

## CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Thursday, January 2, 2025**, in the Council Chambers located at 25 High Street, **6:00 pm**.



**THE MEETING WILL BE BROADCAST ON SPECTRUM CABLE CHANNEL 8 & 1301 AND THE CITY OF CARIBOU YOUTUBE CHANNEL.**

1. **Roll Call**
2. **Invocation/Inspirational Thought**
3. **Pledge of Allegiance**
4. **Swearing in of Elected Officials**
5. **Election of Council Chairperson/Mayor and Deputy Mayor for 2025**
6. **Public Forum (PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email [dbrissette@cariboumaine.org](mailto:dbrissette@cariboumaine.org))**
7. **Bid Openings, Awards, and Appointments**
  - a. Drawing for the 2025 City of Caribou dog licensing award by Mayor
  - b. Appointment of City Administrative Officers
    - i. City Manager
    - ii. City Treasurer
    - iii. City Tax Collector
    - iv. City Clerk & Registrar of Voters
    - v. Overseer of the General Assistance Program
    - vi. City Auditor
    - vii. Legal Officer(s)
  - c. Approval of Administrative Appointments
    - i. Deputy City Clerk
    - ii. Deputy Treasurer
    - iii. Acting City Manager (during temporary absence or disability of city manager)
  - d. Appointment of Members to Committees and Advisory Boards  
These boards and commissions have an equal number of applications and open positions:
    - i. Board of Assessors (1)
    - ii. Cary Medical Center Board of Directors (4)
    - iii. Caribou Development Committee (2)
    - iv. Caribou Hospital District Board of Trustees (1)
    - v. Caribou Housing Authority Board of Commissioners (1)
    - vi. Caribou Riverfront Redevelopment Committee (1)
    - vii. Caribou Public Library Committee (2)
    - viii. Recreation Commission (2)

This board has more open positions than applicants:

    - i. Caribou Utilities District (2)
    - ii. Airport Advisory Committee (1)
    - iii. Planning Board (1)
    - iv. Zoning Board of Appeals (1)

These committees and boards require a decision (more applicants than open positions):

    - i. Aroostook Waste Solutions Board of Directors (2)
    - ii. Nylander Museum Board of Trustees (2)
8. **New Business & Adoption of Ordinances and Resolutions**
  - a. Discussion and Possible Action Regarding 2025 Council Meeting Calendar
  - b. Discussion and Possible Action Regarding Collection of Property Tax Prior to 2025 Commitment
  - c. Discussion and Possible Action Regarding Manager Authorization to Approve Treasurer Warrants
  - d. Discussion and Possible Action Regarding Authorization to Provide a Tax Club for 2025

**9. First-Read items for upcoming City Council meetings**

- a. Discussion of City Council priorities for 2025
- b. Discussion of City Council member appointments to City Council committees & liaison roles

**10. Reports and Discussion by Mayor and Council Members**

**11. Executive Session(s)** (May be called to discuss matters identified under 1 MRSA §405.6)

**12. Next Meeting: TBD** (see agenda item 8a)

**13. Adjournment**

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

**Certificate of Mailing/Posting**

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY:  Danielle Brissette, City Clerk