**Council Agenda Item #1:** Roll Call

The Caribou City Council held a City Council Meeting on Monday, June 27, 2022, in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors Goughan, Morrell, Morrill, Theriault, and Willey.

Manager Thompson was present for the meeting.

Department Managers Carl Grant (Finance Director) and Gary Marquis (Superintendent of Parks and Recreation) were present for the meeting.

The meeting was covered by Melissa Lizotte of the Aroostook Republican and broadcasted via Spectrum and YouTube.

**Council Agenda Item #2:** Invocation / Inspirational Thought

Mayor Smith read an invocation.

**Council Agenda Item #3:** Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

**Council Agenda Item #4:** Public Forum

Robert Kerber of Caribou came to express his concern regarding the partially collapsed and unsafe structures as well as homes that have burned years ago that are still a mess.

**Council Agenda Item #5:** Minutes

a. June 22, 2022 Special City Council meeting

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to accept the minutes from the June 22, 2022 meeting as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

**Council Agenda Item #6:** Bid Openings, Awards and Appointments

There were no items scheduled for discussion.

**Council Agenda Item #7:** Public Hearings and Possible Action Items

There were no items scheduled for discussion.

**Council Agenda Item #8:** Reports by Staff and Committees

a. Update on 2022 Tax Commitment – Assessors Agent

Manager Thompson explained that The Caribou City Charter states that, “The City Council will set the rate of taxation for the City based on the approved budget of the City, County and RSU39 on or before the 30th of June each year.”

Mrs. Thompson explained as with many communities in Maine, the City will be certifying at less than 100 % in 2022 due to the ratio of sales price to the assessed value. In 2022, Caribou will certify at 95% and all exemptions will be factored by this amount. In March the Council authorized Manager Thompson to execute a contract with Steven Salley for Real Estate assessment services for the 2022 tax year. The contract was executed after a period of several months when the City was without a full-time assessor. Staff completed tasks needed for various functions of the position but also realized the need for a full-time commitment to real estate assessment.

Joseph Salley who has been contracted to work on the real estate assessing for the City provided an update stating that they have processed 400-500 deed transfers, all veteran and homestead exemptions, use applications, deaths, and many other items. Trio has been set to a 95% certification for the year. Mr. Salley stated that this is his third day in the City doing field work, he has about 65 more stops to make and should have all of the Real Estate work completed in approximately 3-4 weeks.

b. May 2022 Financials

Carl Grant (Finance Director) reviewed the May 2022 Financial Report.

Motion made by Councilor Morrill, seconded by Councilor Willey to accept the May Financial report as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Bid on tax-acquired property at 20 Sincock Street – Finance Director

Carl Grant (Finance Director) stated that they had received a bid, but the person has withdrawn the offer.

d. Manager’s Report

Manager Thompson reviewed the City Manager’s report dated June 27, 2022.

**Council Agenda Item #9:** New Business, Ordinances and Resolutions

a. Aroostook County ARPA Grant contract

Mayor Smith explained that the City of Caribou was successful with the application to the County Commissioners of Aroostook County for $150,000 towards the Fire Department equipment and renovations.

Motion made by Councilor Morrell, seconded by Councilor Theriault to accept the Aroostook County ARPA Contract as presented.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Finalize Credit Enhancement Agreement with Gagnon’s Rental Properties, LLC

Mayor Smith explained that in the previous meeting they were able to secure a $1.5 million loan for repairs and now they would like to place it out to bid.

Motion made by Councilor Morrill, seconded by Councilor Morrell to send out the RFQ schedule as presented by Manager Thompson.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – No, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

**Council Agenda Item #10:** Old Business

a. Veteran’s Memorial Park Association

Mayor Smith explained that at the last meeting they had received information regarding the Veteran’s Memorial Park and that it was discussed at the last meeting.

Motion made by Councilor Theriault, seconded by Mayor Smith to accept the ownership and maintenance of the Veteran’s Memorial Park shown on Map 31 Lot 199 by accepting the deed prepared by attorney Rick Solman and upon the dissolution of the Veterans Memorial Park Association, the City of Caribou will accept any remaining funds and place in a reserve account for the future maintenance of the Veteran’s Memorial Park.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Finalize Credit Enhancement Agreement with Gagnon’s Rental Properties, LLC

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to authorize City Manager Penny Thompson to execute the attached Credit Enhancement Agreement on behalf of the City.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

**Council Agenda Item #11:** Reports and Discussion by Mayor and Council Members

Councilor Morrill explained some of the recent changes that will be happening with fees at AWS, changes will be happening in conjunction with the State of Maine. Mr. Morrill continued to congratulate Jesse Taggett who finished third in the Countries Welding competition. He also stated that he would entertain learning more about school security and what precautions are being put into place to keep everybody safe.

Manager Thompson added that as of July 1st Plywood will no longer be allowed on the burn pile. The recycling igloos were recently overflowing because the truck that AWS uses to empty them was broken. She also stated that she believes that school officials were planning on attending the conference in Windham.

**Council Agenda Item #12:** Next Regular Meetings: July 25, August 22, September 12 & 26

**Council Agenda Item #13:** Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

Council did not enter Executive Session.

**Council Agenda Item #14:** Adjournment

Motion made by Councilor Willey, seconded Councilor Theriault to adjourn the meeting at 7:00 p.m.

Vote was unanimous to adjourn the meeting.

Danielle Brissette, secretary