

Jonathan Helstrom
General Manager
Sue Sands
Office Manager, Clerk
Fred Page
Water Superintendent
Derek Dufour
Wastewater Superintendent



Caribou Utilities District
Water & Wastewater
P.O. Box 10 Caribou, ME 04736 (207) 496-0911

Trustees
Gary Aiken
President
David Martin
Treasurer
Philip J. McDonough II
David Belyea, P.E.
Jay Kamm

Caribou Utilities District Board of Trustees Monthly Meeting Agenda

Type: Monthly Meeting, Board of Trustees
When: December 4, 2024 at 6:00 PM
Where: City Council Chambers, 25 High Street, Caribou, Maine

Agenda:

1. **Approval of Minutes**
 - Review and approval of the minutes from November 13, 2024 Monthly Meeting
2. **Financial Reports**
 - Budget and financial reports for period ending November 2024
3. **Water Department Update**
 - Updates on water-related matters, projects, and any relevant issues
4. **Wastewater Department Update**
 - Updates on wastewater-related matters, projects, and any relevant issues
5. **Other Business**
 - Any additional items not covered above
6. **Schedule Next Meeting**
 - Confirm next meeting

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Monthly Management Report

Month Ending: November, 2024

Prepared By: Jonathan Helstrom

Agenda:

1. **Approval of Minutes**

- No additional comments.

2. **Financial Reports**

- No additional comments on the financials through the end of November.

3. **Multi Department Update**

As we continue to move forward with the grant/loan package with Maine Municipal Bond Bank for the purchase of the vacuum/Jetter truck, the Utilities bond attorney has requested a motion to accept the following six items:

PROPOSED VOTE

VOTED by the Board of Trustees of the Caribou Utilities District of Caribou, Maine as follows:

1. That the Board of Trustees hereby approves the application made to the State Revolving Loan Fund at the Maine Municipal Bond Bank for approval to borrow up to \$465,000, less forgiveness of up to \$255,750 of permanent financing to fund the purchase of a Vacuum Excavation Truck for Lead Service Line Inventory, including transaction costs and all related expenses (the "Project").
2. That, pursuant to authority granted by the Charter of the Caribou Utilities District, and specifically Section 12 thereof, and any other applicable law, the District is hereby authorized to issue and sell to the Maine Municipal Bond Bank a Revenue Obligation Bond of the District (the "Bond") in an aggregate principal amount not to exceed \$465,000 to fund the Project, said funding to include transaction costs and all other expenses reasonably related to the Project.
3. That the District Treasurer and President of the Board of Trustees are hereby authorized to execute and deliver the Bond on behalf of the District to the Maine Municipal Bond Bank. The Bond is to be sold upon such further terms and conditions and at such interest rates as may be approved by the Treasurer and President of the Board of Trustees and shall have the District seal affixed and be attested by the District Clerk, or another official of the District.
4. That the District hereby irrevocably pledges the user fees, rates, assessments and other charges of the District for the payment of the debt service on the Bond.

5. That the Treasurer and President of the Board of Trustees are hereby authorized to execute and deliver a Loan Agreement with the Maine Municipal Bond Bank, in such form as the Maine Municipal Bond Bank shall require.
6. That the District officers and officials are hereby authorized to execute and deliver any and all documents and certificates, and to take any and all actions, including affixing the seal of the District as may be necessary or convenient to carry out the full purport and intent of the foregoing orders, or any one of them.

2. Water Department Update

- Jeff Cray was hired on November 25th to fill the water department vacancy. Jeff has over 14 years of water and wastewater experience and comes with a water treatment and distribution license. He resides in Westfield with his wife Jennifer.

3. Wastewater Department Update

- No new updates

4. Other Business

- As in previous years, we will be collecting items for the Toys for Tots program. If you would like to give, please bring a new, unwrapped toy. Please note that Toys for Tots does not accept realistic looking weapons, gifts with food, used items, or opened packages.

- We will be holding an Employee Appreciation Dinner on January 16, 2024, at 5:30 PM. We cordially invite all trustees and staff to attend, and each person is welcome to bring a guest. This event will be a fantastic opportunity for everyone to connect and get to know each other better.

The monthly meeting of the Caribou Utilities District was held Wednesday November 13, 2024 in the City Council Chambers located at 25 High Street, Caribou, Maine.

Trustees Present

Gary Aiken, President
David Martin, Treasurer
Philip McDonough, Asst Treas./Absent
David Belyea, Trustee
Jay Kamm, Trustee

Others Present

Jonathan Helstrom, General Manager
Sue T Sands, Office Mgr, District Clerk
Penny Thompson, City Manager

President Gary Aiken opened the meeting at 6:00 PM. David Martin moved and David Belyea seconded the motion to accept the minutes of the September 18, 2024 meeting as presented. UNANIMOUSLY VOTED.

The budget and financial reports were discussed. Manager Aiken had several questions regarding line items listed in the budget either being way under budgeted amount or way over. Sue explained that the accounts with a budget figure attached for the year showing a zero balance to date, are accounts which were used at one time for different projects but not used in 2024. This included some of the labor accounts, 501-10 and 601-10 for wastewater and water. During the summer two interns worked at the District through an ACAP program where the employee was paid directly by ACAP @ \$15.00 per hour for a total of 200 hours for each employee. This amount helped the District tremendously with labor cost. Account # 641-50 was questioned on the water budget in the amount of \$12,000.00. This amount represents the annual payment made by water to wastewater for the loan to build the water garage in 1994. Another account similar to #641-50 will be set up for sewer as well for reimbursement of funds borrowed from the wastewater division for the roofing project on the water garage and office, as well as the siding on the office. President Aiken also was concerned about accounts that are over the budgeted amount for the year. There always is a reason why this happens, and normally there is no way to determine day to day what might be needed in an aged system such as CUD. Another reason there is so much concern regarding the budget this year is the fact that several items were not budgeted correctly at the beginning of the year. Manager Helstrom passed out draft budget reports and profit and loss statements for the year for reviewing, and if Trustees had any comments, they are to advise Mr. Helstrom. Dave Belyea moved and Jay Kamm seconded the motion to accept the reports as presented. UNANIMOUSLY VOTED.

Manager Helstrom discussed the 2025 budget with the trustees and asked if he could present the new draft for 2025 after the completion of 2024. By doing this, Mr. Helstrom would be able to review the 2024 budget and make necessary changes for 2025. All Trustees were favorable of this request.

The Drinking Water State Revolving Loan Fund (DWSRF) is offering Lead Service Line Capitalization Grants for equipment to look for the presence of lead service lines. This is part of a Federal law requiring all public water systems to catalog the material of every customer service line. CUD has been offered an excellent grant/loan package. The grant would cover 55% of the truck's cost with a ten-year 0% loan from the Maine Municipal Bond Bank. The current Jet-Truck/Vacuum has recently had several repairs and it is time for a replacement. The grant has been awarded to the District, and MMBB requires permission from the District to submit the loan application for the remaining 45% cost of the purchase of the truck. David Belyea moved and David Martin seconded the motion to authorize Caribou Utilities District to purchase of a new Vacuum/Jeter Combo truck and to proceed with the Grant/Loan

application with MMBB for the Lead Service Truck with a ten-year 0% loan on the remaining 45% balance of the cost. UNANIMOUSLY VOTED.

Manager Helstrom recently met with Jonathan Judkins, CEO of Loring Development Authority and the Madawaska Dam Water Plant regarding an interest of LDA connecting to Caribou. After the initial meeting, LDA was amendable and Mr. Judkins could see the benefit of an interconnection. If the LDA were to connect to the District, CUD would still have capacity for future growth. Manager Helstrom is moving forward with a capacity study to see if this idea is feasible for CUD. The Drinking Water has a grant that would cover 75% of the cost of a study up to a maximum grant amount of \$30,000.00. By capping the cost of the study at \$40,000, LDA has agreed to split the unfunded portion of the study with the District, or a cost of \$5,000.00.

Mr. Troy Haney contacted Manager Helstrom October 10, 2024 regarding property at 30 North Street, Caribou, Maine. The City acquired the property through tax foreclosure and has since transferred the deed to the Better Investment Group. The house has been demolished and the BIG, (Better Investment Group) plan to place a tiny home on the property which they will sell. Mr. Haney has asked the District to release the liens that have accumulated on the property over the years and abate the balance of \$1,416.45 which is owed on the account. This property would ultimately benefit the City and Utilities by adding back a new home to the tax roll and CUD would gain a new customer.

City Manager Thompson was asked to review the process of acquiring property through tax foreclosure. President Gary Aiken stated it is a policy of the District not to write off any liens or abate any charges that have accrued for water or sewer. The District would be happy to discuss a Promissory Note between the Better Investment Group and Caribou Utilities District that would protect the District if the liens were discharged, then water and sewer charges on the property would be paid to the District once the new house has been sold.

David Belyea moved and Jay Kamm seconded the motion to adjourn the meeting at 7:05 PM. UNANIMOUSLY VOTED. The December meeting will be held December 4, 2024 due to the MRWA conference in Bangor.

Sue T Sands, Office Manager, District Clerk

Wastewater Division

Check #	Capital Expense, Direct	Capital Expense	Expense To Date	Total Expense	Total Income	CF (+/-)
		\$ 94,957	\$ 795,522	\$ 890,479	\$ 925,602	\$ 35,123
010362	Lowes, Office Light	\$ 75.15				

Water Division

Check #	Capital Expense, Direct	Capital Expense	Expense To Date	Total Expense	Total Income	CF (+/-)
		\$ 123,603	\$ 1,027,943	\$1,151,546	\$ 1,209,702	\$ 58,156
16048	Ti-Sales, 6 MACH Meter and 2 Neptune R900	\$ 3,714.40				

		November			PERIOD	11	92%
Wastewater Division Expenses		October Expense	November Expense	Monthly Budget	Year to Date Amt.	Annual Budget	% of Total Budget
Administration							
	Subtotal / Admin	\$ 20,565.60	\$ 20,105.24	\$ 27,691.67	\$ 288,214.89	\$ 332,300	87%
749.00	Annual Debt Service	\$ -	\$ -	\$ 23,750.00	\$ 133,272.89	\$ 285,000	47%
Treatment Plant							
	Subtotal / Treatment	\$ 11,843.74	\$ 10,029.19	\$ 15,791.67	\$ 155,916.03	\$ 189,500	82%
Collection System							
	Subtotal / Collection	\$ 17,898.43	\$ 21,765.75	\$ 19,850.00	\$ 218,118.32	\$ 238,200	92%
530.00	Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	
Totals Wastewater		\$ 50,307.77	\$ 51,900.18	\$ 87,083.33	\$ 795,522.13	\$ 1,045,000	76%

Wastewater Division Income		October Income	November Income	Monthly Budget	Year to Date Amt.	Annual Budget	% of Total Budget
Billed To Date							
	Subtotal / Billed	\$ 63,057.51	\$ 64,063.10	\$ 88,116.67	\$ 709,897.77	\$ 1,057,400	67%
Received To Date							
	Subtotal / Received	\$ 71,096.35	\$ 60,649.88	\$ 88,116.67	\$ 925,601.79	\$ 1,057,400	88%

		November			PERIOD	11	92%
Water Division Expenses		October Expense	November Expense	Monthly Budget	Year to Date Amt.	Annual Budget	% of Total Budget
Administration							
	Subtotal / Admin	\$ 25,489.12	\$ 24,861.57	\$ 30,825.00	\$ 376,138.32	\$ 369,900	102%
600.10	Annual Debt Service	\$ 1,711.67	\$ 2,032.44	\$ 36,666.67	\$ 375,823.49	\$ 440,000	85%
Plant Production							
	Subtotal / Plant	\$ 3,935.41	\$ 2,893.83	\$ 13,175.00	\$ 81,422.15	\$ 158,100	52%
Transmission & Distribution							
	Subtotal / T&D	\$ 12,704.70	\$ 13,688.99	\$ 20,516.67	\$ 194,559.35	\$ 246,200	79%
Totals Water		\$ 43,840.90	\$ 43,476.83	\$ 101,183.33	\$ 1,027,943.31	\$ 1,214,200	85%

Water Division Income		October Income	November Income	Monthly Budget	Year to Date Amt.	Annual Budget	% of Total Budget
Billed To Date							
	Subtotal / Billed	\$ 104,010.23	\$ 102,905.55	\$ 101,691.67	\$ 1,141,963.49	\$ 1,220,300	94%
Received To Date							
	Subtotal / Received	\$ 141,862.02	\$ 110,100.41	\$ 101,691.67	\$ 1,209,702.11	\$ 1,220,300	99%

		November			PERIOD	11	92%
Wastewater Division Expenses		October Expense	November Expense	Monthly Budget	Year to Date Amt.	Annual Budget	% of Total Budget
Administration							
701.00	Salaries	\$ 10,376.99	\$ 10,496.99	\$ 14,508.33	\$ 127,729.82	\$ 174,100	73%
701.10	401A Plan	\$ 815.13	\$ 737.25	\$ 833.33	\$ 8,404.20	\$ 10,000	84%
702.00	Office Expense	\$ 2,319.13	\$ 3,103.37	\$ 2,916.67	\$ 47,129.73	\$ 35,000	135%
711.00	Insurance, Workers Comp	\$ -	\$ -	\$ 650.00	\$ 7,898.71	\$ 7,800	101%
711.10	Insurance, Liability, PD	\$ -	\$ -	\$ 1,375.00	\$ 16,529.22	\$ 16,500	100%
715.00	Insurance, Health	\$ 5,154.86	\$ 3,964.03	\$ 4,333.33	\$ 51,330.20	\$ 52,000	99%
716.00	Social Security	\$ 1,861.49	\$ 1,803.60	\$ 2,416.67	\$ 22,126.01	\$ 29,000	76%
721.00	Accounting Expense	\$ -	\$ -	\$ 533.33	\$ 6,250.00	\$ 6,400	98%
749.00	See below	\$ -	\$ -	\$ -	\$ -	\$ -	
750.00	Legal, Miscellaneous	\$ 38.00	\$ -	\$ 125.00	\$ 817.00	\$ 1,500	54%
	Subtotal / Admin	\$ 20,565.60	\$ 20,105.24	\$ 27,691.67	\$ 288,214.89	\$ 332,300	87%
749.00	Annual Debt Service	\$ -	\$ -	\$ 23,750.00	\$ 133,272.89	\$ 285,000	47%
Treatment Plant							
501.00	Salaries	\$ 5,807.65	\$ 5,198.40	\$ 5,275.00	\$ 59,570.53	\$ 63,300	94%
501.10	Plant Project (Grimes)	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
501.20	Fiscal Sustain. Plan	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
502.00	Labor, Projects	\$ -	\$ -	\$ 566.67	\$ -	\$ 6,800	0%
503.00	Utilities	\$ 599.74	\$ 586.31	\$ 925.00	\$ 9,073.15	\$ 11,100	82%
504.00	Chemicals	\$ 220.00	\$ -	\$ 400.00	\$ 1,106.82	\$ 4,800	23%
506.00	Vehicle Maintenance	\$ 16.76	\$ 123.65	\$ 575.00	\$ 2,946.24	\$ 6,900	43%
507.00	Lab Supplies	\$ 361.38	\$ -	\$ 375.00	\$ 4,782.66	\$ 4,500	106%
508.00	Plant Maint/Repair	\$ 1,162.22	\$ 618.31	\$ 541.67	\$ 12,461.80	\$ 6,500	192%
509.00	Plant Fuel	\$ 301.22	\$ -	\$ 375.00	\$ 4,538.48	\$ 4,500	101%
510.00	Tools and Equipment	\$ 425.79	\$ -	\$ 125.00	\$ 1,624.79	\$ 1,500	108%
513.00	Grimes Power	\$ 3,220.81	\$ 2,782.52	\$ 5,716.67	\$ 49,877.48	\$ 68,600	73%
		\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
519.00	Sludge Removal	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
521.00	Consultant/lab/technical fees	\$ 604.64	\$ 720.00	\$ 708.33	\$ 7,515.29	\$ 8,500	88%
550.00	Dues, Education, misc.	\$ (876.47)	\$ -	\$ 208.33	\$ 2,418.79	\$ 2,500	97%
	Subtotal / Treatment	\$ 11,843.74	\$ 10,029.19	\$ 15,791.67	\$ 155,916.03	\$ 189,500	82%
Collection System							
601.00	Salaries	\$ 8,373.59	\$ 8,105.45	\$ 7,908.33	\$ 96,245.24	\$ 94,900	101%
602.00	Labor, Projects	\$ -	\$ -	\$ 800.00	\$ -	\$ 9,600	0%
603.00	Pump Sta. Electric Power	\$ 2,920.00	\$ 2,929.57	\$ 5,741.67	\$ 52,280.11	\$ 68,900	76%
603.10	Pump Sta. Expense	\$ 1,052.87	\$ 540.32	\$ 400.00	\$ 11,172.34	\$ 4,800	233%
606.00	Truck Expense / Fuel	\$ 915.24	\$ 5,396.16	\$ 900.00	\$ 11,318.54	\$ 10,800	105%
607.00	Paving Expense	\$ -	\$ 1,437.99	\$ 100.00	\$ 1,437.99	\$ 1,200	120%
608.00	Line Repair & Maintenance	\$ 1,271.87	\$ -	\$ 541.67	\$ 5,414.08	\$ 6,500	83%
610.00	Tools and Equipment	\$ 281.01	\$ 1,146.08	\$ 291.67	\$ 2,219.17	\$ 3,500	63%
341.10	Vehicles & Equipment	\$ -	\$ -	\$ 416.67	\$ -	\$ 5,000	0%
341.20	Asset Replacement Reserve	\$ 3,083.85	\$ 2,210.18	\$ 2,750.00	\$ 38,030.85	\$ 33,000	115%
	Subtotal / Collection	\$ 17,898.43	\$ 21,765.75	\$ 19,850.00	\$ 218,118.32	\$ 238,200	92%
530.00	Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	
	Totals Wastewater	\$ 50,307.77	\$ 51,900.18	\$ 87,083.33	\$ 795,522.13	\$ 1,045,000	76%

Wastewater Division Income		October Income	November Income	Monthly Budget	Year to Date Amt.	Annual Budget	% of Total Budget
Billed To Date							
401.00	Service Commitment	\$ 63,057.51	\$ 64,063.10	\$ 64,375.00	\$ 709,897.77	\$ 772,500	92%
401.50	Stormwater	\$ -	\$ -	\$ 416.67	\$ -	\$ 5,000	0%
402.00	Trailer Park	\$ -	\$ -	\$ 83.33	\$ -	\$ 1,000	0%
404.00	Lyon Farm Lease	\$ -	\$ -	\$ 2,083.33	\$ -	\$ 25,000	0%
405.00	AWS - Leachate	\$ -	\$ -	\$ 18,608.33	\$ -	\$ 223,300	0%
405.00	AWS - Septage / Trucked ww	\$ -	\$ -	\$ 333.33	\$ -	\$ 4,000	0%
413.00	Lateral, Fees	\$ -	\$ -	\$ 41.67	\$ -	\$ 500	0%
415.00	Interest / Dividends	\$ -	\$ -	\$ 325.00	\$ -	\$ 3,900	0%
421.00	Lien Fees	\$ -	\$ -	\$ 16.67	\$ -	\$ 200	0%
425.00	Other Income	\$ -	\$ -	\$ 833.33	\$ -	\$ 10,000	0%
430.00	Waterworks Rental	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 12,000	0%
	Subtotal / Billed	\$ 63,057.51	\$ 64,063.10	\$ 88,116.67	\$ 709,897.77	\$ 1,057,400	67%
Received To Date							
401.00	Service Commitment	\$ 64,238.05	\$ 59,590.09	\$ 64,375.00	\$ 695,330.04	\$ 772,500	90%
401.50	Stormwater	\$ 330.52	\$ 415.12	\$ 416.67	\$ 3,670.09	\$ 5,000	73%
402.00	Trailer Park	\$ -	\$ -	\$ 83.33	\$ -	\$ 1,000	0%
404.00	Lyon Farm Lease	\$ -	\$ -	\$ 2,083.33	\$ 25,000.00	\$ 25,000	100%
405.00	AWS - Leachate	\$ 4,043.91	\$ -	\$ 18,608.33	\$ 165,074.72	\$ 223,300	74%
405.00	AWS - Septage / Trucked ww	\$ -	\$ -	\$ 333.33	\$ 2,534.10	\$ 4,000	63%
413.00	Lateral, Fees	\$ -	\$ -	\$ 41.67	\$ 500.00	\$ 500	100%
415.00	Interest / Dividends	\$ 1,403.66	\$ 507.26	\$ 325.00	\$ 17,779.26	\$ 3,900	456%
421.00	Lien Fees	\$ -	\$ -	\$ 16.67	\$ -	\$ 200	0%
425.00	Other Income	\$ 1,080.21	\$ 137.41	\$ 833.33	\$ 15,713.58	\$ 10,000	157%
430.00	Waterworks Rental	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 12,000	0%
	Subtotal / Received	\$ 71,096.35	\$ 60,649.88	\$ 88,116.67	\$ 925,601.79	\$ 1,057,400	88%

		November			PERIOD	11	92%
Water Division Expenses		October Expense	November Expense	Monthly Budget	Year to Date Amt.	Annual Budget	% of Total Budget
Administration							
403.00	Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!
408.10	PUC Expense	\$ -	\$ -	\$ 741.67	\$ 7,808.00	\$ 8,900	88%
600.20	Tank Maintenance Fund	\$ 500.00	\$ -	\$ 500.00	\$ 5,000.00	\$ 6,000	83%
601.80	Salaries	\$ 15,082.70	\$ 15,022.70	\$ 14,508.33	\$ 174,116.88	\$ 174,100	100%
604.00	Employer Payroll Taxes	\$ 1,842.97	\$ 1,838.37	\$ 2,166.67	\$ 24,086.39	\$ 26,000	93%
604.81	Employer Health Insur.	\$ 5,268.91	\$ 4,078.09	\$ 5,000.00	\$ 85,497.63	\$ 60,000	142%
604.82	401a Employer Share	\$ 921.54	\$ 921.54	\$ 1,000.00	\$ 9,818.70	\$ 12,000	82%
620.70	Office Expenses	\$ 1,873.00	\$ 3,000.87	\$ 3,333.33	\$ 45,616.15	\$ 40,000	114%
632.00	Accounting Services	\$ -	\$ -	\$ 533.33	\$ 6,250.00	\$ 6,400	98%
633.00	Legal Services	\$ -	\$ -	\$ 125.00	\$ 342.00	\$ 1,500	23%
641.50	Garage,Office,Roof Rental	\$ -	\$ -	\$ 1,000.00	\$ -	\$ 12,000	0%
657.00	Insurance/Liability, etc.	\$ -	\$ -	\$ 1,350.00	\$ 13,589.28	\$ 16,200	84%
658.00	Workers Compensation	\$ -	\$ -	\$ 525.00	\$ 4,013.29	\$ 6,300	64%
670.00	Bad Debt Expense	\$ -	\$ -	\$ 41.67	\$ -	\$ 500	0%
	Subtotal / Admin	\$ 25,489.12	\$ 24,861.57	\$ 30,825.00	\$ 376,138.32	\$ 369,900	102%
600.10	Annual Debt Service	\$ 1,711.67	\$ 2,032.44	\$ 36,666.67	\$ 375,823.49	\$ 440,000	85%
Plant Production							
601.10	Production Labor	\$ 383.74	\$ 559.90	\$ 2,633.33	\$ 5,885.11	\$ 31,600	19%
601.20	Labor, Projects	\$ -	\$ -	\$ 566.67	\$ -	\$ 6,800	0%
615.10	Electric Power/Utilities	\$ 992.48	\$ 1,041.84	\$ 6,025.00	\$ 45,186.20	\$ 72,300	62%
618.30	Chemicals	\$ 1,448.63	\$ -	\$ 1,891.67	\$ 16,948.41	\$ 22,700	75%
620.20	Maintenance	\$ 9.48	\$ 12.99	\$ 616.67	\$ 2,355.06	\$ 7,400	32%
620.30	Lab Testing	\$ 943.59	\$ 1,100.00	\$ 591.67	\$ 7,706.69	\$ 7,100	109%
650.30	Vehicle Maintenance	\$ 82.49	\$ -	\$ 575.00	\$ 2,042.30	\$ 6,900	30%
675.10	Dues, Education, expenses	\$ 75.00	\$ 179.10	\$ 275.00	\$ 1,298.38	\$ 3,300	39%
	Subtotal / Plant	\$ 3,935.41	\$ 2,893.83	\$ 13,175.00	\$ 81,422.15	\$ 158,100	52%
Transmission & Distribution							
341.00	Vehicles & Equipment	\$ -	\$ -	\$ 416.67	\$ -	\$ 5,000	0%
341.1/136.15	Asset Replacement Reserve	\$ 2,163.06	\$ 2,163.06	\$ 2,750.00	\$ 34,949.61	\$ 33,000	106%
601.50	Labor, Maintenance	\$ 8,800.26	\$ 8,624.10	\$ 10,541.67	\$ 109,041.60	\$ 126,500	86%
601.60	Labor, Projects	\$ -	\$ -	\$ 800.00	\$ -	\$ 9,600	0%
615.50	Electric Power,Utilities -Garage	\$ 414.02	\$ 454.93	\$ 950.00	\$ 9,767.21	\$ 11,400	86%
620.50	Tools and Equipment	\$ 61.79	\$ 438.72	\$ 608.33	\$ 8,417.24	\$ 7,300	115%
620.60	Main & Service Materials	\$ -	\$ 527.66	\$ 2,766.67	\$ 20,449.15	\$ 33,200	62%
650.60	Equipment Maintenance	\$ 937.28	\$ 974.96	\$ 1,316.67	\$ 7,816.65	\$ 15,800	49%
675.50	Miscellaneous, Dues, Educ.	\$ 328.29	\$ 505.56	\$ 366.67	\$ 4,117.89	\$ 4,400	94%
	Subtotal / T&D	\$ 12,704.70	\$ 13,688.99	\$ 20,516.67	\$ 194,559.35	\$ 246,200	79%
Totals Water		\$ 43,840.90	\$ 43,476.83	\$ 101,183.33	\$ 1,027,943.31	\$ 1,214,200	85%

Water Division Income		October Income	November Income	Monthly Budget	Year to Date Amt.	Annual Budget	% of Total Budget
Billed To Date							
461.00	Service Commitment	\$ 104,010.23	\$ 102,905.55	\$ 98,041.67	\$ 1,141,963.49	\$ 1,176,500	97%
419.00	Interest / Dividends	\$ -	\$ -	\$ 125.00	\$ -	\$ 1,500	0%
421.00	Voicestream Lease	\$ -	\$ -	\$ 2,083.33	\$ -	\$ 25,000	0%
474.00	Other Income	\$ -	\$ -	\$ 625.00	\$ -	\$ 7,500	0%
476.00	Lien Fees	\$ -	\$ -	\$ 50.00	\$ -	\$ 600	0%
0.00	Misc.	\$ -	\$ -	\$ 766.67	\$ -	\$ 9,200	0%
	Subtotal / Billed	\$ 104,010.23	\$ 102,905.55	\$ 101,691.67	\$ 1,141,963.49	\$ 1,220,300	94%
Received To Date							
461.00	Service Commitment	\$ 80,693.98	\$ 70,717.22	\$ 69,125.00	\$ 817,329.73	\$ 829,500	99%
461.00a	Service Commitment (City)	\$ 57,833.34	\$ 28,916.67	\$ 28,916.67	\$ 318,083.37	\$ 347,000	92%
419.00	Interest / Dividends	\$ 1,414.22	\$ 688.15	\$ 125.00	\$ 12,328.02	\$ 1,500	822%
421.00	Voicestream Lease	\$ -	\$ 2,898.71	\$ 2,083.33	\$ 30,310.81	\$ 25,000	121%
474.00	Other Income	\$ (126.82)	\$ 5,575.00	\$ 625.00	\$ 17,044.46	\$ 7,500	227%
476.00	Lien Fees	\$ -	\$ -	\$ 50.00	\$ -	\$ 600	0%
0.00	Misc.	\$ 2,047.30	\$ 1,304.66	\$ 766.67	\$ 14,605.72	\$ 9,200	159%
	Est. of Service in Office	\$ 90.30	\$ 100.00				
	Est. of Service Visiting Site	\$ 381.00	\$ 140.00				
	Collection Trip Fee	\$ 910.00	\$ 665.00				
	Restoration of Service	\$ 455.00	\$ 193.00				
	Returned Check Fee	\$ -	\$ -				
	Customer Req for Disconnect in order for Construction, etc.	\$ 211.00	\$ 35.00				
	Request for Meter Install	\$ -	\$ -				
	Frozen Meter	\$ -	\$ -				
	Rest of service after hrs	\$ -	\$ -				
	Clear obstruction to shut-off	\$ -	\$ -				
	Customer plumbing	\$ -	\$ 171.66				
	Subtotal / Received	\$ 141,862.02	\$ 110,100.41	\$ 101,691.67	\$ 1,209,702.11	\$ 1,220,300	99%