

CARIBOU UTILITIES DISTRICT

Hugh A Kirkpatrick
General Manager
Sue Sands
Office Manager, Clerk
Fred Page
Water Operator
Paul Rossignol
Wastewater Operator

WATER / WASTEWATER / FIBER
PO Box 879 ~ 176 Limestone Street
Caribou ME 04736
(207) 496-0911 ~ (207) 496-0921 fax

TRUSTEES
Gary Aiken
President
David Martin
Treasurer
Philip McDonough II
David Belyea PE
Jay Kamm

AGENDA

The monthly meeting of the Board of Trustees for Caribou Utilities District will be held WEDNESDAY MAY 16, 2023 IN THE CITY COUNCIL CHAMBERS LOCATED AT 25 HIGH STREET, CARIBOU, MAINE BEGINNING AT 6:00 P.M.

1. Approve Minutes of April 12, 2023 monthly meeting
2. Approve Budget and Financial Reports for April, 2023
3. General Manager's Report
 - A. Water Projects
 - B. 35 York Street
 - C. Primary Screen / Headworks
 - D. Fiber Project
 - E. Others Issues



Maine Rural Water Association 2017 Maine's Best Tasting Drinking Water
We are an equal opportunity employer and service provider



The monthly meeting of the Caribou Utilities District was held Wednesday, April 12, 2023 in the City Council Chambers located at 25 High Street, Caribou Maine.

Trustees Present;
Gary Aiken, President
David Martin, Treasurer
~~Philip McDonough, Asst. Treas~~
Jay Kamm, Trustee
David Belyea, Trustee

Others Present;
Hugh Kirkpatrick, General Manager
~~Sue Sands, District Clerk~~
Tim Todd, Citizen
Doug Morrell, Citizen
Penny Thompson, City Manager

President Gary Aiken opened the meeting at 6:04 P.M.

David Martin moved and David Belyea seconded the motion to approve the minutes of the March 8th monthly meeting. Jay Kamm moved and David Belyea seconded the motion to approve the March 2023 financial reports as presented. UNANIMOUSLY VOTED.

The Manager's report from Hugh Kirkpatrick is attached.

Trustee Aiken led a lengthy discussion regarding a grant application submitted by Charter Communications (Spectrum) to the Maine Connectivity Authority's (MCA) line extension program.

Trustee Aiken made a motion, seconded by David Martin, that (the CUD) would support grant applications from any provider as long as they met the criteria of providing service to all the unserved and underserved citizens of Caribou. Vote was 3 in favor, 1 opposed (David Belyea).

David Belyea made a motion, seconded by Jay Kamm to adjourn. UNANIMOUSLY VOTED.

The meeting was adjourned at 7:30 P.M.

The next scheduled meeting will be Wednesday, May17th.

Hugh A. Kirkpatrick, General Manager

<https://www.youtube.com/watch?v=sdD1KKUf1Lc>

Manager' Report

A. Water Projects:

High Service Area Booster Pump Station Upgrade Project (2022-14) – In March, the District received building and demo permits from the City. The demo permits required testing for asbestos which came back negative. Apex has been providing material/equipment submittals to Dirigo and they are reviewing the information to make sure, specifically, the new pump selection will meet the performance requirements of both locations.

Water Tank Painting Project (2023-07) – No change in status from last month. We will resubmit this project in the fall of 2023 for 2024 funding.

New River Crossing Project (2023-08) – No change in status from last month. We will resubmit this project in the fall of 2023 for 2024 funding.

B. 35 York Street:

Background; David and Sandy Marrett are defendants and counterclaimants in a foreclosure action brought by Aroostook County Federal Savings & Loan (ACFSL) in August of 2022. The Marrett's filed a counterclaim which has 29 defendants which include the District and several employees, along with other private individuals, private businesses, public entities, employees and agents of ACFSL, all of which are alleged to have acted in some way with respect to the property incident to the alleged default.

Update 3/14/23; Penobscot County Superior Court denied the Marrett's motion to amend their counterclaim and add the 29 additional defendants. The Marrett's could re-file separate lawsuits against some or all of the 29 additional defendants moving forward. If they do, and the District is included in one of those lawsuits, the attorney assigned to the District by MMA (Fredrick Costlow) assures they have anticipated 'good defenses'.

C. Fiber Project:

Trustee Jay Kamm and myself had two conversations with Maine Connectivity Authority staff Andrew Butcher, Chris Boniakowski and Kendra-Jo Grindle, regarding Charter's Line Extension grant application.

D. Other Issues:

-Hugh is taking the PE exam on May10th

-Next meeting dates: 5/17/23, 6/14/23

CUD Wastewater Division Expenses

PERIOD

4 33%

	April Expense	Year to Date Amt.	Annual Budget	% of Total Budget
Administration				
701.00	Salaries	\$ 13,689.15	\$ 47,585.47	\$ 168,600 28%
701.10	401A Plan	\$ 1,085.06	\$ 4,150.19	\$ 9,600 43%
702.00	Office Expense	\$ 2,209.18	\$ 11,284.30	\$ 35,000 32%
711.00	Insurance, Workers Comp	\$ 2,315.95	\$ 5,225.33	\$ 7,500 70%
711.10	Insurance, Liability, PD	\$	\$ 8,095.55	\$ 16,100 50%
715.00	Insurance, Health	\$ 4,690.63	\$ 8,338.88	\$ 51,800 16%
716.00	Social Security	\$ 2,257.86	\$ 9,220.67	\$ 28,100 33%
721.00	Accounting Expense	\$	\$ -	\$ 7,500 0%
749.00	See below	\$	\$ -	
750.00	Legal, Miscellaneous	\$	\$ 219.00	\$ 1,500 15%
	Subtotal / Admin	\$ 26,247.83	\$ 94,119.39	\$ 325,700 29%
749.00	Annual Debt Service	\$	\$ 35,058.95	\$ 250,000 14%
Treatment Plant				
501.00	Salaries	\$ 3,552.05	\$ 43,532.39	\$ 77,800 56%
502.00	Labor, Projects	\$	\$ -	\$ 6,700 0%
503.00	Utilities	\$ 835.87	\$ 2,962.24	\$ 7,800 38%
504.00	Chemicals	\$	\$ -	\$ 2,900 0%
506.00	Vehicle Maintenance	\$	\$ 397.20	\$ 2,400 17%
507.00	Lab Supplies	\$ 619.76	\$ 869.82	\$ 2,600 33%
508.00	Plant Maint/Repair	\$ 489.20	\$ 1,871.41	\$ 4,500 42%
509.00	Plant Fuel	\$ 88.54	\$ 2,510.74	\$ 4,600 55%
510.00	Tools and Equipment	\$ 267.74	\$ 535.49	\$ 1,000 54%
513.00	Grimes Power	\$ 10,729.15	\$ 30,226.84	\$ 67,200 45%
521.00	Consultant/lab/technical fees	\$	\$ 1,437.50	\$ 8,000 18%
550.00	Dues, Education, misc.	\$ 293.50	\$ 786.51	\$ 1,000 79%
	Subtotal / Treatment	\$ 16,875.81	\$ 85,130.14	\$ 186,500 46%
Collection System				
601.00	Salaries	\$ 10,402.44	\$ 28,871.85	\$ 104,500 28%
602.00	Labor, Projects	\$	\$ -	\$ 9,600 0%
603.00	Pump Sta. Electric Power	\$ 5,531.17	\$ 23,961.47	\$ 63,900 37%
603.10	Pump Sta. Expense	\$ 43.63	\$ 43.63	\$ 2,500 2%
606.00	Truck Expense / Fuel	\$ 2,334.70	\$ 13,640.42	\$ 20,900 65%
607.00	Paving Expense	\$	\$ -	\$ 900 0%
608.00	Line Repair & Maintenance	\$ (686.71)	\$ 2,435.53	\$ 6,000 41%
610.00	Tools and Equipment	\$ (267.75)	\$ 32.99	\$ 1,500 2%
341.10	Vehicles & Equipment	\$	\$ -	\$ 1,000 0%
341.20	Asset Replacement Reserve	\$ 2,063.66	\$ 8,170.86	\$ 33,000 25%
	Subtotal / Collection	\$ 19,421.14	\$ 77,156.75	\$ 243,800 32%
530.00	Depreciation	\$ -	\$ -	\$ -
	Totals Wastewater	\$ 62,544.78	\$ 291,465.23	\$ 1,006,000 29%

CUD Wastewater Division Income

Billed To Date	April Income	Year to Date Amt.	Annual Budget	% of Total Budget
Subtotal / Billed	\$ 64,778.85	\$ 255,525.35	\$ 1,021,700	25%
Received To Date				
401.00	Service Commitment	\$ 77,479.52	\$ 260,157.07	\$ 757,400 34%
401.50	Stormwater	\$ 420.24	\$ 1,823.78	\$ 5,000 36%
402.00	Trailer Park	\$	\$ 382.50	\$ 500 77%
404.00	Lyon Farm Lease	\$ 25,000.00	\$ 25,000.00	\$ 25,000 100%
405.00	AWS - Leachate	\$ 47,866.16	\$ 93,220.61	\$ 213,200 44%
405.00	AWS - Septage / Trucked ww	\$	\$ 2,200.00	\$ 4,000 55%
413.00	Lateral, Fees	\$	\$ -	\$ 1,000 0%
415.00	Interest / Dividends	\$ 1,050.69	\$ 1,317.15	\$ 2,500 53%
421.00	Lien Fees	\$	\$ -	\$ 200 0%
425.00	Other Income	\$	\$ 3,000.00	\$ 1,800 167%
430.00	Waterworks Rental	\$ 1,020.00	\$ 3,060.00	\$ 11,100 28%
	Subtotal / Received	\$ 152,836.61	\$ 390,161.11	\$ 1,021,700 38%

CUD Water Division Expenses

PERIOD

4 33%

	April Expense	Year to Date Amt.	Annual Budget	% of Total Budget
Administration				
408.10 PUC Expense		\$ -	\$ 8,200	0%
600.20 Tank Maintenance Fund	\$ 500.00	\$ 2,500.00	\$ 6,000	42%
601.80 Salaries	\$ 13,659.15	\$ 45,725.47	\$ 168,600	27%
604.00 Employer Payroll Taxes	\$ 2,262.67	\$ 7,442.13	\$ 25,400	29%
604.81 Employer Health Insur.	\$ 4,442.29	\$ 11,469.58	\$ 61,300	19%
604.82 401a Employer Share	\$ 535.58	\$ 3,367.77	\$ 11,800	29%
620.70 Office Expenses	\$ 2,667.64	\$ 11,120.47	\$ 45,000	25%
632.00 Accounting Services		\$ -	\$ 7,500	0%
633.00 Legal Services		\$ 242.00	\$ 1,500	16%
641.50 Garage,Office,Roof Rental	\$ 1,020.00	\$ 3,060.00	\$ 11,100	28%
657.00 Insurance/Liability, etc.	\$ 54.00	\$ 6,633.45	\$ 13,200	50%
658.00 Workers Compensation	\$ 900.65	\$ 2,032.07	\$ 3,100	66%
670.00 Bad Debt Expense		\$ -	\$ 500	0%
Subtotal / Admin	\$ 26,041.98	\$ 93,592.94	\$ 363,200	26%
600.10 Annual Debt Service	\$ 2,574.19	\$ 180,954.81	\$ 440,000	41%
Plant Production				
601.10 Production Labor	\$ 2,355.04	\$ 5,872.19	\$ 15,600	38%
601.20 Labor, Projects		\$ -	\$ 6,700	0%
615.10 Electric Power/Utilities	\$ 13,414.35	\$ 27,480.72	\$ 51,100	54%
618.30 Chemicals	\$ 6,365.27	\$ 7,672.13	\$ 27,000	28%
620.20 Maintenance	\$ 511.64	\$ 3,170.13	\$ 6,500	49%
620.30 Lab Testing	\$ 43.95	\$ 729.60	\$ 6,900	11%
675.10 Dues, Education, expenses	\$ 1,572.99	\$ 1,651.09	\$ 3,200	52%
Subtotal / Plant	\$ 24,263.24	\$ 46,575.86	\$ 117,000	40%
Transmission & Distribution				
341.00 Vehicles & Equipment		\$ -	\$ 1,000	0%
341.1/136.1 Asset Replacement Reserve	\$ 2,005.60	\$ 8,020.59	\$ 33,000	24%
601.50 Labor, Maintenance	\$ 13,947.63	\$ 47,104.52	\$ 140,400	34%
601.60 Labor, Projects		\$ -	\$ 9,600	0%
615.50 Electric Power,Utilities -Garage	\$ 1,154.31	\$ 5,900.40	\$ 10,700	55%
620.50 Tools and Equipment	\$ (324.37)	\$ 1,557.41	\$ 8,400	19%
620.60 Main & Service Materials	\$ 1,369.76	\$ 9,437.29	\$ 24,300	39%
650.60 Equipment Maintenance	\$ 4,234.88	\$ 17,967.02	\$ 22,400	80%
675.50 Miscellaneous, Dues, Educ.	\$ (713.01)	\$ 2,187.85	\$ 4,000	55%
Subtotal / T&D	\$ 21,674.80	\$ 92,175.08	\$ 253,800	36%
Totals Water	\$ 74,554.21	\$ 413,298.69	\$ 1,174,000	35%

CUD Water Division Income

Billed To Date	April Income	Year to Date Amt.	Annual Budget	% of Total Budget
Subtotal / Billed	\$ 104,837.39	\$ 405,426.66	\$ 1,211,000	33%
Received To Date				
461.00 Service Commitment	\$ 94,325.88	\$ 290,714.77	\$ 829,500	35%
461.00a Service Commitment (City)	\$ 28,916.67	\$ 115,666.68	\$ 347,000	33%
419.00 Interest / Dividends	\$ 116.70	\$ 234.99	\$ 1,200	20%
421.00 Voicestream Lease	\$ 4,947.42	\$ 9,894.84	\$ 25,000	40%
474.00 Other Income	\$ 93.30	\$ 3,719.16	\$ 1,500	248%
476.00 Lien Fees		\$ -	\$ 500	0%
0.00 Misc.	\$ 1,396.44	\$ 6,371.33	\$ 6,300	101%
Subtotal / Received	\$ 129,796.41	\$ 426,601.77	\$ 1,211,000	35%

CUD Wastewater Division P&L

	Capital Expense	Expense To Date	Total Expense	Total Income	P&L (+/-)
Check # Capital Expense, Direct	\$ -	\$ 291,465	\$ 291,465	\$ 390,161	\$ 98,696



Check # Capital Expense, Financed

\$ -

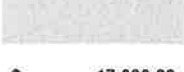


CUD Water Division P&L

	Capital Expense	Expense To Date	Total Expense	Total Income	P&L (+/-)
Check # Capital Expense, Direct	\$ 10,240	\$ 413,299	\$ 423,539	\$ 426,602	\$ 3,063

EJP, (8) boxes 5/8" iPerf meters, 64 lot

\$ 10,240.00



Check # Capital Expense, Financed

\$ 17,000.00

014441 Dirigo Engineering, River Crossing Proj.

\$ 17,000.00



Bureau of Labor Statistics

Consumer Price Index -

All Urban Consumers
 1-Month Percent Change
 Series Id: CUUR0000SA0
 Not Seasonally Adjusted
 Area: U.S. city average
 Item: All items
 Base Period: 1982-84=100
 Years: 1914 to 2017

COLA		
10 yr-ra	yr	+/-
1.85	2017	
1.77	2018	(0.08)
1.58	2019	(0.19)
1.76	2020	0.18
1.72	2021	(0.04)
1.70	2022	(0.02)
2.06	2023	0.36
2.52	2024	0.46
2.73	2025	0.21
2.87	2026	0.13
2.99	2027	0.12
3.00	2028	0.01
3.00	2029	0.00
3.00	2030	0.00
2.98	2031	(0.02)
3.06	2032	0.08
2.60	2033	(0.47)
2.17	2034	(0.43)

Water rate increase tracker					
CPI yr	CPI	yr	actual		+/-
16,17,18	4.10	2021	4.03		(0.07)
19,20,21	10.10	2022	8.17		(3.93)
22	0.30	2023	2.50		(3.80)
23	3.54	2024	2.50		(1.04)
24	2.01	2025	2.50		0.49
25	2.01	2026	2.50		0.49
26	2.01	2027	2.50		0.49
					(7.39)

Wastewater rate increase tracker						
CPI yr	CPI	yr	actual	rate		+/-
18,19,20	3.00	2021	2.00	\$ 255		(1.00)
21	6.70	2022	1.96	\$ 260		(4.74)
22	0.30	2023	1.02	\$ 265		(4.38)
23	3.54	2024	1.89	\$ 270		(1.66)
24	2.01	2025	1.85	\$ 275		(0.16)
25	2.01	2026	12.7	\$ 310		10.71
26	2.01					
						(1.22)

0.17 Placeholder, 20 yr average per month 2001 through 2020

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Tot
2011	0.5	0.5	1.0	0.6	0.5	(0.1)	0.1	0.3	0.2	(0.2)	(0.1)	(0.2)	3.1
2012	0.4	0.4	0.8	0.3	(0.1)	(0.1)	(0.2)	0.6	0.4	0.0	(0.5)	(0.3)	1.7
2013	0.3	0.8	0.3	(0.1)	0.2	0.2	0.0	0.1	0.1	(0.3)	(0.2)	0.0	1.4
2014	0.4	0.4	0.6	0.3	0.3	0.2	0.0	(0.2)	0.1	(0.3)	(0.5)	(0.6)	0.7
2015	(0.5)	0.4	0.6	0.2	0.5	0.4	0.0	(0.1)	(0.2)	0.0	(0.2)	(0.3)	0.8
2016	0.2	0.1	0.4	0.5	0.4	0.3	(0.2)	0.1	0.2	0.1	(0.2)	0.0	1.9
2017	0.6	0.3	0.1	0.3	0.1	0.1	(0.1)	0.3	0.5	(0.1)	0.0	(0.1)	2.0
2018	0.5	0.5	0.2	0.4	0.4	0.2	0.0	0.1	0.1	0.2	(0.3)	(0.3)	2.0
2019	0.2	0.4	0.6	0.5	0.2	0.0	0.2	0.0	0.1	0.2	(0.1)	(0.1)	2.2
2020	0.4	0.3	(0.2)	(0.7)	0.0	0.5	0.5	0.3	0.1	0.0	(0.1)	0.1	1.2
2021	0.4	0.5	0.7	0.8	0.8	0.9	0.5	0.2	0.3	0.8	0.5	0.3	6.7
2022	0.8	0.9	1.3	0.6	1.1	1.4	0.0	0.0	0.2	0.4	(0.1)	(0.3)	6.3
2023	0.8	0.6	0.3	0.5	0.17	0.17	0.17	0.17	0.17	0.17	0.17	0.17	3.5

Ave (10 yr running)

2024 Cost of Living Increase

2.52

https://data.bls.gov/timeseries/CUUR0000SA0?output_view=pct_1mth