

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council meeting, Monday January 23, 2023, at 6:00 p.m. in Council Chambers with the following members present: Deputy Mayor Boma, Councilors, Bagley, Morrill, Theriault, and Willey. Councilor Goughan was present via Zoom. Mayor Smith was absent and excused.

Manager Thompson was present for the meeting.

Department managers Gary Marquis (Superintendent of Parks and Recreation), Peter Baldwin (Library Director), Michael Gahagan (Police Chief), Scott Susi (Fire Chief) and Carl Grant (Finance Director) were present at the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Invocation / Inspirational Thought

Deputy Mayor Boma read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Deputy Mayor Boma led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

There were no comments made by the public.

Council Agenda Item #5: Minutes

There were no minutes submitted for approval.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. Appointments to Boards and Committees

i. Caribou Board of Assessors

Motion made by Councilor Theriault, seconded by Councilor Morrill to appoint Michael Quinlan the Board of Assessors for a 3-year term.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

ii. Caribou Housing Authority

Motion made by Councilor Morrill, seconded by Councilor Theriault to appoint Philip McDonough III to the Caribou Housing Authority for a 3-year term.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

iii. Caribou Hospital District Trustees

Motion made by Councilor Willey, seconded by Councilor Morrill to appoint David Martin for a 3-year term, Erica Raymond for a 2-year term and Susan White for a 1-year term to the Caribou Hospital District Trustee board.

Motion made by Councilor Goughan, seconded by Councilor Bagley to have a discussion in executive session regarding the Caribou Hospital district Trustees before voting on new board members.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – No, J. Theriault – no, L. Willey – No, C. Boma – No (Motion failed, no quorum)

Councilor Willey amended her first motion to take the votes for the Caribou Hospital Trustees one at a time.

Motion made by Councilor Willey, seconded by Councilor Morrill to appoint David Martin for a 3- year term to the Caribou Hospital District Trustee member.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Abstained, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

Motion made by Councilor Willey, seconded by Councilor Morrill to nominate Erica Raymond for the 2-year seat for the Caribou Hospital District Trustees.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Abstain, J. Morrill – Yes, J. Theriault – Abstain, L. Willey – Yes, C. Boma – Yes (So voted)

Motion made by Councilor Willey, seconded by Councilor Theriault to nominate Susan White for a 1-year term as a Caribou Hospital District Trustee.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Abstain, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

iv. Caribou Planning Board

Motion made by Councilor Morrill, seconded by Councilor Theriault to appoint James Belanger Jr to fill the seat that was left by Dan Bagley on the Planning Board.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

v. Caribou Riverfront Renaissance Committee

Motion made by Councilor Willey, seconded by Councilor Theriault to appoint Melinda Barnard to the Caribou Riverfront Renaissance Committee for a term of 3 years.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

vi. Recreation Commission

Motion made by Councilor Morrill, seconded by Councilor Theriault to appoint Casey Plourde to the Recreation Commission for a term of 2-years.

Roll Call Vote: D. Bagley – No, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – No, C. Boma – Yes (So voted)

vii. Aroostook Waste Solutions

Motion made by Councilor Willey, seconded by Councilor Theriault to nominate Kenneth Murchison, John Morrill to the Aroostook Waste Solutions board with Penny Thompson as the alternate.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – Abstain, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

b. Appointments to new City Council Broadband Committee

Deputy Mayor Boma explained that this topic would be tabled until a later date.

Council Agenda Item # 7: Public Hearings and Possible Action Items

There were no items scheduled for discussion.

Council Agenda Item #8: Reports by Staff and Committees

a. Caribou Public Library Board presentation on desired bylaws changes

Gail Hagelstein, president of the Caribou Public Library Board came to the City Council to explain the proposed changes to the bylaws for the Library Board. She explained that the language has been cleaned up and the biggest change is in article 3, which changes the term from a 5-year to a 3-year which was voted in by the citizens of Caribou.

Councilor Bagley asked what changes had been made and if there were an original copy for comparison.

Ms. Hagelstein explained that the revision has been in the process for several years and through several Library Directors.

Motion made by Councilor Morrill, seconded by Councilor Willey to accept the new bylaws for the Library Board as presented.

Council had a brief discussion and expressed their concerns. They have requested a copy of the original set of bylaws for comparison purposes.

Ms. Hagelstein stated that she would get a set to the council for reference.

Roll Call Vote: D. Bagley – No, R.M. Goughan – No, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

b. December 2022 Financials

Carl Grant (Finance Director) reviewed the December 2022 Financial report.

Councilor Goughan asked about the difference on the Fire & Ambulance line.

Councilor Morrill asked about the line showing uncollected balances.

Mr. Grant explained that it is relating to charges, it was revenue that was never generated.

Scott Susi (Fire Chief) explained that his original budget was 1.6, 1.8 was with contractual allowance which wasn't put on the final budget sheet, therefore there should not have been a difference of \$200,000 because there was no contractual allowance in Trio.

Motion made by Councilor Willey, seconded by Councilor Theriault to accept the December 2022 financial report as presented.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

c. Resolution for USDA RBD Grant for Riverfront Planning

Deputy Mayor Boma explained the Resolution for the USDA RBD Grant for Riverfront Planning. She said that this is to authorize Manager Thompson to sign the documents related to an application for a USDA Rural Business Opportunity Grant.

Motion made by Councilor Morrill, seconded by Councilor Willey to authorize her to do whatever's needed to get the USDA grant.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

d. Update & request regarding information from Cary Medical Center & CHDB

Manager Thompson explained that she has been corresponding this week with Attorney Solman regarding the best way to move forward after the Executive Session from January 3rd. In the recent agenda meeting Mayor Smith asked that the update be on the agenda. She explained that as a result of the recent controversy which resulted in the removal of all members from the Caribou Hospital District Board, there is a need for additional information.

Motion made by Councilor Morrill, seconded by Councilor Theriault to authorize the Caribou City Attorney and Caribou City Manager to undertake a review of communications and procedures of the Caribou Hospital District Board, Cary Medical Center and the Cary Board of Directors and report all findings back to the Caribou City Council for further action.

Councilor Bagley stated that CUD should be added to the investigation as well as a timeline to have it be done and reported back.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

e. Manager's Report

Manager Thompson reviewed the City Manager's report dated January 23, 2023.

Council Agenda Item #9: New Business, Ordinances and Resolutions

- a. 2023 Municipal Budget - Overview of 2023 Municipal Budget
- b. 2023 Municipal Budget – Presentation of Library Budget (Department 25)

Peter Baldwin, Library Director reviewed the proposed 2023 budget for Department 25.

- c. 2023 Municipal Budget – Presentation of Public Works Budget (Department 40)

Deputy Mayor Boma explained that we would not have the Public Works presentation because the director was not able to be at the meeting.

- d. 2023 Municipal Budget – Presentation of the Police Budget & EMA (Departments 35 & 39)

Chief Michael Gahagan reviewed the proposed 2023 budget for Departments 35 & 39.

- e. 2023 Municipal Budget – Presentation of Recreation, Parks & Snow Trail Budget (Departs 50, 51, & 52)

Gary Marquis, Superintendent of Parks & Recreation reviewed the proposed 2023 budgets for Departments 50, 51 and 52.

Council had a brief discussion regarding the increase in the budget and how to possibly cut the electricity and heating costs.

Mr. Marquis explained that 90% of the building now has LED lights, and that there had been no talks regarding switching to propane heat.

- f. 2023 Municipal Budget – Presentation of Fire & Ambulance Budget (Department 31)

Chief Scott Susi reviewed the proposed 2023 budget for Department 31.

Council Agenda Item #10: Old Business

- a. Introduce Ordinance 01, 2023, Series Establishing the Caribou Development Committee

Motion made by Councilor Morrill, seconded by Councilor Bagley to table it for a little bit longer for more time to digest it.

Council had a brief discussion regarding the proposed Ordinance, and they will send their feedback to Manager Thompson.

Roll Call Vote: D. Bagley – Yes, R.M. Goughan – Yes, J. Morrill – Yes, J. Theriault – Yes, L. Willey – Yes, C. Boma – Yes (So voted)

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Councilor Morrill expressed his concern regarding 15 Prospect Street and the Council not receiving updates on the progression. He also congratulated the Vikings for a job well done.

January 23, 2023

23-03 Pg. 6

Deputy Mayor Boma reminded the Council to get their Council Priorities into the Manager as the deadline was today.

Council Agenda Item #12: Next Regular Meetings: February 13 & 27

Council Agenda Item #13: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

Council did not enter into executive session.

Council Agenda Item #14: Adjournment

Motion made by Councilor Morrill, seconded by Councilor Willey to adjourn the meeting at 7:30 p.m.

Vote was unanimous.

Danielle Brissette, Secretary