

CITY COUNCIL MEETING NOTICE AND AGENDA



Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, September 26, 2022**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY’S YOUTUBE CHANNEL.

- 1. **Roll Call**
- 2. **Invocation/Inspirational Thought**
- 3. **Pledge of Allegiance**
- 4. **Public Forum** (**PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org**)
- 5. **Minutes**
- 6. **Bid Openings, Awards, and Appointments** PAGES
- 7. **Public Hearings**
 - a. Public hearing for malt liquor, wine & spirit sales for Country Host Inn, Inc. DBA Caribou Inn and Convention Center at 19 Main Street 02
 - b. Public hearing for Ordinance 08 – 2022 Series “An Ordinance Amending Chapter 17 General Assistance”
- 8. **Reports by Staff and Committees** 03
 - a. August 2022 Financial Reports 04-20
 - b. Tax Acquired property out for bid – 28 Goldfrank Drive 21
 - c. RFP for Audit services per City Charter section 2.09 22-23
 - d. NBRC grant for Snowmobile Trail Groomer (update) 24
 - e. Violation notices and blight news from Code Enforcement 25-26
 - f. Manager’s report 27-28
- 9. **New Business, Ordinances and Resolutions** 29
 - a. Set a public hearing for liquor license (new application) for Pelletier Enterprises, LLC 60 Access Hwy
- 10. **Old Business** 30
 - a. Further broadband discussion
- 11. **Reports and Discussion by Mayor and Council Members** REPORTS
- 12. **Next Regular Meetings:** October 11 & 24, November 14 & 28, December 12 31-36
- 13. **Executive Session(s)** (May be called to discuss matters identified under MRSA, Title 1, §405.6.D)
 - a. Update on union negotiations: AFL-CIO (Public Works) & Teamsters (Police Sergeants)
- 14. **Adjournment**

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: September 26, 2022
Re: Public Hearing for a liquor license (new application) for Country Host Inn, Inc. 19 Main Street

The Caribou Inn and Convention Center at 19 Main Street is under contract and set to close on Monday September 26, 2022. Since there will be a new owner of the business, there will need to be a public hearing on the initial liquor license.

The Chief of Police, Fire Chief and Code Enforcement Officer have all signed off on the application with no issues noted and have recommended the application be granted to the new owner, Country Host Inn, Inc.

At the last meeting, it was voted to schedule a public hearing which will be held tonight.

Suggested Action:

Please open the public hearing and ask for public comment.

After closing the public hearing, please make a motion to approve a new liquor license application for Country Host Inn, Inc. D/B/A Caribou inn and Convention Center 19 Main Street. Second the motion. Ask for discussion then call for the vote to approve a new liquor license application for Country Host Inn, Inc. D/B/A Caribou inn and Convention Center 19 Main Street.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Danielle Brissette
RE: Ordinance No. 8, 2022 Series, Amending Chapter 17 General Assistance
DATE: September 26, 2022

Each year a new set of General Assistance Maximums are provided by the Maine Welfare Director's Association (MWDA) and Maine Municipal Administration (MMA) and we must make adjustments to our Maximums as set by the state. We do have the option to place higher amounts for the maximums, but at this time it is not believed to be necessary to do so.

Tonight, we will have a public hearing on Ordinance No. 8, 2022 Series, Amending Chapter 17 General Assistance.

Suggested Action:

Please open the public hearing and ask for public comment.

After closing the public hearing, please make a motion to approve Ordinance No. 8, 2022 Series, Amending Chapter 17 General Assistance. Second the motion. Ask for discussion then call for the vote on Ordinance No. 8, 2022 Series, Amending Chapter 17 General Assistance.

General Ledger Summary Report

Fund(s): ALL
August

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	4,406.30	-1,500,000.00	1,500,000.00	49,894,260.29	48,394,260.29	0.00
Assets	11,073,934.32	11,008,315.66	8,161,621.74	21,888,200.23	16,733,222.72	16,163,293.17
101-00 CASH (BANK OF MACHIAS)	6,142,727.37	6,167,147.14	1,520,874.08	8,974,846.75	10,200,315.49	4,941,678.40
102-00 RECREATION ACCOUNTS	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
103-00 NYLANDER CHECKING	1,826.31	1,826.39	0.08	0.63	0.00	1,827.02
110-00 SECTION 125 CHECKING FSA	15,050.98	15,071.58	-1,039.51	14,451.63	9,327.30	20,195.91
110-07 2021 SECTION 125 CHECKING HRA	68,742.83	61,577.23	0.00	14,348.28	75,925.51	0.00
110-08 2022 SECTION 125 CHECKING HRA	0.00	0.00	-7,077.65	129,747.45	47,089.61	82,657.84
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	241,970.39	83,008.06	-3,598.76	569,727.10	21,035.27	631,699.89
117-00 RLF #10 INVESTMENT	80,678.16	80,691.92	130.44	159,782.87	0.00	240,474.79
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	-6,226.03	8,031.30	4,365.68	239,749.00	213,147.02	34,633.28
124-00 GAS INVENTORY	10,496.16	13,701.60	6,554.04	87,220.00	89,050.24	11,871.36
125-00 ACCOUNTS RECEIVABLE	59,266.39	85,832.40	-26,914.49	537,267.40	604,868.81	18,230.99
126-00 SWEETSOFT RECEIVABLES	298,075.09	298,075.15	-6,795.36	371,761.61	561,530.76	108,306.00
130-00 COMSTAR RECEIVABLES	0.00	0.00	-101,286.81	356,106.35	289,395.75	66,710.60
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	47,666.98	47,666.98	0.00	0.00	0.00	47,666.98
180-00 DR. CARY CEMETERY INVESTMENT	1,078.74	1,079.16	0.00	0.81	0.00	1,079.97
181-00 HAMILTON LIBRARY TR. INVEST	1,876.49	1,880.81	0.00	8.53	0.00	1,889.34
182-00 KNOX LIBRARY INVESTMENT	10,295.77	10,324.82	0.00	57.51	0.00	10,382.33
183-00 CLARA PIPER MEM INV	673.74	674.00	0.00	0.51	0.00	674.51
184-00 JACK ROTH LIBRARY INVEST	18,044.55	18,160.88	0.00	201.99	0.00	18,362.87
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,548.68	7,552.48	0.00	9.06	0.00	7,561.54
187-00 DOROTHY COOPER MEM INV	51,426.00	51,465.75	0.00	76.62	0.00	51,542.37
189-00 MARGARET SHAW LIBRARY INV	13,112.40	13,120.66	0.00	16.29	0.00	13,136.95
190-00 GORDON ROBERTSON MEM INV	11,562.23	11,566.60	0.00	8.60	0.00	11,575.20
191-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	0.00	7.82	0.00	6,210.25
192-00 G. HARMON MEM INV	6,809.52	6,812.10	0.00	5.07	0.00	6,817.17
193-00 BARBARA BREWER FUND	5,582.55	5,591.00	0.00	16.66	0.00	5,607.66
194-00 RODERICK LIVING TRUST	16,536.62	16,547.19	0.00	21.98	0.00	16,569.17
196-00 PHILIP TURNER LIBRARY INV	8,855.72	8,863.49	0.00	13.20	100.00	8,776.69
198-00 TAX ACQUIRED PROPERTY	162,181.12	146,913.21	-1,611.12	0.00	33,163.87	113,749.34
198-19 TAX ACQUIRED PROPERTY 2019	0.00	0.00	0.00	7,995.61	7,995.61	0.00
198-20 TAX ACQUIRED PROPERTY 2020	0.00	0.00	0.00	11,492.44	11,492.44	0.00
198-21 TAX ACQUIRED PROPERTY 2021	0.00	0.00	0.00	16,772.35	16,772.35	0.00
198-22 TAX ACQUIRED PROPERTY 2022	0.00	0.00	0.00	9,876.37	9,876.37	0.00
200-21 2021 TAX RECEIVABLE	711,328.14	712,472.67	0.00	470.34	712,943.01	0.00
200-22 2022 TAX RECEIVABLE	-83,711.79	-83,711.79	6,550,079.47	8,110,487.63	1,858,266.61	6,168,509.23
200-23 2023 TAX RECEIVABLE	0.00	0.00	-6,907.34	0.00	6,907.34	-6,907.34
205-16 2016 LIENS RECEIVABLE	9.29	9.29	0.00	0.00	9.29	0.00
205-17 2017 LIENS RECEIVABLE	569.72	569.72	0.00	0.00	569.72	0.00
205-18 2018 LIENS RECEIVABLE	177.75	177.75	0.00	0.00	177.75	0.00
205-19 2019 LIENS RECEIVABLE	316.71	316.71	0.00	0.00	0.00	316.71
205-20 2020 LIENS RECEIVABLE	71,234.16	72,378.69	-6,263.96	0.00	35,230.20	37,148.49
205-21 2021 LIENS RECEIVABLE	0.00	0.00	-7,042.90	251,622.20	102,132.74	149,489.46
210-11 2011 PP TAX RECEIVABLE	201.06	201.06	0.00	0.00	0.00	201.06
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	521.10	4,645.51
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	0.00	0.00	530.95	4,936.98
210-14 2014 PP TAX RECEIVABLE	6,210.55	6,210.55	0.00	0.00	0.00	6,210.55
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48

General Ledger Summary Report

Fund(s): ALL

August

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
210-16 2016 PP TAX RECEIVABLE	10,458.43	10,458.43	0.00	0.00	0.00	10,458.43
210-17 2017 PP TAX RECEIVABLE	10,954.95	10,954.95	0.00	0.00	6.39	10,948.56
210-18 2018 PP TAX RECEIVABLE	11,926.49	11,926.49	0.00	0.00	476.37	11,450.12
210-19 2019 PP TAX RECEIVABLE	12,744.96	12,744.96	0.00	0.00	5.70	12,739.26
210-20 2020 PP TAX RECEIVABLE	16,138.82	16,138.82	-25.73	0.00	1,304.56	14,834.26
210-21 2021 PP TAX RECEIVABLE	27,987.77	27,987.77	-257.83	71.92	13,288.60	14,771.09
210-22 2022 PP TAX RECEIVABLE	-67.73	-67.73	241,868.72	293,207.85	51,608.23	241,531.89
210-23 2023 PP TAX RECEIVABLE	0.00	0.00	-71.92	0.00	71.92	-71.92
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	257,896.49	257,896.49	0.00
304-00 FICA W/H	18.26	18.26	0.00	341,940.50	341,940.50	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	79,971.16	79,971.16	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	112,020.16	112,020.16	0.00
307-00 M.S.R.S. W/H	73.65	73.65	0.00	82,789.94	82,789.94	73.65
307-01 MSRS EMPLOYER	-140.08	-140.10	0.01	118,156.05	118,156.74	-140.79
308-00 AFLAC INSURANCE	-1.84	0.00	-0.17	5,654.08	5,655.44	-1.36
309-00 DHS WITHHOLDING	0.00	0.00	0.00	3,953.00	3,953.00	0.00
312-00 HEALTH INS. W/H	-24,820.25	-24,600.71	-0.12	173,091.22	174,533.40	-26,042.89
314-00 UNITED WAY W/H	0.00	0.00	0.00	102.00	102.00	0.00
315-00 TEAMSTERS W/H	0.00	0.00	0.00	2,426.00	2,426.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	7,343.40	7,343.40	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	2,652.00	2,652.00	0.00
318-00 MMA INCOME PROTECTION	-7,836.47	-7,836.47	252.95	25,502.65	25,417.96	-7,751.78
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	21,613.00	21,613.00	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	113,747.35	113,747.35	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	21,513.41	21,513.41	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	9,625.42	9,625.42	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,010.67	-2,010.67	70.42	6,087.40	6,060.30	-1,983.57
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	1,020.00	1,020.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	24,357.82	24,357.82	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	3,979.80	3,979.80	0.00
329-00 SALES TAX COLLECTED	-104.40	-104.40	0.00	152.46	48.06	0.00
330-00 VEHICLE REG FEE (ST. OF ME)	-2,837.00	0.00	-4,304.75	184,477.50	195,222.00	-10,744.50
331-00 BOAT REG FEE INLAND FISHERIES	-144.00	0.00	3,586.49	16,567.81	17,363.44	-795.63
332-00 SNOWMOBILE REG (F&W)	-14,704.23	0.00	0.00	22,226.50	22,226.50	0.00
333-00 ATV REGISTRATION (F&W)	0.00	0.00	10,635.38	46,479.66	53,072.41	-6,592.75
335-00 PLUMBING PERMITS (ST. OF ME)	-2,006.35	-141.35	-142.50	0.00	445.00	-586.35
336-00 CONCEALED WEAPON PERMIT	-300.00	-300.00	0.00	775.00	595.00	-120.00
338-00 CONNOR EXCISE TAX	-104.24	-104.24	-3,687.75	31,803.57	39,117.94	-7,418.61
339-00 CONNOR BOAT EXCISE	69.80	69.80	82.40	160.20	160.20	69.80
340-00 DOG LICENSES (ST. OF ME)	-702.00	0.00	-3.00	1,819.00	1,841.00	-22.00
341-00 FISHING LICENSES (ST. OF ME)	-289.00	0.00	301.00	3,929.00	4,001.00	-72.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,953.00	0.00	-147.75	3,856.25	4,158.00	-301.75
347-00 NEPBA UNION PD	0.00	0.00	0.00	3,060.00	3,060.00	0.00
Liabilities	7,250,695.03	7,396,071.39	4,612,559.77	3,416,063.79	6,374,884.38	10,354,891.98
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,250,695.03	7,396,071.39	4,612,559.77	3,416,063.79	6,374,884.38	10,354,891.98
352-00 NYLANDER MUSEUM RESERVE	-8,197.97	-8,197.97	0.00	0.00	17,688.83	9,490.86
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
360-01 AMERICA RESCUE PLAN ACT-NEU'S	241,970.39	241,970.39	-3,726.53	12,888.76	402,272.73	631,354.36
360-02 RIVERFRONT COMMITTEE RESERVE	0.00	0.00	0.00	0.00	7,000.00	7,000.00
360-03 GENERAL ASSISTANCE RESERVE	0.00	0.00	5,632.75	0.00	5,632.75	5,632.75

General Ledger Summary Report

Fund(s): ALL

August

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
362-00 RLF #10 RESERVE	80,678.16	80,691.92	130.44	0.00	159,782.87	240,474.79
365-01 COMMUNITY POOL IMPROVEMENT	2,566.19	2,566.19	0.00	0.00	0.00	2,566.19
365-02 REC CENTER IMPROVEMENTS	2,414.06	2,414.06	0.00	0.00	755.50	3,169.56
365-03 LAND ACQUISTIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04 RAILS TO TRAILS PROGRAM	22,493.76	22,493.76	-17,811.91	19,950.33	20,000.00	22,543.43
365-05 PARK IMPROVEMENT RESERVE	3,766.31	3,766.31	500.00	0.00	1,465.40	5,231.71
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	12,595.44	12,595.44	0.00	0.00	0.00	12,595.44
365-12 CRX/TOS RESERVE	1,932.82	1,932.82	-1,020.04	3,559.41	4,462.89	2,836.30
365-13 RECREATION - COLLINS POND	10,921.50	10,921.50	0.00	0.00	0.00	10,921.50
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	5.14	5.14	0.00	0.00	0.00	5.14
365-20 SKI TRAIL PROGRAM	277.00	277.00	0.00	0.00	120.00	397.00
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	13,112.71	12,008.09	100.00	2,859.39	1,340.00	10,488.70
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	27,967.08	27,967.08	0.00	0.00	0.00	27,967.08
365-27 PARK VEHICLE RESERVE	4,730.00	4,730.00	0.00	0.00	0.00	4,730.00
366-00 ASSESSMENT RESERVE	-360.00	-360.00	0.00	0.00	180.00	-180.00
366-01 LIBRARY BUILDING RESERVE	29,191.03	29,191.03	0.00	0.00	0.00	29,191.03
366-02 LIBRARY MEMORIAL FUND	42,542.80	42,542.80	-370.64	2,410.27	478.04	40,610.57
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	600.00	0.00	600.00	1,808.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-01 POLICE DONATED FUNDS	27,683.44	27,567.81	0.00	7,690.07	112.50	19,990.24
367-02 POLICE DEPT EQUIPMENT	59,673.59	61,497.41	8,591.67	8,794.58	48,284.85	100,987.68
367-03 POLICE CAR RESERVE	1,719.21	1,719.21	24,500.00	0.00	33,355.60	35,074.81
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,349.39	16,349.39	1,192.69	2,974.10	3,565.84	16,941.13
367-06 PD COMPUTER RESERVE	8,388.22	8,388.22	1,500.00	3,830.00	1,500.00	6,058.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	-3,563.00	3,563.00	0.00	5,437.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,622.49	43,622.49	0.00	0.00	0.00	43,622.49
367-09 NEW POLICE STATION	6,336.02	6,336.02	0.00	4,500.00	0.00	1,836.02
367-10 POLICE OFFICER RECRUITMENT RES	54,000.00	54,000.00	0.00	0.00	0.00	54,000.00
367-11 SOP DEVELOPMENT/CONSULTATION	0.00	0.00	3,750.00	3,750.00	3,750.00	0.00
368-01 FIRE EQUIPMENT RESERVE	-115,030.29	-115,030.29	65,000.00	0.00	65,000.00	-50,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	8,000.00	4,988.00	8,000.00	8,018.25
368-03 FIRE DEPT FOAM RESERVE	1,443.50	1,443.50	4,000.00	1,001.00	4,000.00	4,442.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	800.00	1,368.00	800.00	3,596.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	3,156.05	3,156.05	0.00	0.00	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	36,974.08	36,974.08	0.00	0.00	0.00	36,974.08
368-12 FIRE/AMB UNIFORM RESERVE	308.00	4,566.59	0.00	1,980.44	0.00	2,586.15
369-01 AMBULANCE SMALL EQUIP RESERVE	14,320.27	14,320.27	22,920.00	0.00	22,920.00	37,240.27
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	4,000.00	0.00	4,000.00	7,000.00
369-03 AMBULANCE RESERVE	2,454.67	2,454.67	0.00	0.00	0.00	2,454.67
370-03 PW EQUIPMENT RESERVE	109,155.16	109,155.16	50,163.40	0.00	50,163.40	159,318.56
370-04 STREETS/ROADS RECONSTRUCTION	106,696.35	106,696.35	-124,503.20	254,503.20	130,000.00	-17,806.85
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30

General Ledger Summary Report

Fund(s): ALL
August

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
370-06 FUEL TANK RESERVE	-59,533.75	-29,633.30	536.68	0.00	8,374.76	-21,258.54
370-07 PW BUILDING RESERVE	34,546.39	34,546.39	0.00	0.00	0.00	34,546.39
370-09 RIVER ROAD RESERVE	-55,881.75	-55,881.75	11,000.00	0.00	11,000.00	-44,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48
371-01 ASSESSMENT REVALUATION RESERVA	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	-204.50	-204.50	1,600.00	0.00	1,600.00	1,395.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
372-01 AIRPORT RESERVE	74,939.89	74,939.89	-12,000.00	34,300.30	0.00	40,639.59
372-04 AIRPORT HANGER SECURITY DEPOS	1,430.00	1,430.00	0.00	180.00	370.00	1,620.00
372-06 AIRPORT CARES ACT	0.00	0.00	-312.20	14,544.36	31,000.00	16,455.64
373-01 GEN GOVT COMPUTER RESERVE	6,662.97	6,662.97	0.00	0.00	0.00	6,662.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	104,188.62	90,997.12	0.00	1,948.20	0.00	89,048.92
373-04 VITAL RECORDS RESTORATION	776.50	776.50	2,500.00	0.00	2,500.00	3,276.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	109,440.00	113,175.00	109,440.00	-2,697.49
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	46,160.88	46,160.88	0.00	14,348.28	28,696.56	60,509.16
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-12 NBRC BIRDS EYE	-59,203.55	-27,203.55	0.00	0.00	0.00	-27,203.55
373-17 LADDER ENGINE TRUCK 2016	116,601.20	116,601.20	0.00	0.00	0.00	116,601.20
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	21,102.81	21,102.81	0.00	0.00	0.00	21,102.81
373-21 2021 HRA RESERVE	68,742.83	61,577.23	0.00	75,925.51	14,348.28	0.00
373-22 2022 HRA RESERVE	0.00	0.00	-7,077.65	45,889.61	128,547.45	82,657.84
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	36,415.42	36,415.42	0.00	0.00	0.00	36,415.42
380-01 CAPTS CDBG	-0.64	-0.64	0.00	1,400.00	0.00	-1,400.64
380-03 TOURISM GRANT	0.00	0.00	-910.00	910.00	0.00	-910.00
385-00 COMMUNITY DEVELOPMENT MATCH	32,674.30	32,674.30	0.00	0.00	0.00	32,674.30
387-00 BOUCHARD TIF	15,569.33	15,569.33	12,985.47	6,893.07	12,985.47	21,661.73
388-00 HILLTOP TIF	4,732.12	4,732.12	65,881.13	0.00	65,881.13	70,613.25
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
399-00 PARKING LOT MAINTENANCE RES	56,366.51	56,366.51	0.00	0.00	0.00	56,366.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	392,968.39	392,968.39	0.00	0.00	0.00	392,968.39
406-00 TRAILER PARK RESERVE	44,753.41	57,262.18	0.00	6,104.47	240.00	51,397.71
407-00 COUNTY TAX	2.13	2.13	603,037.60	0.00	603,037.60	603,039.73
414-00 CEMETARY RERSERVE	200.00	200.00	0.00	0.00	0.00	200.00
415-00 LIONS COMMUNITY CENTER RESERVA	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	83,485.66	83,485.66	25,000.00	25,235.89	28,972.10	87,221.87
419-00 DUE FROM CDC (1280)	47,666.98	47,666.98	0.00	0.00	0.00	47,666.98
421-00 DEFERRED TAX REVENUE	859,755.36	905,895.88	0.00	0.00	0.00	905,895.88
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,548.68	7,552.48	0.00	0.00	9.06	7,561.54
423-00 DR. CARY CEMETERY TRUST FUND	1,078.74	1,079.16	-29.95	29.95	0.81	1,050.02
424-00 HAMILTON LIBRARY TRUST FUND	1,876.49	1,880.81	0.00	0.00	8.53	1,889.34
425-00 KNOX LIBRARY MEMORIAL FUND	10,295.77	10,324.82	0.00	0.00	57.51	10,382.33
426-00 CLARA PIPER MEM FUND	673.74	674.00	0.00	0.00	0.51	674.51
427-00 JACK ROTH LIBRARY MEM FUND	18,044.55	18,160.88	-342.00	3,022.23	201.99	15,340.64
429-00 BARBARA BREWER FUND	5,582.55	5,591.00	0.00	0.00	16.66	5,607.66
430-00 D. COOPER MEM FUND	51,426.00	51,465.75	0.00	2,000.00	76.62	49,542.37
432-00 MARGARET SHAW LIBRARY MEMORI	13,112.40	13,120.66	0.00	0.00	16.29	13,136.95

General Ledger Summary Report

Fund(s): ALL
August

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
433-00 GORDON ROBERTSON MEM FUND	11,562.23	11,566.60	0.00	0.00	8.60	11,575.20
434-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	0.00	0.00	7.82	6,210.25
435-00 RODERICK LIVING TRUST	16,536.62	16,547.19	0.00	0.00	21.98	16,569.17
436-00 AMBULANCE REIMBURSEMENT	19,267.07	19,267.07	54.72	2,524.59	1,596.15	18,338.63
437-00 DEFERRED AMBULANCE REVENUE	433,982.22	298,075.15	0.00	0.00	0.00	298,075.15
438-00 PHILIP TURNER LIBRARY MEMORIAL	8,855.72	8,863.49	0.00	0.00	13.20	8,876.69
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	188,540.10	188,540.10	0.00	0.00	0.00	188,540.10
456-00 TAX REFIEF FUNDS 2021	0.00	194,790.77	0.00	0.00	0.00	194,790.77
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-805.82	-805.82	0.00	1,557.97	1,185.00	-1,178.79
461-00 CRAFT FAIR	6,480.19	6,480.19	0.00	0.00	0.00	6,480.19
462-00 CDBG HOUSING REHABILITATION	3,921.87	3,921.87	0.00	0.00	0.00	3,921.87
463-00 MISC EVENTS	-251.87	-251.87	0.00	0.00	0.00	-251.87
465-00 THURSDAYS ON SWEDEN	-41.36	-41.36	0.00	0.00	0.00	-41.36
465-01 STORY OF CARIBOU	732.00	732.00	0.00	0.00	0.00	732.00
465-02 CARIBOU CARES ABOUT KIDS	0.00	0.00	-9,505.50	9,565.50	10,000.00	434.50
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
469-00 DENTAL INSURANCE	2,122.85	2,122.85	0.11	12,804.73	13,280.90	2,599.02
470-00 EYE INUSRANCE	577.68	577.68	-0.35	2,200.39	2,253.35	630.64
471-00 RC2 TIF	111,599.42	111,599.42	68,838.13	5,125.00	68,838.13	175,312.55
472-00 ANIMAL WELFARE	13,587.21	13,655.21	58.00	50.00	2,394.00	15,999.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
477-00 LED STREET LIGHTS	88,575.53	88,575.53	0.00	0.00	0.00	88,575.53
478-00 G. HARMON MEM FUND	6,809.52	6,812.10	0.00	0.00	5.07	6,817.17
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	837,346.46	837,346.46	150.00	0.00	83,235.26	920,581.72
483-03 DUE TO FUND 3	813,456.89	821,692.91	7,962.13	0.00	51,912.09	873,605.00
483-04 DUE TO FUND 4	406,290.10	406,290.10	5,265.92	0.00	36,861.44	443,151.54
483-05 DUE TO FUND 5	3,531,343.23	3,531,343.31	370,214.66	0.00	396,317.54	3,927,660.85
484-02 DUE FROM FUND 2	-793,962.35	-796,149.74	-9,902.65	71,781.45	0.00	-867,931.19
484-03 DUE FROM FUND 3	-696,922.70	-697,738.65	-6,166.57	60,594.82	0.00	-758,333.47
484-04 DUE FROM FUND 4	-377,711.29	-377,820.67	-4,134.66	31,808.98	0.00	-409,629.65
484-05 DUE FROM FUND 5	-2,901,682.68	-2,947,470.64	-13,300.03	125,264.32	0.00	-3,072,734.96
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	-1,500.70	-1,500.70	0.00	2,420.00	0.00	-3,920.70
490-00 T/A PROPERTY REMEDIATION RES	20,487.90	20,487.90	607.78	0.00	6,550.52	27,038.42
493-00 RSU 39 COMMITMENT	-1,082,828.12	-1,082,828.12	3,340,730.57	2,402,032.22	3,653,630.00	168,769.66
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	64.00	0.00	22.00	552.40	666.40	114.00
497-00 DEATH RECORDS STATE FEE	183.20	0.00	-47.20	1,020.80	1,184.80	164.00
498-00 MARRIAGE RECORDS STATE FEE	21.60	0.00	18.00	243.20	309.60	66.40
Fund Balance	3,818,832.99	5,112,244.27	2,049,061.97	24,589,996.27	25,286,153.19	5,808,401.19
500-00 EXPENDITURE CONTROL	0.00	0.00	-2,594,303.47	7,875,209.94	11,837,679.69	3,962,469.75
510-00 REVENUE CONTROL	0.00	0.00	4,643,365.44	14,980,264.33	13,448,473.50	-1,531,790.83
600-00 FUND BALANCE	3,818,832.99	5,112,244.27	0.00	1,734,522.00	0.00	3,377,722.27
2 - Snowmoible Trail Maintenance	0.00	0.00	0.00	219,054.71	219,054.71	0.00

General Ledger Summary Report

Fund(s): ALL

August

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
2 - Snowmoible Trail Maintenance CONT'D						
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	35,459.53	37,646.92	239.55	99,538.36	154,391.45	92,500.01
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	35,459.53	37,646.92	239.55	99,538.36	154,391.45	92,500.01
365-11 TRAIL MAINTENANCE RESERVE	78,843.64	78,843.64	-9,513.10	16,303.10	82,610.00	145,150.54
483-01 DUE TO FUND 1	793,962.35	796,149.74	9,902.65	0.00	71,781.45	867,931.19
484-01 DUE FROM FUND 1	-837,346.46	-837,346.46	-150.00	83,235.26	0.00	-920,581.72
Fund Balance	-35,459.53	-37,646.92	-239.55	119,516.35	64,663.26	-92,500.01
500-00 Expense Control	0.00	0.00	-2,239.55	57,478.35	62,098.71	4,620.36
510-00 Revenue Control	0.00	0.00	2,000.00	62,038.00	2,564.55	-59,473.45
600-00 Fund Balance	-35,459.53	-37,646.92	0.00	0.00	0.00	-37,646.92
3 - Housing Department						
Assets	0.00	0.00	0.00	244,005.91	244,005.91	0.00
Liabilities	-55,138.01	-62,558.08	-1,795.56	51,912.09	60,594.82	-53,875.35
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-55,138.01	-62,558.08	-1,795.56	51,912.09	60,594.82	-53,875.35
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	696,922.70	697,738.65	6,166.57	0.00	60,594.82	758,333.47
484-01 DUE TO FUND 1	-813,456.89	-821,692.91	-7,962.13	51,912.09	0.00	-873,605.00
Fund Balance	55,138.01	62,558.08	1,795.56	192,093.82	183,411.09	53,875.35
500-00 Expense Control	0.00	0.00	-6,166.57	60,594.82	125,499.00	64,904.18
510-00 Revenue Control	0.00	0.00	7,962.13	131,499.00	51,912.09	-79,586.91
600-00 Fund Balance	55,138.01	62,558.08	0.00	0.00	6,000.00	68,558.08
4 - FSS						
Assets	0.00	0.00	0.00	131,861.42	131,861.42	0.00
Liabilities	-28,578.81	-23,469.43	-1,131.26	36,861.44	31,808.98	-28,521.89
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-28,578.81	-23,469.43	-1,131.26	36,861.44	31,808.98	-28,521.89
409-00 HOUSING RESERVE	0.00	5,000.00	0.00	0.00	0.00	5,000.00
483-01 DUE TO FUND 1	377,711.29	377,820.67	4,134.66	0.00	31,808.98	409,629.65
484-01 DUE FROM FUND 1	-406,290.10	-406,290.10	-5,265.92	36,861.44	0.00	-443,151.54
Fund Balance	28,578.81	23,469.43	1,131.26	94,999.98	100,052.44	28,521.89
500-00 Expense Control	0.00	0.00	-4,134.66	31,808.98	52,419.00	20,610.02
510-00 Revenue Control	0.00	0.00	5,265.92	63,191.00	36,861.44	-26,329.56
600-00 Fund Balance	28,578.81	23,469.43	0.00	0.00	10,772.00	34,241.43
5 - ECONOMIC DEV						
	0.00	0.00	0.00	893,607.86	893,607.86	0.00

General Ledger Summary Report

Fund(s): ALL

August

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
5 - ECONOMIC DEV CONT'D						
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-382,619.46	-336,831.58	-293,831.98	401,317.54	218,106.70	-520,042.42
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-382,619.46	-336,831.58	-293,831.98	401,317.54	218,106.70	-520,042.42
473-00 DOWNTOWN TIF	-6,356.70	-6,356.70	53,082.65	5,000.00	58,082.65	46,725.95
474-00 TRAIL GROOMER RESERVE	3,245.83	3,245.83	10,000.00	0.00	30,759.73	34,005.56
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
477-01 CEA GAGNON'S RENTAL PROPERTY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
477-02 CEA IRVING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
477-03 CEA PELLETIER ENTERPRISES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
477-04 CEA NORTH STATE TRANSPORT	0.00	0.00	0.00	0.00	1,000.00	1,000.00
483-01 DUE TO FUND 1	2,901,682.68	2,947,470.64	13,300.03	0.00	125,264.32	3,072,734.96
484-01 DUE FROM FUND 1	-3,531,343.23	-3,531,343.31	-370,214.66	396,317.54	0.00	-3,927,660.85
Fund Balance	382,619.46	336,831.58	293,831.98	492,290.32	675,501.16	520,042.42
500-00 Expense Control	0.00	0.00	-18,300.03	130,264.32	363,368.60	233,104.28
510-00 Revenue Control	0.00	0.00	312,132.01	315,000.00	312,132.56	-2,867.44
600-00 Fund Balance	382,619.46	336,831.58	0.00	47,026.00	0.00	289,805.58
Final Totals	4,406.30	-1,500,000.00	1,500,000.00	51,382,790.19	49,882,790.19	0.00

Expense Summary Report

Fund: 1
August

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	791,567.00	60,719.71	514,434.70	277,132.30	64.99
17 - HEALTH & SANITATION	257,578.00	21,510.00	173,550.00	84,028.00	67.38
18 - MUNICIPAL BUILDING	74,790.00	3,229.95	45,935.88	28,854.12	61.42
20 - GENERAL ASSISTANCE	41,071.00	2,435.11	15,175.53	25,895.47	36.95
22 - TAX ASSESSMENT	209,159.00	14,146.62	128,188.08	80,970.92	61.29
25 - LIBRARY	231,669.00	15,302.79	139,362.97	92,306.03	60.16
31 - FIRE/AMBULANCE DEPARTMENT	2,622,708.00	167,773.51	1,605,739.81	1,016,968.19	61.22
35 - POLICE DEPARTMENT	1,763,342.00	126,765.20	1,110,387.93	652,954.07	62.97
38 - PROTECTION	367,000.00	29,406.33	231,488.30	135,511.70	63.08
39 - CARIBOU EMERGENCY MANAGEMENT	13,594.00	269.45	5,928.48	7,665.52	43.61
40 - PUBLIC WORKS	2,475,356.00	104,313.19	1,248,141.57	1,227,214.43	50.42
50 - RECREATION DEPARTMENT	566,616.00	47,106.20	377,797.22	188,818.78	66.68
51 - PARKS	181,930.00	17,075.57	121,433.17	60,496.83	66.75
60 - AIRPORT	100,135.00	1,122.73	70,549.18	29,585.82	70.45
61 - CARIBOU TRAILER PARK	12,650.00	751.63	6,665.70	5,984.30	52.69
65 - CEMETERIES	6,850.00	0.00	5,250.00	1,600.00	76.64
70 - INS & RETIREMENT	91,376.00	27,861.13	66,834.45	24,541.55	73.14
75 - CONTRIBUTIONS	7,648.00	3,047.60	3,047.60	4,600.40	39.85
80 - UNCLASSIFIED	31,275.00	356.75	13,933.68	17,341.32	44.55
85 - CAPITAL IMPROVEMENTS	451,110.00	451,110.00	451,110.00	0.00	100.00
Final Totals	10,297,424.00	1,094,303.47	6,334,954.25	3,962,469.75	61.52

Expense Summary Report

Fund: 2
August

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	62,038.00	2,239.55	57,417.64	4,620.36	92.55
Final Totals	62,038.00	2,239.55	57,417.64	4,620.36	92.55

Expense Summary Report

Fund: 3
August

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	125,499.00	6,166.57	60,594.82	64,904.18	48.28
Final Totals	125,499.00	6,166.57	60,594.82	64,904.18	48.28

Expense Summary Report

Fund: 4
August

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	52,419.00	4,134.66	31,808.98	20,610.02	60.68
Final Totals	52,419.00	4,134.66	31,808.98	20,610.02	60.68

Expense Summary Report

Fund: 5
August

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	308,853.00	17,683.41	115,747.00	193,106.00	37.48
12 - NYLANDER MUSEUM	53,173.00	616.62	13,174.72	39,998.28	24.78
Final Totals	362,026.00	18,300.03	128,921.72	233,104.28	35.61

Revenue Summary Report

Fund: 1
August

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,774,015.00	3,972,349.73	6,443,816.66	330,198.34	95.13
18 - MUNICIPAL BUILDING	2,000.00	0.00	0.00	2,000.00	0.00
20 - GENERAL ASSISTANCE	20,000.00	614.26	5,398.01	14,601.99	26.99
22 - TAX ASSESSMENT	1,045,000.00	655,266.00	849,427.00	195,573.00	81.28
23 - CODE ENFORCEMENT	10,025.00	1,252.50	4,990.00	5,035.00	49.78
25 - LIBRARY	5,100.00	0.00	2,127.15	2,972.85	41.71
31 - FIRE/AMBULANCE DEPARTMENT	1,855,543.00	4,974.85	1,037,410.07	818,132.93	55.91
35 - POLICE DEPARTMENT	87,220.00	811.56	57,343.89	29,876.11	65.75
39 - CARIBOU EMERGENCY MANAGEMENT	2,400.00	1,800.00	2,400.00	0.00	100.00
40 - PUBLIC WORKS	200,699.00	0.00	65,699.00	135,000.00	32.74
50 - RECREATION DEPARTMENT	6,600.00	720.00	9,788.75	-3,188.75	148.31
51 - PARKS	300.00	0.00	50.00	250.00	16.67
60 - AIRPORT	44,000.00	5,576.54	36,637.64	7,362.36	83.27
70 - INS & RETIREMENT	10,000.00	0.00	16,023.00	-6,023.00	160.23
Final Totals	10,062,902.00	4,643,365.44	8,531,111.17	1,531,790.83	84.78

Revenue Summary Report

Fund: 2
August

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	62,038.00	2,000.00	2,564.55	59,473.45	4.13
Final Totals	62,038.00	2,000.00	2,564.55	59,473.45	4.13

Revenue Summary Report

Fund: 3
August

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	131,499.00	7,962.13	51,912.09	79,586.91	39.48
Final Totals	131,499.00	7,962.13	51,912.09	79,586.91	39.48

Revenue Summary Report

Fund: 4
August

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	63,191.00	5,265.92	36,861.44	26,329.56	58.33
Final Totals	63,191.00	5,265.92	36,861.44	26,329.56	58.33

Revenue Summary Report

Fund: 5
August

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	315,000.00	312,131.93	312,131.93	2,868.07	99.09
12 - NYLANDER MUSEUM	0.00	0.08	0.63	-0.63	----
Final Totals	315,000.00	312,132.01	312,132.56	2,867.44	99.09

**City of Caribou
Administration
MEMORANDUM**

DATE: <u>September 26, 2022</u>
TO: <u>Caribou City Council Members</u>
FROM: <u>Carl Grant, Finance Director</u>
SUBJECT: <u>Tax Acquired Property Interest</u>

There is interest from abutting landowners for, Map 31 Lot 152, 28 Goldfrank Drive. This property has not been out to bid, but most recently had the structure on it torn down by Public Works with disposal fees of 978.52, with back CUD costs of 1,975.63, demo costs is estimated (include in PW salary), and back taxes of 874.26, suggest a minimum bid of \$4,400.

Suggested Motion:

Make motion to put Map 31, Lot 152, 28 Goldfrank Drive out to bid for a minimum bid amount of \$4,400.

**City of Caribou
Administration
MEMORANDUM**

DATE: <u>September 26, 2022</u>
TO: <u>Caribou City Council Members</u>
FROM: <u>Carl Grant, Finance Director</u>
SUBJECT: <u>Audit RFP Results 2022</u>

The City has advertise for a RFP for our auditing services for 2022 through 2024 with the results being, please see attached.

Suggested Motion:

Make motion to accept the given proposal for 2022, 2023, and 2024 as presented.

Audit RFP Results

Felch & Company, LLC

2022	\$28,500
2023	\$29,300
2024	\$30,200

No other RFP received

**CARIBOU PARKS & RECREATION DEPARTMENT
55 BENNETT DR.
CARIBOU, ME. 04736
207-493-4224
207-493-4225 Fax**

MEMO

TO: Mayor Jody Smith
CC: Caribou City Council/ Penny Thompson
FROM: Gary Marquis
RE: Trail Groomer Replacement
DATE: September 26, 2022

Mayor Smith and City Councilors:

As you may recall back in this spring, I came to the Council for permission to write a grant to replace our 2015 New Holland tractor groomer. I have heard back and was not successful in obtaining the grant. I have written a grant to the State Capital Equipment program and have been successful with this one in the amount of \$98,000.

Mountain Grooming Equipment LLC. Has offered a \$100,000 trade in of our 2015 New Holland tractor, this tractor has close to 4,400 hours and will climb well over 5,000 this winter and will be worth less next year.

I am asking the council if you would so choose to use funds from the G1-471-00 RC2 district tif. I am asking for the balance which is \$34,207.00. I am waiting to hear back from the Caribou Snowmobile Club to see what they might be able to help with. I have started a fundraising campaign for the Groomer fund, it is a 12-month calendar of the Caribou Trails system as we all know Caribou is riding high on snowmobile tourism. The plan is to sell calendars on our Facebook page and at the snowmobile trade shows that I will be attending this fall. I have also reached out to USDA, and they will be opening the grant process in either November or December and the administrator has indicated that because we have two groomers we are allowed to apply again so soon.

As we all know equipment is becoming harder and harder to get and every year the price of equipment keeps climbing. We have been looking for a tractor and we have found one in Champlain New York. It is a New Holland T7-230. This tractor would fit our needs and is available to ship to Beaugard Equipment in Presque Isle. If the council chooses to approve this purchase, we will be able to have the tractor converted early enough so that if there is early snow, we will be able to get out and promote early snowmobile tourists.

We have been extremely happy with the two Soucy converted tractors that we have been operating since 2013. The track kit is second to none, we have approximately 9,000 hours on the tracks, bearings, and undercarriage and we have had very minor repairs over the years. Soucy track recognizes issues with their product, and they have helped us out when there is a problem. Mountain Grooming Equipment LLC has brought other clubs to our shop to see us and what we think about the track system over the years and because of this we will install the new track kit ourselves with the help of Mountain Grooming Equipment LLC, this will not negate the two-year track system warranty as he is a registered installer of the kits. By doing the installation ourselves we are looking at saving between \$9,000-\$11,000 of install costs. We will do the installation at our Parks Maintenance shop.

Purchase of New Trail Groomer

Quote from Mountain Grooming Equipment LLC. which would include a NH T7-230 full powershift Tractor with a Soucy Track conversion kit.

Quoted Price	\$316,207.00
State of Maine Capital Equipment Grant	- \$98,000.00
Trade in of 2015 New Holland Tractor	- 100,000.00
TIF district groomer reserve(G5-474-00)	-\$34,000.00
G2-365-11 (trail maintenance fund)	-\$50,000.00
G1-471-00	<u>-34,207.00</u>
Total	0

Thank you for your consideration. Gary Marquis

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council
FROM: Code Enforcement Department
RE: CEO Activities 2022
DATE: April 4, 2022

Re: Code Enforcement Officer Actions to date 2022

Councilors,

Since 2018 the Code Enforcement Office has opened 370 property folders comprised of 3,863 files. Happily, not all these actions are “Notice of Violation”. Many of these requested actions take the form of Land Use requests, property information request, permitting and general information.

Notices of Violations are typically 30 day notices, they reference the date that the violation was observed, section of code violated, the violation description, the corrective action and finally the date to make the action. Second an Final notices can be progressive in that the correction date is set for more immediate action (two weeks or even immediate). Follow-up is crucial.

In 2022 the CEO has executed 97 actions and 63 of these actions were in the form of Notice of Violation. 26 f these violations were related to “Unsafe Structure and Failing Equipment”, directly related to our fight on blight.

Most notable are:

Notices to the owners of record for the remaining mobile homes at Westgate Villa and the notice to the property owner. This culminated in Council Action to declare the remaining mobile homes as dangerous building subject to City Action under the State of Maine Nuisance and Dangerous Building Law. Action paused while the CEO attempted contact with the latest landowner, CSR Properties, LLC, 1815 W Purdy Avenue, Miami Beach, FL 33139.

Ongoing work at the Caribou Trailer Park notifying remaining tenant of the pending closure and ultimate demolition of abandoned mobile home units. There are three remaining tenants at that site

Multiple notices sent to 96 Main Street and 34 West Presque Ilse Road regarded collapsed building and a burnt-out residential structure. Staff continues to follow up with the owner and some cleanup has been affected at the 34 West Presque Isle Road property. Owner reportedly trying to find an affordable contractor for the demolition of the 96 Main Street buildings.

Notice and ultimate demolition of the unsafe building at 37 Home Farm Road siting the State of Maine Nuisance and Dangerous Property Law and notice and demolition of 5 tax acquired structures (three on Hillcrest Avenue one on Midland Street and one at 28 Goldfrank Drive).

There are many others.

The CEO is also responsible Maintaining the Caribou Planning Board and the Riverfront Renaissance Committee complete with recording of minutes and setting of agenda, ordinance work, permitting and site design review, day to day correspondence and those projects as directed from the City Manager.

If you have any question, please feel free to call or visit me here at the City Office. The direct phone contact is 493-5967 or contact me via email at kmurchison@caribomaine.org

Best regards,

Kenneth Murchison
City of Caribou CEO/Zoning Administrator



Economic Projects

River Front - Powerplants	DEP and EPA will be on site September 29. CEO Murchison will be assisting them.
Broadband Initiative	On tonight's agenda
CDBG	The CDBG for "Caribou Area Ride Service" (CARS) has had an organizational meeting. Also working on the C&J Service Center application.
Ogren Dump Solar Project	No new updates
Events and Marketing	Caribou Craft Fair is October 15 & 16. Working on Small Business Saturday details. Dates are set for 2023 Thursdays on Sweden Street: June 1, 15 & 29; July 13 & 27; August 10. Caribou Cares About Kids will be July 27 - 30, 2023.
Landbank	No new updates
Chapter 13 Rewrite	Planning Board is working on the Land Use Table.
Federal American Rescue Plan Act	No new updates
Blight Cleanup	On tonight's agenda
Birdseye Cleanup	No new updates
60 Access Highway	CEO, Building Official and city manager have visited the project. Anticipated opening October 17, 2022.
River Front - Master Plan	No new updates
Façade Improvement Program	Fall application period is now open. Applications need to be returned by September 30, 2022 at 4:30 pm.
Aldrich ATV/Snowmobile Storage	No new updates
Jarosz Storage - Limestone St	No new updates
Business Outreach	No new updates

Other Administrative Projects

Tax Acquired Property Policy	On tonight's agenda
Nylander	No new updates
Fire Structural Work	No new updates
Fire Station Renovations	Kurt Magnussen of Mechanical Systems Engineers will be coming to look at the project October 10.
Police Station	Chief Gahagan and the city manager will be attending a IACP training about the planning, designing, funding and constructing the new facility. We will be learning from the experts and touring three recently constructed facilities.
River Road	No new updates
Investment Policy	No new updates
Trailer Park Closure	No new updates
Fish Hatchery Bridge	No new updates
Cable Franchise Renewal	No new updates
Airport	No new updates
Personnel Policy	No new updates
New LED Street lights	A resident of the Grimes Road came in to thank the city for having a light installed at the junction of Grimes Road and Access Highway.
Comp Plan Update	There will be a kick-off for the public October 27, 6 - 7:30 at the Wellness Center.
COVID-19 Status	No new updates
Administrative Approvals	No new updates
Personnel Changes	No new updates
Age-Friendly Efforts	No new updates
Other Updates	The Caribou Police, Caribou Fire, Aroostook County EMA and others have been working on table top exercises to better plan for school security operations.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: September 26, 2022
Re: Public Hearing, liquor license (new application) for Pelletier Enterprises LLC 60 Access Hwy

Evergreen Lanes featuring Rendezvous Restaurant is making plans to open on or around October 17, 2022. Since this will be a new establishment, there will need to be a public hearing on the initial liquor license.

The Chief of Police, Fire Chief and Code Enforcement Officer have all signed off on the application with no issues noted and have recommended the application be granted to the Pelletier Enterprises LLC new establishment, Evergreen Lanes featuring Rendezvous Restaurant.

Suggested Action:

Please make a motion to set a public hearing at the October 11, 2022 regular City Council meeting. Second the motion and after any discussion, please vote to schedule the public hearing for the initial liquor license for Pelletier Enterprises LLC new establishment "Evergreen Lanes featuring Rendezvous Restaurant" at 60 Access Highway.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: September 26, 2022
Re: Further Discussion on Broadband

The Caribou Utilities District has asked to present and discuss a revised business plan for their 100% fiber project as it was requested by the Caribou City Council in public session tonight.



**Board of Directors
July 11, 2022
5:30 p.m.**

Present: Doug Plourde, Chairman; Chris Bell, Vice Chairman; Dr. Irene Djuanda, Penny Thompson, Neal Griffith, Carl Soderberg, Dr. Shawn Laferriere, Dr. Carl Flynn, Kris Doody, RN, CEO; Dr. Regen Gallagher, CMO; Chelsea Desrosiers, CFO; Leslie Anderson, COO, Jenn Plant, CNO, Paula Parent, RN, HR Director; Penny Wickstrom, HR Manager; Sam Brown, QHR; Peg McAfee

Welcome: Doug Plourde, Chairman, Board of Directors welcomed Sam Brown, QHR.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
REGULAR MEETING			
1. Call to Order	Doug Plourde, Chairman, called the Regular Meeting of the Board of Directors to order at approximately 5:30 p.m.	Informational.	
2. Review and Approval of Minutes	The minutes of June 6, 2022 were reviewed.	Upon motion duly made and seconded, it was so VOTED to approve the June 6, 2022 meeting minutes as presented.	
3. Report of Chief of Staff	<p>Dr. Flynn provided the following updates from the June 22nd Medical Staff Executive Committee and General Medical Staff Meetings noting that Mike Gahagan was present as the Board of Directors Representative:</p> <p>Endoscope Trials – The Olympus vendor was on site. Leadership is researching other vendors before a final decision.</p> <p>Use of Patient Restraints Policy – The Medical Staff Executive Committee reviewed and approved the policy as presented.</p> <p>Adverse Occurrence Policy – The Medical Staff Executive Committee reviewed and approved the policy as presented.</p> <p>Contract Listing – The Medical Staff Executive Committee reviewed and approved the Contract Listing policy as presented.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the Report of Chief of Staff as presented.</p>	
	<p>Appointment Active Medical Staff – Jyotibala Jain, MD (Pediatrics): The complete appointment application and provider profile of Jyotibala Jain, MD was reviewed with no discrepancies. The report from the National Practitioner’s Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional appointment of Jyotibala Jain, MD to the Active Medical Staff with privileges as requested through June 30, 2023. Dr. Karunasiri was appointed as proctor during the provisional appointment. This recommendation was</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of Jyotibala Jain, MD to the Active Medical Staff.</p>	



Board of Directors
July 11, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>forwarded to the Board of Directors for action.</p> <p>Peer Review Summaries – The 1st quarter 2022 peer review summaries were reviewed. There were 442 cases reviewed with 5 recommendations.</p> <p>Department of Emergency Medicine – Quality indicators were reviewed.</p> <p>Department of Medicine – Quality indicators were reviewed. An update was provided on the selection of a new indicator for blood thinner usage.</p> <p>Summer BBQ – Discussions have begun to plan a summer BBQ for medical staff, administration and the board of directors to introduce the new Tufts Medical students.</p>		
<p>4. Quality Management Committee, Patient Safety Committee, Dashboard</p>	<p>Dr. Regen Gallagher reported the following from the June QM Committee Meeting:</p> <p>Old Business included:</p> <ul style="list-style-type: none"> • Antibiotic protocol for colon cases • Appropriate discharge code for inpatients <p>Utilization and Case Management reports reviewed included:</p> <ul style="list-style-type: none"> • CDI query rate • Delays in stay (internal and external) • Star Rating CMS (Medicare Spending Per Beneficiary) – Cary's score is very good at .83, noting scores below 1 are good. <p>QM Compliance Indicators reviewed were:</p> <ul style="list-style-type: none"> • Jefferson Cary Cancer Center • Nutritional Services • OR • Health Information Services <p>QM Plan – The UR/Case Management Program policy was reviewed and approved. The plan was sent to the Medical Staff Executive Committee for review and approval in August. Once approved by MSEC the policy will be provided to the Board of Directors for review and approval.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the Quality Management Committee report as presented.</p>	



**Board of Directors
July 11, 2022
5:30 p.m.**

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<p>5. Report of Chairman, Board of Directors – Doug Plourde, Chairman</p> <p>a. Report from Board Members – PHS</p> <p>MSEC & GMS</p> <p>Departmental Leadership</p> <p>Other</p>	<p>Patient Safety Committee – The June 8th Patient Safety Committee Minutes were included in the packet for review.</p> <p>2022 Dashboard – Dr. Gallagher reported missed sepsis, elective delivery cases and fibrinolytic therapy received within 30 minutes will be reviewed.</p> <p>Customer Satisfaction – Leslie Anderson reviewed the inpatient patient satisfaction results. Discussion ensued regarding the reported results. She noted that discharge planning and no visitors due to COVID have attributed to the reported results. One Day Surgery patient satisfaction remains very strong.</p> <p>Patient Complaints – Leslie Anderson reported most complaints are for perception of care from ER patients due to what they expect during their ER visit.</p> <p>Doug Plourde provided the following updates:</p> <p>Pines Health Services – Neal Griffith reports the meeting was very informative and Norm Collins was Acting Chair. Pines is on budget financially. The new EMR system, EPIC transition began the end of June.</p> <p>MSEC & GMS – No report was provided.</p> <p>Departmental Leadership – No report was provided.</p> <p>Other – Doug shared that Senator Troy Jackson has reached out to request use of a quote from Kris Doody for his re-election campaign. Discussion ensued. Two suggested quotes were provided via Zoom for review by the Board members. It was noted that Cary Medical Center appreciates Senator Jackson's involvement in halting the closure of the Caribou and Machias Maine Veterans' Homes and sponsoring a bill to address the issue. The board appreciates the work of Senator Jackson, the administration, the committee and the House and Senate.</p>	<p>Informational.</p> <p>A motion was made to approve a quote to be used by Senator Jackson's campaign. Three voted in favor, three opposed, one abstention. Due to the outcome of the vote the quote will not be provided to Senator Jackson for use in his campaign.</p>	



Board of Directors
July 11, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<p>6. Report of CEO – Kris Doody</p> <p>a. Physician Recruitment</p> <p>b. COVID – 19</p> <p>c. Projects</p>	<p>Discussion ensued regarding the need for a policy or language added to the Bylaws to address these types of requests.</p> <p>Kris Doody reported the following, noting more information is available in the CEO and Provider Activity Reports:</p> <p>Physician Recruitment –</p> <ul style="list-style-type: none"> Pediatrics – Dr. Jain Jyotibala’s has arrived in Caribou and has begun orientation at Pines Health Services. Hem/Onc – A site visit was completed with Dr. Elena Vagia for permanent placement. Discussions are ongoing for a full-time, permanent position at Jefferson Cary Cancer Center. Several Zoom interviews have been completed with several strong leads for permanent Hematologist/Oncologists. Family Medicine – Kirsten Darrell, PA-C, will begin working full time in August 2022. OB/GYN – Dr. Josette Chamberlain is here this week providing locum coverage. Dr. Karen Bossie, has signed a per-diem contract to provide coverage on weekends beginning in August. A lead for a permanent OB/GYN has been provided by Dr. Salerno, Dr. Coletta Hargis is an experienced OB/GYN in California. A site visit is planned for the end of July. Emergency Medicine – Dr. Kourosh Yazdani completed a site visit last week with his fiancé, Tara. Dr. Yazdani is a 2023 ER Resident looking for a full-time position. Pathology – There is a good lead for a pathologist. A Zoom call will be scheduled. Ongoing Recruitment – Recruitment is ongoing for pediatrics, internal medicine, orthopedics, OB/GYN, emergency medicine, anesthesia (CRNA) and hematology/oncology. <p>COVID – 19 – Dr. Regen reported a new booster will be available in Fall 2022. There is no relief in sight currently due to the new variants. Monkey Pox is now considered a pandemic. There are no reported cases in Maine.</p> <p>Maternal/Child Renovations – Leslie Anderson reported that renovations are ongoing with work on rooms 501 & 502 and the end of the hallway. Renovations on the Maternal/Child Unit should be complete within the next two months. A press release and filming will be created once renovations are completed.</p>	<p>Kris Doody will review language options with the hospital attorney to address this type of request. Draft language will be reviewed by the full Board.</p> <p>Informational.</p>	



Board of Directors
July 11, 2022
5:30 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<p>d. Air Handling Update</p> <p>e. Other</p>	<p>Air Handling Update – Leslie reported that the air handling control work is ongoing through 2022.</p> <p>Other – Kris reported that Pines is in transition with the new EMR, EPIC. Clinically this provides a much better patient record and interfaces with the hospital's EMR. Cary will also switch to EPIC in the future. Pines received \$330K from the class action lawsuit with Greenway, the old Pines EMR.</p>		
<p>7. Report of Finance & Personnel Committee</p> <p>a. May Financials</p>	<p>Chelsea Destrosiers and Carl Soderberg provided the following updates:</p> <p>May Financials - Chelsea Destrosiers provided an overview of the April 2022 Financials for Cary Medical Center, including review of: gross patient revenue, net operating revenue, expenses, COVID funding and net income (loss) for May. Discussion ensued regarding oncology revenue vs. expenses. It was noted this is payor and treatment driven. The major issue driving increased expenses is the use of travelers or temporary staff, especially in the nursing services.</p> <p>COVID Matrix Review – The matrix was included in the packet for review.</p> <p>Workforce Data Review – Paula Parent provided an overview of the Workforce and Benefit Update. Information included: separations, new hires, retention, turnover, medical cost to budget, demographics, headcount, labor costs, benefits updates, paylocity for human resources and employees.</p> <p>Paula reported review has begun for health insurance and pharmacy savings. The high cost of medications will be reviewed the beginning of August. Cary and Pines have requested an RFP from Lincoln Financial for changes to the fee structure and fund line-up. Paylocity is ongoing with training for Smartlinx to go live in the next 30-60 days.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the report of the Finance & Personnel Committee as reported.</p>	
<p>8. L'Acadie Quarterly Report</p>	<p>L'Acadie Quarterly Report – Paula Parent, RN provided a review of the following items:</p> <ul style="list-style-type: none"> L'Acadie is a nine-bed intermediate care facility for adults with intellectual disabilities located in Van Buren. Currently there are 7 residents, 2 recently passed away. The youngest resident is 40 and the oldest is 77. Residents are able to engage in community activities with the support of staff. Outings include visits to restaurants, shopping, swimming at an indoor pool, bingo, sporting events, festivals, parades and fairs. Some residents choose to participate in community support programs provided by other agencies for part of their day to strengthen habilitation skills 	<p>Upon motion duly made and seconded, it was so VOTED to approve the L'Acadie Quarterly Report as presented.</p>	



**Board of Directors
July 11, 2022
5:30 p.m.**

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>and receive vocational training.</p> <ul style="list-style-type: none"> • There are currently 25 employees and no travelers. • Licensing is renewed annually as well as the waiver to have a part-time Director of Nursing. • Costs reports are completed by Fiscal Services. A settlement was reached in May for 2020 for \$4,000. • State Surveys – a fundamental survey is conducted annually with 3-5 surveyors from the State of Maine, Division of Licensing. Surveyors have described the exceptional care the residents of L'Acadie are provided. Preparation for the next surveyor is ongoing throughout the year. 		
<p>9. Quorum Health Resources Updates</p>	<p>Sam Brown provided the following updates:</p> <ul style="list-style-type: none"> • Cary's CHNA (Community Health Needs Assessment) is underway, key stakeholder interviews will be completed with community members. Once the survey is complete it will be presented to the Board of Directors for review and approval. • The Compliance Risk Assessment is scheduled for September 21st. • The Trustee Webinar: "Leading Quality Today" is scheduled for July 12th • The FOR (Financial Operational Review) is underway • Many hospitals across the nation have the worst margin this year, worse than last year. The Kaufman Hall report provides industry margin information including the labor crisis and use of costly travelers. 	<p>Informational.</p>	
<p>10. Other, Adjournment & Next Meeting</p>	<p>Other – Doug Plourde thanked everyone for their attendance at all of the Board and Committee Meetings. He reported there will not be a Finance or Board Meeting in August. However, a packet of information will still be provided to the Board.</p> <p>Adjournment - Upon motion duly made and seconded, it was so VOTED to adjourn the meeting at approximately 7:03 p.m.</p> <p>Next Meeting –The next meeting of the Board of Directors is scheduled for Monday, September 12, 2022, 5:30 p.m.</p>	<p>Informational.</p>	

Prepared by: Marguerite E. McAfee (P&B), Executive Assistant to the CEO & COO

Respectfully submitted,

Kris Doody, RN, MSB
Chief Executive Officer