

CITY COUNCIL MEETING NOTICE AND AGENDA



Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, November 28, 2022**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.

1. Roll Call
2. Invocation/Inspirational Thought
3. Pledge of Allegiance
4. Public Forum (**PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org**)
5. Minutes **Pages**
02-09
 - a. Minutes for the Regular City Council meeting on November 14, 2022
6. Bid Openings, Awards, and Appointments
7. Public Hearings
8. Reports by Staff and Committees 10-26
 - a. Presentation of October Financials – Finance Director
 - b. Caribou Community Garden – Superintendent of Parks & Recreation 27-28
 - c. Manager report 29-30
9. New Business, Ordinances and Resolutions 31-34
 - a. MaineDOT Village Partnership Initiative – Jarod Farn-Guillette, Maine DOT
 - b. Approval of 3-yr agreement with Teamsters Local 340 Police Sergeants 35
 - c. Resolution updating the Caribou Police department union retirement plan 36
 - d. Hospital District Board 37
10. Old Business **Reports**
38-42
11. Reports and Discussion by Mayor and Council Members
12. Next Regular Meetings: December 12
13. Special joint meeting with the Planning Board on November 30, 2022 2:00 pm
14. Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)
 - a. 1 MRSA §405.6.C Economic Development, encouraging retention of local business
 - b. 1 MRSA §405.6.A Personnel matters – City Manager annual review

15. Adjournment

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting on Monday, November 14, 2022, in Council Chambers with the following members present: Mayor Smith, Deputy Mayor Boma, Councilors, Morrell, Morrill, Theriault and Willey. Councilor Goughan was present via Zoom.

Manager Thompson was present for the meeting.

Department managers Gary Marquis (Superintendent of Parks and Recreation), Kenneth Murchison (CEO/Zoning Administrator) Gary Marquis (Parks & Recreation Superintendent), Carl Grant (Finance Director) and Michael Gahagan (Police Chief) were present at the meeting.

Council Agenda Item #2: Invocation/Inspirational Thought

Mayor Smith read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

Troy Haney, Caribou Resident

Mr. Haney came in to explain a four-day winter event being held the first weekend in March in Caribou. He stated that him and Jim Gamage are planning to have a Snow Bowl. They are planning to bring new events to the community including snow cross racing at the racetrack, vintage snowmobile parade, fireworks, music, food and much more to the area.

Council Agenda Item #5: Minutes

- a. Minutes for the Regular City Council meeting on August 22, 2022
- b. Minutes for the Regular City Council meeting on September 13, 2022

Motion made by Councilor Morrill, seconded by Councilor Willey to accept the minutes for August 22 and September 13, 2022, as presented.

Roll Call Vote: C. Boma – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #6: Bid Openings, Awards, and Appointments

- a. Small Business Saturday 2022 proclamation

Mayor Smith read the Small Business Saturday 2022 proclamation.

Council Agenda Item #7: Reports by Staff and Committees

- a. Consideration for the Waiver of Foreclosure on properties

Carl Grant (Finance Director) explained the process and that the list of properties has dropped to 24. He explained the properties that may not be in the best interest for the City to acquire.

Motion made by Councilor Morrill, seconded by Councilor Willey to waive the foreclosure process on:

Account 711 Map 8 Lot 71, Account 2549 Map 25, Lot 148, Account 1636 Map 15 Lot 33 Sublot 3, Account 5121 Map 15 Lot 36 Sublot 10, Account 5045 Map 15 Lot 36 Sublot 49, and Account 1733 Map 15 Lot 63D.

Roll Call Vote: C. Boma – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Tax Acquired property interest – 20 Sincok Street

Carl Grant (Finance Director) explained that the city has received an offer of \$15,000 for Map 28 Lot 139 – A, 20 Sincok Street. The property has been previously put out to bid with no bids received. The minimum bid that had been set was \$24,000. There are costs owed to the CUD of \$3,952.00 and back taxes owed of \$6,982.55 on the books and the taxes lost for 2022 are \$1,893.13. These together total roughly \$13,000.

Motion made by Councilor Morrill, seconded by Councilor Willey to accept the offer of \$15,000 from Nicholas Cyr for Map 28 Lot 139-A

Roll Call Vote: C. Boma – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Partial abatement of taxes for 2020 & 2021 of account #1040

Motion made by Deputy Mayor Boma, seconded by Councilor Morrill to approve an abatement under 36 MRSA § 841 (1) due to “illegality, error or irregularity in the assessment” to P.L. Willey Properties Inc in the amount of \$4,090.64 for the tax year 2020 for account number 1040 which is Map 11 Lot 38.

Roll Call Vote: C. Boma – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Abstain, J. Smith – Yes. (So voted)

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to approve an abatement under 36 MRSA § 841 (1) due to “illegality, error or irregularity in the assessment” to P.L. Willey Properties Inc in the amount of \$4,090.64 for the tax year 2021 for account number 1040 which is Map 11 Lot 38.

Roll Call Vote: C. Boma – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Abstain, J. Smith – Yes. (So voted)

d. Manager’s Report

Manager Thompson reminded that for Small Business Saturday you can get an ornament and once your punch card is complete it can be returned for a \$1,000 shopping spree in Caribou.

Council Agenda Item #8: Public Hearings

a. Public Hearing for the Renewal for Safe Alternatives, Registered Nonprofit Dispensary

Open Public Hearing: 6:40 p.m.

There were no comments made by the public.

Closed Public Hearing: 6:41 p.m.

Motion made by Councilor Morrell, seconded by Councilor Morrill to allow the renewal for Safe Alternatives, Registered Nonprofit Dispensary.

Roll Call Vote: C. Boma – Yes, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

b. Public hearing for 2022 EPA Brownfields Cleanup Grant

Open Public Hearing: 6:41 p.m.

Councilor Willey read an email from Bill Belanger:

“I own a piece of property between the river and Route 1. I understand the City is looking at getting an EPA grant.

I think the best of use of this property is a boat launch ramp.

The City of Presque Isle has a beautiful ramp by the bridge.

I've canoed that section of the Aroostook River from Presque Isle to Caribou, and it's almost as pretty as the Allagash river.

The problem is when you get to Caribou dam, there is no place to take out. If this were developed properly, it would be an immense draw to the County.

It's about a 4-hour trip and something everyone from that area should experience. It's a diamond in the rough.

Bill Bélanger”

Councilor Theriault read an email from Jay Kamm:

“Good afternoon

Unfortunately, I am unable to attend the public meeting regarding the EPA Brownfields Cleanup grant application and Analysis of Brownfields Cleanup Alternatives (ABCA) scheduled for November 14th. I have a few thoughts regarding the ABCA. Should there be an identification of potential funding sources for the cleanup (I realize the meeting is regarding an EPA Cleanup grant application)? Is the City considering any state funds such as the Brownfield Revolving Loan cleanup fund administered by the Maine Departments of Environmental Protection and Economic and Community Development?

Who has the cleanup oversight responsibility, and should that be identified in the document? I'd assume that the MDEP is the oversight agency.

As a resident of Caribou and a member of the Caribou Riverfront Renaissance Committee, I commend the City for applying for this grant opportunity. The Aroostook River and its riverfront properties are vital economic assets, and the cleanup of riverfront properties is integral to redevelopment efforts.

Thank you

Jay Kamm”

Karen Gorman, Caribou resident

Ms. Gorman came tonight in support of the City going forward with the application process and to clean up the blighted property. She explained everyday she looks across the river and thinks about what it would look like without the plants there, and it's a reality now that we can apply for the grant. She explained that the awful looking plants and blight on the riverfront would be gone. She explained that the

first thing you see when you come over the hill into Caribou this is what you see. This has been in planning since 2009 for the City of Caribou to revitalize the riverfront. She explained that this project is the first real bite at the riverfront revitalization.

Cindy Morin, Caribou Resident

Ms. Morin came in tonight to explain her concern. She explained that she would like to see the area cleaned up and to have a park or something that everyone in the community can enjoy, something more than just snowmobile or ATV trails. She suggested that when the plans are being made to think of it like it is your back yard and what you would like to see every day.

Ken Murchison CEO and Caribou Resident

Mr. Murchison explained that he has had the opportunity to explore the area down by the power plant and was able to visually witness dozens of drums of petroleum products still present in the facility. He said that the first step of cleaning out the diesel plant is an excellent first step and just for the fact that if there was ever an accidental discharge or spill of one of these drums it would be in the Aroostook River almost instantly. The river is a gem, it's a jewel of the City and if we out oil in it its not just our property it's the international river and everyone downstream would see the results of the spill. Mr. Murchison is in favor of the City applying for the grant to clean up the area, and thanked Michelle of County Environmental for a great job well done with this project so far.

Brian Fields, President of Atlantic Salmon from Northern Maine

Mr. Fields came in tonight and stated that he hadn't come to the meeting planning to talk, but that they do have adjoining properties. He stated that he has been in on many meetings with DEP. He stated that they own the property that the Caribou Water Districts are located on along the river. They have a total of 12 acres of land adjoining the diesel and steam plant. He stated that they have grand plans to go right along with what the City wants to do with making Park property down there and they also want to be a part of that and be an enhancement. They plan on putting Atlantic Salmon back into the stream. He stated that we are unique, and we have the chance to provide the only Atlantic Salmon fishing in the United States. They are hoping to someday have a facility and a park down by the river for the Atlantic Salmon.

Mark Leuhrs, Caribou Resident

Mr. Leuhrs came to ask about the quality of the Aroostook River, how clean it is and how the fishing is there.

Mr. Fields stated that the water is monitored, they water quality is very high that some of the biggest brook trout he has ever seen has come from the Aroostook River.

Closed Public Hearing: 6:55 p.m.

Motion made by Deputy Mayor Boma, seconded by Councilor Morrill to apply for an EPA TY2023 Brownfields Cleanup Grant to request funding for the remedial activities for the diesel plant and associated outbuildings located at 142 Lower Lyndon Street, Caribou.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Absent, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

c. Public Hearing to determine if 15 Prospect Street should be declared a “Dangerous Building” under 17 MRSA §2802 and a “Chronic Nuisance Property” under Chapter 8 Article 5

Open Public Hearing: 6:56 p.m.

Councilor Willey read an email from Lynn & Hampton Jackson:

“Mr. Murchison and the members of the planning board,

We are unable to attend the meeting on November 14th, therefore we are submitting this email to voice our concerns regarding the property on 15 Prospect Street. We feel it is important for us to voice our concerns with you since we have made numerous calls to our local police department, spoken to city officials and various past city council members over the past eight years with our complaints and concerns about this property and those who reside there. In the last few years our efforts for change have stopped because no matter who we contacted nothing ever improved, it only got worse. A few years ago when Penny Thompson was the acting Code Enforcement Administrator we were pleased she had posted the home uninhabitable due to no electricity or water services because we finally thought we would see change but unfortunately our council allowed him to continue to reside there even though he was breaking codes. They did however give him clear guidelines to follow but when those guidelines were not followed nothing happened. So despite her actions we saw again no change in our neighborhood and again conditions at the property only got worse. That is what has been so frustrating to us is that if the guidelines we have as a city were followed, we would not be having this discussion today.

Our concerns are that property which is in a close proximity to at least four other homes is a fire hazard. They not only have firewood piled in the yard and on the front porch, but they also appear to have it stacked inside the home blocking windows. In past summers they had a fire pit on the front porch right next to the stack of firewood. If the large old home with wood siding started on fire, we are afraid for our home and our neighbors' homes. In the past there has been a fire in the home due to a faulty generator. At times garbage has been left to accumulate as well. Also the home is in disrepair and we are concerned for those who choose to reside there. The biggest concern we have is to the subject of nuisance property, over the years we have had to deal with their dogs not being leashed or kept under their control. They do have a big fenced in area but often the door is not shut properly. We have kept our dogs leashed or on a runner and we understand sometimes an owner can lose control of the animal, but it is very frequent that the dog is leaving fecal matter in our backyard or we have to worry about confrontations with our pets. We have also been witness to many verbal and physical fights that have taken place outside of the home between the owner and his guests. Sometimes using objects as weapons. Recently we had to make a call to the police because a physical fight with weapons was happening in our backyard between the owner of 15 Prospect St and another individual. In the past we have had to deal with loud music or noise coming from that property very late at night. We also have had to deal with lack of respect from the people that reside at his home. They have no respect for other people's property. There is constant traffic through our backyard as a shortcut instead of following the sidewalk to the soup kitchen or other destination, no matter how many times we ask them not to. In past winters they have used our backyard as a place to snowmobile or in the summer visitors have tore up our backyard with dirt bikes. They treat our property as it's theirs even though we have asked them repeatedly to keep off our property.

It is our hope that our city can follow the guidelines put in to place to keep our community safe and desirable to reside in.

Thank you,
Hampton and Lynn Jackson”

Councilor Theriault read an email from Tamara and Lance Lovewell:

“Unfortunately, we will not be able to make it to tonight's meeting as we have another event to attend (our son is being inducted into National honor society).

I thought I'd message since we live directly above "the brown house".

Here are some of our thoughts on that location: The blatant drug use and criminal activity has not only caused a nuisance but also poses a danger to the community. We have had to call the police several times due to witnessed criminal activities and also for trespassing on our property. Our children are afraid to play in our backyard because of the people that attempt to communicate with them from that house. Recently the brown house has been throwing garbage and debris over the fence into our yard. The inhabitants of that property burn garbage and often cause us throat and/or eye irritation from the burning chemical smells that travel into our home from that property, we have found used drug needles along the street.

We know that people are reliant on housing, and we feel saddened for the people that are caught up in addiction. However, we do not feel that condoning a dangerous home with criminal activity is in the best interest of anyone, inhabitants included.

Lance and Tamara Lovewell”

David White, Caribou Resident

Mr. White stated that the house has been sited for violations for 8 years. He stated that the City needed to get in and inspect the home and to see what they can do to streamline the process.

Jon Holabird, Caribou Resident

Mr. Holabird explained that this house is spoken about openly, and publicly. He explained that if the residents were removed from this house, they would just keep chasing them around to other properties and hopes that the City will add this to their thought process.

Judson Drake, Chair of the Board of Trustees for the Methodist Church

Mr. Drake came in to explain some of the things that the church has experienced at their Church. He stated that over the years that they have had gas stolen, and several times have had people trespass. He explained that the families don't even want to sit on the porch at the parsonage because of things they have seen around the property.

Chris Johnson, Caribou Resident

Mr. Johnson explained that they are the owners of The Cubby Thrift stores and that they are trying to do their due diligence to curb activity of after hour drop offs. He explained that he has had employees and himself has been threatened with weapons in the store and have had serve people with no trespassing orders at the stores because of them dealing in the store. He explained his personal experiences Paige to a 10-year battle with drugs and ultimately took her own life in June. During some of the times when she was opening up she told her father about position, dealing and even rape happening at the house on Prospect. He stated that he is saddened because his very own child succumbed to the happenings of the residence. He is in support of the decision to consider this a nuisance or dangerous property.

Jen Anderson, Owner of Thrive Body Spa

Ms. Anderson came in to speak about some of the things that she has witnessed from her property/business. She stated that one night she had one of her clients leaving and they ran back into the building scared because there was a person in the parking lot with a dog that was

unleashed. She spoke of several noise complaints, finding needles and even fighting near her business.

Brian Fields

Mr. Fields stated that he lost a nephew 2 nights ago to drugs. He stated that the law is far too tolerant and that it is time to bring the hammer down.

Suzanna Heidrich, Caribou Resident

Ms. Heidrich stated that living in the area she has to be cautious when taking her dogs for walks and to watch for needles and trash. She explained that in her profession she has had two girls confide in her about being raped at the “brown house” She said that kicking them out is not going to help. She explained that their needs to be some kind of support to help the people that are residing at the location.

Jon Holabird, Caribou Resident

Mr. Holabird suggested forming a committee to see the whole scenario. He explained that it is multiple properties and that maybe there should be a way to offer counseling services, you don’t want to see them just on the street, they are still members of the community.

Gerald Sullivan, Caribou Assembly of God Church

Mr. Sullivan explained that the church brings meals to the residence and that they also remind them of what God can do. They encourage the people residing at the residence to attend services, and he explained that they are willing to help find avenues to help people get healed and well.

Closed Public Hearing: 7:27 p.m.

Motion made by Councilor Morrill, seconded by Councilor Morrell to declare 15 Prospect Street in Caribou, further described as map 31 lot 8 in the Municipality of Caribou as a dangerous building as defined by 17 MRSA § 2851.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Absent, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Motion made by Councilor Morrill, seconded by Councilor Willey to declare 15 Prospect in Caribou, further described as map 31 lot 9 in the municipality of Caribou as a public nuisance and a chronic nuisance property as defined Chapter 8 Article 5 of the City of Caribou Code and Ordinances.

Council had a brief discussion regarding residences in the community and trying to shut them down and make it harder to find a place to continue with the behaviors that have been discussed.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Absent, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #9: New Business, Ordinances and Resolutions

There were no items scheduled for discussion.

Council Agenda Item #10: Old Business

There were no items scheduled for discussion.

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Councilor Willey reminded everyone that the library is having a basket Raffle for Small Business Saturday.

Councilor Morrill stated that they are continuing to have monthly meetings pertaining to the Comprehensive Plan regarding different portions of it.

Council Agenda Item #12: Next Regular Meetings: November 28, December 12

Council Agenda Item #13: Special joint meeting with the Planning Board on November 30, 2022 at 2:00p.m.

Council Agenda Item # 14: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6.D

a. Update on union negotiations: AFL-CIO (Public Works) & Teamsters (Police Sergeants)

Motion made by Councilor Morrill, seconded by councilor Willey to enter executive session at 7:36 p.m. to discuss union negotiations under MRSA Title 1 §405.6.D

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Absent, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council exited executive session at 8:15 pm.

Motion made by Councilor Willey, seconded by Deputy Mayor Boma to accept the MOU with the Public Works Union for an increase of \$3/hour for truck drivers and equipment operators and \$4/hour for mechanics, effective 1/1/2023.

Roll Call Vote: C. Boma – Yes, R.M. Goughan – Absent, D. Morrell – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #13: Adjournment

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to adjourn the meeting at 8:17p.m.

Vote was unanimous.

Danielle Brissette, Secretary

General Ledger Summary Report

Fund(s): ALL

October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
Debits	Credits					
1 - Gen Fund	4,406.30	-1,500,000.00	0.00	60,951,517.47	59,451,517.47	0.00
Assets	11,073,934.32	11,008,315.66	-1,177,465.06	29,074,534.71	26,491,673.14	13,591,177.23
101-00 CASH (BANK OF MACHIAS)	6,142,727.37	6,167,147.14	-1,068,770.12	15,212,035.83	14,073,831.93	7,305,351.04
102-00 RECREATION ACCOUNTS	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
103-00 NYLANDER CHECKING	1,826.31	1,826.39	-0.08	0.71	0.08	1,827.02
110-00 SECTION 125 CHECKING FSA	15,050.98	15,071.58	-1,093.80	14,604.70	11,788.35	17,887.93
110-07 2021 SECTION 125 CHECKING HRA	68,742.83	61,577.23	0.00	14,348.28	75,925.51	0.00
110-08 2022 SECTION 125 CHECKING HRA	0.00	0.00	-11,031.95	129,747.45	61,542.94	68,204.51
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	241,970.39	83,008.06	-337.89	569,727.10	21,718.69	631,016.47
117-00 RLF #10 INVESTMENT	80,678.16	80,691.92	0.00	159,911.88	0.00	240,603.80
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	-6,226.03	8,031.30	-13,297.59	239,749.00	240,506.87	7,273.43
124-00 GAS INVENTORY	10,496.16	13,701.60	2,065.99	98,140.00	107,845.85	3,995.75
125-00 ACCOUNTS RECEIVABLE	59,266.39	85,832.40	59,755.63	673,176.71	675,221.14	83,787.97
126-00 SWEETSOFT RECEIVABLES	298,075.09	298,075.15	-7,974.73	372,761.61	573,877.07	96,959.69
130-00 COMSTAR RECEIVABLES	0.00	0.00	185,928.00	682,505.75	508,453.96	174,051.79
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	47,666.98	47,666.98	0.00	0.00	0.00	47,666.98
180-00 DR. CARY CEMETERY INVESTMENT	1,078.74	1,079.16	-29.95	1.34	29.95	1,050.55
181-00 HAMILTON LIBRARY TR. INVEST	1,876.49	1,880.81	0.00	12.88	0.00	1,893.69
182-00 KNOX LIBRARY INVESTMENT	10,295.77	10,324.82	0.00	86.93	0.00	10,411.75
183-00 CLARA PIPER MEM INV	673.74	674.00	0.00	0.84	0.00	674.84
183-00 JACK ROTH LIBRARY INVEST	18,044.55	18,160.88	0.00	305.52	0.00	18,466.40
183-00 KEN MATTHEWS SCHOLARSHIP FUN	7,548.68	7,552.48	0.00	16.69	0.00	7,569.17
187-00 DOROTHY COOPER MEM INV	51,426.00	51,465.75	0.00	162.70	0.00	51,628.45
189-00 MARGARET SHAW LIBRARY INV	13,112.40	13,120.66	0.00	24.57	0.00	13,145.23
190-00 GORDON ROBERTSON MEM INV	11,562.23	11,566.60	0.00	13.58	0.00	11,580.18
191-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	0.00	12.45	0.00	6,214.88
192-00 G. HARMON MEM INV	6,809.52	6,812.10	0.00	7.64	0.00	6,819.74
193-00 BARBARA BREWER FUND	5,582.55	5,591.00	0.00	25.14	0.00	5,616.14
194-00 RODERICK LIVING TRUST	16,536.62	16,547.19	0.00	34.68	0.00	16,581.87
196-00 PHILIP TURNER LIBRARY INV	8,855.72	8,863.49	200.00	219.91	200.00	8,883.40
198-00 TAX ACQUIRED PROPERTY	162,181.12	146,913.21	0.00	0.00	33,163.87	113,749.34
198-19 TAX ACQUIRED PROPERTY 2019	0.00	0.00	0.00	7,995.61	7,995.61	0.00
198-20 TAX ACQUIRED PROPERTY 2020	0.00	0.00	0.00	11,492.44	11,492.44	0.00
198-21 TAX ACQUIRED PROPERTY 2021	0.00	0.00	0.00	16,772.35	16,772.35	0.00
198-22 TAX ACQUIRED PROPERTY 2022	0.00	0.00	0.00	9,876.37	9,876.37	0.00
200-21 2021 TAX RECEIVABLE	711,328.14	712,472.67	0.00	470.34	712,943.01	0.00
200-22 2022 TAX RECEIVABLE	-83,711.79	-83,711.79	-292,295.92	8,132,357.67	6,677,132.30	1,371,513.58
200-23 2023 TAX RECEIVABLE	0.00	0.00	-10,898.10	214.31	49,463.33	-49,249.02
205-16 2016 LIENS RECEIVABLE	9.29	9.29	0.00	0.00	9.29	0.00
205-17 2017 LIENS RECEIVABLE	569.72	569.72	0.00	0.00	569.72	0.00
205-18 2018 LIENS RECEIVABLE	177.75	177.75	0.00	0.00	177.75	0.00
205-19 2019 LIENS RECEIVABLE	316.71	316.71	0.00	0.00	0.00	316.71
205-20 2020 LIENS RECEIVABLE	71,234.16	72,378.69	-14,474.54	0.00	57,591.53	14,787.16
205-21 2021 LIENS RECEIVABLE	0.00	0.00	-1,599.48	251,622.20	105,678.49	145,943.71
210-11 2011 PP TAX RECEIVABLE	201.06	201.06	0.00	0.00	0.00	201.06
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	521.10	4,645.51
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	0.00	0.00	530.95	4,936.98
210-14 2014 PP TAX RECEIVABLE	6,210.55	6,210.55	-197.65	0.00	234.39	5,976.16
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48

General Ledger Summary Report

Fund(s): ALL

October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
210-16 2016 PP TAX RECEIVABLE	10,458.43	10,458.43	0.00	0.00	0.00	10,458.43
210-17 2017 PP TAX RECEIVABLE	10,954.95	10,954.95	0.00	0.00	6.39	10,948.56
210-18 2018 PP TAX RECEIVABLE	11,926.49	11,926.49	0.00	0.00	476.37	11,450.12
210-19 2019 PP TAX RECEIVABLE	12,744.96	12,744.96	0.00	100.00	5.70	12,839.26
210-20 2020 PP TAX RECEIVABLE	16,138.82	16,138.82	-11.60	0.00	1,363.44	14,775.38
210-21 2021 PP TAX RECEIVABLE	27,987.77	27,987.77	-147.63	100.92	14,749.83	13,338.86
210-22 2022 PP TAX RECEIVABLE	-67.73	-67.73	-8,916.11	293,207.85	244,566.83	48,573.29
210-23 2023 PP TAX RECEIVABLE	0.00	0.00	0.00	0.00	646.52	-646.52
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	322,798.45	322,798.45	0.00
304-00 FICA W/H	18.26	18.26	0.00	428,493.94	428,493.94	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	100,213.70	100,213.70	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	140,562.25	140,562.25	0.00
307-00 M.S.R.S. W/H	73.65	73.65	0.00	105,244.64	105,244.64	73.65
307-01 MSRS EMPLOYER	-140.08	-140.10	-0.09	153,610.98	153,611.82	-140.94
308-00 AFLAC INSURANCE	-1.84	0.00	-0.13	7,067.52	7,069.14	-1.62
309-00 DHS WITHHOLDING	0.00	0.00	0.00	5,060.00	5,060.00	0.00
312-00 HEALTH INS. W/H	-24,820.25	-24,600.71	1,277.68	217,988.46	218,153.08	-24,765.33
314-00 UNITED WAY W/H	0.00	0.00	0.00	129.00	129.00	0.00
315-00 TEAMSTERS W/H	0.00	0.00	0.00	3,062.00	3,062.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	9,179.40	9,179.40	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	3,315.00	3,315.00	0.00
318-00 MMA INCOME PROTECTION	-7,836.47	-7,836.47	367.39	32,259.94	32,208.13	-7,784.66
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	24,955.07	24,955.07	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	137,307.55	137,307.55	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	26,822.95	26,822.95	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	12,325.65	12,325.65	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,010.67	-2,010.67	62.39	7,676.85	7,697.21	-2,031.03
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	1,290.00	1,290.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	30,810.64	30,810.64	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	5,069.97	5,069.97	0.00
329-00 SALES TAX COLLECTED	-104.40	-104.40	0.00	152.46	101.91	-53.85
330-00 VEHICLE REG FEE (ST. OF ME)	-2,837.00	0.00	754.50	251,055.25	256,589.25	-5,534.00
331-00 BOAT REG FEE INLAND FISHERIES	-144.00	0.00	72.75	17,436.19	17,436.19	0.00
332-00 SNOWMOBILE REG (F&W)	-14,704.23	0.00	-220.00	22,226.50	22,446.50	-220.00
333-00 ATV REGISTRATION (F&W)	0.00	0.00	1,732.25	55,577.66	56,350.66	-773.00
335-00 PLUMBING PERMITS (ST. OF ME)	-2,006.35	-141.35	-92.50	0.00	615.00	-756.35
336-00 CONCEALED WEAPON PERMIT	-300.00	-300.00	0.00	880.00	700.00	-120.00
338-00 CONNOR EXCISE TAX	-104.24	-104.24	1,878.47	44,853.29	48,494.17	-3,745.12
339-00 CONNOR BOAT EXCISE	69.80	69.80	0.00	166.20	160.20	75.80
340-00 DOG LICENSES (ST. OF ME)	-702.00	0.00	-185.00	1,853.00	2,041.00	-188.00
341-00 FISHING LICENSES (ST. OF ME)	-289.00	0.00	147.00	4,148.00	4,148.00	0.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,953.00	0.00	-132.25	5,228.25	6,430.75	-1,202.50
347-00 NEPBA UNION PD	0.00	0.00	0.00	3,870.00	3,870.00	0.00
Liabilities	7,250,695.03	7,396,071.39	-1,354,592.43	5,271,610.20	6,440,958.05	8,565,419.24
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,250,695.03	7,396,071.39	-1,354,592.43	5,271,610.20	6,440,958.05	8,565,419.24
352-00 NYLANDER MUSEUM RESERVE	-8,197.97	-8,197.97	0.00	0.00	17,688.83	9,490.86
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
360-01 AMERICA RESCUE PLAN ACT-NEU'S	241,970.39	241,970.39	-33,890.00	47,116.65	402,272.73	597,126.47
360-02 RIVERFRONT COMMITTEE RESERVE	0.00	0.00	0.00	0.00	7,000.00	7,000.00
360-03 GENERAL ASSISTANCE RESERVE	0.00	0.00	0.00	0.00	5,632.75	5,632.75

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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
362-00 RLF #10 RESERVE	80,678.16	80,691.92	0.00	0.00	159,911.88	240,603.80
365-01 COMMUNITY POOL IMPROVEMENT	2,566.19	2,566.19	0.00	0.00	0.00	2,566.19
365-02 REC CENTER IMPROVEMENTS	2,414.06	2,414.06	-1,110.24	1,110.24	755.50	2,059.32
365-03 LAND ACQUISITIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04 RAILS TO TRAILS PROGRAM	22,493.76	22,493.76	-326.65	42,328.97	20,000.00	164.79
365-05 PARK IMPROVEMENT RESERVE	3,766.31	3,766.31	0.00	0.00	1,465.40	5,231.71
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	12,595.44	12,595.44	0.00	0.00	0.00	12,595.44
365-12 CRX/TOS RESERVE	1,932.82	1,932.82	3,463.40	4,185.14	8,149.65	5,897.33
365-13 RECREATION - COLLINS POND	10,921.50	10,921.50	0.00	12,285.41	0.00	-1,363.91
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	5.14	5.14	0.00	0.00	0.00	5.14
365-20 SKI TRAIL PROGRAM	277.00	277.00	0.00	0.00	120.00	397.00
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	13,112.71	12,008.09	0.00	2,859.39	1,340.00	10,488.70
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	27,967.08	27,967.08	0.00	0.00	0.00	27,967.08
365-27 PARK VEHICLE RESERVE	4,730.00	4,730.00	0.00	0.00	0.00	4,730.00
366-00 ASSESSMENT RESERVE	-360.00	-360.00	0.00	0.00	180.00	-180.00
366-01 LIBRARY BUILDING RESERVE	29,191.03	29,191.03	0.00	0.00	0.00	29,191.03
366-02 LIBRARY MEMORIAL FUND	42,542.80	42,542.80	-286.97	3,552.12	2,480.63	41,471.31
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	600.00	1,808.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-01 POLICE DONATED FUNDS	27,683.44	27,567.81	-485.63	8,175.70	112.50	19,504.61
367-02 POLICE DEPT EQUIPMENT	59,673.59	61,497.41	0.00	9,744.06	48,359.85	100,113.20
367-03 POLICE CAR RESERVE	1,719.21	1,719.21	0.00	0.00	33,355.60	35,074.81
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,349.39	16,349.39	-913.30	4,227.40	3,565.84	15,687.83
367-06 PD COMPUTER RESERVE	8,388.22	8,388.22	0.00	3,830.00	1,500.00	6,058.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	3,563.00	0.00	5,437.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,622.49	43,622.49	0.00	0.00	0.00	43,622.49
367-09 NEW POLICE STATION	6,336.02	6,336.02	0.00	4,540.00	0.00	1,796.02
367-10 POLICE OFFICER RECRUITMENT RES	54,000.00	54,000.00	0.00	0.00	0.00	54,000.00
367-11 SOP DEVELOPMENT/CONSULTATION	0.00	0.00	0.00	3,750.00	3,750.00	0.00
368-01 FIRE EQUIPMENT RESERVE	-115,030.29	-115,030.29	0.00	0.00	65,000.00	-50,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	0.00	4,988.00	8,000.00	8,018.25
368-03 FIRE DEPT FOAM RESERVE	1,443.50	1,443.50	0.00	1,001.00	4,000.00	4,442.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	0.00	1,368.00	800.00	3,596.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	3,156.05	3,156.05	0.00	0.00	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	36,974.08	36,974.08	0.00	0.00	0.00	36,974.08
368-12 FIRE/AMB UNIFORM RESERVE	308.00	4,566.59	0.00	1,980.44	0.00	2,586.15
369-01 AMBULANCE SMALL EQUIP RESERVE	14,320.27	14,320.27	0.00	0.00	22,920.00	37,240.27
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	4,000.00	7,000.00
369-03 AMBULANCE RESERVE	2,454.67	2,454.67	0.00	0.00	0.00	2,454.67
370-03 PW EQUIPMENT RESERVE	109,155.16	109,155.16	-114,025.62	114,025.62	50,645.20	45,774.74
370-04 STREETS/ROADS RECONSTRUCTION	106,696.35	106,696.35	0.00	266,993.60	130,000.00	-30,297.25
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30

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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
370-06 FUEL TANK RESERVE	-59,533.75	-29,633.30	500.62	315.73	9,613.61	-20,335.42
370-07 PW BUILDING RESERVE	34,546.39	34,546.39	0.00	0.00	0.00	34,546.39
370-09 RIVER ROAD RESERVE	-55,881.75	-55,881.75	0.00	0.00	11,000.00	-44,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48
371-01 ASSESSMENT REVALUATION RESERVE	65,351.91	65,351.91	0.00	4,745.00	0.00	60,606.91
371-02 ASSESSING COMPUTER RESERVE	-204.50	-204.50	0.00	0.00	1,600.00	1,395.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	2,700.00	0.00	0.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	730.00	0.00	0.00
372-01 AIRPORT RESERVE	74,939.89	74,939.89	0.00	34,300.30	0.00	40,639.59
372-04 AIRPORT HANGER SECURITY DEPOS	1,430.00	1,430.00	0.00	430.00	370.00	1,370.00
372-06 AIRPORT CARES ACT	0.00	0.00	0.00	14,544.36	31,000.00	16,455.64
373-01 GEN GOVT COMPUTER RESERVE	6,662.97	6,662.97	0.00	0.00	0.00	6,662.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	104,188.62	90,997.12	-12,660.00	14,608.20	0.00	76,388.92
373-04 VITAL RECORDS RESTORATION	776.50	776.50	0.00	0.00	2,500.00	3,276.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	0.00	113,175.00	109,440.00	-2,697.49
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	46,160.88	46,160.88	0.00	14,348.28	28,696.56	60,509.16
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-12 NBRC BIRDS EYE	-59,203.55	-27,203.55	0.00	0.00	0.00	-27,203.55
373-17 LADDER ENGINE TRUCK 2016	116,601.20	116,601.20	0.00	0.00	0.00	116,601.20
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	21,102.81	21,102.81	0.00	0.00	0.00	21,102.81
373-21 2021 HRA RESERVE	68,742.83	61,577.23	0.00	75,925.51	14,348.28	0.00
373-22 2022 HRA RESERVE	0.00	0.00	-11,031.95	60,342.94	128,547.45	68,204.5
373-50 2022 CAPITAL IMPROVEMENT LOAN	0.00	0.00	-256,956.54	256,956.54	0.00	-256,956.5
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	36,415.42	36,415.42	0.00	0.00	0.00	36,415.42
380-01 CAPTS CDBG	-0.64	-0.64	-3,904.92	5,304.92	1,400.00	-3,905.56
380-03 TOURISM GRANT	0.00	0.00	-1,551.54	4,985.54	0.00	-4,985.54
385-00 COMMUNITY DEVELOPMENT MATCH	32,674.30	32,674.30	0.00	0.00	0.00	32,674.30
387-00 BOUCHARD TIF	15,569.33	15,569.33	0.00	6,893.07	12,985.47	21,661.73
388-00 HILLTOP TIF	4,732.12	4,732.12	0.00	0.00	65,881.13	70,613.25
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	29,570.42	51,620.01	0.00	0.00	0.00	51,620.01
399-00 PARKING LOT MAINTENANCE RES	56,366.51	56,366.51	0.00	0.00	0.00	56,366.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	392,968.39	392,968.39	0.00	0.00	0.00	392,968.39
406-00 TRAILER PARK RESERVE	44,753.41	57,262.18	0.00	6,104.47	240.00	51,397.71
407-00 COUNTY TAX	2.13	2.13	-603,037.60	603,037.60	603,037.60	2.13
414-00 CEMETARY RERSERVE	200.00	200.00	0.00	0.00	0.00	200.00
415-00 LIONS COMMUNITY CENTER RESERVE	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	83,485.66	83,485.66	0.00	25,235.89	28,972.10	87,221.87
419-00 DUE FROM CDC (1280)	47,666.98	47,666.98	0.00	0.00	0.00	47,666.98
421-00 DEFERRED TAX REVENUE	859,755.36	905,895.88	0.00	0.00	0.00	905,895.88
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,548.68	7,552.48	0.00	0.00	16.69	7,569.17
423-00 DR. CARY CEMETERY TRUST FUND	1,078.74	1,079.16	0.00	29.95	1.34	1,050.55
424-00 HAMILTON LIBRARY TRUST FUND	1,876.49	1,880.81	0.00	0.00	12.88	1,893.69
425-00 KNOX LIBRARY MEMORIAL FUND	10,295.77	10,324.82	0.00	0.00	86.93	10,411.75
426-00 CLARA PIPER MEM FUND	673.74	674.00	0.00	0.00	0.84	674.1
427-00 JACK ROTH LIBRARY MEM FUND	18,044.55	18,160.88	-196.25	3,364.70	305.52	15,101.70
429-00 BARBARA BREWER FUND	5,582.55	5,591.00	0.00	0.00	25.14	5,616.14
430-00 D. COOPER MEM FUND	51,426.00	51,465.75	0.00	2,000.00	162.70	49,624.15

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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
432-00 MARGARET SHAW LIBRARY MEMORI	13,112.40	13,120.66	0.00	0.00	24.57	13,145.23
433-00 GORDON ROBERTSON MEM FUND	11,562.23	11,566.60	0.00	0.00	13.58	11,580.18
434-00 MEMORIAL INVESTMENT	6,198.47	6,202.43	0.00	0.00	12.45	6,214.88
435-00 RODERICK LIVING TRUST	16,536.62	16,547.19	0.00	0.00	34.68	16,581.87
436-00 AMBULANCE REIMBURSEMENT	19,267.07	19,267.07	0.00	3,064.27	1,596.15	17,798.95
437-00 DEFERRED AMBULANCE REVENUE	433,982.22	298,075.15	0.00	0.00	0.00	298,075.15
438-00 PHILIP TURNER LIBRARY MEMORIAL	8,855.72	8,863.49	0.00	0.00	19.91	8,883.40
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	188,540.10	188,540.10	0.00	0.00	0.00	188,540.10
456-00 TAX RELIEF FUNDS 2021	0.00	194,790.77	0.00	0.00	0.00	194,790.77
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-805.82	-805.82	0.00	1,557.97	1,185.00	-1,178.79
461-00 CRAFT FAIR	6,480.19	6,480.19	5,541.90	1,170.10	6,470.00	11,780.09
462-00 CDBG HOUSING REHABILITATION	3,921.87	3,921.87	6.00	0.00	6.00	3,927.87
463-00 MISC EVENTS	-251.87	-251.87	0.00	0.00	0.00	-251.87
465-00 THURSDAYS ON SWEDEN	-41.36	-41.36	0.00	0.00	0.00	-41.36
465-01 STORY OF CARIBOU	732.00	732.00	0.00	0.00	0.00	732.00
465-02 CARIBOU CARES ABOUT KIDS	0.00	0.00	0.00	10,937.89	12,500.00	1,562.11
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
469-00 DENTAL INSURANCE	2,122.85	2,122.85	-332.25	16,471.75	16,615.78	2,266.88
470-00 EYE INUSRANCE	577.68	577.68	-43.27	2,798.21	2,807.55	587.02
471-00 RC2 TIF	111,599.42	111,599.42	0.00	17,535.00	68,838.13	162,902.55
472-00 ANIMAL WELFARE	13,587.21	13,655.21	98.00	50.00	2,494.00	16,099.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
477-00 LED STREET LIGHTS	88,575.53	88,575.53	0.00	0.00	0.00	88,575.53
478-00 G. HARMON MEM FUND	6,809.52	6,812.10	0.00	0.00	7.64	6,819.74
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	837,346.46	837,346.46	0.00	0.00	83,235.26	920,581.72
483-03 DUE TO FUND 3	813,456.89	821,692.91	21,863.46	0.00	79,570.13	901,263.04
483-04 DUE TO FUND 4	406,290.10	406,290.10	5,265.92	0.00	47,393.28	453,683.38
483-05 DUE TO FUND 5	3,531,343.23	3,531,343.31	20.00	0.00	401,337.62	3,932,680.93
484-02 DUE FROM FUND 2	-793,962.35	-796,149.74	-21,375.00	97,128.65	0.00	-893,278.39
484-03 DUE FROM FUND 3	-696,922.70	-697,738.65	-7,928.24	90,369.52	0.00	-788,108.17
484-04 DUE FROM FUND 4	-377,711.29	-377,820.67	-3,637.27	41,800.65	0.00	-419,621.32
484-05 DUE FROM FUND 5	-2,901,682.68	-2,947,470.64	-4,731.86	164,294.37	0.00	-3,111,765.01
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	-1,500.70	-1,500.70	0.00	2,420.00	0.00	-3,920.70
490-00 T/A PROPERTY REMEDIATION RES	20,487.90	20,487.90	0.00	0.00	6,550.52	27,038.42
493-00 RSU 39 COMMITMENT	-1,082,828.12	-1,082,828.12	-312,899.43	3,027,831.08	3,653,630.00	-457,029.20
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	64.00	0.00	-27.20	775.20	854.00	78.80
497-00 DEATH RECORDS STATE FEE	183.20	0.00	37.60	1,325.60	1,504.00	178.40
498-00 MARRIAGE RECORDS STATE FEE	21.60	0.00	-37.60	377.20	407.20	30.00
Fund Balance	3,818,832.99	5,112,244.27	177,127.37	26,605,372.56	26,518,886.28	5,025,757.99
500-00 EXPENDITURE CONTROL	0.00	0.00	-656,805.96	9,829,244.69	11,848,196.56	2,018,951.87
500-00 REVENUE CONTROL	0.00	0.00	833,933.33	15,041,605.87	14,670,689.72	-370,916.15
600-00 FUND BALANCE	3,818,832.99	5,112,244.27	0.00	1,734,522.00	0.00	3,377,722.27

General Ledger Summary Report

Fund(s): ALL
October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
2 - Snowmoible Trail Maintenance CONT'D						
2 - Snowmoible Trail Maintenance	0.00	0.00	0.00	244,401.91	244,401.91	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	35,459.53	37,646.92	0.00	123,129.36	179,738.65	94,256.21
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	35,459.53	37,646.92	0.00	123,129.36	179,738.65	94,256.21
365-11 TRAIL MAINTENANCE RESERVE	78,843.64	78,843.64	-21,375.00	39,894.10	82,610.00	121,559.54
483-01 DUE TO FUND 1	793,962.35	796,149.74	21,375.00	0.00	97,128.65	893,278.39
484-01 DUE FROM FUND 1	-837,346.46	-837,346.46	0.00	83,235.26	0.00	-920,581.72
Fund Balance	-35,459.53	-37,646.92	0.00	121,272.55	64,663.26	-94,256.21
500-00 Expense Control	0.00	0.00	0.00	59,234.55	62,098.71	2,864.16
510-00 Revenue Control	0.00	0.00	0.00	62,038.00	2,564.55	-59,473.45
600-00 Fund Balance	-35,459.53	-37,646.92	0.00	0.00	0.00	-37,646.92
3 - Housing Department						
Assets	0.00	0.00	0.00	301,438.65	301,438.65	0.00
Liabilities	-55,138.01	-62,558.08	-13,935.22	79,570.13	90,369.52	-51,758.69
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-55,138.01	-62,558.08	-13,935.22	79,570.13	90,369.52	-51,758.69
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	696,922.70	697,738.65	7,928.24	0.00	90,369.52	788,108.17
484-01 DUE TO FUND 1	-813,456.89	-821,692.91	-21,863.46	79,570.13	0.00	-901,263.04
Fund Balance	55,138.01	62,558.08	13,935.22	221,868.52	211,069.13	51,758.69
500-00 Expense Control	0.00	0.00	-7,928.24	90,369.52	125,499.00	35,129.48
510-00 Revenue Control	0.00	0.00	21,863.46	131,499.00	79,570.13	-51,928.87
600-00 Fund Balance	55,138.01	62,558.08	0.00	0.00	6,000.00	68,558.08
4 - FSS						
Assets	0.00	0.00	0.00	152,384.93	152,384.93	0.00
Liabilities	-28,578.81	-23,469.43	-1,628.65	47,393.28	41,800.65	-29,062.06
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-28,578.81	-23,469.43	-1,628.65	47,393.28	41,800.65	-29,062.06
409-00 HOUSING RESERVE	0.00	5,000.00	0.00	0.00	0.00	5,000.00
483-01 DUE TO FUND 1	377,711.29	377,820.67	3,637.27	0.00	41,800.65	419,621.32
484-01 DUE FROM FUND 1	-406,290.10	-406,290.10	-5,265.92	47,393.28	0.00	-453,683.38
Fund Balance	28,578.81	23,469.43	1,628.65	104,991.65	110,584.28	29,062.06
500-00 Expense Control	0.00	0.00	-3,637.27	41,800.65	52,419.00	10,618.38
510-00 Revenue Control	0.00	0.00	5,265.92	63,191.00	47,393.28	-15,797.72
600-00 Fund Balance	28,578.81	23,469.43	0.00	0.00	10,772.00	34,241.43

General Ledger Summary Report

Fund(s): ALL
October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
5 - ECONOMIC DEV CONT'D						
5 - ECONOMIC DEV	0.00	0.00	0.00	937,657.99	937,657.99	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-382,619.46	-336,831.58	4,731.86	431,948.01	262,156.75	-506,622.84
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-382,619.46	-336,831.58	4,731.86	431,948.01	262,156.75	-506,622.84
473-00 DOWNTOWN TIF	-6,356.70	-6,356.70	0.00	30,610.39	63,082.65	26,115.56
474-00 TRAIL GROOMER RESERVE	3,245.83	3,245.83	20.00	0.00	30,779.73	34,025.56
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
477-01 CEA GAGNON'S RENTAL PROPERTY	0.00	0.00	0.00	0.00	1,000.00	1,000.00
477-02 CEA IRVING	0.00	0.00	0.00	0.00	1,000.00	1,000.00
477-03 CEA PELLETIER ENTERPRISES	0.00	0.00	0.00	0.00	1,000.00	1,000.00
477-04 CEA NORTH STATE TRANSPORT	0.00	0.00	0.00	0.00	1,000.00	1,000.00
483-01 DUE TO FUND 1	2,901,682.68	2,947,470.64	4,731.86	0.00	164,294.37	3,111,765.01
484-01 DUE FROM FUND 1	-3,531,343.23	-3,531,343.31	-20.00	401,337.62	0.00	-3,932,680.93
Fund Balance	382,619.46	336,831.58	-4,731.86	505,709.98	675,501.24	506,622.84
500-00 Expense Control	0.00	0.00	-4,731.78	143,683.90	363,368.60	219,684.70
510-00 Revenue Control	0.00	0.00	-0.08	315,000.08	312,132.64	-2,867.44
00 Fund Balance	382,619.46	336,831.58	0.00	47,026.00	0.00	289,805.58
Final Totals	4,406.30	-1,500,000.00	0.00	62,587,400.95	61,087,400.95	0.00

Expense Summary Report

Fund: 1
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	791,567.00	57,996.84	634,882.19	156,684.81	80.21
17 - HEALTH & SANITATION	257,578.00	21,510.00	216,570.00	41,008.00	84.08
18 - MUNICIPAL BUILDING	74,790.00	5,437.92	56,366.02	18,423.98	75.37
20 - GENERAL ASSISTANCE	41,071.00	1,168.22	18,450.32	22,620.68	44.92
22 - TAX ASSESSMENT	209,159.00	15,635.33	164,042.33	45,116.67	78.43
25 - LIBRARY	231,669.00	19,619.37	176,440.84	55,228.16	76.16
31 - FIRE/AMBULANCE DEPARTMENT	2,622,708.00	187,257.88	2,001,638.92	621,069.08	76.32
35 - POLICE DEPARTMENT	1,763,342.00	123,746.27	1,399,121.01	364,220.99	79.34
38 - PROTECTION	367,000.00	32,553.64	293,510.30	73,489.70	79.98
39 - CARIBOU EMERGENCY MANAGEMENT	13,594.00	455.51	8,621.79	4,972.21	63.42
40 - PUBLIC WORKS	2,475,356.00	129,073.47	2,060,296.29	415,059.71	83.23
50 - RECREATION DEPARTMENT	566,616.00	44,039.50	465,334.51	101,281.49	82.13
51 - PARKS	181,930.00	12,052.60	148,818.40	33,111.60	81.80
60 - AIRPORT	100,135.00	991.68	73,380.05	26,754.95	73.28
61 - CARIBOU TRAILER PARK	12,650.00	845.80	8,785.81	3,864.19	69.45
65 - CEMETERIES	6,850.00	0.00	6,250.00	600.00	91.24
70 - INS & RETIREMENT	91,376.00	2,861.13	71,205.65	20,170.35	77.93
75 - CONTRIBUTIONS	7,648.00	0.00	3,047.60	4,600.40	39.85
80 - UNCLASSIFIED	31,275.00	1,560.80	20,600.10	10,674.90	65.87
85 - CAPITAL IMPROVEMENTS	451,110.00	0.00	451,110.00	0.00	100.00
Final Totals	10,297,424.00	656,805.96	8,278,472.13	2,018,951.87	80.39

Expense Summary Report

Fund: 2
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	62,038.00	0.00	59,173.84	2,864.16	95.38
Final Totals	62,038.00	0.00	59,173.84	2,864.16	95.38

Expense Summary Report

Fund: 3
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	125,499.00	7,928.24	90,369.52	35,129.48	72.01
Final Totals	125,499.00	7,928.24	90,369.52	35,129.48	72.01

Expense Summary Report

Fund: 4
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	52,419.00	3,637.27	41,800.65	10,618.35	79.74
Final Totals	52,419.00	3,637.27	41,800.65	10,618.35	79.74

Expense Summary Report

Fund: 5
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	308,853.00	4,070.14	127,636.36	181,216.64	41.33
12 - NYLANDER MUSEUM	53,173.00	661.64	14,704.94	38,468.06	27.65
Final Totals	362,026.00	4,731.78	142,341.30	219,684.70	39.32

Revenue Summary Report

Fund: 1
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,774,015.00	424,977.91	7,171,071.69	-397,056.69	105.86
18 - MUNICIPAL BUILDING	2,000.00	0.00	0.00	2,000.00	0.00
20 - GENERAL ASSISTANCE	20,000.00	2,036.43	7,434.44	12,565.56	37.17
22 - TAX ASSESSMENT	1,045,000.00	5,533.15	869,999.15	175,000.85	83.25
23 - CODE ENFORCEMENT	10,025.00	622.50	6,240.00	3,785.00	62.24
25 - LIBRARY	5,100.00	933.15	3,232.30	1,867.70	63.38
31 - FIRE/AMBULANCE DEPARTMENT	1,855,543.00	393,052.77	1,432,951.68	422,591.32	77.23
35 - POLICE DEPARTMENT	87,220.00	345.88	58,341.77	28,878.23	66.89
39 - CARIBOU EMERGENCY MANAGEMENT	2,400.00	0.00	2,400.00	0.00	100.00
40 - PUBLIC WORKS	200,699.00	0.00	65,983.00	134,716.00	32.88
50 - RECREATION DEPARTMENT	6,600.00	1,007.50	10,796.25	-4,196.25	163.58
51 - PARKS	300.00	0.00	50.00	250.00	16.67
60 - AIRPORT	44,000.00	2,709.04	44,247.57	-247.57	100.56
61 - CARIBOU TRAILER PARK	0.00	2,715.00	3,215.00	-3,215.00	----
70 - INS & RETIREMENT	10,000.00	0.00	16,023.00	-6,023.00	160.23
Final Totals	10,062,902.00	833,933.33	9,691,985.85	370,916.15	96.31

Revenue Summary Report

Fund: 2
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	62,038.00	0.00	2,564.55	59,473.45	4.13
Final Totals	62,038.00	0.00	2,564.55	59,473.45	4.13

Revenue Summary Report

Fund: 3
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	131,499.00	21,863.46	79,570.13	51,928.87	60.51
Final Totals	131,499.00	21,863.46	79,570.13	51,928.87	60.51

Revenue Summary Report

Fund: 4
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	63,191.00	5,265.92	47,393.28	15,797.72	75.00
Final Totals	63,191.00	5,265.92	47,393.28	15,797.72	75.00

Revenue Summary Report

Fund: 5
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	315,000.00	0.00	312,131.93	2,868.07	99.09
12 - NYLANDER MUSEUM	0.00	-0.08	0.63	-0.63	----
Final Totals	315,000.00	-0.08	312,132.56	2,867.44	99.09

**CARIBOU PARKS & RECREATION DEPARTMENT
55 BENNETT DR.
CARIBOU, ME. 04736
207-493-4224
207-493-4225 Fax**

MEMO

**TO: Mayor Jody Smith
CC: Caribou City Council/ Penny Thompson
FROM: Gary Marquis
RE: Community Garden
DATE: November 28, 2022**

Mayor Smith and City Councilors:

Laura Bagley and I are here to discuss plans on utilizing a portion of the vacant trailer park on North Main Street as a community garden. We have been discussing what this piece of property could be turned into. We both agree that there is a need in the community for this type of offering. The vacant trailer park is a great location as it does have well water, a roadway and parking areas for people to park cars. I have reached out to the FFA class at the vocational school, and they are willing to plow and till the ground, etc. We will attend the Monday night council meeting to present and answer questions the council may have. We are both excited about this new partnership.

Thank you.

**Gary Marquis
Supt. Of Parks and Recreation**



Nurture by Nature

Community Garden in Caribou Coming in Spring 2023!

At a sunny and spacious location near the Caribou Airport, the city is working to bring a new community garden to the area. Various garden plots and sizes will be available to rent for a seasonal fee.

A section of this space will be dedicated to a garden that all in the community are welcome to spend time in and enjoy. Nurture by Nature, a local nonprofit, will be creating and helping maintain this open area of the gardens.

For more information, feel free to reach out to info@nurturebynaturemaine.com or Gary Marquis with Caribou Parks and Rec at gmarquis@cariboumaine.org



**City Manager's Report
November 28, 2022**

Economic Projects

River Front - Powerplants	EPA was onsite November 15 to take samples. The EPA TY2023 Brownfields Cleanup Grant Application was submitted in advance of the deadline. Staff has received confirmation that it has been retrieved in the system.
Broadband Initiative	CUD has submitted a "Connect the Ready" grant application with the Maine Connectivity Authority.
CDBG	No new updates
Ogren Dump Solar Project	No new updates
Events and Marketing	Small Business Saturday: November 26. Events held at the Wellness Center, the Library and in Lyndon Square.
Landbank	No new updates
Chapter 13 Rewrite	No new updates
Federal American Rescue Plan Act	No new updates
Blight Cleanup	No new updates
Birdseye Cleanup	No new updates
60 Access Highway	No new updates
River Front - Master Plan	The Caribou Riverfront Renaissance Committee has received a \$2,000 donation from Wal-Mart for their Master Plan.
Façade Improvement Program	Staff is already receiving inquiries for next spring!
Aldrich ATV/Snowmobile Storage	No new updates
Jarosz Storage - Limestone St	No new updates
Business Outreach	Superintendent of Parks & Recreation met with several businesses in conjunction with the Small Business Saturday promotion.

Other Administrative Projects	
Tax Acquired Property Policy	12 properties acquired through this process. Finance Director and staff will be following the post-foreclosure process.
Nylander	No new updates
Fire Structural Work	No new updates
Fire Station Renovations	No new updates
Police Station	The Caribou Organization Promoting Public Safety has received its articles of incorporation back from the state. The next step is to file for 501c3 status. Staff is working to compile documentation for USDA.
River Road	No new updates
Investment Policy	No new updates
Trailer Park Closure	Tenant with past due rent has been served with a Notice To Quit.
Fish Hatchery Bridge	There is a beautiful overlook that has been installed where Otter Brook flows into the Aroostook River. This is a fall MaineDOT project.
Cable Franchise Renewal	No new updates
Airport	No new updates
Personnel Policy	No new updates
New LED Street lights	No new updates
Comp Plan Update	No new updates
COVID-19 Status	No new updates
Administrative Approvals	No new updates
Personnel Changes	No new updates
Age-Friendly Efforts	No new updates
Other Updates	No new updates

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: November 28, 2022
Re: Maine Department of Transportation Village Partnership Initiative

The Maine Department of Transportation has a Village Partnership Initiative to work with Maine communities to access federal discretionary funds. These range from small improvements like gateway enhancements and improving pedestrian crossings to large, transformative projects which leverage funding from the Bipartisan Infrastructure Law to revitalize downtowns.

Studies and plans are needed to make the project competitive when applying for federal funding. The City of Caribou would pay half of the cost for the study. Local news outlets have shared stories about communities who are working on the first step which is to commit to a cooperative agreement between the MaineDOT and the City of Caribou for a Planning Partnership Initiative to develop a planning and feasibility study. Aroostook County communities that are participating: Presque Isle, Van Buren, Madawaska, and Ft. Kent. Since applications may be bundled when submitting for funding, it makes sense to work together.

Tonight, Jarod Farn-Guillette will discuss the opportunity in more depth and answer your questions.

More information can be found at:

<https://www.maine.gov/mdot/pga/cbi/village/index.shtml>

<https://www.maine.gov/mdot/pga/ppi/>

<https://www.transportation.gov/RAISEgrants>



Let us help you reimagine and transform your community.

MAINE'S ICONIC VILLAGE CENTERS AND DOWNTOWN AREAS

A place you want to be.



MaineDOT

DOT Mission Statement: To support economic opportunity and quality of life by responsibly providing our customers the safest and most reliable transportation system possible, given available resources.

Let us help you reimagine and transform your community.

Village Partnership Initiative

MaineDOT



Matthew Drost
Western Region
Byway Coordinator



Stephen Cole
Southern + Midcoast Regions



Jarod Farn-Guillette
Northern + Eastern Regions
Tribal Liaison



Dakota Hewlett, DOT's Active Transportation Planner, works with municipalities across the state to make their communities more bikeable, walkable, and community-centered. These efforts include, but are not limited to, problem solving and providing technical assistance on active transportation projects.



Peter Coughlan, Maine Local Roads Center provides training, technical assistance, and information to those municipal and county personnel who are responsible for constructing, maintaining, and managing local roads and bridges in Maine. The Local Roads Center also provides a Road Ranger and Bridge Ranger available to provide on-site technical assistance on local challenges and opportunities.

The Regional Planner is the primary liaison between the MaineDOT and local government leaders. Regional Planners facilitate creative ways to connect people, resources, and programs to advance local and regional transportation opportunities.

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MaineDOT's *New* Village Partnership Initiative



While MaineDOT has traditionally worked to make sure “you can get there from here,” the goal of our new Village Partnership Initiative **is to make sure that once you get there, there is a place you want to be.**



MaineDOT has a long history of partnering with local communities to develop programs and deliver projects that bring out a shared vision and accentuate shared priorities. While we will continue to invest in core infrastructure needs, we are also allocating resources toward revitalizing the places that make Maine special: **our iconic village centers and downtown areas.**

Working with community partners, we are looking to make once-in-a-lifetime investments in the lower-speed areas where people of all ages and abilities walk and roll to meet, shop, and do business. These villages centers and downtown areas need to have access to broadband and be built on a human scale to make them walkable, bicycle-friendly, and business-friendly.

These projects can be bigger than transportation; **they can become placemaking...**

We have added a new initiative to our suite of existing community-based partnership programs. We're calling this new initiative our **Village Partnership Initiative.**

It is time to revitalize those areas where Maine's natural beauty and cultural individuality intersect: **our villages and downtown community centers.**

We have adjusted all four MaineDOT community-based initiatives to provide our municipal partners with a seamless suite of programs to address concerns, build on a shared vision, and reimagine our communities.

MaineDOT's Suite of Four Community-based Initiatives

- **Village Partnership Initiative**
- **Planning Partnership Initiative**
- **Business Partnership Initiative**
- **Municipal Partnership Initiative**



**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: November 28, 2022
Re: Acceptance of 3-year contract with Police Sergeants Teamsters Local 340

Negotiations between the City of Caribou and the Teamster's Local Union 340 (sergeants' union) have resulted in a temporary agreement which can be accepted by a majority vote of the Caribou City Council this evening.

If there is any discussion needed, this item could be discussed in executive session under MRSA, Title 1 §405.6.B.

Suggested Action:

Please make a motion to accept the contract as presented. Second the motion and after any discussion, please vote to approve.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: November 28, 2022
Re: Change to its Caribou Police MainePERS Plan

On September 13, 2022, the Caribou City Council approved a 3-year contract with the NEPBA Local 605 (Caribou Police Department patrol union) and tonight acceptance of the 3-year contract with Teamsters Local 340 (Caribou Police Department sergeants' union) is on the agenda. A component of each contract was a change in retirement benefits to Special Plan 3C.

MainePERS has sent sample language that has been incorporated into a resolution for the Caribou City Council to approve so that the City Manager can sign the amended agreement between the City of Caribou and the Maine Public Employees Retirement System.

Suggested action:

Please make a motion to approve the resolution. If approved, City Clerk Danielle Brissette will have it signed at the end of the meeting.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: November 28, 2022
Re: Hospital District Board

Members of the Caribou Hospital District Board met on November 22, 2022.

Tonight there will be a discussion of actions approved at the meeting.



AROOSTOOK WASTE SOLUTIONS
Board of Directors Meeting
October 28, 2022

MINUTES

CALL TO ORDER: The meeting was called to order by President Thompson at 8:05 am

MEMBERS PRESENT: Stev Rogeski, Dan Foster, Ken Murchison, John Morrill, Penny Thompson, Jesse Philbrick, Walt Elliott, Kevin Freeman, Dana Fowler

MEMBERS ABSENT: Martin Puckett

OTHERS PRESENT: Sharon Raymond, Mark Draper

1. Review and approve the minutes of the September 23, 2022 meeting

A motion was made by Stev Rogeski; and was seconded by Dana Fowler; to approve the minutes as presented. The motion carried unanimously.

2. Review and approve the financial statements for the period ending September 30, 2022

Mark reviewed the financial notes provided in the Board packet with the financial statements; including balance sheet, operations statement, and cash status.

A motion was made by Dana Fowler; and was seconded by John Morrill; to approve the financial statements as presented. The motion carried unanimously.

3. Review and approve the warrant for checks numbered 27028 to 27137

Following a couple of questions from Board members regarding specific checks, **a motion was made by Stev Rogeski; and was seconded by Ken Murchison; to approve the warrant as presented. The motion carried unanimously.**

4. Solid Waste Directors report

Mark reported on the following:

- a. Truck scale calibrations: the truck scales at both landfills were successfully calibrated by Fairbanks Scales. This is completed annually.
- b. PFAS update: data collection continues, with some results being received for leachate, soil samples, and groundwater at both sites. Mark noted he will take some time at a future meeting to compile and report on results, but reminded the Board that, with the exception of drinking water, there is no standard levels to compare to. He did note that groundwater samples from the Presque Isle Landfill site have looked good so far (low levels of PFAS).
- c. Safety grant award: AWS has been awarded an \$1,825 safety grant from the Maine Municipal Association for the purchase of a tailgate-mounted salt spreader for Tri-Community Landfill.
- d. Landfill aerial survey results: referencing his memo in the Board packet, Mark reported on the results of the annual aerial surveys of each landfill, which were completed on September 7th. The surveys confirmed that there is about 1 year of constructed capacity remaining at the PILF; and about 3 years of constructed capacity remaining at TCL. This is consistent with the previous-years' survey, and no changes to the landfill development schedule are recommended. Cells 5 and 6 will be constructed at TCL in 2023. There are an estimated 20 years of remaining licensed capacity at TCL; with an additional 17 years of licensed capacity at the PILF site, for a total of 37 years of capacity for AWS at current waste generation rates.
- e. Post PILF operations update: the stationary compactor and roll-off containers have been ordered, and the concrete slab has been poured, so we should be all set for spring-time installation. The DEP application is complete with the exception of the site plan, which is being developed by Haley Ward. Mark reviewed the timeline for transitioning from landfill operations to a transfer station at PILF.

5. Request from Fort Fairfield for a loan extension

Mark reminded the Board of the status of a loan issued to the Town of Fort Fairfield, and referenced a letter from Dan Foster in the Board packet requesting an extension of that loan from November 30, 2022 to January 31, 2023. Dan explained to the Board the situation the Town of Fort Fairfield is in, and the planned steps to resolve the situation. He felt confident that the Town will be able to repay the principal balance of the loan on January 31. Mark noted that issuing a new Promissory Note for approval by the Fort Fairfield Town Council would probably be the best mechanism to document the loan extension. Following a brief discussion regarding the potential future of the loan program, **a motion was made by John Morrill; and was seconded by Ken Murchison; to extend the loan to Fort Fairfield from November 30, 2022 to January 31, 2023. The motion carried unanimously.**

Stev Rogeski expressed his gratitude to the Board on behalf of the Town.

6. Review bid results for banking services and consider award

Mark reminded the Board that recent past practice has been to solicit proposals for banking services every three (3) years. He solicited proposals from five (5) local banks and received proposals from three (3). He included a summary and recommendation in the Board packet. Following a brief discussion, **a motion was made by Stev Rogeski; and was seconded by Jesse Philbrick; to award a 3-year banking contract to Katahdin Trust Company. The motion carried unanimously.**

7. Review the 2023 budget

Mark explained that significant negative changes have affected the budget since the previous meeting. Primarily this is from high inflation rates that negatively impact landfill closure cost estimates; fuel; repair costs; etc. He reviewed/confirmed adjustments and estimates in: labor costs; new State of Maine fees; fuel – both vehicle and heating; capital equipment; contract income; and most importantly – reserving for closure/post-closure care costs. He reported that, despite increasing the annual budgeted amount by 30% since 2020, the actual estimated annual increase in closure liability has increased by 57% during that same period. He also discussed long-term debt service costs, with the cost of construction of TCL Cells 5 and 6 expected to be incurred beginning in 2024. Mark presented four (4) options to potentially address these issues, and President Thompson solicited the opinion of each Board member. Mark and Sharon will consider the Board's preferences and adjust the budget for further consideration at the November meeting. No action was taken by the Board.

8. Schedule next meeting

The next meeting of the Board was scheduled for **November 18, 2022.**

With no further business to discuss, the meeting was adjourned at 10:05 am.

Respectfully submitted,

Martin Puckett, Secretary

The monthly meeting of the Caribou Utilities District was held Wednesday, October 12, 2022 at 176 Limestone Street, Caribou, Maine.

Trustees Present;
Nancy Solman, President
Jay Kamm, Treasurer
David Belyea, Trustee
Janine Murchison, Trustee
Absent: John Swanberg

Others Present;
Hugh Kirkpatrick, General Manager
Absent: Sue Sands, Office Manager

President Nancy Solman opened the meeting at approximately 7:35 A.M.

Jay Kamm moved and Dave Belyea seconded the motion to approve the minutes of the September 14, 2022 meeting with one correction; 5:30 P.M. (regarding the time of day of the September 14th meeting). UNANIMOUSLY VOTED.

Dave Belyea moved and Jay Kamm seconded the motion to approve the minutes of the September 6, 2022 meeting with two corrections; Pioneer Broadband & Downeast Broadband Utility (vs. DBU). UNANIMOUSLY VOTED.

Jay Kamm moved and Dave Belyea seconded the motion to approve the minutes of the September 19, 2022 meeting as presented. UNANIMOUSLY VOTED.

Dave Belyea moved and Jan Murchison seconded the motion to accept the Financial and Budget Reports as presented. UNANIMOUSLY VOTED

(Dave Belyea) moved and (Jay Kamm) seconded the motion to go int executive session pursuant to MRSA, Title 1, Section 405(6)(C). UNANIMOUSLY VOTED.

Dave Belyea moved and Jay Kamm seconded the motion to come out of executive session. UNANIMOUSLY VOTED.

Jay Kamm moved and Dave Belyea seconded the motion to approve a \$200,000 loan from the wastewater division to the fiber division from account 104-11 at the County Federal Credit Union for purchasing fiber, pole applications and project incidentals for phase 1 of constriction of the fiber project. UNANIMOUSLY VOTED.

(Dave Belyea) moved and (Jay Kamm) seconded the motion to go int executive session pursuant to MRSA, Title 1, Section 405(6)(C). UNANIMOUSLY VOTED.

Dave Belyea moved and Jan Murchison seconded the motion to come out of executive session. UNANIMOUSLY VOTED.

Dave Belyea moved and Jan Murchison seconded the motion to purchase the property on the River Road owned by Maynard Walton (map 11, lot 68, 94 acres), with an option of \$2,000 for a purchase price of \$113,000 for two years. UNANIMOUSLY VOTED.

Manager's Report:

Water Projects –

Tank painting; specifications completed. Dirigo to re-submit to DWSRF for re-evaluation and scoring for 2023 project list approval and funding. If funded, work will likely be completed in 2024 after booster station project completed.

River crossing; plans at 70%. Dirigo to re-submit to DWSRF for re-evaluation and scoring for 2023 project list approval and funding. If funded, work on Limestone Street (1,600 LF of 12" water main) likely to be completed in 2023, river crossing portion (900 LF of 16" HDPE) likely to be completed in 2024. No archeology or rare plants in project area. Oct 26 meeting with DEP and Army Corps of Engineers to discuss permit for open cut construction. Directional drilling does not require permit.

Booster stations; plans at 95% and specifications completed. Dirigo plans to bid the project around Nov 1st, award around Dec 1st. Anticipate all construction completed in 2023.

35 York Street, no update.

Broadband, discussed earlier in the meeting.

Lyon Farm, working with Rick Solman to finalize long term lease with Emerald Valley Ranches.

11 Collins Street, all parties have agreed to CUD terms.

Timber Harvesting, discussed with a local woodcutter harvesting the black spruce and poplar trees on the former Doak property on the River Road (map 11, lot 67, 30 acres). Work would likely be completed over the winter. Poplar harvesting might be a possibility on the east end of the Lyon Farm as well.

LifeFlight of Maine installed a camera on the NMHS water tower to monitor weather conditions in real time at the airport.

Dave Belyea moved and Jan Murchison seconded the motion to adjourn the meeting at approximately 10:30 A.M. UNANIMOUSLY VOTED.

Next meeting tentatively scheduled for November 16, 2022, 7:30 A.M. at 176 Limestone Street, Caribou, Maine.

Hugh A. Kirkpatrick, General Manager