

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: January 27, 2025
RE: City Manager's Report

We are still looking to fill several positions. Thanks to some out-of-the box thinking by members of the City Council and staff, we may be able to accomplish our goals with existing staff and some part-time contractors. Stay tuned for more information as we work out details.

Much time has been spent working on getting budget figures from staff.

A lot of staff time is spent on grant administration.

There are a few economic development activities ongoing.

Suggested Action:

No action is required. This is informational only.