**Council Agenda Item #1:** Roll Call

The Caribou City Council held a City Council Meeting on Monday, July 25, 2022, at 6:00 p.m. in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors Goughan, Morrell, Theriault and Willey. Councilor Morrill was absent and excused.

Manager Thompson was present at the meeting.

Department Managers Gary Marquis (Superintendent of Parks & Recreation) and Carl Grant (Finance Director) were present for the meeting.

The meeting was covered by Melissa Lizotte of the Aroostook Republican and broadcasted via Spectrum and YouTube.

**Council Agenda Item #2:** Invocation / Inspirational Thought

Mayor Smith read an invocation.

**Council Agenda Item #3:** Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

**Council Agenda Item #4:** Public Forum

There were no comments made by the public.

**Council Agenda Item #5:** Minutes

There were no minutes submitted for approval.

**Council Agenda Item #6:** Bid Openings, Awards, and Appointments

a. Proclamation celebrating the 100th birthday of Old Engine One

Mayor Smith read the proclamation declaring August 2022 as “Old Engine One Month” in Caribou.

b. Municipal Buildings Committee RFP for repair projects

The City of Caribou municipal buildings committee has recommended areas of deferred maintenance on sever municipal buildings. At the last meeting, staff was directed to put out an RFP for repairs. Bids for the work were due Thursday, July 21. The committee met on Friday, July 22 to discuss the bids and make recommendations.

They have suggested approving the following list for approval:

Public Works Salt shed roof A.M. Construction & Roofing Inc. $118,300

Public Works 6-bay garage A.M. Construction & Roofing Inc. $ 14,100 metal roof

Caribou Wellness Center siding A.M. Construction & Roofing Inc. $113,800

Isolate old air handling Fire Station Patrick St. Peter & Sons Inc $ 2,472

Install water softener Fire Station Patrick St. Peter & Sons Inc $ 4,152

Isolate old pellet boiler Fire Station Patrick St. Peter & Sons Inc $ 2,472

Install water softener City Office Patrick St. Peter & Sons Inc $ 4,152

Install new propane boiler City Office Patrick St. Peter & Sons Inc $ 27,872

Motion made by Councilor Morrell, seconded by Councilor Boma to move the slate and accept the bids as provided from the building committee.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Bids on Water Street property

Carl Grant (Finance Director) explained that they have received the bid results for Map 31, Lot 157 (41 Water Street) The property had gone out to bid with a minimum bid price of $1,500, and that it is suggested to sell it to the highest bidder.

Motion made by Councilor Morrell, seconded by Councilor Willey to accept the bid of $4,650 from Christopher Poirier for Map 31 Lot 157, 41 Water Street.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

**Council Agenda Item #7:** Public Hearings and Possible Action Items

There were no items scheduled for discussion.

**Council Agenda Item #8:** Reports by Staff and Committees

a. June 2022 Financials – Finance Director

Carl Grant (Finance Director) reviewed the June 2022 Financial Report.

Motion made by Councilor Theriault, seconded by Deputy Mayor Boma to accept the June 2022 Financial Report as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Update on 2022 Tax Commitment

Manager Thompson provided an update regarding the 2022 Tax Commitment. She stated that after several delays she has received the personal property valuation as on Friday, July 22nd and the real estate valuation should be completed by the close of business on Monday, July 25th. It will still take a couple days to finalize the numbers for commitment (reimbursements, TIF districts etc.)

It has been suggested to schedule a special City Council meeting for August 1 to finalize the 2022 tax commitment motions to send to the Board of Assessors for a possible tax commitment date of August 5th. If this can take place this would mean that the tax bills would be mailed on or about August 10th.

Motion made by Councilor Willey, seconded by Councilor Theriault to schedule a special meeting for August 1 to finalize the 2022 tax commitment.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Manager’s Report

Manager Thompson reviewed the City Manager’s report dated July 25, 2022.

**Council Agenda Item #9:** New Business, Ordinances and Resolutions

a. MMA Annual Election

There was no action taken for the 2022 MMA Annual Election.

b. Charter Committee recommendation

Councilor Theriault introduced Ordinance 7, 2022 Series.

Councilor Morrell stated that this has come about because he had requested information from the Cary Board and his request has never been fulfilled. He stated that he believed it to be a failure to comply and is against his constitutional rights and he thinks that the city should seek legal counsel.

Councilor Willey stated that she believed that it is not the place of the council to create more work for someone who is already so busy.

Councilor Theriault explained that several years ago there was a policy that was put into place and that Council needed to have a majority to be able to approve the request.

Deputy Mayor Boma stated that they should have something in writing, and that chair calling is irresponsible.

Councilor Goughan stated he is curious to know what it means by “on matters beyond the scope of the City Manager”. He stated that this just causes more problems.

Councilor Morrell stated that the Chair of a board speaks on behalf of a board.

**Council Agenda Item #10:** Old Business

a. Broadband discussion

Manager Thompson explained that she is providing the information to keep the Council informed. Funding may become available this fall and she is going to continue to work towards getting the grants and information.

Council had a brief discussion regarding the Broadband options and stated that the discussion will be continued at a future meeting.

**Council Agenda Item #11:** Reports and Discussion by Mayor and Council Members

Councilor Theriault thanked everyone involved for the planning of the upcoming Caribou Cares about Kids events.

Gary Marquis explained that to register for the parade you can call the Wellness Center and it will run from the Skyway Plaza to the Court House.

**Council Agenda Item #12:** Next Regular Meetings: August 22, September 12 & 26

**Council Agenda Item #13:** Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1 §405.6)

Council did not enter executive session.

**Council Agenda Item #14:** Adjournment

Motion made by Councilor Theriault, seconded by Councilor Willey to adjourn the meeting at 7:12 p.m.

Vote was unanimous to adjourn the meeting.

Danielle Brissette, Secretary