

## CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a Regular City Council Meeting on **Monday, June 16, 2025**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.



1. Roll Call / Determine Quorum
2. Call Meeting to Order
3. Invocation / Inspirational Thought
4. Pledge of Allegiance
5. Declaration of any Conflict of Interest
6. Public Forum (**PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email [dbrissette@cariboumaine.org](mailto:dbrissette@cariboumaine.org)**)
7. Acceptance of Minutes Pages
  - a. There are no minutes to review for this meeting.
8. Bid Openings, Awards, and Appointments 2
  - a. Recognition of employee milestone anniversaries 3-5
  - b. Fire Station Engineering Firm bids
9. Public Hearings and Possible Action Items
  - a. There are no public hearings for this meeting.
10. Reports by Staff and Committees
  - a. May Financial Reports – Finance Director 6-25
  - b. Update on visit to Cary Medical Center OB unit – Mayor Boma 26-30
  - c. City Manager’s Report 31-32
11. Unfinished Business
  - a. Cannabis medical caregiver discussion 33-36
  - b. 2025 Municipal Budget considerations 37-47
12. New Business, Ordinances and Resolutions
  - a. June 10, 2025, RSU#39 Budget Validation election results 48-49
  - b. Request to sign a Corrective Deed 50-52
13. Reports and Discussion by Mayor and Council Members Reports
14. Next Regular Meeting: June 30, 2025 53-78
15. Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)
  - a. Executive Session for personnel pursuant to 1 MRSA §405.6.A(1) (Non-Union Employee survey results)
16. Adjournment

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

### Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: \_\_\_\_\_ Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**TO: Caribou City Council Members**  
**FROM: Penny Thompson, City Manager**  
**DATE: June 16, 2025**  
**RE: Recognition of employee milestone work anniversaries**

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The City of Caribou is fortunate to have many employees who have devoted much of their career to the citizens of Caribou. The Caribou City Council traditionally recognizes lengths of service in five-year increments on an annual basis. Tonight, the City Council would like to thank the following individuals for their hard work and contributions over the years:

Kyle Scott	Caribou Police Department	5 years
Peter Baldwin	Caribou Public Library / Nylander Museum	5 years
Cassie Germain	Caribou Public Library	5 years
Holli Doody	Caribou Finance Department	10 years
Adam Chartier	Caribou Fire & Ambulance Department	10 years
Chad Cochran	Caribou Police Department	15 years
Scott Dow	Caribou Fire & Ambulance Department	15 years
John Thornton	Caribou Fire & Ambulance Department	15 years
Penny Thompson	Caribou General Government Department	15 years
Matt Bouchard	Caribou Parks & Recreation Department	20 years
Brian Lajoie	Caribou Fire & Ambulance Department	30 years
Gary Marquis	Caribou Parks & Recreation Department	30 years

**Suggested action:**

Mayor Boma will present the certificates to those able to attend the Caribou City Council meeting.

Certificates will also be given to the employees unable to attend the meeting.



## **MEMO**

**TO: Caribou City Council Members**  
**FROM: Penny Thompson, City Manager**  
**DATE: June 16, 2025**  
**RE: Award of Fire Station project engineering bids**

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The City of Caribou has received funding through the Aroostook County ARPA grant funding, through a Congressionally – Directed Spending request from Senator Collins’ office and from funding that was set aside by designating capital funds for a project to make needed renovations and upgrades to the Caribou Fire and Ambulance department building. The City Council Municipal Buildings Committee advertised through an RFQ process to obtain qualifications from firms interested in engineering the project.

The Municipal Buildings Committee then selected two highly qualified firms to meet with to discuss the project in-depth. The City Council Municipal Buildings Committee is recommending that the Caribou City Council award the project to:

Harriman at a cost of \$150,000 for phases to from investigations and design to construction administration.

### **Suggested action:**

Please make a motion to “award the Caribou Fire Department Renovation and Upgrades project to Harriman at a cost of \$150,000”.

Second

Discussion

Vote

May 22, 2025

Penny Thompson [pthompson@cariboumaine.org](mailto:pthompson@cariboumaine.org)  
City Manager  
City of Caribou  
25 High Street  
Caribou, Maine 04736

Re: City of Caribou  
Caribou Fire Department Renovation and Upgrades  
Caribou, Maine  
No. 25162  
Proposal

Dear Penny:

We are pleased to submit our proposal to the City of Caribou for Engineering and Architectural services as outlined in the City of Caribou's Request for Qualifications (RFQ) relating to the renovation and upgrades at the Caribou Fire Department and Lion's Club buildings. It is our understanding that the City wishes to upgrade the HVAC and life safety systems, renovate offices, restrooms, and living quarters for employees.

#### **SCOPE OF WORK**

The requested scope of services indicated within the RFP is included in our basic services including all architectural and engineering services required and cost estimating. Additionally we have included supplemental services for environmental engineering to identify hazardous materials in the existing building.

#### **SCHEDULE**

We can begin this work within 7 days of a notice to proceed. It will take approximately 22 weeks to complete Phase I.

#### **BUDGET**

We understand the City's total budget for this project to be \$2.35 million with an approximate construction budget around \$2.0 million.

#### **FEE AND SCHEDULE**

Our proposed fee to complete the project is outlined in the table below. We are dedicated to providing our clients with exceptional service and are happy to discuss and align the scope of our work and associated fees with your specific needs.

Penny Thompson  
May 22, 2025  
Page 2 of 2

<b>Harriman Basic Services Fees by Phase</b>	<b>Tentative Durations/Schedule</b>	<b>Fee</b>
<b>Phase I – Investigation &amp; Design</b>		
Schematic Design	July- August (5 weeks)	\$22,500
Design Development	August-October (8 weeks)	\$30,000
Construction Documents	October-December (9 weeks)	\$52,500
<b>Phase II – Construction</b>		
Bidding/Construction Procurement	Winter 2025-2026 (TBD)	\$ 7,500
Construction Administration	FY 2026(TBD)	\$37,500
<b>Total</b>		<b>\$150,000</b>

The above fees include design of the architectural and engineering systems for the project. The following Supplemental Services would be considered an addition to the basic services.

<b>Supplemental Services</b>	<b>Fee</b>
Hazardous Material Survey	\$3,000-\$5,000
Abatement Project Design and Bid Documents	\$5,000-\$8,000
<b>Total</b>	<b>\$8,000-\$13,000</b>

Normal reimbursable expenses such as travel mileage, plan and document reproduction, postage, and permits by regulatory agencies will be billed separately and are not included in the lump sum fee. An estimated budget figure of \$6,000 should be carried.

The quoted fees are based on our current knowledge of the scope of design work required for this project. If this project becomes more significant in scope than we currently understand, we reserve the right to negotiate a fair increase in fee. An increase from the original scope of work and the respective fee change must be described in writing and accepted prior to the additional work commencing.

We propose to utilize a mutually agreed upon contract for this agreement between the City of Caribou and Harriman such as AIA B101.

Thank you for the opportunity to submit this proposal. If you have any questions or need additional information, do not hesitate to contact us.

Sincerely,  
Harriman



Mark D. Lee, AIA, LEED AP  
Principal



Amanda M. Jandreau, PE  
Associate, Senior Structural Engineer  
[ajandreau@harriman.com](mailto:ajandreau@harriman.com)



## **MEMO**

**TO: Caribou City Council Members**  
**FROM: Penny Thompson, City Manager**  
**DATE: June 16, 2025**  
**RE: May Financial Report, presented by Finance Director Carl Grant**

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Finance Director Carl Grant will present the May Financial Reports.

### **Suggested action:**

After the presentation, please make a motion “to accept the May Financial Report as presented”.

Second

Discussion

Vote

## FINANCIAL NOTES

For period ending May 31, 2025

### GENERAL LEDGER

Assets for the month ended at 10,847,632.91, with a cash balance of 4,632,292.05. 2025 collection in prepayments was 52,765.22 for the month and are at 255,692.82 for the total.

Liabilities came in at 7,240,470.02 and the fund balance ended at 3,607,162.89.

### Expenses

May expenses for the month were a total of 876,058.99 with a YTD percentage to budget of 32.1%, down 9.7% to budget.

### Revenues

Revenues for the month were at 744,086.30 with a YTD percentage to budget of 24.5%, this is a 17.1% decrease to the budget.

Excise tax collection was at 173,062.77 for the month with a YTD collection of 697,702.05, this is under budget by 0.8%.

Revenue Sharing came in at 328,896.97 for the month with a YTD collection of 1,007,246.63 this is over budget by 1.4% or 31,413.30.

\*Please find the addition of a line graph of revenues collected year to date vs budget..

# General Ledger Summary Report

Fund(s): ALL

May

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	6,723.90	311,376.00	0.00	30,358,752.55	30,670,128.55	0.00
<b>Assets</b>	<b>15,289,483.18</b>	<b>15,221,282.37</b>	<b>-481,660.71</b>	<b>7,900,397.09</b>	<b>12,274,046.55</b>	<b>10,847,632.91</b>
101-00 CASH (BANK OF MACHIAS)	8,482,337.07	8,314,805.68	-150,651.80	4,565,903.91	8,248,417.54	4,632,292.05
102-00 RECREATION ACCOUNTS	79,708.37	69,492.32	0.00	0.00	0.00	69,492.32
103-00 NYLANDER CHECKING	1,808.58	1,807.89	-0.69	0.00	3.49	1,804.40
110-00 SECTION 125 CHECKING FSA	27,671.88	27,980.15	-883.11	15,830.11	5,845.02	37,965.24
110-10 2024 SECTION 125 CHECKING HRA	55,649.87	48,256.43	0.00	0.00	11,707.42	36,549.01
110-11 2025 SECTION 125 CHECKING HRA	0.00	0.00	-3,338.92	88,683.33	14,049.57	74,633.76
111-00 RETIREMENT INVESTMENT	1,500,427.14	1,500,427.14	0.00	0.00	0.00	1,500,427.14
111-01 RETIREMENT INVESTMENT SECUREI	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	489,545.58	490,569.87	0.00	0.00	0.00	490,569.87
116-01 CD NORSTATE FEDERAL CREDIT UN.	245,000.00	245,000.00	0.00	0.00	0.00	245,000.00
116-02 CD COUNTY FEDERAL CREDIT UNI	183,903.34	185,860.43	0.00	1,934.66	0.00	187,795.09
116-03 CD TD	245,111.76	247,437.67	0.00	2,309.13	0.00	249,746.80
116-04 CD ACADIA FEDERAL CREDIT UNION	215,626.39	217,856.94	0.00	2,204.46	0.00	220,061.40
116-05 CD KATHDIN TRUST COMPANY	235,522.67	237,652.28	0.00	2,649.63	0.00	240,301.91
117-00 RLF #10 INVESTMENT	254,851.77	255,387.30	496.20	1,978.14	0.00	257,365.44
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	38,340.66	8,699.23	-12,257.56	123,475.00	119,995.71	12,178.52
124-00 GAS INVENTORY	21,226.73	13,059.28	-9,883.51	32,325.00	45,315.60	68.68
125-00 ACCOUNTS RECEIVABLE	75,327.05	120,435.03	-119,235.80	354,461.70	441,335.40	33,561.33
130-00 COMSTAR RECEIVABLES	169,728.00	295,323.52	-18,246.95	776,091.48	755,693.87	315,721.13
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
140-00 CDC LOANS REC (1280)	28,311.38	28,311.38	0.00	0.00	0.00	28,311.38
180-00 DR. CARY CEMETERY INVESTMENT	994.89	995.41	0.00	0.49	0.00	995.90
181-00 HAMILTON LIBRARY TR. INVEST	1,929.56	1,948.64	0.00	18.84	0.00	1,967.48
182-00 KNOX LIBRARY INVESTMENT	11,138.28	11,255.59	0.00	115.95	0.00	11,371.54
183-00 CLARA PIPER MEM INV	677.62	677.97	0.00	0.35	0.00	678.32
184-00 JACK ROTH LIBRARY INVEST	14,807.48	14,963.45	0.00	154.16	0.00	15,117.61
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,974.39	8,053.16	0.00	81.83	0.00	8,134.99
187-00 DOROTHY COOPER MEM INV	50,442.68	51,082.37	0.00	633.64	0.00	51,716.01
189-00 MARGARET SHAW LIBRARY INV	14,103.89	14,262.58	0.00	119.57	0.00	14,382.15
190-00 GORDON ROBERTSON MEM INV	12,473.36	12,612.52	0.00	137.57	0.00	12,750.09
191-00 MEMORIAL INVESTMENT	6,322.63	6,335.58	0.00	12.69	0.00	6,348.27
192-00 G. HARMON MEM INV	7,344.55	7,426.50	0.00	81.00	0.00	7,507.50
193-00 BARBARA BREWER FUND	4,884.41	4,950.55	0.00	41.50	0.00	4,992.05
194-00 RODERICK LIVING TRUST	4,244.11	4,296.69	0.00	15.82	0.00	4,312.51
196-00 PHILIP TURNER LIBRARY INV	7,832.92	7,920.85	0.00	82.45	0.00	8,003.30
198-00 TAX ACQUIRED PROPERTY	107,272.69	60,732.73	0.00	0.00	0.00	60,732.73
198-17 TAX ACQUIRED PROPERTY 2017	0.00	0.00	0.00	27,888.91	27,888.91	0.00
198-18 TAX ACQUIRED PROPERTY 2018	0.00	0.00	0.00	18,651.05	18,651.05	0.00
200-24 2024 TAX RECEIVABLE	904,462.02	904,462.02	-590,621.16	683.97	905,146.84	-0.85
200-25 2025 TAX RECEIVABLE	-53,251.88	-53,251.88	-52,765.22	0.00	202,440.94	-255,692.82
205-19 2019 LIENS RECEIVABLE	61.38	0.00	0.00	61.38	61.38	0.00
205-20 2020 LIENS RECEIVABLE	204.89	204.89	0.00	0.00	0.00	204.89
205-21 2021 LIENS RECEIVABLE	9,013.76	9,013.76	0.00	0.00	0.00	9,013.76
205-22 2022 LIENS RECEIVABLE	69,087.19	69,087.19	-390.82	0.00	15,823.57	53,263.62
205-23 2023 LIENS RECEIVABLE	177,929.79	177,929.79	-13,749.43	0.00	35,456.29	142,473.50
205-24 2024 LIENS RECEIVABLE	0.00	0.00	504,743.30	526,387.65	21,644.35	504,743.30
210-12 2012 PP TAX RECEIVABLE	4,645.51	4,645.51	0.00	0.00	0.00	4,645.51
210-13 2013 PP TAX RECEIVABLE	4,936.98	4,936.98	0.00	0.00	0.00	4,936.98
210-14 2014 PP TAX RECEIVABLE	5,657.51	5,657.51	0.00	0.00	0.00	5,657.51



# General Ledger Summary Report

Fund(s): ALL

May

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
210-15 2015 PP TAX RECEIVABLE	10,944.67	10,944.67	0.00	0.00	0.00	10,944.67
210-16 2016 PP TAX RECEIVABLE	10,241.16	10,241.16	-95.48	0.00	142.15	10,099.01
210-17 2017 PP TAX RECEIVABLE	10,948.59	10,948.59	0.00	0.00	0.00	10,948.59
210-18 2018 PP TAX RECEIVABLE	11,450.12	11,450.12	0.00	0.00	0.00	11,450.12
210-19 2019 PP TAX RECEIVABLE	12,524.08	12,524.08	0.00	0.00	0.00	12,524.08
210-20 2020 PP TAX RECEIVABLE	14,026.03	14,026.03	0.00	0.00	0.00	14,026.03
210-21 2021 PP TAX RECEIVABLE	12,210.73	12,210.73	0.00	0.00	0.00	12,210.73
210-22 2022 PP TAX RECEIVABLE	12,760.77	12,760.77	-169.57	0.00	169.57	12,591.20
210-23 2023 PP TAX RECEIVABLE	14,565.35	14,565.35	-204.80	0.00	204.80	14,360.55
210-24 2024 PP TAX RECEIVABLE	12,901.26	12,901.26	-1,442.12	0.00	1,712.92	11,188.34
210-25 2025 PP TAX RECEIVABLE	-79.11	-79.11	-130.49	0.00	299.12	-378.23
302-00 COURT ORDER	0.00	0.00	0.00	484.62	484.62	0.00
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	211,375.20	211,375.20	0.00
304-00 FICA W/H	18.26	18.26	0.00	284,787.24	284,787.24	18.26
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	66,602.36	66,602.36	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	96,191.00	96,191.00	0.00
307-00 M.S.R.S. W/H	-167.65	-167.65	0.00	77,273.97	77,273.97	-167.65
307-01 MSRS EMPLOYER	-2,436.03	-2,436.01	0.08	119,571.08	119,570.83	-2,435.76
308-00 AFLAC INSURANCE	-1.08	0.00	-0.08	2,843.28	2,843.76	-0.48
309-00 DHS WITHHOLDING	0.00	0.00	0.00	6,314.00	6,314.00	0.00
312-00 HEALTH INS. W/H	-29,785.12	-29,785.12	-2,273.37	118,459.50	120,532.09	-31,857.71
315-00 TEAMSTERS W/H	0.00	0.00	0.00	2,185.00	2,185.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	4,499.36	4,499.36	0.00
315-00 COUNCIL #93 W/H	0.00	0.00	0.00	1,747.07	1,747.07	0.00
318-00 MMA INCOME PROTECTION	-8,995.59	-8,995.59	-928.95	18,720.22	19,481.32	-9,756.69
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	11,762.00	11,762.00	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	106,972.94	106,972.94	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	14,532.28	14,532.28	0.00
321-01 PRIMERICA SHAREHOLDER SERVICE	0.00	0.00	0.00	232.25	232.25	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	9,105.30	9,105.30	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-2,552.93	-2,552.93	-211.84	6,013.84	6,263.29	-2,802.38
323-01 LIFE OVER 50K	-5.04	-5.04	0.00	0.00	0.00	-5.04
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	604.00	604.00	0.00
324-01 PAID FAMILY MEDICAL LEAVE	0.00	0.00	0.00	11,246.25	11,246.25	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	14,925.90	14,925.90	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	2,883.98	2,883.98	0.00
329-00 SALES TAX COLLECTED	-52.79	-52.85	-67.86	52.85	67.86	-67.86
330-00 VEHICLE REG FEE (ST. OF ME)	-2,969.00	2,874.00	7,798.50	116,792.08	131,056.58	-11,390.50
331-00 BOAT REG FEE INLAND FISHERIES	0.00	0.00	-4,492.50	2,638.00	9,632.50	-6,994.50
332-00 SNOWMOBILE REG (F&W)	-7,660.25	0.00	0.00	19,279.61	19,279.61	0.00
333-00 ATV REGISTRATION (F&W)	0.00	0.00	-9,169.00	125.00	9,294.00	-9,169.00
335-00 PLUMBING PERMITS (ST. OF ME)	-2,336.35	0.00	-165.00	0.00	270.00	-270.00
336-00 CONCEALED WEAPON PERMIT	985.00	985.00	0.00	430.00	430.00	985.00
338-00 CONNOR EXCISE TAX	3.76	3.76	-2,454.96	21,086.49	30,139.83	-9,049.58
339-00 CONNOR BOAT EXCISE	68.80	68.80	-23.80	44.80	113.40	0.20
340-00 DOG LICENSES (ST. OF ME)	-854.00	0.00	16.00	1,086.00	1,114.00	-28.00
341-00 FISHING LICENSES (ST. OF ME)	-375.00	0.00	-528.00	1,381.00	2,409.00	-1,028.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,455.50	0.00	-332.00	1,953.25	2,638.25	-685.00
347-00 NEPBA UNION PD	0.00	0.00	0.00	3,180.00	3,180.00	0.00
<b>Liabilities</b>	<b>9,615,457.41</b>	<b>10,136,133.53</b>	<b>-349,688.02</b>	<b>3,530,573.76</b>	<b>634,910.25</b>	<b>7,240,470.02</b>
and Fund	0.00	0.00	0.00	0.00	0.00	0.00

# General Ledger Summary Report

Fund(s): ALL

May

		Beginning	Beg Bal	Curr Mnth	---- Y T D ----		Balance
Account		Balance	Net	Net	Debits	Credits	Net
1 - Gen Fund CONT'D							
Balances		9,615,457.41	10,136,133.53	-349,688.02	3,530,573.76	634,910.25	7,240,470.02
352-00	NYLANDER MUSEUM RESERVE	19,748.93	19,748.93	0.00	0.00	0.00	19,748.93
360-00	RETIREMENT INV FUND	3,000,427.14	3,000,427.14	0.00	0.00	0.00	3,000,427.14
360-01	AMERICA RESCUE PLAN ACT-NEU'S	489,545.58	490,569.87	0.00	0.00	0.00	490,569.87
360-02	RIVERFRONT COMMITTEE RESERVE	20,000.00	30,000.00	0.00	7,200.00	0.00	22,800.00
360-03	GENERAL ASSISTANCE RESERVE	1,882.50	1,882.50	0.00	1,800.00	0.00	82.50
360-04	DOT VPI	-22,762.58	-39,533.76	0.00	26,888.31	0.00	-66,422.07
360-06	GASB AUDIT RESERVE	0.00	3,200.00	0.00	0.00	0.00	3,200.00
360-07	ANIMAL SHELTER RESERVE	0.00	14,792.00	0.00	29,584.00	0.00	-14,792.00
360-08	SOLAR RECYCLING	0.00	0.00	0.00	0.00	5,872.00	5,872.00
362-00	RLF #10 RESERVE	254,851.77	255,387.30	496.20	0.00	1,978.14	257,365.44
365-02	REC CENTER IMPROVEMENTS	21,787.68	21,787.68	0.00	2,355.74	0.00	19,431.94
365-03	LAND ACQUISTIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04	RAILS TO TRAILS PROGRAM	2,057.75	2,057.75	0.00	0.00	1,164.63	3,222.38
365-05	PARK IMPROVEMENT RESERVE	3,176.71	3,176.71	0.00	0.00	0.00	3,176.71
365-07	REC/PARKS COMPUTER RESERVE	2,396.00	2,396.00	0.00	2,510.00	0.00	-114.00
365-09	RECREATION EQUIPMENT RESERVE	-15,808.33	-15,808.33	0.00	0.00	0.00	-15,808.33
365-10	REC LAWN MOWER RESERVE	13,595.44	13,595.44	0.00	0.00	0.00	13,595.44
365-12	CRX/TOS RESERVE	27,764.87	27,712.87	-191.57	458.65	4,200.00	31,454.22
365-13	RECREATION - COLLINS POND	8,136.09	8,136.09	0.00	0.00	0.00	8,136.09
365-17	RECREATION VAN RESERVE	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00
365-18	REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-20	SKI TRAIL/SNOW SHOE RENTAL	2,830.72	2,830.72	0.00	0.00	70.00	2,900.72
365-22	NON APPROP SKI RENTAL PROGRAM	13,682.74	13,542.50	22.50	0.00	1,302.50	14,845.00
365-25	COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26	SPLASH PAD RESERVE	22,350.56	22,350.56	0.00	0.00	0.00	22,350.56
365-27	PARK VEHICLE RESERVE	44,730.00	44,730.00	0.00	0.00	0.00	44,730.00
365-28	VETERAN MEMORIAL PARK RESERVE	5,153.80	5,153.80	0.00	0.00	0.00	5,153.80
365-29	LAKERS RESERVE	42,407.80	42,407.80	0.00	273.60	5,000.00	47,134.20
366-01	LIBRARY BUILDING RESERVE	73,317.79	72,999.06	0.00	2,022.00	0.00	70,977.06
366-02	LIBRARY MEMORIAL FUND	35,426.81	35,420.21	257.81	1,327.48	2,783.14	36,875.87
366-03	LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12	KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
366-14	LIBRARY BOARD OF TRUSTEES RESE	4,023.75	4,023.75	0.00	0.00	960.00	4,983.75
366-15	MCA CONNECTIVITY HUB GRANT	457,307.00	457,307.00	0.00	53,696.00	0.00	403,611.00
367-01	POLICE DONATED FUNDS	-1,349.49	-1,349.49	-149.65	510.29	50.00	-1,809.78
367-02	POLICE DEPT EQUIPMENT	199,705.22	199,705.22	-1,940.51	37,273.04	51,194.41	213,626.59
367-03	POLICE CAR RESERVE	382.73	382.73	0.00	0.00	0.00	382.73
367-04	POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05	DRINK GRANT PERSONNEL	17,200.11	17,200.11	0.00	0.00	0.00	17,200.11
367-06	PD COMPUTER RESERVE	6,058.22	6,058.22	0.00	0.00	0.00	6,058.22
367-07	POLICE DIGITAL FILING	5,437.00	5,437.00	0.00	0.00	0.00	5,437.00
367-08	MAJOR SYSTEMS REPLACEMENT	78,122.49	78,122.49	0.00	0.00	0.00	78,122.49
367-09	NEW POLICE STATION	-88,093.15	-89,538.15	0.00	295,745.34	0.00	-385,283.49
367-10	POLICE OFFICER RECRUITMENT RES	122,313.45	121,258.47	-238.52	4,230.47	0.00	117,028.00
367-12	COPPS NEW POLICE STATION	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00
368-01	FIRE EQUIPMENT RESERVE	-116,126.64	-97,370.77	0.00	0.00	0.00	-97,370.77
368-02	FIRE HOSE RESERVE	14,995.17	14,995.17	0.00	0.00	0.00	14,995.17
368-03	FIRE DEPT FOAM RESERVE	7,392.50	7,392.50	0.00	0.00	0.00	7,392.50
368-04	FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-06	FIRE/AMB COMPUTER RESERVE	3,597.90	3,597.90	0.00	1,450.00	0.00	2,147.90
368-07	FIRE DISPATCH REMODEL	2,390.00	2,390.00	0.00	0.00	0.00	2,390.00
368-08	FIRE SMALL EQUIPMENT	6,151.96	5,651.80	-2,865.00	11,071.65	290.76	-5,129.09

# General Ledger Summary Report

Fund(s): ALL

May

Account	Beginning	Beg Bal	Curr Mnth	---- Y T D ----		Balance
	Balance	Net	Net	Debits	Credits	Net
1 - Gen Fund CONT'D						
368-09 FEMA TRUCK GRANT	1,881.00	1,881.00	0.00	1,876.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	-130,754.66	-130,754.66	0.00	0.00	0.00	-130,754.66
368-12 FIRE/AMB UNIFORM RESERVE	95.05	7,178.59	0.00	0.00	0.00	7,178.59
368-13 FIRE/AMB LADDER TEST RESERVE	0.00	2,512.15	0.00	1,470.00	0.00	1,042.15
369-01 AMBULANCE SMALL EQUIP RESERVE	-82,683.34	-82,683.34	0.00	0.00	160.00	-82,523.34
369-02 AMBULANCE STAIRCHAIRS	2,084.31	2,084.31	0.00	0.00	0.00	2,084.31
369-03 AMBULANCE RESERVE	102,454.67	102,454.67	0.00	0.00	0.00	102,454.67
369-05 EMS STABILIZATION GRANT 24	13,593.59	8,833.64	0.00	6,102.92	0.00	2,730.72
369-06 EMS SUSTAINABILITY GRANT 25	0.00	0.00	200,000.00	0.00	200,000.00	200,000.00
370-03 PW EQUIPMENT RESERVE	155,505.11	155,505.11	-3,918.43	162,605.43	4,540.00	-2,560.32
370-04 STREETS/ROADS RECONSTRUCTION	358,041.83	358,041.77	1,233.79	37,408.85	31,638.46	352,271.38
370-05 CURBING RESERVE	45,178.30	45,178.30	0.00	0.00	0.00	45,178.30
370-06 FUEL TANK RESERVE	5,301.64	-7,546.11	245.65	640.00	6,143.08	-2,043.03
370-07 PW BUILDING RESERVE	34,279.57	34,279.57	0.00	0.00	0.00	34,279.57
370-09 RIVER ROAD RESERVE	-44,881.75	-44,881.75	0.00	0.00	0.00	-44,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	10,051.86	0.00	0.00	0.00	10,051.86
371-01 ASSESSMENT REVALUATION RESERVA	60,606.91	60,606.91	0.00	0.00	0.00	60,606.91
371-02 ASSESSING COMPUTER RESERVE	435.50	435.50	0.00	0.00	0.00	435.50
371-05 ASSESSING TRAVEL & TRAINING	0.00	1,200.00	0.00	0.00	0.00	1,200.00
372-01 AIRPORT RESERVE	164,900.96	164,900.96	0.00	36,396.88	6,325.35	134,829.43
372-04 AIRPORT HANGER SECURITY DEPOS	1,635.00	1,635.00	0.00	0.00	0.00	1,635.00
373-01 GEN GOVT COMPUTER RESERVE	11,537.97	11,537.97	0.00	715.00	0.00	10,822.97
373-02 CITY COMPREHENSIVE PLAN	29,638.54	29,638.54	-1,425.00	4,587.50	0.00	25,051.04
373-03 MUNICIPAL BUILDING RESERVE	38,328.03	37,416.96	0.00	6,153.00	0.00	31,263.96
373-04 VITAL RECORDS RESTORATION	8,276.50	8,276.50	0.00	0.00	0.00	8,276.50
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	65,753.82	80,742.37	0.00	0.00	0.00	80,742.37
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-17 LADDER ENGINE TRUCK 2016	57,704.20	56,006.71	-11,042.95	11,042.95	0.00	44,963.76
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	16,899.26	18,369.26	0.00	3,600.00	0.00	14,769.26
373-24 2024 HRA RESERVE	55,649.87	48,256.43	0.00	11,707.42	0.00	36,549.01
373-25 2025 HRA RESERVE	0.00	0.00	-3,338.92	14,049.57	88,683.33	74,633.76
373-50 2022 CAPITAL IMPROVEMENT LOAN	-0.01	-0.01	-56.84	57,190.58	0.00	-57,190.59
373-51 GENERAL GOVERNMENT TRAINING I	1,758.06	4,758.06	0.00	0.00	4,360.97	9,119.03
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	19,487.42	19,487.42	0.00	6,083.00	0.00	13,404.42
374-05 FACADE RESERVE	17,983.33	21,566.66	0.00	7,500.00	0.00	14,066.66
374-06 BLIGHT RECOVERY FUND RESERVE	329.55	329.55	0.00	0.00	0.00	329.55
380-05 BROWNFIELD GRANT	0.00	-1,572.50	0.00	0.00	1,572.50	0.00
380-06 NBRC RIVERFRONT/WATER REDEVE	-8,160.00	-14,067.50	0.00	0.00	12,435.52	-1,631.98
380-07 CDBG COUNTY AG	0.00	0.00	-39,100.00	39,100.00	0.00	-39,100.00
385-00 COMMUNITY DEVELOPMENT MATCH	22,326.74	22,326.74	0.00	0.00	0.00	22,326.74
387-00 BOUCHARD TIF	-1,110.79	-1,110.79	0.00	0.00	0.00	-1,110.79
388-00 HILLTOP TIF	9,367.54	9,367.54	0.00	0.00	0.00	9,367.54
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	79,708.37	69,492.32	0.00	0.00	0.00	69,492.32
399-00 PARKING LOT MAINTENANCE RES	4,309.03	4,309.03	0.00	0.00	0.00	4,309.03
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
405-00 CDC REVOLVING LOAN	405,920.18	412,590.99	0.00	0.00	0.00	412,590.99
406-00 TRAILER PARK RESERVE	44,222.42	44,156.85	0.00	0.00	0.00	44,156.85
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
414-00 CEMETARY RERSERVE	200.00	1,000.00	0.00	0.00	0.00	1,000.00

# General Ledger Summary Report

Fund(s): ALL

May

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
415-00 LIONS COMMUNITY CENTER RESER	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	-26,487.62	-26,487.62	-3,231.87	64,377.97	0.00	-90,865.59
419-00 DUE FROM CDC (1280)	28,311.38	28,311.38	0.00	0.00	0.00	28,311.38
421-00 DEFERRED TAX REVENUE	1,119,840.98	1,298,571.79	0.00	0.00	0.00	1,298,571.79
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,974.39	8,053.16	0.00	0.00	81.83	8,134.99
423-00 DR. CARY CEMETERY TRUST FUND	994.89	995.41	0.00	0.00	0.49	995.90
424-00 HAMILTON LIBRARY TRUST FUND	1,929.56	1,948.64	0.00	0.00	18.84	1,967.48
425-00 KNOX LIBRARY MEMORIAL FUND	11,138.28	11,255.59	0.00	0.00	115.95	11,371.54
426-00 CLARA PIPER MEM FUND	677.62	677.97	0.00	0.00	0.35	678.32
427-00 JACK ROTH LIBRARY MEM FUND	14,807.48	14,963.45	0.00	0.00	154.16	15,117.61
429-00 BARBARA BREWER FUND	4,884.41	4,950.55	0.00	0.00	41.50	4,992.05
430-00 D. COOPER MEM FUND	50,442.68	51,082.37	0.00	0.00	633.64	51,716.01
432-00 MARGARET SHAW LIBRARY MEMORI	14,103.89	14,262.58	0.00	0.00	119.57	14,382.15
433-00 GORDON ROBERTSON MEM FUND	12,473.36	12,612.52	0.00	0.00	137.57	12,750.09
434-00 MEMORIAL INVESTMENT	6,322.63	6,335.58	0.00	0.00	12.69	6,348.27
435-00 RODERICK LIVING TRUST	4,244.11	4,296.69	0.00	0.00	15.82	4,312.51
436-00 AMBULANCE REIMBURSEMENT	18,284.78	18,284.78	0.00	0.00	0.00	18,284.78
437-00 DEFERRED AMBULANCE REVENUE	235,559.56	295,323.52	0.00	0.00	0.00	295,323.52
438-00 PHILIP TURNER LIBRARY MEMORIAL	7,832.92	7,920.85	0.00	0.00	82.45	8,003.30
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
448-00 NYLANDER DONATIONS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
456-00 TAX REFIEF FUNDS 2021	194,790.77	194,790.77	0.00	0.00	0.00	194,790.77
456-03 2025 TAXPAYER RELIEF FUND	0.00	310,000.00	0.00	0.00	0.00	310,000.00
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-177.47	-177.47	657.50	477.40	1,135.00	480.13
461-00 CRAFT FAIR	17,006.26	17,006.26	0.00	0.00	78.00	17,084.26
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	0.00	3,879.87
463-00 MISC EVENTS	4,203.55	4,203.55	0.00	829.38	0.00	3,374.17
465-00 THURSDAYS ON SWEDEN	105.00	105.00	0.00	0.00	0.00	105.00
465-01 STORY OF CARIBOU	5,732.00	5,732.00	0.00	0.00	0.00	5,732.00
465-02 CARIBOU CARES ABOUT KIDS	3,579.00	8,079.00	0.00	4,500.00	0.00	3,579.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
467-01 SMALL BUSINESS SATURDAY	245.00	245.00	0.00	0.00	0.00	245.00
469-00 DENTAL INSURANCE	3,105.16	3,105.16	472.17	9,617.74	10,128.96	3,616.38
470-00 EYE INUSRANCE	685.68	685.68	15.54	1,502.51	1,541.55	724.72
471-00 RC2 TIF	243,989.63	243,989.63	0.00	0.00	0.00	243,989.63
472-00 ANIMAL WELFARE	22,473.21	22,423.21	87.00	0.00	1,931.00	24,354.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
476-00 FLEET VEHICLE ACCOUNT	100.00	100.00	0.00	0.00	0.00	100.00
477-00 LED STREET LIGHTS	88,575.53	88,575.53	-22,366.21	22,366.21	0.00	66,209.32
478-00 G. HARMON MEM FUND	7,344.55	7,426.50	0.00	0.00	81.00	7,507.50
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	1,295,867.07	1,305,867.07	0.00	0.00	79,416.30	1,385,283.37
483-03 DUE TO FUND 3	1,202,756.00	1,219,006.32	23,881.12	0.00	72,239.03	1,291,245.35
483-04 DUE TO FUND 4	595,023.08	600,555.08	12,014.66	0.00	24,029.32	624,584.40
483-05 DUE TO FUND 5	5,321,360.64	5,321,360.64	5,372.00	0.00	10,364.04	5,331,724.68
484-02 DUE FROM FUND 2	-1,248,195.47	-1,248,818.71	-14,675.00	67,761.38	0.00	-1,316,580.09
484-03 DUE FROM FUND 3	-1,098,430.63	-1,101,941.30	-13,413.39	87,487.79	0.00	-1,189,429.09
484-04 DUE FROM FUND 4	-529,111.26	-529,218.06	-1,808.29	20,491.10	0.00	-549,709.16
484-05 DUE FROM FUND 5	-3,977,489.86	-4,064,122.49	-16,221.90	67,714.66	0.00	-4,131,837.15

# General Ledger Summary Report

Fund(s): ALL

May

06/13/2025

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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-01 BUSINES DISTRCT HOLIDAY LIGHTS	7,140.00	579.30	0.00	3,174.60	0.00	-2,595.30
490-00 T/A PROPERTY REMEDIATION RES	31,481.77	31,481.77	0.00	0.00	0.00	31,481.77
493-00 RSU 39 COMMITMENT	-1,082,828.32	-1,082,828.32	-458,448.51	2,292,242.55	0.00	-3,375,070.87
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	76.00	0.00	-30.80	459.60	586.00	126.40
497-00 DEATH RECORDS STATE FEE	143.20	0.00	30.60	763.80	996.20	232.40
498-00 MARRIAGE RECORDS STATE FEE	24.00	0.00	-11.20	181.40	244.20	62.80
Fund Balance	5,667,301.87	4,773,772.84	-131,972.69	18,927,781.70	17,761,171.75	3,607,162.89
500-00 EXPENDITURE CONTROL	0.00	0.00	-876,058.99	4,452,827.93	13,645,740.87	9,192,912.94
510-00 REVENUE CONTROL	0.00	0.00	744,086.30	12,630,870.77	3,804,054.88	-8,826,815.89
600-00 FUND BALANCE	5,667,301.87	4,773,772.84	0.00	1,844,083.00	311,376.00	3,241,065.84
2 - Snowmoible Trail Maintenance						
Assets	0.00	0.00	0.00	228,177.68	228,177.68	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-1,288.83	-10,665.59	0.00	94,091.30	147,177.68	42,420.79
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-1,288.83	-10,665.59	0.00	94,091.30	147,177.68	42,420.79
365-11 TRAIL MAINTENANCE RESERVE	46,382.77	46,382.77	-14,675.00	14,675.00	79,416.30	111,124.07
484-01 DUE TO FUND 1	1,248,195.47	1,248,818.71	14,675.00	0.00	67,761.38	1,316,580.09
484-01 DUE FROM FUND 1	-1,295,867.07	-1,305,867.07	0.00	79,416.30	0.00	-1,385,283.37
Fund Balance	1,288.83	10,665.59	0.00	134,086.38	81,000.00	-42,420.79
500-00 Expense Control	0.00	0.00	0.00	53,086.38	75,787.00	22,700.62
510-00 Revenue Control	0.00	0.00	0.00	81,000.00	0.00	-81,000.00
600-00 Fund Balance	1,288.83	10,665.59	0.00	0.00	5,213.00	15,878.59
3 - Housing Department						
Assets	0.00	0.00	0.00	383,044.82	383,044.82	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-42,929.19	-55,668.84	-10,467.73	72,239.03	87,487.79	-40,420.08
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-42,929.19	-55,668.84	-10,467.73	72,239.03	87,487.79	-40,420.08
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	1,098,430.63	1,101,941.30	13,413.39	0.00	87,487.79	1,189,429.09
484-01 DUE TO FUND 1	-1,202,756.00	-1,219,006.32	-23,881.12	72,239.03	0.00	-1,291,245.35
Fund Balance	42,929.19	55,668.84	10,467.73	310,805.79	295,557.03	40,420.08
500-00 Expense Control	0.00	0.00	-13,413.39	87,487.79	223,318.00	135,830.21
510-00 Revenue Control	0.00	0.00	23,881.12	223,318.00	72,239.03	-151,078.97
600-00 Fund Balance	42,929.19	55,668.84	0.00	0.00	0.00	55,668.84
4 - FSS						
	0.00	0.00	0.00	140,008.42	140,008.42	0.00

# General Ledger Summary Report

Fund(s): ALL  
May

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
Debits					Credits	
4 - FSS CONT'D						
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-36,273.79	-26,938.31	-10,206.37	24,029.32	20,491.10	-30,476.53
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-36,273.79	-26,938.31	-10,206.37	24,029.32	20,491.10	-30,476.53
409-00 HOUSING RESERVE	29,638.03	44,398.71	0.00	0.00	0.00	44,398.71
483-01 DUE TO FUND 1	529,111.26	529,218.06	1,808.29	0.00	20,491.10	549,709.16
484-01 DUE FROM FUND 1	-595,023.08	-600,555.08	-12,014.66	24,029.32	0.00	-624,584.40
Fund Balance	36,273.79	26,938.31	10,206.37	115,979.10	119,517.32	30,476.53
500-00 Expense Control	0.00	0.00	-1,808.29	20,491.10	95,488.00	74,996.90
510-00 Revenue Control	0.00	0.00	12,014.66	72,088.00	24,029.32	-48,058.68
600-00 Fund Balance	36,273.79	26,938.31	0.00	23,400.00	0.00	3,538.31
5 - ECONOMIC DEV						
Assets	0.00	0.00	0.00	679,080.21	679,080.21	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-627,087.00	-540,454.37	16,221.90	10,364.04	78,078.70	-472,739.71
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-627,087.00	-540,454.37	16,221.90	10,364.04	78,078.70	-472,739.71
43-00 DOWNTOWN TIF	433,867.10	433,867.10	0.00	0.00	0.00	433,867.10
474-00 TRAIL GROOMER RESERVE	32,764.72	32,764.72	5,372.00	0.00	10,364.04	43,128.76
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	3,977,489.86	4,064,122.49	16,221.90	0.00	67,714.66	4,131,837.15
484-01 DUE FROM FUND 1	-5,321,360.64	-5,321,360.64	-5,372.00	10,364.04	0.00	-5,331,724.68
Fund Balance	627,087.00	540,454.37	-16,221.90	668,716.17	601,001.51	472,739.71
500-00 Expense Control	0.00	0.00	-16,222.21	67,716.17	515,812.00	448,095.83
510-00 Revenue Control	0.00	0.00	0.31	601,000.00	1.51	-600,998.49
600-00 Fund Balance	627,087.00	540,454.37	0.00	0.00	85,188.00	625,642.37
Final Totals	6,723.90	311,376.00	0.00	31,789,063.68	32,100,439.68	0.00



# Expense Summary Report

Fund: 1

May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	943,856.00	76,425.14	347,645.01	596,210.99	36.83
17 - HEALTH & SANITATION	279,748.00	22,700.00	113,500.00	166,248.00	40.57
18 - MUNICIPAL BUILDING	75,726.00	5,859.01	32,720.26	43,005.74	43.21
20 - GENERAL ASSISTANCE	52,571.00	4,808.77	21,841.21	30,729.79	41.55
22 - TAX ASSESSMENT	286,676.00	24,810.63	67,954.11	218,721.89	23.70
25 - LIBRARY	305,536.00	21,813.85	119,443.74	186,092.26	39.09
31 - FIRE/AMBULANCE DEPARTMENT	2,795,218.00	212,536.93	1,030,961.14	1,764,256.86	36.88
35 - POLICE DEPARTMENT	2,748,476.00	214,888.56	964,321.59	1,784,154.41	35.09
38 - PROTECTION	387,144.00	32,884.11	165,509.94	221,634.06	42.75
39 - CARIBOU EMERGENCY MANAGEMENT	17,492.00	381.56	1,814.23	15,677.77	10.37
40 - PUBLIC WORKS	3,108,801.00	160,984.68	1,054,786.34	2,054,014.66	33.93
50 - RECREATION DEPARTMENT	673,258.00	44,588.43	257,196.56	416,061.44	38.20
51 - PARKS	191,553.00	14,562.22	68,629.35	122,923.65	35.83
60 - AIRPORT	72,801.00	20,411.08	51,544.52	21,256.48	70.80
61 - CARIBOU TRAILER PARK	1,834.00	163.88	832.42	1,001.58	45.39
65 - CEMETERIES	7,575.00	0.00	0.00	7,575.00	0.00
70 - INS & RETIREMENT	145,500.00	3,997.23	33,141.58	112,358.42	22.78
80 - UNCLASSIFIED	30,675.00	14,242.91	15,090.06	15,584.94	49.19
85 - CAPITAL IMPROVEMENTS	1,415,405.00	0.00	0.00	1,415,405.00	0.00
Final Totals	13,539,845.00	876,058.99	4,346,932.06	9,192,912.94	32.10

**Expense Summary Report**  
Fund: 2  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	75,787.00	0.00	53,086.38	22,700.62	70.05
Final Totals	75,787.00	0.00	53,086.38	22,700.62	70.05



**Expense Summary Report**  
Fund: 3  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	223,318.00	13,413.39	87,487.79	135,830.21	39.18
Final Totals	223,318.00	13,413.39	87,487.79	135,830.21	39.18

**Expense Summary Report**  
Fund: 4  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	95,488.00	1,808.29	20,491.10	74,996.90	21.46
Final Totals	95,488.00	1,808.29	20,491.10	74,996.90	21.46

**Expense Summary Report**  
Fund: 5  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	455,601.00	11,413.55	44,125.31	411,475.69	9.69
12 - NYLANDER MUSEUM	60,211.00	4,808.66	23,590.86	36,620.14	39.18
Final Totals	515,812.00	16,222.21	67,716.17	448,095.83	13.13

# Revenue Summary Report

Fund: 1

May

06/13/2025

Page 1

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	8,057,740.00	644,397.41	1,992,109.22	6,065,630.78	24.72
20 - GENERAL ASSISTANCE	14,400.00	654.77	11,011.56	3,388.44	76.47
22 - TAX ASSESSMENT	1,278,500.00	504.00	704.00	1,277,796.00	0.06
23 - CODE ENFORCEMENT	6,700.00	755.00	2,090.00	4,610.00	31.19
25 - LIBRARY	3,500.00	296.20	1,497.19	2,002.81	42.78
31 - FIRE/AMBULANCE DEPARTMENT	1,932,389.00	91,326.84	790,150.64	1,142,238.36	40.89
35 - POLICE DEPARTMENT	102,471.00	291.00	1,116.00	101,355.00	1.09
39 - CARIBOU EMERGENCY MANAGEMENT	2,400.00	0.00	600.00	1,800.00	25.00
40 - PUBLIC WORKS	230,942.00	0.00	47,858.66	183,083.34	20.72
50 - RECREATION DEPARTMENT	22,100.00	1,465.00	6,980.00	15,120.00	31.58
51 - PARKS	220.00	0.00	110.00	110.00	50.00
60 - AIRPORT	44,400.00	4,396.08	14,718.84	29,681.16	33.15
Final Totals	11,695,762.00	744,086.30	2,868,946.11	8,826,815.89	24.53

**Revenue Summary Report**  
Fund: 2  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	81,000.00	0.00	0.00	81,000.00	0.00
Final Totals	81,000.00	0.00	0.00	81,000.00	0.00

## Revenue Summary Report

Fund: 3  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	223,318.00	23,881.12	72,239.03	151,078.97	32.35
Final Totals	223,318.00	23,881.12	72,239.03	151,078.97	32.35

## Revenue Summary Report

Fund: 4  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	72,088.00	12,014.66	24,029.32	48,058.68	33.33
Final Totals	72,088.00	12,014.66	24,029.32	48,058.68	33.33

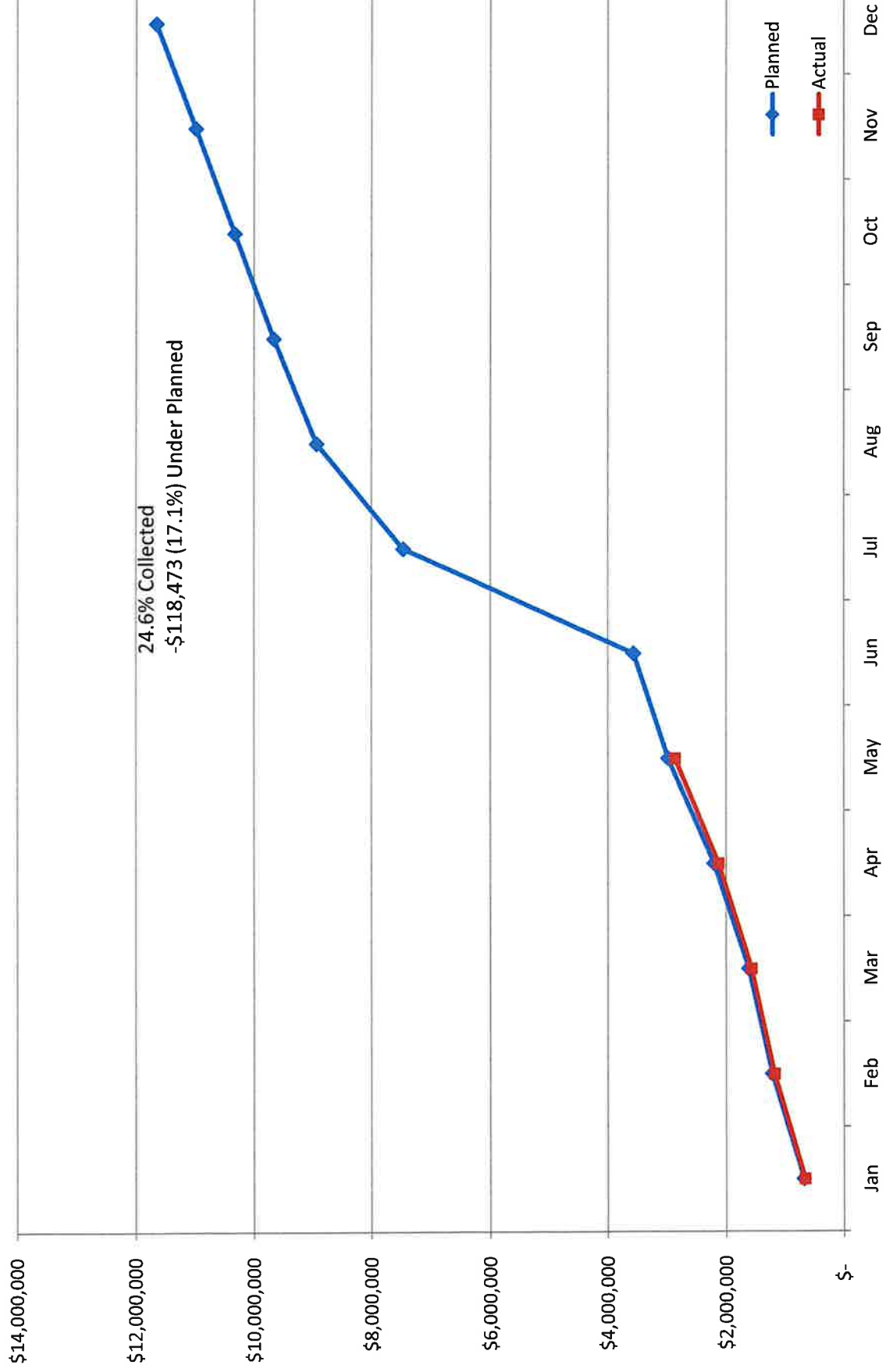
## Revenue Summary Report

Fund: 5  
May

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	600,000.00	0.00	0.00	600,000.00	0.00
12 - NYLANDER MUSEUM	1,000.00	0.31	1.51	998.49	0.15
Final Totals	601,000.00	0.31	1.51	600,998.49	0.00



# City of Caribou 2025 Revenue Budget As of 31 May 25





## **MEMO**

**TO:** Caribou City Council Members  
**FROM:** Penny Thompson, City Manager  
**DATE:** June 16, 2025  
**RE:** Update on visit to Cary Medical Center OB unit

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The Caribou City Council and City Manager were invited by Cary Medical Center CEO Kris Doody, staff and the Cary Board of Directors to tour the newly remodeled OB unit at Cary Medical Center. Many hospitals across the state have closed their Labor and Delivery units, however, the Cary obstetrics unit continues to provide area parents with labor, delivery, and post-partum services to expectant moms and dads in a soothing, professional environment.

The slides from the visit follow and Mayor Boma is available to answer any questions.

### **Suggested action:**

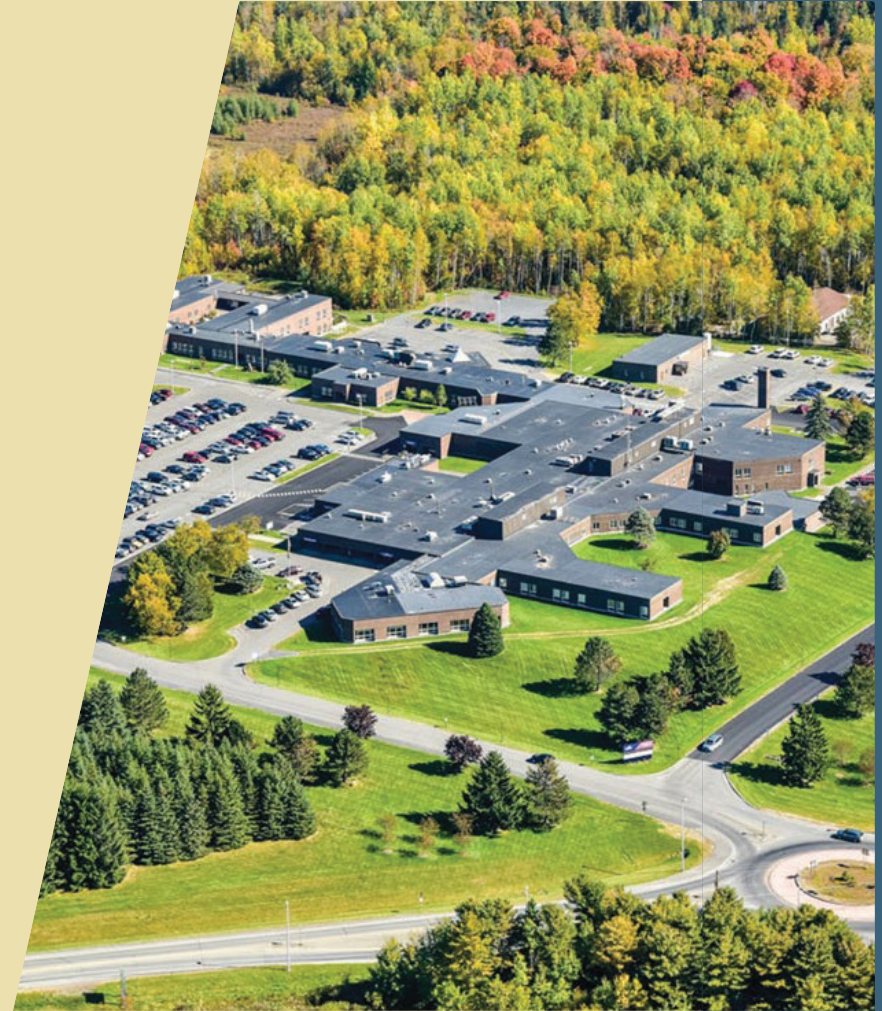
This agenda item is for information only.

No action is required.

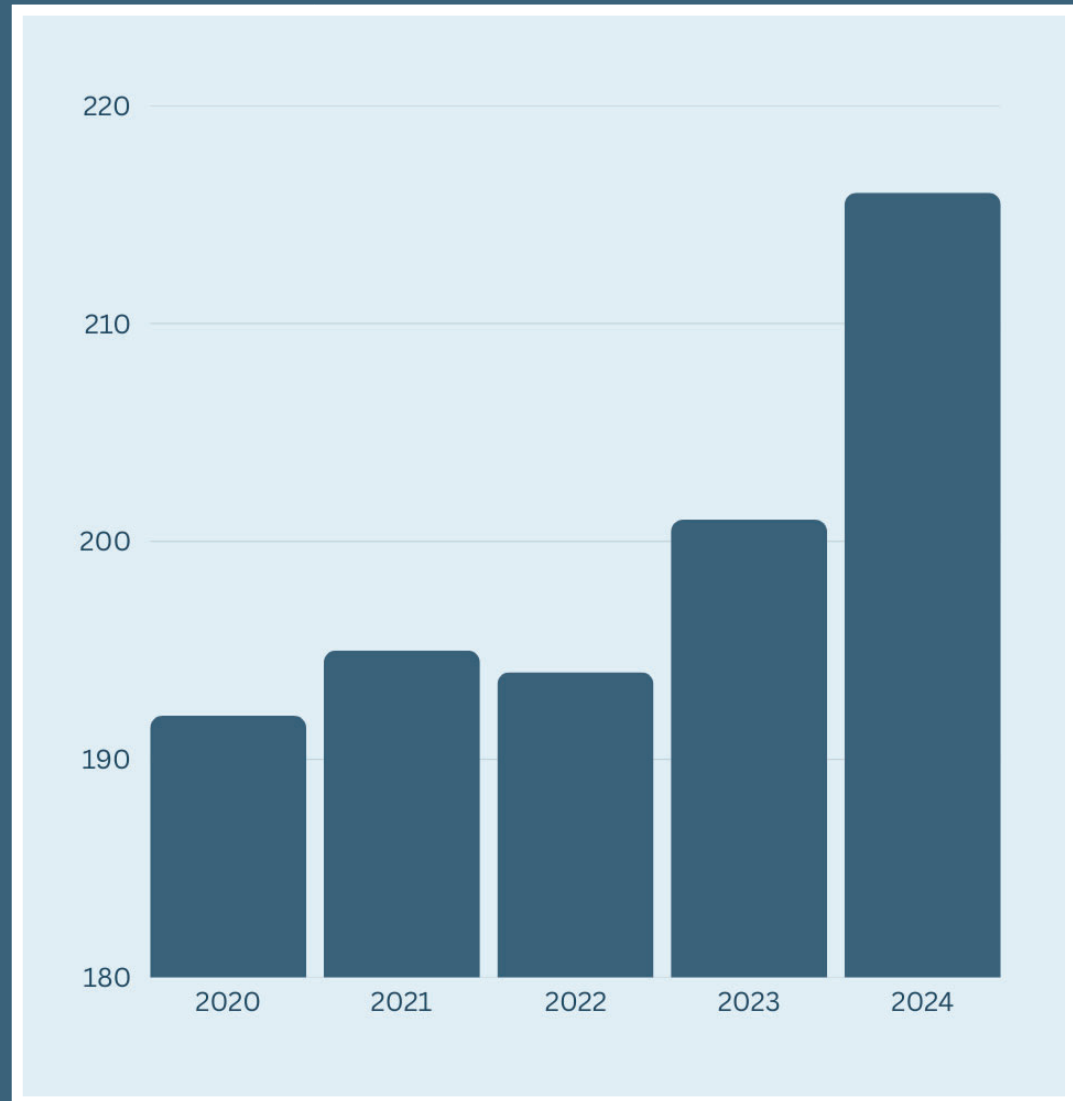


# STATE OF MATERNAL SERVICES

April 30, 2025



# Birth Trends

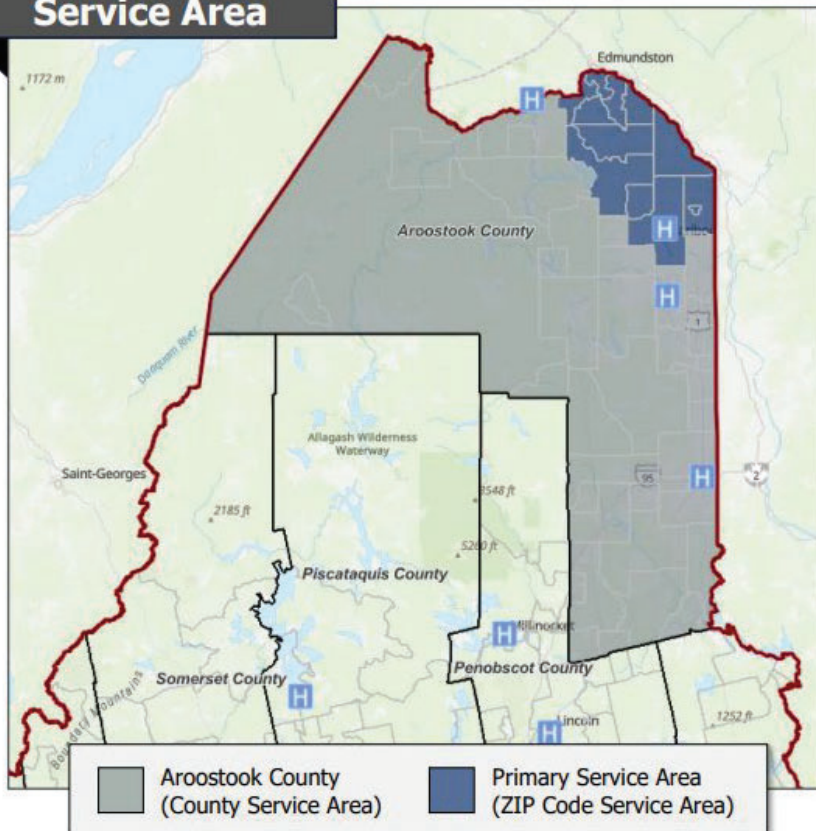




# Population Changes

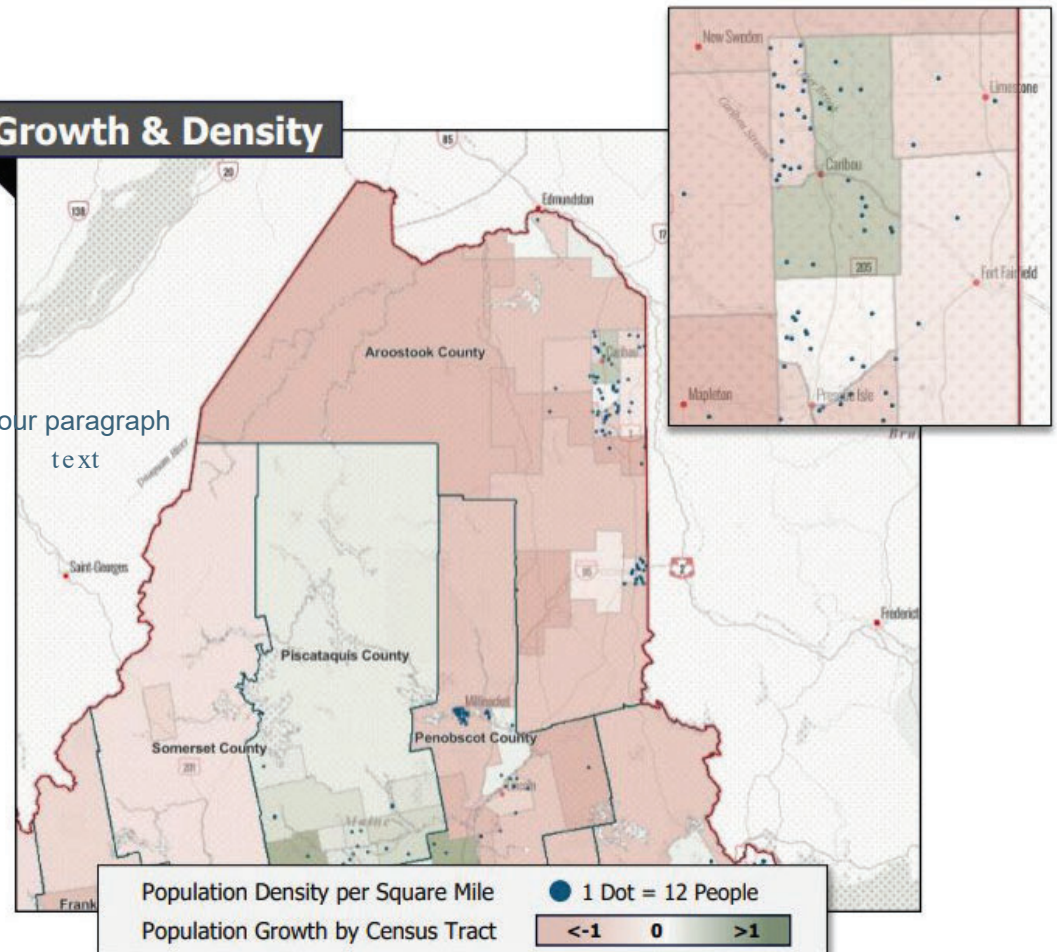
## Service Area Definitions

### Service Area



### Growth & Density

Your paragraph text



Source: ESRI,  
ArcGIS



# Cary Medical Center's Maternal & Child Health Unit



Aspiring to create a healthier  
community





City Manager's Report  
June 16, 2025

Economic Projects

River Front - Powerplants	CERCLA action - just waiting for the final fact sheet. FY 2025 Brownfields Cleanup Grant received for Steam Plant.
Broadband Initiative	No new updates.
Ogren Dump Solar Project	No new updates.
Events and Marketing	Dates for Thursdays on Sweden Street: June 26; July 10 & 24; August 7. The first one was a huge success.
Landbank	No new updates.
Chapter 13 Rewrite	No new updates.
Federal American Rescue Plan Act	No new updates
Blight Cleanup	No new updates.
Birdseye Cleanup	No new updates.
Caribou Development Committee	Meets June 18
River Front - Master Plan	Final Notice to proceed has been given by NBRC so we will be going out for RFP soon.
Façade Improvement Program	No new updates.
Aldrich ATV/Snowmobile Storage	No new updates.
Caribou Economic Growth Council	Met on June 12
Business Outreach	Staff met with Maine & Co when in Portland.

Other Administrative Projects	
<b>Tax Acquired Property Policy</b>	City Council has formed an ad-hoc committee to come up with a plan.
<b>Nylander</b>	No new updates.
<b>Fire Structural Work</b>	No new updates.
<b>Fire Station Renovations</b>	Recommendation of award on tonight's agenda.
<b>Police Station</b>	Bids extended to June 18
<b>River Road</b>	No new updates.
<b>Investment Policy</b>	No new updates.
<b>Cable Franchise Renewal</b>	No new updates.
<b>Airport</b>	Apron project will begin on June 23.
<b>Personnel Policy</b>	No new updates.
<b>New LED Street lights</b>	No new updates.
<b>Comp Plan Update</b>	Sections complete. Staff is reading and editing .
<b>LD 2003 Implementation</b>	No new updates.
<b>15 Prospect Street</b>	No new updates.
<b>Water Street Fire</b>	No new updates.
<b>Age-Friendly Efforts</b>	No new updates.
<b>Personnel Changes</b>	Welcome to Eric Sanderson, the City of Caribou Economic and Community Development Specialist.
<b>DOT Village Partnership</b>	No new updates.
<b>Aroostook Waste Solutions</b>	No new updates.
<b>Cary Medical Center</b>	No new updates.
<b>Other Updates</b>	No new updates.
<b>Administrative Approvals</b>	No new updates.



**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**To: Mayor and City Council Members**  
**From: Penny Thompson, City Manager**  
**Date: June 16, 2025**  
**Re: Medical cannabis caregiver discussion**

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At the last two City Council meeting, members of the Caribou City Council heard from citizens about changes in the medical cannabis laws that are having a negative effect on the business operations of registered caregivers operating under the state statute.

There would be a lot that would need to be done to allow a caregiver retail store or registered dispensary to legally operate in Caribou.

Councilor Kelley has prepared an ordinance to be introduced (on the following pages).

This would be Ordinance 3, 2025 Series, Medical Cannabis Dispensary Ordinance.

This has not been reviewed by municipal attorney Rick Solman. If the members of the Caribou City Council would like an opinion from MMA Legal Services, I would need an approved motion.

**Possible Actions**

If the City Council would like an opinion from Maine Municipal Association Legal Services, please make a motion to “direct City Manager Penny Thompson to seek the opinion of Maine Municipal Association Legal Services regarding the proposed Medical Cannabis Dispensary Ordinance”.

Second

Discussion

Vote

If a member of the City Council wants to introduce the Ordinance, a public hearing will be scheduled for an upcoming meeting. There is not time for proper notice to schedule for the June 30, 2025, meeting but it could be scheduled for the meeting on July 28, 2025. If a revised ordinance is introduced at the June 30, 2025, meeting, it could also have a public hearing at the July 28, 2025, meeting.

## **City of Caribou, Maine – Medical Cannabis Dispensary Ordinance**

This section repeals Section 39 in its entirety.

### **Dispensary- includes for profit and non-profit**

#### **Section 1: Purpose**

This ordinance establishes clear guidelines for the continued operation of two medical cannabis dispensaries in the Town of Caribou in accordance with Maine's Medical Use of Cannabis program at Title 22, Chapter 558-C. The ordinance further serves to clarify that Caribou has not opted-in for any license category authorized under Title 28-B, Maine's Cannabis Legalization Act, also known as "adult use" or "recreational" cannabis, and thus these businesses are not authorized to operate in Caribou.

#### **Definition**

"Registered Dispensary" (Title 22, Ch. 558-C Section 2421-A 41) An entity registered in accordance with this chapter that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses cannabis paraphernalia, cannabis plants, harvested cannabis, related supplies or educational materials to qualifying patients and the caregivers of those patients.

**Medical use:** "Medical use" means the acquisition, possession, cultivation, manufacture, use, delivery, transfer or transportation of cannabis or cannabis paraphernalia relating to the administration of cannabis to treat or alleviate a qualifying patient's medical diagnosis or symptoms for which a medical provider has provided the qualifying patient a written certification under this chapter.

**Cannabis Medical Use Dispensary:** means an establishment wherein cannabis is sold for medicinal purposes by a medicinal cannabis cooperative, collective, dispensary, operator, or retailer who cultivates, distributes, or sells medicinal cannabis to qualified patients, or primary caregivers of qualified patients.

#### **Section 2: Authorized Medical Cannabis Dispensaries**

##### **1. Permitted Dispensaries**

Only two medical cannabis dispensaries are authorized to operate in Caribou:

- Safe Alternatives – Presque Isle Road
- Richardson's Remedies – Bog Road

##### **2. Limit on Number**

- The town caps the number of medical cannabis dispensary licenses at two (2). The town elects to offer priority in licensing to the two existing authorized medical cannabis operations: Safe Alternatives on Presque Isle Road and Richardson's

Remedies on Bog Road. No additional medical cannabis dispensaries will be authorized in the Town of Caribou.

- Authorization Transferrable: Should one or both of the approved medical cannabis dispensaries seek to change ownership, they must:
  - Notify the Town Code Enforcement Office.
  - Update all contact information on file with Caribou as to the ownership of the business.
  - Provide proof of approval of the ownership change from the Office of Cannabis Policy.
  - Be subjected to inspections by the Town Code Enforcement Office, Fire Department, and any other designated municipal authority.
- If either or both of the approved dispensary locations cease operations for a period of 12 months, for any reason, the town will revoke the authorization issued to the dispensary and the dispensary will no longer be able to operate.

### **3. Location Restrictions**

- These two existing dispensaries shall continue to operate at their current locations.
- Zoning – Licensed dispensaries are allowed only in the R-3 zone at the two existing authorized locations on Presque Isle Road and Bog Road.

### **4. Authorized Activities**

Each authorized dispensary may engage in the full scope of activities permitted under the Maine Medical Use of Cannabis Act, including:

- Cultivation of medical cannabis
- Manufacturing and production of cannabis products
- Sales to qualified patients and caregivers
- Transportation and delivery to qualified patients as permitted by state law

## **Section 3: Prohibition on Adult Use (Recreational) Cannabis in license categories authorized by the Cannabis Legalization Act, Title 28-B:**

### **1. No Adult Use Cannabis Operations Permitted**

No business or individual shall operate or seek to establish a facility for the cultivation, manufacture, testing, distribution, sale, or delivery of adult use (recreational) cannabis within the Town of Caribou.

### **2. Clarification of Scope**

This prohibition applies to all adult use operations regulated under 28-B M.R.S. and any related rules and guidance from the Office of Cannabis Policy.

## **Section 4: Inspections and Compliance**

### **1. Local Inspections**

All dispensaries must remain in compliance with applicable building, safety, fire, and health codes and shall be subject to inspection by:

- Town Code Enforcement Officer
- Fire Department
- Any other designated municipal authority

## **2. State Compliance**

All dispensaries must comply with the Maine Medical Use of Cannabis Program regulations and remain in good standing with the Maine Office of Cannabis Policy and, upon request, will provide Caribou Code Enforcement with proof of state compliance in the form of an active license, and/or OCP inspection reports confirming compliance with state law and regulations

## **Section 5: Enforcement**

Any violation of this ordinance may result in enforcement actions, including fines, suspension of local authorization, or termination of local operations, in accordance with applicable municipal procedures.

## **Section 6: Effective Date**

This ordinance shall take effect immediately

## **Section 7: Fees**

**7.1 Annual Licensing Fee** Each authorized medical cannabis dispensary operating in the Town of Caribou shall pay an annual local licensing fee of **\$1,000.00**. This fee shall be submitted to the Town Clerk and is due on or before January 31 of each calendar year. The purpose of this fee is to help offset administrative and regulatory costs incurred by the municipality in overseeing compliance and permitting of dispensary operations.

- **7.2 Inspection and Permit Fees** In addition to the annual licensing fee, dispensaries shall be subject to the following fees:
- A fee of **\$500.00** for each initial or renewal site inspection conducted by the municipality.
- A fee of **\$250.00** for any additional compliance inspections that are required outside the normal annual review cycle.

**7.3 Application Fee** Any proposed change to a dispensary's operations, including but not limited to structural expansion, site plan modification, or change of ownership, shall require submission of a new application and payment of a **\$1,000.00** non-refundable application fee to cover municipal review and administrative costs.



## MEMO

**TO:** Caribou City Council Members  
**FROM:** Penny Thompson, City Manager  
**RE:** 2025 Municipal Budget considerations  
**DATE:** June 16, 2025

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At the March 10, 2025, meeting, the public hearing on the 2025 Municipal Budget was held. There was a projected \$1.2 million dollar shortfall between expenses and revenues. The City Council has directed staff to present a 10% savings (approx. \$1,000,000) in savings to lessen the impact on taxpayers. At the March 17, 2025, City Council meeting, cuts to the budget were brought forward. These potential savings were less than \$1,000,000 and were not accepted.

At the May 27, 2025, City Council meeting, the subject of cuts was brought up again and several approaches were discussed, including looking at additional cuts or funding the unionized departments at 2024 levels and cutting other departments by 10%.

Much of the savings presented comes from open positions and deferring capital projects.

It is the City Council who sets policy. Is the City Council looking to cut programs, services, and staff? If so, please provide that direction.

I am attaching information about potential cuts for discussion again.

### **Suggested Action:**

The City Council can decide to make these cuts, or provide additional direction for staff on numbers to bring to the June 30, 2025 City Council meeting.

## Budget Cuts – 2025

Some items cannot be cut because we have contracts (audit, copier, computer maintenance), known premiums (professional dues, vehicle insurance), or reoccurring charges (telephone, electricity, water & sewer). Some items are tied to employees, i.e. if we have an employee in a position then there are additional costs like social security, retirement contribution, workers and health insurance. What items can be cut? Office supplies and postage, training and travel expenses, vehicle expenses, and miscellaneous expenses. Staff look at historical data, take stock of needs, and plan to be good stewards of the taxpayer dollars while offering the services that citizens have come to respect. It can be difficult to determine exactly what the needs will be, but staff do their best. Many budget lines were cut prior to the initial presentation, except that the line for legal fees needed to be increased due to anticipated union negotiations (\$25,000) and HR contracted services (\$8,500). Additionally, I have requested \$50,000 for mid-year market adjustments for regular, full-time non-union staff wages.

Here are some adjustments that can be made without cutting staff or services. If it is the objective of the City Council to look at cutting programs, services, and staff, please provide that direction. It may not be possible to shut down a program or service immediately so a plan would need to be made that still may take time to implement.

### Department 10 – GENERAL GOVERNMENT

The Office Coordinator position has been vacant since September. A new employee started April 8 so adjustments can be made to a few lines.

10-01-001-01	Salaries	\$9,986.12 decrease
10-01-038-01	Social Security	\$ 848.47 decrease
10-01-040-01	Retirement	\$ 232.91 decrease
10-01-018-01	Health Insurance	\$3,148.62 decrease

Decrease in employee expenses: \$14,216.12

Many positions in General Government require certification or recertification by the State of Maine. Most often, training is held in Central or Southern Maine. Staff will take training via zoom when offered but it is not always known what will be offered, when or where. The training could be trimmed as follows:

10-01-010-01	Mileage	\$2,000.00 decrease
10-01-010-02	Meals & Lodging	\$2,300.00 decrease
10-01-010-04	Conference Fee	\$1,350.00 decrease
10-01-011-02	Training & Edu	\$ 850.00 decrease

Decrease in training expenses: \$ 6,500

In March, the City Clerk initially thought that the election expenses line could be trimmed. However, the RSU39 budget was not passed on the first ballot so at least one more vote will be required.

Other line items:

10-01-003-08 Office Supplies            \$2,000 decrease

TOTAL decrease to the accepted budget:            \$22,716.12

Note: Clerk required per 30-A MRSA § 2525(2)

Note: Election (Ballot) Clerks required per 30-A MRSA § 2528(8) & 21-A MRSA § 503(3)

Note: Election Warden required per 21-A MRSA § 501

Note: Excise Tax Collector required per 36 MRSA § 1487(1)

Note: Municipal Officers required per 30-A MRSA §2525(1), 526(4), 4301(12) & 36MRSA§703

Note: Registrar of Voters required per 21-A MRSA § 101

Note: Tax Collector required per 30-A MRSA §2525(2), 2526(8), & 36 MRSA § 755

Note: Treasurer required per 30-A MRSA §2525(2), 2526(8), 5601

Caribou has a City Council – Manager form of government so a manager is also required.

There are many statutorily required municipal services (see attachment).

#### Department 12 – NYLANDER MUSEUM

12-10-003-08            Office Supplies            \$ 400.00   decrease

12-01-030-01            Building Supplies            \$ 400.00   decrease

12-01-031-01            Building Maintenance            \$1,000.00 decrease

12-01-068-01            Janitorial Services            \$2,200.00 decrease

12-01-394-01            Community Projects            \$1,500.00 decrease

TOTAL decrease to the presented budget:            \$5,500.00 decrease

## Department 17 – HEALTH & SANITATION

17-01-023-01            AWS / Landfill                            \$6,862 decrease

AWS is phasing in the increase so it will be 2.5% in 2025 and 5% in 2026.

Note: Health Officer required per 22 MRSA § 451

Statutorily required municipal services include waste management per 38 MRSA § 1305

## Department 18 – MUNICIPAL BUILDINGS

Many of these lines were reduced prior to presenting the initial budget. The City should be saving some on electricity with the agreement with Nordic Sun Energy. However, Versant has raised rates more than the 20% savings.

In 2025, the City advertised for a new janitorial contract, which had an increase over 2024.

## Department 20 – GENERAL ASSISTANCE

The City Clerk has offered a possible cut in General Government expenses.

20-01-053-01            G.A. Expense                            \$3,000.00 decrease

Note: General Assistance Fair Hearing Authority required per 22 MRSA § 4322

Note: Overseer of the Poor / GA Administrator required per 22 MRSA § 4301(12), §4302

## Department 22 – TAX ASSESSMENT

The Code Enforcement Officer position has been vacant since September. A new employee has not yet been hired, so adjustments can be made to a few lines. Staff has not travelled to any trainings yet in 2025 and will need to remain certified.

22-01-001-01	Salaries	\$30,000	decrease
22-01-038-01	Social Security	\$ 2,500	decrease
22-01-040-01	Retirement	\$ 1,500	decrease
22-01-018-01	Health Insurance	\$25,000	decrease
22-01-056-04	Contracted Services	\$ 5,000	decrease

Decrease in employee expenses: \$64,000



The Building Codes have been updated from the 2015 ICC codes to 2021 ICC codes. We do not know yet what training will be offered so that expense area should not be reduced at this time. Additionally, assessing staff need annual certification with 16 classroom hours.

Note: Assessor required per 30-A MRSA § 2526(5) & 36 MRSA § 703

Note: Board of Appeals required per 30-A MRSA § 4353 & 30-A MRSA § 2691 (2) (A)

Note: Building Inspector required per 25 MRSA § 2351 - A

Note: Code Enforcement Officer required per 30-A MRSA § 2525 (2)

Note: E-911 Municipal Coordinator / Addressing Officer required per 25 MRSA § 2921

There are many statutorily required municipal services related to this department (see attachment).

#### Department 25 – CARIBOU PUBLIC LIBRARY

Library staff are opting to add janitorial to their workload. Funded projects in the works.

25-01-27101	Janitorial	\$ 9,600	decrease
Capital		\$19,600	decrease
Total decrease suggested by Director Baldwin:		\$29,200	

#### Department 31 – CARIBOU FIRE AND AMBULANCE

##### **Expense Summary Reduction Report – Caribou Fire & Ambulance Department**

The following reductions have been made across specified accounts to align with revised budgetary goals:

<b>Account Number</b>	<b>Account Description</b>	<b>Amount Reduced</b>
31-01-001-01	Salaries	\$75,000.00
31-01-038-01	Social Security	\$5,737.50
31-01-026-03	Heating Fuel	\$7,500.00
31-01-070-01	Uniforms	\$2,100.00
31-01-070-02	Turnout Gear	\$700.00

<b>Account Number</b>	<b>Account Description</b>	<b>Amount Reduced</b>
31-01-070-04	Boots	\$500.00
31-01-076-01	Diesel Fuel	\$7,500.00
31-01-079-01	Employee Physicals & Specialized Diagnostic Testing <sup>1</sup>	\$9,200.00
31-01-085-01	Transport Meals	\$1,500.00
31-01-027-11	Electricity Fuel	\$1,500.00
31-01-075-01	Gas/Oil	\$500.00

**Total Reduction: \$111,737.50**

<b>Capital</b>	<b>Summary</b>	<b>Reduction</b>	<b>Report</b>
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*(Not Recommended by Chief Lajoie)*

<b>Account Number</b>	<b>Account Description</b>	<b>Reduction Amount</b>
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G-1-369-03	Ambulance Reserve	\$25,000.00
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**Total Capital Reduction Proposed: \$25,000.00**

**Note:** This proposed reduction from the *Ambulance Reserve* account (G-1-369-03) in the amount of \$25,000.00 is not recommended by Chief Lajoie due to potential impacts on future emergency vehicle replacement planning and operational readiness.

**Total decrease to the presented budget: \$136,737.50 (4.21%)**

Note: Fire Chief required per 30-A MRSA § 3153 (or Fire Inspector 25 MRSA § 2391)

Note: Forest Fire Warden required per 12 MRSA § 8902

There are statutorily required general requirements related to this department (see attachment).

Department 35 – CARIBOU POLICE DEPARTMENT

Here is the narrative from the Chief of Police:

Expense

The training and education budget is being restored to the 2024 figure of \$33,000.00 for 2025.

Uniform budget from \$25,750.00 to \$22,000.00 for 2025.

Prisoners' meals can decrease from \$2,500.00 to \$1,000.00 for 2025.

Our department can reduce the medical supplies and drug testing line item from \$10,000.00 to \$5,000.00 for 2025.

Health insurance 35-01-018-01 reduce by \$25,000

#### Capital

Our department can cut the capital budget for 2025 by cutting the cruiser request for \$65,183.60. By cutting our radio and repeater request for \$6,363.87. Our department can also delay the start of our gun replacement fund by one more year, beginning in 2026, which would result in a \$3,000 savings.

Chief Corey J. Saucier

Decrease to expense budget: \$45,250.00      Decrease to capital budget: \$74,547.47

TOTAL: \$119,797.47

NOTE: The Chief of Police and I had a discussion about the open positions and the possibility of yielding savings on the salary line but the overtime line is already overspent for the year so no savings will be realized. Chief Saucier was able to trim from the health insurance line.

Note: State-certified Animal Control Officer required per 7 MRSA § 3947

There are statutorily required general requirements related to this department (see attachment).

#### Department 38 – PROTECTION

No decreases identified. The City must pay what the Caribou Utilities District charges for the Fire Protection (hydrant rental). Streetlights do not qualify for savings with Nordic Sun Energy.

#### Department 39 – CARIBOU EMERGENCY MANAGEMENT

Several lines were reduced from 2024 to make way for increases that cannot be controlled like vehicle and property insurance, electricity.

39-01-001-01	Salaries (Stipend)	\$7,800	decrease
39-01-009-04	Professional Dues	\$450.00	decrease
39-01-010-01	Mileage / Training	\$400.00	decrease
39-01-011-02	Training & Education	\$150.00	decrease

39-01-038-01	Social Security	\$597.00	decrease
39-01-070-03	Clothing	\$150.00	decrease
39-01-078-01	Field Expenses	\$100.00	decrease

Decreased from initial ask: \$9,647.00 decrease

Cutting the Emergency Management Director stipend means that your City Manager will need to assume that role.

Note: A Civil Emergency Preparedness Agency Director is required per 37-B MRSA § 782(1)

#### Department 40 – PUBLIC WORKS

There have been some vacancies with staff so it is estimated that there could be savings in salary lines. Usage has been down for diesel and rock salt.

40-01-001-01	Regular Salary	\$25,000	decrease
40-01-040-01	Social Security	\$ 1,912.50	decrease
40-01-076-01	Diesel	\$20,000	decrease
40-01-116-01	Rock Salt	\$25,000	decrease

Decreases in the expense budget: \$71,912.50

From Public Works capital, Director Dave Ouellette does not recommend making these cuts, but has brought forward these options:

G 1-370-03	Backhoe	\$175,000	
G 1-370-07	Building Reserve / Boilers	\$ 5,000	
G 1-399-01	Parking Lots paving	\$ 50,000	decreases to \$0

Decreases in capital budget: \$230,000

TOTAL: \$301,912.50

Note: A Road Commissioner is required per 30-A MRSA § 2526 (7)

There are many statutorily required municipal services related to this department like: town ways maintained (23 MRSA §3651); sidewalks maintained (case law); remove brush, trees, grass that pose any road safety problem (23 MRSA §2702); remove snow and ice (23 MRSA §1003); drains, ditches & culverts (23 MRSA §3251, §704, §705 & 30-A MRSA §3401); highway defects (14 MRSA § 8104-A & 23 MRSA §3655); public works projects over \$100,000 require engineering

(32 MRSA §1254); road ways in compact area (23 MRSA §754); street excavation (23 MRSA §3351).

#### Department 50 – RECREATION DEPARTMENT

A note from Superintendent Marquis states that the department has done well to keep the budget in line with actual expenditure so there are no extra funds appropriated. The only reason Department 50 is more in 2025 is due to the increase in the Honeywell contract. The amount below is what the department can give back, but it is primarily in capital and with a roof replacement needed within 10 years, reserves should be built up.

50-01-026-03	Heating Fuel	\$6,000	decrease
Decreases in expense budget:		\$6,000	
G 1-365-02	Rec Center Building Reserve	\$5,000	decrease
G 1-265-17	Rec Van Reserve	\$4,500	decreases to \$0
G 1-365-09	Rec Equipment Reserve	\$2,000	decreases to \$0
Decreases in capital budget:		\$11,500	

TOTAL for Recreation: \$17,500

#### Department 50 – PARKS DEPARTMENT

G 1-365-05	Park Improvement Reserve	\$5,000	decreases to \$0
G 1-365-10	Lawn Mower Reserve	\$4,000	decrease
Decreases in capital budget:		\$9,000	

#### Department 60 – CARIBOU MUNICIPAL AIRPORT

No savings identified

#### Department 61 – CARIBOU TRAILER PARK

No savings identified

## Department 65 – CEMETERIES

If you go back to 2024 funding levels but add the Maine Veterans Cemetery, the savings would be \$825.00. The manager had requested funding the cemetery payments at a higher level.

Note: Statutorily required municipal services include caring for ancient burying grounds and veterans' graves in public burying grounds per 13 MRSA § 1101 and 30-A MRSA § 2901.

## Department 70 – INSURANCES AND RETIREMENT

There have been several recent retirements of employees on the “old system” which has depleted the fund for Compensated Absences, so staff recommends keeping it funded, but offers this cut.

70-01-043-01	Compensated Absences	\$5,000	decrease
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## Department 75 – CONTRIBUTIONS

There is nothing here to cut. No spending has been brought forward.

## Department 80 – UNCLASSIFIED

The only possible cut would be to property tax abatements.

80-01-201-01	Abatements	\$2,000	decrease
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Department #	Department Name	Expense	Capital	Total	\$ Cuts	% Cuts
10	General Government	\$ 943,856		\$ 943,856	\$ 22,716.12	2.41%
12	Nylander Museum	\$ 60,211		\$ 60,211	\$ 5,500.00	9.13%
17	Health & Sanitation	\$ 286,610		\$ 286,610	\$ 6,862.00	2.39%
18	Municipal Buildings	\$ 75,726	\$ 25,000	\$ 100,726		0.00%
20	General Assistance	\$ 52,571		\$ 52,571	\$ 3,000.00	5.71%
22	Tax Assessment	\$ 286,676		\$ 286,676	\$ 64,000.00	22.32%
25	Library	\$ 305,536	\$ 19,600	\$ 325,136	\$ 29,200.00	8.98%
31	Fire Department	\$ 2,795,218	\$ 456,100	\$ 3,251,318	\$ 136,737.50	4.21%
35	Police Department	\$ 2,748,476	\$ 89,097	\$ 2,837,573	\$ 119,797.47	4.22%
38	Protection	\$ 387,144		\$ 387,144		0.00%
39	Emergency Management	\$ 17,492		\$ 17,492	\$ 9,647.00	55.15%
40	Public Works	\$ 3,108,801	\$ 453,500	\$ 3,562,301	\$ 301,912.50	8.48%
50	Recreation	\$ 673,258	\$ 18,500	\$ 691,758	\$ 17,500.00	2.53%
51	Parks	\$ 191,553	\$ 25,000	\$ 216,553	\$ 9,000.00	4.16%
60	Airport	\$ 72,801		\$ 72,801		0.00%
61	Trailer Park	\$ 1,834		\$ 1,834		0.00%
65	Cemeteries	\$ 7,575		\$ 7,575	\$ 825.00	10.89%
70	Ins & Retirement	\$ 145,500		\$ 145,500	\$ 5,000.00	3.44%
75	Contributions	\$ -		\$ -		
80	Unclassified	\$ 30,675		\$ 30,675	\$ 2,000.00	6.52%
multiple	Year 2 of computer replacements		\$ 6,000	\$ 6,000		0.00%
Debt - Boilers		\$72,608		\$ 72,608		0.00%
Dept - 2022 Capital Loan		\$200,000		\$ 200,000		0.00%
Non-union increases		\$50,000		\$ 50,000		0.00%
		\$ 12,514,121	\$ 1,092,797	\$ 13,606,918	\$ 733,697.59	
Staff identified areas to increase revenue					\$ 173,000.00	
	TOTAL BUDGET ADJUSTMENTS				\$ 906,697.59	

\*\* GENERAL FUND ACCOUNTS ONLY (ENTERPRISE ACCOUNTS NOT SHOWN) \*\*

**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**TO: Caribou City Council Members**  
**FROM: Danielle Brissette**  
**RE: June 10, 2025 Results & Upcoming Election Schedule**  
**DATE: June 12, 2025**

---

Below are the results from the June 10, 2025 RSU Budget Validation Election. There was a total of 589 Caribou Voters for the election.

**CLERK'S RETURN AND CERTIFICATE  
AS TO RESULTS OF VOTING**

**CITY OF CARIBOU**

I certify that the result of the vote taken on Article 1 of the Warrant and Notice of Election in the City of Caribou, covering the Regional School Unit No. 39 Budget Validation Referendum held **June 10, 2025** relating to the budget of Regional School Unit No. 39 for the 2025-2026 fiscal year is as follows:

Article 1:	YES = <u>1416</u>	NO = <u>443</u>	VOID = <u>0</u>
Article 2:	YES = <u>421</u>	NO = <u>1167</u>	VOID = <u>1</u>

DATED: 6/12/2025

Danielle M Brissette  
Danielle Brissette, Clerk  
City of Caribou



Due to the results of the election, we will be conducting another election with the tentative timeline as follows:

- June 23, 2025 – School Board Meeting
- June 24, 2024- School Board delivers sample ballot & Notice of Election to City Clerk to be posted that day
- June 30, 2025- City Council Countersigns the Warrant and Notice of Election
- July 1, 2025- Posting of warrant and notice of election
- July 1, 2025- RSU #39 District Budget Meeting at Caribou Performing Arts Center
- July 8, 2025 – RSU #39 Budget Validation Election

Additionally, the Clerk's Office is preparing for the July 8, 2025 RSU #39 Budget Validation Election and is requesting Council approval for the following.

1. Approval of and 8:00 a.m. opening Time for July 8, 2025 Election
2. Appointment of Danielle Brissette as Election Warden, Kristina Drinkall and Amber Madore as Deputy Wardens for the July 8, 2025 Election

Recommended Motion:

Move to set the start time as 8:00 a.m., to appoint Danielle Brissette as Election Warden, and Kristina Drinkall and Amber Madore as Deputy Wardens for the July 8, 2025, RSU #39 Budget Validation Election.

Second

Discuss

Vote.



## MEMO

**TO:** Caribou City Council Members  
**FROM:** Penny Thompson, City Manager  
**DATE:** June 16, 2025  
**RE:** Corrective Deed request

---

The Caribou City Council has been asked to sign a corrective deed for the property located on municipal tax map 16, Lot 51. The reason for the corrective deed is that when the City of Caribou obtained the property through the automatic lien foreclosure process and later conveyed the property back to the former owner after the property taxes were paid in full, the deed incorrectly listed the property as being located on Map 20 Lot 26.

This error creates a title issue for the new owners of the property.

### **Suggested action:**

Please make a motion to “sign the provided corrective deed for the property located on Map 16 Lot 51”.

Second

Discussion

Vote

**MUNICIPAL RELEASE DEED  
(CORRECTIVE)**

THE INHABITANTS OF THE MUNICIPALITY OF CARIBOU, a body corporate and politic located in Caribou, County of Aroostook and State of Maine,

for consideration paid,

release to RONALD A. CHAMPAGNE Jr. and KIMBERLY A. CHAMPAGNE, of 1167 van Buren Road, Caribou, County of Aroostook and State of Maine 04736

A certain parcel of land with buildings thereon, if any, located in the Municipality of Caribou, Aroostook County, State of Maine, identified as follows:

Map 20, Lot 26 on the Tax Maps of the Municipality of Caribou, prepared by Blackstone Land Surveying and dated April 1, 2004, on file in the Office of the Assessors at Caribou, Maine.

The purpose of this deed is to correct the description of Municipal Quitclaim Deed dated August 12, 2013 from the Inhabitants of the Municipality of Caribou to Mona Campbell and recorded in the Southern District of the Aroostook Registry of Deeds in Vol. 5220, Page 95. Said deed inadvertently references **Map 20, Lot 26** as conveyed premises. The Tax Lien recorded in Vol. 4823, Page 220 applies to **Map 16, Lot 51**.

WITNESS our hand and seals this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Signed, Sealed and Delivered  
in the presence of

\_\_\_\_\_  
Courtney Boma, Mayor

\_\_\_\_\_  
Jody Smith, Deputy Mayor

\_\_\_\_\_  
Joan Theriault, Councilor

\_\_\_\_\_  
Paul Watson, Councilor

\_\_\_\_\_  
Dan Bagley, Councilor

\_\_\_\_\_  
Jennifer Kelley, Councilor

\_\_\_\_\_  
Tamara Lovewell, Councilor

STATE OF MAINE  
AROOSTOOK, ss.

\_\_\_\_\_, 2025

Personally appeared the above-named Municipal Officers of the Municipality of Caribou and acknowledged the foregoing instrument to be their free act and deed in their said capacity and the free act and deed of the said Municipality.

Before me,

\_\_\_\_\_  
Notary Public  
Print name:



**CARIBOU HOUSING AUTHORITY**  
 - HOUSING CHOICE VOUCHER -  
 HOUSING CHOICE VOUCHER HOMEOWNERSHIP  
 - MAINSTREAM PROGRAM -  
 - EMERGENCY HOUSING VOUCHER PROGRAM-  
 FAMILY SELF-SUFFICIENCY PROGRAM  
 LANDLORD PARTICIPATION INCENTIVE PROGRAM

### WAITING LIST STATISTICS

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Applicants in State of Maine	53,300	53,485	54,584	55,127									45317
Applicants in Aroostook County	597	626	620	655									1196
Applicants in Caribou Area	15	21	72	31									43
Applicants Pulled From Waiting List	14	20	19	30									123
Vouchers on Street	10	7	18	18									32

### HOUSING CHOICE VOUCHER PROGRAM

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
HUD Allocated Vouchers	196	196	196	196	196	196	196	196	196	196	196	196	2352
Total Vouchers Leased	166	168	167	167									668
Port Out Vouchers	2	2	2	2									8
Homeownership Vouchers	1	1	1	1									4
All Other Housing Choice Vouchers	163	165	164	164									656

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Total HAP Expense	\$ 93,275	\$ 103,010	\$ 102,470	\$ 99,853									\$ 398,608
All Other Voucher	\$ 82,070	\$ 91,994	\$ 92,813	\$ 92,519									\$ 359,396
Port Out Payments	\$ 2,450	\$ 2,450	\$ 2,450	\$ 2,450									\$ 9,800
Homeownership HAP	\$ 356	\$ 124	\$ 87	\$ 87									\$ 654
FSS Escrow, Participants Account	\$ 8,399	\$ 8,442	\$ 7,120	\$ 4,797									\$ 28,758

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Lease Up Rates													
HUD Allocated -vs- Leased	85%	86%	85%	85%									114%
HUD Funded -vs- HAP Expense	80%	101%	107%	162%									150%

### MAINSTREAM VOUCHERS

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Allocated Vouchers	40	40	40	40	40	40	40	40	40	40	40	40	480
Total Vouchers Leased	32	33	35	36									136
Total HAP Expense	\$15,156	\$15,156	\$15,156	\$15,156									\$60,624
HAP Expense	\$ 14,521	\$ 16,080	\$ 17,842	\$ 19,319									\$67,762
FSS Escrow, Participants Account	\$ 1,645	\$ 1,574	\$ 1,261	\$ 1,261									\$5,741

### EMERGENCY HOUSING VOUCHERS

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Allocated Vouchers	15	15	15	15	15	15	15	15	15	15	15	15	180
Total Vouchers Leased	8	8	8	8									32
Total HAP Expenses	\$ 8,562	\$ 6,778	\$ 5,465	\$ 5,573									\$ 26,378
Hap Expense	\$ 7,249	\$ 5,465	\$ 4,127	\$ 4,235									\$ 21,076
FSS Escrow, Participants Account	\$ 1,313	\$ 1,313	\$ 1,338	\$ 1,338									\$ 5,302

HOUSING QUALITY STANDARDS INSPECTIONS

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Initial Inspection	7	5	3	5									20
Annual Inspection	1												1
No Show													0
Reinpsction(s)				1									1
Other, Public Housing Authority Inspections													0
Toal Inspections	8	5	3	6	0	0	0	0	0	0	0	0	22

SPECIALITY PROGRAM - FAMILY SELF-SUFFICIENCY

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Number of Participants	56	56	56	56									56
FSS Famlies, Disbursement	4	0	3	4									11
FSS Disbursement Amount	\$ 8,765	\$ -	\$ 5,175	\$ 5,175									\$ 19,116
FSS Graduate, Families	2	1	0	0									3
FSS Graudate, Escrow	\$ 17,440	\$ 8,228	\$ -	\$ -									\$ 25,668
FSS Forfeiture, Families	2	2	0	0									4
FSS Forfeiture, Escrow	\$ 8,587	\$ 591	\$ -	\$ -									\$ 9,178

LANDLORD INCENTIVE PROGRAM

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	YTD
Signing Bonus	2	5	4	3									14
	\$ 700	\$ 1,750	\$ 1,400	\$ 1,050									\$ 4,900
Security Deposit	3	4	4	3									14
	\$ 3,371	\$ 4,170	\$ 4,250	\$ 2,764									\$ 14,555
Damage Reimbursements	2	0	0	0									2
	\$ 1,701	\$ -	\$ -	\$ -									\$ 1,701
Grand Total of Incentives	\$ 5,772	\$ 5,920	\$ 5,650	\$ 3,814									\$ 21,156

	Jan	Feb	Mar	April	May	June	July	Aug	Sep	Oct	Nov	Dec	
GRAND TOTAL OF ASSISTANCE INTO	\$ 138,623	\$ 130,261	\$ 128,144	\$ 127,599									
2025 YEAR TO DATE	\$ 138,623	\$ 268,884	\$ 397,029	\$ 524,628									
Percentage Increase per Month, 2025-vs- 2024	17%	15%	-12%	11%									8%
2024 MONTHLY ASSITSTANCE	\$118,666	\$112,793	\$145,462	\$115,355	\$144,410	\$113,192	\$115,081	\$121,466	\$ 152,073	\$ 136,311	\$ 119,771	\$ 129,393	
YEAR TO DATE	\$118,666	\$231,459	\$376,921	\$492,276	\$636,686	\$749,878	\$864,959	\$986,425	\$1,138,498	\$1,274,809	\$1,394,580	\$1,523,973	



# Caribou Police Department

## Incident Audit Report

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C003630	Traffic Stop		LECAR	Closed Case
25C003632	Traffic Stop	5420	LECAR	Closed Case
25C003633	Erratic Driving	5424	LECAR	Closed Case
25C003634	Erratic Driving	5424	LECAR	Closed Case
25C003635	Traffic Stop	5420	LECAR	Closed Case
25C003636	Traffic Stop	5420	LECAR	Closed Case
25C003637	Assist Agency	7610	LECAR	Closed Case
25C003638	Traffic Stop	5420	LECAR	Closed Case
25C003639	Traffic Stop	5420	LECAR	Closed Case
25C003640	Traffic Stop	5420	LECAR	Closed Case
25C003641	Crash, PD		LECAR	Closed Case
25C003642	Citizen Assist		LECAR	Closed Case
25C003643	Traffic Stop		LECAR	Closed Case
25C003644	Traffic Stop		LECAR	Closed Case
25C003645	Traffic Stop		LECAR	Closed Case
25C003646	Citizen Assist	8201	LECAR	Closed Case
25C003647	Traffic Stop		LECAR	Closed Case
25C003648	ATV Complaint	8011	LECAR	Closed Case
25C003649	Traffic Stop		LECAR	Closed Case
25C003650	Traffic Stop		LECAR	Closed Case
25C003651	Pedestrian Chk	8305	LECAR	Closed Case
25C003652	Traffic Stop	5420	LECAR	Closed Case
25C003653	Animal Problem	8201		Closed Case
25C003654	Traffic Stop	5420	LECAR	Closed Case
25C003655	Information	8201	LECAR	Closed Case
25C003656	Traffic Stop	5420	LECAR	Closed Case
25C003657	Traffic Stop	5420	LECAR	Closed Case
25C003658	Traffic Stop	5420	LECAR	Closed Case
25C003659	Suspicious	8305	LECAR	Closed Case
25C003660	Theft	8011	LECAR	Closed Case
25C003661	911 Hang Up		LECAR	Closed Case
25C003662	Domestic	1313	LECAR	Clrd adult arrest
25C003663	Welfare Check	8307	LECAR	Closed Case
25C003664	Traffic Complnt			Closed Case
25C003665	Citizen Assist	8201	LECAR	Closed Case
25C003666	Assist Agency			Closed Case
25C003667	Citizen Assist			Closed Case
25C003668	Crash, PD	5432	LECAR	Closed Case
25C003669	Motorist Assist			Closed Case
25C003670	Trespass	5707	LECAR	Closed Case
25C003671	Traffic Stop		LECAR	Closed Case
25C003672	Traffic Stop		LECAR	Closed Case
25C003673	Traffic Stop		LECAR	Closed Case
25C003674	Traffic Stop		LECAR	Closed Case



<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C003675	Paper Service	9001	LECAR	Closed Case
25C003676	Traffic Complnt	5424	LECAR	Closed Case
25C003677	Civil Complaint	8201	LECAR	Closed Case
25C003678	Traffic Stop	5420	LECAR	Closed Case
25C003679	ACO Complaint	6403	LECAR	Closed Case
25C003680	Traffic Stop	5420	LECAR	Closed Case
25C003681	911 Hang Up	8209	LECAR	Closed Case
25C003682	Suspicious	8305	LECAR	Active
25C003683	Traffic Stop		LECAR	Closed Case
25C003684	Attempt-Locate			Closed Case
25C003685	Citizen Assist		LECAR	Closed Case
25C003686	Warrant Arrest	8910	LECAR	Clrd adult arrest
25C003687	Citizen Assist	8307	LECAR	Closed Case
25C003688	Traffic Stop	5420	LECAR	Closed Case
25C003689	Traffic Stop	5420	LECAR	Closed Case
25C003690	Traffic Stop	5420	LECAR	Closed Case
25C003691	Crim Mischief			Closed Case
25C003692	Traffic Stop	5420	LECAR	Closed Case
25C003693	Alarm, Residenc	7701	LECAR	Closed Case
25C003694	Suspicious			Active
25C003695	Crash, Non-Rpt	5433	LECAR	Closed Case
25C003696	ACO Complaint			Active
25C003697	Traffic Stop	5420	LECAR	Closed Case
25C003698	Assist Agency	7610	LECAR	Closed Case
25C003699	Suspicious	8305	LECAR	Closed Case
25C003700	Traffic Stop	5420	LECAR	Closed Case
25C003701	Property Check	8309	LECAR	Closed Case
25C003702	Traffic Stop	5420	LECAR	Closed Case
25C003703	Suspicious	8305	LECAR	Closed Case
25C003704	Harassment	8201	LECAR	Closed Case
25C003705	Trespass	5707	LECAR	Closed Case
25C003706	Suspicious	8307	LECAR	Closed Case
25C003707	Traffic Stop			Active
25C003708	Welfare Check		LECAR	Closed Case
25C003709	Citizen Assist	8201	LECAR	Closed Case
25C003710	Harassment		LECAR	Closed Case
25C003711	Traffic Stop	5420	LECAR	Closed Case
25C003712	Suspicious	8305	LECAR	Unfounded
25C003713	Business Alarm		LECAR	Closed Case
25C003714	Property Check	8309	LECAR	Closed Case
25C003715	Suspicious	5707	LECAR	Clrd Juvenile arrest
25C003716	Property Check	8309	LECAR	Closed Case
25C003717	Disorderly		LECAR	Closed Case
25C003718	Suspicious		LECAR	Active
25C003719	Property Check	8309	LECAR	Closed Case
25C003720	Property Check	8309	LECAR	Closed Case
25C003721	Property Check	8309	LECAR	Closed Case
25C003722	Property Check	8309	LECAR	Closed Case
25C003723	Property Check	8309	LECAR	Closed Case
25C003724	Property Check	8309	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C003725	Property Check	8309	LECAR	Closed Case
25C003726	Property Check	8309	LECAR	Closed Case
25C003727	Traffic Stop	5420	LECAR	Closed Case
25C003728	Traffic Stop	5420	LECAR	Closed Case
25C003729	Suspicious		LECAR	Active
25C003730	ACO Complaint		LECAR	Closed Case
25C003731	Information		LECAR	Active
25C003732	Domestic	1313	LECAR	Clrd adult arrest
25C003733	Suspicious		LECAR	Active
25C003734	Welfare Check		LECAR	Closed Case
25C003735	Information		LECAR	Closed Case
25C003736	Littering		LECAR	Closed Case
25C003737	Background Chk		LECAR	Active
25C003738	Alarm, Residenc		LECAR	Closed Case
25C003739	Business Alarm		LECAR	Closed Case
25C003740	PFA Service		LECAR	Closed Case
25C003741	Welfare Check		LECAR	Active
25C003742	Traffic Complnt		LECAR	Active
25C003743	Suspicious		LECAR	Closed Case
25C003744	Paper Service		LECAR	Closed Case
25C003745	Online Harass		LECAR	Closed Case
25C003746	Drg Paraphrnlia	8305	LECAR	Active
25C003747	Trespass		LECAR	Closed Case
25C003748	Traffic Stop	5420	LECAR	Active
25C003749	Suspicious	8305	LECAR	Closed Case
25C003750	911 Hang Up		LECAR	Closed Case
25C003751	ATV Complaint		LECAR	Closed Case
25C003752	Suspicious	8305	LECAR	Closed Case
25C003753	Suspicious		LECAR	Closed Case
25C003754	Traffic Stop	5420	LECAR	Closed Case
25C003755	Missing Person		LECAR	Closed Case
25C003756	Suspicious	8305	LECAR	Closed Case
25C003757	Warrant Arrest		LECAR	Closed Case
25C003758	911 Hang Up		LECAR	Closed Case
25C003759	Crim Mischief	2330	LECAR	Active
25C003759	Crim Mischief	2901	LECAR	Active
25C003760	Pedestrian Chk		LECAR	Closed Case
25C003761	Traffic Stop		LECAR	Closed Case
25C003762	Citizen Assist		LECAR	Closed Case
25C003763	PFA Violation		LECAR	Active
25C003764	Warrant Arrest		LECAR	Clrd adult arrest
25C003765	Crash, Non-Rpt		LECAR	Closed Case
25C003766	Traffic Stop		LECAR	Closed Case
25C003767	Death Invest		LECAR	Closed Case
25C003768	Welfare Check		LECAR	Closed Case
25C003769	Trespass		LECAR	Active
25C003770	Theft		LECAR	Active
25C003771	Warrant Arrest	8910	LECAR	Clrd adult arrest
25C003772	Harassment		LECAR	Active
25C003773	Theft		LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C003774	Information		LECAR	Closed Case
25C003775	Suspicious		LECAR	Closed Case
25C003776	Traffic Stop	5420	LECAR	Closed Case
25C003777	Information		LECAR	Closed Case
25C003778	Traffic Stop	5420	LECAR	Closed Case
25C003779	Property Check	8309	LECAR	Closed Case
25C003780	Property Check	8309	LECAR	Closed Case
25C003781	Property Check	8309	LECAR	Closed Case
25C003782	Property Check	8309	LECAR	Closed Case
25C003783	Property Check	8309	LECAR	Closed Case
25C003784	Property Check	8309	LECAR	Closed Case
25C003785	Property Check	8309	LECAR	Closed Case
25C003786	Property Check	8309	LECAR	Closed Case
25C003787	Property Check	8309	LECAR	Closed Case
25C003788	Property Check	8309	LECAR	Closed Case
25C003789	Property Check	8309	LECAR	Closed Case
25C003790	Property Check	8309	LECAR	Closed Case
25C003791	Property Check	8309	LECAR	Closed Case
25C003792	Property Check	8309	LECAR	Closed Case
25C003793	Property Check	8309	LECAR	Closed Case
25C003794	Pedestrian Chk	8305	LECAR	Closed Case
25C003795	Hit and Run	5433	LECAR	Closed Case
25C003796	Found Property			Closed Case
25C003797	Citizen Assist	8201	LECAR	Closed Case
25C003798	Escort			Closed Case
25C003799	Death Invest	802	LECAR	Closed Case
25C003800	SOR Update Reg			Closed Case
25C003801	Information	8201	LECAR	Closed Case
25C003802	911 Hang Up	8209	LECAR	Closed Case
25C003803	Erratic Driving	5424	LECAR	Closed Case
25C003804	Family Fight	7301	LECAR	Closed Case
25C003805	Erratic Driving	5424	LECAR	Closed Case
25C003806	Traffic Complnt	5424	LECAR	Closed Case
25C003807	Suspicious		LECAR	Closed Case
25C003808	Traffic Stop	5420	LECAR	Closed Case
25C003809	Suspicious			Closed Case
25C003810	Prop. Chk. Req.	8304	LECAR	Closed Case
25C003811	Trespass	5707	LECAR	Closed Case
25C003812	Property Check	8309	LECAR	Closed Case
25C003813	Property Check	8309	LECAR	Closed Case
25C003814	Property Check	8309	LECAR	Closed Case
25C003815	Property Check	8309	LECAR	Closed Case
25C003816	Property Check	8309	LECAR	Closed Case
25C003817	Property Check	8309	LECAR	Closed Case
25C003818	Property Check	8309	LECAR	Closed Case
25C003819	Property Check	8309	LECAR	Closed Case
25C003820	Property Check	8309	LECAR	Closed Case
25C003821	Property Check	8309	LECAR	Closed Case
25C003822	Property Check	8309	LECAR	Closed Case
25C003823	Property Check	8309	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C003824	Traffic Stop	5420	LECAR	Closed Case
25C003825	Citizen Assist	8201	LECAR	Closed Case
25C003826	Welfare Check			Closed Case
25C003827	Citizen Assist			Closed Case
25C003828	Hit and Run		LECAR	Closed Case
25C003829	Traffic Stop		LECAR	Closed Case
25C003830	Traffic Stop		LECAR	Closed Case
25C003831	Drg Paraphrnlia			Closed Case
25C003832	Animal Problem			Closed Case
25C003833	Information	8201	LECAR	Closed Case
25C003834	Information	8201	LECAR	Closed Case
25C003835	Assist Agency			Closed Case
25C003836	Abandoned Vehic			Closed Case
25C003837	Citizen Assist	8201	LECAR	Closed Case
25C003838	Abandoned Vehic	8306	LECAR	Closed Case
25C003839	Traffic Stop	5420	LECAR	Closed Case
25C003840	Burglary	2202	LECAR	Closed Case
25C003841	Erratic Driving			Closed Case
25C003842	Escort		LECAR	Closed Case
25C003843	Traffic Stop	5420	LECAR	Closed Case
25C003844	Traffic Stop	5420	LECAR	Closed Case
25C003845	Hit and Run		LECAR	Closed Case
25C003846	Information	8201	LECAR	Closed Case
25C003847	Crash, Non-Rpt	5433	LECAR	Closed Case
25C003848	Domestic	7301	LECAR	Closed Case
25C003849	Traffic Stop	5420	LECAR	Closed Case
25C003850	Traffic Stop	5420	LECAR	Closed Case
25C003851	Traffic Stop	5420	LECAR	Closed Case
25C003852	Business Alarm	7701	LECAR	Closed Case
25C003853	Suspicious			Closed Case
25C003854	Suspicious	8305	LECAR	Closed Case
25C003855	Harassment	1340	LECAR	Closed Case
25C003856	Escort	3809	LECAR	Closed Case
25C003857	Information	8201	LECAR	Closed Case
25C003858	Information	8201	LECAR	Closed Case
25C003859	Citizen Assist	8201	LECAR	Closed Case
25C003860	Information		LECAR	Closed Case
25C003861	Suspicious	8201	LECAR	Closed Case
25C003862	Suspicious	8305	LECAR	Closed Case
25C003863	Suspicious	8305	LECAR	Closed Case
25C003864	Traffic Stop	5420	LECAR	Closed Case
25C003865	Citizen Assist	8201	LECAR	Closed Case
25C003866	Trespass	5707	LECAR	Closed Case
25C003867	Traffic Stop	5420	LECAR	Closed Case
25C003868	Traffic Stop	5420	LECAR	Closed Case
25C003869	Traffic Stop	5420	LECAR	Closed Case
25C003870	Traffic Stop	5420	LECAR	Closed Case
25C003871	Traffic Stop	5420	LECAR	Closed Case
25C003872	Online Harass	7608	LECAR	Closed Case
25C003873	Traffic Stop	5420	LECAR	Closed Case

<b><u>Incident #</u></b>	<b><u>Nature of Incident</u></b>	<b><u>Offense Code</u></b>	<b><u>Loctn Code</u></b>	<b><u>Disposition</u></b>
25C003874	Citizen Dispute	8201	LECAR	Closed Case
25C003875	Traffic Complnt	5424	LECAR	Closed Case
25C003876	Welfare Check	8307	LECAR	Closed Case
25C003877	Noise/Disturb	5311	LECAR	Closed Case
25C003878	Property Check	8309	LECAR	Closed Case
25C003879	Property Check	8309	LECAR	Closed Case
25C003880	Property Check	8309	LECAR	Closed Case
25C003881	Property Check	8309	LECAR	Closed Case
25C003882	Property Check	8309	LECAR	Closed Case
25C003883	Property Check	8309	LECAR	Closed Case
25C003884	Property Check	8309	LECAR	Closed Case
25C003885	Property Check	8309	LECAR	Closed Case
25C003886	Property Check	8309	LECAR	Closed Case
25C003887	Property Check	8309	LECAR	Closed Case
25C003888	Property Check	8309	LECAR	Closed Case
25C003889	Property Check	8309	LECAR	Closed Case
25C003890	Suspicious	8305	LECAR	Unfounded
25C003891	Business Alarm	7701	LECAR	Closed Case
25C003892	Traffic Stop	5420	LECAR	Closed Case
25C003893	Traffic Stop	5420	LECAR	Closed Case
25C003894	Traffic Stop	5420	LECAR	Closed Case
25C003895	Traffic Stop		LECAR	Closed Case
25C003896	Welfare Check		LECAR	Closed Case
25C003897	Crash, Non-Rpt	5433	LECAR	Closed Case
25C003898	Road Hazard	8313	LECAR	Closed Case
25C003899	PFA Violation		LECAR	Closed Case
25C003900	Traffic Stop	5420	LECAR	Closed Case
25C003901	Road Hazard		LECAR	Closed Case
25C003902	Traffic Stop	5420	LECAR	Closed Case
25C003903	Citizen Assist	8201	LECAR	Closed Case
25C003904	Assist Agency		LECAR	Closed Case
25C003905	Traffic Stop	5420	LECAR	Closed Case
25C003906	Property Check	8309	LECAR	Closed Case
25C003907	Property Check	8309	LECAR	Closed Case
25C003908	Property Check	8309	LECAR	Closed Case
25C003909	Property Check	8309	LECAR	Closed Case
25C003910	Property Check	8309	LECAR	Closed Case
25C003911	Property Check	8309	LECAR	Closed Case
25C003912	Property Check	8309	LECAR	Closed Case
25C003913	Property Check	8309	LECAR	Closed Case
25C003914	Property Check	8309	LECAR	Closed Case
25C003915	Trespass		LECAR	Closed Case
25C003916	ATV Complaint		LECAR	Closed Case
25C003917	Suspicious	8305	LECAR	Closed Case
25C003918	Property Check		LECAR	Closed Case
25C003919	Information		LECAR	Closed Case
25C003920	Traffic Stop	5420	LECAR	Closed Case
25C003921	Traffic Stop	5420	LECAR	Closed Case
25C003922	PFA Service		LECAR	Closed Case
25C003923	Littering		LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C003924	Suspicious		LECAR	Closed Case
25C003925	Information		LECAR	Closed Case
25C003926	Drg Paraphrnlia		LECAR	Closed Case
25C003927	Paper Service		LECAR	Closed Case
25C003928	Suspicious		LECAR	Closed Case
25C003929	Death Invest		LECAR	Closed Case
25C003930	Suspicious		LECAR	Closed Case
25C003931	Suspicious	8305	LECAR	Closed Case
25C003932	Citizen Assist		LECAR	Closed Case
25C003933	Road Hazard	8201	LECAR	Unfounded
25C003934	Pedestrian Chk		LECAR	Closed Case
25C003935	Traffic Stop	5420	LECAR	Closed Case
25C003936	Business Alarm	7701	LECAR	Closed Case
25C003937	Found Property		LECAR	Closed Case
25C003938	Paper Service	9002	LECAR	Closed Case
25C003939	Traffic Stop		LECAR	Closed Case
25C003940	Traffic Stop	5420	LECAR	Closed Case
25C003941	Traffic Stop	5420	LECAR	Closed Case
25C003942	Information	8201	LECAR	Closed Case
25C003943	Prop. Chk. Req.	8304	LECAR	Closed Case
25C003944	Property Check	8309	LECAR	Closed Case
25C003945	Property Check	8309	LECAR	Closed Case
25C003946	Property Check	8309	LECAR	Closed Case
25C003947	Property Check	8309	LECAR	Closed Case
25C003948	Property Check	8309	LECAR	Closed Case
25C003949	Property Check	8309	LECAR	Closed Case
25C003950	Property Check	8309	LECAR	Closed Case
25C003951	Property Check	8309	LECAR	Closed Case
25C003952	Property Check	8309	LECAR	Closed Case
25C003953	Property Check	8309	LECAR	Closed Case
25C003954	Property Check	8309	LECAR	Closed Case
25C003955	Traffic Stop	5420	LECAR	Closed Case
25C003956	Civil Complaint	8201	LECAR	Closed Case
25C003957	Citizen Assist			Closed Case
25C003958	Civil Complaint	8201	LECAR	Closed Case
25C003959	Paper Service	9002	LECAR	Closed Case
25C003960	911 Hang Up			Closed Case
25C003961	Paper Service			Closed Case
25C003962	Citizen Assist	8307	LECAR	Closed Case
25C003963	ACO Complaint		LECAR	Active
25C003964	Citizen Assist	8201	LECAR	Closed Case
25C003965	Crash, PD		LECAR	Active
25C003966	Theft	2330	LECAR	Closed Case
25C003967	Business Alarm			Closed Case
25C003968	Assist Agency			Active
25C003969	Suspicious	8305	LECAR	Active
25C003970	Disorderly	5311	LECAR	Closed Case
25C003971	ATV Complaint	6730	LECAR	Closed Case
25C003972	Assault	1313	LECAR	Clrd adult arrest
25C003972	Assault	5311	LECAR	Clrd adult arrest

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C003972	Assault	5707	LECAR	Clrd adult arrest
25C003973	Business Alarm	7701	LECAR	Closed Case
25C003974	Trespass	5707	LECAR	Closed Case
25C003975	Animal Problem			Closed Case
25C003976	Citizen Assist	8313	LECAR	Closed Case
25C003977	Theft	8201	LECAR	Closed Case
25C003978	Theft	8201	LECAR	Closed Case
25C003979	Suspicious			Closed Case
25C003980	Noise/Disturb		LECAR	Closed Case
25C003981	Information		LECAR	For Information Only
25C003982	Traffic Stop	5420	LECAR	Closed Case
25C003983	Harassment		LECAR	Closed Case
25C003984	Information	8011		Closed Case
25C003985	Assist Agency			Active
25C003986	Crash, Non-Rpt	5433	LECAR	Active
25C003987	Welfare Check	8307	LECAR	Closed Case
25C003988	Welfare Check			Active
25C003989	Suspicious	8305	LECAR	Closed Case
25C003990	Suspicious	8305	LECAR	Closed Case
25C003991	Suspicious			Closed Case
25C003992	Family Fight	7301	LECAR	Closed Case
25C003993	Citizen Assist			Closed Case
25C003994	Suspicious			Closed Case
25C003995	911 Hang Up	8209	LECAR	Closed Case
25C003996	Assist Agency	7610	LECAR	Closed Case
25C003997	SOR Update Reg			Closed Case
25C003998	Information	8011	LECAR	Closed Case
25C003999	Road Hazard	8313	LECAR	Closed Case
25C004000	Civil Complaint			Closed Case
25C004001	Traffic Stop	5420	LECAR	Closed Case
25C004002	Traffic Stop	5420	LECAR	Closed Case
25C004003	Suspicious	8305	LECAR	Closed Case
25C004004	Traffic Complnt	5424	LECAR	Closed Case
25C004005	Assault	1313	LECAR	Clrd adult arrest
25C004006	Welfare Check	8307	LECAR	Closed Case
25C004007	Suspicious	8305	LECAR	Closed Case
25C004008	Property Check	8309	LECAR	Closed Case
25C004009	OUI Alcohol	5404		Clrd adult arrest
25C004010	Suspicious	8305	LECAR	Closed Case
25C004011	Suspicious	8305	LECAR	Closed Case
25C004012	Traffic Stop	5420	LECAR	Closed Case
25C004013	Property Check	8309	LECAR	Closed Case
25C004014	Property Check	8309	LECAR	Closed Case
25C004015	Property Check	8309	LECAR	Closed Case
25C004016	Property Check	8309	LECAR	Closed Case
25C004017	Property Check	8309	LECAR	Closed Case
25C004018	Property Check	8309	LECAR	Closed Case
25C004019	Property Check	8309	LECAR	Closed Case
25C004020	Property Check	8309	LECAR	Closed Case
25C004021	Property Check	8309	LECAR	Closed Case



<b><u>Incident #</u></b>	<b><u>Nature of Incident</u></b>	<b><u>Offense Code</u></b>	<b><u>Loctn Code</u></b>	<b><u>Disposition</u></b>
25C004022	Property Check	8309	LECAR	Closed Case
25C004023	Traffic Stop	5420	LECAR	Closed Case
25C004024	Welfare Check		LECAR	Active
25C004025	Crash, PD	5432	LECAR	Closed Case
25C004026	Traffic Complnt		LECAR	Active
25C004027	Suspicious		LECAR	Active
25C004028	Information	8011	LECAR	Unfounded
25C004029	Traffic Complnt		LECAR	Active
25C004030	Mental Health		LECAR	Closed Case
25C004031	Welfare Check	8307	LECAR	Closed Case
25C004032	Traffic Complnt	5424	LECAR	Unfounded
25C004033	Suspicious	8307	LECAR	Closed Case
25C004034	Paper Service	9002	LECAR	Active
25C004035	Paper Service	8201	LECAR	Closed Case
25C004036	Suspicious	8201	LECAR	Closed Case
25C004036	Suspicious	8305	LECAR	Closed Case
25C004037	Trespass	5707	LECAR	Closed Case
25C004038	Fraud	7610	LECAR	Transferred
25C004039	Crash, PD	5432	LECAR	Closed Case
25C004040	Theft	2330	LECAR	Closed Case
25C004041	Harassment	5707	LECAR	Closed Case
25C004042	Assist DHHS	7602	LECAR	Closed Case
25C004043	Crash, PD	5432	LECAR	Active
25C004044	911 Hang Up	8209	LECAR	Unfounded
25C004045	Missing Person		LECAR	Closed Case
25C004046	Traffic Stop	5420	LECAR	Closed Case
25C004047	Suspicious	8305	LECAR	Closed Case
25C004048	Information		LECAR	Closed Case
25C004049	Traffic Stop	5420	LECAR	Closed Case
25C004050	Information		LECAR	Closed Case
25C004051	Business Alarm	7701	LECAR	Closed Case
25C004052	Disorderly		LECAR	Closed Case
25C004053	Traffic Stop	5420	LECAR	Closed Case
25C004054	Disorderly		LECAR	Closed Case
25C004055	ATV Complaint		LECAR	Closed Case
25C004056	Crash, Non-Rpt		LECAR	Active
25C004057	Theft	2330	LECAR	Closed Case
25C004058	ACO Complaint	6405	LECAR	Unfounded
25C004059	Road Hazard	8313	LECAR	Closed Case
25C004060	Information	8201	LECAR	Closed Case
25C004061	Crash, PD	5432	LECAR	Closed Case
25C004062	Information	7603	LECAR	Closed Case
25C004063	Assist Agency	7609	LECAR	Closed Case
25C004064	Information	8011	LECAR	Unfounded
25C004065	Suspicious	8305	LECAR	Unfounded
25C004066	Juvenile Prob	8201	LECAR	Closed Case
25C004067	Suspicious	8305	LECAR	Closed Case
25C004068	Missing Person		LECAR	Closed Case
25C004069	Traffic Stop	5420	LECAR	Closed Case
25C004070	Suspicious		LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004071	Crash, Non-Rpt	5433	LECAR	Closed Case
25C004072	Suspicious		LECAR	Closed Case
25C004073	Information		LECAR	Closed Case
25C004074	Trespass		LECAR	Closed Case
25C004075	Property Check	8309	LECAR	Closed Case
25C004076	Property Check	8309	LECAR	Closed Case
25C004077	Property Check	8309	LECAR	Closed Case
25C004078	Property Check	8309	LECAR	Closed Case
25C004079	Property Check	8309	LECAR	Closed Case
25C004080	Property Check	8309	LECAR	Closed Case
25C004081	Property Check	8309	LECAR	Closed Case
25C004082	Property Check	8309	LECAR	Closed Case
25C004083	Property Check	8309	LECAR	Closed Case
25C004084	Property Check	8309	LECAR	Closed Case
25C004085	Property Check	8309	LECAR	Closed Case
25C004086	Property Check	8309	LECAR	Closed Case
25C004087	Property Check	8309	LECAR	Closed Case
25C004088	Property Check	8309	LECAR	Closed Case
25C004089	Property Check	8309	LECAR	Closed Case
25C004090	Trespass		LECAR	Closed Case
25C004091	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004092	Business Alarm	5308	LECAR	Closed Case
25C004093	Crim Mischief	2901	LECAR	Closed Case
25C004094	Road Hazard	8313	LECAR	Closed Case
25C004095	Citizen Assist	8201	LECAR	Closed Case
25C004096	Traffic Stop	5420	LECAR	Closed Case
25C004097	Traffic Stop	5420	LECAR	Closed Case
25C004098	Traffic Stop	5420	LECAR	Closed Case
25C004099	Trespass	5707	LECAR	Closed Case
25C004100	Suspicious	8304	LECAR	Closed Case
25C004100	Suspicious	8305	LECAR	Closed Case
25C004101	Prop. Chk. Req.	8201	LECAR	Closed Case
25C004101	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004102	Citizen Assist	8201	LECAR	Closed Case
25C004103	Pedestrian Chk		LECAR	Closed Case
25C004104	Suspicious	8305	LECAR	Closed Case
25C004105	Death Invest		LECAR	Closed Case
25C004106	911 Hang Up	8209	LECAR	Closed Case
25C004107	911 Hang Up	8209	LECAR	Clrd Death of Offender
25C004108	Property Check	8309	LECAR	Closed Case
25C004109	Property Check	8309	LECAR	Closed Case
25C004110	Property Check	8309	LECAR	Closed Case
25C004111	Property Check	8309	LECAR	Closed Case
25C004112	Property Check	8309	LECAR	Closed Case
25C004113	Property Check	8309	LECAR	Closed Case
25C004114	Property Check	8309	LECAR	Closed Case
25C004115	Property Check	8309	LECAR	Closed Case
25C004116	Property Check	8309	LECAR	Closed Case
25C004117	Property Check	8309	LECAR	Closed Case
25C004118	Property Check	8309	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004119	Property Check	8309	LECAR	Closed Case
25C004120	Property Check	8309	LECAR	Closed Case
25C004121	Property Check	8309	LECAR	Closed Case
25C004122	Property Check	8309	LECAR	Closed Case
25C004123	Welfare Check		LECAR	Closed Case
25C004124	Road Hazard	8313	LECAR	Closed Case
25C004125	Assist Agency	7610	LECAR	Closed Case
25C004126	Assist Agency	7610	LECAR	Closed Case
25C004127	Traffic Stop		LECAR	Closed Case
25C004128	Traffic Stop		LECAR	Closed Case
25C004129	Traffic Stop		LECAR	Closed Case
25C004130	Traffic Stop		LECAR	Closed Case
25C004131	Traffic Stop		LECAR	Closed Case
25C004132	Assist Agency			Closed Case
25C004133	Information		LECAR	Closed Case
25C004134	Warrant Arrest		LECAR	Clrd adult arrest
25C004135	DHHS Referral			Closed Case
25C004136	Escort	8202	LECAR	Closed Case
25C004137	Harassment			Active
25C004138	Property Check	8309	LECAR	Closed Case
25C004139	Property Check	8309	LECAR	Closed Case
25C004140	Property Check	8309	LECAR	Closed Case
25C004141	Property Check	8309	LECAR	Closed Case
25C004142	Property Check	8309	LECAR	Closed Case
25C004143	Property Check	8309	LECAR	Closed Case
25C004144	Property Check	8309	LECAR	Closed Case
25C004145	Property Check	8309	LECAR	Closed Case
25C004146	Property Check	8309	LECAR	Closed Case
25C004148	Theft	2330	LECAR	Closed Case
25C004149	Citizen Assist	8201	LECAR	Closed Case
25C004150	Juv. Runaway			Closed Case
25C004151	SOR Update Reg			Closed Case
25C004152	Detail	5440	LECAR	Closed Case
25C004153	Civil Complaint			Closed Case
25C004154	Welfare Check			Closed Case
25C004155	Background Chk			Closed Case
25C004156	Background Chk			Closed Case
25C004157	Suspicious			Active
25C004158	Online Harass		LECAR	Active
25C004159	Welfare Check			Active
25C004160	Crash, PD	5432	LECAR	Closed Case
25C004161	Suspicious	8305	LECAR	Closed Case
25C004162	Suspicious	8305	LECAR	Closed Case
25C004163	Property Check	8309	LECAR	Closed Case
25C004164	Viol Cond Relea	5013	LECAR	Clrd adult arrest
25C004165	Traffic Stop	5420	LECAR	Closed Case
25C004166	Traffic Stop	5420	LECAR	Closed Case
25C004167	Traffic Stop	5420	LECAR	Closed Case
25C004168	Suspicious	8305	LECAR	Closed Case
25C004169	Suspicious	8305	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004170	Mental Health	8201	LECAR	Closed Case
25C004171	Traffic Stop	5420	LECAR	Closed Case
25C004172	Traffic Stop	5420	LECAR	Closed Case
25C004173	Information	8011	LECAR	Closed Case
25C004174	Traffic Stop	5420	LECAR	Closed Case
25C004175	Traffic Stop	5420	LECAR	Closed Case
25C004176	Traffic Stop	5420	LECAR	Closed Case
25C004177	911 Hang Up	5308	LECAR	Unfounded
25C004178	Suspicious	8011	LECAR	Closed Case
25C004179	Suspicious	8305	LECAR	Closed Case
25C004180	Suspicious	8305	LECAR	Closed Case
25C004181	ATV Complaint		LECAR	Closed Case
25C004182	Traffic Complnt		LECAR	Closed Case
25C004183	Traffic Stop	5420	LECAR	Closed Case
25C004184	Domestic		LECAR	Closed Case
25C004185	Welfare Check		LECAR	Closed Case
25C004186	Property Check	8309	LECAR	Closed Case
25C004187	Property Check	8309	LECAR	Closed Case
25C004188	Property Check	8309	LECAR	Closed Case
25C004189	Property Check	8309	LECAR	Closed Case
25C004190	Property Check	8309	LECAR	Closed Case
25C004191	Property Check	8309	LECAR	Closed Case
25C004192	Property Check	8309	LECAR	Closed Case
25C004193	Property Check	8309	LECAR	Closed Case
25C004194	Property Check	8309	LECAR	Closed Case
25C004195	Property Check	8309	LECAR	Closed Case
25C004196	Property Check	8309	LECAR	Closed Case
25C004197	Property Check	8309	LECAR	Closed Case
25C004198	Property Check	8309	LECAR	Closed Case
25C004199	Property Check	8309	LECAR	Closed Case
25C004200	Property Check	8309	LECAR	Closed Case
25C004201	DHHS Referral		LECAR	Active
25C004202	Road Hazard	8313	LECAR	Closed Case
25C004203	Drg Paraphrnlia	8016	LECAR	Closed Case
25C004204	Suspicious	8305	LECAR	Closed Case
25C004205	Trespass	5707	LECAR	Closed Case
25C004206	911 Hang Up	8209	LECAR	Closed Case
25C004207	Crim Mischief	2901	LECAR	Clrd adult arrest
25C004208	Citizen Dispute		LECAR	Unfounded
25C004209	Suspicious		LECAR	Closed Case
25C004210	Crash, PD		LECAR	Closed Case
25C004211	Detail	8202	LECAR	Closed Case
25C004212	Disorderly	5311	LECAR	Closed Case
25C004213	Trespass	5707	LECAR	Closed Case
25C004214	Motorist Assist		LECAR	Closed Case
25C004215	Property Check	8309	LECAR	Closed Case
25C004216	Property Check	8309	LECAR	Closed Case
25C004217	Property Check	8309	LECAR	Closed Case
25C004218	Property Check	8309		Closed Case
25C004219	Property Check	8309	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004220	Property Check	8309	LECAR	Closed Case
25C004221	Property Check	8309	LECAR	Closed Case
25C004222	Property Check	8309	LECAR	Closed Case
25C004223	Property Check	8309	LECAR	Closed Case
25C004224	Property Check	8309	LECAR	Closed Case
25C004225	Information		LECAR	Closed Case
25C004226	Traffic Stop	5420	LECAR	Closed Case
25C004227	Utility Problem	7613	LECAR	Closed Case
25C004228	Escort		LECAR	Closed Case
25C004229	911 Hang Up		LECAR	Closed Case
25C004230	Traffic Stop	5420	LECAR	Closed Case
25C004231	Business Alarm	7701	LECAR	Unfounded
25C004232	Traffic Stop		LECAR	Closed Case
25C004233	Traffic Stop		LECAR	Closed Case
25C004234	Traffic Stop	5420	LECAR	Closed Case
25C004235	Traffic Stop		LECAR	Closed Case
25C004236	Suspicious		LECAR	Active
25C004237	Trespass		LECAR	Closed Case
25C004238	Traffic Stop	5420	LECAR	Closed Case
25C004239	Traffic Stop	5420	LECAR	Closed Case
25C004240	Traffic Stop		LECAR	Closed Case
25C004241	Road Hazard	8313	LECAR	Closed Case
25C004242	Traffic Stop		LECAR	Active
25C004243	Suspicious		LECAR	Closed Case
25C004244	Traffic Stop		LECAR	Active
25C004245	Traffic Stop		LECAR	Closed Case
25C004246	OUI Alcohol	5420	LECAR	Clrd adult arrest
25C004247	Online Harass		LECAR	Closed Case
25C004248	Detail		LECAR	Closed Case
25C004249	Citizen Assist	8201	LECAR	Closed Case
25C004250	Suspicious			Closed Case
25C004251	Business Alarm			Closed Case
25C004252	Information			Closed Case
25C004253	Citizen Assist	8201	LECAR	Closed Case
25C004254	ATV Complaint			Active
25C004255	Citizen Assist	8305	LECAR	Closed Case
25C004256	Detail			Active
25C004257	Traffic Stop	5420	LECAR	Closed Case
25C004258	Traffic Stop	5420	LECAR	Closed Case
25C004259	Traffic Stop	5420	LECAR	Closed Case
25C004260	Disorderly	5311	LECAR	Closed Case
25C004261	Traffic Stop	5420	LECAR	Closed Case
25C004262	Traffic Stop	5420	LECAR	Closed Case
25C004263	Traffic Stop	5420	LECAR	Closed Case
25C004264	Crash, PD	5432	LECAR	Closed Case
25C004265	Traffic Stop	5420	LECAR	Closed Case
25C004266	Business Alarm	7701	LECAR	Closed Case
25C004267	Suspicious	8305	LECAR	Closed Case
25C004268	Traffic Stop	5420		Closed Case
25C004269	Traffic Stop	5420	LECAR	Closed Case

<b><u>Incident #</u></b>	<b><u>Nature of Incident</u></b>	<b><u>Offense Code</u></b>	<b><u>Loctn Code</u></b>	<b><u>Disposition</u></b>
25C004270	Traffic Stop			Closed Case
25C004271	Crash, PD	5432	LECAR	Closed Case
25C004272	Detail			Closed Case
25C004273	Suspicious		LECAR	Closed Case
25C004274	Traffic Stop	5420	LECAR	Closed Case
25C004275	Traffic Stop	5420	LECAR	Closed Case
25C004276	Information	8201	LECAR	Closed Case
25C004277	Trespass			Closed Case
25C004278	Citizen Assist		LECAR	Closed Case
25C004279	Traffic Stop	5420	LECAR	Closed Case
25C004280	Traffic Stop	5420	LECAR	Closed Case
25C004281	Traffic Stop	5420	LECAR	Closed Case
25C004282	Traffic Stop	5420	LECAR	Closed Case
25C004283	Suspicious	8305	LECAR	Closed Case
25C004284	Assist Agency	7610	LECAR	Closed Case
25C004285	Traffic Stop	5420	LECAR	Closed Case
25C004286	Suspicious	8305	LECAR	Closed Case
25C004287	Suspicious	8305	LECAR	Closed Case
25C004288	Traffic Stop	5420	LECAR	Closed Case
25C004289	Information		LECAR	For Information Only
25C004290	Suspicious		LECAR	Closed Case
25C004291	Traffic Stop	5420	LECAR	Closed Case
25C004292	Traffic Stop	5411	LECAR	Closed Case
25C004293	Traffic Stop	5420	LECAR	Closed Case
25C004294	Citizen Assist		LECAR	Closed Case
25C004295	Traffic Stop	5420	LECAR	Closed Case
25C004296	Paper Service	9001	LECAR	Closed Case
25C004297	Welfare Check	8307	LECAR	Closed Case
25C004298	Drg Paraphrnlia		LECAR	Closed Case
25C004299	Erratic Driving	5424	LECAR	Closed Case
25C004300	Escort	8202	LECAR	Closed Case
25C004301	Traffic Stop	5420	LECAR	Closed Case
25C004302	Traffic Stop	5420	LECAR	Closed Case
25C004303	Traffic Stop	5420	LECAR	Closed Case
25C004304	Traffic Stop	5420	LECAR	Closed Case
25C004305	Traffic Stop	5420	LECAR	Closed Case
25C004306	Traffic Stop	5411	LECAR	Closed Case
25C004307	Fraud		LECAR	Closed Case
25C004308	Assault		LECAR	Closed Case
25C004309	Assist Agency	7610	LECAR	Closed Case
25C004310	Trespass		LECAR	Closed Case
25C004311	Traffic Stop	5420	LECAR	Closed Case
25C004312	Paper Service		LECAR	Closed Case
25C004313	Traffic Stop	5420	LECAR	Closed Case
25C004314	Suspicious	8305	LECAR	Closed Case
25C004315	Suspicious		LECAR	Closed Case
25C004316	Traffic Stop	5420	LECAR	Closed Case
25C004317	Found Property		LECAR	Closed Case
25C004318	Trespass		LECAR	Active
25C004319	911 Hang Up	8209	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004320	Suspicious		LECAR	For Information Only
25C004321	PR - Talk		LECAR	Closed Case
25C004322	Theft		LECAR	For Information Only
25C004323	Escort	8202	LECAR	Closed Case
25C004324	Suspicious	8305	LECAR	Closed Case
25C004325	911 Hang Up	8209	LECAR	Unfounded
25C004326	Citizen Assist		LECAR	Closed Case
25C004327	Traffic Complnt	7606	LECAR	Closed Case
25C004328	Welfare Check		LECAR	Closed Case
25C004329	Civil Complaint	8301	LECAR	Closed Case
25C004330	Crash, PD	5432	LECAR	Closed Case
25C004331	Harassment		LECAR	Closed Case
25C004332	Suspicious	8305	LECAR	Closed Case
25C004333	Noise/Disturb	8201	LECAR	Closed Case
25C004334	Assault		LECAR	Closed Case
25C004335	Harassment	8201	LECAR	Closed Case
25C004336	Motorist Assist	8203	LECAR	Closed Case
25C004337	Online Harass	8201	LECAR	Closed Case
25C004338	Welfare Check		LECAR	Closed Case
25C004339	Crash, PI		LECAR	Clrd adult arrest
25C004340	Theft	2330	LECAR	Closed Case
25C004341	Welfare Check	8307	LECAR	Closed Case
25C004342	Property Check	8309	LECAR	Closed Case
25C004343	Traffic Stop	5420	LECAR	Closed Case
25C004344	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004345	Traffic Stop	5420	LECAR	Closed Case
25C004346	Suspicious		LECAR	Closed Case
25C004347	Traffic Stop	5420	LECAR	Closed Case
25C004348	Traffic Stop	5420	LECAR	Closed Case
25C004349	Citizen Dispute	8201	LECAR	Closed Case
25C004350	Traffic Stop	5420	LECAR	Closed Case
25C004351	Traffic Stop	5420	LECAR	Closed Case
25C004352	Traffic Stop	5420	LECAR	Closed Case
25C004353	ACO Complaint	7631	LECAR	Closed Case
25C004354	Trespass	5707	LECAR	Clrd adult arrest
25C004355	Citizen Assist		LECAR	For Information Only
25C004356	Hit and Run		LECAR	Closed Case
25C004357	Citizen Assist	8201	LECAR	Closed Case
25C004358	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004359	Family Fight	7301	LECAR	Closed Case
25C004360	Traffic Stop	5420	LECAR	Closed Case
25C004361	Road Hazard		LECAR	Closed Case
25C004362	ACO Complaint	8201	LECAR	Closed Case
25C004363	Traffic Stop	5420	LECAR	Closed Case
25C004364	Traffic Complnt		LECAR	Closed Case
25C004365	Traffic Stop	5420	LECAR	Closed Case
25C004366	Traffic Stop	5420	LECAR	Closed Case
25C004367	Traffic Stop	5420	LECAR	Closed Case
25C004368	Information		LECAR	Closed Case
25C004369	Traffic Stop	5420	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004370	Information		LECAR	Closed Case
25C004371	Traffic Stop	5420	LECAR	Closed Case
25C004372	Theft		LECAR	Closed Case
25C004373	Information		LECAR	Closed Case
25C004374	Suspicious		LECAR	Closed Case
25C004375	Suspicious	8305	LECAR	Closed Case
25C004376	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004377	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004378	Traffic Stop	5420	LECAR	Closed Case
25C004379	Trespass	5707	LECAR	Clrd adult arrest
25C004380	Traffic Stop	5420	LECAR	Closed Case
25C004381	Death Invest	802	LECAR	Closed Case
25C004382	Traffic Stop		LECAR	Closed Case
25C004383	Traffic Stop		LECAR	Closed Case
25C004384	Traffic Stop		LECAR	Closed Case
25C004385	Traffic Stop	5420	LECAR	Closed Case
25C004386	Traffic Stop		LECAR	Closed Case
25C004387	Theft	2330	LECAR	Warrant Requested
25C004388	Welfare Check	8201	LECAR	Unfounded
25C004389	Traffic Stop		LECAR	Closed Case
25C004390	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004391	Online Harass		LECAR	Closed Case
25C004392	Traffic Stop		LECAR	Closed Case
25C004393	Missing Person		LECAR	Closed Case
25C004394	Paper Service		LECAR	Closed Case
25C004395	Motorist Assist	8203	LECAR	Closed Case
25C004396	Information	5425	LECAR	Closed Case
25C004397	Fireworks		LECAR	Closed Case
25C004398	Burglary		LECAR	Closed Case
25C004399	911 Hang Up		LECAR	Closed Case
25C004400	Information	8201	LECAR	Closed Case
25C004401	Disorderly		LECAR	Closed Case
25C004402	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004403	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004404	Disorderly			Closed Case
25C004405	Traffic Stop	5420	LECAR	Closed Case
25C004406	Property Check	8309	LECAR	Closed Case
25C004407	Property Check	8309	LECAR	Closed Case
25C004408	Property Check	8309	LECAR	Closed Case
25C004409	Property Check	8309	LECAR	Closed Case
25C004410	Property Check	8309	LECAR	Closed Case
25C004411	Property Check	8309	LECAR	Closed Case
25C004412	Property Check	8309	LECAR	Closed Case
25C004413	Property Check	8309	LECAR	Closed Case
25C004414	Property Check	8309	LECAR	Closed Case
25C004415	Property Check	8309	LECAR	Closed Case
25C004416	Suspicious		LECAR	Closed Case
25C004417	Information		LECAR	Closed Case
25C004418	Information	8201	LECAR	Closed Case
25C004419	Traffic Stop	5420	LECAR	Closed Case



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<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004420	Business Alarm	7701	LECAR	Closed Case
25C004421	Traffic Stop	5420	LECAR	Closed Case
25C004422	Traffic Stop	5420	LECAR	Closed Case
25C004423	Road Hazard	8201	LECAR	Closed Case
25C004424	ACO Complaint		LECAR	Closed Case
25C004425	Traffic Stop	5420	LECAR	Closed Case
25C004426	Civil Complaint			Closed Case
25C004427	Assist Agency		LECAR	Closed Case
25C004428	Traffic Stop	5420	LECAR	Closed Case
25C004429	Traffic Stop	5420	LECAR	Closed Case
25C004430	Property Check	8309	LECAR	Closed Case
25C004431	Traffic Stop	5420	LECAR	Closed Case
25C004432	Traffic Stop	5420	LECAR	Closed Case
25C004433	Traffic Stop			Active
25C004434	Suspicious	8305	LECAR	Closed Case
25C004435	Noise/Disturb	5311	LECAR	Closed Case
25C004436	Disorderly	5311	LECAR	Closed Case
25C004440	Prop. Chk. Req.	8304	LECAR	Closed Case

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Total reported: 812

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**Report Includes:**

All dates reported between `00:00:00 05/01/25` and `23:59:59 05/31/25`, All agencies matching `CPD`, All nature of incidents, All offenses observed, All offenses reported, All offense codes, All dispositions, All responsible officers, All locations



**Board of Directors**  
**May 12, 2025**  
**5:00 p.m.**

**Present:** Kevin Barnes, Chairman; Jane McCall, Vice Chair; Dr. Carl Flynn, Neal Griffeth, Doug Plourde, Clara Collins, Meagan Thompson, Dr. Irene Djuanda, Kris Doody, RN, CEO; Chelsea Desrosiers, CFO; Dr. Regen Gallagher, CMO; Ben Willey, CFPO; Paula Parent, RN, CHRO; Dr. Caleb Swanberg; COS; Mark Andersen, PHS; and Peg McAfee

**Zoom:** Luke Dyer, Penny Thompson, Chip Holmes, Ovation Healthcare

**Excused:** Mike Gahagan, Jenn Plant, RN, CNO;

**Welcome:** Kevin Barnes, Chairman, Board of Directors welcomed Mark Andersen, PHS; and Chip Holmes, Ovation Healthcare to the meeting.

**EDUCATION:** Obstetric Services in Maine and Aroostook County – Kris Doody, RN, MSB.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<b>REGULAR MEETING</b>			
<b>1. Call to Order</b>	Kevin Barnes, Chairman, called the Regular Meeting of the Board of Directors to order at approximately 5:00 p.m. It was noted that the members of the Caribou Hospital District were unable to attend tonight's meeting.	Informational.	K. Barnes
<b>2. Review and Approval of Minutes</b>	The minutes of April 7, 2025 were reviewed.	Upon motion duly made and seconded, it was so VOTED to approve the April 7, 2025 meeting minutes as presented.	K. Barnes
<b>3. Report of Chief of Staff</b>	<p>Dr. Caleb Swanberg, Chief of Staff provided the following updates from the April 23<sup>rd</sup> MSEC Meeting:</p> <p><b>Proposed Medical Staff Bylaws Revisions</b> - The proposed Medical Staff Bylaws revisions were distributed and reviewed and approved by the Medical Staff Executive Committee and General Medical Staff. Dr. Swanberg shared that the revision will reflect keeping the terms of service at two years for all offices. This recommendation was forwarded to the Board of Director for review and approval.</p> <p><b>Appointment Courtesy Medical Staff – Heather Bertelson, MD (Internal Medicine);</b> The complete appointment application and provider profile of Heather Bertelson, MD was reviewed with no discrepancies. The report from the National Practitioner's Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the Report of Chief of Staff as presented.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the Medical Staff Bylaws Revision as presented.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of</p>	Dr. C. Swanberg

# Board of Directors

May 12, 2025

5:00 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p>appointment of Heather Bertelson, MD to the Courtesy Medical Staff with privileges as requested through December 31, 2026. Dr. Hoeksma was appointed as proctor during the provisional appointment. This recommendation was forwarded to the Board of Directors for review and approval.</p> <p><b>Appointment Courtesy Medical Staff – Tatiana Chesnut, MD (Internal Medicine);</b> The complete appointment application and provider profile of Tatiana Chesnut, MD was reviewed with no discrepancies. The report from the National Practitioner’s Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional appointment of Tatiana Chesnut, MD to the Courtesy Medical Staff with privileges as requested through December 31, 2026. Dr. Hoeksma was appointed as proctor during the provisional appointment. This recommendation was forwarded to the Board of Directors for review and approval.</p> <p><b>Request Change Staff Category - Alexander Bolton, DO</b> - Dr. Bolton has requested to change his Medical Staff category to Active Medical Staff. Upon motion duly made and seconded it was so VOTED to approve the request to change Dr. Bolton’s Medical Staff category to Active Medical Staff. This was forwarded to the Board of Directors for review and approval.</p> <p><b>Request Change Staff Category - Claude Boma, MD</b> - Dr. Boma has requested to change his Medical Staff category to Courtesy Medical Staff. Upon motion duly made and seconded it was so VOTED to approve the request to change Dr. Boma’s Medical Staff category to Courtesy Medical Staff. This was forwarded to the Board of Directors for review and approval.</p> <p><b>Request Change Staff Category - Guillermo Noguera, MD</b> - Dr. Noguera has requested to change his Medical Staff category to Courtesy Medical Staff. Upon motion duly made and seconded it was so VOTED to approve the request to change Dr. Noguera’s Medical Staff category to Courtesy Medical Staff. This was forwarded to the Board of Directors for review and approval.</p>	<p>Heather Berterlson, MD to the Courtesy Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of Tatiana Chesnut, MD to the Courtesy Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve Dr. Alexander Bolton’s request to change his Medical Staff category to Active Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve Dr. Claude Boma’s request to change his Medical Staff category to Courtesy Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve Dr. Guillermo Noguera’s request to change his Medical Staff category to</p>	

**Board of Directors**  
**May 12, 2025**  
**5:00 p.m.**

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p><b>Medical Record Deficiencies</b> – The Medical Staff Executive Committee reviewed deficiencies over 30 days. The importance of completing medical records as soon as possible was reiterated by the CEO. The Chief’s will remind providers in their department meetings about the importance of record completion.</p> <p><b>Peer Reviews</b> – Q4 2024 Peer Reviews were included in the packet for review.</p>	<p>Courtesy Medical Staff,  Informational.</p> <p>Informational.</p>	
<p><b>4. Quality Management Committee, Patient Safety Committee, Dashboard</b></p>	<p>Dr. Regen Gallagher provided the following updates from the April 1<sup>st</sup>, 2025 meeting:</p> <p><b>Patient Safety Reports</b> – Reminders were provided to all staff to complete the Patient Safety Survey prior to April 14<sup>th</sup>. Meetings have been scheduled to review the Leapfrog Survey. The survey is due June 30<sup>th</sup>.</p> <p><b>Joint Commission</b> – The responses to the Joint Commission survey as noted at the April Board meeting were submitted prior to the deadline. New indicators will be added to the QM Committee agenda.</p> <p><b>QM Compliance Indicators</b> – Indicators reviewed included: Rehab, Radiology Dashboard, Patient Access, Environment of Care, and Lab.</p> <p><b>Dashboard 2025</b> – The new 2025 Dashboard was included in the packet for review.</p> <p>The Patient Safety Committee Minutes of April 9, 2025 were included in the packet for review and informational purposes.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the Quality Management Committee Report as presented.</p> <p>Informational.</p>	Dr. R. Gallagher
<p><b>5. Report of Chairman, Board of Directors – Kevin Barnes, Chairman</b></p> <p><b>a. Report from Board Members – Department Leaders, PHS BOD, MSEC</b></p>	<p>Kevin Barnes provided the following updates:</p> <p><b>Department Leaders</b> – No report.</p> <p><b>Pines Board of Directors</b> – Jane McCall reported on the recent Pines Health Services Board meeting. It was good to reconnect with members of the Board. The Board discussed the Washburn Health Center site.</p> <p><b>MSEC Meeting</b> – Meagan Thompson reported that Dr. Swanberg covered the meeting with his</p>	<p>Informational.</p>	K. Barnes

## Board of Directors

May 12, 2025

5:00 p.m.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<p><b>b. Strategic Planning/CHNA</b></p> <p><b>c. City Council Workshop</b></p>	<p>report. The Committee also discussed issues in Radiology with scheduling and no shows. Some providers are ordering multiple tests that may not always be necessary. Dr. Swanberg reviewed the process of ordering tests and what is needed. This item was discussed at the recent provider meeting. Dr. Laferriere and Chelsea Desrosiers will be meeting to discuss this item.</p> <p><b>Strategic Planning/CHNA</b> – Kris Doody reminded the Board of Directors the CHNA (Community Health Needs Assessment) was brought to the April Board meeting for review. As noted at the meeting, the Board was requested to be prepared to vote on the CHNA at the May meeting. A reminder the Strategic Planning Retreat is scheduled for Wednesday, May 21<sup>st</sup> beginning with dinner at 5 p.m. The session continues on Thursday, May 22<sup>nd</sup> beginning at 8:00 a.m. with breakfast followed by breakout sessions.</p> <p><b>City Council Workshop</b> – Kevin Barnes provided an overview of the recent City Council Workshop. He noted that there was only one councilor in attendance, Mayor, Courtney Boma and Penny Thompson. Kris Doody provided a brief presentation on Obstetric Services in Maine and Aroostook County. Cary has received the Women's Choice Award for OB Services for ten years. Hospitals in Maine are closing their OB services due to decrease in deliveries and increased costs. A tour of the renovated Maternal Child Unit was provided. Ms. Boma plans to show the presentation at the next City Council meeting. The next City Council Workshop at Cary will focus on Radiology.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the CHNA as presented at the April Board of Directors meeting.</p>	
<p><b>6. Report of CEO – Kris Doody</b></p> <p><b>a. Physician Recruitment and Retention</b></p>	<p>Kris Doody reported the following, noting more information is available in the CEO and Provider Activity Reports:</p> <p><b>Physician Recruitment and Retention -</b></p> <ul style="list-style-type: none"> <li>• <b>Hospitalists</b> – Zoom interviews have been completed with four interested hospitalists, Dr. Castro Puello, Dr. Sahalia Rashid, Dr. Anser Khan and Dr. Ayinde Adebolanle. Dr. Rashid completed a site visit April 29<sup>th</sup>, 2025 and an offer has been extended. Recruiting continues for permanent hospitalists with 2025 candidates.</li> <li>• <b>General Surgery</b> – Zoom interviews have been completed with Dr. Darnell Brown, Dr. Liam Haveran and Dr. Priya Chhikara. Dr. Chhikara completed a site visit April 27<sup>th</sup>-29<sup>th</sup>. An offer has been extended to Dr. Chhikara. Discussion continues with Dr. Brown to schedule a site visit.</li> <li>• <b>Family Medicine</b> – Dr. Michael Springer began work at the Presque Isle Health Center April 2025. Dr. Sheelagh Prosser is returning to work at Pines beginning in August 2025. Danielle Desjardins, FNP has signed a contract and began work in April 2025 at the SJVHC. Danielle is replacing Lindsey Desrosiers, FNP who is leaving Pines. A Zoom interview will be scheduled with Dr. Sam Backman.</li> </ul>	<p>Informational.</p>	<p>K. Doody</p>

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<p><b>b. State &amp; Federal Issues</b></p>	<ul style="list-style-type: none"> <li>• <b>Pediatrics</b> – Dr. Srikanth Garlapati completed Zoom interview in April. A site visit will be scheduled in May.</li> <li>• <b>Emergency Medicine</b> – Dr. Mike DeCarolis completed a site visit April 23<sup>rd</sup> and a Letter of Intent was extended. A Zoom interview was completed with Dr. Craig Bates April 18<sup>th</sup>. A Letter of Intent was extended to Dr. Bates. A Zoom interview was conducted with Dr. Eugene Oteng. Other potential full-time and part-time candidates are being interviewed.</li> <li>• <b>Anesthesia</b> – A Letter of Intent was extended to Dr. Heather Suss. Dr. Suss has provided locum coverage and is interested in a part-time position. Yanira Medeiros, CRNA has signed a contract to begin in January 2026. Dr. Wojciech Franzl has provided his resignation, effective July 25, 2025. Dr. Franzl wishes to remain on the Medical Staff in a per diem position.</li> <li>• <b>Radiology</b> – Dr. Jeremy Lindahl is joining Cary full-time in January 2026.</li> <li>• <b>OB/GYN</b> – Dr. Yesim Kural, previous OB/GYN has signed a per diem contract and covered on-call coverage the weekend of April 24<sup>th</sup>. A contract has been extended to Dr. Mercedes Sayago for full-time.</li> </ul> <p><b>Washburn Health Center</b> – Kris Doody reported Pines has decided to close the Washburn Health Center due to ongoing reimbursement changes and issues with the building.</p> <p><b>State &amp; Federal Issues</b> – Kris Doody attended the American Hospital Association Annual Meeting in Washington, D.C. May 4<sup>th</sup> – 7<sup>th</sup>. Key issues included Medicaid cuts, work or volunteer requirements to receive the benefit and Medicare Advantage Plans. Kris Doody was asked to introduce Senator Susan Collins during an event in Washington. She also had the opportunity to talk with the CEO of the Joint Commission, John Perlin; she shared Cary's recent Joint Commission survey experience. Mr. Perlin asked about Kris' future as a potential member of the Joint Commission Board.</p> <p><b>The Joint Commission</b> – Kris Doody reported, as Dr. Gallagher reported at the April meeting, there were very few issues noted during the Joint Commission survey. Cary's responses were submitted in April prior to the deadline.</p>	<p>Informational.</p>	
<p><b>7. Report of Finance and Personnel Committee</b> <b>a. March Financials</b></p>	<p>Chelsea Desrosiers provided the following updates:</p> <p><b>March Financials</b> - Chelsea Desrosiers provided an overview of the March 2025 Financials for Cary Medical Center, including review of: gross patient revenue, net operating revenue, gross charges, expenses, purchased services, professional fees, supplies, benefits and net income (loss).</p> <p><b>USDA Grant Funds</b> – Ms. Desrosiers reported that a chemical analyzer was purchased for the lab</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the March Financials as presented.</p>	<p>C. Desrosiers</p>

**Board of Directors**  
**May 12, 2025**  
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	<p>through the USDA Grant Funds.</p> <p><b>CMS</b> – Approval has been received from CMS for the 2021 exchange which benefits Cary by \$550,000.</p> <p><b>PYA, Hospital Financial Report</b> – The report was included in the packet for review. The report was completed by the Maine Hospital Association on Benchmarking Analysis of Maine hospitals for performance and trends, a review of state hospitals against other hospitals.</p>		
<b>8. L'Acadie Quarterly Report</b>	<p>Paula Parent provided the following updates:</p> <ul style="list-style-type: none"> <li>• There are nine residents at L'Acadie.</li> <li>• Staffing indicates two openings, 1 RN, 1 CNA.</li> <li>• Staff are currently preparing for the State survey which occurs annually between May and July.</li> <li>• Cary will continue to review L'Acadie operations with how potential cuts to the Medicaid program will impact L'Acadie.</li> </ul>	Upon motion duly made and seconded, it was so VOTED to approve the L'Acadie Quarterly Report as presented.	P. Parent
<b>9. Safety Quarterly Report</b>	<p>Ben Willey provided the following updates:</p> <ul style="list-style-type: none"> <li>• EOC Management Plan Goals Dashboard, Life Safety Dashboard and the Emergency Management Dashboard were reviewed</li> <li>• Environmental Services Instructional Binder was reviewed including cleaning guidelines for high touch items, OR &amp; patient rooms and room zoning. The binder is helpful with training staff in a high turnover department.</li> <li>• Contact isolation precaution signage was reviewed for: high-level containment, airborne, contact plus, droplet-contact, airborne droplet contact, neutropenic and regular contact.</li> <li>• A Cary and Pines Safety Fair is scheduled for Friday, June 13<sup>th</sup>, 8 a.m. to 3 p.m. in the Chan Center.</li> </ul>	Upon motion duly made and seconded, it was so VOTED to approve the Safety Quarterly Report as presented.	B. Willey
<b>10. Pines Health Services Quarterly Report</b>	<p>Kris Doody provided the following updates:</p> <ul style="list-style-type: none"> <li>• Additional recruitment information is provided in the Pines CEO Report.</li> <li>• Medicaid cuts have affected an FQHC in the Lewiston/Auburn with a significant lay off.</li> <li>• Katahdin Regional Health Center has also recently announced some layoffs.</li> </ul>		K. Doody
<b>11. Ovation Healthcare Updates</b>	<p>Chip Holmes provided the following updates:</p> <ul style="list-style-type: none"> <li>• The Board update was included in the packet for review.</li> </ul>		C. Holmes



**Board of Directors**  
**May 12, 2025**  
**5:00 p.m.**

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<b>11. Other, Adjournment &amp; Next Meeting</b>	<u><b>Adjournment</b></u> - Upon motion duly made and seconded, it was so VOTED to adjourn the meeting at approximately 6:11 p.m.  <u><b>Next Meeting</b></u> –The next meeting of the Board of Directors is scheduled for Monday, June 2, 2025, 5:00 p.m.	Informational.	K. Barnes

Prepared by: Marguerite E. McAfee (Peg), Executive Assistant to the CEO & COO

Respectfully submitted,

Kris Doody, RN, MSB, CEO