

The monthly meeting of the Caribou Utilities District was held Wednesday June 12, 2024 in the City Council Chambers located at 25 High Street, Caribou, Maine.

Trustees Present;

Gary Aiken, President
David Martin, Treasurer
David Belyea, Trustee
Philip McDonough, Trustee
Jay Kamm, Treasurer

Absent – Manager Kirkpatrick
Sue T Sands, Office Manager, Clerk
Penny Thompson, City Manager

President Gary Aiken called the meeting to order at 6:00 P.M. Philip McDonough discussed two items omitted from the May 8, 2024 minutes which need to be corrected. (1) Discussion of old liens and to research and obtain extra information on each of those, and (2) Discuss insulation used on the Booster Station Project which did not meet contractor's specifications and correct same. A punch list was prepared on 06/11/2024 by the contractor, and this is one of the items to be corrected. Install 2 inch polystyrene insulation from bottom of siding to 36 inches below grade and add Z flashing over insulation from bottom edge of siding to 12 inches below grade. The Trustees questioned the time frame for completion of these items. Sue checked with Jim Lord and the contractor has until July 12, 2024 to complete the list. Philip McDonough moved and David Belyea seconded the motion to approve the May 2024 amended minutes as presented. UNANIMOUSLY VOTED.

Philip McDonough moved and Jay Kamm seconded the motion to approve the budget and financial reports as presented. UNANIMOUSLY VOTED.

Since Manager Kirkpatrick was absent from the meeting, the Manager's report was reviewed by all in attendance. Manager Thompson reviewed the Chadwick Baross project with Trustees. The ARPA application has been submitted, and the VRSA engineers are working on fire permits with the Fire Marshall. Manager Thompson will meet with Chadwick representatives June 26, 2024, to discuss further plans on breaking ground on the new facility this summer.

Sue discussed two (2) Lines of Credit the District has with Machias Savings and Katahdin Trust. David Belyea moved and Philip McDonough seconded the motion to renew both the Machias Savings LOC of \$200,000.00 and the Katahdin Trust Company LOC in the amount of \$200,000.00. UNANIMOUSLY VOTED. President Gary Aiken and Treasurer David Martin are authorized as the two signers on the documents.

Trustees David Belyea and Jay Kamm discussed Lagoon Day hosted by Caribou Utilities District and Fort Fairfield Utilities District 05/30/24. Trustee Belyea was very enlightened with the tough issues Jim Lord of Dirigo, and Manager Kirkpatrick worked out with the Contractor which was a huge benefit for the District and saved them a considerable amount of money. Many of the field attendees were very impressed with the two systems as well as the presentations by all the speakers. Trustees Belyea and Kamm were extremely impressed with the CUD Project and especially to observe the treatment plant in operation. They were Trustees of the District who worked on the design of the plant, as well as Trustees when the plant went on line. They both indicated there were many little things observed during the tour which normally they would just take for granted.

The water rate case has been submitted to the PUC, the Public Notice appeared in the 06/12/24 edition of the Aroostook Republican, and a notice was enclosed in all customer bills 06/12/24. The increase will be effective October 1, 2024 and will appear in the November billing.

Sue discussed CD's that will be maturing and reviewed interest rates received from local banks. David Martin moved and Phillip McDonough seconded the motion to renew the CD's and shop around for the best interest rate available. The rates currently are less than the previous CD's. Sue will reach out to all banks for the best rate available, and when the (2) CD's for the wastewater mature they will be combined into one.

Trustee Kamm discussed the Comprehensive Plan he is working on with the City of Caribou especially the housing development portion. Trustee Kamm is very concerned regarding rumors on the street indicating CUD's infrastructure plus water and wastewater rates are an impediment to the City's Housing development. He feels this is very unfair to use CUD and their rate structuring along with infrastructure as the reason for the decline in the housing industry.

Phillip McDonough moved and Jay Kamm seconded the motion to adjourn the meeting at 6:25 P.M.
UNANIMOUSLY VOTED.



Sue T Sands, Office Manager, District Clerk