

Council Agenda Item #1: Roll Call

The Caribou City Council held an Organizational Meeting, Monday, January 3, 2023, at 6:00 p.m. in Council Chambers with the following members present Councilors Bagley, Boma, Goughan, Morrill, Smith, Theriault, and Willey.

Penny Thompson, City Manager was also present.

Department managers Kenneth Murchison (CEO/Zoning Administrator) and Gary Marquis (Supt. Of Parks and Recreation) were present for the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation/inspirational thought

Councilor Smith read an invocation.

Council Agenda Item #3: Pledge of Allegiance

The council led the Pledge of Allegiance.

Council Agenda Item #4: Swearing in of Elected Officials

The City Clerk administered the oath of office to Daniel Bagley and Joan Theriault for a term of three years.

Council Agenda Item #5: Election of Council Chairperson/Mayor and Deputy Mayor for 2023

Motion made by Councilor Theriault, seconded by Councilor Boma to nominate Jody Smith for Council Chairperson/Mayor for 2023.

Jody Smith was elected Council Chairperson/Mayor for 2023 by secret ballot with a vote of six for Smith.

Motion made by Councilor Willey, seconded by Councilor Theriault to nominate Councilor Boma for Council Deputy Chairperson/Deputy Mayor for 2023

The vote for Councilor Boma to be the Deputy Mayor for 2023 was unanimous

Council Agenda Item #6: Public Forum

There were no public comments.

Council Agenda Item #7: Bid Openings, Awards, and Appointments

a. Drawing for the 2023 City of Caribou dog licensing award by Mayor

Mayor Smith picked the winning tag number from a tote containing the tag numbers of the dogs that were licensed by December 31, 2022 for the upcoming year. The winner of the drawing is Logan Cyr for their dog Hunter. A \$50.00 gift certificate for veterinary services will be sent to their local veterinarian.

b. Appointment of City Administrative Officers

Motion made by Deputy Mayor Boma, seconded by Councilor Willey to appoint City Administrative Officers

- i. City Manager: Penny Thompson
- ii. City Treasurer: Carl Grant
- iii. City Tax Collector: Carl Grant
- iv. City Clerk & Registrar of Voters: Danielle Brissette
- v. Overseer of the General Assistance Program: Danielle Brissette
- vi. City Auditor: Felch & Company, LLC
- vii. Legal Officer(s) Rick Solman (General) Bernstein Shur (Personnel & Collective Bargaining)
- ix. Health Officer by State Statute Scott Susi

c. Approval of Administrative Appointments

Motion made by Councilor Willey, seconded by Deputy Mayor Boma to approve the Administrative Appointments

- i. Deputy Treasurer: Holli Doody
- ii. Deputy City Clerk: Cherie Garman

Roll Call Vote: D. Bagley – Yes, C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

d. Discussion of Caribou Hospital District Board – Will be discussed later in Executive Session.

e. Appointment of Members to Committees and Advisory Boards

i. Caribou Housing Authority Board

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to re-appoint Jay Kamm, James Belanger and Gail Michaud to the Caribou Housing Authority Board.

Roll Call Vote: D. Bagley – Yes, C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

ii. Caribou Utilities District

No members were appointed to the CUD board, they have moved it to later in the meeting.

iii. Library Board of Trustees

Motion made by Deputy Mayor Boma, seconded by Councilor Morrill to reappoint Heather Hale and Wanda Theriault for 2-year terms and Kathryn Olmstead and Lisa Wilcox for 3-year terms to the Caribou Library Board of Trustees.

Roll Call Vote: D. Bagley – Yes, C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

iv. Planning Board

Motion made by Deputy Mayor Boma, seconded by Councilor Willey to appoint David Corriveau, Frank McElwain, and Frances “Liz” Mockler to the Planning Board for 3-year terms.

Roll Call Vote: D. Bagley – Yes, C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

v. Recreation Commission

Motion made by Councilor Morrill, seconded by Deputy Mayor Boma to appoint Andrea Flannery for a term of 1-year and Jane Mavor-Small for a 3-year term.

Roll Call Vote: D. Bagley – Yes, C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

vi. Zoning Board of Appeals

Motion made by Councilor Morrill, seconded by Councilor Theriault to put it back out for applications for the Zoning Board of Appeals.

Roll Call Vote: D. Bagley – Yes, C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

vii. Airport Advisory Committee

Motion made by Councilor Morrill, seconded by Councilor Theriault to appoint Andrea Flannery for a 3-year term.

Roll Call Vote: D. Bagley – Yes, C. Boma – No, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

viii. Caribou Riverfront Renaissance Committee

Councilor Bagley explained that he is currently on the Committee and that his position would also need to be filled on the board.

Motion made by Councilor Morrill, seconded by Councilor Theriault to appoint Andrea Flannery and David Belyea to the Caribou Riverfront Renaissance Committee for a term of three years.

Roll Call Vote: D. Bagley – Yes, C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

ix. Cary Medical Center Board of Directors

Motion made by Deputy Mayor Boma, seconded by Councilor Willey to appoint Irene Djuanda, MD, and Luke Dyer to the Cary Medical Center Board of Directors each for a 3-year term.

Roll Call Vote: D. Bagley – No, C. Boma – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

x. Hospital Board of Trustees

This board has been suspended and will be discussed in executive session; no action required.

xi. Board of Assessors

There were no applications received, no action required.

xii. Caribou Utilities District

Motion made by Councilor Theriault, seconded by Councilor Willey to table the discussion until the January 9th meeting to allow time for more applicants to fill the vacancies.

Roll Call Vote: D. Bagley – Yes, C. Boma – Yes, R.M. Goughan – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

xiii. Planning Board

The remaining position on the planning board will be advertised and appointed at a later date.

Council Agenda Item #8: New Business & Adoption of Ordinances and Resolutions

- a. Discussion and Possible Action regarding the 2023 Council Meeting Calendar
- b. Discussion and Possible Action Regarding Collection of Property Tax Prior to 2023 Commitment Date
- c. Discussion and Possible Action Regarding Manager Authorization to Approve Treasurer Warrants
- d. Discussion and Possible Action Regarding Authorization to Provide a Tax Club for 2023

Motion made by Deputy Mayor Boma, seconded by Councilor Theriault to move the slate for agenda items 8 A, B C and D.

Roll Call Vote: D. Bagley – Yes, C. Boma – Yes, R.M. Goughan – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, J. Smith – Yes. (So voted)

Council Agenda Item #9: First-read items for upcoming City Council meetings

- a. Discussion of City Council member appointments to City Council committees and liaison roles.

Mayor Smith urged the Council to make sure to get the information to the City Manager for the roles that they are interested in for the upcoming year.

- b. Discussion of City Council priorities for 2023

Council had a brief discussion regarding their concerns regarding blight and economic development. Council will let Manager Thompson what categories they would like to see for discussion for the upcoming year.

Council Agenda Item #10: Reports and Discussion by Mayor and Council Members

Councilor Theriault would like to know if there is anything going on with the Nylander.

Manager Thompson stated the employee is still working to cataloging all the items in the museum.

Councilor Willey explained that the library has received a \$20,000 grant from the King foundation for the genealogy and archive room.

Deputy Mayor Boma would like to schedule a Public Safety Building committee meeting.

Councilor Bagley said that he is excited to be on the Council and suggested having a work session to discuss the liaison roles and the priorities rather than having a meeting.

Councilor Morrill explained that he thinks that 2023 is going to be a big year for the city, and that we have excellent staff. He said that Caribou is growing, and he is anxious for 2023.

Mayor Smith welcomed the new Councilor Dan Bagley and returning Councilor Joan Theriault for their new 3-year term. He also extended his gratitude to the Council for allowing him to be Mayor for another year.

Council Agenda Item #11: Executive Session(s) (May be called to discuss matters identified under 1 MRSA §405.6)

a. 1 MRSA §405.6.E Consultation with attorney regarding Caribou Hospital District Board

Motion made by Councilor Willey, seconded by Councilor Theriault to enter into executive session under 1 MRSA §405.6.E Consultation with attorney regarding Caribou Hospital District Board at 6:47 pm.

Council exited executive session at 7:58 pm.

No action was taken.

Council Agenda Item #11: Next Meeting

January 9, 2023

Council Agenda Item #12: Adjournment

Motion made by Deputy Mayor Boma, seconded by Councilor Morrill to adjourn the meeting at 8:00 pm.

Vote was unanimous to adjourn the meeting.

Danielle Brissette, Secretary