



City of Caribou, Maine

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Caribou Planning Board Meeting Minutes Thursday, October 12, 2023 @ 6:00 pm City Council Chambers

Members Present: Steve Wentworth, Frank McElwain, James Belanger, Eric Hitchcock, Amanda Jandreau,

Dan Bagley, Council Liaison, Penny Thompson, Staff

Others in Attendance: Kip Griffin, Karen Gorman, Catherine Ingraham

Absent: Justin Staples, David Corriveau

I. Call Meeting to Order, Determine Quorum, disclosure of conflicts of interest

Chairperson Amanda Jandreau called the meeting to order at 6:00 pm, all were present.

II. Public Hearings

Site design review – Kip Griffin 960 Access Highway

The hearing began at 6:00pm.

No comments from the public.

Steve Wentworth stated: The city does not have any ordinance that addresses matters with a recycler, car dealers, gas stations, etc. He added that “our issues should be based on our ordinances.”

It was discussed that the site has been used for 5 years without any complaints and is not being used for an auto graveyard. It is more like a maintenance/ mechanic shop.

A motion to table the matter was made by James Belanger, and Eric Hitchcock seconded the motion. Passed by unanimous vote.

The hearing ended at 6:08 pm.

III. Approval of minutes

Minutes of September 7, 2023 were reviewed and approved.

Motion by Frank McElwain to approve the minutes, seconded by Eric Hitchcock.

Roll Call Vote:

. Passed by unanimous vote.

IV. Council Liaison Update

- Council liaison Dan Bagley – LD 2003.

V. New Business

- a. Community Conversation on Vision & Mission, 10.26.2023 – Comp Plan
 - Catherine Ingraham presented an outline for a community conversation on Vision & Mission. She has also worked with Ft. Fairfield.

- Dan Bagley – out of town
- JR – out of town

<u>Facilitator</u>	<u>Scribe</u>
- Recreation – Eric	Gary
- Quality of Life - Frank McElwain	Penny
- Health & Wellness - Amanda Jandreau	Karen
- Economy - David Corriveau	Steve

- b. Exchange ideas to boost housing in Caribou – next month because David Corriveau absent

VI. Old Business

- a. LD 2003 / LD 1706 update –
 - Steve – Caribou’s R1 to R2 zone requirements could help with LD 2003
 - NMDC - give update at November meeting
 - Jay – Comprehensive Plan too

- b. Update on grant funded projects
- c. Blight

VII. Staff Report – by Penny Thompson, City Manager

- a. Staff to request that Jay Kamm, NMDC report next week on LD 2003/ LD 1706 and 2024 Comprehensive Plan.

VIII. Next Meeting

- a. November 9, 2023, at 6:00 pm at the Caribou City Council Chambers

IX. Adjournment

Motion by Frank McElwain to adjourn, seconded by Eric Hitchcock.
Passed by unanimous vote.

Meeting Adjourned 7:27 pm.

Respectfully Submitted,

James Belanger
Planning Board Secretary

JRB/JK