

The monthly meeting of the Caribou Utilities District was held Thursday, January 4, 2024 in the Council Chambers located at 25 High Street, Caribou, Maine.

Trustees Present;

David Martin, Treasurer  
David Belyea, Trustee  
Jay Kamm, Trustee  
Gary Aiken, Absent  
Phillip McDonough, Absent

Others Present;

Hugh Kirkpatrick, General Manager  
Sue T Sands, Office Manager, Clerk  
Penny Thompson, City Manager

Treasurer David Martin called the meeting to order at 6:10 P.M. David Belyea moved and Jay Kamm seconded the motion to appoint Sue Sands as District Clerk for 2024. UNANIMOUSLY VOTED. Due to the absence of two trustees, the appointment of President, Treasurer and Assistant Treasurer for 2024 was tabled until the February 14, 2024 meeting.

Jay Kamm moved and David Belyea seconded the motion to approve the minutes of the December 14, 2023 monthly meeting. UNANIMOUSLY VOTED.

Jay Kamm moved and David Belyea seconded the motion to approve the December 2023 Budget and Financial Reports as presented. UNANIMOUSLY VOTED.

December 2023 Manager's Report attached.

Manager Kirkpatrick reported both Booster Station sites have had propane systems filled and plumbed to their respective back-up generators. All 3 tanks of the tank painting project are back online. A BRIC grant from the Maine Emergency Management Agency (MEMA) is being researched for the new River Crossing Project.

Grimes Phase 2 application to the DEP is due March 2024. (CWSRF).

December 18<sup>th</sup> Manager Thompson and Manager Kirkpatrick joined a conference call with a representative from Chadwick-Baross regarding the expansion of the facility in 2024. A question was discussed regarding wastewater facilities available during construction. CUD and the City of Caribou will install a temporary sewer line which will cross the street while major components of a long-term sewer connection are designed, financed, and constructed.

David Belyea moved and Jay Kamm seconded the motion to adjourn the meeting at 6:21 PM. UNANIMOUSLY VOTED. The next scheduled meeting will be Wednesday, February 14, 2024.

Sue T Sands, Office Manager, District Clerk

