

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council meeting on Monday, January 22, 2024, with the following members present; Mayor Boma, Deputy Mayor Theriault, Councilors Bagley, Kelley, Lovewell, Morrill and Smith.

Manager Thompson was present for the meeting.

Department Managers Chief Michael Gahagan (Police Chief) and Carl Grant (Finance Director) were present for the meeting.

Melissa Lizotte of the Aroostook Republican covered the meeting, and it was broadcasted via Spectrum and YouTube.

Council Agenda Item #2: Pledge of Allegiance

Mayor Boma led the Pledge of Allegiance.

Council Agenda Item #3: Public Forum

There were no comments made by the public.

Council Agenda Item #4: Minutes

There were no minutes submitted for approval.

Council Agenda Item #5: Bid Openings, Awards, and Appointments

a. Contract with Oak Leaf Systems

Motion made by Councilor Morrill, seconded by Deputy Mayor Theriault to accept the contract with Oakleaf Systems as presented.

Councilor Bagley expressed his concern regarding regular security checks and continuous monitoring of the systems.

Councilor Morrill explained that antivirus is included, Deputy Mayor Theriault commented that there are seven firewall devices included as well.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Morrill – Yes, J. Smith - Yes, J. Theriault – Yes, C. Boma – Yes. (So voted)

Council Agenda Item #6: Public Hearings and Possible Action Items

There were no items scheduled for discussion.

Council Agenda Item#7: Reports by Staff and Committees

a. National Incident Management Systems overview training for Senior Officials

Chief Michael Gahagan (Police Chief) explained the upcoming training that is going to be held for Senior Officials (Executives, Elected, and Appointed) that are two hours and cover items such as incident command and the basics.

b. November Financial report – Finance Director

Carl Grant (Finance Director) reviewed the November Financial Report.

Motion made by Councilor Morrill, seconded by Deputy Mayor Theriault to accept the financial report as presented.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Morrill – Yes, J. Smith - Yes, J. Theriault – Yes, C. Boma – Yes. (So voted)

Council Agenda item #8: New Business, Ordinances and Resolutions

a. Adding Coverage to MainePERS for full-time dispatcher personnel

Chief Michael Gahagan (Police Chief) explained that the Police Department has started to utilize dispatcher personnel to meet the needs of the Citizens. The City's current MainePERS plan does not cover full-time personnel that are categorized as dispatchers. MainePERS sent sample language for a resolution to amend the agreement between the City of Caribou and the Maine Public Employees Retirement System.

Councilor Morrill raised concern regarding what kind of precedent it sets for the rest of the non-union hourly employees. He expressed his worry that they would be sending a message to the rest of the staff.

Mayor Boma read Resolution 1-1-2024

Motion made by Councilor Bagley, seconded by Councilor Smith to postpone the discussion until the next meeting.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Morrill – Yes, J. Smith - Yes, J. Theriault – Yes, C. Boma – Yes. (So voted)

b. Mayoral appointments to committees and liaison roles

Motion made by Councilor Bagley, seconded by Deputy Mayor Theriault to suspend, or cancel the Broadband and Airport Committee for 2024.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Morrill – Yes, J. Smith - Yes, J. Theriault – Yes, C. Boma – Yes. (So voted)

Motion made by Councilor Morrill, seconded by Deputy Mayor Theriault to accept the platform as presented.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Morrill – Yes, J. Smith - Yes, J. Theriault – Yes, C. Boma – Yes. (So voted)

c. Establish meeting calendar for 2024

Motion made by Councilor Morrill, seconded by Deputy Mayor Theriault to accept the 2024 meeting calendar as presented.

Motion made to amend the original motion by Councilor Bagley, seconded by Councilor Smith to keep the meeting schedule twice a month adding the dates of April 8, May 13, June 10, July 8, August 12, September 9, October 15, November 12 and a budget meeting in March TBD.

Roll Call Vote (for amendment): D. Bagley – Yes, J. Kelley – No, T. Lovewell – Yes, J. Morrill – No, J. Smith - Yes, J. Theriault – No, C. Boma – No. (Motion failed)

Roll Call Vote (Original Motion): D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Morrill – Yes, J. Smith - Yes, J. Theriault – Yes, C. Boma – Yes. (So voted)

d. Establish timeline to present and discuss the 2024 Municipal Budget

Manager Thompson reviewed the 2024 Budget timeline with the Council.

e. Introduction: Caribou Development Committee Chapter 22 Revision

Motion by Councilor Morrill, seconded by Councilor Lovewell to introduce the changes to Chapter 22 and set the public hearing for February 12, 2024.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Morrill – Yes, J. Smith - Yes, J. Theriault – Yes, C. Boma – Yes. (So voted)

**Council Agenda Item #9:** Old Business

a. Public Hearing at next meeting (January 22) Notice to be signed

Mayor Boma explained the Municipal Officers of the City of Caribou will be holding a public hearing on January 22, 2024, at 6:00pm to determine whether the residential land and buildings owned by Ashley Thomas and Michael Quimby, Map 37, Lot 60 of the current tax maps of the City is a dangerous building within the meaning of 17 MRSA §2851.

Motion made by Councilor Bagley, seconded by Deputy Mayor Theriault to approve and sign the notice of hearing pursuant to 17 MRSA § 2851-2859 (Dangerous Buildings).

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Morrill – Yes, J. Smith - Yes, J. Theriault – Yes, C. Boma – Yes. (So voted)

**Council Agenda Item #10:** Reports and Discussion by Mayor and Council Members

Mayor Boma stated that they would be working to schedule a Capital Budget Meeting.

Councilor Morrill wished the best of luck to the Vikings.

**Council Agenda Item #11:** Next Regular Meetings: January 22

**Council Agenda Item #12:** Executive Session(s)

Motion made by Councilor Morrill, seconded by Deputy Mayor Theriault to enter into executive session at 7:06PM under MRSA Title 1, §405.6.

Council exited executive session at 7:42pm

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No Action Taken.

**Council Agenda Item #13:** Adjournment

Motion made by Councilor Morrill, seconded by Deputy Mayor Theriault to adjourn the meeting at 7:42pm.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Morrill – Yes, J. Smith - Yes, J. Theriault – Yes, C. Boma – Yes. (So voted)

Danielle Brissette, Secretary