

The monthly meeting of the Caribou Utilities District was held Wednesday September 18, 2024 in the City Council Chambers located at 25 High Street, Caribou, Maine.

Trustees Present	Others Present
Gary Aiken, President	Jonathan Helstrom, General Manager
David Martin, Treasurer	Sue T Sands, Office Mgr, District Clerk
Philip McDonough, Asst Treas.	Penny Thompson, City Mgr.
David Belyea, Trustee	Mark Luehrs, Caribou Citizen
Jay Kamm, Trustee	

President Gary Aiken called the meeting to order at 6:03 P.M. Philip McDonough moved and David Martin seconded the motion to approve the minutes as presented for the August 14, 2024 meeting. UNANIMOUSLY VOTED.

Trustee Jay Kamm had questions regarding some line items on the budget report; #508, #603.10 and the office expense. Attached is a listing of the account's referenced showing how the funds were expended. After further review, Philip McDonough moved and David Martin seconded the motion to accept the Financial Reports as presented. UNANIMOUSLY VOTED.

Manager Helstrom discussed the water and wastewater projects with the Trustees. The booster station project has been finalized with one remaining requisition to submit for Dirigo. Applications for grants for the generator and river crossing have been submitted to the proper agencies. Manager Helstrom will meet soon with Manager Thompson to discuss the status of the Chadwick-BaRoss Project. At this time there has been no movement forward on the Grimes Phase 2 project, but Trustee Belyea stressed he would like for this project to take top priority.

Trustee Belyea discussed having a workshop soon to discuss the 10- and 20- Year Capital Budget Plan for the District, and address those projects completed, and those to be completed in the future. It would also be a good time to discuss the 2025 Budget with the Manager.

Trustee Martin suggested taking a vote so it appears in the minutes regarding the awarding of the Garage and Office Project. Sue explained that the project had been awarded and minutes appeared in the August 14, 2024 meeting. The award went to Haney's Home and Garden Center with a completion date of October 15, 2024, and if not completed at that time a \$250.00 assessed fee would be charged daily. However, Haney could not meet the deadline and declined the award. Hopefully the heat pumps will be installed once the contractor finalizes the application for the rebate from Efficiency Maine.

Trustee McDonough moved and Trustee Martin seconded the motion to add Jonathan Helstrom, our new General Manager to all financial documents, checking and savings accounts, Line of Credit, Loans, and ICS accounts as an additional signer for the District.

Philip McDonough moved and David Martin seconded the motion to adjourn the meeting at 6:20 PM

Sue T Sands, Office Manager, District Clerk