

CITY COUNCIL MEETING NOTICE AND AGENDA



Notice is hereby given that the City Council of Caribou will hold a Regular City Council Meeting on **Monday, October 23, 2023**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.

- 1. Roll Call**
- 2. Invocation/Inspirational Thought**
- 3. Pledge of Allegiance**
- 4. Public Forum** in accordance with City Charter Section 2.10 (i)(b)

(PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED DURING PUBLIC FORUM. EMAIL: dbrissette@cariboumaine.org)

5. Minutes

6. Bid Openings, Awards, and Appointments

- | | |
|---|-----------------------|
| a. Congratulations to Finance Director Carl Grant, recertification as a Maine Tax Collector | <u>Pages</u>
02-03 |
| b. Façade Improvement Grant awards | 04 |
| c. Small Business Saturday proclamation | 05-06 |

7. Public Hearings and Possible Action Items

- | | |
|--|-------|
| a. Public Hearing on General Assistance Ordinance repeal & replacement of appendices | 07-25 |
|--|-------|

8. Reports by Staff and Committees

- | | |
|---|-------|
| a. September Financial Report – Finance Director Carl Grant | 26-45 |
| b. Manager’s Report | 46-47 |

9. New Business, Ordinances and Resolutions

- | | |
|---|-------|
| a. Caribou Riverfront Redevelopment Committee requested ordinance changes | 48-51 |
|---|-------|

10. Old Business

- | | |
|--|----|
| a. Discussion & possible action to consider accepting a deed to 7 Water Street | 52 |
|--|----|

11. Reports and Discussion by Mayor and Council Members

12. Next Regular Meetings: November 13 & 27, December 11

13. Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

14. Adjournment

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: October 23, 2023
Re: Recognition of Caribou Finance Director Carl Grant, recertification as Tax Collector

The Maine Municipal Tax Collectors' and Treasurers' Association has recognized The City of Caribou Finance Director Carl Grant for his achievement of meeting all education and professional experience criteria to be recertified as a Tax Collector in Maine.

Congratulations Carl for meeting the requirements to achieve this status.



Maine Municipal Tax Collectors' and Treasurers' Association

Local Government Center • 60 Community Drive, Augusta, Maine 04330-9486
1-800-452-8786 (In Maine) • 207-623-8428 • Fax 207-624-0128
www.mmtcta.org

October 13, 2023

Penny Thompson
City Manager
City of Caribou
25 High Street
Caribou, ME 04736-2710

Dear Ms. Thompson:

Congratulations are in order for the City of Caribou. The Maine Municipal Tax Collectors' and Treasurers' Association has approved Carl Grant as a re-certified Tax Collector. This certification process has required many hours of dedication to achieve. The certification process requires that applicants receive training in a number of courses that relate to their field of expertise.

Carl will be recognized for receiving certification in the MMTCTA newsletter *Dollar\$ and Sense* and her certificate will be awarded at the 2024 MMTCTA Annual Conference.

The MMTCTA understands the investment of time and resources it takes to achieve this status. You may want to check with the City's insurance carrier to see if this would entitle the City to a discount on your public official's liability insurance or bond insurance for this position. We encourage you to ask your insurance company and find out.

Congratulations once again!

Sincerely,

Julie Giles
Chairperson
MMTCTA Certification Committee



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: October 23, 2023
RE: Fall 2023 Façade Improvement Grant

For the Fall 2023 Façade Improvement Grant period, the City of Caribou received three worthy applications for major façade improvements in our downtown Tax Increment Financing district. All three plan to install new siding using local contractors. Those applicants are:

Ruska Coffee	98 Sweden Street
Thrive Body Spa	73 Sweden Street
Godin's Service	55 Herschel Street

A total of \$12,500 is available for this award period. A selection committee was convened, and the unanimous decision was made to recommend that the Caribou City Council award an equal amount of \$4,166.67 to each applicant.

Suggested action:

To affirm the decision of the committee, please make a motion to “accept the results of the Façade Improvement Grant committee and award a Façade Improvement grant in the amount of \$4,166.67 each to Ruska Coffee, Thrive Body Spa and Godin's Service for projects described in the applications and subject to the terms set forth in the grant application”.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: October 23, 2023
Re: Small Business Saturday proclamation

From the early pioneer days, Caribou has been supported by the men and women of small business. In the economy today, our Caribou small businesses must contend with online competitors to bring the products we enjoy to our homes and offices. One way we can support the local economy and maintain our tax base is to shop locally all year. With the holiday season upon us, it is even more important to shop small and patronize our local shops.

For several years, the City of Caribou has endeavored to make Caribou a destination on Small Business Saturday with fun activities, giveaways, and increased marketing. In 2023, the Caribou Public Library will have its Author Shop and basket raffle and the Fire Department will welcome back the live reindeer.

Staff is working on other fun events to let our neighbors know that "Caribou is Calling" them to shop local.

Suggested Action:

Please make a motion, second and after any discussion please take a vote for the City of Caribou to proclaim Saturday November 25, 2023 as Small Business Saturday in Caribou.

A proclamation to be signed is in your packet.



**SMALL BUSINESS SATURDAY PROCLAMATION
OF THE MEMBERS OF THE CITY COUNCIL
OF THE CITY OF CARIBOU, MAINE**

Whereas, the elected officials of the City of Caribou, Maine, celebrates our local small businesses and the contributions they make to our local economy and community; according to the United States Small Business Administration, there are 32.5 million small businesses in the United States, they represent 99.7% of firms with paid employees, and they are responsible for 62% of net new jobs created since 1995, and small businesses employ 46.8% of the employees in the private sector in the United States; and

Whereas, 79% of consumers understand the importance of supporting the small businesses in their community on Small Business Saturday®, 70% report the day makes them want to encourage others to Shop Small®, independently-owned retailers, and 66% report that the day makes them want to Shop Small all year long; and

Whereas, Caribou, Maine supports our local businesses that create jobs, boost our local economy, and preserve our communities; and

Whereas, advocacy groups, as well as public and private organizations, across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday.

Now, Therefore, We, the members of the City Council of the City of Caribou, Maine do hereby proclaim, Saturday November 25, 2022, as:

SMALL BUSINESS SATURDAY

And urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Attest: Danielle Brissette, City Clerk

[City Seal]

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Danielle Brissette
RE: Ordinance No. 04, 2023 Series, Amending Chapter 17 General Assistance
DATE: October 18, 2023

Each year a new set of General Assistance Maximums are provided by the Maine Welfare Director's Association (MWDA) and Maine Municipal Administration (MMA) and we have to make adjustments to our Maximums as set by the state. We do have the option to place higher amounts for the maximums, but at this time it is not believed to be necessary to do so.

Tonight, we will have a public hearing on Ordinance No. 4 2023 Series, Amending Chapter 17 General Assistance.

Suggested Action:

Please open the public hearing and ask for public comment.

After closing the public hearing, please make a motion to approve Ordinance No. 4, 2023 Series, Amending Chapter 17 General Assistance and to adopt the 2022 version of the MMA model GA Ordinance.

Janet T. Mills
Governor

Jeanne M. Lambrew, Ph.D.
Commissioner



Maine Department of Health and Human Services
Office for Family Independence
109 Capitol St.
11 State House Station
Augusta, Maine 04333-0011
Tel.: (207) 624-4168; Toll-Free: (800) 442-6003
TTY: Dial 711 (Maine Relay); Fax: (207) 287-3455

To: Welfare Officials and Contracted Agents
From: Sara Denson, Program Manager, General Assistance
Date: August 28, 2023
Subject: New GA Maximums for October 1, 2023

Enclosed please find the following items:

- MMA's new (October 1, 2023–September 30, 2024) “**General Assistance Ordinance Appendices**” (A – H).
- Recovery Residence Housing Maximums (October 1, 2023-September 30, 2024)
- “**GA Ordinance Adoption Form**” which was developed so that municipalities may easily send DHHS proof of the adoption of any updated or changed GA Ordinance. Once the selectpersons or council adopts the new ordinance, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).
- “**GA Maximums Adoption Form**” which was developed so that municipalities may easily send DHHS proof of GA maximums adoption. Once the selectpersons or council adopts the new maximums, the enclosed form should be signed and submitted to DHHS. (*see “Filing of GA Ordinance and/or Appendices” below for further information*).

Updates

Please note that updates have been made to Appendix A (overall maximums), Appendix B (food maximums), and Appendix C (housing maximums) of the General Assistance Ordinance. There is also a new Recovery Residence Housing Maximums guide. You can find information about the MMA Model Ordinance on the Maine Welfare Director’s Association (MWDA) website at www.mainewelfaredirectors.org.

Appendix A – H

The enclosed Appendices A – H have been revised for your municipality’s General Assistance Ordinance. These new Appendices, **once adopted**, should replace the existing Appendices A – G. Even if you are not updating your GA Ordinance, **the municipal officers must approve/adopt the new Appendices yearly.**

The Adoption Process

The **municipal officers (i.e., selectpersons/council)** adopt the local **General Assistance Ordinance and yearly Appendices**, even in town meeting communities. The law requires that the municipal officers conduct a **notice and hearing** prior to the adoption of the Ordinance and/or Appendices. Seven days posted notice is recommended, unless local law (or practice) provides otherwise.

At the hearing, the municipal officers should:

- 1) Allow all interested members of the public an opportunity to comment on the proposed ordinance;
- 2) End public discussion, close the hearing; and
- 3) Move and vote to adopt the ordinance and/or appendices either in its posted form or as amended in light of public discussion.

Municipalities May Establish Their Own Maximums

Municipalities may establish their own maximum levels of assistance provided that the proposed levels of assistance are reasonable and meet adequate standards sufficient to maintain the health and safety of applicants in the municipality. The municipality must submit to the Department documentation to justify these levels of assistance and verify that the figures developed are appropriate to maintain health and decency.

A municipality's maximum assistance level for Food may not be below the Department provided figures which are issued by the USDA and published annually following a study of cost of food for various family sizes. A market basket survey may be used to establish food maximums if the maximums provided by the USDA are insufficient to maintain health in the municipality. (C.M.R. 10-144, Chapter 323, Section V).

Filing of GA Ordinance and/or Appendices

Please remember that General Assistance law requires each municipality to send DHHS a copy of its ordinance once adopted, should that ordinance differ from the MMA Model. Any changes or amendments, such as new Appendices, must also be submitted to DHHS. DHHS will accept the enclosed "adoption sheet" as proof that your Municipal Officers have adopted the current MMA Model GA maximums and/or ordinance. If you are not making changes to your adopted ordinance, you are only required to submit verification that the new Appendices have been adopted.

Oct 1, 2023 to Sept 30, 2024

OVERALL MAXIMUMS (A)

Persons in Household

1	2	3	4	5
\$742	\$812	\$951	\$1,281	\$1,464

Household of 6 = \$1,539
* Add \$75 for each additional person

FOOD MAXIMUMS (B)

Persons	Weekly	Monthly
1	\$67.67	\$291.00
2	\$124.42	\$535.00
3	\$178.14	\$766.00
4	\$226.28	\$973.00
5	\$268.60	\$1,155.00
6	\$322.33	\$1,386.00
7	\$356.28	\$1,532.00
8	\$407.21	\$1,751.00

Add \$211 per month for each + person

HEATING FUEL (E)

Month	Gallons	Month	Gallons
January	225	Jun-Aug	0
February	225	September	50
March	125	October	100
April	125	November	200
May	50	December	200

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

HOUSING MAXIMUMS (C)

BEDROOM	UNHEATED		Heated	
	Weekly	Monthly	Weekly	Monthly
0	\$134	\$577	\$169	\$726
1	\$139	\$598	\$185	\$794
2	\$156	\$672	\$216	\$929
3	\$218	\$940	\$292	\$1,256
4	\$243	\$1,044	\$333	\$1,434

PERSONAL CARE & HOUSEHOLD SUPPLIES (F)

Number in Household	Weekly Amount	Monthly Amount
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

Number of Children	Weekly Amount	Monthly Amount
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

MILEAGE RATE (G)

46 cents (\$0.46) per mile

FUNERAL MAXIMUMS (H)

Burial: \$1,475+; Cremation: \$1,025+

ELECTRIC (D)

NOTE: For an electrically heated dwelling also see "Heating Fuel" maximums below. But remember, an applicant is not automatically entitled to the "maximums" established applicants must demonstrate need.

1) Electricity Maximums for Households Without Electric Hot Water: The maximum amounts allowed for utilities, for lights, cooking and other electric uses excluding electric hot water and heat:

Number in Household	Weekly	Monthly
1	\$19.95	\$85.50
2	\$22.52	\$96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) Electricity Maximums for Households With Electrically Heated Hot Water: The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses excluding heat:

Number in Household	Weekly	Monthly
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

1-800-442-6003

Revised 8/28/23

2023-2024 GA Overall Maximums

Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Bangor HMFA: Bangor, Brewer, Eddington, Glenburn, Hampden, Hermon, Holden, Kenduskeag, Milford, Old Town, Orono, Orrington, Penobscot Indian Island Reservation, Veazie	886	1,029	1,316	1,638	2,241
Cumberland County HMFA: Baldwin, Bridgton, Brunswick, Harpswell, Harrison, Naples, New Gloucester, Pownal, Sebago	1,103	1,235	1,626	2,049	2,215
Lewiston/Auburn MSA: Auburn, Durham, Greene, Leeds, Lewiston, Lisbon, Livermore, Livermore Falls, Mechanic Falls, Minot, Poland, Sabattus, Turner, Wales	853	925	1,186	1,543	1,870
Penobscot County HMFA: Alton, Argyle UT, Bradford, Bradley, Burlington, Carmel, Carroll plantation, Charleston, Chester, Clifton, Corinna, Corinth, Dexter, Dixmont, Drew plantation, East Central Penobscot UT, East Millinocket, Edinburg, Enfield, Etna, Exeter, Garland, Greenbush, Howland, Hudson, Kingman UT, Lagrange, Lakeville, Lee, Levant, Lincoln, Lowell town, Mattawamkeag, Maxfield, Medway, Millinocket, Mount Chase, Newburgh Newport, North Penobscot UT, Passadumkeag, Patten, Plymouth, Prentiss UT, Seboeis plantation, Springfield, Stacyville, Stetson, Twombly UT, Webster plantation, Whitney UT, Winn, Woodville	846	853	1,126	1,408	1,537
Portland HMFA: Cape Elizabeth, Casco, Chebeague Island, Cumberland, Falmouth, Freeport, Frye Island, Gorham, Gray, Long Island, North Yarmouth, Portland, Raymond, Scarborough, South Portland, Standish, Westbrook, Windham, Yarmouth; Buxton, Hollis, Limington, Old Orchard Beach	1,367	1,593	2,045	2,611	3,201
Sagadahoc HMFA: Arrowsic, Bath, Bowdoin, Bowdoinham, Georgetown, Perkins UT, Phippsburg, Richmond, Topsham, West Bath, Woolwich	938	1,118	1,360	1,857	2,219

Appendix A

Effective: 10/01/23-09/30/24

COUNTY	1	2	3	4	5*
York County HMFA: Acton, Alfred, Arundel, Biddeford, Cornish, Dayton, Kennebunk, Kennebunkport, Lebanon, Limerick, Lyman, Newfield, North Berwick, Ogunquit, Parsonsfield, Saco, Sanford, Shapleigh, Waterboro, Wells	1,154	1,217	1,509	1,961	2,207
York/Kittery/S.Berwick HMFA: Berwick, Eliot, Kittery, South Berwick, York	1,327	1,393	1,834	2,489	3,175

*Note: Add \$75 for each additional person.

Non-Metropolitan Areas

Persons in Household

COUNTY	1	2	3	4	5*
Aroostook County	742	812	951	1,281	1,464
Franklin County	781	834	1,033	1,383	1,695
Hancock County	965	996	1,198	1,521	1,655
Kennebec County	879	899	1,120	1,470	1,587
Knox County	905	913	1,120	1,490	1,592
Lincoln County	1,004	1,013	1,282	1,582	2,069
Oxford County	873	878	1,072	1,514	1,761
Piscataquis County	752	810	1,000	1,326	1,598
Somerset County	810	851	1,098	1,430	1,532
Waldo County	1,041	1,047	1,256	1,558	2,132
Washington County	811	816	1,060	1,328	1,453

* Please Note: Add \$75 for each additional person.

Appendix B

Effective: 10/01/23 to 09/30/24

2023-2024 Food Maximums

Please Note: The maximum amounts allowed for food are established in accordance with the [U.S.D.A. Thrifty Food Plan](#). As of October 1, 2023, those amounts are:

Number in Household	Weekly Maximum	Monthly Maximum
1	\$ 67.67	\$ 291.00
2	124.42	535.00
3	178.14	766.00
4	226.28	973.00
5	268.60	1,155.00
6	322.33	1,386.00
7	356.28	1,532.00
8	407.21	1,751.00

Note: For each additional person add \$219 per month.

2023-2024 GA Housing Maximums (Heated & Unheated Rents)

NOTE: NOT ALL MUNICIPALITIES SHOULD ADOPT THESE SUGGESTED HOUSING MAXIMUMS! ONLY consider adopting the following numbers if these figures are consistent with local rent values. If not, a market survey should be conducted, and the figures altered accordingly. The results of any such survey must be presented to DHHS prior to adoption. **Or, no housing maximums should be adopted and eligibility should be analyzed in terms of the Overall Maximum—Appendix A. (See Instruction Memo for further guidance.)**

Non-Metropolitan FMR Areas

<u>Aroostook County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	134	577	169	726	
1	139	598	185	794	
2	156	672	216	929	
3	218	940	292	1,256	
4	243	1,044	333	1,434	
<u>Franklin County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	143	616	178	765	
1	144	620	190	816	
2	175	754	235	1,011	
3	242	1,042	316	1,358	
4	296	1,275	387	1,665	
<u>Hancock County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	191	821	221	950	
1	191	821	228	979	
2	222	956	274	1,177	
3	285	1,227	348	1,496	
4	301	1,293	378	1,625	
<u>Kennebec County</u>		<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly	
0	171	735	201	864	
1	171	735	205	882	
2	204	878	256	1,099	
3	274	1,176	336	1,445	
4	285	1,225	362	1,557	

Non-Metropolitan FMR Areas

<u>Knox County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	177	761	207	890
1	177	761	208	896
2	204	878	256	1,099
3	278	1,196	341	1,465
4	286	1,230	363	1,562
<u>Lincoln County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	200	860	230	989
1	200	860	232	996
2	242	1,040	293	1,261
3	300	1,288	362	1,557
4	397	1,707	474	2,039
<u>Oxford County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	169	729	200	858
1	169	729	200	861
2	193	830	244	1,051
3	284	1,220	346	1,489
4	325	1,399	403	1,731
<u>Piscataquis County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	136	587	171	736
1	139	596	184	792
2	168	721	227	978
3	229	985	302	1,301
4	274	1,178	365	1,568
<u>Somerset County</u>				
	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	155	666	185	795
1	155	666	194	834
2	199	856	250	1,077
3	264	1,136	327	1,405
4	272	1,170	349	1,502

Non-Metropolitan FMR Areas

<u>Waldo County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	209	897	239	1,026
1	209	897	239	1,030
2	236	1,014	287	1,235
3	294	1,264	357	1,533
4	412	1,770	489	2,102

<u>Washington County</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	155	667	185	796
1	155	667	186	799
2	190	818	242	1,036
3	241	1,034	303	1,303
4	254	1,091	331	1,423

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	172	742	203	871
1	196	841	235	1,012
2	250	1,074	301	1,295
3	313	1,344	375	1,613
4	437	1,879	514	2,211

<u>Cumberland Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	223	959	253	1,088
1	244	1,047	283	1,218
2	322	1,384	373	1,605
3	408	1,755	471	2,024
4	431	1,853	508	2,185

<u>Lewiston/Auburn MSA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	165	709	195	838
1	171	737	211	908
2	220	944	271	1,165
3	291	1,249	353	1,518
4	351	1,508	428	1,840

Metropolitan FMR Areas

<u>Penobscot Cty. HMFA</u>	<u>Unheated</u>		<u>Heated</u>	
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	163	702	193	831
1	163	702	194	836
2	206	884	257	1,105
3	259	1,114	322	1,383
4	273	1,175	351	1,507
<u>Portland HMFA</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	284	1,223	314	1,352
1	327	1,405	366	1,576
2	419	1,803	471	2,024
3	539	2,317	601	2,586
4	660	2,839	738	3,171
<u>Sagadahoc Cty. HMFA</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	185	794	215	923
1	216	930	256	1,101
2	260	1,118	311	1,339
3	364	1,563	426	1,832
4	432	1,857	509	2,189
<u>York Cty. HMFA</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	235	1,010	265	1,139
1	239	1,029	279	1,200
2	295	1,267	346	1,488
3	388	1,667	450	1,936
4	429	1,845	506	2,177
<u>York/Kittery/S. Berwick HMFA</u>				
Bedrooms	Weekly	Monthly	Weekly	Monthly
0	275	1,183	305	1,312
1	280	1,205	320	1,376
2	370	1,592	422	1,813
3	511	2,195	573	2,464
4	654	2,813	731	3,145

2023-2024 GA MAXIMUMS SUMMARY SHEET

Note: The overall maximums found in *Appendices A, B, C, D, E, and F* are effective from **October 1, 2023 to September 30, 2024.**

APPENDIX A - OVERALL MAXIMUMS

<u>County</u>	<u>Persons in Household</u>					
	1	2	3	4	5	6
NOTE: For each additional person add \$75 per month.						
(The applicable figures from Appendix A, <i>once adopted</i> , should be inserted here.)						

APPENDIX B - FOOD MAXIMUMS

<u>Number in Household</u>	<u>Weekly Maximum</u>	<u>Monthly Maximum</u>
1	\$ 67.67	\$ 291.00
2	124.42	535.00
3	178.14	766.00
4	226.28	973.00
5	268.60	1,155.00
6	322.33	1,386.00
7	356.28	1,532.00
8	407.21	1,751.00

NOTE: For each additional person add \$219 per month.

APPENDIX C - HOUSING MAXIMUMS

Number of Bedrooms	<u>Unheated</u>		<u>Heated</u>	
	Weekly	Monthly	Weekly	Monthly
0				
1				
2				
3				
4				

(The applicable figures from Appendix C, *once adopted*, should be inserted here.)

FOR MUNICIPAL USE ONLY

APPENDIX D - UTILITIES

ELECTRIC

NOTE: For an electrically heated dwelling also see “Heating Fuel” maximums below. But remember, an applicant is *not automatically* entitled to the “maximums” established—applicants must demonstrate need.

1) **Electricity Maximums for Households Without Electric Hot Water:** The maximum amounts allowed for utilities, for lights, cooking and other electric uses *excluding* electric hot water and heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$19.95	\$ 85.50
2	\$22.52	\$ 96.50
3	\$24.97	\$107.00
4	\$27.53	\$118.00
5	\$29.88	\$128.50
6	\$32.55	\$139.50

NOTE: For each additional person add \$10.50 per month.

2) **Electricity Maximums for Households With Electrically Heated Hot Water:** The maximum amounts allowed for utilities, hot water, for lights, cooking and other electric uses *excluding* heat:

<u>Number in Household</u>	<u>Weekly</u>	<u>Monthly</u>
1	\$29.63	\$127.00
2	\$34.07	\$146.00
3	\$39.67	\$170.00
4	\$46.32	\$198.50
5	\$55.65	\$238.50
6	\$58.68	\$251.50

NOTE: For each additional person add \$14.50 per month.

NOTE: For electrically heated households, the maximum amount allowed for electrical utilities per month shall be the sum of the appropriate maximum amount under this subsection and the appropriate maximum for heating fuel as provided below.

APPENDIX E - HEATING FUEL

<u>Month</u>	<u>Gallons</u>	<u>Month</u>	<u>Gallons</u>
September	50	January	225
October	100	February	225
November	200	March	125
December	200	April	125
		May	50

FOR MUNICIPAL USE ONLY

NOTE: When the dwelling unit is heated electrically, the maximum amount allowed for heating purposes will be calculated by multiplying the number of gallons of fuel allowed for that month by the current price per gallon. When fuels such as wood, coal and/or natural gas are used for heating purposes, they will be budgeted at actual rates, if they are reasonable. No eligible applicant shall be considered to need more than 7 tons of coal per year, 8 cords of wood per year, 126,000 cubic feet of natural gas per year, or 1000 gallons of propane.

APPENDIX F - PERSONAL CARE & HOUSEHOLD SUPPLIES

<u>Number in Household</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1-2	\$10.50	\$45.00
3-4	\$11.60	\$50.00
5-6	\$12.80	\$55.00
7-8	\$14.00	\$60.00

NOTE: For each additional person add \$1.25 per week or \$5.00 per month.

SUPPLEMENT FOR HOUSEHOLDS WITH CHILDREN UNDER 5

When an applicant can verify expenditures for the following items, a special supplement will be budgeted as necessary for households with children under 5 years of age for items such as cloth or disposable diapers, laundry powder, oil, shampoo, and ointment up to the following amounts:

<u>Number of Children</u>	<u>Weekly Amount</u>	<u>Monthly Amount</u>
1	\$12.80	\$55.00
2	\$17.40	\$75.00
3	\$23.30	\$100.00
4	\$27.90	\$120.00

FOR MUNICIPAL USE ONLY

2023-2024 Mileage Rate

This municipality adopts the State of Maine travel expense reimbursement rate as set by the Office of the State Comptroller. The current rate for approved employment and necessary medical travel etc. is 46 cents (46¢) per mile.

Please refer to the Office of the State Controller for changes to this rate at 626-8420 or visit <http://www.state.me.us/osc/>

Funeral Maximums

Burial Maximums

The maximum amount of general assistance granted for the purpose of burial is **\$1,475**. The municipality's obligation to provide funds for burial purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable burial expenses are limited to:

- removal of the body from a local residence or institution
- a secured death certificate or obituary
- embalming
- a minimum casket
- a reasonable cost for necessary transportation
- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator, where there is an actual cost, for:

- the wholesale cost of a cement liner if the cemetery by-laws require one;
- the opening and closing of the grave site; and
- a lot in the least expensive section of the cemetery. If the municipality is able to provide a cemetery lot in a municipally owned cemetery or in a cemetery under municipal control, the cost of the cemetery lot in any other cemetery will not be paid by the municipality.

Cremation Maximums

The maximum amount of assistance granted for a cremation shall be **\$1,025**.

The municipality's obligation to provide funds for cremation purposes is limited to a reasonable calculation of the funeral director's direct costs, not to exceed the maximum amounts of assistance described in this section. Allowable cremation expenses are limited to:

- removal and transportation of the body from a local residence or institution
- professional fees
- crematorium fees
- a secured death certificate or obituary

Appendix H

Effective: 10/01/23-9/30/24

- other reasonable and necessary specified direct costs, as itemized by the funeral director and approved by the municipal administrator.

Additional costs may be allowed by the GA administrator where there is an actual cost, for:

- a cremation lot in the least expensive section of the cemetery
- a reasonable cost for a burial urn not to exceed \$55
- transportation costs borne by the funeral director at a reasonable rate per mile for transporting the remains to and from the cremation facility.

2023-2024 GA Housing Maximums

Recovery Residences

The following Recovery Residence maximums are in effect from 10/1/2023- 9/30/2024

Non-Metropolitan FMR Areas

<u>Aroostook County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	148.88	595.50

<u>Franklin County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	153.00	612.00

<u>Hancock County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	183.56	734.25

<u>Kennebec County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	165.38	661.50

<u>Knox County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	165.38	672.00

<u>Lincoln County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	186.75	747.00

<u>Oxford County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	161.44	645.75

<u>Piscataquis County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	148.50	594.00

<u>Somerset County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	156.38	599.25

<u>Waldo County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	193.13	772.50

<u>Washington County</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	149.81	599.25

Metropolitan FMR Areas

<u>Bangor HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	189.75	759.00

<u>Cumberland Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	228.38	913.50

<u>Lewiston/Auburn MSA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	170.25	681.00

<u>Penobscot Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	156.75	627.00

<u>Portland HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	295.50	1182.00

<u>Sagadahoc Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	206.44	825.75

<u>York Cty. HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	225.00	900.00

<u>York/Kittery/S Berwick HMFA</u>	<u>Recovery Residence Rates</u>	
	<u>Weekly</u>	<u>Monthly</u>
	258.00	1032.00

[For use when adopting **updated appendices only** without amending the body of an existing GA ordinance]

MUNICIPALITY OF _____
GENERAL ASSISTANCE ORDINANCE

Pursuant to 22 M.R.S. § 4305(1), the municipal officers of the Municipality of _____, after notice and hearing, hereby amend the municipal General Assistance Ordinance by repealing and replacing appendices A through H of the existing ordinance with the attached appendices A through H, which shall be in effect from October 1, 202__ through September 30, 202__. This amendment will be filed with the Maine Department of Health & Human Services (DHHS) pursuant to 22 M.R.S. § 4305(4), and a copy of the ordinance and amended appendices shall be available for public inspection at the municipal office along with a copy of the 22 M.R.S. chapter 1161.

Signed this _____ day of _____, 20____, by the municipal officers:

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

(Print Name)

(Signature)

[Please send a copy of the enactment page only to DHHS, 109 Capitol Street, SHS 11, Augusta, ME 04330-0011]

FINANCIAL NOTES

For period ending September 30, 2023

GENERAL LEDGER

Assets for the month ended at 16,792,431.89, with a cash balance of 9,119,091.26. 2023 tax receivables for the month came in at 5,508,075.80 collected for the month of September. Total collected YTD is 6,699,651.43 a rate of 77.7% collected, compared to last year at this same time we were at 79.5%, about 1.8% less.

Liabilities came in at 11,090,686.78 and the fund balance ended at 5,701,745.11.

Expenses

September expenses for the month were a total of 975,585.48 with a YTD percentage to budget of 70.7%, down 4.3% to budget. This is due to wages and benefits being down with staff shortages in Public Works, and Police departments.

Revenues

Revenues for the month were at 401,149.52 with a YTD percentage to budget of 88.9%, this is a 13.9% increase over the budget. This is due to the commitment, with assessments over budget in renewable energy and homestead exemptions.

Excise tax collection was at 141,758.93 for the month with a YTD collection of 1,285,533.37, this is over budget by 9.3%.

Revenue Sharing came in at 174,408.03 for the month with a YTD collection of 1,550,169.26, this is over budget by 4.5% or 87,669.26.

Investment Report

The Quarterly investment report is attached, please find the addition of 3 new CD's, one at Norstate Federal Credit Union, for one year at 4.9%, one at County Federal Credit Union, for one year at 4.8%, and one at TD Bank, for one year at 5.55%.

The Dorothy Cooper CD was renewed for one year at a rate of 4.05% this quarter.

*Please find the addition of a line graph to give a historical view of cash over the last five years.

General Ledger Summary Report

Fund(s): ALL

September

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	--- Y T D ---		Balance Net
				Debits	Credits	
1 - Gen Fund	-751.87	107,049.00	0.00	61,447,837.62	61,554,886.62	0.00
Assets	12,148,248.71	12,242,355.80	-814,242.36	29,296,016.28	24,745,940.19	16,792,431.89
101-00 CASH (BANK OF MACHIAS)	6,843,888.34	6,739,124.55	4,342,305.14	14,914,495.67	12,534,528.96	9,119,091.26
102-00 RECREATION ACCOUNTS	51,620.01	67,210.01	0.00	0.00	0.00	67,210.01
103-00 NYLANDER CHECKING	1,826.10	1,825.34	-0.71	0.24	7.27	1,818.31
110-00 SECTION 125 CHECKING FSA	15,766.62	15,911.79	-409.76	18,105.46	9,248.34	24,768.91
110-08 2022 SECTION 125 CHECKING HRA	55,970.96	47,767.09	0.00	0.00	47,767.09	0.00
110-09 2023 SECTION 125 CHECKING HRA	0.00	0.00	-6,763.93	127,421.52	59,669.57	67,751.95
111-00 RETIREMENT INVESTMENT	3,000,000.00	1,500,000.00	0.00	427.14	0.00	1,500,427.14
111-01 RETIREMENT INVESTMENT SECUREI	0.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	595,857.77	598,997.91	0.00	0.00	17,910.40	581,087.51
116-01 CD NORSTATE FEDERAL CREDIT UN	0.00	0.00	245,591.91	245,591.91	0.00	245,591.91
116-02 CD COUNTY FEDERAL CREDIT UNI	0.00	0.00	175,299.41	175,299.41	0.00	175,299.41
116-03 CD TD	0.00	0.00	245,111.76	245,111.76	0.00	245,111.76
117-00 RLF #10 INVESTMENT	241,080.78	241,386.66	604.91	4,841.08	0.00	246,227.74
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	44,647.84	19,816.42	-9,174.93	212,550.00	213,782.03	18,584.39
124-00 GAS INVENTORY	15,695.85	5,851.20	-10,560.71	77,715.00	83,842.38	-276.18
125-00 ACCOUNTS RECEIVABLE	9,434.81	59,242.54	-38,124.31	631,104.30	655,746.35	34,600.49
126-00 SWEETSOFT RECEIVABLES	95,683.30	81,512.78	0.00	822.02	82,334.80	0.00
130-00 COMSTAR RECEIVABLES	59,146.92	224,725.48	2,413.07	993,666.20	1,031,373.90	187,017.78
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	41,522.20	41,522.20	0.00	0.00	0.00	41,522.20
180-00 DR. CARY CEMETERY INVESTMENT	1,050.55	1,051.09	0.54	1.60	0.00	1,052.69
181-00 HAMILTON LIBRARY TR. INVEST	1,893.69	1,898.05	4.39	13.00	0.00	1,911.05
182-00 KNOX LIBRARY INVESTMENT	10,411.75	10,441.28	111.36	242.29	0.00	10,683.57
183-00 CLARA PIPER MEM INV	674.84	675.19	0.35	1.04	0.00	676.23
184-00 JACK ROTH LIBRARY INVEST	14,122.19	14,223.92	152.12	370.42	0.00	14,594.34
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,569.17	7,588.25	39.68	111.19	0.00	7,699.44
187-00 DOROTHY COOPER MEM INV	49,628.45	49,721.48	430.05	615.31	0.00	50,336.79
189-00 MARGARET SHAW LIBRARY INV	13,145.23	13,154.68	151.93	318.52	0.00	13,473.20
190-00 GORDON ROBERTSON MEM INV	11,580.18	11,587.40	140.19	321.63	0.00	11,909.03
191-00 MEMORIAL INVESTMENT	6,214.88	6,223.42	15.20	43.77	0.00	6,267.19
192-00 G. HARMON MEM INV	6,819.74	6,822.29	82.54	189.96	0.00	7,012.25
193-00 BARBARA BREWER FUND	5,616.14	5,624.54	64.82	128.91	6.66	5,746.79
194-00 RODERICK LIVING TRUST	16,581.87	16,598.74	77.21	182.07	0.00	16,780.81
196-00 PHILIP TURNER LIBRARY INV	8,883.40	9,119.27	50.09	2,072.17	1,924.35	9,267.09
198-00 TAX ACQUIRED PROPERTY	137,540.84	121,357.35	0.00	0.00	14,084.66	107,272.69
198-19 TAX ACQUIRED PROPERTY 2019	-2,224.23	0.00	0.00	108.02	108.02	0.00
198-20 TAX ACQUIRED PROPERTY 2020	-6,173.76	0.00	0.00	1,976.58	1,976.58	0.00
198-21 TAX ACQUIRED PROPERTY 2021	-6,035.73	0.00	0.00	5,555.59	5,555.59	0.00
198-22 TAX ACQUIRED PROPERTY 2022	-1,749.77	0.00	0.00	6,444.47	6,444.47	0.00
198-23 TAX ACQUIRED PROPERTY 2023	-0.67	-0.67	0.00	4,955.96	4,955.29	0.00
200-22 2022 TAX RECEIVABLE	707,578.39	707,578.39	0.00	1,242.71	708,821.10	0.00
200-23 2023 TAX RECEIVABLE	-69,028.36	-69,028.36	-5,508,075.80	8,708,317.33	6,699,651.43	1,939,637.54
200-24 2024 TAX RECEIVABLE	0.00	0.00	-56,604.83	1,371.78	68,454.07	-67,082.29
201-23 2023 TAX STABILIZED TAX RECEIV	0.00	0.00	0.00	159,332.58	0.00	159,332.58
205-19 2019 LIENS RECEIVABLE	316.71	316.71	0.00	0.00	36.83	279.88
205-20 2020 LIENS RECEIVABLE	449.82	449.82	0.00	163.56	198.89	414.49
205-21 2021 LIENS RECEIVABLE	95,080.07	95,080.07	-8,075.62	532.23	48,463.67	47,148.63
205-22 2022 LIENS RECEIVABLE	0.00	0.00	-6,437.48	344,816.64	102,003.30	242,813.34
210-11 2011 PP TAX RECEIVABLE	201.06	201.06	0.00	0.00	201.06	0.00

General Ledger Summary Report

Fund(s): ALL
September

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	--- Y T D ---		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
210-12 2012 PP TAX RECEIVABLE	4,645.51	4,645.51	0.00	0.00	0.00	4,645.51
210-13 2013 PP TAX RECEIVABLE	4,936.98	4,936.98	0.00	0.00	0.00	4,936.98
210-14 2014 PP TAX RECEIVABLE	5,728.25	5,728.25	0.00	0.00	70.74	5,657.51
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	174.23	12,539.25
210-16 2016 PP TAX RECEIVABLE	10,458.43	10,458.43	0.00	0.00	0.00	10,458.43
210-17 2017 PP TAX RECEIVABLE	10,948.56	10,948.56	0.00	0.00	0.00	10,948.56
210-18 2018 PP TAX RECEIVABLE	11,450.12	11,450.12	0.00	0.00	0.00	11,450.12
210-19 2019 PP TAX RECEIVABLE	12,751.30	12,751.30	-227.22	0.00	227.22	12,524.08
210-20 2020 PP TAX RECEIVABLE	14,702.37	14,702.37	0.00	0.00	495.82	14,206.55
210-21 2021 PP TAX RECEIVABLE	12,955.10	12,955.10	-0.52	0.00	259.58	12,695.52
210-22 2022 PP TAX RECEIVABLE	22,100.24	22,100.24	-620.30	0.07	8,535.13	13,565.18
210-23 2023 PP TAX RECEIVABLE	-646.52	-646.52	-185,892.56	311,151.75	222,703.60	87,801.63
210-24 2024 PP TAX RECEIVABLE	0.00	0.00	-0.02	0.00	0.02	-0.02
302-00 COURT ORDER	0.00	0.00	0.00	959.45	959.45	0.00
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	319,129.47	319,129.47	0.00
304-00 FICA W/H	18.26	18.26	0.00	413,912.74	413,912.74	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	96,802.22	96,802.22	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	138,550.85	138,550.85	0.00
307-00 M.S.R.S. W/H	73.65	73.65	0.00	107,379.38	107,379.38	73.65
307-01 MSRS EMPLOYER	-141.02	-141.06	0.08	174,628.30	176,365.75	-1,878.51
308-00 AFLAC INSURANCE	-1.75	0.00	-0.11	5,245.22	5,246.25	-1.03
309-00 DHS WITHHOLDING	0.00	0.00	0.00	7,481.00	7,481.00	0.00
312-00 HEALTH INS. W/H	-25,826.25	-25,577.65	256.96	190,869.95	190,212.87	-24,920.57
314-00 UNITED WAY W/H	0.00	0.00	0.00	117.00	117.00	0.00
315-00 TEAMSTERS W/H	0.00	0.00	0.00	2,816.50	2,816.50	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	7,246.05	7,246.05	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	2,982.45	2,982.45	0.00
318-00 MMA INCOME PROTECTION	-8,170.03	-8,122.98	-505.70	30,725.06	31,233.68	-8,631.60
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	18,850.10	18,850.10	0.00
320-00 ICMA RETIREMENT CORP	-664.83	0.00	0.00	103,207.50	103,207.50	0.00
320-01 ICMA EMPLOYER MATCH	-52.88	0.00	0.00	22,530.80	22,530.80	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	11,876.82	11,876.82	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,106.56	-2,106.56	-97.85	7,016.89	7,046.50	-2,136.17
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	1,090.00	1,090.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	24,656.82	24,656.82	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	4,942.47	4,942.47	0.00
329-00 SALES TAX COLLECTED	-309.54	-199.02	0.00	199.02	0.00	0.00
330-00 VEHICLE REG FEE (ST. OF ME)	-4,153.50	0.00	241.50	247,802.00	254,972.50	-7,170.50
331-00 BOAT REG FEE INLAND FISHERIES	-95.00	0.00	166.44	18,121.87	18,272.12	-150.25
332-00 SNOWMOBILE REG (F&W)	-12,062.51	0.00	0.00	24,516.96	24,516.96	0.00
333-00 ATV REGISTRATION (F&W)	0.00	0.00	2,614.08	53,148.79	55,272.29	-2,123.50
335-00 PLUMBING PERMITS (ST. OF ME)	-951.35	-141.35	-17.50	0.00	725.00	-866.35
336-00 CONCEALED WEAPON PERMIT	-120.00	-120.00	0.00	0.00	0.00	-120.00
338-00 CONNOR EXCISE TAX	3.76	3.76	1,748.52	46,896.42	50,726.68	-3,826.50
339-00 CONNOR BOAT EXCISE	75.80	75.80	0.00	1,108.80	1,113.80	70.80
340-00 DOG LICENSES (ST. OF ME)	-635.00	0.00	27.00	1,666.00	1,682.00	-16.00
341-00 FISHING LICENSES (ST. OF ME)	-275.00	0.00	48.00	4,342.00	4,342.00	0.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,660.50	0.00	-401.75	3,864.00	4,516.25	-652.25
346-00 AIRPORT RECEIVABLE	0.00	0.00	0.00	675.52	675.52	0.00
347-00 NEPBA UNION PD	0.00	0.00	0.00	2,925.00	2,925.00	0.00
Liabilities	7,809,303.02	8,224,506.23	-239,806.40	5,748,229.07	8,614,409.62	11,090,686.78

General Ledger Summary Report

Fund(s): ALL

September

Account	Beginning	Beg Bal	Curr Mnth	---- Y T D ----		Balance
	Balance	Net	Net	Debits	Credits	Net
1 - Gen Fund CONT'D						
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,809,303.02	8,224,506.23	-239,806.40	5,748,229.07	8,614,409.62	11,090,686.78
352-00 NYLANDER MUSEUM RESERVE	9,490.86	9,490.86	-6,020.93	6,020.93	20,000.00	23,469.93
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	427.14	3,000,427.14
360-01 AMERICA RESCUE PLAN ACT-NEU'S	596,583.01	598,997.91	0.00	17,910.40	0.00	581,087.51
360-02 RIVERFRONT COMMITTEE RESERVE	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00
360-03 GENERAL ASSISTANCE RESERVE	5,632.75	5,632.75	0.00	3,425.00	0.00	2,207.75
362-00 RLF #10 RESERVE	241,080.78	241,386.66	604.91	0.00	4,841.08	246,227.74
365-01 COMMUNITY POOL IMPROVEMENT	2,566.19	2,566.19	0.00	2,566.19	0.00	0.00
365-02 REC CENTER IMPROVEMENTS	1,787.68	1,787.68	0.00	0.00	10,000.00	11,787.68
365-03 LAND ACQUISITIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04 RAILS TO TRAILS PROGRAM	164.79	164.79	0.00	4,314.37	5,782.84	1,633.26
365-05 PARK IMPROVEMENT RESERVE	5,231.71	5,231.71	-600.00	600.00	1,089.00	5,720.71
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	5,000.00	-4,458.33
365-10 REC LAWN MOWER RESERVE	12,595.44	12,595.44	0.00	0.00	0.00	12,595.44
365-12 CRX/TOS RESERVE	7,391.28	7,391.28	-1,191.54	6,476.74	7,037.51	7,952.05
365-13 RECREATION - COLLINS POND	-1,363.91	-1,363.91	0.00	0.00	10,000.00	8,636.09
365-17 RECREATION VAN RESERVE	0.00	0.00	0.00	0.00	5,000.00	5,000.00
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	5.14	5.14	0.00	5.14	0.00	0.00
365-20 SKI TRAIL/SNOW SHOE RENTAL	457.00	457.00	0.00	0.00	163.00	620.00
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.47	0.00	0.00
365-22 NON APPROP SKI RENTAL PROGRAM	13,374.87	13,374.87	0.00	4,791.92	1,430.00	10,012.95
365-24 CADET RESERVE	482.56	482.56	0.00	482.56	0.00	0.00
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	27,967.08	27,967.08	0.00	0.00	2,566.19	30,533.27
365-27 PARK VEHICLE RESERVE	4,730.00	4,730.00	0.00	0.00	5,000.00	9,730.00
365-28 VETERAN MEMORIAL PARK RESERVE	0.00	0.00	0.00	395.20	5,958.04	5,562.84
366-00 ASSESSMENT RESERVE	-180.00	-180.00	0.00	0.00	0.00	-180.00
366-01 LIBRARY BUILDING RESERVE	29,191.03	29,191.03	-957.00	957.00	52,600.00	80,834.03
366-02 LIBRARY MEMORIAL FUND	64,016.07	64,016.07	646.99	31,293.31	38,406.94	71,129.70
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
366-14 LIBRARY BOARD OF TRUSTEES RESE	0.00	0.00	0.00	0.00	3,520.25	3,520.25
367-01 POLICE DONATED FUNDS	19,554.61	18,636.86	-286.71	745.11	50.00	17,941.75
367-02 POLICE DEPT EQUIPMENT	106,167.31	106,548.16	-3,506.76	15,896.81	60,828.68	151,480.03
367-03 POLICE CAR RESERVE	-271.19	-271.19	0.00	36,193.88	57,750.00	21,284.93
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	15,307.83	17,200.11	0.00	0.00	0.00	17,200.11
367-06 PD COMPUTER RESERVE	6,058.22	6,058.22	0.00	0.00	0.00	6,058.22
367-07 POLICE DIGITAL FILING	5,437.00	5,437.00	0.00	0.00	0.00	5,437.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,622.49	43,622.49	0.00	0.00	0.00	43,622.49
367-09 NEW POLICE STATION	1,796.02	1,796.02	0.00	3,360.00	100,482.56	98,918.58
367-10 POLICE OFFICER RECRUITMENT RES	54,000.00	54,000.00	0.00	45,833.00	54,000.00	62,167.00
368-01 FIRE EQUIPMENT RESERVE	-63,012.29	-63,012.29	0.00	8,639.15	0.00	-71,651.44
368-02 FIRE HOSE RESERVE	8,018.25	8,018.25	0.00	0.00	451.03	8,469.28
368-03 FIRE DEPT FOAM RESERVE	4,442.50	4,442.50	0.00	0.00	4,000.00	8,442.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	3,596.90	3,596.90	0.00	850.00	0.00	2,746.90
368-07 FIRE DISPATCH REMODEL	2,390.00	2,390.00	0.00	0.00	0.00	2,390.00
368-08 FIRE SMALL EQUIPMENT	3,156.05	3,156.05	1,250.00	3,999.60	4,250.00	3,406.45

General Ledger Summary Report

Fund(s): ALL

September

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	36,974.08	36,974.08	-1,790.00	10,280.00	0.00	26,694.08
368-12 FIRE/AMB UNIFORM RESERVE	2,586.15	5,179.37	-33,452.14	33,452.14	0.00	-28,272.77
369-01 AMBULANCE SMALL EQUIP RESERVE	37,240.27	37,240.27	0.00	145,539.44	126,003.99	17,704.82
369-02 AMBULANCE STAIRCHAIRS	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
369-03 AMBULANCE RESERVE	2,454.67	2,454.67	0.00	0.00	50,000.00	52,454.67
370-03 PW EQUIPMENT RESERVE	53,763.01	53,763.01	0.00	47,156.01	167,922.40	174,529.40
370-04 STREETS/ROADS RECONSTRUCTION	104,118.75	-30,297.25	-2,417.14	5,347.14	307,930.00	272,285.61
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	35,000.00	40,178.30
370-06 FUEL TANK RESERVE	-19,489.50	-13,271.78	640.86	1,118.35	8,693.44	-5,696.69
370-07 PW BUILDING RESERVE	34,266.24	34,266.24	-1,400.00	16,948.00	13,000.00	30,318.24
370-09 RIVER ROAD RESERVE	-44,881.75	-44,881.75	0.00	0.00	0.00	-44,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48
371-01 ASSESSMENT REVALUATION RESERV	60,606.91	60,606.91	0.00	0.00	0.00	60,606.91
371-02 ASSESSING COMPUTER RESERVE	1,395.50	1,395.50	0.00	805.00	0.00	590.50
372-01 AIRPORT RESERVE	40,639.59	40,639.59	72,884.02	68,982.25	172,884.02	144,541.36
372-04 AIRPORT HANGER SECURITY DEPOS	1,370.00	1,370.00	0.00	200.00	465.00	1,635.00
372-06 AIRPORT CARES ACT	16,455.64	16,455.64	0.00	4,688.00	0.00	11,767.64
373-01 GEN GOVT COMPUTER RESERVE	6,662.97	6,662.97	0.00	0.00	0.00	6,662.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	20,000.00	20,027.40
373-03 MUNICIPAL BUILDING RESERVE	61,176.92	61,176.92	0.00	8,474.36	0.00	52,702.56
373-04 VITAL RECORDS RESTORATION	3,276.50	3,276.50	0.00	0.00	53,450.00	56,726.50
373-05 BIO-MASS BOILERS	-2,697.49	-2,697.49	57,539.00	115,078.00	115,078.00	-2,697.49
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	60,509.16	60,509.16	0.00	0.00	5,244.66	65,753.82
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-12 NBRC BIRDS EYE	-27,203.55	-4,203.55	0.00	0.00	0.00	-4,203.55
373-17 LADDER ENGINE TRUCK 2016	116,601.20	116,601.20	-57,539.00	174,592.00	174,639.00	116,648.20
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	21,102.81	21,102.81	0.00	0.00	0.00	21,102.81
373-22 2022 HRA RESERVE	55,970.96	47,767.09	0.00	131,167.09	83,400.00	0.00
373-23 2023 HRA RESERVE	0.00	0.00	-6,763.93	59,669.57	127,421.52	67,751.95
373-50 2022 CAPITAL IMPROVEMENT LOAN	-256,956.54	-256,956.54	135,500.00	78,525.00	422,000.00	86,518.46
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	36,415.42	36,415.42	0.00	2,930.00	0.00	33,485.42
374-05 FACADE RESERVE	0.00	15,000.00	0.00	5,350.00	0.00	9,650.00
380-01 CAPTS CDBG	-3,905.56	-3,905.56	0.00	12,679.55	16,584.00	-1.11
380-03 TOURISM GRANT	-7,746.85	-8,299.35	0.00	3,199.44	10,000.00	-1,498.79
380-04 RESILIENCY GRANT	0.00	0.00	0.00	6,685.00	8,000.00	1,315.00
380-05 BROWNFIELD GRANT	0.00	0.00	-2,089.47	2,089.47	0.00	-2,089.47
385-00 COMMUNITY DEVELOPMENT MATCH	32,674.30	32,674.30	0.00	0.00	0.00	32,674.30
387-00 BOUCHARD TIF	13,897.29	13,897.29	0.00	15,008.07	11,854.05	10,743.27
388-00 HILLTOP TIF	8,026.18	8,026.18	0.00	0.00	54,627.30	62,653.48
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	51,620.01	67,210.01	0.00	0.00	0.00	67,210.01
399-00 PARKING LOT MAINTENANCE RES	56,366.51	56,366.51	0.00	0.00	10,000.00	66,366.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	392,968.39	399,380.17	0.00	0.00	0.00	399,380.17
406-00 TRAILER PARK RESERVE	51,397.71	56,195.86	0.00	0.00	0.00	56,195.86
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	675,423.98	675,426.11
414-00 CEMETARY RERSERVE	200.00	200.00	0.00	0.00	0.00	200.00
415-00 LIONS COMMUNITY CENTER RESERV	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	87,146.26	87,146.26	0.00	79,394.72	25,000.00	32,751.54

General Ledger Summary Report

Fund(s): ALL
September

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
419-00 DUE FROM CDC (1280)	41,522.20	41,522.20	0.00	0.00	0.00	41,522.20
421-00 DEFERRED TAX REVENUE	905,895.88	927,016.39	0.00	0.00	0.00	927,016.39
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,569.17	7,588.25	39.68	0.00	111.19	7,699.44
423-00 DR. CARY CEMETERY TRUST FUND	1,050.55	1,051.09	0.54	29.95	1.60	1,022.74
424-00 HAMILTON LIBRARY TRUST FUND	1,893.69	1,898.05	4.39	0.00	13.00	1,911.05
425-00 KNOX LIBRARY MEMORIAL FUND	10,411.75	10,441.28	111.36	0.00	242.29	10,683.57
426-00 CLARA PIPER MEM FUND	674.84	675.19	0.35	0.00	1.04	676.23
427-00 JACK ROTH LIBRARY MEM FUND	14,122.19	14,223.92	152.12	395.00	370.42	14,199.34
429-00 BARBARA BREWER FUND	5,616.14	5,624.54	64.82	6.66	128.91	5,746.79
430-00 D. COOPER MEM FUND	49,628.45	49,721.48	430.05	2,000.00	615.31	48,336.79
432-00 MARGARET SHAW LIBRARY MEMORI	13,145.23	13,154.68	151.93	0.00	318.52	13,473.20
433-00 GORDON ROBERTSON MEM FUND	11,580.18	11,587.40	140.19	0.00	321.63	11,909.03
434-00 MEMORIAL INVESTMENT	6,214.88	6,223.42	15.20	0.00	43.77	6,267.19
435-00 RODERICK LIVING TRUST	16,581.87	16,598.74	77.21	0.00	182.07	16,780.81
436-00 AMBULANCE REIMBURSEMENT	18,284.78	18,284.78	0.00	675.52	675.52	18,284.78
437-00 DEFERRED AMBULANCE REVENUE	298,075.15	306,238.26	0.00	0.00	0.00	306,238.26
438-00 PHILIP TURNER LIBRARY MEMORIAL	8,883.40	9,119.27	50.09	1,911.85	160.32	7,367.74
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	188,540.10	188,540.10	-188,540.10	188,540.10	0.00	0.00
456-00 TAX REFIEF FUNDS 2021	194,790.77	194,790.77	188,540.10	383,330.87	383,330.87	194,790.77
456-01 2023 TAXPAYER RELIEF FUND	0.00	505,415.09	0.00	505,415.09	0.00	0.00
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-1,178.79	-1,178.79	0.00	804.25	1,555.00	-428.04
461-00 CRAFT FAIR	10,745.60	10,745.60	487.00	3,651.80	1,617.00	8,710.80
462-00 CDBG HOUSING REHABILITATION	3,927.87	3,927.87	0.00	48.00	0.00	3,879.87
465-00 THURSDAYS ON SWEDEN	-41.36	0.00	0.00	0.00	105.00	105.00
465-01 STORY OF CARIBOU	732.00	732.00	0.00	0.00	0.00	732.00
465-02 CARIBOU CARES ABOUT KIDS	-1,636.39	0.00	-121.99	28,894.29	27,550.00	-1,344.29
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
467-01 SMALL BUSINESS SATURDAY	245.00	245.00	0.00	0.00	0.00	245.00
469-00 DENTAL INSURANCE	2,197.36	2,197.36	0.16	14,994.29	15,699.60	2,902.67
470-00 EYE INUSRANCE	619.76	614.20	-5.94	2,563.10	2,587.34	638.44
471-00 RC2 TIF	105,493.72	105,493.72	0.00	4,200.00	103,521.79	204,815.51
472-00 ANIMAL WELFARE	16,675.21	16,739.21	29.00	50.00	2,466.00	19,155.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
476-00 FLEET VEHICLE ACCOUNT	0.00	0.00	0.00	0.00	100.00	100.00
477-00 LED STREET LIGHTS	88,575.53	88,575.53	0.00	0.00	0.00	88,575.53
478-00 G. HARMON MEM FUND	6,819.74	6,822.29	82.54	0.00	189.96	7,012.25
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	957,281.72	957,281.72	0.00	0.00	88,285.79	1,045,567.51
483-03 DUE TO FUND 3	915,685.81	927,875.49	18,438.31	0.00	77,110.50	1,004,985.99
483-04 DUE TO FUND 4	464,215.22	469,481.14	5,371.20	0.00	48,071.20	517,552.34
483-05 DUE TO FUND 5	4,034,026.40	4,034,026.64	0.00	0.00	594,881.26	4,628,907.90
484-02 DUE FROM FUND 2	-950,787.07	-953,003.25	-6,273.22	101,475.49	0.00	-1,054,478.74
484-03 DUE FROM FUND 3	-803,565.64	-804,312.40	-9,502.15	90,264.41	0.00	-894,576.81
484-04 DUE FROM FUND 4	-427,599.82	-427,708.71	-5,168.81	39,526.19	0.00	-467,234.90
484-05 DUE FROM FUND 5	-3,285,958.59	-3,356,433.27	-24,506.70	160,221.89	0.00	-3,516,655.16
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	-3,920.70	-3,920.70	0.00	2,640.00	0.00	-6,560.70
490-00 T/A PROPERTY REMEDIATION RES	28,128.47	28,128.47	0.00	0.00	3,353.30	31,481.77

General Ledger Summary Report

Fund(s): ALL

September

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
493-00 RSU 39 COMMITMENT	-1,082,828.06	-1,082,828.06	-370,918.09	2,990,150.94	4,102,905.00	29,926.00
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	40.80	0.00	-24.00	819.60	902.80	83.20
497-00 DEATH RECORDS STATE FEE	123.60	0.00	62.40	1,168.40	1,375.20	206.80
498-00 MARRIAGE RECORDS STATE FEE	28.80	0.00	-45.20	336.00	360.80	24.80
Fund Balance	4,339,697.56	3,910,800.57	-574,435.96	26,403,592.27	28,194,536.81	5,701,745.11
500-00 EXPENDITURE CONTROL	0.00	0.00	-975,585.48	8,513,069.96	11,973,492.69	3,460,422.73
510-00 REVENUE CONTROL	0.00	0.00	401,149.52	16,494,010.54	15,332,298.16	-1,161,712.38
600-00 FUND BALANCE	4,339,697.56	3,910,800.57	0.00	1,396,511.77	888,745.96	3,403,034.76
2 - Snowmoible Trail Maintenance						
Assets	0.00	0.00	0.00	264,111.28	264,111.28	0.00
Liabilities	35,141.44	37,357.62	4,523.22	114,874.79	186,886.46	109,369.29
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	35,141.44	37,357.62	4,523.22	114,874.79	186,886.46	109,369.29
365-11 TRAIL MAINTENANCE RESERVE	41,636.09	41,636.09	-1,750.00	26,589.00	85,410.97	100,458.06
483-01 DUE TO FUND 1	950,787.07	953,003.25	6,273.22	0.00	101,475.49	1,054,478.74
484-01 DUE FROM FUND 1	-957,281.72	-957,281.72	0.00	88,285.79	0.00	-1,045,567.51
Fund Balance	-35,141.44	-37,357.62	-4,523.22	149,236.49	77,224.82	-109,369.29
500-00 Expense Control	0.00	0.00	-4,523.22	76,886.49	70,411.00	-6,475.49
510-00 Revenue Control	0.00	0.00	0.00	72,350.00	4,874.82	-67,475.18
600-00 Fund Balance	-35,141.44	-37,357.62	0.00	0.00	1,939.00	-35,418.62
3 - Housing Department						
Assets	0.00	0.00	0.00	310,168.91	310,168.91	0.00
Liabilities	-50,723.99	-62,166.91	-8,936.16	77,110.50	90,264.41	-49,013.00
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-50,723.99	-62,166.91	-8,936.16	77,110.50	90,264.41	-49,013.00
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	803,565.64	804,312.40	9,502.15	0.00	90,264.41	894,576.81
484-01 DUE TO FUND 1	-915,685.81	-927,875.49	-18,438.31	77,110.50	0.00	-1,004,985.99
Fund Balance	50,723.99	62,166.91	8,936.16	233,058.41	219,904.50	49,013.00
500-00 Expense Control	0.00	0.00	-9,502.15	90,264.41	143,492.42	53,228.01
510-00 Revenue Control	0.00	0.00	18,438.31	142,794.00	76,412.08	-66,381.92
600-00 Fund Balance	50,723.99	62,166.91	0.00	0.00	0.00	62,166.91
4 - FSS						
Assets	0.00	0.00	0.00	152,328.39	152,328.39	0.00
Liabilities	-31,615.40	-23,469.43	-202.39	48,071.20	39,526.19	-32,014.44
and Fund	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger Summary Report

Fund(s): ALL
September

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
4 - FSS CONT'D						
Balances	-31,615.40	-23,469.43	-202.39	48,071.20	39,526.19	-32,014.44
409-00 HOUSING RESERVE	5,000.00	18,303.00	0.00	0.00	0.00	18,303.00
483-01 DUE TO FUND 1	427,599.82	427,708.71	5,168.81	0.00	39,526.19	467,234.90
484-01 DUE FROM FUND 1	-464,215.22	-469,481.14	-5,371.20	48,071.20	0.00	-517,552.34
Fund Balance	31,615.40	23,469.43	202.39	104,257.19	112,802.20	32,014.44
500-00 Expense Control	0.00	0.00	-5,168.81	39,526.19	64,731.00	25,204.81
510-00 Revenue Control	0.00	0.00	5,371.20	64,455.00	48,071.20	-16,383.80
600-00 Fund Balance	31,615.40	23,469.43	0.00	276.00	0.00	23,193.43
5 - ECONOMIC DEV						
Assets	0.00	0.00	0.00	1,127,045.64	1,127,045.64	0.00
Liabilities	-471,297.33	-400,822.89	24,506.70	610,740.77	231,610.11	-779,953.55
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-471,297.33	-400,822.89	24,506.70	610,740.77	231,610.11	-779,953.55
473-00 DOWNTOWN TIF	26,493.86	26,493.86	0.00	15,859.51	54,616.54	65,250.89
474-00 TRAIL GROOMER RESERVE	124.66	124.66	0.00	0.00	16,771.68	16,896.34
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	3,285,958.59	3,356,433.27	24,506.70	0.00	160,221.89	3,516,655.16
484-01 DUE FROM FUND 1	-4,034,026.40	-4,034,026.64	0.00	594,881.26	0.00	-4,628,907.90
Fund Balance	471,297.33	400,822.89	-24,506.70	516,304.87	895,435.53	779,953.55
500-00 Expense Control	0.00	0.00	-24,506.99	154,364.35	362,740.00	208,375.65
510-00 Revenue Control	0.00	0.00	0.29	315,000.52	532,695.53	217,695.01
600-00 Fund Balance	471,297.33	400,822.89	0.00	46,940.00	0.00	353,882.89
Final Totals	-751.87	107,049.00	0.00	63,301,491.84	63,408,540.84	0.00

Expense Summary Report

Fund: 1

September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	858,848.00	83,301.21	592,570.92	266,277.08	69.00
17 - HEALTH & SANITATION	266,338.00	22,150.00	199,350.00	66,988.00	74.85
18 - MUNICIPAL BUILDING	81,192.00	3,660.65	49,439.14	31,752.86	60.89
20 - GENERAL ASSISTANCE	43,047.00	2,560.26	24,729.57	18,317.43	57.45
22 - TAX ASSESSMENT	244,872.00	16,411.03	153,181.96	91,690.04	62.56
25 - LIBRARY	246,853.00	18,745.19	180,518.51	66,334.49	73.13
31 - FIRE/AMBULANCE DEPARTMENT	2,657,355.00	201,900.05	1,846,215.04	811,139.96	69.48
35 - POLICE DEPARTMENT	1,870,972.00	147,833.39	1,202,636.38	668,335.62	64.28
38 - PROTECTION	382,000.00	31,940.02	284,927.50	97,072.50	74.59
39 - CARIBOU EMERGENCY MANAGEMENT	14,130.00	1,197.22	8,664.38	5,465.62	61.32
40 - PUBLIC WORKS	2,709,266.00	366,695.33	1,706,532.26	1,002,733.74	62.99
50 - RECREATION DEPARTMENT	656,665.00	47,782.80	473,558.89	183,106.11	72.12
51 - PARKS	198,997.00	14,185.37	116,998.28	81,998.72	58.79
60 - AIRPORT	101,462.00	1,578.61	65,641.71	35,820.29	64.70
61 - CARIBOU TRAILER PARK	13,455.00	967.81	8,822.51	4,632.49	65.57
65 - CEMETERIES	6,850.00	0.00	5,250.00	1,600.00	76.64
70 - INS & RETIREMENT	90,452.00	-438.51	59,250.80	31,201.20	65.51
75 - CONTRIBUTIONS	7,648.00	3,048.00	7,648.00	0.00	100.00
80 - UNCLASSIFIED	31,775.00	12,067.05	35,818.42	-4,043.42	112.73
85 - CAPITAL IMPROVEMENTS	1,317,950.00	0.00	1,317,950.00	0.00	100.00
Final Totals	11,800,127.00	975,585.48	8,339,704.27	3,460,422.73	70.67

Expense Summary Report

Fund: 2
September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	70,411.00	4,523.22	76,886.49	-6,475.49	109.20
Final Totals	70,411.00	4,523.22	76,886.49	-6,475.49	109.20

Expense Summary Report

Fund: 3
September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	142,794.00	9,502.15	89,565.99	53,228.01	62.72
Final Totals	142,794.00	9,502.15	89,565.99	53,228.01	62.72

Expense Summary Report

Fund: 4
September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	64,731.00	5,168.81	39,526.19	25,204.81	61.06
Final Totals	64,731.00	5,168.81	39,526.19	25,204.81	61.06

Expense Summary Report

Fund: 5
September

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	308,037.00	21,972.83	137,788.62	170,248.38	44.73
12 - NYLANDER MUSEUM	53,903.00	2,534.16	15,775.73	38,127.27	29.27
Final Totals	361,940.00	24,506.99	153,564.35	208,375.65	42.43

Revenue Summary Report

Fund: 1

September

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	7,453,700.00	346,665.33	6,858,016.35	595,683.65	92.01
18 - MUNICIPAL BUILDING	2,000.00	0.00	0.00	2,000.00	0.00
20 - GENERAL ASSISTANCE	19,200.00	914.15	10,909.85	8,290.15	56.82
22 - TAX ASSESSMENT	1,037,800.00	3.00	1,129,659.00	-91,859.00	108.85
23 - CODE ENFORCEMENT	6,000.00	202.50	4,630.00	1,370.00	77.17
25 - LIBRARY	5,000.00	151.00	2,755.28	2,244.72	55.11
31 - FIRE/AMBULANCE DEPARTMENT	1,620,913.00	48,082.12	1,207,383.93	413,529.07	74.49
35 - POLICE DEPARTMENT	65,777.00	542.00	14,835.32	50,941.68	22.55
39 - CARIBOU EMERGENCY MANAGEMENT	2,400.00	0.00	2,400.00	0.00	100.00
40 - PUBLIC WORKS	202,667.00	0.00	45,118.00	157,549.00	22.26
50 - RECREATION DEPARTMENT	15,600.00	740.00	11,570.00	4,030.00	74.17
51 - PARKS	300.00	0.00	20.00	280.00	6.67
60 - AIRPORT	48,000.00	3,849.42	32,379.89	15,620.11	67.46
61 - CARIBOU TRAILER PARK	3,000.00	0.00	2,500.00	500.00	83.33
70 - INS & RETIREMENT	9,000.00	0.00	7,467.00	1,533.00	82.97
Final Totals	10,491,357.00	401,149.52	9,329,644.62	1,161,712.38	88.93

Revenue Summary Report

Fund: 2
September

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	72,350.00	0.00	4,874.82	67,475.18	6.74
Final Totals	72,350.00	0.00	4,874.82	67,475.18	6.74

Revenue Summary Report

Fund: 3
September

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	142,794.00	18,438.31	76,412.08	66,381.92	53.51
Final Totals	142,794.00	18,438.31	76,412.08	66,381.92	53.51

Revenue Summary Report

Fund: 4
September

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	64,455.00	5,371.20	48,071.20	16,383.80	74.58
Final Totals	64,455.00	5,371.20	48,071.20	16,383.80	74.58

Revenue Summary Report

Fund: 5
September

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	315,000.00	0.00	532,653.04	-217,653.04	169.10
12 - NYLANDER MUSEUM	0.00	0.29	41.97	-41.97	----
Final Totals	315,000.00	0.29	532,695.01	-217,695.01	169.11

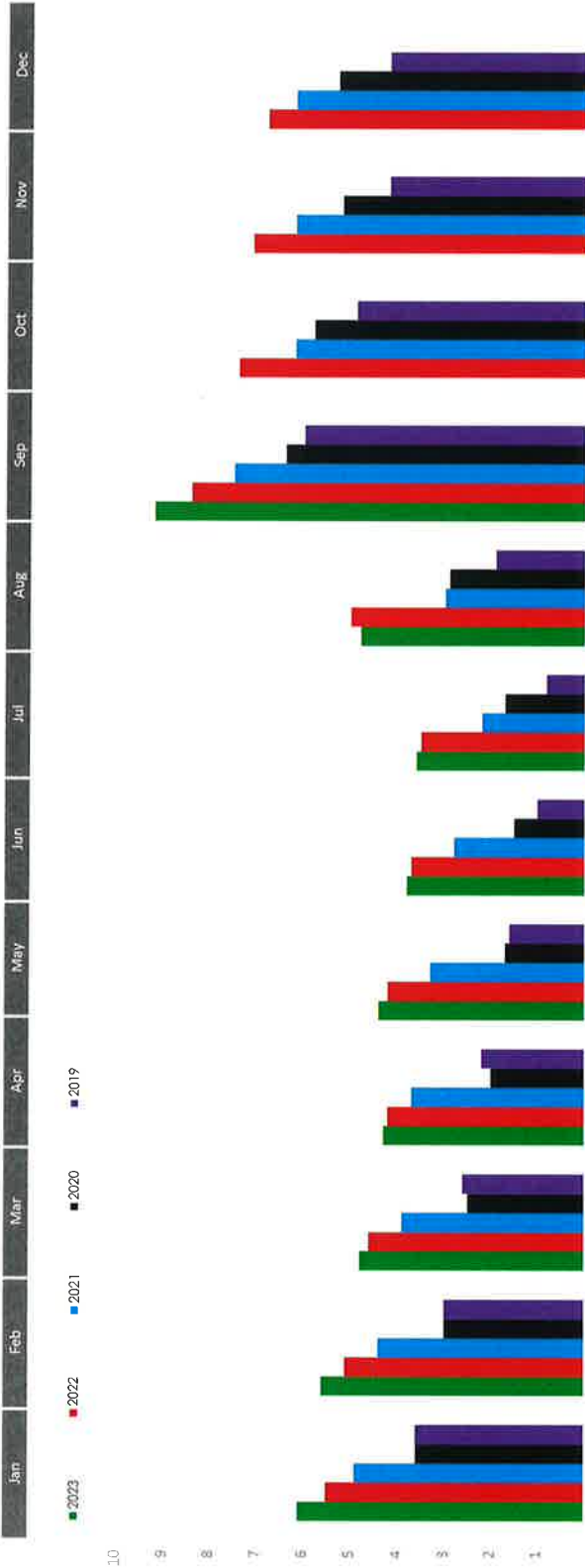
City of Caribou
Investment Report
September

Financial Institution	Investment & Type	Purchase/Reinvest Date	Maturity Date	Length (Days)	Purchase Price	Interest Rate	Estimated Earnings	Amount Int Rec During Period	Market Value
Machias Savings Bank	General Checking Acct					3.00%		35,041.89	9,119,091.26
Machias Savings Bank	Section 125 Checking Acct					3.00%		1,163.99	92,520.86
Machias Savings Bank	American Rescue Plan Act Checking Acct					3.00%		4,453.48	581,087.51
ACFS & Loans	Retirement Saving Acct					4.35%		11,149.06	1,500,427.14
ACFS & Loans	Retirement Saving Acct Secured					2.00%		5,561.64	1,500,000.00
Norstate Federal Credit Union	Certificate of Deposit	9/13/2023	9/13/2024	365	245,000.00	4.90%	12,002.55	591.91	245,591.91
County Federal Credit Union	Certificate of Deposit	9/18/2023	9/18/2024	365	175,000.00	4.80%	8,406.65	299.41	175,299.41
TD Bank	Certificate of Deposit	9/28/2023	9/28/2024	365	245,000.00	5.55%	13,597.50	111.76	245,111.76
Machias Savings Bank	RIF #10 Checking Acct (Loan Fund Adm By CDBG) (Originated from State of Maine Grant)					3.00%		1,851.18	246,227.74
Trust Funds									
ACFS & Loans	Dr. Cary Cemetery (Savings acct)					0.20%		0.54	1,052.69
ACFS & Loans	Clara Piper Mem Fund (Savings Acct)					0.20%		0.35	676.23
ACFS & Loans	The Roderick Living Trust (Money Market)	5/4/2017			21,810.76	1.20%		77.21	16,780.81
ACFS & Loans	Hamilton Library Trust (CD)	9/25/2021	9/25/2024	1095	1,868.91	0.90%	50.46	4.39	1,911.05
ACFS & Loans	Knox Library Trust (CD)	4/13/2023	4/13/2028	1825	3,559.22	4.10%	729.64	37.86	3,631.88
ACFS & Loans	Knox Library Trust (CD)	4/8/2023	4/8/2024	365	6,911.07	3.95%	272.99	73.50	7,051.69
ACFS & Loans	Jack Roth Library Trust(CD)	4/13/2023	4/13/2028	1825	14,302.37	4.10%	2,931.99	152.12	14,594.34
County Federal Credit Union	Dorothy Cooper Scholarship (CD)	7/19/2023	7/19/2024	365	49,925.20	4.05%	2,021.97	430.05	50,336.79
County Federal Credit Union	Philip Turner Library Mem(CD)	10/30/2022	10/30/2023	365	8,885.52	2.15%	191.04	50.09	9,267.09
Machias Savings Bank	Margaret Shaw Library Mem(CD)	3/2/2023	3/2/2025	730	13,170.91	4.55%	1,198.55	151.93	13,473.20
Machias Savings Bank	Gordon Robertson Mem(CD)	3/2/2023	3/2/2024	365	11,592.16	4.75%	550.63	140.19	11,909.03
ACFS & Loans	Memorial Investment(CD)	9/13/2023	12/12/2023	91	6,251.99	0.95%	14.81	15.20	6,267.19
Machias Savings Bank	G. Harmon Memorial(CD)	3/2/2023	3/2/2024	365	6,823.98	4.75%	324.14	82.54	7,012.25
County Federal Credit Union	Ken Matthews Scholarship(CD)	5/24/2023	11/24/2023	180	7,622.94	2.05%	77.06	39.68	7,699.44
Machias Savings Bank	Barbara Brewer Fund(CD)	3/2/2023	3/2/2025	730	5,596.91	4.55%	509.32	64.82	5,746.79

*Market Value does not reflect interest received due to the fact that interest will be received quarterly and recorded as a revenue

**Checking Value does not reflect interest received due to the fact that interest will be received monthly and recorded as a revenue

Cash Trend



Cash in Millions	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2023	6.10	5.60	4.80	4.30	4.40	3.80	3.60	4.80	9.20	0.00	0.00	0.00
2022	5.50	5.10	4.60	4.20	4.20	3.70	3.50	5.00	8.40	7.40	7.10	6.80
2021	4.90	4.40	3.90	3.70	3.30	2.80	2.20	3.00	7.50	6.20	6.20	6.20
2020	3.60	3.00	2.50	2.00	1.70	1.50	1.70	2.90	6.40	5.80	5.20	5.30
2019	3.60	3.00	2.60	2.20	1.60	1.00	0.80	1.90	6.00	4.90	4.20	4.20



**City Manager's Report
October 23, 2023**

Economic Projects

River Front - Powerplants	No updates since the last meeting.
Broadband Initiative	The contract between the Maine Connectivity Authority and Charter / Spectrum has not been accepted - yet. No new update.
CDBG	No new updates.
Ogren Dump Solar Project	I have reached out and hope to have an update soon.
Events and Marketing	Next event is the Truck or Treat this Saturday October 28.
Landbank	No new updates.
Chapter 13 Rewrite	No new updates.
Federal American Rescue Plan Act	No new updates.
Blight Cleanup	Staff is working every day on these issues.
Birdseye Cleanup	Working to get some funding from EPA to remediate any remaining areas of concern and investigate possible reuses.
Caribou Development Committee	This committee has several great ideas to be spark plugs in the Caribou business community!
River Front - Master Plan	The contract from NBRC has been received. We have not received a notice to proceed or any information on the level of environmental review.
Façade Improvement Program	On tonight's agenda.
Aldrich ATV/Snowmobile Storage	No new updates.
Caribou Economic Growth Council	Next meeting is October 26th at 7:00 am
Business Outreach	Fall business newsletter is in the works. Small business Saturday is November 25.

Other Administrative Projects

Tax Acquired Property Policy	No new updates.
Nylander	There was a successful soft opening at the Nylander Museum.
Fire Structural Work	No new updates.
Fire Station Renovations	No new updates.
Police Station	We hope to be able to schedule a police station committee meeting soon.
River Road	No new updates.
Investment Policy	No new updates.
Trailer Park Closure	The trailer park is officially closed.
Cable Franchise Renewal	No new updates.
Airport	No new updates.
Personnel Policy	No new updates.
New LED Street lights	No new updates.
Comp Plan Update	Community Visioning and Update Session will be held on Thursday October 26 @ 6:00 pm at the Wellness Center. All are invited. Childcare provided.
LD 2003 Implementation	Jay Kamm from NMDC will be presenting at the next Planning Board meeting about this subject.
15 Prospect Street	Several meetings with owner.
Water Street Fire	On tonight's agenda.
Age-Friendly Efforts	No new updates.
Personnel Changes	Public Works, Caribou Police Department, Caribou Public Library and Caribou Code Enforcement all hiring.
DOT Village Partnership	Proposals were due October 13. Two were received. DOT will be coming up on November 2 to have a review of proposals.
Aroostook Waste Solutions	No updates since the last meeting.
Cary Medical Center	100th Anniversary in 2024. Planning underway. If you have old photos, memorabilia or stories, please reach out to Bill Flagg.
Other Updates	There will be an eclipse on April 8, 2024. Caribou is in the path of totality. Related to this, the Maine Solar System model has made plans to move the sun from Folsom Hall to outside on the UMPI campus. This project is led by Caribou businessman Dr. Kevin McCartney. Donations to make this happen in time for the eclipse are now being accepted.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: October 23, 2023
Re: Caribou Riverfront Redevelopment Committee requested ordinance changes

At their recent meeting, staff brought up inconsistencies in Chapter 20 which established the Caribou Riverfront Redevelopment Committee. The committee voted that the official name would be Caribou Riverfront Redevelopment Committee as both Caribou Riverfront Redevelopment Committee and Caribou Riverfront Renaissance Committee are mentioned in the Chapter.

There were a couple of other edits. All edits are shown on the following pages.

The change to the ordinance would need to be approved by the Caribou City Council following a public hearing on the ordinance changes.

I am happy to answer any questions.

Suggested Action:

Please set a public hearing for the November 27, 2023 meeting.

Chapter 20 Riverfront Redevelopment Committee

ARTICLE 1 Riverfront Redevelopment Committee

Section

- 20-101 Preamble
- 20-102 Appointment and Tenure
- 20-103 Responsibility
- 20-104 Bylaws
- 20-105 Compensation Benefits
- 20-106 Purpose
- 20-107 Funding
- 20-108 Reporting Requirements

Chapter 20 Caribou Riverfront ~~Renaissance- Redevelopment~~ Committee (CRRC)

ARTICLE I Riverfront Redevelopment Committee

Sec. 20-101 Preamble

WHEREAS, riverfront redevelopment has been listed as a priority in the 2014-2024 City of Caribou Comprehensive Plan and outlined prominently in the 2004 Caribou Recreational Trails Study; and

WHEREAS, the riverfront was once a thriving area of our community; and

WHEREAS, the riverfront has become a neglected, underused and forgotten asset of the City; and

WHEREAS, the members of the current Riverfront Development Committee now believe that its base of support and its activities must be moved into the “community as a whole” for greater participation and effectiveness;

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF CARIBOU MAINE HEREBY establishes the “Caribou Riverfront ~~Renaissance- Redevelopment~~ Committee (CRRC)”, whose purpose is to utilize planning tools to identify and prioritize riverfront assets, set goals and ultimately restore interests of renewed commercial, residential and recreational opportunities while celebrating the riverfront as vital part of our community.

Sec. 20-102 Appointment and Tenure

IT IS THEREFORE ADOPTED by the Caribou City Council pursuant to Sec. 2.11 of the Caribou City Charter, as follows:

(a.) The Caribou Riverfront ~~Renaissance- Redevelopment~~ Committee (hereinafter, “the Committee”) is hereby designated a formal Committee of the City of Caribou, initially composed of five members of the public, who shall be appointed by the City Council. In addition, the Committee will include five ex-officio members: one member of the City Council, to be appointed by the City Council; up to three members of the City Staff, to be appointed by the City Manager; and the City Manager.

Public members shall be appointed for year-three terms; except however, initial appointments shall be made as follows: two for three-year terms, two for two-year terms and one for a one-year term.

Ex-officio members shall serve indefinitely, at the pleasure of the appointing authority.

Sec. 20-103 Responsibility

(b) The City Manager shall be responsible for the organization, administration and operation of the Committee; except however, said responsibilities may be delegated to the Committee, as the City Manager deems appropriate.

Sec. 20-104 Bylaws

(c) The Committee shall adopt by-laws providing for the officers, organization and activities of the Committee, including a provision for the appointment by the Committee of an unlimited number of additional members. The Committee's by-laws and any subsequent amendments to the bylaws shall be approved by the City ~~Manager~~ Council.

Sec. 20-105 Compensation Benefits

(d) No member of the Committee, other than employees of the City in other capacities serving ex officio pursuant to section (a) and any persons who may be specifically employed by the City for Committee-related activities, shall receive any compensation for Committee activities, nor shall any person serving on the Committee be deemed an agent or employee of the City, being entitled to any customary employment benefits, specifically including, but not limited to workers' compensation benefits.

Sec. 20-106 Purpose

(e) The purpose of Caribou Riverfront ~~Renaissance- Redevelopment~~ Committee (CRRC) shall be to:

- Develop the Caribou Riverfront District as an historic, artistic, cultural, and commercial district, a destination not only to attract tourists from outside of our region, but also a place for residents to enjoy and patronize as outlined in Caribou's Comprehensive Plan.
- Facilitate economic development for Caribou and the region
- Improve recreational, commercial, entertainment and hospitality opportunities for citizens of Caribou and surrounding communities
- Attract tourism from outside community

Sec. 20-107 Funding

(f) All grant applications seeking funds in excess of \$2500.00 shall be approved by the City Council, and all funds related to the Committee's activities shall be administered through the City Manager's office.

Sec. 20-108 Reporting Requirements

(h) The Committee shall file an annual report with the City Manager on or before January 31st of each year, covering goals, activities, and accomplishments during the preceding year.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Penny Thompson, City Manager
Date: October 23, 2023
Re: Discussion and possible action to consider accepting a deed to 7 Water Street

The property at 7 Water Street, owned by Brian & Sharon Bickford, was damaged by a fire in January 2023. The Mr. & Mrs. Bickford are now three years behind on their property taxes and therefore, in November, the property will foreclose unless the Caribou City Council waives foreclosure prior to the automatic lien foreclosure date.

The site needs significant work to clean up this blighted property. This could prove challenging due to the buildings on either side, the proximity to the Caribou Stream and the topography of the lot. The City Manager has had a conversation with the Maine DEP about the disposal of any remaining petroleum product in the heating fuel tanks. There will be an expense to those actions.

By accepting a deed to the property, the parcel would not be limited to disposing of the property according to the current tax-acquired property policy.

City Attorney Rick Solman has recommended acceptance of the deed to facilitate the needed cleanup of this blighted property.

At the City Council's direction at the last meeting, I emailed the owner of 9 Water Street and have spoken to the owners of 3 Water Street. Both are looking for the City to clean up 7 Water Street so they can regain use of their properties.

If the City Council is considering accepting the deed and subsequently cleaning up the property, the City should hire an engineer to look at the property first. We should make certain that any work done will not adversely impact those neighboring properties.

POSSIBLE ACTION:

Motion.

Second.

Discussion.

Vote.