



## *City of Caribou, Maine*

### **Meeting Minutes Caribou Planning Board Regular Meeting**

**Thursday December 14, 2023, at 6:00 p.m.**

*Municipal Building  
25 High Street  
Caribou, ME 04736  
Telephone (207) 493-3324  
Fax (207) 498-3954*

Members Present: Amanda Jandreau, James E. Belanger Jr., David Corriveau, Eric Hitchcock, Steve Wentworth.

Others in attendance: Penny Thompson, staff, Jay Kamm, NMDC, Shelly Richardson, Jamie Huston.

Absent: Frank McElwain, Justin Staples and Dan Bagley, City Council liaison.

**I. Call Meeting to Order, Determine Quorum, disclosure of conflicts of interest.**

Chairperson Amanda Jandreau called the meeting to order at 6:05 pm, Frank McElwain, Justin Staples and Dan Bagley, City Council liaison were absent.

It was determined that there was a quorum with five members present.

There were no conflicts of interest disclosed.

**II. Public Hearings**

**a. Site Design Review Application – Riverside Kennels, LLC**

The public hearing was opened at 6:05 pm by Amanda Jandreau, Chair

Shelly Richardson spoke about the application submitted to DOT for a driveway permit (there is a driveway but the proposed use would increase visits to the property) and that a representative from the DEP office has visited her property.

The public hearing was closed at 6:19 pm by Amanda Jandreau, Chair – 6:19

Motion by David Corriveau, seconded by Steve Wentworth to approve the application as presented. The vote was unanimous.

**b. Site Design Review Application – Brandy Brook Outfitters**

The public hearing was opened at 6:22 pm by Amanda Jandreau, Chair

Jamie Huston spoke about the future, and his hopes for business expansion.

The public hearing was closed at 6:19 pm by Amanda Jandreau, Chair – 6:27 pm.

Motion by Eric Hitchcock, seconded by Steve Wentworth to approve the application as presented. The vote was unanimous.

**III. Approval of minutes**

**a. Review and approval of November 9, 2023, Planning Board Meeting Minutes**

David Corriveau made a motion to approve the minutes. The motion was seconded by James E. Belanger Jr.. The vote was unanimous.

**IV. City Council Liaison Updates – Liaison Dan Bagley was not in attendance.**

**V. New Business**

None.

**VI. Old Business**

**a. Tabled from last meeting – Kip Griffin 960 Access Highway letter**

Motion by David Corriveau, seconded by Steve Wentworth to approve the letter of support as was presented. The vote was unanimous.

**VII. Staff Report**

12/1 – John Barretto was the court date. Awaiting decision of Judge Nelson.

VIII. Adjournment

Motion by David Corriveau to adjourn, seconded by James E. Belanger Jr..

Passed by unanimous vote.

Meeting Adjourned 6:55 pm.

Respectfully Submitted,  
James E. Belanger Jr.  
Planning Board Secretary

JRB/JK