

The monthly meeting of the Caribou Utilities District was held Wednesday, January 11, 2023 in the Conference Room of Caribou Utilities District, 176 Limestone Street, Caribou, Maine

Trustees Present;  
David Belyea, Trustee  
Jay Kamm, Trustee  
Gary Aiken, Trustee  
Philip J McDonough II, Trustee  
David Martin, Trustee

Others Present;  
Hugh Kirkpatrick, Gen. Manager  
Sue Sands, District Clerk  
Gail and Bruce Hagelstein, Citizen  
Tim Todd, Citizen  
Janine Murchison, Citizen  
Melissa Lizotte, Reporter Bangor Daily

Trustee David Belyea opened the meeting at 7:36 A.M. David Belyea moved and Gary Aiken seconded the motion to amend the original agenda and add the selection of District officers for 2023. UNANIMOUSLY VOTED. David Belyea moved to appoint Jay Kamm as District President for 2023, Jay Kamm declined the appointment. Philip McDonough moved to appoint Gary Aiken as District President for 2023, and David Martin seconded the motion. Four trustees voted in favor, and Jay Kamm voted no. Gary Aiken moved to appoint David Martin as Treasurer for 2023 and Philip McDonough seconded the motion. Four trustees voted in favor, and Jay Kamm voted no. David Martin moved to appoint Philip McDonough as Assistant Treasurer for 2023, and Gary Aiken seconded the motion. Four trustees voted in favor, and Jay Kamm voted no. Dave Belyea moved to appoint Sue Sands as District Clerk for 2023, and Jay Kamm seconded the motion. UNANIMOUSLY VOTED. The meeting was turned over to Gary Aiken, President.

Dave Belyea moved and Jay Kamm seconded the motion to accept the minutes of the December 21, 2022 meeting. Although the new Trustees were not present at the meeting, they voted to accept minutes presented. UNANIMOUSLY VOTED. Dave Belyea moved and Philip McDonough seconded the motion to accept the Financial and Budget Reports as presented. UNANIMOUSLY VOTED.

The 2023 Budget was passed out for review and will be discussed at the February meeting.

Gary Aiken discussed the time and location for future meetings. He would like to have meetings held at 6:00 PM in the City Council Chambers. Dave Belyea and Jay Kamm were in favor of the change of time but preferred meetings be held in the conference room which would make it more convenient should any financial or other documents be needed during the meeting. After more discussion, Gary Aiken moved and David Martin seconded the motion to change the location of meetings to the City Council Chambers if available at 6:00 PM. The meetings will be recorded in the same manner as the City Council Meetings, if possible. UNANIMOUSLY VOTED.

Manager Kirkpatrick discussed the three water projects approved by the Maine Bond Bank in the amount of \$467,000.00 with a possibility of a 25% principal forgiveness. The three projects include the booster stations on North and South Main Street which will be going out to bid in early February. The tank painting project and the second river crossing project have been on the back-up list for funding, but now have been re-submitted to the SRF for approval which should be published any day now.

Trustee Martin was excused from the meeting at 7:50 AM due to another commitment.

There was no further update on 35 York Street.

The sale of the property on 11 Collins Street has been finalized between the two buyers and final documents have been sent to the Register for Recording.

The 20-year lease with Emerald Valley Farms for land on the Lyons Farm owned by Caribou Utilities District has been finalized with Andy Ayer, and documents including a schedule of rent payments as well as a depreciation schedule has been sent to the Register for Recording.

The option documents for 94 acres of land on the River Road which the District wishes to buy will be mailed shortly. This land is located in the District's wellhead protection area.

Manager Kirkpatrick informed the Trustees that effective January 9, 2023, the Caribou Utilities District was granted a Pole Attachment License by the PUC which is needed for the fiber project. Trustee Aiken asked to meet with Manager Kirkpatrick in order to familiarize himself with the project.

Trustee Kamm questioned the solar project and Manager Kirkpatrick explained the cost of our solar power will be increased at a flat rate of 2% annually while all other electricity sold in the area will show a much higher increase.

Gail Hagelstein had questions regarding the \$200,000 loan to fiber from the wastewater division. She asked to receive all records concerning the loan including interest rate, term, should loan default what would happen, and a copy of the loan document. Mrs. Hagelstein also asked how much money had been spent from the \$200,000 loan from the wastewater, and Sue presented a copy of check register. The process of the grant application was discussed with Trustee Kamm and Manager Kirkpatrick.

The next monthly meeting will be held Wednesday, February 8<sup>th</sup>, 2023 at the City Council Chamber located at 25 High Street beginning at 6:00 P.M.

Dave Belyea moved and Jay Kamm seconded the motion to adjourn the meeting at 8:25 A.M.  
UNANIMOUSLY VOTED.

Sue T. Sands, District Clerk

