

## CITY COUNCIL MEETING NOTICE AND AGENDA



Notice is hereby given that the City Council of Caribou will hold a Regular City Council Meeting on **Monday, February 26, 2024**, in the Council Chambers located at 25 High Street, **6:00 pm**.

**THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.**

1. Roll Call
2. Invocation/Inspirational Thought
3. Pledge of Allegiance
4. Declaration of any Conflict of Interest
5. Public Forum (**PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email [dbrissette@cariboumaine.org](mailto:dbrissette@cariboumaine.org)**)
6. Minutes
7. Bid Openings, Awards, and Appointments
8. Public Hearings and Possible Action Items
9. Reports by Staff and Committees 

	<u>Pages</u>
a. January financial report (Finance Director)	02-18
b. City Manager's Report	19-20
10. New Business, Ordinances and Resolutions 

a. Horizons Youth Council Presentation	21-32
b. DOT Route 1A & Route 161 Overweight Agreement	33-48
c. DOT Route 1 & Route 89 Overweight Agreement	49-64
d. 2024 Municipal Budget – Overview of 2024 Municipal Budget	65-66
e. Presentation of Housing & FSS Budget (Department 24 & 96)	67-73
f. Presentation of Fire & Ambulance Budget (Department 31)	74-82
g. Presentation of Insurance & Retirement Budget (Department 70)	83-85
h. Presentation of Unclassified Budget (Department 80)	86-87
i. Presentation of General Government Budget (Department 10)	88-92
j. Presentation of General Assistance Budget (Department 20)	93-95
k. Presentation of other departments as time allows by the City Manager	96-115
11. Old Business
12. Reports and Discussion by Mayor and Council Members
13. Next Regular Meetings: March 11, 18, & 25, 2024
14. Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)
  - a. Executive Session under 1 MRSA §405.6.C for Economic Development matters
  - b. Executive Session under 1 MRSA §405.6.A for Personnel matters (Charter / City Manager)

### 15. Adjournment

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

### Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: \_\_\_\_\_ Danielle Brissette, City Clerk

## FINANCIAL NOTES

For period ending January 31, 2024

### GENERAL LEDGER

Assets for the month ended at 13,468,933.28, with a cash balance of 7,058,364.26. 2023 tax receivables for the month came in at 73,849.54 collected for the month of January. Total collected is 7,976,219.38 a rate of 91.6% collected, compared to last year at this same time we were at 92.1%, about .5% less than last year.

Liabilities came in at 9,245,940.63 and the fund balance ended at 4,222,992.65.

### Expenses

January expenses for the month were a total of 791,868.72 with a comparison to last January of 840,502.93, down 5.8% to January 2023.

### Revenues

Revenues for the month were at 559,530.49 with a comparison to last January of 518,702.07, this is a 7.3% increase over January 2024.

Excise tax collection was at 103,638.94 for the month with a comparison to last January collection of 96,524.08, this is over by 7,114.86 or 7.4%.

Revenue Sharing came in at 192,190.34 for the month with a comparison to last January collection of 171,773.64, this is over 20,416.70 or 11.9%.

\*Please find the addition of a bar graph of the revenue sharing view over the last five years.

# General Ledger Summary Report

Fund(s): ALL

January

Account	Beginning	Beg Bal	Curr Mnth	---- Y T D ----		Balance
	Balance	Net	Net	Debits	Credits	Net
1 - Gen Fund	-8,562.39	0.00	0.00	2,922,053.03	2,922,053.03	0.00
<b>Assets</b>	<b>14,163,377.27</b>	<b>14,197,161.21</b>	<b>-728,227.93</b>	<b>1,512,200.33</b>	<b>2,240,428.26</b>	<b>13,468,933.28</b>
101-00 CASH (BANK OF MACHIAS)	7,817,490.27	7,634,841.47	-576,477.21	984,367.90	1,560,845.11	7,058,364.26
102-00 RECREATION ACCOUNTS	67,210.01	79,708.37	0.00	0.00	0.00	79,708.37
103-00 NYLANDER CHECKING	1,816.92	1,816.23	-0.69	0.00	0.69	1,815.54
110-00 SECTION 125 CHECKING FSA	22,436.15	22,769.47	14,541.60	15,753.40	1,211.80	37,311.07
110-09 2023 SECTION 125 CHECKING HRA	51,582.62	46,483.64	0.00	0.00	0.00	46,483.64
110-10 2024 SECTION 125 CHECKING HRA	0.00	0.00	81,350.00	81,350.00	0.00	81,350.00
111-00 RETIREMENT INVESTMENT	1,500,427.14	1,500,427.14	0.00	0.00	0.00	1,500,427.14
111-01 RETIREMENT INVESTMENT SECUREI	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	579,032.75	579,732.12	0.00	0.00	0.00	579,732.12
116-01 CD NORSTATE FEDERAL CREDIT UN	245,591.91	248,637.02	0.00	0.00	0.00	248,637.02
116-02 CD COUNTY FEDERAL CREDIT UNI	175,299.41	177,433.03	0.00	0.00	0.00	177,433.03
116-03 CD TD	245,111.76	248,594.00	0.00	0.00	0.00	248,594.00
117-00 RLF #10 INVESTMENT	247,463.98	248,093.78	0.00	0.00	0.00	248,093.78
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	25,442.89	32,599.00	-36,111.62	0.00	36,111.62	-3,512.62
124-00 GAS INVENTORY	18,619.31	14,632.75	-10,448.46	0.00	10,448.46	4,184.29
125-00 ACCOUNTS RECEIVABLE	105,210.04	188,588.09	79,914.13	160,705.22	80,791.09	268,502.22
130-00 COMSTAR RECEIVABLES	132,845.38	233,806.07	-19,564.24	79,335.40	98,899.64	214,241.83
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	34,982.19	34,982.19	0.00	0.00	0.00	34,982.19
180-00 DR. CARY CEMETERY INVESTMENT	1,022.74	1,023.27	0.00	0.00	0.00	1,023.27
181-00 HAMILTON LIBRARY TR. INVEST	1,911.05	1,915.44	0.00	0.00	0.00	1,915.44
182-00 KNOX LIBRARY INVESTMENT	10,683.57	10,796.09	0.00	0.00	0.00	10,796.09
183-00 CLARA PIPER MEM INV	676.23	676.58	0.00	0.00	0.00	676.58
184-00 JACK ROTH LIBRARY INVEST	14,199.34	14,352.53	0.00	0.00	0.00	14,352.53
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,699.44	7,753.04	0.00	0.00	0.00	7,753.04
187-00 DOROTHY COOPER MEM INV	48,336.79	48,838.11	0.00	0.00	0.00	48,838.11
189-00 MARGARET SHAW LIBRARY INV	13,473.20	13,626.90	0.00	0.00	0.00	13,626.90
190-00 GORDON ROBERTSON MEM INV	11,909.03	12,050.89	0.00	0.00	0.00	12,050.89
191-00 MEMORIAL INVESTMENT	6,267.19	6,282.43	0.00	0.00	0.00	6,282.43
192-00 G. HARMON MEM INV	7,012.25	7,095.78	0.00	0.00	0.00	7,095.78
193-00 BARBARA BREWER FUND	5,746.79	5,812.35	0.00	0.00	0.00	5,812.35
194-00 RODERICK LIVING TRUST	11,347.81	11,432.17	0.00	0.00	0.00	11,432.17
196-00 PHILIP TURNER LIBRARY INV	7,367.74	7,448.09	0.00	0.00	0.00	7,448.09
198-00 TAX ACQUIRED PROPERTY	107,272.69	107,272.69	0.00	0.00	0.00	107,272.69
200-23 2023 TAX RECEIVABLE	738,733.22	738,733.22	-73,849.54	0.00	73,849.54	664,883.68
200-24 2024 TAX RECEIVABLE	-91,150.86	-91,150.86	-45,118.43	132.00	45,250.43	-136,269.29
201-23 2023 TAX STABILIZED TAX RECEIV	159,332.58	159,332.58	-92,136.21	0.00	92,136.21	67,196.37
205-19 2019 LIENS RECEIVABLE	279.88	279.88	0.00	0.00	0.00	279.88
205-20 2020 LIENS RECEIVABLE	414.49	414.49	0.00	0.00	0.00	414.49
205-21 2021 LIENS RECEIVABLE	14,791.04	14,791.04	0.00	0.00	0.00	14,791.04
205-22 2022 LIENS RECEIVABLE	199,546.56	199,546.56	-2,858.02	124.86	2,982.88	196,688.54
210-12 2012 PP TAX RECEIVABLE	4,645.51	4,645.51	0.00	0.00	0.00	4,645.51
210-13 2013 PP TAX RECEIVABLE	4,936.98	4,936.98	0.00	0.00	0.00	4,936.98
210-14 2014 PP TAX RECEIVABLE	5,657.51	5,657.51	0.00	0.00	0.00	5,657.51
210-15 2015 PP TAX RECEIVABLE	12,395.86	12,395.86	0.00	0.00	0.00	12,395.86
210-16 2016 PP TAX RECEIVABLE	10,458.43	10,458.43	0.00	0.00	0.00	10,458.43
210-17 2017 PP TAX RECEIVABLE	10,948.59	10,948.59	0.00	0.00	0.00	10,948.59
210-18 2018 PP TAX RECEIVABLE	11,450.12	11,450.12	0.00	0.00	0.00	11,450.12
210-19 2019 PP TAX RECEIVABLE	12,524.08	12,524.08	0.00	0.00	0.00	12,524.08

# General Ledger Summary Report

Fund(s): ALL

January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
<b>1 - Gen Fund CONT'D</b>						
210-20 2020 PP TAX RECEIVABLE	14,206.55	14,206.55	0.00	0.00	0.00	14,206.55
210-21 2021 PP TAX RECEIVABLE	12,386.04	12,386.04	0.00	0.00	0.00	12,386.04
210-22 2022 PP TAX RECEIVABLE	13,253.83	13,253.83	-25.91	0.00	25.91	13,227.92
210-23 2023 PP TAX RECEIVABLE	53,212.29	53,212.29	-67.35	0.00	67.35	53,144.94
210-24 2024 PP TAX RECEIVABLE	-10.38	-10.38	-11,029.00	0.00	11,029.00	-11,039.38
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	32,266.48	32,266.48	0.00
304-00 FICA W/H	18.26	18.26	0.00	44,336.58	44,336.58	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	10,369.18	10,369.18	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	14,785.96	14,785.96	0.00
307-00 M.S.R.S. W/H	73.65	73.69	-241.34	11,687.07	11,928.41	-167.65
307-01 MSRS EMPLOYER	-1,878.44	-2,456.29	0.04	18,579.33	18,579.29	-2,456.25
308-00 AFLAC INSURANCE	-1.36	0.00	-0.12	792.36	792.48	-0.12
309-00 DHS WITHHOLDING	0.00	0.00	0.00	400.00	400.00	0.00
312-00 HEALTH INS. W/H	-26,567.38	-26,567.38	-340.62	21,304.82	21,645.44	-26,908.00
314-00 UNITED WAY W/H	0.00	0.00	0.00	12.00	12.00	0.00
315-00 TEAMSTERS W/H	0.00	0.00	0.00	266.00	266.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	936.00	936.00	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	169.92	169.92	0.00
318-00 MMA INCOME PROTECTION	-8,536.15	-8,536.15	13.28	3,233.64	3,220.36	-8,522.87
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	1,976.00	1,976.00	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	9,509.03	9,509.03	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	1,951.59	1,951.59	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	1,298.30	1,298.30	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,202.37	-2,202.37	20.73	763.60	742.87	-2,181.64
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	120.00	120.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	2,433.52	2,433.52	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	506.92	506.92	0.00
330-00 VEHICLE REG FEE (ST. OF ME)	-2,841.00	0.00	-10,618.00	12,247.25	22,865.25	-10,618.00
331-00 BOAT REG FEE INLAND FISHERIES	0.00	0.00	-79.00	0.00	79.00	-79.00
332-00 SNOWMOBILE REG (F&W)	-4,821.00	0.00	-18,036.50	0.00	18,036.50	-18,036.50
333-00 ATV REGISTRATION (F&W)	-4.00	0.00	-70.00	0.00	70.00	-70.00
335-00 PLUMBING PERMITS (ST. OF ME)	-1,101.35	-1,101.35	-20.00	0.00	20.00	-1,121.35
336-00 CONCEALED WEAPON PERMIT	-120.00	60.00	0.00	0.00	0.00	60.00
338-00 CONNOR EXCISE TAX	3.76	3.76	-5,001.20	0.00	5,001.20	-4,997.44
339-00 CONNOR BOAT EXCISE	64.80	64.80	0.00	0.00	0.00	64.80
340-00 DOG LICENSES (ST. OF ME)	-639.00	0.00	-739.00	186.00	925.00	-739.00
341-00 FISHING LICENSES (ST. OF ME)	-325.00	0.00	-375.00	0.00	375.00	-375.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,518.25	0.00	-860.25	0.00	860.25	-860.25
347-00 NEPBA UNION PD	0.00	0.00	0.00	300.00	300.00	0.00

<b>Liabilities</b>	<b>8,973,376.22</b>	<b>9,741,830.33</b>	<b>-495,889.70</b>	<b>589,674.03</b>	<b>93,784.33</b>	<b>9,245,940.63</b>
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and Fund	0.00	0.00	0.00	0.00	0.00	0.00
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Balances	8,973,376.22	9,741,830.33	-495,889.70	589,674.03	93,784.33	9,245,940.63
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352-00 NYLANDER MUSEUM RESERVE	23,469.93	23,469.93	0.00	0.00	0.00	23,469.93
360-00 RETIREMENT INV FUND	3,000,427.14	3,000,427.14	0.00	0.00	0.00	3,000,427.14
360-01 AMERICA RESCUE PLAN ACT-NEU'S	579,032.75	579,732.12	0.00	0.00	0.00	579,732.12
360-02 RIVERFRONT COMMITTEE RESERVE	10,000.00	20,000.00	0.00	0.00	0.00	20,000.00
360-03 GENERAL ASSISTANCE RESERVE	3,180.89	3,180.89	-1,200.00	1,200.00	0.00	1,980.89
360-04 DOT VPI	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00
362-00 RLF #10 RESERVE	247,463.98	248,093.78	0.00	0.00	0.00	248,093.78
365-02 REC CENTER IMPROVEMENTS	11,787.68	11,787.68	0.00	0.00	0.00	11,787.68
365-03 LAND ACQUISTIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00

**General Ledger Summary Report**

Fund(s): ALL

January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	--- Y T D ---		Balance Net
				Debits	Credits	
<b>1 - Gen Fund CONT'D</b>						
365-04 RAILS TO TRAILS PROGRAM	6,633.26	6,633.26	0.00	0.00	0.00	6,633.26
365-05 PARK IMPROVEMENT RESERVE	5,720.71	5,720.71	0.00	0.00	0.00	5,720.71
365-07 REC/PARKS COMPUTER RESERVE	-604.00	-604.00	0.00	0.00	0.00	-604.00
365-09 RECREATION EQUIPMENT RESERVE	-4,458.33	-4,458.33	0.00	0.00	0.00	-4,458.33
365-10 REC LAWN MOWER RESERVE	12,595.44	12,595.44	0.00	0.00	0.00	12,595.44
365-12 CRX/TOS RESERVE	10,349.75	18,367.57	1,500.00	0.00	1,500.00	19,867.57
365-13 RECREATION - COLLINS POND	8,636.09	8,636.09	0.00	0.00	0.00	8,636.09
365-17 RECREATION VAN RESERVE	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-20 SKI TRAIL/SNOW SHOE RENTAL	620.00	620.00	0.00	0.00	0.00	620.00
365-22 NON APPROP SKI RENTAL PROGRAM	13,059.74	13,059.74	200.00	0.00	200.00	13,259.74
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	30,533.27	30,533.27	0.00	0.00	0.00	30,533.27
365-27 PARK VEHICLE RESERVE	9,730.00	9,730.00	0.00	0.00	0.00	9,730.00
365-28 VETERAN MEMORIAL PARK RESERVE	5,562.84	5,562.84	0.00	0.00	0.00	5,562.84
365-29 LAKERS RESERVE	40,083.37	39,436.43	-456.46	456.46	0.00	38,979.97
366-01 LIBRARY BUILDING RESERVE	76,156.64	76,156.64	0.00	0.00	0.00	76,156.64
366-02 LIBRARY MEMORIAL FUND	40,443.50	40,443.50	360.00	0.00	360.00	40,803.50
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
366-14 LIBRARY BOARD OF TRUSTEES RESE	4,482.25	4,482.25	0.00	0.00	0.00	4,482.25
367-01 POLICE DONATED FUNDS	18,868.15	18,721.44	50.00	0.00	50.00	18,771.44
367-02 POLICE DEPT EQUIPMENT	167,375.98	165,254.69	2,153.05	0.00	2,153.05	167,407.74
367-03 POLICE CAR RESERVE	15,435.07	15,435.07	0.00	0.00	0.00	15,435.07
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	17,200.11	17,200.11	0.00	0.00	0.00	17,200.11
367-06 PD COMPUTER RESERVE	6,058.22	6,058.22	0.00	0.00	0.00	6,058.22
367-07 POLICE DIGITAL FILING	5,437.00	5,437.00	0.00	0.00	0.00	5,437.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,622.49	43,622.49	0.00	0.00	0.00	43,622.49
367-09 NEW POLICE STATION	98,918.58	95,918.58	-66,100.00	66,100.00	0.00	29,818.58
367-10 POLICE OFFICER RECRUITMENT RES	62,167.00	62,167.00	0.00	0.00	0.00	62,167.00
368-01 FIRE EQUIPMENT RESERVE	-94,581.39	-94,581.39	-21,545.25	21,545.25	0.00	-116,126.64
368-02 FIRE HOSE RESERVE	8,469.28	8,469.28	0.00	0.00	0.00	8,469.28
368-03 FIRE DEPT FOAM RESERVE	7,392.50	7,392.50	0.00	0.00	0.00	7,392.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	2,746.90	2,746.90	0.00	0.00	0.00	2,746.90
368-07 FIRE DISPATCH REMODEL	2,390.00	2,390.00	0.00	0.00	0.00	2,390.00
368-08 FIRE SMALL EQUIPMENT	-8,087.03	-8,087.03	0.00	0.00	0.00	-8,087.03
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	-7,125.92	-11,925.92	0.00	0.00	0.00	-11,925.92
368-12 FIRE/AMB UNIFORM RESERVE	1,143.87	1,143.87	0.00	0.00	0.00	1,143.87
369-01 AMBULANCE SMALL EQUIP RESERVE	17,704.82	17,704.82	0.00	0.00	0.00	17,704.82
369-02 AMBULANCE STAIRCHAIRS	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00
369-03 AMBULANCE RESERVE	52,454.67	52,454.67	0.00	0.00	0.00	52,454.67
370-03 PW EQUIPMENT RESERVE	174,529.40	174,529.40	0.00	0.00	0.00	174,529.40
370-04 STREETS/ROADS RECONSTRUCTION	225,652.72	231,652.72	-500.00	500.00	0.00	231,152.72
370-05 CURBING RESERVE	40,178.30	40,178.30	0.00	0.00	0.00	40,178.30
370-06 FUEL TANK RESERVE	-4,430.84	-886.71	873.26	585.00	1,458.26	-13.45
370-07 PW BUILDING RESERVE	25,818.24	25,818.24	0.00	0.00	0.00	25,818.24
370-09 RIVER ROAD RESERVE	-44,881.75	-44,881.75	0.00	0.00	0.00	-44,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	1,992.48	0.00	0.00	0.00	1,992.48
371-01 ASSESSMENT REVALUATION RESER	60,606.91	60,606.91	0.00	0.00	0.00	60,606.91

**General Ledger Summary Report**

Fund(s): ALL

January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
<b>1 - Gen Fund CONT'D</b>						
371-02 ASSESSING COMPUTER RESERVE	590.50	590.50	0.00	0.00	0.00	590.50
372-01 AIRPORT RESERVE	137,160.00	130,496.30	0.00	0.00	0.00	130,496.30
372-04 AIRPORT HANGER SECURITY DEPOS	1,635.00	1,635.00	0.00	0.00	0.00	1,635.00
373-01 GEN GOVT COMPUTER RESERVE	6,662.97	6,662.97	0.00	0.00	0.00	6,662.97
373-02 CITY COMPREHENSIVE PLAN	20,027.40	31,393.29	0.00	0.00	0.00	31,393.29
373-03 MUNICIPAL BUILDING RESERVE	50,013.97	49,025.18	-4,699.32	4,699.32	0.00	44,325.86
373-04 VITAL RECORDS RESTORATION	5,776.50	5,776.50	0.00	0.00	0.00	5,776.50
373-05 BIO-MASS BOILERS	-1,697.49	-1,697.49	0.00	0.00	0.00	-1,697.49
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	65,753.82	65,753.82	0.00	0.00	0.00	65,753.82
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-17 LADDER ENGINE TRUCK 2016	116,648.20	116,648.20	-59,514.00	59,514.00	0.00	57,134.20
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	21,102.81	16,899.26	0.00	0.00	0.00	16,899.26
373-23 2023 HRA RESERVE	51,582.62	46,483.64	0.00	0.00	0.00	46,483.64
373-24 2024 HRA RESERVE	0.00	0.00	81,350.00	0.00	81,350.00	81,350.00
373-50 2022 CAPITAL IMPROVEMENT LOAN	18.45	18.45	-14,416.67	14,416.67	0.00	-14,398.22
373-51 GENERAL GOVERNMENT TRAINING I	0.00	1,800.00	0.00	0.00	0.00	1,800.00
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	33,485.42	33,485.42	0.00	0.00	0.00	33,485.42
374-05 FACADE RESERVE	9,650.00	17,983.33	0.00	0.00	0.00	17,983.33
380-04 RESILIENCY GRANT	1,315.00	1,315.00	0.00	0.00	0.00	1,315.00
380-05 BROWNFIELD GRANT	-3,147.14	-3,742.14	0.00	0.00	0.00	-3,742.14
385-00 COMMUNITY DEVELOPMENT MATCH	32,674.30	32,674.30	0.00	0.00	0.00	32,674.30
387-00 BOUCHARD TIF	-1,110.79	-1,110.79	0.00	0.00	0.00	-1,110.79
388-00 HILLTOP TIF	6,370.04	6,370.04	0.00	0.00	0.00	6,370.04
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	67,210.01	79,708.37	0.00	0.00	0.00	79,708.37
399-00 PARKING LOT MAINTENANCE RES	66,366.51	66,366.51	0.00	0.00	0.00	66,366.51
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	399,380.17	405,920.18	0.00	0.00	0.00	405,920.18
406-00 TRAILER PARK RESERVE	56,195.86	58,115.48	-4,886.19	4,886.19	0.00	53,229.29
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
414-00 CEMETARY RERSERVE	200.00	200.00	0.00	0.00	0.00	200.00
415-00 LIONS COMMUNITY CENTER RESER\	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	30,298.94	30,298.94	-1,962.08	1,962.08	0.00	28,336.86
419-00 DUE FROM CDC (1280)	34,982.19	34,982.19	0.00	0.00	0.00	34,982.19
421-00 DEFERRED TAX REVENUE	927,016.39	1,119,840.98	0.00	0.00	0.00	1,119,840.98
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,699.44	7,753.04	0.00	0.00	0.00	7,753.04
423-00 DR. CARY CEMETERY TRUST FUND	1,022.74	1,023.27	0.00	0.00	0.00	1,023.27
424-00 HAMILTON LIBRARY TRUST FUND	1,911.05	1,915.44	0.00	0.00	0.00	1,915.44
425-00 KNOX LIBRARY MEMORIAL FUND	10,683.57	10,796.09	0.00	0.00	0.00	10,796.09
426-00 CLARA PIPER MEM FUND	676.23	676.58	0.00	0.00	0.00	676.58
427-00 JACK ROTH LIBRARY MEM FUND	14,199.34	14,352.53	0.00	0.00	0.00	14,352.53
429-00 BARBARA BREWER FUND	5,746.79	5,812.35	0.00	0.00	0.00	5,812.35
430-00 D. COOPER MEM FUND	48,336.79	48,838.11	0.00	0.00	0.00	48,838.11
432-00 MARGARET SHAW LIBRARY MEMORI	13,473.20	13,626.90	0.00	0.00	0.00	13,626.90
433-00 GORDON ROBERTSON MEM FUND	11,909.03	12,050.89	0.00	0.00	0.00	12,050.89
434-00 MEMORIAL INVESTMENT	6,267.19	6,282.43	0.00	0.00	0.00	6,282.43
435-00 RODERICK LIVING TRUST	11,347.81	11,432.17	0.00	0.00	0.00	11,432.17
436-00 AMBULANCE REIMBURSEMENT	18,284.78	18,284.78	0.00	0.00	0.00	18,284.78
437-00 DEFERRED AMBULANCE REVENUE	306,238.26	235,559.56	0.00	0.00	0.00	235,559.56
438-00 PHILIP TURNER LIBRARY MEMORIAL	7,367.74	7,448.09	0.00	0.00	0.00	7,448.09

**General Ledger Summary Report**

Fund(s): ALL

January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
<b>1 - Gen Fund CONT'D</b>						
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
448-00 NYLANDER DONATIONS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
456-00 TAX REFIEF FUNDS 2021	194,790.77	194,790.77	0.00	0.00	0.00	194,790.77
456-02 2024 TAXPAYER RELIEF FUND	0.00	608,498.00	0.00	0.00	0.00	608,498.00
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-428.04	-428.04	0.00	0.00	0.00	-428.04
461-00 CRAFT FAIR	14,730.89	14,730.89	0.00	0.00	0.00	14,730.89
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	0.00	3,879.87
463-00 MISC EVENTS	0.00	4,203.55	0.00	0.00	0.00	4,203.55
465-00 THURSDAYS ON SWEDEN	105.00	105.00	0.00	0.00	0.00	105.00
465-01 STORY OF CARIBOU	732.00	5,732.00	0.00	0.00	0.00	5,732.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
467-01 SMALL BUSINESS SATURDAY	245.00	245.00	0.00	0.00	0.00	245.00
469-00 DENTAL INSURANCE	2,887.15	2,887.15	-56.63	1,837.91	1,781.28	2,830.52
470-00 EYE INUSRANCE	745.00	745.00	40.30	299.30	339.60	785.30
471-00 RC2 TIF	204,815.51	204,815.51	0.00	0.00	0.00	204,815.51
472-00 ANIMAL WELFARE	19,783.21	19,851.21	594.00	50.00	644.00	20,445.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
476-00 FLEET VEHICLE ACCOUNT	100.00	100.00	0.00	0.00	0.00	100.00
477-00 LED STREET LIGHTS	88,575.53	88,575.53	0.00	0.00	0.00	88,575.53
478-00 G. HARMON MEM FUND	7,012.25	7,095.78	0.00	0.00	0.00	7,095.78
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	1,092,837.51	1,092,837.51	3,628.14	0.00	3,628.14	1,096,465.65
483-03 DUE TO FUND 3	1,046,796.26	1,058,756.36	0.00	0.00	0.00	1,058,756.36
483-04 DUE TO FUND 4	522,923.54	533,935.64	0.00	0.00	0.00	533,935.64
483-05 DUE TO FUND 5	4,634,834.93	4,634,834.93	0.00	0.00	0.00	4,634,834.93
484-02 DUE FROM FUND 2	-1,081,643.63	-1,085,555.98	-14,866.27	14,866.27	0.00	-1,100,422.25
484-03 DUE FROM FUND 3	-933,140.68	-933,985.11	-12,989.88	12,989.88	0.00	-946,974.99
484-04 DUE FROM FUND 4	-480,733.14	-480,828.18	-4,052.65	4,052.65	0.00	-484,880.83
484-05 DUE FROM FUND 5	-3,613,282.88	-3,657,138.46	-8,794.96	8,794.96	0.00	-3,665,933.42
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	-6,560.70	-6,560.70	0.00	0.00	0.00	-6,560.70
488-01 BUSINES DISTRCT HOLIDAY LIGHTS	0.00	10,000.00	0.00	0.00	0.00	10,000.00
490-00 T/A PROPERTY REMEDIATION RES	31,481.77	31,481.77	0.00	0.00	0.00	31,481.77
493-00 RSU 39 COMMITMENT	-1,082,828.27	-1,082,828.27	-370,918.09	370,918.09	0.00	-1,453,746.36
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	68.80	0.00	77.60	0.00	77.60	77.60
497-00 DEATH RECORDS STATE FEE	167.60	0.00	218.00	0.00	218.00	218.00
498-00 MARRIAGE RECORDS STATE FEE	23.60	0.00	24.40	0.00	24.40	24.40
<b>Fund Balance</b>	<b>5,198,563.44</b>	<b>4,455,330.88</b>	<b>-232,338.23</b>	<b>820,178.67</b>	<b>587,840.44</b>	<b>4,222,992.65</b>
500-00 EXPENDITURE CONTROL	0.00	0.00	-791,868.72	800,967.06	9,098.34	-791,868.72
510-00 REVENUE CONTROL	0.00	0.00	559,530.49	19,211.61	578,742.10	559,530.49
600-00 FUND BALANCE	5,198,563.44	4,455,330.88	0.00	0.00	0.00	4,455,330.88
<b>2 - Snowmoible Trail Maintenance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,494.41</b>	<b>18,494.41</b>	<b>0.00</b>
<b>Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

# General Ledger Summary Report

Fund(s): ALL  
January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
<b>2 - Snowmoible Trail Maintenance CONT'D</b>						
<b>Liabilities</b>	<b>46,003.44</b>	<b>46,700.26</b>	<b>9,991.27</b>	<b>7,503.14</b>	<b>17,494.41</b>	<b>56,691.53</b>
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	46,003.44	46,700.26	9,991.27	7,503.14	17,494.41	56,691.53
365-11 TRAIL MAINTENANCE RESERVE	57,197.32	53,981.79	-1,246.86	3,875.00	2,628.14	52,734.93
483-01 DUE TO FUND 1	1,081,643.63	1,085,555.98	14,866.27	0.00	14,866.27	1,100,422.25
484-01 DUE FROM FUND 1	-1,092,837.51	-1,092,837.51	-3,628.14	3,628.14	0.00	-1,096,465.65
<b>Fund Balance</b>	<b>-46,003.44</b>	<b>-46,700.26</b>	<b>-9,991.27</b>	<b>10,991.27</b>	<b>1,000.00</b>	<b>-56,691.53</b>
500-00 Expense Control	0.00	0.00	-10,991.27	10,991.27	0.00	-10,991.27
510-00 Revenue Control	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00
600-00 Fund Balance	-46,003.44	-46,700.26	0.00	0.00	0.00	-46,700.26
<b>3 - Housing Department</b>						
<b>Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>12,989.88</b>	<b>12,989.88</b>	<b>0.00</b>
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-52,259.40	-63,375.07	12,989.88	0.00	12,989.88	-50,385.19
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	933,140.68	933,985.11	12,989.88	0.00	12,989.88	946,974.99
484-01 DUE TO FUND 1	-1,046,796.26	-1,058,756.36	0.00	0.00	0.00	-1,058,756.36
<b>Fund Balance</b>	<b>52,259.40</b>	<b>63,375.07</b>	<b>-12,989.88</b>	<b>12,989.88</b>	<b>0.00</b>	<b>50,385.19</b>
500-00 Expense Control	0.00	0.00	-12,989.88	12,989.88	0.00	-12,989.88
600-00 Fund Balance	52,259.40	63,375.07	0.00	0.00	0.00	63,375.07
<b>4 - FSS</b>						
<b>Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,052.65</b>	<b>4,052.65</b>	<b>0.00</b>
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-23,887.40	-23,469.43	4,052.65	0.00	4,052.65	-19,416.78
409-00 HOUSING RESERVE	18,303.00	29,638.03	0.00	0.00	0.00	29,638.03
483-01 DUE TO FUND 1	480,733.14	480,828.18	4,052.65	0.00	4,052.65	484,880.83
484-01 DUE FROM FUND 1	-522,923.54	-533,935.64	0.00	0.00	0.00	-533,935.64
<b>Fund Balance</b>	<b>23,887.40</b>	<b>23,469.43</b>	<b>-4,052.65</b>	<b>4,052.65</b>	<b>0.00</b>	<b>19,416.78</b>
500-00 Expense Control	0.00	0.00	-4,052.65	4,052.65	0.00	-4,052.65
600-00 Fund Balance	23,887.40	23,469.43	0.00	0.00	0.00	23,469.43
<b>5 - ECONOMIC DEV</b>						
<b>Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,795.27</b>	<b>8,795.27</b>	<b>0.00</b>
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
<b>Liabilities</b>	<b>-520,763.33</b>	<b>-476,907.75</b>	<b>8,794.96</b>	<b>0.00</b>	<b>8,794.96</b>	<b>-468,112.79</b>
and Fund	0.00	0.00	0.00	0.00	0.00	0.00



### General Ledger Summary Report

Fund(s): ALL

January

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
<b>5 - ECONOMIC DEV CONT'D</b>						
Balances	-520,763.33	-476,907.75	8,794.96	0.00	8,794.96	-468,112.79
473-00 DOWNTOWN TIF	233,740.42	233,740.42	0.00	0.00	0.00	233,740.42
474-00 TRAIL GROOMER RESERVE	16,896.34	16,896.34	0.00	0.00	0.00	16,896.34
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	3,613,282.88	3,657,138.46	8,794.96	0.00	8,794.96	3,665,933.42
484-01 DUE FROM FUND 1	-4,634,834.93	-4,634,834.93	0.00	0.00	0.00	-4,634,834.93
<b>Fund Balance</b>	<b>520,763.33</b>	<b>476,907.75</b>	<b>-8,794.96</b>	<b>8,795.27</b>	<b>0.31</b>	<b>468,112.79</b>
500-00 Expense Control	0.00	0.00	-8,795.27	8,795.27	0.00	-8,795.27
510-00 Revenue Control	0.00	0.00	0.31	0.00	0.31	0.31
600-00 Fund Balance	520,763.33	476,907.75	0.00	0.00	0.00	476,907.75
<b>Final Totals</b>	<b>-8,562.39</b>	<b>0.00</b>	<b>0.00</b>	<b>2,966,385.24</b>	<b>2,966,385.24</b>	<b>0.00</b>

### Expense Summary Report

Fund: 1  
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	0.00	59,949.60	59,949.60	-59,949.60	----
17 - HEALTH & SANITATION	0.00	22,225.00	22,225.00	-22,225.00	----
18 - MUNICIPAL BUILDING	0.00	3,450.28	3,450.28	-3,450.28	----
20 - GENERAL ASSISTANCE	0.00	2,053.46	2,053.46	-2,053.46	----
22 - TAX ASSESSMENT	0.00	14,163.89	14,163.89	-14,163.89	----
25 - LIBRARY	0.00	17,224.36	17,224.36	-17,224.36	----
31 - FIRE/AMBULANCE DEPARTMENT	0.00	213,377.83	213,377.83	-213,377.83	----
35 - POLICE DEPARTMENT	0.00	151,547.94	151,547.94	-151,547.94	----
38 - PROTECTION	0.00	31,650.67	31,650.67	-31,650.67	----
39 - CARIBOU EMERGENCY MANAGEMENT	0.00	257.85	257.85	-257.85	----
40 - PUBLIC WORKS	0.00	193,722.47	193,722.47	-193,722.47	----
50 - RECREATION DEPARTMENT	0.00	59,096.20	59,096.20	-59,096.20	----
51 - PARKS	0.00	11,372.31	11,372.31	-11,372.31	----
60 - AIRPORT	0.00	7,587.40	7,587.40	-7,587.40	----
61 - CARIBOU TRAILER PARK	0.00	3.50	3.50	-3.50	----
70 - INS & RETIREMENT	0.00	4,109.96	4,109.96	-4,109.96	----
80 - UNCLASSIFIED	0.00	76.00	76.00	-76.00	----
Final Totals	0.00	791,868.72	791,868.72	-791,868.72	----

### Expense Summary Report

Fund: 2  
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	0.00	10,991.27	10,991.27	-10,991.27	----
Final Totals	0.00	10,991.27	10,991.27	-10,991.27	----

### Expense Summary Report

Fund: 3  
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	0.00	12,989.88	12,989.88	-12,989.88	----
Final Totals	0.00	12,989.88	12,989.88	-12,989.88	----

### Expense Summary Report

Fund: 4  
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	0.00	4,052.65	4,052.65	-4,052.65	----
Final Totals	0.00	4,052.65	4,052.65	-4,052.65	----

### Expense Summary Report

Fund: 5  
January

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	0.00	6,043.96	6,043.96	-6,043.96	----
12 - NYLANDER MUSEUM	0.00	2,751.31	2,751.31	-2,751.31	----
Final Totals	0.00	8,795.27	8,795.27	-8,795.27	----

### Revenue Summary Report

Fund: 1  
January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	0.00	333,452.01	333,452.01	-333,452.01	----
20 - GENERAL ASSISTANCE	0.00	675.47	675.47	-675.47	----
23 - CODE ENFORCEMENT	0.00	255.00	255.00	-255.00	----
25 - LIBRARY	0.00	440.95	440.95	-440.95	----
31 - FIRE/AMBULANCE DEPARTMENT	0.00	208,193.40	208,193.40	-208,193.40	----
35 - POLICE DEPARTMENT	0.00	786.00	786.00	-786.00	----
39 - CARIBOU EMERGENCY MANAGEMENT	0.00	600.00	600.00	-600.00	----
40 - PUBLIC WORKS	0.00	11,616.16	11,616.16	-11,616.16	----
50 - RECREATION DEPARTMENT	0.00	2,152.50	2,152.50	-2,152.50	----
60 - AIRPORT	0.00	1,359.00	1,359.00	-1,359.00	----
Final Totals	0.00	559,530.49	559,530.49	-559,530.49	----

### Revenue Summary Report

Fund: 2  
January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	0.00	1,000.00	1,000.00	-1,000.00	---
Final Totals	0.00	1,000.00	1,000.00	-1,000.00	---

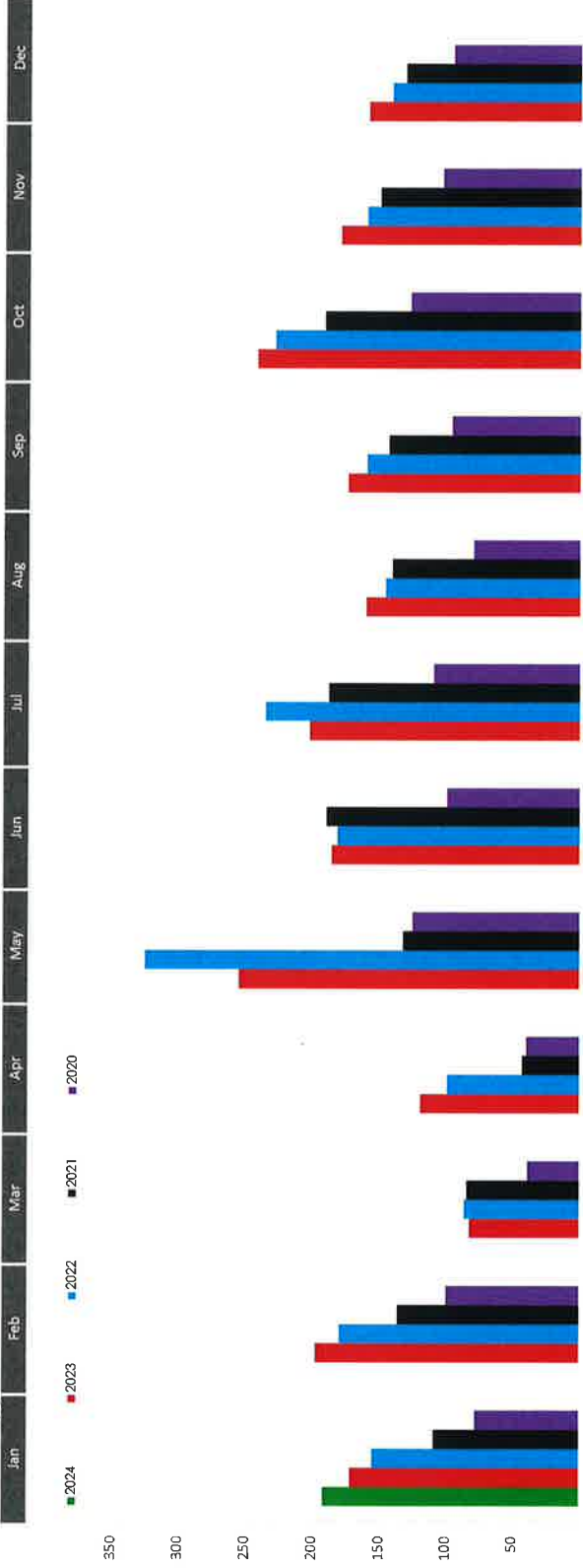


### Revenue Summary Report

Fund: 5  
January

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
12 - NYLANDER MUSEUM	0.00	0.31	0.31	-0.31	----
Final Totals	0.00	0.31	0.31	-0.31	----

# Revenue Sharing Trend



Rev Shar In Thou:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2024	192.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2023	171.80	197.70	82.40	119.40	255.20	186.10	202.50	160.80	174.40	242.50	180.20	159.50
2022	155.50	180.10	86.60	99.40	326.10	182.20	236.00	146.50	160.80	229.30	160.70	142.00
2021	109.00	136.20	84.50	42.70	132.60	190.10	188.30	141.00	144.00	192.10	150.60	131.70
2020	78.10	99.90	38.90	99.80	125.50	99.70	109.70	79.90	96.40	127.70	103.60	95.90



**City Manager's Report  
February 26 , 2024**

**Economic Projects**

<b>River Front - Powerplants</b>	The 30-day comment period on the ABCA is still open. The EPA sent a contractor to board up the steam plant.
<b>Broadband Initiative</b>	No new updates.
<b>Ogren Dump Solar Project</b>	No new updates.
<b>Events and Marketing</b>	Trails are open. Have fun, be safe and please patronize our Caribou businesses. There will be an eclipse on April 8, 2024. Caribou is in the path of totality. The Snow Bowl starts this week.
<b>Landbank</b>	Councilor Bagley has information to present about moving forward with a Landbank Initiative. This will be on the March 25 City Council meeting agenda.
<b>Chapter 13 Rewrite</b>	No new updates.
<b>Federal American Rescue Plan Act</b>	Letters of Interest were submitted. Staff received work that both projects meet the eligibility requirements and therefore the City has been invited to submit a full application.
<b>Blight Cleanup</b>	No new updates.
<b>Birdseye Cleanup</b>	No new updates.
<b>Caribou Development Committee</b>	Met on February 27, 2024. Housing Symposium was February 22. Next meeting is March 5.
<b>River Front - Master Plan</b>	Staff has received a "partial notice to proceed" for NEPA review but not for the Riverfront Master Plan.
<b>Façade Improvement Program</b>	The Spring Façade Improvement Grant period is now open with a March 15 application deadline.
<b>Aldrich ATV/Snowmobile Storage</b>	No new updates.
<b>Caribou Economic Growth Council</b>	CEGC met on Thursday February 22.
<b>Business Outreach</b>	Business newsletter will be going out soon with tools to prepare for Eclipse visitors. They are at the printers now.

### Other Administrative Projects

<b>Tax Acquired Property Policy</b>	This was discussed at the Housing Symposium.
<b>Nylander</b>	"Dino Days" were held during February break.
<b>Fire Structural Work</b>	No new updates.
<b>Fire Station Renovations</b>	No new updates.
<b>Police Station</b>	No new updates.
<b>River Road</b>	No new updates.
<b>Investment Policy</b>	No new updates.
<b>Trailer Park Closure</b>	No new updates.
<b>Cable Franchise Renewal</b>	No new updates.
<b>Airport</b>	There will be a TEAMS meeting with Stantec on the airport's DBE program on March 5 @ 10:30 am.
<b>Personnel Policy</b>	No new updates.
<b>New LED Street lights</b>	No new updates.
<b>Comp Plan Update</b>	NMDC and staff are working on the various sections.
<b>LD 2003 Implementation</b>	Planning Board received a document for their review from NMDC.
<b>15 Prospect Street</b>	No new updates.
<b>Water Street Fire</b>	No new updates.
<b>Age-Friendly Efforts</b>	There will be a planning luncheon at Cary for those with ideas for Age-Friendly projects on February 27 @ 11:30.
<b>Personnel Changes</b>	Assistant to the Chief of Police Anna Robinoson has started work at the Police Department.
<b>DOT Village Partnership</b>	Kick-off meeting will be Friday March 1.
<b>Aroostook Waste Solutions</b>	Next meeting is March 1.
<b>Cary Medical Center</b>	The 100th anniversary of Jefferson Cary's vision for a Caribou community hospital will be celebrated in 2024.
<b>Other Updates</b>	Thank you to all who attended the Housing Symposium on Thursday.
<b>Administrative Approvals</b>	No new updates.

**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**To: Mayor and City Council Members**  
**From: Penny Thompson, City Manager**  
**Date: February 26, 2023**  
**Re: Caribou Horizons Youth Council, presented by Councilor Dan Bagley**

---

Councilor Dan Bagley has a PowerPoint presentation on an initiative called the Caribou Horizons Youth Council. Superintendent of Schools for RSU#39, Jane McCall, is also expected to be present at the meeting.

Suggested action:

Councilor Bagley will introduce the proposed ordinance. After the ordinance is introduced, a public hearing will be scheduled. After the public hearing, the City Council can act.



# Caribou Horizons Youth Council (CHYC)



*Dan Bagley  
Caribou City Council  
26 February 2024*



## What is the Caribou Horizons Youth Council (CHYC)?

- A joint initiative between the City of Caribou and RSU 39
- An official advisory committee of the City, made up of high school students (juniors and seniors), tasked to:
  - Provide input and recommendations to the Caribou City Council and its affiliated advisory and regulatory boards; and
  - Plan and implement youth-identified community events and initiatives
- Composed of competitively-selected students from across the widest possible spectrum of racial, gender, and socio-economic backgrounds and most balanced mix of talents and interests, to ensure diversity of opinions and perspective



## What are the benefits of establishing the CHYC?

- Creates a formal role for Caribou youth in local decision-making, ensures their voices are heard
- Provides our City leadership a better understanding of youth perspectives, priorities and issues, thereby enhancing overall effectiveness and responsiveness
- Promotes regular and active civic engagement among Caribou youth and provides a “hands-on” educational environment for Caribou youth to learn about how local government works
- Sparks interest, and establishes a pipeline for high school students to serve on City Council and/or other local government committees and boards in the future
- Provides high school students an opportunity to earn community service hours and strengthen college and scholarship applications by referencing unique civic and leadership activities/experience
- Strengthens the relationship between City leadership and RSU 39 administration through a joint initiative focused on youth





## What will the CHYC do?

- Provide input/recommendations to the City Council on general topics of interest and specific items before that body
- Conduct outreach among its peer groups, plan and execute youth-oriented activities, events, and initiatives
- Attend Caribou City Council meetings, give presentations and participate in discussions
- Establish bylaws, elect officers, and hold monthly meetings to review and discuss City business, formulate input and recommendations
- Formulate an annual report to City Council on past activities, plans and priorities for the coming year



## Who will support the CHYC?

- City Council
  - Establish CHYC by city ordinance
  - Appoint a Council liaison to guide and advise the CHYC
- CHS Staff
  - Assign an advisor to follow activities of the CHYC, attend meetings, provide advice and guidance
  - Nominate student members of the CHYC, based on application packages and staff adjudication/selection (TBD)
  - Provide materials (e.g. office supplies, computer equipment, etc.) as necessary to support CHYC operations
- City staff
  - Provide meeting space (if needed), maintain official records, and respond to inquiries and information requests



## What are the next steps?

- Socialize concept among City Council, City Staff, RSU 39 administration and CHS Staff
- Coordinate roles and responsibilities
- Draft an ordinance to establish the CHYC as an official standing committee of the City of Caribou, secure City Council approval
- Assign City Council Liaison and CHS Faculty Liaison/Advisor
- Formulate an approach for nominating/appointing CHYC members
- Conduct advertising and outreach across City and RSU administration/staff, CHS student body





# Questions?



*Dan Bagley  
Caribou City Council  
26 February 2024*

Councilor Bagley introduced the following ordinance:

Ordinance No. 23, 2024 Series  
City of Caribou  
County of Aroostook  
State of Maine

AN ORDINANCE ESTABLISHING CHAPTER 23 – CARIBOU HORIZONS YOUTH COUNCIL

Short Title: An ordinance establishing the Caribou Horizons Youth Council (CHYC)

The City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11 does ordain the following:

Chapter 23 is hereby created to establish the Caribou Horizons Youth Council.

This ordinance, being introduced on \_\_\_\_\_ and a public hearing being held on \_\_\_\_\_ was duly passed by the City Council of the City of Caribou, this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Daniel Bagley, Councilor

\_\_\_\_\_  
Courtney Boma, Mayor

\_\_\_\_\_  
Jennifer Kelley, Councilor

\_\_\_\_\_  
Tamara Lovewell, Councilor

\_\_\_\_\_  
John Morrill, Councilor

\_\_\_\_\_  
Jody Smith, Councilor

\_\_\_\_\_  
Joan Theriault, Councilor

Attest:

\_\_\_\_\_  
Danielle Brissette, City Clerk

**Chapter 23 Caribou Horizons Youth Council**  
**ARTICLE I Caribou Horizons Youth Council**

Section	
23-101	Purpose
23-102	Goals
23-103	Appointment and Tenure
23-104	Responsibilities
23-105	Bylaws
23-106	Compensation and Benefits
23-107	Funding
23-108	Reporting Requirements

DRAFT

### **Sec. 23-101 Purpose**

The Caribou Horizons Youth Council (hereinafter, “CHYC”) is an official standing committee of the City, established as a joint initiative between the City of Caribou and the Regional School Unit 39 (RSU 39), to provide input and recommendations to the Caribou City Council and its affiliated advisory and regulatory boards and to plan and implement youth-identified community events and initiatives.

### **Sec. 23-102 Goals**

The CHYC is established to provide City of Caribou leadership a better understanding of youth perspectives, priorities and issues. In addition, the CHYC increases youth appreciation for the value of public service, promotes regular and active civic engagement among Caribou youth, and gives Caribou youth a formal role in local decision-making, ensuring their voices are heard. Finally, the CHYC provides a “hands-on” educational environment for Caribou youth to learn about how local government works, including the operation of councils, boards and commissions, which complements in-class civic education.

### **Sec. 23-103 Appointment and Tenure**

The CHYC is composed of seven (7) members, nominated from the junior and senior classes at the beginning of the school year by the staff of Caribou High School, and approved by majority vote of the Caribou City Council. All members serve 1-year terms, aligned to the school year (i.e. 1 August through 31 July).

Vacancies, due to death, resignation, or any other reason, shall be filled by nomination by the staff of Caribou High School and approval by majority vote of the Caribou City Council.

The CHYC is supported by a Caribou City Council Liaison, a Caribou High School Staff Advisor, and the Caribou City Staff.

### **Sec. 23-104 Responsibilities**

The CHYC will:

- Provide input/recommendations to the City Council on general topics of interest and specific items before that body
- Conduct outreach among its peer groups, plan and execute youth-oriented activities, events, and initiatives
- Attend Caribou City Council meetings, give presentations and participate in discussions
- Establish bylaws, elect officers, and hold monthly meetings to review and discuss City business, formulate input and recommendations
- Formulate an annual report to City Council on past activities, plans and priorities for the coming year

The Caribou City Council will:

- Appoint a Council Liaison to guide and advise the CHYC

The Caribou High School Staff will:

- Assign an advisor, who will follow activities of the CHYC, attend meetings, provide advice and guidance
- Manage the student application and adjudication process and nominate student members to the Caribou City Council no later than 1 July of each year.
- Provide materials (e.g. office supplies, computer equipment, etc.) as necessary to support CHYC operations and activities

The Caribou City Staff will:

- Schedule meeting space, maintain official records, and respond to inquiries and information requests

**Sec. 23-105 Bylaws**

The CHYC shall adopt bylaws providing for the officers, organization, and activities of the council. The bylaws shall be approved initially, and may be amended subsequently, by a majority vote of the CHYC. The initial bylaws, and any subsequent amendment to the bylaws, shall be forwarded to the City Council for review and approval, before those bylaws or amendments take effect.

**Sec. 23-106 Compensation and Benefits**

No member of the CHYC shall receive any compensation for council activities, nor shall any person serving on the CHYC be deemed an agent or employee of the City, being entitled to any customary employment benefits, specifically including, but not limited to workers' compensation benefits.

**Sec. 23-107 Funding**

All operating funds shall be held in a dedicated City of Caribou account and managed by the City of Caribou Finance Director.

All grant applications seeking funds more than \$2,500.00 shall be approved by the City Council, and all funds related to CHYC activities shall be administered through the City Manager's office.

**Sec. 23-108 Reporting Requirements**

The CHYC shall file an annual report with the City Council on or before July 31st each year, covering goals, activities, and accomplishments during the preceding school year.



**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**To: Mayor and City Council Members**  
**From: Penny Thompson, City Manager**  
**Date: February 26, 2023**  
**Re: Maine DOT overlimit permit, Project 2606500,2606700, & 2643000, US Route 1A & Route 161**

---

The Maine Department of Transportation is seeking a Construction Overlimit Permit for Project 2606500,2606700, & 2643000, US Route 1A & Route 161.

A copy of the paperwork received by the City Clerk is on the following pages.

Suggested action:

If the agreement is satisfactory, please make a motion "to approve a Construction Overlimit Permit for Maine Department of Transportation for the project numbers 2606500,2606700, & 2643000, along US Route 1A & Route 161.

Second

Discuss

Vote



STATE OF MAINE  
DEPARTMENT OF TRANSPORTATION  
16 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0016

Janet T. Mills  
GOVERNOR

Bruce A. Van Note  
COMMISSIONER

Danielle Brissette, City Clerk  
Re: City of Caribou  
25 High Street  
Caribou, Maine 04736

2/9/2024

**Subject:** Ultra-Thin Bonded Wearing Course  
**Project No.:** 2773200, 2773400, 2773600, &  
2774000  
**Location:** Frenchville, Grand Isle,  
Madawaska, Caribou Limestone  
**Roadway:** US Route 1 & Route 89

Dear Ms. Brissette:

The Maine Department of Transportation will soon solicit quotes for the subject project for construction, and pursuant to 29-A MRSA § 2382 (7) we have established a "Construction Area." A copy of 29-A § 2382 is enclosed for your information. Also included is an agreement, **which requires signature by the municipal officers**, and additional background documents.

The agreement stipulates that the municipality will issue a permit for a stated period of time to the MDOT contractor for transporting construction equipment (backhoes, bulldozers, etc.) that exceed legal weight limits, over municipal roads. The agreement acknowledges the municipality's right to require a bond from the contractor to "guarantee suitable repair or payment of damages" per 29-A MRSA.

29-A MRSA § 2382 (7) states that *"the suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers."* In other words, municipal officers determine the suitability of repairs on municipal ways and bridges.

The State cannot force municipalities to allow overweight vehicles to travel on posted municipal roads. Municipal postings supersede overweight permits. However, the agreement requires municipalities to make reasonable accommodations for overweight vehicles that are operated by contractors and the MDOT in connection with the construction project.

The specific municipal roads involved are not necessarily known at present, as the contractor's plan of operation won't be known until just prior to the start of work. If the municipality plans to require a bond; the amount of the bond should be determined prior to the start of work. If the project number administratively changes, you will be notified, and the agreement modified accordingly. Please return the completed agreement to my attention. Should you have any questions, please contact me at 207 624-3410.

Sincerely,

George M.A. Macdougall, P.E.  
Contracts & Specifications Engineer  
Bureau of Project Development

***Please return this AGREEMENT, when completed, to:***

Maine Department of Transportation  
ATTN.: George Macdougall, Contracts & Specifications Engineer  
#16 State House Station, Child Street  
Augusta, Maine 04333-0016

**Project No.:** 2773200, 2773400,  
2773600, & 2774000  
**Location:** Caribou

Pursuant to 29-A MRSA § 2382, the undersigned municipal officers of the City of Caribou agree that a construction overlimit permit will be issued to the Contractor for the above-referenced project allowing the contractor to use overweight equipment and loads on municipal ways.

The municipality may require the contractor to obtain a satisfactory bond pursuant to 29-A MRSA § 2388 to cover the cost of any damage that might occur as a result of the overlimit loads. If a bond is required, the exact amount of said bond should be determined prior to the use of any municipal way. The MaineDOT will assist in determining the amount of the bond if requested. A suggested format for a general construction *overlimit bond* is attached. A suggested format for a construction *overlimit permit* is also attached. This construction overlimit permit does not supersede rules that restrict the use of public ways, such as posting of public ways, pursuant to 29-A MRSA § 2395.

The maximum speed limit for trucks on any municipal way will be 25 mph (40 km per hour) unless a higher speed limit is specifically agreed upon, in writing, by the Municipal Officers.

**CITY OF CARIBOU**  
By the Municipal Officials

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SPECIAL PROVISION 105**  
**CONSTRUCTION AREA**

**Construction Areas** located in the Towns of Frenchville, Grand Isle, Limestone, Madawaska, and the Cities of Caribou and Presque Isle have been established by the Maine Department of Transportation (MDOT) in accordance with provisions of 29-A § 2382 Maine Revised Statutes Annotated (MRSA).

*The section of highway under construction in Aroostook County:*

**Project 2773200** is located on US Route 1, in Frenchville, 0.17 of a mile north of Route 162 and extending southwest 1.46 miles.

**Project 2773400** is located on US Route 1 beginning in Grand Isle 0.14 of a mile north of Corbin Road and extending northwest 8.13 miles to Madawaska.

**Project 2773600** is located on Route 89 beginning in Caribou 0.07 of a mile north of US Route 1 and extending northeast 9.61 miles to US Route 1A in Limestone.

**Project 2774000** is located on US Route 1 in Frenchville 0.08 of a mile east of Paradis Avenue and extending west 1.38 miles.

*Per 29-A § 2382 (7) MRSA, the MDOT may “issue permits for stated periods of time for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation. The permit:*

*A. Must be procured from the municipal officers for a construction area within that municipality;*

*B. May require the contractor to be responsible for damage to ways used in the construction areas and may provide for:*

*(1) Withholding by the agency contracting the work of final payment under contract; or*

*(2) The furnishing of a bond by the contractor to guarantee suitable repair or payment of damages.*

*The suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers;*

*C. May be granted by the Department of Transportation or by the state engineer in charge of the construction contract; and*

*D. For construction areas, carries no fee and does not come within the scope of this section.”*

The Municipal Officers for the Towns of Frenchville, Grand Isle, Limestone, Madawaska, and the Cities of Caribou and Presque Isle agreed that an Overlimit Permit will be issued to the Contractor for the purpose of using loads and equipment on municipal ways in excess of the limits as specified in 29-A MRSA, on the municipal ways as described in the “Construction Area.”

As noted above, a bond may be required by the municipality, the exact amount of said bond to be determined prior to use of any municipal way. The MDOT will assist in determining the bond amount if requested by the municipality.

The maximum speed limits for trucks on any town way will be 25 mph (40 km per hour) unless a higher legal limit is specifically agreed upon in writing by the Municipal Officers concerned.

## GENERAL GUIDANCE

### CONSTRUCTION OVERLIMIT PERMIT AND BONDING

The Maine Bureau of Motor Vehicles (BMV) establishes requirements and standards for the permitting of non-divisible over dimensional and overweight vehicles and loads (collectively overlimit loads) on state roads. These state motor vehicle permits are available on-line. 29-A MRSA and Secretary of State Administrative Rules Chapters 155-157 apply. Additionally, municipalities and county commissioners may issue overweight permits for travel on municipal and county ways maintained by that municipality or county. These permits are typically single trip permits requiring vehicle registration data, intended route etc.

**However, in this case we're dealing with *Construction Permits*** involving overlimit loads in support of construction projects. According to 29-A MRSA § 2382 (7), a Construction Permit is a permit “*for a stated period of time that may be issued for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation*”. According to 29-A § 2382 MRSA, the construction overlimit permit must be procured from the municipal officers for overweight loads on a municipal way in support of a construction project within that municipality.

**By signing the attached agreement, the municipality agrees to issue construction overlimit permits to the MDOT construction contractor.**

#### **Frequently Asked Questions:**

##### **A. Why sign the document in advance of the actual construction contract?**

**Response:** There are three primary reasons: First, to comply with 29-A § 2382. Second, to ensure that there are no surprises regarding the use of municipal roads by the Maine DOT contractor (to reasonably reduce risk and thus keep the cost of construction down) and third, to ensure the town is aware of its rights to control its own roads, and its rights to require a separate contractor's bond. (This is in addition to the Payment Bond and the Performance Bond the Maine DOT requires of the contractor).

##### **B. Different roads may require different levels of scrutiny. How is a posted road handled?**

**Response:** Despite the general construction overweight permit, the contractor cannot exceed the load limit on a posted municipal road without specific municipal permission. 29-A § 2395 MRSA notes that any ways requiring special protection (such as posted roads) will continue to be protected and overweight permits are superseded by such postings. In such a case the contractor would have to use an alternate route.

C. Is there any reason why the contractor cannot be held to indemnify and hold harmless the Municipality beyond the simple posting of a bond?

Response: The objective of our standard letter is to deal with overweight equipment and trucks on municipal ways during construction of a Maine DOT construction project. The bond merely provides a measure of protection against damage to municipal ways as a direct result of construction activity. Other areas of risk and indemnification are beyond the scope of our letter.

D. Are we required to obtain a bond?

Response: No. In fact, few municipalities have required a construction bond. It is a matter of risk management.

E. If used, what amount should be required on the bond?

Response: Previous MDOT letters used to speak about a maximum bond amount of \$14,000 / mile (\$9,000 / kilometer ) of traveled length, however 29-A § 2382 sets no maximum. The amount of the bond (if any bond is required at all) is based on the individual situation. The MDOT will assist in providing a bond amount estimate if so requested.

F. Why the blanket approval?

Response: The blanket approval we seek is the reasonable accommodation by the municipality to allow the Maine DOT contractor to use town ways (if required ) to haul overweight construction equipment and trucks. This theoretically gives the municipality and the MDOT time to discuss exceptions to a blanket approval. In general, this avoids unnecessary risks and saves money for all concerned in the long run.

G. Who determines the suitability of repairs?

Response: For municipal ways, the suitability of repairs may be determined by municipal officers. The MDOT will assist.

H. What is a non-divisible load?

Response: Per Chapter 157 (The Administration of Over-Dimension and Overweight Permits) under the Secretary of State administrative rules (See Rule Chapters for the Department of the Secretary of State on line), a non-divisible load is defined as: A load which, if separated into smaller loads or vehicles, would:

- 1) make it unable to perform the function for which it was intended;
- 2) destroy its value or;
- 3) require more than eight work hours to dismantle using appropriate equipment. Sealed oceangoing containers, spent nuclear materials in casks, and government-controlled military vehicles and their loads will be considered non-divisible

I. What is the standard for Overweight trucks and equipment?

Response: Overweight means a weight that exceeds the legal limits established in 29-A MRSA Chapter 21.

J. This is an unorganized township with no county or municipal roads. Why should I respond?

Response: Because of limited staff, we send out a standard letter to cover contingencies and minimize risk to the construction process. From time to time the letter may not have a practical application. In most cases of unorganized territories, the agreement is signed and returned as a matter of routine. This ensures that surprises will not be encountered after the start of construction regarding travel over municipal and county ways.

Additional tips:

False Information - Permit are invalidated by false information. A permit is invalidated by the violation of any condition specified by the terms of the permit or by false information given on the application. On evidence of such violation of falsification, the permittee may be denied additional permits.

Proper Registration - Overload permits do not relieve the registrants of vehicles from their obligations to properly register their vehicles in accordance with Motor Vehicle Laws.

Agent's Power of Attorney - If you do require a contractor's bond, make sure you have a copy of the Surety Agent's power of attorney authorizing the surety agent to sign for the surety. Keep the power of attorney with your duplicate original bond at the municipality. The contractor will also have a duplicate original.

Other bonds - The Maine DOT requires a payment bond and a performance bond of the contractor which is held against unsatisfactory performance on the part of the contractor for all construction projects over \$100,000. (The Miller Act (40 U.S.C. 270a-270f) normally requires performance and payment bonds for any federal aid construction contract exceeding \$100,000. 14 MRSA § 871 provides a similar requirement for state funded construction projects.) These bonds cover the proper performance of the contract and the payment of all employees, suppliers and subcontractors.

**SPECIAL PROVISION 105**  
**OVERLIMIT PERMITS**

**Title 29-A § 2382 MRSA Overlimit Movement Permits.**

**1. Overlimit movement permits issued by State.** The Secretary of State, acting under guidelines and advice of the Commissioner of Transportation, may grant permits to move nondivisible objects having a length, width, height or weight greater than specified in this Title over a way or bridge maintained by the Department of Transportation

**2. Permit fee.** The Secretary of State, with the advice of the Commissioner of Transportation, may set the fee for single trip permits, at not less than \$6, nor more than \$30, based on weight, height, length and width. The Secretary of State may, by rule, implement fees that have been set by the Commissioner of Transportation for multiple trip, long-term overweight movement permits. Rules established pursuant to this section are routine technical rules pursuant to Title 5, chapter 375, subchapter II-A.

**3. County and municipal permits.** A county commissioner or municipal officer may grant a permit, for a reasonable fee, for travel over a way or bridge maintained by that county or municipality

**4. Permits for weight.** A vehicle granted a permit for excess weight must first be registered for the maximum gross vehicle weight allowed for that vehicle.

**5. Special mobile equipment.** The Secretary of State may grant a permit, for no more than one year, to move pneumatic-tire equipment under its own power, including Class A and Class B special mobile equipment, over ways and bridges maintained by the Department of Transportation. The fee for that permit is \$15 for each 30-day period.

**6. Scope of permit.** A permit is limited to the particular vehicle or object to be moved, the trailer or semitrailer hauling the overlimit object and particular ways and bridges.

**7. Construction permits.** A permit for a stated period of time may be issued for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation. The permit:

A. Must be procured from the municipal officers for a construction area within that municipality;

B. May require the contractor to be responsible for damage to ways used in the construction areas and may provide for:

(1) Withholding by the agency contracting the work of final payment under contract; or



(2) The furnishing of a bond by the contractor to guarantee suitable repair or payment of damages.

The suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers;

C. May be granted by the Department of Transportation or by the state engineer in charge of the construction contract; and

D. For construction areas, carries no fee and does not come within the scope of this section.

**8. Gross vehicle weight permits.** The following may grant permits to operate a vehicle having a gross vehicle weight exceeding the prescribed limit:

A. The Secretary of State, with the consent of the Department of Transportation, for state and state aid highways and bridges within city or compact village limits;

B. Municipal officers, for all other ways and bridges within that city and compact village limits; and

C. The county commissioners, for county roads and bridges located in unorganized territory.

**9. Pilot vehicles.** The following restrictions apply to pilot vehicles.

A. Pilot vehicles required by a permit must be equipped with warning lights and signs as required by the Secretary of State with the advice of the Department of Transportation.

B. Warning lights may be operated and lettering on the signs may be visible on a pilot vehicle only while it is escorting a vehicle with a permit on a public way.

With the advice of the Commissioner of Transportation and the Chief of the State Police, the Secretary of State shall establish rules for the operation of pilot vehicles.

**9-A. Police escort.** A person may not operate a single vehicle or a combination of vehicles of 125 feet or more in length or 16 feet or more in width on a public way unless the vehicle or combination of vehicles is accompanied by a police escort. The Secretary of State, with the advice of the Commissioner of Transportation, may require a police escort for vehicles of lesser dimensions.

A. The Bureau of State Police shall establish a fee for state police escorts to defray the costs of providing a police escort. A county sheriff or municipal police department may establish a fee to defray the costs of providing police escorts.

B. The Bureau of State Police shall provide a police escort if a request is made by a permittee. A county sheriff or municipal police department may refuse a permittee's request for a police escort.

C. A vehicle or combination of vehicles for which a police escort is required must be accompanied by a state police escort when operating on the interstate highway system.

**10. Taxes paid.** A permit for a mobile home may not be granted unless the applicant provides reasonable assurance that all property taxes, sewage disposal charges and drain and sewer assessments applicable to the mobile home, including those for the current tax year, have been paid or that the mobile home is exempt from those taxes. A municipality may waive the requirement that those taxes be paid before the issuance of a permit if the mobile home is to be moved from one location in the municipality to another location in the same municipality for purposes not related to the sale of the mobile home.

**11. Violation.** A person who moves an object over the public way in violation of this section commits a traffic infraction.

Section History:

PL 1993, Ch. 683, §A2 (NEW).

PL 1993, Ch. 683, §B5 (AFF).

PL 1997, Ch. 144, §1,2 (AMD).

PL 1999, Ch. 117, §2 (AMD).

PL 1999, Ch. 125, §1 (AMD).

PL 1999, Ch. 580, §13 (AMD).

PL 2001, Ch. 671, §30 (AMD).

PL 2003, Ch. 166, §13 (AMD).

PL 2003, Ch. 452, §Q73,74 (AMD).

PL 2003, Ch. 452, §X2 (AFF).

**MUNICIPAL OVERLIMIT PERMIT FOR CONSTRUCTION**

MUNICIPALITY: \_\_\_\_\_

Phone: 207- \_\_\_\_\_ ; fax: 207- \_\_\_\_\_

**APPLICATION FOR OVERLIMIT PERMIT TO MOVE CONSTRUCTION EQUIPMENT AND LOADS IN EXCESS OF LEGAL LIMITS ON MUNICIPAL WAYS**

Construction Time Period:

Per 29-A § 2382 (7) MRSA, application is hereby made to the MUNICIPALITY OF \_\_\_\_\_ for An Overlimit Permit to move construction equipment, material, objects or loads in excess of legal limits over ways maintained by the MUNICIPALITY in support of construction operations for the following Maine DOT project

Project Description:

Project Identification Number (PIN):

NAME OF PERMITTEE (Construction Company):

STREET/P.O. BOX:

CITY: STATE/PROV:

ZIP / POSTAL CODE:

PHONE: FAX:

This object or load cannot be readily reduced to the legal limits.

Signed by:

(name & title)

-----  
Permit is granted. A copy of this signed permit will be provided to the permittee as prove of permit. This permit will automatically expire at the physical completion of the above construction project. The original permit will be held on file at the municipality.

Signed:

Municipal Official

**MUNICIPAL OVERLIMIT PERMIT FOR CONSTRUCTION**

MUNICIPALITY: \_\_\_\_\_

Phone: 207- \_\_\_\_\_ ; fax: 207- \_\_\_\_\_

**APPLICATION FOR OVERLIMIT PERMIT TO MOVE CONSTRUCTION EQUIPMENT AND LOADS IN EXCESS OF LEGAL LIMITS ON MUNICIPAL WAYS**

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NAME OF PERMITTEE (Construction Company):

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CITY:

STATE/PROV:

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PHONE:

FAX:

This object or load cannot be readily reduced to the legal limits.

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(name & title)

-----  
Permit is granted. A copy of this signed permit will be provided to the permittee as prove of permit. This permit will automatically expire at the physical completion of the above construction project. The original permit will be held on file at the municipality.

Signed:

Municipal Official

BOND # \_\_\_\_\_

Date:

**MUNICIPAL CONSTRUCTION BOND**

KNOW ALL MEN BY THESE PRESENTS: That (name of construction firm) \_\_\_\_\_  
 \_\_\_\_\_ and the Municipality of \_\_\_\_\_, as  
 principal, and \_\_\_\_\_  
 \_\_\_\_\_, a corporation duly organized under the laws of the State of \_\_\_\_\_ and having a  
 usual place of business \_\_\_\_\_,  
 as Surety, are held and firmly bound unto the Treasurer of the Municipality of  
 \_\_\_\_\_ in the sum of  
 \_\_\_\_\_ and 00/100 Dollars (\$ \_\_\_\_\_ )  
 to be paid said Treasurer of the Municipality of \_\_\_\_\_ or  
 her/his successors in office, for which payment well and truly to be made, Principal and  
 Surety bind themselves, their heirs, executors and administrators, successors and assigns,  
 jointly and severally by these presents.

The condition of this obligation is such that if the Principal designated as Contractor in  
 the Contract to construct Project Number \_\_\_\_\_ in the Municipality of  
 \_\_\_\_\_ promptly and faithfully performs the Contract,  
 without damage to the municipal ways, other than normal wear and tear; then this  
 obligation shall be null and void; otherwise it shall remain in full force and effect.

However, if the Principal designated as Contractor causes damage to any municipal way  
 beyond normal wear and tear, in the construction of the above project through the use of  
 legal weight, legal dimension trucks or equipment; or overweight or over-dimension  
 equipment or trucks (as defined in 29-A MRSA) on the municipal ways, then this bond  
 may be used to guarantee that the contractor either repairs or pays for the damage caused  
 by the use of its equipment or trucks. The degree of damage beyond normal wear and  
 tear will be determined by municipal officials with the assistance of the Maine  
 Department of Transportation.

The Surety hereby waives notice of any alteration or extension of time made by the Municipality.

Signed and sealed this ..... day of ....., 20.....

WITNESS:

SIGNATURES:

CONTRACTOR:

Signature.....

.....

Print Name Legibly .....

Print Name Legibly .....

.....

.....

WITNESS:

SIGNATURES SURETY:

Signature.....

Signature.....

Print Name Legibly .....

Print Name Legibly .....

NAME OF LOCAL AGENCY: .....

ADDRESS .....

TELEPHONE .....

NAME OF SURETY

SURETY ADDRESS:.....

BOND # \_\_\_\_\_

BOND # \_\_\_\_\_

Date: \_\_\_\_\_

**MUNICIPAL CONSTRUCTION BOND**

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principal, and \_\_\_\_\_  
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\_\_\_\_\_ in the sum of  
\_\_\_\_\_ and 00/100 Dollars (\$) )  
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Signed and sealed this ..... day of ....., 20.....

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SIGNATURES:

CONTRACTOR:

Signature.....

.....

Print Name Legibly .....

Print Name Legibly .....

.....

.....

WITNESS:

SIGNATURES SURETY:

Signature.....

Signature.....

Print Name Legibly .....

Print Name Legibly .....

NAME OF LOCAL AGENCY: .....

ADDRESS .....

TELEPHONE .....

NAME OF SURETY

SURETY ADDRESS:.....

BOND # \_\_\_\_\_



**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**To: Mayor and City Council Members**  
**From: Penny Thompson, City Manager**  
**Date: February 26, 2023**  
**Re: MaineDOT overlimit permit, Project 2773200, 2773400, 2773600 & 2774000, U S Route 1 & Route 89**

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The Maine Department of Transportation is seeking a Construction Overlimit Permit for project numbers 2773200, 2773400, 2773600, and 2774000 on US Route 1 and Route 89.

A copy of the paperwork received by the City Clerk is on the following pages.

Suggested action:

If the agreement is satisfactory, please make a motion “to approve a Construction Overlimit Permit for Maine Department of Transportation for the project numbers 2773200, 2773400, 2773600, and 2774000 on US Route 1 and Route 89.

Second

Discuss

Vote



STATE OF MAINE  
 DEPARTMENT OF TRANSPORTATION  
 16 STATE HOUSE STATION  
 AUGUSTA, MAINE 04333-0016

Janet T. Mills  
 GOVERNOR

Bruce A. Van Note  
 COMMISSIONER

Danielle Brissette, City Clerk  
 Re: City of Caribou  
 25 High Street  
 Caribou, ME 04736

1/30/2024

**Subject:** 1 ¼" Overlay  
**Project Nos.:** 2606500, 2606700, & 2643000  
**Location:** Fort Fairfield & Caribou  
**Roadway:** US Route 1A & Route 161

Dear Ms. Brissette:

The Maine Department of Transportation will soon solicit quotes for the subject project for construction, and pursuant to 29-A MRSA § 2382 (7) we have established a "Construction Area." A copy of 29-A § 2382 is enclosed for your information. Also included is an agreement, **which requires signature by the municipal officers**, and additional background documents.

The agreement stipulates that the municipality will issue a permit for a stated period of time to the MDOT contractor for transporting construction equipment (backhoes, bulldozers, etc.) that exceed legal weight limits, over municipal roads. The agreement acknowledges the municipality's right to require a bond from the contractor to "guarantee suitable repair or payment of damages" per 29-A MRSA.

29-A MRSA § 2382 (7) states that *"the suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers."* In other words, municipal officers determine the suitability of repairs on municipal ways and bridges.

The State cannot force municipalities to allow overweight vehicles to travel on posted municipal roads. Municipal postings supersede overweight permits. However, the agreement requires municipalities to make reasonable accommodations for overweight vehicles that are operated by contractors and the MDOT in connection with the construction project.

The specific municipal roads involved are not necessarily known at present, as the contractor's plan of operation won't be known until just prior to the start of work. If the municipality plans to require a bond; the amount of the bond should be determined prior to the start of work. If the project number administratively changes, you will be notified, and the agreement modified accordingly. Please return the completed agreement to my attention. Should you have any questions, please contact me at 207 624-3410.

Sincerely,

George M.A. Macdougall, P.E.  
 Contracts & Specifications Engineer  
 Bureau of Project Development

***Please return this AGREEMENT, when completed, to:***

Maine Department of Transportation  
ATTN.: George Macdougall, Contracts & Specifications Engineer  
#16 State House Station, Child Street  
Augusta, Maine 04333-0016

**Project No.:** 2606500, 2606700, &  
2643000

**Location:** Fort Fairfield & Caribou

Pursuant to 29-A MRSA § 2382, the undersigned municipal officers of the City of Caribou agree that a construction overlimit permit will be issued to the Contractor for the above-referenced project allowing the contractor to use overweight equipment and loads on municipal ways.

The municipality may require the contractor to obtain a satisfactory bond pursuant to 29-A MRSA § 2388 to cover the cost of any damage that might occur as a result of the overlimit loads. If a bond is required, the exact amount of said bond should be determined prior to the use of any municipal way. The MaineDOT will assist in determining the amount of the bond if requested. A suggested format for a general construction *overlimit bond* is attached. A suggested format for a construction *overlimit permit* is also attached. This construction overlimit permit does not supersede rules that restrict the use of public ways, such as posting of public ways, pursuant to 29-A MRSA § 2395.

The maximum speed limit for trucks on any municipal way will be 25 mph (40 km per hour) unless a higher speed limit is specifically agreed upon, in writing, by the Municipal Officers.

**CITY OF CARIBOU**

By the Municipal Officials

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**SPECIAL PROVISION 105**  
**CONSTRUCTION AREA**

**Construction Areas** located in the Town of Fort Fairfield and the City of Caribou have been established by the Maine Department of Transportation (MDOT) in accordance with provisions of 29-A § 2382 Maine Revised Statutes Annotated (MRSA).

*The section of highway under construction in Aroostook County:*

**Project 2606500** is located on Route 161 in Fort Fairfield beginning at US Route 1A and extending southeast 1.20 miles. Also, includes ramps to US Route 1A.

**Project 2606800** is located on US Route 1A in Fort Fairfield beginning 0.05 of a mile north of McShea Siding Road and extending northeast 1.04 miles.

**Project 2643000** is located on Route 161 beginning in Fort Fairfield at US Route 1A and extending northwest 6.20 miles. Includes 0.03 of a mile on Route 161S in Caribou.

*Per 29-A § 2382 (7) MRSA, the MDOT may “issue permits for stated periods of time for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation. The permit:*

*A. Must be procured from the municipal officers for a construction area within that municipality;*

*B. May require the contractor to be responsible for damage to ways used in the construction areas and may provide for:*

*(1) Withholding by the agency contracting the work of final payment under contract; or*

*(2) The furnishing of a bond by the contractor to guarantee suitable repair or payment of damages.*

*The suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers;*

*C. May be granted by the Department of Transportation or by the state engineer in charge of the construction contract; and*

*D. For construction areas, carries no fee and does not come within the scope of this section.”*

The Municipal Officers for the Town of Fort Fairfield and the City of Caribou agreed that an Overlimit Permit will be issued to the Contractor for the purpose of using loads and equipment on municipal ways in excess of the limits as specified in 29-A MRSA, on the municipal ways as described in the “Construction Area.”

As noted above, a bond may be required by the municipality, the exact amount of said bond to be determined prior to use of any municipal way. The MDOT will assist in determining the bond amount if requested by the municipality.

The maximum speed limits for trucks on any town way will be 25 mph (40 km per hour) unless a higher legal limit is specifically agreed upon in writing by the Municipal Officers concerned.

## GENERAL GUIDANCE

### CONSTRUCTION OVERLIMIT PERMIT AND BONDING

The Maine Bureau of Motor Vehicles (BMV) establishes requirements and standards for the permitting of non-divisible over dimensional and overweight vehicles and loads (collectively overlimit loads) on state roads. These state motor vehicle permits are available on-line. 29-A MRSA and Secretary of State Administrative Rules Chapters 155-157 apply. Additionally, municipalities and county commissioners may issue overweight permits for travel on municipal and county ways maintained by that municipality or county. These permits are typically single trip permits requiring vehicle registration data, intended route etc.

**However, in this case we're dealing with *Construction Permits*** involving overlimit loads in support of construction projects. According to 29-A MRSA § 2382 (7), a Construction Permit is a permit "*for a stated period of time that may be issued for loads and equipment employed on public way construction projects, United States Government projects or construction of private ways, when within construction areas established by the Department of Transportation*". According to 29-A § 2382 MRSA, the construction overlimit permit must be procured from the municipal officers for overweight loads on a municipal way in support of a construction project within that municipality.

**By signing the attached agreement, the municipality agrees to issue construction overlimit permits to the MDOT construction contractor.**

#### **Frequently Asked Questions:**

**A. Why sign the document in advance of the actual construction contract?**

**Response:** There are three primary reasons: First, to comply with 29-A § 2382. Second, to ensure that there are no surprises regarding the use of municipal roads by the Maine DOT contractor (to reasonably reduce risk and thus keep the cost of construction down) and third, to ensure the town is aware of its rights to control its own roads, and its rights to require a separate contractor's bond. (This is in addition to the Payment Bond and the Performance Bond the Maine DOT requires of the contractor).

**B. Different roads may require different levels of scrutiny. How is a posted road handled?**

**Response:** Despite the general construction overweight permit, the contractor cannot exceed the load limit on a posted municipal road without specific municipal permission. 29-A § 2395 MRSA notes that any ways requiring special protection (such as posted roads) will continue to be protected and overweight permits are superseded by such postings. In such a case the contractor would have to use an alternate route.

C. Is there any reason why the contractor cannot be held to indemnify and hold harmless the Municipality beyond the simple posting of a bond?

Response: The objective of our standard letter is to deal with overweight equipment and trucks on municipal ways during construction of a Maine DOT construction project. The bond merely provides a measure of protection against damage to municipal ways as a direct result of construction activity. Other areas of risk and indemnification are beyond the scope of our letter.

D. Are we required to obtain a bond?

Response: No. In fact, few municipalities have required a construction bond. It is a matter of risk management.

E. If used, what amount should be required on the bond?

Response: Previous MDOT letters used to speak about a maximum bond amount of \$14,000 / mile (\$9,000 / kilometer ) of traveled length, however 29-A § 2382 sets no maximum. The amount of the bond (if any bond is required at all) is based on the individual situation. The MDOT will assist in providing a bond amount estimate if so requested.

F. Why the blanket approval?

Response: The blanket approval we seek is the reasonable accommodation by the municipality to allow the Maine DOT contractor to use town ways (if required ) to haul overweight construction equipment and trucks. This theoretically gives the municipality and the MDOT time to discuss exceptions to a blanket approval. In general, this avoids unnecessary risks and saves money for all concerned in the long run.

G. Who determines the suitability of repairs?

Response: For municipal ways, the suitability of repairs may be determined by municipal officers. The MDOT will assist.

H. What is a non-divisible load?

Response: Per Chapter 157 (The Administration of Over-Dimension and Overweight Permits) under the Secretary of State administrative rules (See Rule Chapters for the Department of the Secretary of State on line), a non-divisible load is defined as: A load which, if separated into smaller loads or vehicles, would:

- 1) make it unable to perform the function for which it was intended;
- 2) destroy its value or;
- 3) require more than eight work hours to dismantle using appropriate equipment. Sealed oceangoing containers, spent nuclear materials in casks, and government-controlled military vehicles and their loads will be considered non-divisible

I. What is the standard for Overweight trucks and equipment?

Response: Overweight means a weight that exceeds the legal limits established in 29-A MRSA Chapter 21.

J. This is an unorganized township with no county or municipal roads. Why should I respond?

Response: Because of limited staff, we send out a standard letter to cover contingencies and minimize risk to the construction process. From time to time the letter may not have a practical application. In most cases of unorganized territories, the agreement is signed and returned as a matter of routine. This ensures that surprises will not be encountered after the start of construction regarding travel over municipal and county ways.

Additional tips:

False Information - Permit are invalidated by false information. A permit is invalidated by the violation of any condition specified by the terms of the permit or by false information given on the application. On evidence of such violation of falsification, the permittee may be denied additional permits.

Proper Registration - Overload permits do not relieve the registrants of vehicles from their obligations to properly register their vehicles in accordance with Motor Vehicle Laws.

Agent's Power of Attorney - If you do require a contractor's bond, make sure you have a copy of the Surety Agent's power of attorney authorizing the surety agent to sign for the surety. Keep the power of attorney with your duplicate original bond at the municipality. The contractor will also have a duplicate original.

Other bonds - The Maine DOT requires a payment bond and a performance bond of the contractor which is held against unsatisfactory performance on the part of the contractor for all construction projects over \$100,000. (The Miller Act (40 U.S.C. 270a-270f) normally requires performance and payment bonds for any federal aid construction contract exceeding \$100,000. 14 MRSA § 871 provides a similar requirement for state funded construction projects.) These bonds cover the proper performance of the contract and the payment of all employees, suppliers and subcontractors.

**SPECIAL PROVISION 105**  
**OVERLIMIT PERMITS**

**Title 29-A § 2382 MRSA Overlimit Movement Permits.**

**1. Overlimit movement permits issued by State.** The Secretary of State, acting under guidelines and advice of the Commissioner of Transportation, may grant permits to move nondivisible objects having a length, width, height or weight greater than specified in this Title over a way or bridge maintained by the Department of Transportation

**2. Permit fee.** The Secretary of State, with the advice of the Commissioner of Transportation, may set the fee for single trip permits, at not less than \$6, nor more than \$30, based on weight, height, length and width. The Secretary of State may, by rule, implement fees that have been set by the Commissioner of Transportation for multiple trip, long-term overweight movement permits. Rules established pursuant to this section are routine technical rules pursuant to Title 5, chapter 375, subchapter II-A.

**3. County and municipal permits.** A county commissioner or municipal officer may grant a permit, for a reasonable fee, for travel over a way or bridge maintained by that county or municipality

**4. Permits for weight.** A vehicle granted a permit for excess weight must first be registered for the maximum gross vehicle weight allowed for that vehicle.

**5. Special mobile equipment.** The Secretary of State may grant a permit, for no more than one year, to move pneumatic-tire equipment under its own power, including Class A and Class B special mobile equipment, over ways and bridges maintained by the Department of Transportation. The fee for that permit is \$15 for each 30-day period.

**6. Scope of permit.** A permit is limited to the particular vehicle or object to be moved, the trailer or semitrailer hauling the overlimit object and particular ways and bridges.

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(1) Withholding by the agency contracting the work of final payment under contract; or



(2) The furnishing of a bond by the contractor to guarantee suitable repair or payment of damages.

The suitability of repairs or the amount of damage is to be determined by the Department of Transportation on state-maintained ways and bridges, otherwise by the municipal officers;

C. May be granted by the Department of Transportation or by the state engineer in charge of the construction contract; and

D. For construction areas, carries no fee and does not come within the scope of this section.

**8. Gross vehicle weight permits.** The following may grant permits to operate a vehicle having a gross vehicle weight exceeding the prescribed limit:

A. The Secretary of State, with the consent of the Department of Transportation, for state and state aid highways and bridges within city or compact village limits;

B. Municipal officers, for all other ways and bridges within that city and compact village limits; and

C. The county commissioners, for county roads and bridges located in unorganized territory.

**9. Pilot vehicles.** The following restrictions apply to pilot vehicles.

A. Pilot vehicles required by a permit must be equipped with warning lights and signs as required by the Secretary of State with the advice of the Department of Transportation.

B. Warning lights may be operated and lettering on the signs may be visible on a pilot vehicle only while it is escorting a vehicle with a permit on a public way.

With the advice of the Commissioner of Transportation and the Chief of the State Police, the Secretary of State shall establish rules for the operation of pilot vehicles.

**9-A. Police escort.** A person may not operate a single vehicle or a combination of vehicles of 125 feet or more in length or 16 feet or more in width on a public way unless the vehicle or combination of vehicles is accompanied by a police escort. The Secretary of State, with the advice of the Commissioner of Transportation, may require a police escort for vehicles of lesser dimensions.

A. The Bureau of State Police shall establish a fee for state police escorts to defray the costs of providing a police escort. A county sheriff or municipal police department may establish a fee to defray the costs of providing police escorts.

B. The Bureau of State Police shall provide a police escort if a request is made by a permittee. A county sheriff or municipal police department may refuse a permittee's request for a police escort.

C. A vehicle or combination of vehicles for which a police escort is required must be accompanied by a state police escort when operating on the interstate highway system.

**10. Taxes paid.** A permit for a mobile home may not be granted unless the applicant provides reasonable assurance that all property taxes, sewage disposal charges and drain and sewer assessments applicable to the mobile home, including those for the current tax year, have been paid or that the mobile home is exempt from those taxes. A municipality may waive the requirement that those taxes be paid before the issuance of a permit if the mobile home is to be moved from one location in the municipality to another location in the same municipality for purposes not related to the sale of the mobile home.

**11. Violation.** A person who moves an object over the public way in violation of this section commits a traffic infraction.

Section History:

- PL 1993, Ch. 683, §A2 (NEW).
- PL 1993, Ch. 683, §B5 (AFF).
- PL 1997, Ch. 144, §1,2 (AMD).
- PL 1999, Ch. 117, §2 (AMD).
- PL 1999, Ch. 125, §1 (AMD).
- PL 1999, Ch. 580, §13 (AMD).
- PL 2001, Ch. 671, §30 (AMD).
- PL 2003, Ch. 166, §13 (AMD).
- PL 2003, Ch. 452, §Q73,74 (AMD).
- PL 2003, Ch. 452, §X2 (AFF).

**MUNICIPAL OVERLIMIT PERMIT FOR CONSTRUCTION**

MUNICIPALITY: \_\_\_\_\_

Phone: 207- \_\_\_\_\_; fax: 207- \_\_\_\_\_

**APPLICATION FOR OVERLIMIT PERMIT TO MOVE CONSTRUCTION EQUIPMENT AND LOADS IN EXCESS OF LEGAL LIMITS ON MUNICIPAL WAYS**

Construction Time Period:

Per 29-A § 2382 (7) MRSA, application is hereby made to the MUNICIPALITY OF \_\_\_\_\_ for An Overlimit Permit to move construction equipment, material, objects or loads in excess of legal limits over ways maintained by the MUNICIPALITY in support of construction operations for the following Maine DOT project

Project Description:

Project Identification Number (PIN):

NAME OF PERMITTEE (Construction Company):

STREET/P.O. BOX:

CITY:

STATE/PROV:

ZIP / POSTAL CODE:

PHONE:

FAX:

This object or load cannot be readily reduced to the legal limits.

Signed by:

(name & title)

-----  
Permit is granted. A copy of this signed permit will be provided to the permittee as prove of permit. This permit will automatically expire at the physical completion of the above construction project. The original permit will be held on file at the municipality.

Signed:

Municipal Official

**MUNICIPAL OVERLIMIT PERMIT FOR CONSTRUCTION**

MUNICIPALITY: \_\_\_\_\_

Phone: 207-\_\_\_\_\_ ; fax: 207-\_\_\_\_\_

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Signed by:

(name & title)

-----  
Permit is granted. A copy of this signed permit will be provided to the permittee as prove of permit. This permit will automatically expire at the physical completion of the above construction project. The original permit will be held on file at the municipality.

Signed:

Municipal Official

BOND # \_\_\_\_\_

Date: \_\_\_\_\_

**MUNICIPAL CONSTRUCTION BOND**

KNOW ALL MEN BY THESE PRESENTS: That (name of construction firm) \_\_\_\_\_  
 \_\_\_\_\_ and the Municipality of \_\_\_\_\_, as  
 principal, and \_\_\_\_\_  
 \_\_\_\_\_, a corporation duly organized under the laws of the State of \_\_\_\_\_ and having a  
 usual place of business \_\_\_\_\_,  
 as Surety, are held and firmly bound unto the Treasurer of the Municipality of  
 \_\_\_\_\_ in the sum of  
 \_\_\_\_\_ and 00/100 Dollars (\$) )  
 to be paid said Treasurer of the Municipality of \_\_\_\_\_ or  
 her/his successors in office, for which payment well and truly to be made, Principal and  
 Surety bind themselves, their heirs, executors and administrators, successors and assigns,  
 jointly and severally by these presents.

The condition of this obligation is such that if the Principal designated as Contractor in  
 the Contract to construct Project Number \_\_\_\_\_ in the Municipality of  
 \_\_\_\_\_ promptly and faithfully performs the Contract,  
 without damage to the municipal ways, other than normal wear and tear; then this  
 obligation shall be null and void; otherwise it shall remain in full force and effect.

However, if the Principal designated as Contractor causes damage to any municipal way  
 beyond normal wear and tear, in the construction of the above project through the use of  
 legal weight, legal dimension trucks or equipment; or overweight or over-dimension  
 equipment or trucks (as defined in 29-A MRSA) on the municipal ways, then this bond  
 may be used to guarantee that the contractor either repairs or pays for the damage caused  
 by the use of its equipment or trucks. The degree of damage beyond normal wear and  
 tear will be determined by municipal officials with the assistance of the Maine  
 Department of Transportation.

The Surety hereby waives notice of any alteration or extension of time made by the Municipality.

Signed and sealed this ..... day of ....., 20.....

WITNESS:

SIGNATURES:

CONTRACTOR:

Signature.....

.....

Print Name Legibly .....

Print Name Legibly .....

.....

.....

WITNESS:

SIGNATURES SURETY:

Signature.....

Signature.....

Print Name Legibly .....

Print Name Legibly .....

NAME OF LOCAL AGENCY: .....

ADDRESS .....

TELEPHONE .....

NAME OF SURETY

SURETY ADDRESS:.....

BOND # \_\_\_\_\_

BOND # \_\_\_\_\_

Date: \_\_\_\_\_

**MUNICIPAL CONSTRUCTION BOND**

KNOW ALL MEN BY THESE PRESENTS: That (name of construction firm) \_\_\_\_\_  
 \_\_\_\_\_ and the Municipality of \_\_\_\_\_, as  
 principal, and \_\_\_\_\_  
 \_\_\_\_\_, a corporation duly organized under the laws of the State of \_\_\_\_\_ and having a  
 usual place of business \_\_\_\_\_,  
 as Surety, are held and firmly bound unto the Treasurer of the Municipality of  
 \_\_\_\_\_ in the sum of  
 \_\_\_\_\_ and 00/100 Dollars (\$ \_\_\_\_\_ )  
 to be paid said Treasurer of the Municipality of \_\_\_\_\_ or  
 her/his successors in office, for which payment well and truly to be made, Principal and  
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 legal weight, legal dimension trucks or equipment; or overweight or over-dimension  
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Signed and sealed this ..... day of ....., 20.....

WITNESS:

SIGNATURES:

CONTRACTOR:

Signature.....

.....

Print Name Legibly .....

Print Name Legibly .....

.....

.....

WITNESS:

SIGNATURES SURETY:

Signature.....

Signature.....

Print Name Legibly .....

Print Name Legibly .....

NAME OF LOCAL AGENCY: .....

ADDRESS .....

TELEPHONE .....

NAME OF SURETY

SURETY ADDRESS:.....

BOND # \_\_\_\_\_





## MEMO

**TO:** Caribou City Council Members  
**FROM:** Penny Thompson, City Manager  
**RE:** 2024 City Budget process  
**DATE:** February 26, 2024

---

Per the City Charter, Section 5.06 Budget

The budget process shall be divided into three processes: Expense Budget, Capital Expense Budget, and Income Budget.

### A. Timing of Budget Presentation

- On or before January 15: The City Manager shall submit to the City Council a draft budget report detailing operation expenses for the fiscal year.
- On or before February 15: The City Manager will have each City Department Head present a detailed Expense Budget Report in a public forum where both the City Council and Caribou's citizens can ask questions and provide input to the City Manager and each Department Head.
- On or before March 1: The City Manager will provide the City's final written detailed Budget Report for the ensuing year to the City Council.
- On or before the third Monday in March: The City Council will hold a public hearing and vote on the City's final detailed expense budget for the ensuing year.

### B. Complete City Budget

On or before May 31: The City Manager will finalize the complete City Budget for the current year including all three elements: expense, capital expense, and income. The City Council has the opportunity to reduce the expense or capital expense budget if needed based on the current income budget but cannot increase the expense or capital expense budget.

### C. Set the Rate of Taxation

The City Council will set the rate of taxation for the City based on the approved budgets of the City, County and RSU 39 on or before the 30th of June each year.

### Where we are now:

We have several departments to get through tonight. As stated above, the City Manager must present the final written detailed budget report to the City Council by March 1, which is Friday.

### Suggested Action:

After the departments have presented, please provide feedback so that any changes to the initial requests can be made.



## MEMO

**TO:** Caribou City Council Members  
**FROM:** Penny Thompson, City Manager  
**RE:** 2024 Municipal Expense Budget  
**DATE:** February 26, 2024

---

Per the City Charter, Section 5.06 Budget

The budget process shall be divided into three processes: Expense Budget, Capital Expense Budget, and Income Budget.

Tonight, the following departments will present budgets and answer questions from the City Council and the public:

Housing	Department 24	Lisa Plourde, Caribou Housing Authority Director
FSS	Department 96	Lisa Plourde, Caribou Housing Authority Director
Fire & Ambulance	Department 31	Brian Lajoie, Fire/EMS Chief
Insurance & Retirement	Department 70	Carl Grant, Finance Director
Unclassified	Department 80	Carl Grant, Finance Director
General Government	Department 10	Carl Grant, Finance Director; Danielle Brissette, City Clerk / GA Administrator Penny Thompson, City Manager
General Assistance	Department 20	Danielle Brissette, City Clerk / GA Administrator
Economic Development	Department 11	Penny Thompson, City Manager
Assessment / CEO	Department 22	Penny Thompson, City Manager
Health & Sanitation	Department 17	Penny Thompson, City Manager
Municipal Buildings	Department 18	Penny Thompson, City Manager
Trailer Park	Department 61	Penny Thompson, City Manager
Cemeteries	Department 65	Penny Thompson, City Manager
Contributions	Department 75	Penny Thompson, City Manager

**2024 INITIAL REQUEST - HOUSING**

	<b>Expense</b>					
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 24-01 HOUSING / HOUSING						
SALARIES						
001-01 REGULAR PAY	55,419.43	55,414.84	63,895.83	86,071.00	21,641.00	33.59%
Number from Finance, assumes 2% COLA						
001-10 FINANCE DEPT TASKS	0.00	4,983.90	5,981.04	5,971.00	0.00	.00%
001-11 PART TIME REGULAR PAY	0.00	0.00	1,700.00	0.00	-15,600.00	-100.00%
Number moved by Finance to 24-01-001-01 Regular Pay						
SALARIES	55,419.43	60,398.74	71,576.87	92,042.00	6,041.00	7.02%
OFFICE SUPPLIES						
003-01 POSTAGE	3,047.47	2,503.01	2,622.01	2,600.00	0.00	.00%
003-02 ADVERTISING	814.05	0.00	0.00	400.00	0.00	.00%
003-03 COPIER RENTAL	1,731.88	1,953.68	1,974.43	2,000.00	0.00	.00%
003-05 PRINTER INK	0.00	144.78	789.55	300.00	100.00	50.00%
003-07 PAPER	368.04	297.59	682.88	450.00	0.00	.00%
003-08 OFFICE SUPPLIES	3,461.13	2,106.55	2,279.91	1,750.00	0.00	.00%
003-12 SOFTWARE	14,827.97	17,583.26	22,661.29	15,000.00	0.00	.00%
OFFICE SUPPLIES	24,250.54	24,588.87	31,010.07	22,500.00	100.00	.45%
LEGAL FEES						
005-04 LEGAL FEES	60.00	0.00	212.50	3,500.00	0.00	.00%
LEGAL FEES	60.00	0.00	212.50	3,500.00	0.00	.00%
AUDIT						
007-01 AUDIT	0.00	0.00	2,000.00	2,000.00	0.00	.00%
AUDIT	0.00	0.00	2,000.00	2,000.00	0.00	.00%
COMPUTER MAINTENANCE						
008-01 COMPUTER MAINTENANCE	840.00	840.00	1,070.00	960.00	120.00	14.29%
COMPUTER MAINTENANCE	840.00	840.00	1,070.00	960.00	120.00	14.29%

**2024 INITIAL REQUEST - HOUSING**

	<b>Expense</b>					
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 24-01 HOUSING / HOUSING CONT'D						
PROFESSIONAL DUES						
009-01 SUBSCRIPTIONS	640.22	556.92	905.94	600.00	0.00	.00%
009-04 PROFESSIONAL DUES	500.00	500.00	0.00	800.00	0.00	.00%
PROFESSIONAL DUES	1,140.22	1,056.92	905.94	1,400.00	0.00	.00%
TRAVEL EXPENSES						
010-01 MILEAGE	507.78	466.62	413.31	600.00	0.00	.00%
010-02 MEALS & LODGING	0.00	0.00	0.00	2,000.00	0.00	.00%
010-05 TRAVEL EXPENSES	0.00	206.05	210.26	500.00	0.00	.00%
TRAVEL EXPENSES	507.78	672.67	623.57	3,100.00	0.00	.00%
TRAINING & EDUCATION						
011-02 TRAINING & EDUCATION	1,669.00	1,052.00	1,842.50	4,000.00	1,000.00	33.33%
TRAINING & EDUCATION	1,669.00	1,052.00	1,842.50	4,000.00	1,000.00	33.33%
NEW EQUIPMENT						
014-01 NEW EQUIPMENT	1,600.00	120.00	2,498.00	1,000.00	0.00	.00%
NEW EQUIPMENT	1,600.00	120.00	2,498.00	1,000.00	0.00	.00%
TELEPHONE						
015-04 TELEPHONE	395.24	394.02	437.37	592.00	192.00	48.00%
TELEPHONE	395.24	394.02	437.37	592.00	192.00	48.00%
COMMUNICATIONS						
017-03 INTERNET	0.00	0.00	0.00	469.00	163.00	53.27%
COMMUNICATIONS	0.00	0.00	0.00	469.00	163.00	53.27%
HEALTH INSURANCE						
018-01 HEALTH INSURANCE	2,837.79	3,022.66	2,917.79	28,803.00	25,820.00	865.57%
Number from Finance, plan change in 2024						
HEALTH INSURANCE	2,837.79	3,022.66	2,917.79	28,803.00	25,820.00	865.57%

**2024 INITIAL REQUEST - HOUSING**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 24-01 HOUSING / HOUSING CONT'D						
WORKERS COMPENSATION						
034-01 WORKERS COMPENSATION	0.00	0.00	142.29	197.00	32.00	19.39%
Number from Finance						
WORKERS COMPENSATION	0.00	0.00	142.29	197.00	32.00	19.39%
UNEMPLOYMENT COMPENSATION						
035-01 UNEMPLOYMENT COMPENSATION	322.80	324.00	273.60	400.00	85.00	26.98%
UNEMPLOYMENT COMPENSATION	322.80	324.00	273.60	400.00	85.00	26.98%
SOCIAL SECURITY						
038-01 SOCIAL SECURITY	4,597.58	4,611.79	5,371.96	6,585.00	456.00	7.44%
Number from Finance						
SOCIAL SECURITY	4,597.58	4,611.79	5,371.96	6,585.00	456.00	7.44%
CITY & STATE RETIREMENT						
040-01 CITY & STATE RETIREMENT	2,032.05	2,038.27	2,261.83	2,256.00	1.00	.04%
Number from Finance						
CITY & STATE RETIREMENT	2,032.05	2,038.27	2,261.83	2,256.00	1.00	.04%
YEAR END CLOSING FSS						
YEAR END CLOSING FSS	0.00	0.00	0.00	0.00	0.00	.00%
EMPLOYER MATCH						
EMPLOYER MATCH	0.00	0.00	0.00	0.00	0.00	.00%
FEE ACCOUNTANT						
412-01 FEE ACCOUNTANT	8,245.00	5,670.00	7,830.00	7,000.00	0.00	.00%
FEE ACCOUNTANT	8,245.00	5,670.00	7,830.00	7,000.00	0.00	.00%

**2024 INITIAL REQUEST - HOUSING**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 24-01 HOUSING / HOUSING CONT'D						
HOUSING	103,917.43	104,789.94	130,974.29	176,804.00	34,010.00	23.82%
HOUSING	103,917.43	104,789.94	130,974.29	176,804.00	34,010.00	23.82%
<b>Expense Totals:</b>	<b>103,917.43</b>	<b>104,789.94</b>	<b>130,974.29</b>	<b>176,804.00</b>	<b>34,010.00</b>	<b>23.82%</b>

**2024 INITIAL REQUEST - FSS**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
	Actual	Actual	Actual	Initial		
Dept/Div: 96-01 SECTION 8 - FSS PROGAM / SECTION 8 - FSS PROGRAM						
SALARIES						
001-01 REGULAR PAY	38,244.32	38,241.23	42,589.56	43,442.00	1.00	.00%
Number from Finance						
SALARIES	38,244.32	38,241.23	42,589.56	43,442.00	1.00	.00%
OFFICE SUPPLIES						
003-01 POSTAGE	37.45	136.32	60.06	150.00	0.00	.00%
003-05 PRINTER INK	201.30	161.04	82.78	200.00	0.00	.00%
003-08 OFFICE SUPPLIES	222.35	275.00	673.47	175.00	0.00	.00%
OFFICE SUPPLIES	461.10	572.36	816.31	525.00	0.00	.00%
PROFESSIONAL DUES						
PROFESSIONAL DUES	0.00	0.00	0.00	0.00	0.00	.00%
TRAVEL EXPENSES						
010-02 MEALS & LODGING	0.00	0.00	0.00	2,000.00	0.00	.00%
010-05 TRAVEL EXPENSES	0.00	0.00	0.00	500.00	0.00	.00%
TRAVEL EXPENSES	0.00	0.00	0.00	2,500.00	0.00	.00%
TRAINING & EDUCATION						
011-02 TRAINING & EDUCATION	0.00	912.00	0.00	1,500.00	0.00	.00%
TRAINING & EDUCATION	0.00	912.00	0.00	1,500.00	0.00	.00%
NEW EQUIPMENT						
014-02 OFFICE	0.00	0.00	0.00	500.00	500.00	100.00%
NEW EQUIPMENT	0.00	0.00	0.00	500.00	500.00	100.00%
HEALTH INSURANCE						
018-01 HEALTH INSURANCE	2,776.59	2,961.46	3,136.84	3,043.00	60.00	2.01%
Number from Finance						
HEALTH INSURANCE	2,776.59	2,961.46	3,136.84	3,043.00	60.00	2.01%
APPROPRIATION ALLOWANCE						

**2024 INITIAL REQUEST - FSS**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
	Actual	Actual	Actual	Initial		
Dept/Div: 96-01 SECTION 8 - FSS PROGAM / SECTION 8 - FSS PROGRAM						
CONT'D						
021-01 APPROPRATION ALLOWANCE	0.00	0.00	11,335.03	8,500.00	0.00	.00%
APPROPRIATION ALLOWANCE	0.00	0.00	11,335.03	8,500.00	0.00	.00%
WORKERS COMPENSATION						
034-01 WORKERS COMPENSATION	0.00	0.00	95.04	137.00	22.00	19.13%
Number from Finance						
WORKERS COMPENSATION	0.00	0.00	95.04	137.00	22.00	19.13%
UNEMPLOYMENT COMPENSATION						
035-01 UNEMPLOYMENT COMPENSATION	322.80	324.00	273.60	324.00	0.00	.00%
UNEMPLOYMENT COMPENSATION	322.80	324.00	273.60	324.00	0.00	.00%
SOCIAL SECURITY						
038-01 SOCIAL SECURITY	3,237.11	3,251.69	3,608.28	3,324.00	1.00	.03%
Number from Finance						
SOCIAL SECURITY	3,237.11	3,251.69	3,608.28	3,324.00	1.00	.03%
CITY & STATE RETIREMENT						
040-01 CITY & STATE RETIREMENT	1,430.91	1,437.41	1,594.84	1,520.00	0.00	.00%
Number from Finance						
CITY & STATE RETIREMENT	1,430.91	1,437.41	1,594.84	1,520.00	0.00	.00%
AMBULANCE COMPUTER RESERVE						
AMBULANCE COMPUTER RESERVE	0.00	0.00	0.00	0.00	0.00	.00%
YEAR END CLOSING FSS						
YEAR END CLOSING FSS	0.00	0.00	0.00	0.00	0.00	.00%



**2024 INITIAL REQUEST - FSS**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 96-01 SECTION 8 - FSS PROGAM / SECTION 8 - FSS PROGRAM						
CONT'D						
FSS REIMBURSEMENT ACCOUNT						
FSS REIMBURSEMENT ACCOUNT	0.00	0.00	0.00	0.00	0.00	.00%
SECTION 8 - FSS PROGRAM	46,472.83	47,700.15	63,449.50	65,315.00	584.00	.90%
SECTION 8 - FSS PROGAM	46,472.83	47,700.15	63,449.50	65,315.00	584.00	.90%
<b>Expense Totals:</b>	<b>46,472.83</b>	<b>47,700.15</b>	<b>63,449.50</b>	<b>65,315.00</b>	<b>584.00</b>	<b>.90%</b>

**2024 INITIAL REQUEST - FIRE DEPARTMENT**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 31-01 FIRE/AMBULANCE DEPARTMENT / AMBULANCE						
SALARIES						
001-01 REGULAR PAY	866,318.83	929,653.55	896,500.99	981,324.00	-35,624.00	-3.50%
Number from Finance						
001-02 OVERTIME	343,920.02	331,183.02	381,305.56	373,000.00	22,000.00	6.27%
Number from Finance						
001-05 STAND BY PAY	55,256.00	33,004.00	23,024.00	26,000.00	-19,000.00	-42.22%
Number from Finance						
001-07 SALARIES	64,783.45	51,411.13	17,216.99	0.00	-27,912.00	-100.00%
Number from Finance (no ambulance biller in 2024)						
SALARIES	1,330,278.30	1,345,251.70	1,318,047.54	1,380,324.00	-60,536.00	-4.20%
OFFICE SUPPLIES						
003-01 POSTAGE	9.30	77.48	135.59	200.00	50.00	33.33%
003-02 ADVERTISING	0.00	0.00	706.35	0.00	0.00	.00%
003-03 COPIER RENTAL	827.74	822.91	1,045.93	1,140.00	204.00	21.79%
003-05 PRINTER INK	99.00	0.00	0.00	200.00	0.00	.00%
003-08 OFFICE SUPPLIES	799.23	691.55	1,804.20	1,500.00	0.00	.00%
003-09 AMB BILLING SUPPLIES	6,188.32	3,476.81	2,217.78	0.00	0.00	.00%
003-14 OFFICE SUPPLIES - CALAIS	2,464.63	2,258.68	790.82	0.00	0.00	.00%
003-16 OFFICE SUPPLIES - ISLAND FALLS	1,621.84	1,617.43	694.47	0.00	0.00	.00%
003-17 PATTEN	1,851.88	1,718.38	715.01	0.00	0.00	.00%
OFFICE SUPPLIES	13,861.94	10,663.24	8,110.15	3,040.00	254.00	9.12%
LEGAL FEES						
LEGAL FEES	0.00	0.00	0.00	0.00	0.00	.00%
PROFESSIONAL DUES						
009-04 PROFESSIONAL DUES	1,375.00	1,960.00	557.00	3,000.00	0.00	.00%

**2024 INITIAL REQUEST - FIRE DEPARTMENT**

		<b>Expense</b>						
		2021	2022	2023	2024	Init Req vs	Init Req vs	
		Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud	
						Change \$	Change %	
Dept/Div: 31-01 FIRE/AMBULANCE DEPARTMENT / AMBULANCE CONT'D								
	PROFESSIONAL DUES	1,375.00	1,960.00	557.00	3,000.00	0.00	.00%	
TRAVEL EXPENSES								
	010-01 MILEAGE	0.00	0.00	0.00	500.00	0.00	.00%	
	010-05 TRAVEL EXPENSES	0.00	0.00	119.17	2,000.00	0.00	.00%	
	TRAVEL EXPENSES	0.00	0.00	119.17	2,500.00	0.00	.00%	
TRAINING & EDUCATION								
	011-02 TRAINING & EDUCATION	3,857.05	2,294.98	9,819.49	10,000.00	0.00	.00%	
	TRAINING & EDUCATION	3,857.05	2,294.98	9,819.49	10,000.00	0.00	.00%	
CAR ALLOWANCE								
	CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	.00%	
NEW EQUIPMENT								
	014-01 NEW EQUIPMENT	9,279.74	6,959.62	9,257.56	12,000.00	2,000.00	20.00%	
	NEW EQUIPMENT	9,279.74	6,959.62	9,257.56	12,000.00	2,000.00	20.00%	
TELEPHONE								
	015-01 CELL PHONE	4,341.07	6,531.08	6,724.35	7,000.00	2,000.00	40.00%	
	015-04 TELEPHONE	4,250.85	4,244.62	4,245.35	5,500.00	0.00	.00%	
	TELEPHONE	8,591.92	10,775.70	10,969.70	12,500.00	2,000.00	19.05%	
MISC INCOME								
	MISC INCOME	0.00	0.00	0.00	0.00	0.00	.00%	
COMMUNICATIONS								
	017-03 INTERNET	1,067.40	1,067.40	1,067.40	1,200.00	100.00	9.09%	
	COMMUNICATIONS	1,067.40	1,067.40	1,067.40	1,200.00	100.00	9.09%	
HEALTH INSURANCE								
	018-01 HEALTH INSURANCE	315,979.34	354,601.96	335,443.61	378,319.00	6,969.00	1.88%	
	Number from Finance							

**2024 INITIAL REQUEST - FIRE DEPARTMENT**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 31-01 FIRE/AMBULANCE DEPARTMENT / AMBULANCE CONT'D						
018-02 AMBULANCE BILLING HEALTH INS	29,318.34	25,325.52	6,692.07	0.00	-8,392.00	-100.00%
Number from Finance (no ambulance biller in 2024)						
HEALTH INSURANCE	345,297.68	379,927.48	342,135.68	378,319.00	-1,423.00	-.37%
MISC. EXPENSE						
019-01 MISC EXPENSE	74.95	234.30	1,586.89	2,000.00	1,000.00	100.00%
MISC. EXPENSE	74.95	234.30	1,586.89	2,000.00	1,000.00	100.00%
APPROPRIATION ALLOWANCE						
APPROPRIATION ALLOWANCE	0.00	0.00	0.00	0.00	0.00	.00%
MAINTENANCE COMMUNITY CENTER						
MAINTENANCE COMMUNITY CENTER	0.00	0.00	0.00	0.00	0.00	.00%
HEATING FUEL						
026-03 HEATING FUEL	19,243.05	23,425.47	15,735.46	29,000.00	0.00	.00%
HEATING FUEL	19,243.05	23,425.47	15,735.46	29,000.00	0.00	.00%
ELECTRICITY						
027-11 ELECTRICITY	7,485.69	9,626.73	15,287.15	13,500.00	3,000.00	28.57%
ELECTRICITY	7,485.69	9,626.73	15,287.15	13,500.00	3,000.00	28.57%
WATER						
028-05 WATER	917.08	1,056.41	981.47	1,200.00	0.00	.00%
WATER	917.08	1,056.41	981.47	1,200.00	0.00	.00%
SEWER						
029-01 SEWER	663.15	637.06	565.95	900.00	0.00	.00%
SEWER	663.15	637.06	565.95	900.00	0.00	.00%
BUILDING SUPPLIES						

**2024 INITIAL REQUEST - FIRE DEPARTMENT**

	<b>Expense</b>					
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 31-01 FIRE/AMBULANCE DEPARTMENT / AMBULANCE CONT'D						
030-01 BUILDING SUPPLIES	3,897.06	4,721.86	7,686.04	6,600.00	1,400.00	26.92%
BUILDING SUPPLIES	3,897.06	4,721.86	7,686.04	6,600.00	1,400.00	26.92%
BUILDING MAINTENANCE						
031-01 BUILDING MAINTENANCE	16,171.41	13,408.92	23,971.10	21,000.00	1,000.00	5.00%
BUILDING MAINTENANCE	16,171.41	13,408.92	23,971.10	21,000.00	1,000.00	5.00%
PROPERTY INSURANCE						
032-01 PROPERTY INSURANCE	1,215.78	1,774.00	2,400.28	2,531.00	261.00	11.50%
PROPERTY INSURANCE	1,215.78	1,774.00	2,400.28	2,531.00	261.00	11.50%
WORKERS COMPENSATION						
034-01 WORKERS COMPENSATION	85,491.26	84,430.11	81,369.50	69,257.00	-8,393.00	-10.81%
Number from Finance						
WORKERS COMPENSATION	85,491.26	84,430.11	81,369.50	69,257.00	-8,393.00	-10.81%
UNEMPLOYMENT COMPENSATION						
035-01 UNEMPLOYMENT COMPENSATION	6,209.71	6,072.31	6,780.90	7,210.00	0.00	.00%
UNEMPLOYMENT COMPENSATION	6,209.71	6,072.31	6,780.90	7,210.00	0.00	.00%
VEHICLE INSURANCE						
036-01 VEHICLE INSURANCE	15,692.16	15,932.52	16,107.00	16,233.00	252.00	1.58%
VEHICLE INSURANCE	15,692.16	15,932.52	16,107.00	16,233.00	252.00	1.58%
LIABILITY INSURANCE						
037-01 LIABILITY INSURANCE	3,943.63	3,980.94	3,951.04	3,251.00	0.00	.00%
LIABILITY INSURANCE	3,943.63	3,980.94	3,951.04	3,251.00	0.00	.00%
SOCIAL SECURITY						

**2024 INITIAL REQUEST - FIRE DEPARTMENT**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 31-01 FIRE/AMBULANCE DEPARTMENT / AMBULANCE CONT'D						
038-01 SOCIAL SECURITY	97,799.27	99,055.98	106,956.69	105,595.00	-4,631.00	-4.20%
Number from Finance						
SOCIAL SECURITY	97,799.27	99,055.98	106,956.69	105,595.00	-4,631.00	-4.20%
BONDS						
BONDS	0.00	0.00	0.00	0.00	0.00	.00%
CITY & STATE RETIREMENT						
040-01 CITY & STATE RETIREMENT	79,046.72	129,119.20	144,318.98	162,138.00	-25,241.00	-13.47%
Number from Finance						
CITY & STATE RETIREMENT	79,046.72	129,119.20	144,318.98	162,138.00	-25,241.00	-13.47%
REIMBURSEMENTS						
REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	.00%
RECOGNITIONS & AWARDS						
046-01 RECOGNITIONS & AWARDS	0.00	0.00	0.00	1,000.00	1,000.00	100.00%
RECOGNITIONS & AWARDS	0.00	0.00	0.00	1,000.00	1,000.00	100.00%
OFFICE SUPPORT						
OFFICE SUPPORT	0.00	0.00	0.00	0.00	0.00	.00%
EQUIPMENT MAINTENANCE						
051-03 MAINTENANCE CONTRACTS	12,052.60	9,496.65	5,209.20	10,000.00	0.00	.00%
051-05 EQUIPMENT MAINTENANCE	3,867.28	9,586.35	13,320.03	15,000.00	5,000.00	50.00%
EQUIPMENT MAINTENANCE	15,919.88	19,083.00	18,529.23	25,000.00	5,000.00	25.00%
CONTRACTED SERVICES						
056-04 CONTRACTED SERVICES	0.00	18,418.83	38,231.41	49,200.00	0.00	.00%
CONTRACTED SERVICES	0.00	18,418.83	38,231.41	49,200.00	0.00	.00%
PAID CALL FIREFIGHTERS						
067-01 PAID CALL FIREFIGHTERS	25,365.75	24,509.00	31,000.00	36,000.00	5,000.00	16.13%

**2024 INITIAL REQUEST - FIRE DEPARTMENT**

		<b>Expense</b>						
		2021	2022	2023	2024	Init Req vs	Init Req vs	
		Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud	
						Change \$	Change %	
Dept/Div: 31-01 FIRE/AMBULANCE DEPARTMENT / AMBULANCE CONT'D								
	PAID CALL FIREFIGHTERS	25,365.75	24,509.00	31,000.00	36,000.00	5,000.00	16.13%	
JANITORIAL SERVICES								
	JANITORIAL SERVICES	0.00	0.00	0.00	0.00	0.00	.00%	
PAID CALL INSURANCE								
	069-01 PAID CALL INSURANCE	0.00	0.00	185.00	500.00	100.00	25.00%	
	PAID CALL INSURANCE	0.00	0.00	185.00	500.00	100.00	25.00%	
CLOTHING ALLOWANCE								
	070-01 UNIFORMS	4,892.66	6,863.69	17,911.41	10,200.00	2,000.00	24.39%	
	070-02 T.O. GEAR	658.77	1,047.30	12,112.16	10,200.00	0.00	.00%	
	070-04 BOOTS	139.99	170.79	834.00	1,500.00	500.00	50.00%	
	CLOTHING ALLOWANCE	5,691.42	8,081.78	30,857.57	21,900.00	2,500.00	12.89%	
RADIO MAINTENANCE								
	071-01 VEHICLE	937.90	501.84	2,212.67	3,500.00	0.00	.00%	
	071-02 BUILDING	0.00	21.09	0.00	0.00	0.00	.00%	
	071-03 RADIO MAINTENANCE	2,101.82	3,355.46	1,701.47	5,000.00	0.00	.00%	
	RADIO MAINTENANCE	3,039.72	3,878.39	3,914.14	8,500.00	0.00	.00%	
LADDER TESTING								
	072-01 LADDER TESTING	0.00	850.00	0.00	4,000.00	0.00	.00%	
	LADDER TESTING	0.00	850.00	0.00	4,000.00	0.00	.00%	
VEHICLE REPAIR								
	073-01 VEHICLE REPAIR	13,375.17	13,341.00	24,536.49	25,000.00	9,000.00	56.25%	
	VEHICLE REPAIR	13,375.17	13,341.00	24,536.49	25,000.00	9,000.00	56.25%	
TIRES								
	074-01 TIRES	5,846.58	2,323.68	2,657.78	7,500.00	0.00	.00%	

**2024 INITIAL REQUEST - FIRE DEPARTMENT**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 31-01 FIRE/AMBULANCE DEPARTMENT / AMBULANCE CONT'D						
TIRES	5,846.58	2,323.68	2,657.78	7,500.00	0.00	.00%
GAS/OIL/FILTERS						
075-01 GAS/OIL/FILTERS	3,257.46	10,308.45	8,445.89	8,000.00	1,500.00	23.08%
GAS/OIL/FILTERS	3,257.46	10,308.45	8,445.89	8,000.00	1,500.00	23.08%
DIESEL						
076-01 DIESEL	19,523.92	17,735.34	15,703.12	30,000.00	-10,000.00	-25.00%
DIESEL	19,523.92	17,735.34	15,703.12	30,000.00	-10,000.00	-25.00%
BATTERIES						
077-02 EQUIPMENT	613.29	822.60	1,113.00	1,300.00	300.00	30.00%
BATTERIES	613.29	822.60	1,113.00	1,300.00	300.00	30.00%
FIELD EXPENSES						
078-01 FIELD EXPENSES	0.00	342.30	893.11	1,200.00	200.00	20.00%
FIELD EXPENSES	0.00	342.30	893.11	1,200.00	200.00	20.00%
EMPLOYEE PHYSICALS						
079-01 EMPLOYEE PHYSICALS	142.00	20.00	22.50	1,200.00	0.00	.00%
EMPLOYEE PHYSICALS	142.00	20.00	22.50	1,200.00	0.00	.00%
PAID CALL BACK						
080-01 PAID CALL BACK	4,165.20	14,348.26	17,033.00	14,000.00	5,000.00	55.56%
PAID CALL BACK	4,165.20	14,348.26	17,033.00	14,000.00	5,000.00	55.56%
AMBULANCE BILLING SALARY						
AMBULANCE BILLING SALARY	0.00	0.00	0.00	0.00	0.00	.00%
BAD DEBT ALLOWANCE						
082-01 BAD DEBT ALLOWANCE	123,456.29	104,734.91	104,086.16	75,000.00	0.00	.00%
082-02 COLLECTION FEE	1,598.42	1,211.58	124.04	125.00	-1,875.00	-93.75%
BAD DEBT ALLOWANCE	125,054.71	105,946.49	104,210.20	75,125.00	-1,875.00	-2.44%
CONTRACTUAL ALLOWANCE						



**2024 INITIAL REQUEST - FIRE DEPARTMENT**

		<b>Expense</b>					
		2021	2022	2023	2024	Init Req vs	Init Req vs
		Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
						Change \$	Change %
Dept/Div: 31-01 FIRE/AMBULANCE DEPARTMENT / AMBULANCE CONT'D							
	CONTRACTUAL ALLOWANCE	0.00	0.00	0.00	0.00	0.00	.00%
TRANSPORT MEALS							
	085-01 TRANSPORT MEALS	3,046.98	3,647.33	6,163.45	5,000.00	-2,000.00	-28.57%
	TRANSPORT MEALS	3,046.98	3,647.33	6,163.45	5,000.00	-2,000.00	-28.57%
AIR TRANSPORTS							
	AIR TRANSPORTS	0.00	0.00	0.00	0.00	0.00	.00%
MEDICAL SUPPLIES							
	087-01 AMBULANCE SUPPLIES	12,601.51	11,622.52	11,444.25	13,500.00	2,500.00	22.73%
	087-02 OXYGEN	3,222.99	5,690.09	5,781.02	4,500.00	500.00	12.50%
	087-03 MEDICAL SUPPLIES	6,152.42	13,326.90	10,041.98	12,000.00	2,500.00	26.32%
	MEDICAL SUPPLIES	21,976.92	30,639.51	27,267.25	30,000.00	5,500.00	22.45%
COLLECTION FEES							
	COLLECTION FEES	0.00	0.00	0.00	0.00	0.00	.00%
COMPUTER TECH SUPPORT							
	COMPUTER TECH SUPPORT	0.00	0.00	0.00	0.00	0.00	.00%
GARBAGE COLLECTION							
	GARBAGE COLLECTION	0.00	0.00	0.00	0.00	0.00	.00%
FIRE COMPUTER RESERVE							
	FIRE COMPUTER RESERVE	0.00	0.00	0.00	0.00	0.00	.00%
AMBULANCE RESERVE							
	AMBULANCE RESERVE	0.00	0.00	0.00	0.00	0.00	.00%
AMBULANCE SMALL EQUIP RESERVE							
	AMBULANCE SMALL EQUIP RESERVE	0.00	0.00	0.00	0.00	0.00	.00%

**2024 INITIAL REQUEST - FIRE DEPARTMENT**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 31-01 FIRE/AMBULANCE DEPARTMENT / AMBULANCE CONT'D						
AMBULANCE COMPUTER RESERVE						
AMBULANCE COMPUTER RESERVE	0.00	0.00	0.00	0.00	0.00	.00%
AMB ADDT'L REVENUE						
AMB ADDT'L REVENUE	0.00	0.00	0.00	0.00	0.00	.00%
COMMERCIAL FACILITIES RENT						
COMMERCIAL FACILITIES RENT	0.00	0.00	0.00	0.00	0.00	.00%
HOMELAND SECURITY FUNDING						
HOMELAND SECURITY FUNDING	0.00	0.00	0.00	0.00	0.00	.00%
EMS LICENSE						
292-01 EMS LICENSE	1,765.00	1,186.97	575.00	1,900.00	0.00	.00%
EMS LICENSE	1,765.00	1,186.97	575.00	1,900.00	0.00	.00%
AMBULANCE	2,300,243.95	2,427,858.86	2,459,120.28	2,589,623.00	-67,732.00	-2.55%
FIRE/AMBULANCE DEPARTMENT	2,300,243.95	2,427,858.86	2,459,120.28	2,589,623.00	-67,732.00	-2.55%
<b>Expense Totals:</b>	<b>2,300,243.95</b>	<b>2,427,858.86</b>	<b>2,459,120.28</b>	<b>2,589,623.00</b>	<b>-67,732.00</b>	<b>-2.55%</b>

**2024 INITIAL REQUEST - DEPARTMENT 70**

		<b>Expense</b>						
		2021	2022	2023	2024	Init Req vs	Init Req vs	
		Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud	
						Change \$	Change %	
Dept/Div: 70-01 INS & RETIREMENT / INS & RETIREMENT								
SALARIES								
	SALARIES	0.00	0.00	0.00	0.00	0.00	.00%	
RECORDS MAINTENANCE								
	RECORDS MAINTENANCE	0.00	0.00	0.00	0.00	0.00	.00%	
AUDIT								
	007-02 GASB 45	0.00	0.00	0.00	3,200.00	0.00	.00%	
	AUDIT	0.00	0.00	0.00	3,200.00	0.00	.00%	
COMPUTER MAINTENANCE								
	COMPUTER MAINTENANCE	0.00	0.00	0.00	0.00	0.00	.00%	
TRAVEL EXPENSES								
	TRAVEL EXPENSES	0.00	0.00	0.00	0.00	0.00	.00%	
MISC INCOME								
	MISC INCOME	0.00	0.00	0.00	0.00	0.00	.00%	
HEALTH INSURANCE								
	HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	.00%	
MISC. EXPENSE								
	MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00	.00%	
WORKERS COMPENSATION								
	034-01 WORKERS COMPENSATION	0.00	0.00	0.00	3,500.00	0.00	.00%	
	WORKERS COMPENSATION	0.00	0.00	0.00	3,500.00	0.00	.00%	
UNEMPLOYMENT COMPENSATION								
	035-01 UNEMPLOYMENT COMPENSATION	26,165.71	16,125.62	7,700.99	11,572.00	-3,928.00	-25.34%	
	UNEMPLOYMENT COMPENSATION	26,165.71	16,125.62	7,700.99	11,572.00	-3,928.00	-25.34%	
LIABILITY INSURANCE								

**2024 INITIAL REQUEST - DEPARTMENT 70**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 70-01 INS & RETIREMENT / INS & RETIREMENT CONT'D						
037-01 LIABILITY INSURANCE	28,538.50	29,431.32	29,064.43	28,488.00	-1,154.00	-3.89%
LIABILITY INSURANCE	28,538.50	29,431.32	29,064.43	28,488.00	-1,154.00	-3.89%
SOCIAL SECURITY						
038-01 SOCIAL SECURITY	0.00	108.62	71.38	0.00	0.00	.00%
SOCIAL SECURITY	0.00	108.62	71.38	0.00	0.00	.00%
BONDS						
BONDS	0.00	0.00	0.00	0.00	0.00	.00%
CITY & STATE RETIREMENT						
040-01 CITY & STATE RETIREMENT	0.00	0.00	0.00	110.00	0.00	.00%
CITY & STATE RETIREMENT	0.00	0.00	0.00	110.00	0.00	.00%
\$1000 DED PAYMENTS						
041-01 \$1000 DED PAYMENTS	1,000.00	3,000.00	446.65	3,000.00	0.00	.00%
\$1000 DED PAYMENTS	1,000.00	3,000.00	446.65	3,000.00	0.00	.00%
COMPENSATED ABSENCES						
043-01 COMPENSATED ABSENCES	25,000.00	25,000.00	25,000.00	30,000.00	5,000.00	20.00%
COMPENSATED ABSENCES	25,000.00	25,000.00	25,000.00	30,000.00	5,000.00	20.00%
REIMBURSEMENTS						
REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	.00%
REFUNDS/REIMBURSEMENTS						
REFUNDS/REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	.00%
RECOGNITIONS & AWARDS						
046-01 RECOGNITIONS & AWARDS	2,116.01	2,780.63	2,884.13	4,000.00	0.00	.00%
RECOGNITIONS & AWARDS	2,116.01	2,780.63	2,884.13	4,000.00	0.00	.00%

**2024 INITIAL REQUEST - DEPARTMENT 70**

		<b>Expense</b>						
		2021	2022	2023	2024	Init Req vs	Init Req vs	
		Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud	
						Change \$	Change %	
Dept/Div: 70-01 INS & RETIREMENT / INS & RETIREMENT CONT'D								
BOOKS & PERIODICALS								
	BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00	.00%	
RENTAL INCOME								
	RENTAL INCOME	0.00	0.00	0.00	0.00	0.00	.00%	
BONUS TRANSIT PROGRAM								
	BONUS TRANSIT PROGRAM	0.00	0.00	0.00	0.00	0.00	.00%	
MDOT BTP REIMBURSEMENT								
	MDOT BTP REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	.00%	
WAGE & CLASSIFICATION								
	WAGE & CLASSIFICATION	0.00	0.00	0.00	0.00	0.00	.00%	
SECTION 125 EXPENSE								
	311-01 SECTION 125 EXPENSE	6,243.94	6,158.45	5,891.00	6,500.00	0.00	.00%	
	SECTION 125 EXPENSE	6,243.94	6,158.45	5,891.00	6,500.00	0.00	.00%	
EMPLOYEE CONTINGENCY								
	EMPLOYEE CONTINGENCY	0.00	0.00	0.00	0.00	0.00	.00%	
	INS & RETIREMENT	89,064.16	82,604.64	71,058.58	90,370.00	-82.00	-.09%	
	INS & RETIREMENT	89,064.16	82,604.64	71,058.58	90,370.00	-82.00	-.09%	
	<b>Expense Totals:</b>	<b>89,064.16</b>	<b>82,604.64</b>	<b>71,058.58</b>	<b>90,370.00</b>	<b>-82.00</b>	<b>-.09%</b>	

**2024 INITIAL REQUEST - DEPARTMENT 80**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 80-01 UNCLASSIFIED / UNCLASSIFIED						
SALARIES						
SALARIES	0.00	0.00	0.00	0.00	0.00	.00%
RECORDS MAINTENANCE						
RECORDS MAINTENANCE	0.00	0.00	0.00	0.00	0.00	.00%
LEGAL FEES						
LEGAL FEES	0.00	0.00	0.00	0.00	0.00	.00%
NEW EQUIPMENT						
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	.00%
MAINTENANCE COMMUNITY CENTER						
MAINTENANCE COMMUNITY CENTER	0.00	0.00	0.00	0.00	0.00	.00%
HEATING FUEL COMM CENTER						
HEATING FUEL COMM CENTER	0.00	0.00	0.00	0.00	0.00	.00%
SOCIAL SECURITY						
038-01 SOCIAL SECURITY	0.00	523.36	0.00	500.00	0.00	.00%
SOCIAL SECURITY	0.00	523.36	0.00	500.00	0.00	.00%
COMPENSATED ABSENCES						
COMPENSATED ABSENCES	0.00	0.00	0.00	0.00	0.00	.00%
REIMBURSEMENTS						
REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	.00%
REFUNDS/REIMBURSEMENTS						
045-01 REFUNDS/REIMBURSEMENTS	270.00	0.00	0.00	275.00	0.00	.00%
REFUNDS/REIMBURSEMENTS	270.00	0.00	0.00	275.00	0.00	.00%
G.A. STATE						
G.A. STATE	0.00	0.00	0.00	0.00	0.00	.00%

**2024 INITIAL REQUEST - DEPARTMENT 80**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 80-01 UNCLASSIFIED / UNCLASSIFIED CONT'D						
SPECIAL EVENTS						
SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00	.00%
MDOT BTP REIMBURSEMENT						
MDOT BTP REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	.00%
TAX LIEN COSTS						
200-01 TAX LIEN COSTS	14,173.41	15,159.86	16,938.17	17,500.00	0.00	.00%
TAX LIEN COSTS	14,173.41	15,159.86	16,938.17	17,500.00	0.00	.00%
ABATEMENTS						
201-00 ABATEMENTS	0.00	559.31	0.00	0.00	0.00	.00%
201-01 ABATEMENTS	16,085.53	10,142.63	61,738.78	20,000.00	6,500.00	48.15%
ABATEMENTS	16,085.53	10,701.94	61,738.78	20,000.00	6,500.00	48.15%
BAD DEBT WRITE OFF						
BAD DEBT WRITE OFF	0.00	0.00	0.00	0.00	0.00	.00%
WEATHER BUREAU BDLG REIMB						
WEATHER BUREAU BDLG REIMB	0.00	0.00	0.00	0.00	0.00	.00%
OIL CLEAN UP (PLYMOUTH)						
OIL CLEAN UP (PLYMOUTH)	0.00	0.00	0.00	0.00	0.00	.00%
WELCOME TO CARIBOU SIGN						
WELCOME TO CARIBOU SIGN	0.00	0.00	0.00	0.00	0.00	.00%
UNCLASSIFIED	30,528.94	26,385.16	78,676.95	38,275.00	6,500.00	20.46%
UNCLASSIFIED	30,528.94	26,385.16	78,676.95	38,275.00	6,500.00	20.46%
<b>Expense Totals:</b>	<b>30,528.94</b>	<b>26,385.16</b>	<b>78,676.95</b>	<b>38,275.00</b>	<b>6,500.00</b>	<b>20.46%</b>

**2024 INITIAL REQUEST - GENERAL GOVERNMENT**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 10-01 GENERAL GOVERNMENT / Gen Govt						
SALARIES						
001-01 REGULAR PAY	380,805.37	404,443.87	426,333.55	523,688.00	83,504.00	18.97%
Number from Finance, assumes 2% COLA. Also includes one new FT position.						
SALARIES	380,805.37	404,443.87	426,333.55	523,688.00	83,504.00	18.97%
COUNCIL SALARIES						
002-01 COUNCIL SALARIES	12,650.00	12,510.00	11,250.00	12,500.00	0.00	.00%
COUNCIL SALARIES	12,650.00	12,510.00	11,250.00	12,500.00	0.00	.00%
OFFICE SUPPLIES						
003-01 POSTAGE	4,793.60	5,177.98	5,480.50	7,000.00	0.00	.00%
003-02 ADVERTISING	3,693.15	4,562.10	4,816.93	5,000.00	0.00	.00%
003-03 COPIER RENTAL	6,354.31	5,996.31	6,142.72	6,900.00	0.00	.00%
003-05 PRINTER INK	2,038.40	2,652.92	2,443.08	2,700.00	0.00	.00%
003-07 PAPER	1,077.87	1,646.18	1,625.38	1,700.00	200.00	13.33%
003-08 OFFICE SUPPLIES	7,526.15	8,498.69	9,102.03	8,700.00	0.00	.00%
003-10 ANNUAL REPORT	1,095.23	890.00	1,210.00	1,210.00	110.00	10.00%
OFFICE SUPPLIES	26,578.71	29,424.18	30,820.64	33,210.00	310.00	.94%
LEGAL FEES						
005-04 LEGAL FEES	20,872.92	4,843.00	20,222.40	20,000.00	0.00	.00%
LEGAL FEES	20,872.92	4,843.00	20,222.40	20,000.00	0.00	.00%
LEGAL FEES						
LEGAL FEES	0.00	0.00	0.00	0.00	0.00	.00%
AUDIT						
007-01 AUDIT	19,500.00	19,000.00	26,500.00	30,200.00	1,700.00	5.96%
Audit amount was set by contract after 3-year bid process in 2022						
AUDIT	19,500.00	19,000.00	26,500.00	30,200.00	1,700.00	5.96%



**2024 INITIAL REQUEST - GENERAL GOVERNMENT**

	<b>Expense</b>					
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 10-01 GENERAL GOVERNMENT / Gen Govt CONT'D						
COMPUTER MAINTENANCE						
008-01 COMPUTER MAINTENANCE	51,454.36	54,319.25	57,455.37	55,000.00	0.00	.00%
008-02 HOSTED SERVICES	8,584.12	9,955.68	12,291.83	11,000.00	0.00	.00%
008-03 GIS	0.00	28.50	0.00	0.00	0.00	.00%
008-04 COMPUTER UPGRADES	0.00	18,750.00	5,096.28	5,000.00	0.00	.00%
COMPUTER MAINTENANCE	60,038.48	83,053.43	74,843.48	71,000.00	0.00	.00%
PROFESSIONAL DUES						
009-01 SUBSCRIPTIONS	0.00	0.00	220.00	220.00	-185.00	-45.68%
009-04 PROFESSIONAL DUES	8,154.00	7,895.86	8,529.40	9,000.00	0.00	.00%
PROFESSIONAL DUES	8,154.00	7,895.86	8,749.40	9,220.00	-185.00	-1.97%
TRAVEL EXPENSES						
010-01 MILEAGE	849.30	763.45	2,367.33	2,500.00	400.00	19.05%
010-02 MEALS & LODGING	1,319.61	2,467.98	4,499.38	7,500.00	-2,700.00	-26.47%
010-04 CONFERENCE FEE	835.00	340.00	2,055.00	2,200.00	0.00	.00%
TRAVEL EXPENSES	3,003.91	3,571.43	8,921.71	12,200.00	-2,300.00	-15.86%
TRAINING & EDUCATION						
011-02 TRAINING & EDUCATION	1,014.77	2,076.70	2,531.50	3,500.00	600.00	20.69%
TRAINING & EDUCATION	1,014.77	2,076.70	2,531.50	3,500.00	600.00	20.69%
ELECTIONS						
012-01 ELECTIONS	6,721.90	7,797.08	9,654.77	16,526.00	6,526.00	65.26%
Three elections in 2024, increase in state minimum wage.						
012-02 CONTRACTED EXPENSES	0.00	508.05	1,232.98	4,615.00	3,615.00	361.50%
Three elections in 2024						
ELECTIONS	6,721.90	8,305.13	10,887.75	21,141.00	10,141.00	92.19%
CAR ALLOWANCE						

**2024 INITIAL REQUEST - GENERAL GOVERNMENT**

		<b>Expense</b>					
		2021	2022	2023	2024	Init Req vs	Init Req vs
		Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
						Change \$	Change %
Dept/Div: 10-01 GENERAL GOVERNMENT / Gen Govt CONT'D							
	CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	.00%
NEW EQUIPMENT							
	014-01 NEW EQUIPMENT	2,350.00	1,399.00	711.18	1,500.00	300.00	25.00%
	Finance requesting new chair						
	NEW EQUIPMENT	2,350.00	1,399.00	711.18	1,500.00	300.00	25.00%
TELEPHONE							
	015-01 CELL PHONE	186.48	344.79	480.00	480.00	0.00	.00%
	015-04 TELEPHONE	4,799.57	4,784.51	4,782.05	5,000.00	0.00	.00%
	TELEPHONE	4,986.05	5,129.30	5,262.05	5,480.00	0.00	.00%
COMMUNICATIONS							
	017-03 INTERNET	1,259.40	1,259.40	1,259.78	1,300.00	0.00	.00%
	COMMUNICATIONS	1,259.40	1,259.40	1,259.78	1,300.00	0.00	.00%
HEALTH INSURANCE							
	018-01 HEALTH INSURANCE	141,557.45	144,729.59	135,857.36	161,130.00	17,093.00	11.87%
	Number from finance: premium + HRA, includes one new FT position.						
	HEALTH INSURANCE	141,557.45	144,729.59	135,857.36	161,130.00	17,093.00	11.87%
MISC. EXPENSE							
	019-01 MISC EXPENSE	8,494.86	2,717.18	4,839.80	8,000.00	0.00	.00%
	MISC. EXPENSE	8,494.86	2,717.18	4,839.80	8,000.00	0.00	.00%
COMPUTERS							
	COMPUTERS	0.00	0.00	0.00	0.00	0.00	.00%
APPROPRIATION ALLOWANCE							
	021-01 APPROPRIATION ALLOWANCE	0.00	0.00	608,498.00	0.00	0.00	.00%
	APPROPRIATION ALLOWANCE	0.00	0.00	608,498.00	0.00	0.00	.00%
BUILDING MAINTENANCE							

**2024 INITIAL REQUEST - GENERAL GOVERNMENT**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 10-01 GENERAL GOVERNMENT / Gen Govt CONT'D						
BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00	.00%
WORKERS COMPENSATION						
034-01 WORKERS COMPENSATION	5,962.68	5,966.03	2,571.77	2,373.00	387.00	19.49%
Number from finance						
WORKERS COMPENSATION	5,962.68	5,966.03	2,571.77	2,373.00	387.00	19.49%
UNEMPLOYMENT COMPENSATION						
UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	.00%
VEHICLE INSURANCE						
036-01 VEHICLE INSURANCE	1,613.82	1,582.50	1,564.50	1,555.00	-19.00	-1.21%
VEHICLE INSURANCE	1,613.82	1,582.50	1,564.50	1,555.00	-19.00	-1.21%
SOCIAL SECURITY						
038-01 SOCIAL SECURITY	27,659.71	29,044.36	31,086.86	39,837.00	6,163.00	18.30%
Number from Finance, assumes 2% COLA. Also includes one new FT position.						
SOCIAL SECURITY	27,659.71	29,044.36	31,086.86	39,837.00	6,163.00	18.30%
CITY & STATE RETIREMENT						
040-01 CITY & STATE RETIREMENT	9,214.46	5,110.12	11,249.51	18,476.00	2,968.00	19.14%
Number from Finance, assumes 2% COLA. Also includes one new FT position.						
CITY & STATE RETIREMENT	9,214.46	5,110.12	11,249.51	18,476.00	2,968.00	19.14%
EQUIPMENT MAINTENANCE						
EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	.00%

**2024 INITIAL REQUEST - GENERAL GOVERNMENT**

<b>Expense</b>						
	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 10-01 GENERAL GOVERNMENT / Gen Govt CONT'D						
VEHICLE REPAIR						
073-01 VEHICLE REPAIR	356.08	550.50	820.50	1,200.00	0.00	.00%
VEHICLE REPAIR	356.08	550.50	820.50	1,200.00	0.00	.00%
TIRES						
074-01 TIRES	669.00	80.00	170.00	800.00	-200.00	-20.00%
TIRES	669.00	80.00	170.00	800.00	-200.00	-20.00%
GAS/OIL/FILTERS						
075-01 GAS/OIL/FILTERS	455.78	764.97	309.65	1,000.00	0.00	.00%
GAS/OIL/FILTERS	455.78	764.97	309.65	1,000.00	0.00	.00%
Gen Govt	743,919.35	773,456.55	1,425,261.39	979,310.00	120,462.00	14.03%
GENERAL GOVERNMENT	743,919.35	773,456.55	1,425,261.39	979,310.00	120,462.00	14.03%
<b>Expense Totals:</b>	<b>743,919.35</b>	<b>773,456.55</b>	<b>1,425,261.39</b>	<b>979,310.00</b>	<b>120,462.00</b>	<b>14.03%</b>

**2024 INITIAL REQUEST - GENERAL ASSISTANCE**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 20-01 GENERAL ASSISTANCE / GENERAL ASSISTANCE						
SALARIES						
001-01 REGULAR PAY	13,386.35	11,045.24	12,596.87	13,050.00	0.00	.00%
Number from finance, assumes 2% COLA						
SALARIES	13,386.35	11,045.24	12,596.87	13,050.00	0.00	.00%
OFFICE SUPPLIES						
003-01 POSTAGE	142.62	12.36	20.25	100.00	-25.00	-20.00%
003-08 OFFICE SUPPLIES	0.00	32.47	0.00	50.00	0.00	.00%
OFFICE SUPPLIES	142.62	44.83	20.25	150.00	-25.00	-14.29%
LEGAL FEES						
LEGAL FEES	0.00	0.00	0.00	0.00	0.00	.00%
TRAVEL EXPENSES						
010-04 CONFERENCE FEE	0.00	0.00	47.35	300.00	100.00	50.00%
TRAVEL EXPENSES	0.00	0.00	47.35	300.00	100.00	50.00%
TRAINING & EDUCATION						
011-02 TRAINING & EDUCATION	90.00	130.00	130.00	300.00	0.00	.00%
TRAINING & EDUCATION	90.00	130.00	130.00	300.00	0.00	.00%
NEW EQUIPMENT						
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00	.00%
HEALTH INSURANCE						
018-01 HEALTH INSURANCE	6,849.81	5,173.44	5,427.06	6,482.00	113.00	1.77%
Number from finance, assumes 2% COLA						
HEALTH INSURANCE	6,849.81	5,173.44	5,427.06	6,482.00	113.00	1.77%
MISC. EXPENSE						
019-01 MISC EXPENSE	71.25	97.50	82.66	150.00	50.00	50.00%
MISC. EXPENSE	71.25	97.50	82.66	150.00	50.00	50.00%

**2024 INITIAL REQUEST - GENERAL ASSISTANCE**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
	Actual	Actual	Actual	Initial		
Dept/Div: 20-01 GENERAL ASSISTANCE / GENERAL ASSISTANCE CONT'D						
COMPUTERS						
COMPUTERS	0.00	0.00	0.00	0.00	0.00	.00%
WORKERS COMPENSATION						
034-01 WORKERS COMPENSATION	0.00	0.00	0.00	22.00	4.00	22.22%
Number from Finance						
WORKERS COMPENSATION	0.00	0.00	0.00	22.00	4.00	22.22%
SOCIAL SECURITY						
038-01 SOCIAL SECURITY	915.74	767.43	881.14	999.00	1.00	.10%
Number from Finance						
SOCIAL SECURITY	915.74	767.43	881.14	999.00	1.00	.10%
CITY & STATE RETIREMENT						
040-01 CITY & STATE RETIREMENT	0.00	0.00	0.00	138.00	1.00	.73%
Number from Finance						
CITY & STATE RETIREMENT	0.00	0.00	0.00	138.00	1.00	.73%
REIMBURSEMENTS						
REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	.00%
OFFICE SUPPORT						
OFFICE SUPPORT	0.00	0.00	0.00	0.00	0.00	.00%
EQUIPMENT MAINTENANCE						
051-05 EQUIPMENT MAINTENANCE	1,100.00	1,200.00	1,200.00	1,500.00	300.00	25.00%
WelPac (per GA Administrator)						
EQUIPMENT MAINTENANCE	1,100.00	1,200.00	1,200.00	1,500.00	300.00	25.00%
CONNOR ADMIN FEE						
CONNOR ADMIN FEE	0.00	0.00	0.00	0.00	0.00	.00%
GA CITY						

**2024 INITIAL REQUEST - GENERAL ASSISTANCE**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 20-01 GENERAL ASSISTANCE / GENERAL ASSISTANCE CONT'D						
053-01 G.A. CITY	7,617.25	6,535.28	14,190.27	25,000.00	5,000.00	25.00%
053-02 GA STATE	0.00	0.00	0.00	500.00	0.00	.00%
GA CITY	7,617.25	6,535.28	14,190.27	25,500.00	5,000.00	24.39%
G.A. STATE						
G.A. STATE	0.00	0.00	0.00	0.00	0.00	.00%
AUDIO VISUAL DISPLAYS						
AUDIO VISUAL DISPLAYS	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACTUAL ALLOWANCE						
CONTRACTUAL ALLOWANCE	0.00	0.00	0.00	0.00	0.00	.00%
WORKFARE SUPERVISION						
WORKFARE SUPERVISION	0.00	0.00	0.00	0.00	0.00	.00%
GENERAL ASSISTANCE	30,173.02	24,993.72	34,575.60	48,591.00	5,544.00	12.88%
GENERAL ASSISTANCE	30,173.02	24,993.72	34,575.60	48,591.00	5,544.00	12.88%
<b>Expense Totals:</b>	<b>30,173.02</b>	<b>24,993.72</b>	<b>34,575.60</b>	<b>48,591.00</b>	<b>5,544.00</b>	<b>12.88%</b>

**2024 INITIAL REQUEST - ECONOMIC DEVELOPMENT**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$
Dept/Div: 11-01 ECONOMIC DEVELOPMENT / ECONOIC DEVELOPMENT					
SALARIES					
001-01 REGULAR PAY	85,299.70	29,874.17	47,658.51	57,709.00	982.00
Number from finance					
SALARIES	85,299.70	29,874.17	47,658.51	57,709.00	982.00
OFFICE SUPPLIES					
003-01 POSTAGE	0.00	0.00	57.41	1,500.00	500.00
003-02 ADVERTISING	3,017.68	5,691.63	8,689.95	9,000.00	1,500.00
003-08 OFFICE SUPPLIES	0.00	376.93	383.45	2,000.00	1,500.00
Development Committee requesting additional funds for printing					
OFFICE SUPPLIES	3,017.68	6,068.56	9,130.81	12,500.00	3,500.00
COMPUTER MAINTENANCE					
008-01 COMPUTER MAINTENANCE	0.00	0.00	0.00	200.00	0.00
008-02 HOSTED SERVICES	0.00	164.96	0.00	0.00	0.00
008-03 GIS	700.00	700.00	0.00	700.00	0.00
COMPUTER MAINTENANCE	700.00	864.96	0.00	900.00	0.00
PROFESSIONAL DUES					
009-01 SUBSCRIPTIONS	5,687.88	1,255.00	825.00	15,000.00	11,000.00
Development Committee requesting Placer.ai software subscription (\$10,000)					
009-04 PROFESSIONAL DUES	0.00	425.00	755.00	1,000.00	0.00
PROFESSIONAL DUES	5,687.88	1,680.00	1,580.00	16,000.00	11,000.00
TRAVEL EXPENSES					
010-01 MILEAGE	585.62	477.37	3,369.42	2,700.00	200.00
010-02 MEALS & LODGING	0.00	1,396.80	2,587.18	3,000.00	0.00
010-04 CONFERENCE FEE	26.83	1,466.65	2,755.48	3,000.00	0.00
TRAVEL EXPENSES	612.45	3,340.82	8,712.08	8,700.00	200.00
TRAINING & EDUCATION					
011-02 TRAINING & EDUCATION	0.00	109.00	1,500.00	1,500.00	0.00
TRAINING & EDUCATION	0.00	109.00	1,500.00	1,500.00	0.00
CAR ALLOWANCE					
CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00
NEW EQUIPMENT					
NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
TELEPHONE					
015-01 CELL PHONE	0.00	0.00	307.94	360.00	360.00
Internet for ipad					
TELEPHONE	0.00	0.00	307.94	360.00	360.00
COMMUNICATIONS					



**2024 INITIAL REQUEST - ECONOMIC DEVELOPMENT**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$
Dept/Div: 11-01 ECONOMIC DEVELOPMENT / ECONOIC DEVELOPMENT					
CONT'D					
017-01 WEB SITE	0.00	0.00	275.00	300.00	300.00
COMMUNICATIONS	0.00	0.00	275.00	300.00	300.00
HEALTH INSURANCE					
018-01 HEALTH INSURANCE	9,189.29	1,534.13	7,895.79	7,252.00	-1,140.00
HEALTH INSURANCE	9,189.29	1,534.13	7,895.79	7,252.00	-1,140.00
MISC. EXPENSE					
019-01 MISC EXPENSE	30.60	0.00	0.00	250.00	0.00
MISC. EXPENSE	30.60	0.00	0.00	250.00	0.00
BUILDING MAINTENANCE					
BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00
WORKERS COMPENSATION					
034-01 WORKERS COMPENSATION	0.00	0.00	40.45	227.00	37.00
Number from finance					
WORKERS COMPENSATION	0.00	0.00	40.45	227.00	37.00
SOCIAL SECURITY					
038-01 SOCIAL SECURITY	6,593.02	2,271.82	3,427.46	4,415.00	75.00
Number from finance, assumes 2% COLA					
SOCIAL SECURITY	6,593.02	2,271.82	3,427.46	4,415.00	75.00
CITY & STATE RETIREMENT					
040-01 CITY & STATE RETIREMENT	0.00	0.00	70.70	1,856.00	50.00
Number from finance					
CITY & STATE RETIREMENT	0.00	0.00	70.70	1,856.00	50.00
SPEC EVENTS					
SPEC EVENTS	0.00	0.00	0.00	0.00	0.00
VEHICLE REPAIR					
VEHICLE REPAIR	0.00	0.00	0.00	0.00	0.00
SPECIAL EVENTS					
SPECIAL EVENTS	0.00	0.00	0.00	0.00	0.00
TRAIL GROOMER RESERVE					
238-01 TRAIL GROOMER RESERVE	10,000.00	10,000.00	10,000.00	10,000.00	0.00
TRAIL GROOMER RESERVE	10,000.00	10,000.00	10,000.00	10,000.00	0.00
REVOLVING LOAN FUND					
REVOLVING LOAN FUND	0.00	0.00	0.00	0.00	0.00
CONTRACTED SERVICES					
281-02 CHAMBER PAYMENT	0.00	2,500.00	5,000.00	5,000.00	0.00
281-03 NMDC	13,464.13	13,176.62	13,031.09	13,208.00	176.00

**2024 INITIAL REQUEST - ECONOMIC DEVELOPMENT**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$
Dept/Div: 11-01 ECONOMIC DEVELOPMENT / ECONOIC DEVELOPMENT					
CONT'D					
281-05 SOCIAL MEDIA	0.00	0.00	3,818.75	5,200.00	0.00
281-06 WEBSITE UPGRADE	0.00	0.00	3,791.50	5,200.00	0.00
281-07 BROWNFIELD TECH ASST	0.00	0.00	2,110.84	8,000.00	1,000.00
Development Committee requesting funds for drafting (might need a different account)					
281-08 RIVERFRONT PLAN	0.00	0.00	10,000.00	10,000.00	0.00
CONTRACTED SERVICES	13,464.13	15,676.62	37,752.18	46,608.00	1,176.00
INTER DEPARTMENT TRANSFER					
INTER DEPARTMENT TRANSFER	0.00	0.00	0.00	0.00	0.00
DOWNTOWN INFRASTRUCTRE					
385-01 DOWNTOWN INFRASTRUCTURE	475.27	5,039.69	1,015.99	7,500.00	0.00
385-02 BUSINESS DISTRICT LIGHTS	0.00	0.00	10,000.00	0.00	-10,000.00
DOWNTOWN INFRASTRUCTRE	475.27	5,039.69	11,015.99	7,500.00	-10,000.00
LOAN ADMINISTRATION					
LOAN ADMINISTRATION	0.00	0.00	0.00	0.00	0.00
CONTRACTED SERVICES					
CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
ADDS & MARKETING					
392-01 ADDS & MARKETING	2,500.00	0.00	2,499.38	2,500.00	0.00
ADDS & MARKETING	2,500.00	0.00	2,499.38	2,500.00	0.00
COMMUNITY PROJECTS					
394-04 CARIBOU CARES ABOUT KIDS	0.00	0.00	5,000.00	5,000.00	0.00
394-08 WINTER CARNIVAL	0.00	2,175.00	3,699.33	0.00	-3,500.00
394-14 THURSDAYS ON SWEDEN	7,511.35	8,686.84	13,043.53	10,000.00	0.00
394-16 CARIBOU DAYS	3,224.12	1,300.00	1,492.21	0.00	-1,500.00
394-20 MISCELLANEOUS	1,901.00	2,645.49	2,815.13	2,000.00	0.00
394-21 NEW EVENTS	1,228.00	3,974.63	3,563.55	15,000.00	11,000.00
Eclipse 2024, Cary 100, Development Committee requesting funds for business outreach events					
394-22 SMALL BUSINESS SATURDAY	0.00	0.00	5,456.33	5,500.00	500.00
COMMUNITY PROJECTS	13,864.47	18,781.96	35,070.08	37,500.00	6,500.00
SLUM/BLIGHT REMOVAL					
405-01 SLUM/BLIGHT REMOVAL	47,328.67	61,486.45	11,457.39	65,000.00	0.00

**2024 INITIAL REQUEST - ECONOMIC DEVELOPMENT**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$
Dept/Div: 11-01 ECONOMIC DEVELOPMENT / ECONOIC DEVELOPMENT					
CONT'D					
405-02 LANDBANK SEED	110.30	0.00	419.04	20,000.00	0.00
SLUM/BLIGHT REMOVAL	47,438.97	61,486.45	11,876.43	85,000.00	0.00
FACADE IMPROVEMENT					
411-01 FACADE IMPROVEMENT	15,874.45	4,802.07	20,000.00	40,000.00	20,000.00
FACADE IMPROVEMENT	15,874.45	4,802.07	20,000.00	40,000.00	20,000.00
NEW FIRE STATION					
NEW FIRE STATION	0.00	0.00	0.00	0.00	0.00
ECONOIC DEVELOPMENT	214,747.91	161,530.25	208,812.80	341,077.00	33,040.00
ECONOMIC DEVELOPMENT	214,747.91	161,530.25	208,812.80	341,077.00	33,040.00
<b>Expense Totals:</b>	<b>214,747.91</b>	<b>161,530.25</b>	<b>208,812.80</b>	<b>341,077.00</b>	<b>33,040.00</b>

**2024 INITIAL REQUEST - TAX ASSESSMENT & CODE ENFORCEMENT**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
	Actual	Actual	Actual	Initial		
Dept/Div: 22-01 TAX ASSESSMENT / TAX ASSESSMENT						
SALARIES						
001-01 REGULAR PAY	161,268.88	108,662.18	95,661.43	137,014.00	7,739.00	5.99%
Deputy Assessor/CEO (Number from Finance - assumes 2% COLA), LPI-PT, FT Planner/CEO						
001-02 OVERTIME	1,376.32	2,105.77	3,722.03	3,500.00	2,000.00	133.33%
001-07 SALARIES	1,500.00	1,500.00	1,500.00	1,500.00	0.00	.00%
SALARIES	164,145.20	112,267.95	100,883.46	142,014.00	9,739.00	7.36%
OFFICE SUPPLIES						
003-08 OFFICE SUPPLIES	132.35	73.43	1,759.00	1,000.00	700.00	233.33%
OFFICE SUPPLIES	132.35	73.43	1,759.00	1,000.00	700.00	233.33%
LEGAL FEES						
LEGAL FEES	0.00	0.00	0.00	0.00	0.00	.00%
COMPUTER MAINTENANCE						
008-01 COMPUTER MAINTENANCE	0.00	525.00	0.00	0.00	0.00	.00%
COMPUTER MAINTENANCE	0.00	525.00	0.00	0.00	0.00	.00%
PROFESSIONAL DUES						
009-01 SUBSCRIPTIONS	24.00	16.00	0.00	100.00	0.00	.00%
009-02 IAOO	480.00	495.00	495.00	500.00	-100.00	-16.67%
009-04 PROFESSIONAL DUES	210.00	213.00	320.00	400.00	0.00	.00%
PROFESSIONAL DUES	714.00	724.00	815.00	1,000.00	-100.00	-9.09%
TRAVEL EXPENSES						
010-01 MILEAGE	577.50	1,245.52	63.15	1,750.00	0.00	.00%
010-02 MEALS & LODGING	56.46	1,333.16	525.78	2,500.00	0.00	.00%
010-04 CONFERENCE FEE	343.82	0.00	0.00	500.00	0.00	.00%
TRAVEL EXPENSES	977.78	2,578.68	588.93	4,750.00	0.00	.00%
TRAINING & EDUCATION						

**2024 INITIAL REQUEST - TAX ASSESSMENT & CODE ENFORCEMENT**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 22-01 TAX ASSESSMENT / TAX ASSESSMENT CONT'D						
011-02 TRAINING & EDUCATION	1,206.91	872.00	607.73	1,000.00	0.00	.00%
TRAINING & EDUCATION	1,206.91	872.00	607.73	1,000.00	0.00	.00%
CAR ALLOWANCE						
CAR ALLOWANCE	0.00	0.00	0.00	0.00	0.00	.00%
TELEPHONE						
015-01 CELL PHONE	449.73	705.04	690.83	725.00	0.00	.00%
015-04 TELEPHONE	451.73	450.33	423.13	475.00	0.00	.00%
TELEPHONE	901.46	1,155.37	1,113.96	1,200.00	0.00	.00%
COMMUNICATIONS						
COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	.00%
HEALTH INSURANCE						
018-01 HEALTH INSURANCE	35,486.93	14,801.10	14,141.19	41,788.00	26,021.00	165.03%
Number from Finance, assumes hiring FT Planner/CEO						
HEALTH INSURANCE	35,486.93	14,801.10	14,141.19	41,788.00	26,021.00	165.03%
MISC. EXPENSE						
MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00	.00%
WORKERS COMPENSATION						
034-01 WORKERS COMPENSATION	0.00	0.00	223.49	705.00	115.00	19.49%
Number from Finance						
WORKERS COMPENSATION	0.00	0.00	223.49	705.00	115.00	19.49%
SOCIAL SECURITY						
038-01 SOCIAL SECURITY	12,134.16	8,873.13	7,567.41	10,482.00	1,051.00	11.14%
Assumes hiring FT Planner/CEO						
SOCIAL SECURITY	12,134.16	8,873.13	7,567.41	10,482.00	1,051.00	11.14%
CITY & STATE RETIREMENT						

**2024 INITIAL REQUEST - TAX ASSESSMENT & CODE ENFORCEMENT**

	<b>Expense</b>					
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 22-01 TAX ASSESSMENT / TAX ASSESSMENT CONT'D						
040-01 CITY & STATE RETIREMENT	3,544.79	5,967.68	1,000.78	2,520.00	201.00	8.67%
Assumes hiring FT Planner/CEO						
CITY & STATE RETIREMENT	3,544.79	5,967.68	1,000.78	2,520.00	201.00	8.67%
EQUIPMENT MAINTENANCE						
051-01 SOFTWARE	840.00	840.00	1,070.00	1,070.00	230.00	27.38%
EQUIPMENT MAINTENANCE	840.00	840.00	1,070.00	1,070.00	230.00	27.38%
BOOKS & PERIODICALS						
BOOKS & PERIODICALS	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACTED SERVICES						
056-01 REGISTRY	277.00	0.00	21.00	100.00	0.00	.00%
056-04 CONTRACTED SERVICES	4,131.20	51,151.96	64,143.73	55,000.00	0.00	.00%
056-05 COMP PLAN	0.00	0.00	17,000.00	0.00	-17,000.00	-100.00%
CONTRACTED SERVICES	4,408.20	51,151.96	81,164.73	55,100.00	-17,000.00	-23.58%
CODE MAINTENANCE						
058-01 CODE MAINTENANCE	104.93	0.00	154.57	300.00	0.00	.00%
CODE MAINTENANCE	104.93	0.00	154.57	300.00	0.00	.00%
CLOTHING ALLOWANCE						
070-03 CLOTHING	43.80	0.00	157.68	300.00	0.00	.00%
CLOTHING ALLOWANCE	43.80	0.00	157.68	300.00	0.00	.00%
VEHICLE REPAIR						
073-01 VEHICLE REPAIR	1,088.00	756.00	2,023.50	1,000.00	0.00	.00%
VEHICLE REPAIR	1,088.00	756.00	2,023.50	1,000.00	0.00	.00%
TIRES						

**2024 INITIAL REQUEST - TAX ASSESSMENT & CODE ENFORCEMENT**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 22-01 TAX ASSESSMENT / TAX ASSESSMENT CONT'D						
074-01 TIRES	134.00	80.00	170.00	500.00	-100.00	-16.67%
TIRES	134.00	80.00	170.00	500.00	-100.00	-16.67%
GAS/OIL/FILTERS						
075-01 GAS/OIL/FILTERS	617.72	965.82	926.97	1,000.00	0.00	.00%
GAS/OIL/FILTERS	617.72	965.82	926.97	1,000.00	0.00	.00%
EQUIPMENT RENTAL						
EQUIPMENT RENTAL	0.00	0.00	0.00	0.00	0.00	.00%
TAX ASSESSMENT	226,480.23	201,632.12	214,368.40	265,729.00	20,857.00	8.52%
TAX ASSESSMENT	226,480.23	201,632.12	214,368.40	265,729.00	20,857.00	8.52%
<b>Expense Totals:</b>	<b>226,480.23</b>	<b>201,632.12</b>	<b>214,368.40</b>	<b>265,729.00</b>	<b>20,857.00</b>	<b>8.52%</b>

**2024 INITIAL REQUEST - DEPARTMENT 17**

<b>Expense</b>						
	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 17-01 HEALTH & SANITATION / HEALTH & SANITIATION						
HEALTH OFFICER						
022-01 HEATH OFFICER	0.00	0.00	500.00	500.00	0.00	.00%
HEALTH OFFICER	0.00	0.00	500.00	500.00	0.00	.00%
TRI COMMUNITY LANDFILL						
023-01 TRI COMMUNITY LANDFILL/AWS	252,756.00	259,590.00	265,800.00	266,700.00	900.00	.34%
TRI COMMUNITY LANDFILL	252,756.00	259,590.00	265,800.00	266,700.00	900.00	.34%
SOCIAL SECURITY						
038-01 SOCIAL SECURITY	0.00	0.00	36.84	38.00	0.00	.00%
SOCIAL SECURITY	0.00	0.00	36.84	38.00	0.00	.00%
SECTION 125 EXPENSE						
SECTION 125 EXPENSE	0.00	0.00	0.00	0.00	0.00	.00%
HEALTH & SANITIATION	252,756.00	259,590.00	266,336.84	267,238.00	900.00	.34%
HEALTH & SANITATION	252,756.00	259,590.00	266,336.84	267,238.00	900.00	.34%
<b>Expense Totals:</b>	<b>252,756.00</b>	<b>259,590.00</b>	<b>266,336.84</b>	<b>267,238.00</b>	<b>900.00</b>	<b>.34%</b>



**2024 INITIAL REQUEST - DEPARTMENT 18**

<b>Expense</b>						
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
Dept/Div: 18-01 MUNICIPAL BUILDING / MUNICIPAL BUILDING						
MAINTENANCE COMMUNITY CENTER						
024-02 WATER & SEWER	661.93	537.02	556.62	1,000.00	0.00	.00%
024-04 ELECTRIC	2,231.51	2,235.89	2,565.99	3,100.00	0.00	.00%
MAINTENANCE COMMUNITY CENTER	2,893.44	2,772.91	3,122.61	4,100.00	0.00	.00%
HEATING FUEL COMM CENTER						
025-01 HEATING FUEL COMM CENTER	3,332.11	7,592.35	4,878.71	5,000.00	-2,600.00	-34.21%
HEATING FUEL COMM CENTER	3,332.11	7,592.35	4,878.71	5,000.00	-2,600.00	-34.21%
HEATING FUEL						
026-03 HEATING FUEL	12,152.43	21,464.22	17,673.37	18,000.00	-3,500.00	-16.28%
HEATING FUEL	12,152.43	21,464.22	17,673.37	18,000.00	-3,500.00	-16.28%
ELECTRICITY						
027-11 ELECTRICITY	12,321.08	13,667.42	20,878.34	20,000.00	4,000.00	25.00%
ELECTRICITY	12,321.08	13,667.42	20,878.34	20,000.00	4,000.00	25.00%
WATER						
028-05 WATER	797.02	819.52	989.20	1,000.00	125.00	14.29%
WATER	797.02	819.52	989.20	1,000.00	125.00	14.29%
SEWER						
029-01 SEWER	584.65	492.00	570.60	600.00	100.00	20.00%
SEWER	584.65	492.00	570.60	600.00	100.00	20.00%
BUILDING SUPPLIES						
030-01 BUILDING SUPPLIES	2,408.54	2,778.70	3,245.91	4,000.00	0.00	.00%
BUILDING SUPPLIES	2,408.54	2,778.70	3,245.91	4,000.00	0.00	.00%
BUILDING MAINTENANCE						
031-01 BUILDING MAINTENANCE	7,826.24	8,575.39	10,398.01	10,000.00	0.00	.00%
031-03 BOILER MAINTENANCE	872.34	748.00	0.00	1,000.00	0.00	.00%

**2024 INITIAL REQUEST - DEPARTMENT 18**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 18-01 MUNICIPAL BUILDING / MUNICIPAL BUILDING CONT'D						
BUILDING MAINTENANCE	8,698.58	9,323.39	10,398.01	11,000.00	0.00	.00%
PROPERTY INSURANCE						
032-01 PROPERTY INSURANCE	1,050.96	1,133.97	1,246.18	1,275.00	58.00	4.77%
PROPERTY INSURANCE	1,050.96	1,133.97	1,246.18	1,275.00	58.00	4.77%
MUNICIPAL MAINTENANCE						
MUNICIPAL MAINTENANCE	0.00	0.00	0.00	0.00	0.00	.00%
CONTRACTED SERVICES						
271-01 JANITORIAL & SUPPLIES	10,140.00	10,415.00	10,800.00	14,400.00	0.00	.00%
This is a competitive bid for a 3-year contract.						
CONTRACTED SERVICES	10,140.00	10,415.00	10,800.00	14,400.00	0.00	.00%
MUNICIPAL BUILDING	54,378.81	70,459.48	73,802.93	79,375.00	-1,817.00	-2.24%
MUNICIPAL BUILDING	54,378.81	70,459.48	73,802.93	79,375.00	-1,817.00	-2.24%
<b>Expense Totals:</b>	<b>54,378.81</b>	<b>70,459.48</b>	<b>73,802.93</b>	<b>79,375.00</b>	<b>-1,817.00</b>	<b>-2.24%</b>

**2024 INITIAL REQUEST - TRAILER PARK**

		<b>Expense</b>					
		2021	2022	2023	2024	Init Req vs	Init Req vs
		Actual	Actual	Actual	Initial	Last Yr Bud Change \$	Last Yr Bud Change %
Dept/Div: 61-01 CARIBOU TRAILER PARK / CARIBOU TRAILER PARK							
MISC. EXPENSE							
	MISC. EXPENSE	0.00	0.00	0.00	0.00	0.00	.00%
ELECTRICITY							
	027-11 ELECTRICITY	2,244.07	3,227.95	5,046.26	1,500.00	-2,400.00	-61.54%
	Trailer park is now closed, poles will be removed after all electricity is discontinued by Versant.						
	ELECTRICITY	2,244.07	3,227.95	5,046.26	1,500.00	-2,400.00	-61.54%
WATER							
	028-05 WATER	3,771.54	5,643.97	4,100.68	0.00	-6,000.00	-100.00%
	Trailer park is now closed, no more water testing needed						
	WATER	3,771.54	5,643.97	4,100.68	0.00	-6,000.00	-100.00%
SEWER							
	029-01 SEWER	2,637.50	573.75	772.47	500.00	-400.00	-44.44%
	Trailer park is now closed						
	SEWER	2,637.50	573.75	772.47	500.00	-400.00	-44.44%
BUILDING MAINTENANCE							
	BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00	.00%
PROPERTY INSURANCE							
	032-01 PROPERTY INSURANCE	43.12	41.46	40.97	42.00	2.00	5.00%
	PROPERTY INSURANCE	43.12	41.46	40.97	42.00	2.00	5.00%
EQUIPMENT MAINTENANCE							
	EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	.00%
GAS/OIL/FILTERS							
	GAS/OIL/FILTERS	0.00	0.00	0.00	0.00	0.00	.00%

**2024 INITIAL REQUEST - TRAILER PARK**

		<b>Expense</b>						
		2021	2022	2023	2024	Init Req vs	Init Req vs	
		Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud	
						Change \$	Change %	
Dept/Div: 61-01 CARIBOU TRAILER PARK / CARIBOU TRAILER PARK								
CONT'D								
COMPUTER TECH SUPPORT								
	COMPUTER TECH SUPPORT	0.00	0.00	0.00	0.00	0.00	.00%	
STREET LIGHTS								
	STREET LIGHTS	0.00	0.00	0.00	0.00	0.00	.00%	
CTP LICENSE FEE								
	158-01 CTP LICENSE FEE	115.00	115.00	115.00	0.00	-115.00	-100.00%	
	Trailer Park is now closed - license no longer needed							
	CTP LICENSE FEE	115.00	115.00	115.00	0.00	-115.00	-100.00%	
CTP ROAD REPAIRS								
	CTP ROAD REPAIRS	0.00	0.00	0.00	0.00	0.00	.00%	
CTP PARK MAINTENANCE								
	160-01 CTP PARK MAINTENANCE	0.00	0.00	0.00	0.00	-1,000.00	-100.00%	
	Trailer park is now closed							
	CTP PARK MAINTENANCE	0.00	0.00	0.00	0.00	-1,000.00	-100.00%	
GARBAGE COLLECTION								
	161-01 GARBAGE COLLECTION	1,470.00	1,350.00	960.00	0.00	-1,500.00	-100.00%	
	Trailer Park is now closed							
	GARBAGE COLLECTION	1,470.00	1,350.00	960.00	0.00	-1,500.00	-100.00%	
LOT RENT RECEIPTS								
	LOT RENT RECEIPTS	0.00	0.00	0.00	0.00	0.00	.00%	

**2024 INITIAL REQUEST - TRAILER PARK**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 61-01 CARIBOU TRAILER PARK / CARIBOU TRAILER PARK						
CONT'D						
CARIBOU TRAILER PARK	10,281.23	10,952.13	11,035.38	2,042.00	-11,413.00	-84.82%
CARIBOU TRAILER PARK	10,281.23	10,952.13	11,035.38	2,042.00	-11,413.00	-84.82%
<b>Expense Totals:</b>	<b>10,281.23</b>	<b>10,952.13</b>	<b>11,035.38</b>	<b>2,042.00</b>	<b>-11,413.00</b>	<b>-84.82%</b>

**2024 INITIAL REQUEST - CEMETERIES**

		<b>Expense</b>					
		2021	2022	2023	2024	Init Req vs	Init Req vs
		Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
						Change \$	Change %
Dept/Div: 65-01 CEMETERIES / CEMETERIES							
EVERGREEN CEMETERY							
165-01	EVERGREEN CEMETERY	3,000.00	3,000.00	3,000.00	3,000.00	0.00	.00%
	EVERGREEN CEMETERY	3,000.00	3,000.00	3,000.00	3,000.00	0.00	.00%
GRIMES CEMETERY							
166-01	GRIMES CEMETERY	2,000.00	2,000.00	2,000.00	2,000.00	0.00	.00%
	GRIMES CEMETERY	2,000.00	2,000.00	2,000.00	2,000.00	0.00	.00%
SACRED HEART CEMETERY							
167-01	SACRED HEART CEMETERY	350.00	350.00	350.00	350.00	0.00	.00%
	SACRED HEART CEMETERY	350.00	350.00	350.00	350.00	0.00	.00%
HOLY ROSARY CEMETERY							
168-01	HOLY ROSARY CEMETERY	350.00	350.00	350.00	350.00	0.00	.00%
	HOLY ROSARY CEMETERY	350.00	350.00	350.00	350.00	0.00	.00%
GREEN RIDGE CEMETERY							
169-01	GREEN RIDGE CEMETERY	150.00	150.00	150.00	150.00	0.00	.00%
	GREEN RIDGE CEMETERY	150.00	150.00	150.00	150.00	0.00	.00%
LYNDON CEMETERY							
170-01	LYNDON CEMETERY	300.00	300.00	300.00	300.00	0.00	.00%
	LYNDON CEMETERY	300.00	300.00	300.00	300.00	0.00	.00%
BUBAR CEMETERY							
171-01	BUBAR CEMETERY	100.00	100.00	100.00	100.00	0.00	.00%
	BUBAR CEMETERY	100.00	100.00	100.00	100.00	0.00	.00%
MEMORIAL DAY FLAGS							
172-01	MEMORIAL DAY FLAGS	479.47	476.00	0.00	500.00	-100.00	-16.67%
	MEMORIAL DAY FLAGS	479.47	476.00	0.00	500.00	-100.00	-16.67%

**2024 INITIAL REQUEST - CEMETERIES**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 65-01 CEMETERIES / CEMETERIES CONT'D						
VETERANS MEMORIAL FUND						
VETERANS MEMORIAL FUND	0.00	0.00	0.00	0.00	0.00	.00%
CEMETERIES	6,729.47	6,726.00	6,250.00	6,750.00	-100.00	-1.46%
CEMETERIES	6,729.47	6,726.00	6,250.00	6,750.00	-100.00	-1.46%
<b>Expense Totals:</b>	<b>6,729.47</b>	<b>6,726.00</b>	<b>6,250.00</b>	<b>6,750.00</b>	<b>-100.00</b>	<b>-1.46%</b>

**2024 INITIAL REQUEST - CONTRIBUTIONS**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 75-01 CONTRIBUTIONS / CONTRIBUTIONS						
WORKERS COMPENSATION						
WORKERS COMPENSATION	0.00	0.00	0.00	0.00	0.00	.00%
COMPENSATED ABSENCES						
COMPENSATED ABSENCES	0.00	0.00	0.00	0.00	0.00	.00%
RECOGNITIONS & AWARDS						
RECOGNITIONS & AWARDS	0.00	0.00	0.00	0.00	0.00	.00%
LADDER TESTING						
LADDER TESTING	0.00	0.00	0.00	0.00	0.00	.00%
VEHICLE REPAIR						
VEHICLE REPAIR	0.00	0.00	0.00	0.00	0.00	.00%
DIESEL						
DIESEL	0.00	0.00	0.00	0.00	0.00	.00%
MEMORIAL DAY FLAGS						
MEMORIAL DAY FLAGS	0.00	0.00	0.00	0.00	0.00	.00%
CITY CLOCK						
CITY CLOCK	0.00	0.00	0.00	0.00	0.00	.00%
ST JOHN R.C. & D.						
ST JOHN R.C. & D.	0.00	0.00	0.00	0.00	0.00	.00%
HOMEMAKERS SERVICE						



**2024 INITIAL REQUEST - CONTRIBUTIONS**

	<b>Expense</b>					
	2021	2022	2023	2024	Init Req vs	Init Req vs
	Actual	Actual	Actual	Initial	Last Yr Bud	Last Yr Bud
					Change \$	Change %
<hr/>						
Dept/Div: 75-01 CONTRIBUTIONS / CONTRIBUTIONS CONT'D						
175-01 HOMEMAKERS SERVICE	0.00	0.00	0.00	14,443.00	14,443.00	100.00%
This is where I entered all other contribution requests received.						
Aroostook Council on Healthy Families (\$200), Camp Susan Curtis (\$1,000), Halfway Home Pet Rescue, Homeless Services of Aroostook (\$12,943), Maine Public Broadcasting (\$100), Marine Corps Reserve Toys for Tots, Northern Maine Veterans Cemetery (\$200).						
HOMEMAKERS SERVICE	0.00	0.00	0.00	14,443.00	14,443.00	100.00%
AROOSTOOK CTY ACTION						
176-01 AROOSTOOK CTY ACTION	0.00	3,047.60	3,048.00	3,048.00	0.00	.00%
AROOSTOOK CTY ACTION	0.00	3,047.60	3,048.00	3,048.00	0.00	.00%
AROOSTOOK AGENCY ON AGING						
177-01 AROOSTOOK AGENCY ON AGING	4,600.00	4,600.00	4,600.00	4,600.00	0.00	.00%
AROOSTOOK AGENCY ON AGING	4,600.00	4,600.00	4,600.00	4,600.00	0.00	.00%
NO. ME DEV. COMM						
NO. ME DEV. COMM	0.00	0.00	0.00	0.00	0.00	.00%
ANIMAL SHELTER SERVICES						
ANIMAL SHELTER SERVICES	0.00	0.00	0.00	0.00	0.00	.00%
TEMPORARY SHELTER						
TEMPORARY SHELTER	0.00	0.00	0.00	0.00	0.00	.00%
SOIL & WATER CONSERVATION						

**2024 INITIAL REQUEST - CONTRIBUTIONS**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 75-01 CONTRIBUTIONS / CONTRIBUTIONS CONT'D						
SOIL & WATER CONSERVATION	0.00	0.00	0.00	0.00	0.00	.00%
SALVATION ARMY						
SALVATION ARMY	0.00	0.00	0.00	0.00	0.00	.00%
AMERICAN RED CROSS						
AMERICAN RED CROSS	0.00	0.00	0.00	0.00	0.00	.00%
PROJECT DARE						
PROJECT DARE	0.00	0.00	0.00	0.00	0.00	.00%
ENCUMENICAL FOOD PANTRY						
ENCUMENICAL FOOD PANTRY	0.00	0.00	0.00	0.00	0.00	.00%
AROOS AGENCY/CHILD ABUSE						
AROOS AGENCY/CHILD ABUSE	0.00	0.00	0.00	0.00	0.00	.00%
BREAD OF LIFE SOUP KITCHEN						
BREAD OF LIFE SOUP KITCHEN	0.00	0.00	0.00	0.00	0.00	.00%
COMBAT						
COMBAT	0.00	0.00	0.00	0.00	0.00	.00%
UCP						
UCP	0.00	0.00	0.00	0.00	0.00	.00%
VETERANS MEMORIAL FUND						
VETERANS MEMORIAL FUND	0.00	0.00	0.00	0.00	0.00	.00%
BONUS TRANSIT PROGRAM						
BONUS TRANSIT PROGRAM	0.00	0.00	0.00	0.00	0.00	.00%
MDOT BTP REIMBURSEMENT						

**2024 INITIAL REQUEST - CONTRIBUTIONS**

**Expense**

	2021 Actual	2022 Actual	2023 Actual	2024 Initial	Init Req vs Last Yr Bud Change \$	Init Req vs Last Yr Bud Change %
Dept/Div: 75-01 CONTRIBUTIONS / CONTRIBUTIONS CONT'D						
MDOT BTP REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	.00%
LEAD TRANS						
LEAD TRANS	0.00	0.00	0.00	0.00	0.00	.00%
CCC & I						
CCC & I	0.00	0.00	0.00	0.00	0.00	.00%
CONTRIBUTIONS	4,600.00	7,647.60	7,648.00	22,091.00	14,443.00	188.85%
CONTRIBUTIONS	4,600.00	7,647.60	7,648.00	22,091.00	14,443.00	188.85%
<b>Expense Totals:</b>	<b>4,600.00</b>	<b>7,647.60</b>	<b>7,648.00</b>	<b>22,091.00</b>	<b>14,443.00</b>	<b>188.85%</b>