
Deadline for ISPs to report broadband data to the FCC and ConnectMaine	09/01/22	09/01/22																			
Expected Release of DE & BEAD Planning Funds	09/01/22	09/22/22																			
Estimated deadline to challenge ISP reported data at the FCC	11/01/22	12/14/22																			
5-year Action Plan Development	09/15/22	06/11/23																			
Digital Equity Plan Development	09/15/22	06/11/23																			

Home fiber Internet plans



2 Gigs

\$165/mo

1-year rate lock (\$190/mo after)

Installation is \$199

No contract

Futuristic

1 Gig

\$70/mo

1-year rate lock (\$95/mo after)

FREE Installation

No contract

Supreme

Most
Popular

250 Mbps

\$65/mo

1-year rate lock (\$85/mo after)

FREE Installation

No contract

Advanced

50 Mbps

\$35/mo

1-year rate lock (\$65/mo after)

FREE Installation

No contract

Essential

All plans include:

WiFi 6 gateway

to enable faster speeds and wider coverage

WiFi extenders

we provide 2, plus additional extenders if needed

Whole-home WiFi app

to put you in control

Proactive network monitoring

to help resolve any issues

Professional installation

for speeds up to 1 Gig (\$199 for 2 Gigs)

\$5 discount with subscription

to Paperless Billing and AutoPay



AROOSTOOK WASTE SOLUTIONS
Board of Directors Meeting
May 27, 2022

MINUTES

CALL TO ORDER: The meeting was called to order by President Thompson at 8:34 am.

MEMBERS PRESENT: Stev Rogeski, Andrea Powers, Ken Murchison, John Morrill, Penny Thompson, Jesse Philbrick, Tara Henderson, Kevin Freeman, Martin Puckett

MEMBERS ABSENT: Dana Fowler

OTHERS PRESENT: Mark Draper

Martin Puckett voted in the absence of Dana Fowler.

1. Review and approve the minutes of the April 29, 2022 meeting.

A motion was made by Stev Rogeski; and was seconded by John Morrill; to approve the minutes as presented. The motion carried unanimously.

2. Review and approve the financial statements for the period ending April 30, 2022.

Mark reviewed the financial notes provided in the Board packet. **A motion was made by Ken Murchison; and was seconded by Stev Rogeski; to approve the financial statements as presented. The motion carried unanimously.**

3. Review and approve the warrant for checks numbered 26553 to 26648

While reviewing the warrant, it was suggested that AWS consider subscribing to a local solar project to possibly reduce electricity costs. Mark will explore those options.

A motion was made by John Morrill; and was seconded by Jesse Philbrick; to approve the warrant as presented. The motion carried unanimously.

4. Solid Waste Director's report

Mark reported on the following:

- a. TCL landfill fire: the fire was reported during the very early morning hours of May 11. Multiple fire departments responded, along with AWS staff. There were no injuries or damages. The cause is unknown, but suspected to be from a battery.
- b. Hauler's meeting: due to covid concerns, this annual meeting with the commercial haulers has not been held the past couple of years. However, the 2022 meeting is scheduled for June 8th. A primary topic for discussion will be the post-PILF operations plan.
- c. New employee: the effort to hire a new Equipment Operator/Truck Driver continues after a couple of candidates declined employment offers. However, a third candidate appears promising and will be made an offer.
- d. Wastewater discharge license renewals: AWS holds two (2) DEP licenses for disposal of wastewater, and each needs to be renewed in 2022 for an additional 5-year period. These licenses are for spray irrigation systems for septage effluent at TCL; and for landfill leachate at the PILF. Mark will prepare and submit the application for renewal of the TCL license; and Haley-Ward will be contracted to prepare the application for the PILF license.
- e. PFAS update: Mark continues to follow any developments with this issue, which he still expects could be significant in the future. However, much is still not known at this time. The second five rounds of leachate samples for each landfill have been collected; and the DEP is moving to "Tier II" sampling of soil, groundwater, etc., which likely will include sampling around TCL due to past septage spreading activities.

5. Update on post-PILF operations plan

Mark did not have any updates for this agenda item.

6. Review quotes for a new bulldozer and consider awarding purchase of a John Deere 750L to United Construction and Forestry, as recommended by the Solid Waste Director

Mark referenced the memo in the Board packet that provided the quotes for both John Deere and Caterpillar. The John Deere quote is 18% to 30% less than the Caterpillar, depending on features. Mark noted that the Caterpillar machine has some very appealing features in the waste handler package, but they are cost prohibitive. AWS currently owns two (2) John Deere bulldozers. Each of the dealers forecasted delivery in the first quarter of 2023, if ordered now.

Following discussion, **a motion was made by Ken Murchison; and was seconded by John Morrill; to purchase a new John Deere 750L from United Construction and Forestry. The motion carried unanimously.**

7. Review of Short-Term Loan Policy and associated Promissory Note language; and consider short term loan request from the Town of Fort Fairfield.

Mark reminded the Board that the short-term loan program is relatively new for AWS and the policy includes a sunset provision at the end of 2023. In the meantime, he wanted the Board to confirm whether or not it should be continued, and if so, what (if any) changes should be made. He also reported to the Board that the Town of Fort Fairfield recently made a request to borrow funds under the program. During discussion, more than one Board member expressed concern about the program in general because a default situation could jeopardize the productive working relationship among the owner communities. It was also noted that these are unsecured loans, and that AWS does not have banking and lending expertise. However, others noted the mutually-beneficial aspects of the program in terms of interest rates, etc.

Following discussion, it was decided to maintain the program for the immediate future, but the Board requested that Mark bring it back to them at a future meeting for further consideration. In the meantime, **a motion was made by Ken Murchison; and was seconded by Kevin Freeman; to authorize the Solid Waste Director to negotiate a loan amount contingent upon available funds, with the Town of Fort Fairfield for a term of 6 months, at an interest rate of 1%, and in accordance with the existing Short-term Loan Resolution. The motion carried unanimously.**

8. Schedule next meeting

The next meeting was scheduled for June 24, 2022.

9. Other business

Mark informed the Board that he was recently contacted by Milton Cat of Brewer with an offer to complete a certified rebuild on the Cat 816F landfill compactor currently being used at the Presque Isle Landfill. Mark explained that apparently the owner of another 816 in Maine has decided not to complete a rebuild after Milton Cat obtained the necessary parts. Those parts would be subject to a significant cost increase if sent back to Caterpillar and then re-ordered at a later date. Therefore, Milton Cat is offering to complete the rebuild on the AWS machine with a \$30,000 discount, from about \$300,000 to \$270,000. The final cost estimate will be contingent upon the findings of a Milton Cat technician after an assessment of the machine. The cost for a new machine is likely twice that amount. Mark reminded the Board that the rebuild was not scheduled in the capital improvement plan for a couple of more years, but that it will certainly be more expensive then, even without consideration of the current discounted offer. Following a brief discussion, **a motion was made by Stev Rogeski; and was seconded by John Morrill; to authorize the certified rebuild of the PILF Caterpillar 816F landfill compactor as proposed. The motion carried unanimously.**

With no further business to discuss, the meeting was adjourned by 10:37 am.

Respectfully submitted,

Martin Puckett, Secretary



Board of Directors

June 6, 2022

5:30 p.m.

Present:

Chris Bell, Vice Chairman; Kevin Barnes, Dr. Irene Djuanda, Mike Gahagan, Penny Thompson, Neal Griffith, Carl Soderberg, Jane McCall, Dr. Shawn Laferriere, Dr. Carl Flynn, Kris Doody, RN, CEO; Dr. Regen Gallagher, CMO; Chelsea Desrosiers, CFO; Leslie Anderson, COO, Jenn Plant, CNO, Diane Gove, PHs; Chip Holmes, QHR; Peg McAfee

Welcome:

Chris Bell, Vice Chairman, Board of Directors welcomed Diane Gove, PHs, Chip Holmes, QHR.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION		PLAN OF ACTION	PERSON RESPONSIBLE
REGULAR MEETING				
1. Call to Order	Chris Bell, Vice Chairman, called the Regular Meeting of the Board of Directors to order at approximately 5:30 p.m.		Informational.	
2. Review and Approval of Minutes	The minutes of May 2, 2022 were reviewed.		Upon motion duly made and seconded, it was so VOTED to approve the May 2, 2022 meeting minutes as presented.	
3. Report of Chief of Staff	<p>Dr. Flynn provided the following updates from the May 25th Medical Staff Executive Committee:</p> <p>Treasurer's Report – The current checking account balance is \$6170.44. The signature card needs to be updated for the Medical Staff checking account, adding Dr. Chavez as Treasurer with Dr. Flynn and Dr. Djuanda and removing Dr. Harrigan as outgoing Treasurer.</p> <p>Jefferson Cary Foundation - A thank you letter from the Jefferson Cary Foundation for the 2022 golf sponsorship was shared with the MSEC members.</p> <p>Endoscopy Trial – The vendor is still working to obtain the scopes needed to schedule the trial. However, due to COVID supply issues the trial continues to be delayed. Updates will be provided when available.</p> <p>Appointment Consulting Medical Staff - Jad Wakim, MD (Oncology): The complete appointment application and provider profile of Jad Wakim, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional appointment of Jad Wakim, MD to the Consulting Medical Staff with privileges as requested through June 30, 2023. Dr. Swanberg was appointed as proctor during the provisional appointment. This recommendation was forwarded to the Board of Directors for action.</p>		Upon motion duly made and seconded, it was so VOTED to approve the Report of Chief of Staff as presented.	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>Appointment Allied Health Professional Staff – Terry Palmer, CRNA (Anesthesia); The complete appointment application and provider profile of Terry Palmer, CRNA was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional appointment of Terry Palmer, CRNA to the Allied Health Professional Staff with privileges as requested through June 30, 2023 with Dr. Smith as proctor and supervising physician during the provisional appointment. This recommendation was forwarded to the Board of Directors for action.</p> <p>New Privilege Request - Mary Allen, FNP – Ms. Allen has requested Nurse Practitioner privileges in the Department of Medicine as the Infection Preventionist. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend approving provisional appointment of Mary Allen, FNP to the Allied Health Professional Medical Staff with privileges as requested through June 30, 2023 with Dr. Daniel Harrigan as supervising Physician. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Active Staff - Julio Arebalo, MD (General Surgery); The complete reappointment application and provider profile of Julio Arebalo, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Julio Arebalo, MD to the Active Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Active Staff - John Bouchard, MD (Internal Medicine); The complete reappointment application and provider profile of John Bouchard, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of John Bouchard, MD to the Active Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Active Staff - Wojciech Franzl, MD (Anesthesiology); The complete reappointment application and provider profile of Wojciech Franzl, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Wojciech Franzl, MD to the Active Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of Terry Palmer, CRNA to the Allied Health Professional Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of Mary Allen, FNP to the Allied Health Professional Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Julio Arebalo, MD to the Active Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of John Bouchard, MD to the Active Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Wojciech Franzl, MD to the</p>	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Active Staff - Shawn Laferriere, DO (Radiology): The complete reappointment application and provider profile of Shawn Laferriere, DO was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Shawn Laferriere, DO to the Active Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Active Staff - John Nadeau, DO (General Surgery): The complete reappointment application and provider profile of John Nadeau, DO was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of John Nadeau, DO to the Active Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Active Staff - Wayne Smith, MD (Anesthesiology): The complete reappointment application and provider profile of Wayne Smith, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Wayne Smith, MD to the Active Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Courtesy Medical Staff – Henry Ford, DMD (Oral Surgery): The complete reappointment application and provider profile of Henry Ford, DMD was reviewed. The report from the National Practitioner's Data Bank contained no new reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Henry Ford, DMD to the Courtesy Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Courtesy Staff - William Hayes, MD (Anesthesiology): The complete reappointment application and provider profile of William Hayes, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of William Hayes, MD to the Courtesy Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	<p>Active Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Shawn Laferriere, DO to the Active Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of John Nadeau, DO to the Active Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Wayne Smith, MD to the Active Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Henry Ford, DMD to the Courtesy Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of William Hayes, MD to the Courtesy Medical Staff.</p>	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	Directors for action.		
	<p>Reappointment Consulting Staff - Matthew Allison, MD (Tele-Radiology): The complete reappointment application and provider profile of Matthew Allison, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Matthew Allison, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Clarence Coleman, MD (Tele-Radiology): The complete reappointment application and provider profile of Clarence Coleman, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Clarence Coleman, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Guillermo Crespo, MD (Cardiology): The complete reappointment application and provider profile of Guillermo Crespo, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Guillermo Crespo, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Zelmira Curillova - Chavko, MD (Cardiology): The complete reappointment application and provider profile of Zelmira Curillova-Chavko, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Zelmira Curillova-Chavko, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Thomas Earl, MD (Interventional Cardiology): The complete reappointment application and provider profile of Thomas Earl, MD was reviewed with no</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Matthew Allison, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Clarence Coleman, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Guillermo Crespo, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Zelmira Curillova-Chavko, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so</p>	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Thomas Earl, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Daniel Eurban, MD (Tele-Radiology): The complete reappointment application and provider profile of Daniel Eurban, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Daniel Eurban, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Rupert Fincke, MD (Cardiology): The complete reappointment application and provider profile of Rupert Fincke, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Rupert Fincke, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Mary Huff, MD (Tele-Radiology): The complete reappointment application and provider profile of Mary Huff, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Mary Huff, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Jason Hughes, MD (Tele-Radiology): The complete reappointment application and provider profile of Jason Hughes, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Jason Hughes, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	<p>VOTED to approve the reappointment of Thomas Earl, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Daniel Eurban, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Rupert Fincke, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Mary Huff, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Jason Hughes, MD to the Consulting Medical Staff.</p>	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>Reappointment Consulting Staff - Alan Jansujwicz, MD (Cardiovascular Disease): The complete reappointment application and provider profile of Alan Jansujwicz, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Alan Jansujwicz, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Eddy Karnabi, MD (Cardiology): The complete reappointment application and provider profile of Eddy Karnabi, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Eddy Karnabi, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Kevin Kitagawa, MD (Pathology): The complete reappointment application and provider profile of Kevin Kitagawa, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Kevin Kitagawa, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Jeremy Lindahl, DO (Radiology): The complete reappointment application and provider profile of Jeremy Lindahl, DO was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Jeremy Lindahl, DO to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Kay Lozano, MD (Tele-Radiology): The complete reappointment application and provider profile of Kay Lozano, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Kay Lozano, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Alan Jansujwicz, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Eddy Karnabi, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Kevin Kitagawa, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Jeremy Lindahl, DO to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Kay Lozano, MD to the Consulting Medical Staff.</p>	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>Reappointment Consulting Staff - John Mulloy, MD (Tele-Radiology): The complete reappointment application and provider profile of John Mulloy, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of John Mulloy, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Carolyn Nicholas, MD (Pathology): The complete reappointment application and provider profile of Carolyn Nicholas, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Carolyn Nicholas, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Isidore Okere, MD (Cardiology): The complete reappointment application and provider profile of Isidore Okere, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Isidore Okere, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - David Renedo, MD (Pathology): The complete reappointment application and provider profile of David Renedo, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of David Renedo, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Michael Rethy, MD (Tele-Radiology): The complete reappointment application and provider profile of Michael Rethy, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Michael Rethy, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of John Mulloy, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Carolyn Nicholas, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Isidore Okere, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of David Renedo, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Michael Rethy, MD to the Consulting Medical Staff.</p>	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>Reappointment Consulting Staff - Richard Riemersma, MD (Pathology): The complete reappointment application and provider profile of Richard Riemersma, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Richard Riemersma, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Richard Riemersma, MD to the Consulting Medical Staff.	
	<p>Reappointment Consulting Staff - Matthew Rowe, MD (Cardiovascular Disease): The complete reappointment application and provider profile of Matthew Rowe, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Matthew Rowe, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Matthew Rowe, MD to the Consulting Medical Staff.	
	<p>Reappointment Consulting Staff - Jaime Salvatore, DO (Tele-Radiology): The complete reappointment application and provider profile of Jaime Salvatore, DO was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Jaime Salvatore, DO to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Jaime Salvatore, DO to the Consulting Medical Staff.	
	<p>Reappointment Consulting Staff - Megan Selvitelli, MD (Neurology): The complete reappointment application and provider profile of Megan Selvitelli, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Megan Selvitelli, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Megan Selvitelli, MD to the Consulting Medical Staff.	
	<p>Reappointment Consulting Staff - Rosemarie Smith, MD (Medical Genetics): The complete reappointment application and provider profile of Rosemarie Smith, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Rosemarie Smith, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion</p>	Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Rosemarie Smith, MD to	

Board of Directors
June 6, 2022
5:30 p.m.

52

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Scott Sullivan, MD (Tele-Radiology): The complete reappointment application and provider profile of Scott Sullivan, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Scott Sullivan, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Cynthia Tortorelli, MD (Tele-Radiology): The complete reappointment application and provider profile of Cynthia Tortorelli, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Cynthia Tortorelli, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Peter Ver Lee, MD (Cardiology): The complete reappointment application and provider profile of Peter Ver Lee, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Peter Ver Lee, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Staff - Lindsay Williams, MD (Pathology): The complete reappointment application and provider profile of Lindsay Williams, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Lindsay Williams, MD to the Consulting Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Allied Health Professional Staff - Jonathan Reynolds, CRNA (Anesthesiology): The complete reappointment application and provider profile of Jonathan Reynolds, CRNA was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports.</p>	<p>the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Scott Sullivan, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Cynthia Tortorelli, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Peter Ver Lee, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Lindsay Williams, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the</p>	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>Upon motion made and seconded it was so VOTED to recommend reappointment of Jonathan Reynolds, CRNA to the Allied Health Professional Staff with privileges as requested through June 30, 2024 with Dr. Wayne Smith as his supervising Physician. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Allied Health Professional Staff - Janelle Scherer, CRNA (Anesthesiology); The complete reappointment application and provider profile of Janelle Scherer, CRNA was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Janelle Scherer, CRNA to the Allied Health Professional Staff with privileges as requested through June 30, 2024 with Dr. Wayne Smith as her supervising Physician. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Allied Health Professional Staff – Craig Small, OD (Optometry); The complete reappointment application and provider profile of Craig Small, OD was reviewed. The report from the National Practitioner's Data Bank contained no new reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Craig Small, OD to the Allied Health Professional Staff with privileges as requested through June 30, 2024 with Dr. Albert Whiting as his supervising Physician. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Courtesy Medical Staff – Alvin Wycoco, MD (Internal Medicine); The complete reappointment application and provider profile of Alvin Wycoco, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Alvin Wycoco, MD to the Courtesy Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p> <p>Reappointment Consulting Medical Staff – Hui Liu, MD (Nephrology); The complete reappointment application and provider profile of Hui Liu, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Hui Liu, MD to the Courtesy Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	<p>reappointment of Jonathan Reynolds, CRNA to the Allied Health Professional Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Janelle Scherer, CRNA to the Allied Health Professional Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Craig Small, OD to the Allied Health Professional Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Alvin Wycoco, MD to the Courtesy Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Hui Liu, MD to the Consulting Medical Staff.</p>	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>Reappointment Consulting Medical Staff – Alan Wiseman, MD (Cardiology): The complete reappointment application and provider profile of Alan Wiseman, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Alan Wiseman, MD to the Courtesy Medical Staff with privileges as requested through June 30, 2024. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Alan Wiseman, MD to the Consulting Medical Staff.</p>	
	<p>Reappointment Allied Health Professional Staff - Brandi Rossignol, FNP (Emergency Medicine): The complete reappointment application and provider profile of Brandi Rossignol, FNP was reviewed. The report from the National Practitioner's Data Bank contained no new reports. Upon motion made and seconded it was so VOTED to recommend reappointment of Brandi Rossignol, FNP to the Allied Health Professional Medical Staff with privileges as requested through June 30, 2024 with Dr, Daniel Harrigan as her supervising Physician. The motion was seconded and so VOTED unanimously. This recommendation was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the reappointment of Brandi Rossignol, FNP to the Allied Health Professional Staff.</p>	
	<p>Resignation - Tina Islam, MD - The resignation of Tina Islam, MD was received effective March 23, 2022. Upon motion duly made and seconded it was so VOTED to recommend approving the resignation of Tina Islam, MD as presented. This was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the resignation of Tina Islam, MD.</p>	
	<p>Resignation - Eric Kraemer, MD - The resignation of Eric Kraemer, MD was received effective March 18, 2022. Upon motion duly made and seconded it was so VOTED to recommend approving the resignation of Eric Kraemer, MD as presented. This was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the resignation of Eric Kraemer, MD.</p>	
	<p>Resignation - Mira Olson, MD - The resignation of Mira Olson, MD was received effective April 21, 2022. Upon motion duly made and seconded it was so VOTED to recommend approving the resignation of Mira Olson, MD as presented. This was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the resignation of Mira Olson, MD.</p>	
	<p>Resignation - Marc Paul, MD - The resignation of Marc Paul, MD was received effective March 02, 2022. Upon motion duly made and seconded it was so VOTED to recommend approving the</p>	<p>Upon motion duly made and seconded, it was so</p>	

Board of Directors
June 6, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>resignation of Marc Paul, MD as presented. This was forwarded to the Board of Directors for action.</p> <p>Resignation - Michael Sentome, MD - The resignation of Michael Sentome, MD was received effective May 03, 2021. Upon motion duly made and seconded it was so VOTED to recommend approving the resignation of Michael Sentome, MD as presented. This was forwarded to the Board of Directors for action.</p> <p>Virtual Meetings – Dr. Flynn reported he has requested everyone that attends zoom meetings to turn on their camera during the meeting. Due to confidential discussions throughout the meetings, especially during peer review, its important attendees be seen during the meeting.</p> <p>Dr. Regen Gallagher reported the following from the May QM Committee Meeting:</p> <p>Old Business included: Antibiotic Protocol for Colon Cases, Appropriate Discharge Code for Inpatients, Value Based Performance – Mortality Rates; Ultrasound Echo Conclusivity, Pharmacy – Anesthesia follow-up with recording of waste in Omnicell.</p> <p>Utilization and Case Management reports reviewed included: Case Management Dashboard, Readmission Rates, Delays in Stay (Internal/External).</p> <p>QM Compliance Indicators reviewed were: Nutritional Services, Jefferson Cary Cancer Center, Patient Registration, OR, L’Acadie, Radiology and Rehab.</p> <p>Patient Safety Committee – The May 11th Patient Safety Committee Minutes were included in the packet for review.</p> <p>2022 Dashboard – Dr. Gallagher reported no elective deliveries for prenatal measures; one median time to Fibrinolysis was missed for Acute MI. Data is being populated on the dashboard by departmental leadership on a regular basis.</p> <p>Customer Satisfaction – Leslie Anderson noted that Q2 data will be reported on next month. Information has been drilled down regarding cleanliness. The most patient complaints received are from patients that have 3-5 day stays in the hospital. Review of information is ongoing.</p>	<p>VOTED to approve the resignation of Marc Paul, MD.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the Michael Sentome, MD.</p> <p>Informational.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the Quality Management Committee report as presented.</p>	
<p>4. Quality Management Committee, Patient Safety Committee, Dashboard</p>			

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	Patient Complaints – Leslie Anderson reported fifteen patient complaints for the Q1 2022. All complaints were resolved.		
5. Report of Chairman, Board of Directors – Chris Bell, Vice Chairman a. Report from Board Members – PHS MSEC Departmental Leadership b. Strategic Plan Updates	<p>Chris Bell provided the following updates:</p> <p>Pines Health Services – Carl Soderberg reported the Pines Health Services Board Meeting provided updates on 340b, Chargemaster completion in April 2022 and repairs to the physician practice building on the Access Highway.</p> <p>MSEC – Chris Bell reported Dr. Flynn provided a comprehensive review of the meeting. Chris noted as a board member it's interesting and nice to see what providers do to go above and beyond to participate in meetings and be involved in addition to their daily office/surgery practices.</p> <p>Departmental Leadership – Kris Doody reported that Cary Medical Center, with the leadership of Dr. Gallagher, has a plan for when the status of COVID in the County changes. Dr. Dumont is leading the plan for Pines Health Services. Currently, the County remains in the red, thus no changes in guidelines have been made.</p> <p>2022 Q1 CMC and PHS Strategic Plan Updates – Kris Doody provided an overview of the Q1 2022 updates to the strategic plan.</p>	Informational.	
6. Report of CEO – Kris Doody a. Physician Recruitment	<p>Kris Doody reported the following, noting more information is available in the CEO and Provider Activity Reports:</p> <p>Physician Recruitment –</p> <ul style="list-style-type: none"> Pediatrics – Dr. Jain Jyotibala's H1B Visa has been approved and issued. Dr. Jain has received the stamp/signature for her Visa at the consulate in India. She will begin practicing full-time at Women's & Children's early July. Hem/Onc – A site visit was completed with Dr. Elena Vagia for permanent placement. She has been visiting in Greece. Several Zoom interviews have been completed with several strong leads for permanent Hematologist/Oncologists. Family Medicine – Kristen Darrell, PA-C, originally from Fort Fairfield, has 15 years' experience working for an FQHC in Hawaii and is interested in coming home. An agreement has been reached and Kristen's start date is August 2022. OB/GYN – With the departure of Dr. Kural, Dr. Josette Hunter will be providing locum 	Informational.	

Board of Directors
June 6, 2022
5:30 p.m.

57

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<p>b. COVID – 19</p> <p>c. Maternal/Child Renovation</p> <p>d. One Day Surgery Renovation</p> <p>e. Air Handling Update</p>	<p>coverage in July. Dr. Karen Bossie, has signed a per-diem contract to provide coverage on weekends beginning in August. A lead for a permanent OB/GYN has been provided by Dr. Salerno.</p> <ul style="list-style-type: none"> Emergency Medicine – A zoom call was completed May 1st with Dr. Kourosh Yazdani. A site visit is being scheduled for late June. Ongoing Recruitment – Recruitment is ongoing for pediatrics, internal medicine, orthopedics, OB/GYN, emergency medicine, anesthesia (CRNA) and hematology/oncology. <p>COVID – 19 – Dr. Regen reported that COVID cases have been declining. A plan has been created to roll-out, including changes to signage. Cary Medical Center follows CDC guidelines regarding the COVID community transmission level. Waste water in Fort Kent and Presque Isle continues to be reviewed for COVID-19 predictions. Vaccines for children five years and under will be arriving in the next several weeks. Pfizer and Moderna will both be providing vaccines for this age group.</p> <p>Maternal/Child Renovations – Leslie Anderson reported that renovations are ongoing with patient rooms 503 & 504 scheduled to be completed in the next two weeks. The end of the hallway will be closed off to complete renovations on patient rooms 501 & 502.</p> <p>One Day Surgery Renovations – The renovations to One Day Surgery (ODS) continues to be on hold due to the pandemic.</p> <p>Air Handling Update – Leslie reported that air handling control project is moving forward. Maine Controls should complete the project and necessary updates to the system within the next 2-3 months.</p>		
<p>7. Report of Finance & Personnel Committee</p> <p>a. April Financials</p>	<p>Chelsea Desrosiers and Carl Soderberg provided the following updates:</p> <p>April Financials - Chelsea Desrosiers provided an overview of the April 2022 Financials for Cary Medical Center, including review of: gross patient revenue, net operating revenue, expenses, COVID funding and net income (loss) for April.</p> <p>COVID Matrix Review – The matrix was included in the packet for review.</p> <p>Cost Reports 2021 – Chelsea reported the 2021 Cost Reports for L'Acadie, MaineCare and Medicare were filed prior to the May 31st deadline.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the report of the Finance & Personnel Committee as reported.</p>	

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION		PLAN OF ACTION	PERSON RESPONSIBLE
8. Nursing Quarterly Report	Nursing Quarterly Report – Jenn Plant, CNO provided a review of the following items:		Upon motion duly made and seconded, it was so VOTED to approve the Nursing Quarterly Report as presented.	
	<ul style="list-style-type: none"> Nursing Recruitment: ACU, ED, Maternal Child, OR, Respiratory Therapy, SCU Department Specific Vacancies Overview of Position Status: RNS, LPNs and NNGs (New Nurse Graduates) Overview of Experience Level: RNS, LPNs, NNGs (Of note: Cary's four most tenured RNS are planning to retire. A succession plan is in order). Patient Safety Measures: Medication Barcode Scanning, Inpatient Falls, AHA Education Compliance 			
9. Quorum Health Resources Updates	Chip Holmes provided the following updates:		Informational.	
	<ul style="list-style-type: none"> National Trustee & Leadership Conference with Trustee Essentials will be held in Nashville on July 20th and 21st QHR is assisting hospitals in dealing with supply chain shortages for: contrast media, raw materials for lasers Cary's CHNA (Community Health Needs Assessment) is underway The FOR (Financial Operational Review) is in the beginning stages Leadership U was held virtually for five executives. The program was presented by Kris Doody and Chip Holmes 			
9a. Compliance Policy Review	Dr. Gallagher provided an overview of the following policy changes:		Upon motion duly made and seconded, it was so VOTED to approve the changes made to the Conflict of Interest Disclosure Statement Form.	
	02-001-004 Conflict of Interest Disclosure Statement Form – One addition was made to the Conflict of Interest Disclosure Statement Form to include any Board member that does business with Cary Medical Center to provide details and disclosure.			
	02-006-001 Compliance Committee Charter – A minor change was made to the Compliance Committee Charter, due to the departure of the Compliance Analyst.		Upon motion duly made and seconded, it was so VOTED to approve the changes made to the Compliance Committee Charter.	



Board of Directors
June 6, 2022
5:30 p.m.

59

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	02-006-003 Fraud, Waste, and Abuse – A minor change, due to the departure of the Compliance Analyst, the Compliance Committee will participate in the review and evaluation of the Hospital's Compliance with state and federal regulations and Cary's Compliance Plan. 02-006-004 Anti-kickback, Stark, and Self Referrals - Updates were made to the guidelines noted in the policy including listing the website that provides information for Stark Law compensation limits, including non-monetary compensation.	Upon motion duly made and seconded, it was so VOTED to approve the remaining comprehensive group of Compliance Policies and Procedures as presented.	
	02-006-005 False Claims Act – One minor change was made to the policy to update the Ethics Hotline phone number.		
11. Executive Session	Executive Session – Upon motion duly made and seconded, it was so VOTED to go into Executive Session at 6:34 p.m. The Board of Directors came out of Executive Session at 6:43 p.m.		
12. Other, Adjournment & Next Meeting	Other – Chris Bell provided a reminder of the upcoming meetings that Board members are invited to attend. Adjournment - Upon motion duly made and seconded, it was so VOTED to adjourn the meeting at approximately 6:43 p.m. Next Meeting –The next meeting of the Board of Directors is scheduled for Monday, July 6, 2022, 5:30 p.m.	Informational.	

Prepared by: Marguerite E. McAfee (Peg), Executive Assistant to the CEO & COO

Respectfully submitted,

Kris Doody, RN, MSB
Chief Executive Officer

CFAD BI-ANNUAL REPORT

Jan. – June 2022

Fire Calls 95__ Ambulance Calls 1229__ Canceled Calls 17__
Vaccinations Given__ = Total Calls 1341__

See Attached Breakdowns:

-Alarms for Fires (33)- 22
-Alarms for Rescues (66)- 1
-Silent Alarms- 73
Total Hours Pumped- 24
Gallons of Water Used – 211,900
Amt. of Hose used- 4,000
Ladders Used (in Feet)- 214'
(75' Aerial) 75' _____
Thermal Imaging Camera Used- 24
Gas Meter Used- 9
Rescue Sled & Snowmobile- 2
Rescue Boat-
Jaws Used-

Miles Traveled by all Units - 22,714
Color Guard trng/Ceremonies- 24.5

- ALS Calls- 618
- BLS Calls- 611
- PIFT Transfers- 3
- Long Distance Transfers - 23
- No Transports - 220
- Ambulance Calls Canceled - 17
- Calls Turned Over- 63
-Total Out of Town Calls - 374

Est. Fire Loss, Caribou -
Est. Fire Loss, out of city-
Total Est. Fire Loss-

Total Maint. Hours- 88
Total Training Hours- 781.18
Vaccinations Given -

MUTUAL AID TO:

Presque Isle Fire Dept. F- 2 A-
Fort Fairfield Fire Dept. F- 2 A- 1
Limestone Fire Dept.-
Washburn Fire Dept.- 1
Stockholm Fire Dept. -
North Lakes Fire Dept. -
Crown Ambulance -
Van Buren Ambulance - 3
Life Flight- 26

MUTUAL AID FROM:

Presque Isle Fire Dept. F- 5 A-
Fort Fairfield Fire Dept.-4 .
Limestone Fire Dept.- 5
Washburn Fire Dept.-3
Stockholm Fire Dept.- 4
North Lakes Fire Dept.- 1
Crown Ambulance -

Out of City Fire and/or Ambulance Responses/and No Transports (N/T)

LOCATION	# of Amb. Resp./N/T's	# Of Fire Resp.	Man Hrs.
Woodland	68	7	19.49
Connor	21	5	77.29
New Sweden	23	4	15.20
Stockholm	17	1	
Limestone	157		
Caswell	19		
Fort Fairfield	2		
Presque Isle	15		
Van Buren	3		
Westmanland			
Washburn	2		
Perham	8		

Scott Susi, CFAD Chief

BREAKDOWN OF FIRES
For Jan. - June

Situation Found	# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings (111) Mobile Homes (121)	12		
2. Apartments (3 or more) (111)	1		
3. Hotels & Motels (111)			
4. Dormitories & Boarding Homes (111)			
5. Public Assembly (Church, Restaurant) (111)			
6. Schools (111)			
7. Institutions (Hospitals, Jails, Nursing Homes) (111)			
8. Stores, Offices (111)	1		
9. Industry, Utility, Defense (111)			
10. Storage (111)	2		
11. Vacant Buildings or being Built (111)			
12. Fires outside structure w/value (crops, timber, etc.) (171)	1		
13. Fires Highway Vehicles (131)	3		
14. Other Vehicles (planes, trains, etc.) (132)	1		
15. Fires in brush, grass w/no value (140)	5		

Other Incidents

16. Haz-Mat (400)	2
17. False Calls (740)	1
18. Mutual Aid Calls (571)	5
19. Aid to Ambulance (10-55's) (322)	15
20. Aid to Police (551)	
21. Investigation (Smoke, CO ₂ or Alarm) (730)	(Smoke)- 21 (Alarm)- 12 (CO ₂)- 2
22. Service Calls (500)	8
23. Ambulance Calls (300)	1229

Vaccinations Given-

Canceled Calls- 17

Fire /Rescue- **95**

Total Calls for the six months:1341 _____

CFAD Monthly Report

May 2022

Fire Calls 17_Ambulance Calls 201_Canceled Calls 1_ = Total Calls 219_

See Attached Breakdowns:

- Alarms for Fires (33)- 5	- ALS Calls - 101
- Alarms for Rescues (66) -	- BLS Calls - 100
- Silent Alarms - 12	- Amb. Calls Canceled- 1
- Total Hours Pumped – 5.75	- Target Calls (Drug Behavioral)- 4
- Gallons of Water Used – 28,900	- PIFT Transfers-
- Amt. of Hose used - 900’	- Long Distance Transfers - 1
- Ladders Used (in Feet): 75’	- Calls Turned Over - 11
- (75’ Aerial)_’	- Total Out of Town Calls- 71
- Thermal Imaging Camera Used -3	- No Transports- 35
- Gas Meter Used-	- Est. Fire Loss, Caribou -
- Rescue Sled & Snowmobile-	- Est. Fire Loss, out of City-
-Rescue Boat -	-Total Est. Fire Loss-
-Jaws Used -	
	-Total Maintenance Hours - 6
-Miles Traveled by All Units – 3,053	-Total Training Hours – 168.2
-Color Guard Trng./Ceremonies- 17.50	.

MUTUAL AID TO:

Presque Isle Fire Dept. - F A-
Fort Fairfield Fire Dept -.F1 A -1
Limestone Fire Dept..
Washburn Fire Dept.- 1
Stockholm Fire Dept. .
North Lakes Fire Dept.
Crown Ambulance
Van Buren Ambulance -
Life Flight - 6

MUTUAL AID FROM:

Presque Isle Fire Dept.-
Fort Fairfield Fire Dept -
Limestone Fire Dept.-
Washburn Fire Dept.-
Stockholm Fire Dept.-
North Lakes Fire Dept.-
Van Buren Fire Dept -
Crown Ambulance -

Out of City Fire and/or Ambulance Responses/and No Transports (N/T)

Location	# of Amb. Resp./N/T's	# Of Fire Resp.	Man Hrs.
Woodland	21		
Stockholm	2	1	
Connor	4		
New Sweden	3	2	
Limestone	28		
Caswell	4		
Fort Fairfield	1	1	
Presque Isle			
Van Buren	2		
Bangor			
Perham		1	
Mad. Lake Twp.			
Houlton			
Washburn	1		

Scott Susi, CFAD Chief

Fire Breakdowns

Situation Found			# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings (111) Mobile Homes (121)					
2. Apartments (3 or more) (111)					
3. Hotels & Motels (111)					
4. Dormitories & Boarding Homes (111)					
5. Public Assembly (Church, Restaurant) (111)					
6. Schools (111)					
7. Institutions (Hospitals, Jails, Nursing Homes) (111)					
8. Stores, Offices (111)	1				
9. Industry, Utility, Defense (111)					
10. Storage (111)					
11. Vacant Buildings or being Built (111)					
12. Fires outside structure w/value (crops, timber, etc.) (171)	1				
13. Fires Highway Vehicles (131)	1				
14. Other Vehicles (planes, trains, Ski Doo etc.) (132)					
15. Fires in brush, grass w/no value (140)	5				

Other Incidents

16. Haz-Mat (400)	
17. False Calls (740)	
18. Mutual Aid Calls (571)	2
19. Aid to Ambulance (10-55's) (322)	1
20. Aid to Police (551)	
21. Investigation (Smoke, CO, or Alarm)	(smoke) 1 (CO) (Alarm) 2
22. Service Calls (500)	3
23. Ambulance Calls (300)	201

Canceled Calls- 1

Fire/Rescue- 17

Total Calls for the Month_ **219**

CFAD Monthly Report

June 2022

Fire Calls 15_Ambulance Calls 182 _Canceled Calls 3_ = Total Calls 200_

See Attached Breakdowns:

- Alarms for Fires (33)- 5
- Alarms for Rescues (66) -
- Silent Alarms - 10
- Total Hours Pumped – 2.5
- Gallons of Water Used – 14,150
- Amt. of Hose used -1,050'
- Ladders Used (in Feet) 26':
- (75' Aerial) 75_'
- Thermal Imaging Camera Used - 5
- Gas Meter Used-1
- Rescue Sled & Snowmobile-
- Rescue Boat -
- Jaws Used -
- Miles Traveled by All Units – 3,379
- Color Guard Trng./Ceremonies- 7mhrs.
- ALS Calls - 88
- BLS Calls - 94
- Amb. Calls Canceled-3
- Target Calls (Drug Behavioral)- 6
- PIFT Transfers-
- Long Distance Transfers - 2
- Calls Turned Over - 5
- Total Out of Town Calls- 57
- No Transports- 40
- Est. Fire Loss, Caribou -
- Est. Fire Loss, out of City-
- Total Est. Fire Loss-
- Total Maintenance Hours - 6
- Total Training Hours – 169.48

MUTUAL AID TO:

Presque Isle Fire Dept. - F 1 A-
Fort Fairfield Fire Dept - F A -
Limestone Fire Dept..
Washburn Fire Dept.-
Stockholm Fire Dept. .
North Lakes Fire Dept.
Crown Ambulance
Van Buren Ambulance -
Life Flight - 5

MUTUAL AID FROM:

Presque Isle Fire Dept.- 2
Fort Fairfield Fire Dept - 2
Limestone Fire Dept.- 2
Washburn Fire Dept.- 1
Stockholm Fire Dept.- 2
North Lakes Fire Dept.-
Van Buren Fire Dept -
Crown Ambulance -

Out of City Fire and/or Ambulance Responses/and No Transports (N/T)

Location	# of Amb. Resp./N/T's	# Of Fire Resp.	Man Hrs.
Woodland	10		
Stockholm	5		
Connor	2	2	
New Sweden	4		
Limestone	23		
Caswell	5		
Fort Fairfield			
Presque Isle	3	1	
Van Buren			
Bangor			
Perham			
Mad. Lake Twp.			
Houlton			
Washburn	1	1	

Scott Susi, CFAD Chief

Fire Breakdowns

Situation Found			# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings (111) Mobile Homes (121)	3				
2. Apartments (3 or more) (111)					
3. Hotels & Motels (111)					
4. Dormitories & Boarding Homes (111)					
5. Public Assembly (Church, Restaurant) (111)					
6. Schools (111)					
7. Institutions (Hospitals, Jails, Nursing Homes) (111)					
8. Stores, Offices (111)					
9. Industry, Utility, Defense (111)					
10. Storage (111)					
11. Vacant Buildings or being Built (111)					
12. Fires outside structure w/value (crops, timber, etc.) (171)					
13. Fires Highway Vehicles (131)	2				
14. Other Vehicles (planes, trains, Ski Doo etc.) (132)					
15. Fires in brush, grass w/no value (140)					

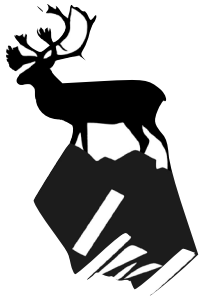
Other Incidents

16. Haz-Mat (400)	
17. False Calls (740)	
18. Mutual Aid Calls (571)	1
19. Aid to Ambulance (10-55's) (322)	1
20. Aid to Police (551)	
21. Investigation (Smoke, CO, or Alarm)	(smoke) 3 (CO) (Alarm) 2
22. Service Calls (500)	
23. Ambulance Calls (300)	182

Canceled Calls- 3

Fire/Rescue- 15

Total Calls for the Month_ **200**



Caribou Public Library

DIRECTOR'S REPORT

**To: Mayor and City Councilors
Penny Thompson, City Manager
From: Peter Baldwin, Library Director
June 2022 Report**

This month, the library incorporated a new Children's Librarian! Kirsten Hallowell has been training throughout June, bringing an incredible energy with her. She has taken over all Children's Programs from the previous Children's Librarian, and even created some new ones. Our dates have changed for Children's Programs, but we are still seeing steady numbers.

Summer Reading began this month for all ages. The theme this year is "Oceans of Possibilities". Miss Kirsten has begun creating exciting programs for children including treasure hunts, themed storytimes, and more to involve children. For adults, the Director has been working on featuring authors this summer like Paul Doiron, a local favourite. The Director has been reaching out to a number of authors to expand our readership within our community.

The director spent some of this month attending the American Library Association conference. It was an incredible conference that was comprised of panels featuring experts in the field from across the country. The Director attended seminars about library policies, board and foundation groups, increasing engagement and outreach, and more. A full report is being drawn up for the City Manager and the City Council on all that was learned during this trip.

The Library has continued to play host for some local groups like Recovery Aroostook, Age Friendly Caribou, and more. We are always excited to have these groups meet here to use the space and services of the library.

That's all for us at the Library, tune in next month for more Library fun!

Peter Baldwin

CIRCULATION STATISTICAL COMPARISON												
MATERIAL TYPE	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022	JUL 2022	AUG 2022	SEPT 2022	OCT 2022	NOV 2022	DEC 2022
Adult books	729	554	612	509	579	630						
Juvenile books	584	455	662	673	617	626						
Teen/YA books	40	51	55	37	35	82						
DVDs	122	98	129	128	94	89						
eBooks/Audiobooks	25	158	177	128	178	128						
Magazines	36	15	24	19	22	32						
Interlibrary loans	26	33	29	49	33	33						
Puzzles	17	1	9	10	5	7						
STEAM	26	35	17	18	4	17						
Renewals	434	309	479	472	420	350						
TOTAL NUMBERS	2,039	1,709	2,193	2,043	1,987	1,994	0	0	0	0	0	0

YEAR-TO-DATE OVERALL MONTHLY STATISTICAL COMPARISON													
MATERIAL TYPE	JUNE 2021	JUL 2021	AUG 2021	SEPT 2021	OCT 2021	NOV 2021	DEC 2021	JAN 2022	FEB 2022	MAR 2022	APR 2022	MAY 2022	JUN 2022
Circulation	2,451	2,277	2,477	2,367	2,116	2,246	1,838	2,039	1,709	2,193	2,043	1,987	1,994
Library Visitors	3,700	3,686	3,860	3,709	3,799	4,213	3,782	3,248	3,046	3,890	3,610	3,775	3,487
Wi-Fi access	**See Note	**See Note	**See Note	**See Note	**See Note	** See Note	** See Note	** See Note	** See Note	** See Note	** See Note	** See Note	
Books added	184	190	136	147	149	173	227	138	93	165	133	103	149
Books withdrawn	5	92	3	28	8	70	321	655	18	48	25	228	222
Program Participation	1,537	1,503	1,854	2,448	2,814	2,407	2,092	1,462	1,507	2,040	2,243	2,271	
New patrons	19	21	22	13	12	12	19	16	13	43	19	17	29
Archives (# of users)	40	33	42	38	41	37	24	31	29	43	52	32	28

**As of 2020 the Maine State Library is now requiring that public libraries track renewals as part of their statistics. STEAM Kits made available in November 2021 **

YEAR-TO-DATE MONTHLY CIRCULATION COMPARISON													
Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
2017	1,429	1,647	2,165	1,671	1,782	2,053	2,086	2,225	1,995	2,335	2,284	2,094	23,766
2018	1,789	1,755	2,396	2,758	2,192	2,501	2,629	3,166	2,727	2,894	2,587	2,104	29,498
2019	2,924	2,026	2,728	2,663	2,116	1,979	2,519	2,297	2,129	2,099	1,603	1,770	26,853
2020	2,404	2,415	1,710	289	281	1,113	2,040	3,327	2,990	3,278	3,063	3,525	26,435
2021	3,850	3,710	4,434	2,270	1,947	2,451	2,277	2,477	2,367	2,116	2,246	1,838	31,983
2022	2,039	1,709	2,193	2,043	1,987	1,994							11,965

Monthly Permit Report

June 2022

	CURRENT MONTH	YEAR TO DATE	PRIOR YEAR MONTH	PRIOR YEAR TO DATE
BUILDING PERMITS	8	20	3	31
HOMES	0	1	0	2
MOBILE HOMES	0	0	0	1
MULTI-FAMILY	0	0	0	0
COMMERCIAL	0	4	1	11
EXEMPT	0	0	1	2
PLUMBING PERMITS				
INTERNAL	2	5	2	12
EXTERNAL	1	1	0	5
DEMO PERMITS	7	10	0	7
SIGN PERMITS	2	9	2	6

Year-to-Date is January 2022 to June 2022



CARIBOU HOUSING AUTHORITY
 - HOUSING CHOICE VOUCHER -
 - MAINSTREAM PROGRAM -
 - FOSTER YOUTH PROGRAM -
 - EMERGENCY HOUSING VOUCHER PROGRAM-
 FAMILY SELF-SUFFICIENCY PROGRAM
 LANDLORD PARTICIPATION INCENTIVE PROGRAM

WAITING LIST STATISTICS

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Applicants in Jurisdiction	44	37	44	54	N/A	58							237
VAWA Preference	2	0	5	0		7							14
Veteran's Preference	0	0	0	0		3							3
Natural Disaster	0	0	0	2		0							2
Living in Caribou	29	24	31	0		46							130
Mainstream	5	7	7	7		8							34

HOUSING CHOICE VOUCHER PROGRAM

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
HUD Allocated Vouchers	193	193	193	193	193	193							1158
Total Vouchers Leased	183	181	176	177	178	177							1072
Port Out Vouchers	0	1	1	1	1	1							5
Homeownership Vouchers	1	1	1	1	1	1							6
All Other Housing Choice Vouchers	181	179	174	175	175	175							1059

YTD Openings	12	13	18	17	17	17							94
---------------------	-----------	-----------	-----------	-----------	-----------	-----------	--	--	--	--	--	--	-----------

Applicants Pulled From Waiting List	30	0	0	0	0	22							52
--	-----------	----------	----------	----------	----------	-----------	--	--	--	--	--	--	-----------

Vouchers Issued	6	24	0	8	3	0							41
Vouchers Expired	2	7	0	0	3	0							12
Vouchers on Street	6	6	2	9	9	7							39

Total HAP Expense	\$ 84,740	\$ 86,716	\$ 84,502	\$ 85,031	\$ 85,415	\$ 86,446							\$ 512,850
All Other Voucher	\$ 77,210	\$ 77,175	\$ 74,499	\$ 74,582	\$ 74,400	\$ 75,073							\$ 452,939
Port Out Payments	\$ -	\$ 1,436	\$ 1,436	\$ 1,436	\$ 1,436	\$ 1,436							\$ 7,180
Homeownership HAP	\$ 233	\$ 233	\$ 233	\$ 233	\$ 484	\$ 261							\$ 1,677
FSS Escrow, Participants Account	\$ 7,297	\$ 7,872	\$ 8,334	\$ 8,780	\$ 9,095	\$ 9,676							\$ 51,054

Ave. Per Unit Cost	\$ 463	\$ 479	\$ 480	\$ 480	\$ 480	\$ 488							\$ 478
---------------------------	---------------	---------------	---------------	---------------	---------------	---------------	--	--	--	--	--	--	---------------

Lease Up Rates	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
HUD Allocated -vs- Leased	95%	94%	91%	92%	92%	92%							111%
HUD Funded -vs- HAP Expense	86%	86%	93%	83%	96%	108%							110%

MAINSTREAM VOUCHERS

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Allocated Vouchers	40	40	40	40	40	40							240
Total Vouchers Leased	22	24	24	24	26	28							148
Total HAP Expense	\$ 11,143	\$ 10,945	\$ 11,572	\$ 10,879	\$ 11,357	\$ 11,967							\$ 67,863

YTD Openings	18	16	16	16	14	12							92
---------------------	-----------	-----------	-----------	-----------	-----------	-----------	--	--	--	--	--	--	-----------

Applicants Pulled from Waiting List	6	0	0	10	0	8							24
--	----------	----------	----------	-----------	----------	----------	--	--	--	--	--	--	-----------

Vouchers Issued	6	1	0	1	2	0							10
Voucher Expired	1	2	0	1	0	0							4
Vouchers on Street	11	10	6	3	2	0							32

PORT IN / FOSTER YOUTH TO INDEPENDENCE

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Vouchers Leased	0	0	0	0	0	0							0
FYI HAP	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -							\$ -

EMERGENCY HOUSING VOUCHERS

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Allocated Vouchers	15	15	15	15	15	15							90
Total Vouchers Leased	8	8	8	8	8	8							48
Total HAP Expense	\$ 9,751	\$ 11,548	\$ 11,755	\$ 12,834	\$ 13,861	\$ 16,348							\$ 76,097
YTD Openings	7	5	5	4	4	1							26
Vouchers Issued	6	1	0	1	3	0							11
Voucher Expired	1	2	0	1	0	0							4
Vouchers on Street	9	4	2	6	3	3							27

HOUSING QUALITY STANDARDS INSPECTIONS

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Initial Inspection	5	4	4	0	6	3							22
Annual Inspection	0	0	0	0	1	5							6
Tenant/Landlord Requested	0	0	0	0	0	0							0
No Show	0	0	0	0	0	4							4
Reinspection(s)	0	0	0	1	0	2							3
													0
Other, Public Housing Authority Inspections	0	0	0	0	0	0							0
Total Inspections	5	4	4	1	7	14					0		35

HQS Common Deficiencies: The most common items that have failed in 2022 have been - inoperable bathroom exhaust fan, exposed wiring, broken step/deck boards and

SPECIALITY PROGRAM - FAMILY SELF-SUFFICIENCY

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Number of Participants	\$ 7,297	\$ 7,872	\$ 8,334	\$ 8,780	\$ 9,095	\$ 9,676							\$ 23,503
Number Earning Escrow	62	59	54	56	57	60							348
FSS Escrow, Participants Account	26	26	27	25	29	23							156
FSS Families, Disbursement	1	1	3	3	1	2							11
FSS Disbursement Amount	\$ 238.00	\$ 126.00	\$ 3,764.31	\$ 6,317.00	\$ 886.50	\$ 432.00							\$ 11,764
FSS Graduate, Families	2	0	0	0	1	0							3
FSS Graduate, Escrow	\$ 4,950	\$ -	\$ -	\$ -	\$ 1,273	\$ -							\$ 6,222
FSS Forfeiture, Families	0	1	0	0	0	1							2
FSS Forfeiture, Escrow	\$ -	\$ 2,056	\$ -	\$ -	\$ -	\$ 296							\$ 2,352

LANDLORD INCENTIVE PROGRAM

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Signing Bonus	\$ 2,500	\$ 3,250	\$ 2,500	\$ 1,500	\$ 2,250	\$ -							\$ 12,000
Housing Choice Voucher	1	1	2	0	1	0							5
	\$ 750	\$ 750	\$ 1,500	\$ -	\$ 750	\$ -							\$ 3,750
Mainstream	1	2	0	2	2	0							1
	\$ 750	\$ 1,500	\$ -	\$ 1,500	\$ 1,500	\$ -							\$ 750
Emergency Housing Voucher	1	1	1	0	0	0							0
	\$ 1,000	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -							\$ 751
Security Deposit	\$ 2,149	\$ 2,590	\$ 1,280	\$ 660	\$ 650	\$ 740							\$ 8,069
Housing Choice Voucher	1	2	2		1	1							7
	\$ 700.00	\$ 1,380.00	\$ 1,280.00		\$ 650.00	\$ 740.00							\$ 4,750.00
Mainstream	1	1	0	1	0	0							3
	\$ 693.00	\$ 1,210.00	\$ -	\$ 660.00	\$ -	\$ -							\$ 2,563.00
Emergency Housing Voucher	1	0	0	0	0	0							1
	\$ 756	\$ -	\$ -	\$ -	\$ -	\$ -							\$ 756

Repair Grants	\$ 1,500	\$ -	\$ -											\$ 1,500
Housing Choice Voucher	1	0	0	0	0	0								1
	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -								\$ 1,500
Mainstream	0	0	0	0	0	0								0
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -

Damage Reimbursements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								
Housing Choice Voucher	0	0	0	0	0	0								0
	\$	\$ -	\$ -	\$ -	\$ -	\$ -								\$
Mainstream	0	0	0	0	0	0								0
	\$	\$ -	\$ -	\$ -	\$ -	\$ -								\$

Grand Total of Incentives	\$ 6,149	\$ 5,840	\$ 3,780	\$ 2,160	\$ 2,900	\$ 740								\$ 21,569
----------------------------------	-----------------	-----------------	-----------------	-----------------	-----------------	---------------	--	--	--	--	--	--	--	------------------

Landlord Good To Knows: To date in 2022, Caribou Housing Authority has added 12 new Property Owners to our Voucher Programs

GRAND TOTAL OF ASSISTANCE INTO LOCAL	\$ 116,971	\$ 115,175	\$ 115,373	\$ 117,221	\$ 115,692	\$ 115,933								\$ 696,365
---	-------------------	-------------------	-------------------	-------------------	-------------------	-------------------	--	--	--	--	--	--	--	-------------------