

CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a Regular City Council Meeting on **Monday, July 28, 2025**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.



1. Roll Call / Determine Quorum
2. Call Meeting to Order
3. Invocation / Inspirational Thought
4. Pledge of Allegiance
5. Declaration of any Conflict of Interest
6. Public Forum (**PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org**)
7. Acceptance of Minutes Pages
 - a. There are no minutes to review for this meeting.
8. Bid Openings, Awards, and Appointments Pages
 - a. Bid Opening – QEP for Brownfields RLF project 02-12
 - b. Bid Opening – Demolition of 49 Herschel Street 13-17
 - c. Appointment to the Caribou Development Committee 18-19
9. Public Hearings and Possible Action Items Pages
 - a. Public Hearing on Ordinance 1, 2025 Series, Anti-Blight Ordinance 20-28
 - b. Public Hearing on Ordinance 2, 2025 Series, Anti-Nuisance Ordinance 29-37
 - c. Public Hearing on Ordinance 3, 2025 Series, Medical Cannabis Dispensary Ordinance 38-79
10. Reports by Staff and Committees Pages
 - a. Financial Reports for June 2025 – Finance Director Carl Grant 80-100
 - b. City Manager's Report 101-103
11. Unfinished Business
12. New Business, Ordinances and Resolutions
13. Reports and Discussion by Mayor and Council Members Reports
14. Next Regular Meetings: August 25, 2025 104-121
15. Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)
16. Adjournment

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: July 28, 2025
RE: Award of Brownfields Revolving Loan Fund (RLF) Qualified Engineering Professional (QEP) bids

The City of Caribou has received funding through the Maine Department of Economic and Community Development (DECD) Brownfields Revolving Loan Fund to clean up contaminated soils at the former Birdseye site. City staff worked with the DECD and Maine Department of Environmental Protection (DEP) to create and advertise an Request of Qualifications (RFQ) to obtain qualifications from firms interested in the project.

There was a mandatory site visit conducted. Three firms attended. City staff received one qualified proposal and is recommending that the Caribou City Council award the project to:

County Environmental Engineering, Inc. at a cost of \$9,995 for task 1 (Execute Community Involvement Plan) and Task 2 (Oversee Site-Specific Clean-up Activities).

The cost of this project is funded through a grant / loan from the DECD Brownfields RLF program, which has already been approved by the Caribou City Council.

Suggested action:

Please make a motion to “award the Brownfields Revolving Loan Fund project for the removal of contaminated soils to County Environmental Engineering at a cost of \$9,995.00”.

Second

Discussion

Vote



County Environmental Engineering, Inc.

July 21, 2025

RFP 2025 – 05
Selection Review Committee
City of Caribou
25 High Street
Caribou, Maine 04736

Re: RFP 2025 – 05 Brownfields Site Environmental Remediation, 27 Birdseye Avenue, Caribou, Maine

Dear members of the Selection Review Committee:

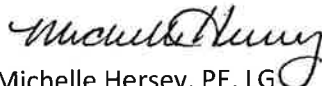
County Environmental Engineering, Inc. is pleased to submit the following proposal for Qualified Environmental Professional services for the City of Caribou Brownfields Site Environmental Remediation at 27 Birdseye Avenue in Caribou, Maine. We look forward to working with the City of Caribou, EPA, Maine Department of Environmental Protection, and other stakeholders on this project.

County Environmental Engineering, Inc. and any subconsultants used in this project will meet all requirements of the EPA Brownfields program and the Cooperative Agreement. We are certified by the SBA as a woman-owned small business. The name, address and phone number of the persons to contact who are authorized to represent our firm are provided below.

Project Manager	Task Manager	Company Address and Phone
Michelle Hersey, PE, LG President Cell (207) 949-1424	Nathan Hersey, CTI Vice President Cell (207) 949-2011	924 Grimes Road Caribou, Maine 04736 Office (207) 472-0858

Thank you for the opportunity to offer our services on this project and we look forward to your response.

Respectfully Submitted,
County Environmental Engineering, Inc.


Michelle Hersey, PE, LG
President

2. Organizational Profile And Qualifications

County Environmental Engineering, Inc. is an experienced environmental consulting company providing assessment, investigation and remedial services in Maine since 1992. We are currently on the pre-qualified vendor list for certified tank installer, subsurface exploration, PFAS project consulting, and environmental consulting services for the Maine Department of Environmental Protection (MEDEP), including Brownfields projects. We were previously the Qualified Environmental Professional (QEP) for the Northern Maine Development Commission (NMDC) Northern Maine Brownfields Initiative assessment program (2007 – 2020).

We offer a wide variety of environmental services, including Phase I and II Environmental Site Assessments (ESAs); environmental investigations and remediation, including MEDEP Voluntary Response Action Program (VRAP) sites; environmental media management plans (EMMPs); aboveground and underground storage tank (UST) facility inspections, repairs, removals, installations and permitting; MEDEP Chapter 691 site assessments; spill prevention, control and countermeasure (SPCC) plans; asbestos identification surveys; hazardous building materials surveys (HBMS); radon testing and mitigation; and sub-slab depressurization system (SSDS) design and installation.

We have an EPA and MEDEP-approved Brownfields generic Quality Assurance Project Plan (QAPP) and experience with assessment and cleanup at Brownfields sites, including site-specific QAPP addendums, health and safety plans (HASPs), analysis of Brownfields cleanup alternatives (ABCAs), community involvement plans (CIPs), remedial oversight, and the Brownfields assessment, cleanup and redevelopment exchange system (ACRES). We own and operate a truck-mounted Geoprobe rig with tooling for soil, groundwater and soil gas sampling as well as various sampling and field screening equipment. We are experienced with environmental assessment and cleanup at petroleum and hazardous substance sites in accordance state and federal rules, regulations and guidelines.

All of our employees have received 40-hour training in accordance with the Occupational Safety and Health Administration (OSHA) 29 CFR 1910.120 Hazardous Waste Operations and Emergency Response (HAZWOPER) standard and complete 8-hour refresher courses annually. Site-specific HASPs are prepared prior to fieldwork events, including tank installations and removals, subsurface investigations, Phase II ESAs and remedial activities. We are certified by the Maine Department of Transportation as a disadvantaged business enterprise and SBA as a woman-owned small business and HUBZone small business concern.

The project team for this proposal includes Michelle Hersey, Maine licensed Geologist (LG), Professional Engineer (PE) and Asbestos Inspector; Nate Hersey, Maine Certified Underground Oil Storage Tank Installer (CTI), Radon Service Provider and Steel Tank Institute Aboveground Tank Inspector; and Craig Brescia, Maine CTI and licensed Asbestos Inspector. Michelle will be the Principal in Charge, Project Manager, Community Relations Manager, and primary contact for this project. Our certificate of insurance and resumes for Michelle and Nate are attached to this proposal. We are currently fully-staffed and available to provide the scope of services as soon as the contract is awarded.

3. Approach To The Project And Timeline

Task 1 – Execute the Community Involvement Plan (CIP)

- a. We will prepare a site-specific health and safety plan (HASP) prior to on-site fieldwork and conduct routine tailgate safety meetings during cleanup activities.
- b. We will prepare a site-specific quality assurance project plan (SSQAPP) addendum for the confirmation PCB soil sampling and analysis and submit to EPA and MEDEP for review and approval at least 30 days prior to anticipated fieldwork.
- c. We will present the draft analysis of Brownfields cleanup alternatives (ABCA) at a public meeting at least 30 days prior to anticipated fieldwork. We can assist the City of Caribou with advertising the public meeting as well as prepare and post notification letters for adjacent landowners with meeting dates and times as well as public comment periods.
- d. Following the 30-day public comment period, the ABCA will be revised as needed and submitted to EPA and MEDEP for review and approval prior to site work.
- e. Prior to cleanup activities, site safety measures will be installed to restrict access and protect the public (e.g., signage, caution tape, traffic cones).

Task 2 – Oversee Site-Specific Clean Up Activities

- a. We will coordinate with the City of Caribou and appropriate stakeholders to organize the project scope, schedule and budget. We will assist with preparation of bid packages for contractors, including plans and specifications, and conduct site visits with interested contractors.
- b. We can meet the proposed cleanup schedule set forth in the grant: HASP and SSQAPP within two weeks of loan/grant paperwork completion; DigSafe and utility clearance at least three business days prior to scheduled fieldwork; remedial action within two months of loan/grant paperwork completion; and laboratory analysis results and remedial action summary report within two months of fieldwork.
- c. Project plans will include considerations for green and sustainable practices to reduce the volume of material taken to landfill by carefully monitoring the established cleanup boundaries.
- d. We will coordinate all cleanup activities for this project, including removal, transportation and disposal of the concrete transformer pad and PCB-contaminated soils as well as site restoration. We will provide on-site remedial oversight for the duration of cleanup activities, including site inspections to ensure the proper procedures are being followed and all work is conducted in accordance with bid documents. We will verify wage rate posters are available to site workers.
- e. We will coordinate with contractors to ensure work proceeds according to the established project timeline and submit weekly updates during fieldwork events, including photographs of work in progress. We will maintain all project-related documents, including Davis-Bacon wage sheets and non-hazardous waste manifests. Hard copies of project-related documents will be maintained and stored at our office (Caribou). Electronic copies of project-related documents will be maintained and stored on our cloud-based file sync system and we will retain all project-related email correspondence. We can create a shared workspace file as an information repository for deliverables as needed.
- f. We will collect up to twenty-five (25) post-cleanup confirmation soil samples and submit to a licensed laboratory for PCB analysis.
- g. Upon project completion, we will prepare a remedial action summary report documenting cleanup activities and assist with the preparation of close-out materials and VRAP certification.

Timeline

We can meet the proposed cleanup schedule set forth in the grant: HASP and SSQAPP within two weeks of loan/grant paperwork completion; DigSafe and utility clearance at least three business days prior to scheduled fieldwork; remedial action within two months of loan/grant paperwork completion; and laboratory analysis results and remedial action summary report within two months of fieldwork.

4. Communication, Collaboration and References

We maintain excellent working relationships with the City of Caribou, MEDEP and EPA. We will prioritize this project to ensure a timely and thorough cleanup by promptly submitting deliverables and maintaining an open line of communication with staff, contractors, regulators and community members. Our communication strategy is to promptly respond to questions and comments, simplify the project whenever possible, and provide real-world examples based on project experience. Communication and collaboration references are provided below.

MEDEP Brownfields Assessment and Cleanup Programs

Ted Wolfertz

Maine Department of Environmental Protection

17 State House Station

Augusta, Maine 04333

(207) 629-8130

ted.wolfertz@maine.gov

Caribou Diesel Electric Power Plant Brownfields Cleanup

Penny Thompson

City of Caribou

25 High Street

Caribou, Maine 04736

(207) 493-3324

pthompson@cariboumaine.org

Northern Maine Brownfields Initiative Assessment Program

Jay Kamm

Northern Maine Development Commission

11 West Presque Isle Road

Caribou, Maine 04736

(207) 498-8736

jkamm@nmdc.org

5. Familiarity with Environmental Cleanup

We are experienced with remedial oversight at petroleum and hazardous substances sites for private clients, state-funded projects (e.g., MEDEP Groundwater Fund) and Brownfields cleanup programs. Project examples illustrating our role and experience in providing the scope of services are provided below. Our current environmental cleanup projects include the Caribou Power Plant, Caribou Railroad Station and Caribou Starch Plant, as detailed below.

Caribou Power Plant, Lower Lyndon Street, Caribou

Michelle conducted a Phase I ESA and developed a scope of work for a Phase II ESA and HBMS of the Caribou Power Plant on Lower Lyndon Street in Caribou for the MEDEP Brownfields program in 2021. Michelle prepared a site-specific QAPP addendum and HASP for the MEDEP Brownfields program in 2021. Michelle, Nate and Craig conducted Phase II ESA and HMBS fieldwork, including utility clearance; soil boring and soil sampling; microwell installation and groundwater sampling; surface soil sampling; porewater sampling; ACM sampling; lead-based paint screening; and universal and hazardous waste inventory. Michelle completed the Phase II ESA and HMBS reports. Michelle prepared a draft ABCA for the diesel plant and outbuildings for a successful EPA Brownfields cleanup grant application for the City of Caribou in 2022. We are currently the QEP for the pending Brownfields cleanup of the diesel plant for the City of Caribou. Michelle is the project manager for this work. Contacts for this project are Penny Thompson with the City of Caribou (pthompson@cariboumaine.org) and Ted Wolfertz with MEDEP (Ted.Wolfertz@maine.gov).

Caribou Railroad Station and Caribou Starch Plant

Michelle prepared site-specific QAPP addendums and HASPs for the former Caribou Railroad Station and Caribou Starch Plant on Water Street in Caribou for the MEDEP Brownfields program in 2024. Michelle, Nate and Craig conducted Phase II ESA and HMBS fieldwork at the properties, including utility clearance; soil boring and soil sampling; microwell installation and groundwater sampling; soil gas sampling; ACM sampling; lead-based paint screening; and universal and hazardous waste inventory. Michelle completed the Phase II ESA and HMBS reports. Michelle later prepared EMMPs and a Monitoring and Compliance Plan for Mitigation for the City of Caribou to assist with a Draft Environmental Assessment for the Northern Border Regional Commission Catalyst Program. Contacts for this project are Penny Thompson with the City of Caribou (pthompson@cariboumaine.org) and Ted Wolfertz with MEDEP (Ted.Wolfertz@maine.gov).

Paul's Gas and Car Wash, US Route 1, Frenchville

Nate and Craig properly abandoned the former UST facility at Romeo's 1 Stop (formerly Paul's Gas) in Frenchville in 2022. Michelle, Nate and Craig conducted a limited subsurface investigation of the property for the potential buyer, including Geoprobe borings, field screening and laboratory sampling for soil and drinking water. Michelle completed a Phase I ESA of the property and assisted with the MEDEP VRAP application. Michelle prepared a site-specific QAPP addendum and HASP for the MEDEP Brownfields program in 2023. Michelle, Nate and Craig conducted Phase II ESA fieldwork at the property, including utility clearance and UST facility soil sampling. Michelle and Nate oversaw the cleanup of approximately 1,000 tons of petroleum contaminated soil and 235,000 gallons of contaminated water through the Maine Groundwater Fund. Following assessment and cleanup, Nate and Craig replaced the UST facility for the new property owner. Michelle prepared an EMMP for VRAP. Contacts for this project are JJ Roy of Romeo's 1 Stop (jjroy@ridgewoodestates.net) and Ted Wolfertz with MEDEP (Ted.Wolfertz@maine.gov).

Michelle Hersey, PE, LG

Michelle Hersey is the President and owner of County Environmental Engineering, Inc. since 2010. She is a Maine licensed Geologist and Professional Engineer with over fifteen years of experience in environmental engineering. Michelle has a Bachelor of Science in chemical engineering from the University of Maine, Master of Science in environmental engineering from the University of Maine, and Bachelor of Science in environmental studies with a concentration in geology from the University of Maine at Presque Isle.

Current responsibilities include contract administration and safety policies; environmental professional for Phase I and II Environmental Site Assessments, including Brownfields; work plans and site-specific quality assurance project plan addendums; Spill Prevention, Control and Countermeasure plans; GIS mapping and analysis; underground storage tank and piping site assessments; and oversight of environmental sampling, investigation and remediation projects.

Licenses & Certifications

Maine Professional Engineer (#12287)

Maine Certified Geologist (#GE556)

Maine Asbestos Inspector (#AI-0690)

Education & Training

University of Maine

Bachelor of Science in Chemical Engineering

Master of Science in Civil Engineering

University of Maine at Presque Isle

Bachelor of Science in Environmental Studies, Geology concentration

OSHA 40-hour CFR 1910.120 Hazardous Material Training Course

8-hour Annual Refresher Training

Nathan Hersey, CTI

Nathan Hersey is the Vice President of County Environmental Engineering, Inc. He is a Maine licensed Radon Professional, Certified Tank Installer (CTI), and Steel Tank Institute (STI) Aboveground Storage Tank (AST) Inspector with over twenty years of experience in environmental consulting. Nate has a Bachelor of Science in communications with a minor in public relations from the University of Maine.

Current responsibilities include underground storage tank (UST) and aboveground storage tank (AST) inspections, installation, removal and repair; Phase I and II Environmental Site Assessments, including Brownfields and Voluntary Response Action Program (VRAP) sites; UST and underground piping site assessments; and oversight of environmental sampling, investigation and remediation projects.

Licenses & Certifications

Maine Underground Storage Tank Installer and Inspector (#376)

Maine Radon Professional (#ME25601P)

STI Aboveground Storage Tank System Inspector (#AST-9990313)

Education & Training

University of Maine

Bachelor of Science in Communications, Minor in Public Relations

OSHA 40-hour CFR 1910.120 Hazardous Material Training Course

8-hour Annual Refresher Training



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

07/09/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FA Peabody Company 758 Main Street Presque Isle ME 04769	CONTACT NAME: Tara McCrum PHONE (A/C, No, Ext): (207) 764-4171 E-MAIL ADDRESS: tara.mccrum@fapeabody.com FAX (A/C, No): (207) 764-3378
INSURED County Environmental Engineering, Inc. 924 Grimes Road Caribou ME 04736	INSURER(S) AFFORDING COVERAGE INSURER A: Westchester Surplus Lines Ins. INSURER B: Ohio Casualty Group INSURER C: Maine Employers Mutual INSURER D: INSURER E: INSURER F:
	NAIC # 24074 11149

COVERAGES

CERTIFICATE NUMBER: CL2562759093

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		G47410721003	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Professional Liability- \$ 1,000,000 COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
B	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY HIRED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY			BAQ58089806	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 PER STATUTE OTH-ER
B	<input checked="" type="checkbox"/> UMBRELLA LIAB EXCESS LIAB DED <input checked="" type="checkbox"/> RETENTION \$ 10,000 OCCUR CLAIMS-MADE			USO58089806	07/01/2025	07/01/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 PER STATUTE OTH-ER
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	1810000765	01/01/2025	01/01/2026	E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Maine Department of Environmental Protection

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

COST ESTIMATE

County Environmental Engineering, Inc.
924 Grimes Road, Caribou, Maine 04736
Tel: 207.472.0858 admin@countyee.com

July 21, 2025

QUOTE City of Caribou
TO 25 High Street
Caribou, Maine 04736

RFP: RFP 2025 – 05
Brownfields Site Environmental Remediation
27 Birdseye Avenue, Caribou, Maine

DESCRIPTION	QTY	UNIT	RATE	TOTAL
Task 1 - Execute the Community Involvement Plan (CIP)				
Environmental Technician, HASP	4.0	hr	85.00	340.00
Environmental Technician, SSQAPP	16.0	hr	85.00	1,360.00
Environmental Technician, ABCA, public meeting	4.0	hr	85.00	340.00
			Subtotal \$	2,040.00
Task 2 - Oversee Site-Specific Clean Up Activities				
Environmental Technician, bid package	16.0	hr	85.00	1,360.00
Environmental Technician, oversight of cleanup and confirmation sampling	16.0	hr	85.00	1,360.00
Pace Analytical Services, laboratory analysis, PCBs in Soil	25.0	ea	155.00	3,875.00
Environmental Technician, final report, VRAP	16.0	hr	85.00	1,360.00
			Subtotal \$	7,955.00
			TOTAL \$	9,995.00



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: July 28, 2025
RE: Award of contract for demolition of 49 Herschel Street

The Caribou City Council has prioritized the removal of blight from our community. The structure at 49 Herschel Street has been vacant for many years and has significant roof damage, resulting in a blighted building in the middle of the Caribou downtown.

The City Council has authorized the City Manager to seek bids for the demolition of this building, now owned by the City of Caribou. The first round produced no bids. It was put out a second time with more advertising and promotion and three bids were received. Here are the results in the order that the envelopes were unsealed. All were opened at the same time, following the deadline for acceptance:

Thibodeau Trucking and Excavation	Washburn, Maine	\$34,950
Soderberg Construction	Caribou, Maine	\$88,500
McGillan Inc.	Fort Fairfield, Maine	\$71,100

Kevin Thibodeau DBA Thibodeau Trucking & Excavation is the apparent low bidder at \$34,950.

Suggested action:

Please make a motion to “award the project for the demolition of 49 Herschel Street to Thibodeau Trucking & Excavation at a cost of \$34,950”.

Second

Discussion

Vote

Kevin Thibodeau
DBA Thibodeau Trucking & Excavation
513 Caribou Lake Road
Washburn ME 04786
207-450-4091

Proposal CAR 0101

City of Caribou
25 High St.
Caribou Me. 04736
207-493-3324

49 Herschel St. Map 31 Lot 14

Thibodeau Trucking & Excavation will do its best to satisfy the towns needs on this project for the sum of \$34,950.00

Estimated Date to start will be within 7 days at most of permit.

Kevin T.

or 5,000.00
cheaper than
any other
Bidder
Kevin T.



460 York Street
Caribou, ME 04736
Phone: 207.498.6300
Fax: 207.498.6535

July 23, 2025

Ms. Penny Thompson
City of Caribou

Re: 49 Herschel St Demo Proposal

Dear Penny,

Soderberg Company is pleased to provide the following proposal for the demolition of 49 Herschel St. in Caribou. Below are the items included in the proposal:

- Demolish Structure
- Demolish Concrete
- Transport Debris to AWS
- Tipping Fees paid by the City of Caribou

Total Price: \$88,500.00

Items not included:

- Asbestos survey
- Asbestos removal and disposal
- Any hazardous materials removal

Demolition can begin in Fall of 2025 when asbestos survey is complete and cleared.

McGILLAN INC.

5 McGILLAN DRIVE
FORT FAIRFIELD, MAINE 04742

(207) 473-4097 FAX (207) 473-4091
Email: mcginc@mcgillaninc.com

July 23, 2025

City of Caribou
25 High Street
Caribou, ME 04736
Attn: City Manager

Demolition of 49 Herschel Street, Caribou, Maine

McGillan Inc. proposes to furnish all equipment, labor and materials needed to complete the following items as per the Request for Proposal (attached) and as discussed by Penny Thompson and Shane McGillan:

1. Demolish building at 49 Herschel Street.....\$71,100.00
 - Haul all demolition debris to Tri-Community Landfill, tipping fee paid by City of Caribou
 - Remove all concrete foundation walls, and fill in remaining voids
 - Cap water and sewer lines
 - Loam and seed disturbed areas

NOTE: Testing and removal of asbestos is to be done by others prior to demolition. Underground buried tank/ contaminated soil removal not included.

Submitted by: Shane McGillan

City of Caribou

Request for Proposal

The City of Caribou is accepting bid proposals for the demolition and removal of all remnants of the property located at 49 Herschel Street, Map 31 Lot 14. The subject property is a 2-story commercial structure, listed as an 8' story height each, built in 1945 with exterior dimensions of 80' X 60' and an attached 1-story 10' X 24' shed. This property is near the neighboring buildings so special care will need to be taken in the demolition. Per City of Caribou Ordinances and Codes, there is to be no burying of debris inside the urban compact zone. The contractor will be responsible for capping water and sewer and the disposal of any tanks or hazardous material on site. The contractor will secure the site to always prevent unauthorized access during the demolition period. Once the work to clear the site is started, it shall be continued to completion, uninterrupted except for Sundays and holidays or events beyond the contractor's reasonable control. The contractor will provide an estimated date that the work will start when obtaining the building permit. The City of Caribou will be responsible for the tipping fees at the Aroostook Waste Solutions landfill.

The successful bidder will be required to obtain a demolition permit from the City and enter into a demolition contract in a form approved by the City. The contractor shall furnish a certificate of insurance for: worker's compensation, automobile liability, and general liability naming the City of Caribou as additional insured within 5 days of notice of award.

Sealed bid proposals will be accepted in the Office of the City Manager (25 High Street, Caribou, Maine) on or before **July 23, 2025, at 2:00 pm**. Sealed bid proposals must be physically received in the Office of the City Manager by this date and time. Bidders assume the risk of any failed or undelivered bid proposals. No electronic bid submissions will be accepted.

The City of Caribou reserves the right to accept or reject any and all bid proposals in its sole discretion. The Caribou City Council will consider bids at an upcoming City Council meeting.

Contact City Manager Penny Thompson or Deputy Code Enforcement Officer Tony Michaud for additional information on the project. Sealed bid proposals shall be submitted to the attention of the City Manager Penny Thompson, 25 High Street, Caribou, ME 04736.



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: July 28, 2025
RE: Appointments to Caribou Development Committee

Currently, there are vacancies on multiple City boards.

The City Clerk has received an application from Matthew Bouchard to fill the vacancy on the Caribou Development Committee.

Suggested action:

Please make a motion to appoint Matthew Bouchard to the Caribou Development Committee for the remainder of the term expiring December 31, 2025.

Second

Discussion

Vote



CITIZEN BOARD APPLICATION

Name: Matthew Bouchard

Professional or Civic Activities (include other committees you have served on):

- Never served on a Committee
- Provide all caribou events with portable toilets

Education:

Presque Isle Highschool Graduate

Present Employer Name & Address: Peterson's Portable Toilets
16 Summit St Caribou ME, 04736

Job Title:

Owner / operator

I am interested in serving on the following committee(s):

Caribou Development Committee

Are you willing to serve on ANY committee if needed?

☒ Yes

☐ No

Matthew Bouchard

7-16-25

Signature of Applicant

Date

Rec'd
7/21/2025

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
RE: Public Hearing on Ordinance 1, 2025 Series, Anti-Blight Ordinance
DATE: July 28, 2025

Ordinance 1, 2025 Series, Anti-Blight Ordinance, was introduced at the May 27, 2025 City Council meeting.

Tonight is the public hearing.

The public input given to staff on this agenda item, has been:

Concern that the new ordinance requires that, in Section 4 – 407 that complaints must be in writing. The members of the public who commented about this were concerned about retaliation from neighbors if the name and address of the complainant was disclosed (example: if it was a written document, it would be subject to a FOAA request.)

Suggested Action:

Please open the public hearing and ask for comments from the public and members of the City Council.

After all the comments have been heard, close the public hearing.

If the City Council wishes to vote on Ordinance 1, 2025 Series, Anti-Blight Ordinance then:

A member of the City Council may, “Make a motion to approve Ordinance 1, 2025 Series, Anti-Blight Ordinance”

Second

Discussion

Vote

ORDINANCE No. 1, 2025 Series

**City of Caribou
County of Aroostook
State of Maine**

An ordinance Amending Chapter 4: Building and Housing, to add to the chapter, Article IV Anti-Blight Ordinance.

Short Title: Anti-Blight Ordinance

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City of Caribou has adopted Chapter 4: Building and Housing; and

WHEREAS, the Caribou Planning Board was established, and in Section 13-110 is tasked with duties including, projecting a course, through community planning, for the City's future; and

WHEREAS, the Caribou Planning Board determined that amendments to Chapter 4: Building and Housing were made where necessary to comply with the City Council priority to reduce blight in the City of Caribou; and

WHEREAS, the Caribou Planning Board conducted a public meeting and hearing May 8, 2025, to receive comments on proposed changes to the regulations, which hearing was preceded by the notification to the general public in accordance with City notification procedures; and

WHEREAS, the Caribou Planning Board has forwarded a positive recommendation to the City Council for the proposed revisions to Chapter 4: Building and Housing.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Chapter 4 Revisions

The Anti-Blight Ordinance is hereby adopted as indicated in the attached Exhibit A.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on May 27, 2025, and a public hearing being held on July 28, 2025, was duly passed by the City Council of the City of Caribou, Maine, this ____ day of _____ 2025. This ordinance shall become effective 30 days after adoption by the Council.

Courtney Boma, Mayor

Jody Smith, Deputy Mayor

Joan Theriault, Councilor

Dan Bagley, Councilor

Jennifer Kelley, Councilor

Tamara Lovewell, Councilor

Paul Watson, Councilor

Attest: _____
Danielle Brissette, City Clerk

**Introduced by Councilor Paul Watson
on May 27, 2025**

ORDINANCE 1, 2025 Series

**City of Caribou
County of Aroostook
State of Maine**

An ordinance Amending Chapter 4: Building and Housing, to add to the chapter, Article IV Anti-Blight Ordinance.

Short Title: Anti-Blight Ordinance

Section 4 – 401 Title

This article shall be known as the Anti-Blight Ordinance for the City of Caribou

Section 4 – 402 Policy

It is hereby found and declared that the existence of blighted premises in Caribou will adversely affect property values and development and threaten the health, safety, general welfare and economic well-being of its residents and commercial interests. It is further found that blighted properties can be rehabilitated, reconstructed, demolished and/or reused so as to provide decent, safe and sanitary housing and/or commercial use, and that such rehabilitation, reconstruction, demolition and/or reuse would assist in eliminating, remedy and preventing the adverse conditions described above.

Section 4 – 403 Purpose

The purpose of this article is to:

- A. Define, prohibit and abate blighted premises;
- B. Protect, preserve and promote public health, safety, general welfare and economic well-being; and
- C. Preserve and protect property values and promote development within Caribou.

Section 4 – 404 Creating or Maintaining Blighted Premises Prohibited

No owner, agent, tenant or person in control of real property located in Caribou shall allow, create, maintain, cause to be created or maintained, or allow to exist any blighted premises.

Section 4 – 405 Definitions

As used in this article, the following terms shall have the meanings indicated:

Blighted Premises: Any building, structure, premises or any part of a structure that is a separate unit, in which any of the following or any combination of the following conditions exist (the following list is illustrative, not exhaustive):

1. It is a substantial factor causing obvious depreciation to property values within the city;
2. It is not being maintained and/or has been unoccupied for at least 90 days and contributes to decay/blight as evidenced by the existence of one or more of the following conditions in ordinary public view:
 - a) Missing or boarded windows or doors;
 - b) Collapsing or missing walls, roof or floor;
 - c) Seriously damaged or missing siding of four-square feet or more;
 - d) Buildings in need of painting or sealing;
 - e) Fire damages;
 - f) A structurally faulty foundation or foundations; and/or
 - g) Physical hazards, rodent harborage and infestation, garbage, or trash;
3. It is a factor creating a substantial and unreasonable interference with the reasonable and lawful use and enjoyment of other space within the building or of other premises within the city as documented by neighborhood complaints.

Dilapidated: A building or structure, or part thereof, that would not qualify for a certificate of occupancy if applied for, or which is deemed an unsafe structure as defined by the State Building Code, and any dwelling or unit which is designated as unfit for human habitation as defined in the State Building Code and/or the Ordinances of the City of Caribou.

Ordinary Public View: The view available, from private or public property or public rights-of-way, from average grade surrounding the property.

Person: Any man, woman, family, corporation, or other legal entity capable of owning or possessing real property.

Premises: Any lot or part thereof or parcel or plot of land, either occupied or unoccupied by any dwelling or non-dwelling structure, and includes any such building, accessory structure or other structure thereon, or any part thereof. The term "premises," where the context requires, shall be deemed to include any buildings, dwellings, parcels, land or structures contained within the scope of this article.

Structure: Anything built for the support, shelter, or enclosure of persons, animals, goods or property of any kind, together with anything constructed or erected with a fixed location on or in the ground, including decks, stacks, satellite dishes, and antennas, exclusive of fences, and poles, wiring and other aerial equipment normally associated with service drops, as well as guying and guy anchors, as well as sidewalks, driveways, parking lots, and field or garden walls or embankment retaining walls.

Unit: Any space within a building that is or can be rented by or to a single person or entity for its sole use and is intended to be a single and distinct space.

Unoccupied: A period of 90 days or longer during which a building or structure, or part thereof, or land is not legally occupied as documented by the Code Enforcement Office.

Section 4 – 406 Applicability

This article applies to all premises within the City of Caribou.

Section 4 – 407 Responsibility for Compliance

Any person owning premises subject to this article or legally responsible for maintaining the premises, including the agents thereof, shall be jointly and severally obligated to comply with the provisions of this article and subject to the penalties for violation hereof.

Section 4 – 408 Complaints

Complaints may be submitted to the Code Enforcement Officer and/or their designee and must be in writing and signed and dated by the complainant.

Section 4 – 409 Enforcement

- a) The Code Enforcement Officer is charged with the enforcement of this article. It shall be the duty of the Code Enforcement Officer to enforce the provisions of this article and any rules or regulations promulgated herein. The Code Enforcement Officer shall order, by written notice, any person who violates this article to abate such violation within a period of -30 days after receipt of said notice, unless such a violation is considered an immediate threat to the health, safety, and general welfare of the public, in which case such abatement shall be conducted within an acceptable time frame as determined by the Code Enforcement Officer.
- b) The Code Enforcement Officer shall be hereby authorized and empowered to issue notices of violation for violations of this article. Notices of violation shall be sent to the property owner and/or the person responsible for maintaining the premises, and if the notice of violation is a result of a complaint pursuant to Section 8, shall also be sent to the complainant. Such notices shall be sent by certified mail or delivered in person and shall include the following:
 1. Name and address of the property owner and name and address of the alleged violator, if different.
 2. A description of the violation(s) of this article.
 3. An outline of the process by which the property owner and/or the person responsible for maintaining the premises can determine what remedial actions are recommended;
 4. A description of the remedial action(s) which, if taken, would affect the compliance with the provisions of this article;
 5. A date by which the violation(s) must be corrected in order to avoid penalty and enforcement pursuant to this article;
 6. A statement that the penalties and enforcement provisions of this article will take effect the day after the compliance date if compliance has not been accomplished;
 7. A statement that outlines the appeals process afforded through this article.

Section 4 – 410 Violations and Penalties

- a) Once notified by the Code Enforcement Officer for non-compliance, the person owning premises subject to this article or legally responsible for maintaining the premises, must respond to the code officer within seven (7) business days with a written plan to abate the violation.
- b) Action upon noncompliance. Any owner, person responsible for maintaining the premises, or agent of a blighted premises who fails to abate any such blight commits a civil violation pursuant to City of Caribou Ordinances.
- c) Conference granted to owner or agent. Any owner or agent who receives a notice of violation issued pursuant to Section 9 above shall, upon request, be granted a conference with the official(s) who issued the notice of violation as soon as practicable. A request for a conference shall in no way stay the abatement order. However, a hearing request made pursuant to Section 11 herein shall stay an abatement order.
- d) Recovery of costs. Should the responsible party(ies) fail to abate the violation as per the written plan, the City may abate the violation. All responsible parties are jointly and severally liable to a municipality for its direct, legal and administrative costs incurred while remedying or attempting to remedy the property defects pursuant to this section. The parties responsible shall reimburse the municipality for its costs within 30 days after demand, or a special tax may be assessed against the property in the amount of those costs and may be collected in the same manner as other municipal taxes are collected.

Section 4 – 411 Hearing and Appeal Procedure for Notices of Violation

- a) Any person notified in accordance with Section 9 may appeal the notice of violation(s) within 30 days to the Caribou Zoning Board of Appeals as an administrative appeal as outlined in Caribou Chapter 13 Ordinances.
- b) Any appeals shall be heard by the Zoning Board of Appeals at its next earliest available scheduled meeting.

Section 4 – 412 Severability

If any provision of this article is declared unconstitutional or held invalid, it shall not affect any other section, clause, or provision thereof, but the same shall remain in full force and effect.

RE: Proposed Ordinances

From Rick Solman <rsolman@solmanhunter.com>

Date Thu 5/15/2025 12:31 PM

To Penny Thompson <pthompson@cariboumaine.org>

Penny-

I completed a quick review of the two proposed ordinances.

The anti-blight ordinance seems redundant with the Property Maintenance Code already adopted by the City. The Property Maintenance Code has much more detail as to various property conditions which constitute violations.

The State of Maine has a nuisance ordinance, but there is nothing wrong with a local ordinance as well.

I'm not certain what you want me to do at this point. Some of the definitions in both ordinances should be tightened up for clarity.

Rick

-----Original Message-----

From: Penny Thompson [<mailto:pthompson@cariboumaine.org>]

Sent: Sunday, May 4, 2025 8:22 PM

To: 'Richard D. Solman, Esq. (rsolman@solmanhunter.com)'

Subject: Proposed Ordinances

Good morning Attorney Solman -

The Planning Board is bringing these two ordinances to a public hearing on Thursday evening.

I was not at the March Planning Board meeting so I did not think about sending this to you before the Public Hearing.

Would you be able to take a look at these and let me know your thoughts?

After this public hearing, it would still need to go to the City Council.

Thank you.

Penny Thompson
City Manager
City of Caribou Maine
(207) 493 - 5961 (direct line)
pthompson@cariboumaine.org

[This email comes from outside of your organization. Please be cautious opening or clicking on any attachments or links.]



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
RE: Public Hearing on Ordinance 2, 2025 Series, Anti-Nuisance Ordinance
DATE: July 28, 2025

Ordinance 2, 2025 Series, Anti-Nuisance Ordinance, was introduced at the May 27, 2025 City Council meeting.

Tonight is the public hearing.

The public input given to staff on this agenda item, has been:

Concern that the new ordinance requires that, in Section 6-504(a), that complaints must be in writing. The members of the public who commented about this were concerned about retaliation from neighbors if the name and address of the complainant was disclosed (example: if it was a written document, it would be subject to a FOAA request.)

Suggested Action:

Please open the public hearing and ask for comments from the public and members of the City Council.

After all the comments have been heard, close the public hearing.

If the City Council wishes to vote on Ordinance 2, 2025 Series, Anti-Nuisance Ordinance then:

A member of the City Council may, "Make a motion to approve Ordinance 2, 2025 Series, Anti-Nuisance Ordinance"

Second

Discussion

Vote

ORDINANCE No. 2, 2025 Series

**City of Caribou
County of Aroostook
State of Maine**

An ordinance Amending Chapter 6: Health and Sanitation, to add to the chapter, Article V Anti-Nuisance Ordinance.

Short Title: Anti-Nuisance Ordinance

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City of Caribou has adopted Chapter 6: Health and Sanitation; and

WHEREAS, the Caribou Planning Board was established, and in Section 13-110 is tasked with duties including, projecting a course, through community planning, for the City's future; and

WHEREAS, the Caribou Planning Board determined that amendments to Chapter 6: Housing and Sanitation were made where necessary to comply with the City Council priority to reduce blight in the City of Caribou; and

WHEREAS, the Caribou Planning Board conducted a public meeting and hearing May 8, 2025, to receive comments on proposed changes to the regulations, which hearing was preceded by the notification to the general public in accordance with City notification procedures; and

WHEREAS, the Caribou Planning Board has forwarded a positive recommendation to the City Council for the proposed revisions to Chapter 6: Health and Sanitation.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Chapter 4 Revisions

The Anti-Nuisance Ordinance is hereby adopted as indicated in the attached Exhibit A.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on May 27, 2025, and a public hearing being held on July 28, 2025, was duly passed by the City Council of the City of Caribou, Maine, this ____ day of _____ 2025. This ordinance shall become effective 30 days after adoption by the Council.

Courtney Boma, Mayor

Jody Smith, Deputy Mayor

Joan Theriault, Councilor

Dan Bagley, Councilor

Jennifer Kelley, Councilor

Tamara Lovewell, Councilor

Paul Watson, Councilor

Attest: _____
Danielle Brissette, City Clerk

**Introduced by Councilor Paul Watson
on May 27, 2025**

ORDINANCE 2, 2025 Series

**City of Caribou
County of Aroostook
State of Maine**

An ordinance Amending Chapter 6: Health and Sanitation, to add to the chapter, Article V Anti-Nuisance Ordinance.

Short Title: Anti-Nuisance Ordinance

Section 6-501 Purpose.

This Anti-Nuisance Ordinance is adopted pursuant to 30-A M.R.S.A. §3001 for the purpose of regulating and eliminating public health and safety hazards and public nuisances in order to promote the public health and safety.

Section 6-502 Committing, Creating or Maintaining a Nuisance Prohibited.

No person shall commit, create or maintain any public nuisance.

Section 6 – 503 Public Nuisances Affecting Public Health and Safety.

(a) Declaration of public nuisance

The following conditions constitute a public nuisance affecting public health and/or safety:

- (i) Failure to keep waste, refuse or garbage in an enclosed building or properly contained in a closed container designed for such purposes;
- (ii) Failure to maintain a structure so as to avoid health hazards;
- (iii) Allowing any discharge into the environment of toxic or noxious materials in such concentrations as to endanger the public health;
- (iv) Causing or allowing the effluent from any cesspool, septic tank, drainfield or sewage disposal system to discharge upon the surface of the ground;
- (v) Causing or allowing the contamination of any well, cistern, stream, pond or other body of water by sewage, waste or other materials or substances;
- (vi) Carcasses of animals, birds or fowl not intended for human consumption which are not buried or otherwise disposed of in a sanitary manner within 24 hours after death or as required by Maine law;
- (vii) Accumulation of manure from domestic animals and fowl that are handled, stored or disposed of in a manner that creates a health hazard;
- (viii) Accumulations of decayed animal or vegetable matter, trash, rubbish, garbage, rotting lumber, packing material, scrap metal or any substance in which flies, mosquitoes,

- disease carrying insects, rats or other vermin can breed, live, nest or seek shelter but not including the composting of nontoxic agricultural, organic or domestic waste;
- (ix) Any chemical and/or biological material that is stored, used or disposed of in such quantity or manner that creates a public health hazard;
 - (x) Any condition or situation which renders a structure or any part thereof unsanitary, unhealthy or unfit for human habitation, occupancy or use, or renders any property unsanitary or unhealthy;
 - (xi) Failure to comply with any law, rule or ordinance regarding sanitation and health, including, but not limited to: plumbing; water supplies, including wells and surface waters; waste disposal; and storage of chemical pesticides or herbicides;
 - (xii) The outdoor storage for more than fifteen (15) days of items of personal property that
 - (a) are worn out, broken, deteriorated, dismantled or, based on their physical condition, have been discarded or abandoned, and
 - (b) pose a sanitation, fire, health or safety risk at the property or to neighboring properties, such as, in both instances, household furnishings, appliances and fixtures, used or salvaged building materials, packing, clothing, equipment and machinery or parts thereof, tires, scrap metal, scrap lumber, masonry blocks, large limb piles, boxes, containers, bins, cabinets, covered electronic devices as defined in 38 M.R.S.A. § 1610(2)(C), as may be amended from time to time; provided, however, that this restriction shall not apply to any construction site for which a valid building and/or land use permit issued by the City is in effect or to any property for which the sale of such items is otherwise allowed under law; and provided, further, that the Code Enforcement Officer must first notify the property owner or occupant of the need to remove the items prior to any further proceedings under this Ordinance.

Section 6 – 504 Complaint and Establishment of Hearing.

(a) Notice of Complaint

Upon complaint to the Code Enforcement Officer by any City official or department head of such conditions, or by written complaint of *residents* living within five hundred (500) feet thereof complaining of such conditions, the Code Enforcement Officer shall notify the property owner(s) where the alleged nuisance condition exists and investigate the complaint. Upon completing the investigation, the Code Enforcement Officer shall notify the owner in writing whether a nuisance condition exists, and, if so, specify the evidence supporting such a finding and prescribe any necessary corrective action(s) and the time period for compliance. If the Code Enforcement Officer finds that a public nuisance as defined in this ordinance does not exist, then the original complainant(s) may petition the City Council to request a public hearing. Upon receipt of such a petition or a report from the Code Enforcement Officer that the property owner(s) have not complied with a Code Enforcement Officer corrective action directive, if the City Council determines, based upon a preliminary review of information provided by the Code Enforcement Officer, that it is more likely than not that a nuisance condition exists at the property, it may, by order, establish a date, time and place for a public hearing to determine whether or not such condition is in fact a public nuisance within the purview of this section.

(b) Notice of Public Hearing.

The City Clerk shall, by both first class and certified mail, return receipt requested, give notice to the owner of the premises as shown upon the last tax rolls of the City, and such mailing thereof shall be considered sufficient notice to the owner of such hearing, and such notice shall be given not less than five (5) days next prior to the date of the hearing as established by Council order.

(c) Hearing Procedure.

At the date, time and place as designated by Council order, the City Council shall hear and consider the complaints as rendered in subsection (b), and shall hear and consider the objections to the proposed findings, if any. At the conclusion of the hearing, the City Council shall, by Council order, find or not find that there are in fact such conditions that constitute a public nuisance. The hearing may be continued from time to time at the discretion of the City Council.

(d) Abatement Order.

Should the City Council find and pass such order that such condition complained of is a nuisance, then such order shall contain a directive and order to the owner thereof, as shown on the last tax roll of the city to abate the nuisance and condition within fifteen (15) days from the date of the order of abatement. A copy of the Council order shall be sent to the owner and occupants (if different than the owner) of the premises.

(e) Violation and Penalties.

Whenever the City Council, after the hearing, issues an order declaring that a nuisance exists, and after ordering the same to be abated by the owner of the property on which same is situated, no person shall refuse or fail to abate such nuisance within fifteen (15) days from the date of the notice to abate issued by the City Council. Any person, including but not limited to the owner, owner's agent, lessee, or contractor who commits, creates or maintains a public nuisance in violation of this ordinance shall be penalized in accordance with 30-A M.R.S.A. §4452, as may be amended from time to time. Each day in which a violation is proved to exist shall constitute a separate offense.

Section 6 – 505 Definitions

Grounds- The part of a property not covered by permanent structures.

Junk - For this ordinance the term "junk" refers to dilapidated or discarded material or objects.

Nuisance Condition- The erection, continuance or use of any building or place for the exercise of a trade, employment or manufacture which, by noxious exhalations, offensive smells, or other annoyances, become injurious and dangerous to the health, comfort or property of individuals, or of the public; causing or permitting abandoned wells or tin mining shafts to remain unfilled or

uncovered to the injury or prejudice of others; causing or suffering any offal, filth or noisome substance to collect, or to remain in any place to the prejudice of others; obstructing or impeding, without legal authority, the passage of any navigable river, harbor or collection of water; corrupting or rendering unwholesome or impure the water of a river, stream, pond or aquifer; unlawfully diverting it from its natural course or state, to the injury or prejudice of others; and the obstructing or encumbering by fences, buildings or otherwise, of highways, private ways, streets, alleys, commons, common landing places or burying grounds are nuisances within the limitations and exceptions mentioned. Any places where one or more old, discarded, worn out or junked motor vehicles as defined in Title 29A, Section 101, subsection 42, or parts thereof, are gathered together, kept, deposited or allowed to accumulate, in such manner or in such location or situation, either within or without the limits of any highway, as to be unsightly, detracting from the natural scenery or injurious to the comfort and happiness of individuals and the public, and injurious to property rights, are declared to be public nuisances.

Occupant- Any person living, sleeping, or having actual possession of a dwelling unit or rooming unit.

Operator- Any person who has charge, care or control of a dwelling or property, or a part thereof, whether with or without the knowledge and consent of the owner.

Owner- Any person who, alone or jointly or severally with each other, shall have legal or equitable title to any property, with or without accompanying actual possession thereof, or shall have charge or control of any dwelling unit as owner or agent of the owner or as fiduciary including but not limited to executor, administrator, trustee, receiver or guardian of the estate or as a mortgagee in possession, regardless of how such possession was obtained.

Property- Defined as any lot, plot, or parcel of land

Structure- Anything built for the support, shelter, or enclosure of persons, animals, goods, or property of any kind, together with anything constructed or erected with a fixed location on or in the ground, exclusive of fences. The term includes structures temporarily or permanently located, such as decks and satellite receiving dishes, but in land areas outside of shoreland areas, signs, sidewalks, patios, driveways, and parking lots are not defined as structures.

RE: Proposed Ordinances

From Rick Solman <rsolman@solmanhunter.com>
Date Thu 5/15/2025 12:31 PM
To Penny Thompson <pthompson@cariboumaine.org>

Penny-

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Thank you.

Penny Thompson
City Manager
City of Caribou Maine
(207) 493 - 5961 (direct line)
pthompson@cariboumaine.org

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MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
RE: Public Hearing on Ordinance 3, 2025 Series, Medical Cannabis
Dispensary Ordinance
DATE: July 28, 2025

Ordinance 3, 2025 Series, Medical Cannabis Dispensary Ordinance, was introduced at the June 16, 2025 City Council meeting.

Tonight is the public hearing.

This ordinance repeals 13-700 (39), it is attached for reference Pages 78 &79

Input received:

Letter from Planning Board Chair Amanda Jandreau

Page 49

Letter and attachments from Attorney Rick Solman

Pages 50 – 77

Suggested Action:

Please open the public hearing and ask for comments from the public and members of the City Council.

After all the comments have been heard, close the public hearing.

If the City Council wishes to vote on Ordinance 3, 2025 Series, Medical Cannabis Dispensary Ordinance then:

A member of the City Council may, "Make a motion to approve Ordinance 3, 2025 Series, Medical Cannabis Dispensary Ordinance"

Second

Discussion

Vote

City of Caribou, Maine – Medical Cannabis Dispensary Ordinance

This section repeals Section 39 in its entirety.

Dispensary- includes for profit and non-profit

Section 1: Purpose

This ordinance establishes clear guidelines for the continued operation of two medical cannabis dispensaries in the City of Caribou in accordance with the Maine Medical Use of Cannabis Act at Title 22, Chapter 558-C. The ordinance further serves to clarify that Caribou has not opted-in for any license category authorized under Title 28-B, Maine’s Cannabis Legalization Act, also known as “adult use” or “recreational” cannabis, and thus these businesses are not authorized to operate in Caribou. Furthermore, The City of Caribou has not opted in Caregiver retail stores as defined in Title 22, Chapter 558-C, section 2421-A (12)

Section 1. Purpose. The purpose of this Ordinance is to provide for and regulate the issuance of local licenses for a Registered Dispensary.

Section 2. Authority. This Ordinance is adopted pursuant to the authority granted by the Maine Medical Use of Cannabis Act, 22 MRS § 2429-D.

Section 3. Registered Dispensary. A Registered Dispensary as defined in 22 MRS § 2421-A (41) may operate in the City of Caribou subject to the requirements and restrictions of this Ordinance.

Definition

Registered Dispensary: “Registered Dispensary” (Title 22, Ch. 558-C Section 2421-A 41) An entity registered in accordance with this chapter that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses cannabis paraphernalia, cannabis plants, harvested cannabis, related supplies or educational materials to qualifying patients and the caregivers of those patients.

Medical use: "Medical use" means the acquisition, possession, cultivation, manufacture, use, delivery, transfer or transportation of cannabis or cannabis paraphernalia relating to the administration of cannabis to treat or alleviate a qualifying patient's medical diagnosis or symptoms for which a medical provider has provided the qualifying patient a written certification under this chapter.

Registrant Dispensary: "Registered dispensary" means an entity registered in accordance with this chapter that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses cannabis paraphernalia, cannabis plants, harvested cannabis, related supplies or educational materials to qualifying patients and the caregivers of those patients.

Section 2: Authorized Medical Cannabis Dispensaries

1. Permitted Dispensaries

Only two medical cannabis dispensaries are authorized to operate in Caribou.

2. Limit on Number

- The city caps the number of medical cannabis dispensary licenses at two (2). The city elects to offer priority in licensing to the two existing authorized medical cannabis operations. No additional medical cannabis dispensaries will be authorized in the City of Caribou.
- Authorization Transferrable: Should one or both of the approved medical cannabis dispensaries seek to change ownership, they must:
 - Notify the City Code Enforcement Office.
 - Update all contact information on file with Caribou as to the ownership of the business.
 - Provide proof of approval of the ownership change from the Office of Cannabis Policy.
 - Be subjected to inspections by the City Code Enforcement Office, Fire Department, and any other designated municipal authority.
- If either or both of the approved dispensary locations cease operations for a period of 12 months, for any reason, the city will revoke the authorization issued to the dispensary and the dispensary will no longer be able to operate.

3. Location Restrictions

- These two existing dispensaries shall continue to operate at their current locations.
- Zoning – Licensed dispensaries are allowed only in the R-3 zone at the two existing authorized locations.

4. Authorized Activities

Each authorized dispensary may engage in the full scope of activities permitted under the Maine Medical Use of Cannabis Act, including:

- Cultivation of medical cannabis
- Manufacturing and production of cannabis products
- Sales to qualified patients and caregivers
- Transportation and delivery to qualified patients as permitted by state law

Section 3: Prohibition on Adult Use (Recreational) Cannabis in license categories authorized by the Cannabis Legalization Act, Title 28-B:

1. No Adult Use Cannabis Operations Permitted

No business or individual shall operate or seek to establish a facility for the cultivation, manufacture, testing, distribution, sale, or delivery of adult use (recreational) cannabis within the City of Caribou.

2. Clarification of Scope

This prohibition applies to all adult use operations regulated under 28-B M.R.S. and any related rules and guidance from the Office of Cannabis Policy.

Section 4: Inspections and Compliance

1. Local Inspections

All dispensaries must remain in compliance with applicable building, safety, fire, and health codes and shall be subject to inspection by:

- o City Code Enforcement Officer
- o Fire Department
- o Any other designated municipal authority

2. State Compliance

All dispensaries must comply with the Maine Medical Use of Cannabis Program regulations and remain in good standing with the Maine Office of Cannabis Policy and, upon request, will provide Caribou Code Enforcement with proof of state compliance in the form of an active license, and/or OCP inspection reports confirming compliance with state law and regulations

Section 5: Enforcement

Any violation of this ordinance may result in enforcement actions, including fines, suspension of local authorization, or termination of local operations, in accordance with applicable municipal procedures.

Section 6: Effective Date

This ordinance shall take effect immediately

Section 7: Fees

7.1 Annual Licensing Fee Each authorized medical cannabis dispensary operating in the City of Caribou shall pay an annual local licensing fee of **\$1,000.00**. This fee shall be submitted to the City Clerk and is due on or before January 31 of each calendar year. The purpose of this fee is to help offset administrative and regulatory costs incurred by the municipality in overseeing compliance and permitting of dispensary operations.

- **7.2 Inspection and Permit Fees** In addition to the annual licensing fee, dispensaries shall be subject to the following fees:
- A fee of **\$500.00** for each initial or renewal site inspection conducted by the municipality.
- A fee of **\$250.00** for any additional compliance inspections that are required outside the normal annual review cycle.

7.3 Application Fee Any proposed change to a dispensary's operations, including but not limited to structural expansion, site plan modification, or change of ownership, shall require submission of a new application and payment of a **\$1,000.00** non-refundable application fee to cover municipal review and administrative costs.

Section 8. Penalty Any person violating the provisions of this ordinance may be liable for the penalties set forth below:

- Violation of these codes could range in fines from \$100 up to \$2,500 assessed per day for first time violation with higher penalties assessed for subsequent violations. Fines will be assessed daily until the violation has been resolved to the satisfaction of the code enforcement officer. Any violations not corrected within 15 days will be subject to a daily higher fine and a potential to have the Code Enforcement Office issues a post against occupancy
- Upon a licensee receiving a fourth notice of violation within a license year, the license will be referred to the City Council for a hearing on a possible license revocation and/or the addition of special conditions to the license.

ORDINANCE No. 3, 2025 Series

City of Caribou County of Aroostook State of Maine

An ordinance Amending Chapter 13: The Land Use Ordinances of the City of Caribou to repeal and replace Section 13-700 (39) Registered Nonprofit Dispensaries and Registered Cultivation Facilities for Medical Marijuana.

Short Title: Medical Cannabis Dispensary Ordinance

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City of Caribou has adopted Chapter 13: The Land Use Ordinances of the City of Caribou; and

WHEREAS, the Caribou City Council determined that amendments to Chapter 13: The Land Use Ordinances of the City of Caribou were made necessary; and

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Chapter 13 Revisions

Chapter 13: The Land Use Ordinances of the City of Caribou is hereby amended as indicated in the attached Exhibit A.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance, being introduced on June 16, 2025, and a public hearing being held on July 28, 2025, was duly passed by the City Council of the City of Caribou, Maine, this ____ day of _____ 2025. This ordinance shall become effective 30 days after adoption by the Council.

Courtney Boma, Mayor

Jody Smith, Deputy Mayor

Joan Theriault, Councilor

Dan Bagley, Councilor

Jennifer Kelley, Councilor

Tamara Lovewell, Councilor

Paul Watson, Councilor

Attest: _____
Danielle Brissette, City Clerk

**Introduced by Deputy Mayor Jody Smith
on June 16, 2025**

ORDINANCE 3, 2025 Series

**City of Caribou
County of Aroostook
State of Maine**

An ordinance Amending Chapter 13: The Land Use Ordinances of the City of Caribou to repeal and replace Section 13-700 (39) Registered Nonprofit Dispensaries and Registered Cultivation Facilities for Medical Marijuana.

Short Title: Medical Cannabis Dispensary Ordinance

City of Caribou, Maine – Medical Cannabis Dispensary Ordinance

This section repeals Section 39 in its entirety.

Dispensary- includes for profit and non-profit

Section 1: Purpose

This ordinance establishes clear guidelines for the continued operation of two medical cannabis dispensaries in the City of Caribou in accordance with the Maine Medical Use of Cannabis Act at Title 22, Chapter 558-C. The ordinance further serves to clarify that Caribou has not opted-in for any license category authorized under Title 28-B, Maine’s Cannabis Legalization Act, also known as “adult use” or “recreational” cannabis, and thus these businesses are not authorized to operate in Caribou. Furthermore, The City of Caribou has not opted in Caregiver retail stores as defined in Title 22, Chapter 558-C, section 2421-A (12)

Section 1. Purpose. The purpose of this Ordinance is to provide for and regulate the issuance of local licenses for a Registered Dispensary.

Section 2. Authority. This Ordinance is adopted pursuant to the authority granted by the Maine Medical Use of Cannabis Act, 22 MRS § 2429-D.

Section 3. Registered Dispensary. A Registered Dispensary as defined in 22 MRS § 2421-A (41) may operate in the City of Caribou subject to the requirements and restrictions of this Ordinance.

Definition

Registered Dispensary: “Registered Dispensary” (Title 22, Ch. 558-C Section 2421-A 41) An entity registered in accordance with this chapter that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses cannabis paraphernalia, cannabis plants, harvested cannabis, related supplies or educational materials to qualifying patients and the caregivers of those patients.

Medical use: "Medical use" means the acquisition, possession, cultivation, manufacture, use, delivery, transfer or transportation of cannabis or cannabis paraphernalia relating to the administration of cannabis to treat or alleviate a qualifying patient's medical diagnosis or symptoms for which a medical provider has provided the qualifying patient a written certification under this chapter.

Registrant Dispensary: "Registered dispensary" means an entity registered in accordance with this chapter that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses cannabis paraphernalia, cannabis plants, harvested cannabis, related supplies or educational materials to qualifying patients and the caregivers of those patients.

Section 2: Authorized Medical Cannabis Dispensaries

1. Permitted Dispensaries

Only two medical cannabis dispensaries are authorized to operate in Caribou.

2. Limit on Number

- The city caps the number of medical cannabis dispensary licenses at two (2). The city elects to offer priority in licensing to the two existing authorized medical cannabis operations. No additional medical cannabis dispensaries will be authorized in the City of Caribou.
- Authorization Transferrable: Should one or both of the approved medical cannabis dispensaries seek to change ownership, they must:
 - Notify the City Code Enforcement Office.
 - Update all contact information on file with Caribou as to the ownership of the business.
 - Provide proof of approval of the ownership change from the Office of Cannabis Policy.
 - Be subjected to inspections by the City Code Enforcement Office, Fire Department, and any other designated municipal authority.
- If either or both of the approved dispensary locations cease operations for a period of 12 months, for any reason, the city will revoke the authorization issued to the dispensary and the dispensary will no longer be able to operate.

3. Location Restrictions

- These two existing dispensaries shall continue to operate at their current locations.
- Zoning – Licensed dispensaries are allowed only in the R-3 zone at the two existing authorized locations.

4. Authorized Activities

Each authorized dispensary may engage in the full scope of activities permitted under the Maine Medical Use of Cannabis Act, including:

- Cultivation of medical cannabis
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Section 3: Prohibition on Adult Use (Recreational) Cannabis in license categories authorized by the Cannabis Legalization Act, Title 28-B:

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2. Clarification of Scope

This prohibition applies to all adult use operations regulated under 28-B M.R.S. and any related rules and guidance from the Office of Cannabis Policy.

Section 4: Inspections and Compliance

1. Local Inspections

All dispensaries must remain in compliance with applicable building, safety, fire, and health codes and shall be subject to inspection by:

- o City Code Enforcement Officer
- o Fire Department
- o Any other designated municipal authority

2. State Compliance

All dispensaries must comply with the Maine Medical Use of Cannabis Program regulations and remain in good standing with the Maine Office of Cannabis Policy and, upon request, will provide Caribou Code Enforcement with proof of state compliance in the form of an active license, and/or OCP inspection reports confirming compliance with state law and regulations

Section 5: Enforcement

Any violation of this ordinance may result in enforcement actions, including fines, suspension of local authorization, or termination of local operations, in accordance with applicable municipal procedures.

Section 6: Effective Date

This ordinance shall take effect immediately

Section 7: Fees

7.1 Annual Licensing Fee Each authorized medical cannabis dispensary operating in the City of Caribou shall pay an annual local licensing fee of **\$1,000.00**. This fee shall be submitted to the

City Clerk and is due on or before January 31 of each calendar year. The purpose of this fee is to help offset administrative and regulatory costs incurred by the municipality in overseeing compliance and permitting of dispensary operations.

- **7.2 Inspection and Permit Fees** In addition to the annual licensing fee, dispensaries shall be subject to the following fees:
- A fee of **\$500.00** for each initial or renewal site inspection conducted by the municipality.
- A fee of **\$250.00** for any additional compliance inspections that are required outside the normal annual review cycle.

7.3 Application Fee Any proposed change to a dispensary's operations, including but not limited to structural expansion, site plan modification, or change of ownership, shall require submission of a new application and payment of a **\$1,000.00** non-refundable application fee to cover municipal review and administrative costs.

Section 8. Penalty Any person violating the provisions of this ordinance may be liable for the penalties set forth below:

- Violation of these codes could range in fines from \$100 up to \$2,500 assessed per day for first time violation with higher penalties assessed for subsequent violations. Fines will be assessed daily until the violation has been resolved to the satisfaction of the code enforcement officer. Any violations not corrected within 15 days will be subject to a daily higher fine and a potential to have the Code Enforcement Office issues a post against occupancy
- Upon a licensee receiving a fourth notice of violation within a license year, the license will be referred to the City Council for a hearing on a possible license revocation and/or the addition of special conditions to the license.



City of Caribou

Caribou Planning Board

Municipal Building
25 High Street
Caribou, ME 04736
Telephone (207) 493-5961
Fax (207) 498-3954
www.cariboumaine.org

July 25, 2025

Dear Council Members,

I am writing on behalf of the City of Caribou Planning Board regarding the proposed ordinance to repeal and replace Chapter 13, Section 39, as introduced at the June 16, 2025, City Council meeting.

As outlined in Section 13-100(7) of the City's ordinances, amendments to Chapter 13 fall under the authority of the Planning Board. The proposed changes introduced in June clearly bypass this established process, thereby violating the City's ordinances, a concern that is further substantiated by the City's legal counsel in a letter dated July 2, 2025. The Planning Board has worked diligently and in good faith to uphold the integrity of Chapter 13. This action not only undermines our authority but also calls into question the City's commitment to proper governance and due process.

Under the current ordinance, non-profit medical dispensaries are permitted in zones H-1, C-1, C-2, I-1, or RC-2, with specific requirements regarding proximity to residential zones, dwellings, schools, daycares, and houses of worship. The ordinance also explicitly prohibits dispensaries in the R-3 zone. While the Planning Board acknowledges the need to update terminology to align with state definitions, the proposed ordinance instead restricts dispensaries solely to the R-3 zone. This change would render the existing dispensary in the RC-2 zone non-compliant and fails to address critical separation requirements from adjacent properties. The current business located on Bog Road, is licensed by the State as a caregiver and may continue to operate in that capacity, including delivery services.

Furthermore, the proposed cap of "two existing authorized" dispensaries appears to favor a business that is not currently licensed as a dispensary in Caribou. Three years ago, a young man requested to amend the ordinance to allow medical cannabis retail and was brought before the Planning Board. At that time, the Board declined to proceed due to a lack of support from the Council.

I believe the proposed ordinance under consideration fails to recognize the current zoning map, the existing business located in the RC-2 zone, and gives preferential treatment to one business, but in the last 3 years the City has turned away potential new businesses wanting to open in Caribou. In addition, it undermines the authority of the Planning Board and opens the door for lawsuits and litigation because of the clear violation of the City's Ordinances. Additionally, the City's legal Council outlined problematic language with the proposed ordinance, as well as giving preference to one business is discriminatory. The method for which licenses should be administered needs to be fair and neutral.

For these reasons, I strongly urge the Council to refer this matter back to the Planning Board for proper review and amendment of Chapter 13, Section 39, in accordance with the City's ordinances and procedures.

Respectfully,

Amanda M. Jandreau
Planning Board Chair

RICHARD D. SOLMAN
SCOTT G. HUNTER

LAW OFFICES
SOLMAN & HUNTER, P.A.
709 MAIN STREET
P.O. BOX 665
CARIBOU, MAINE 04736

DAVID SOLMAN (1932-1965)
RICHARD N. SOLMAN (1955-2007)
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Telephone 207- 496-3031
Facsimile 207- 498-2258

July 2, 2025

City of Caribou
25 High Street
Caribou, ME 04736

Attn: Penny Thompson -City Manager

Dear City Manager Thompson:

Pursuant to the request of the City Council, I have reviewed the Medical Cannabis Dispensary Ordinance which was introduced by the Council at the June 16, 2025 City Council Meeting. For the reasons specified herein, it is my recommendation that the draft ordinance be modified.

Cannabis Law Overview

The State of Maine has legalized cannabis for medicinal purposes and for general adult use. The Maine Medical Use of Cannabis of Cannabis Act, 22 MRS §2421, et seq. authorizes the use of cannabis for medical purposes. The Cannabis Legalization Act, 28-B MRS §101 governs adult or recreational use of cannabis and related establishments. The State of Maine has adopted regulations for licensure and operations for both categories of cannabis establishments.

Under Maine law, municipalities may not prohibit or limit the number of registered caregivers operating in the municipality, but are allowed under Home Rule to impose regulations upon registered caregivers, caregiver retail stores, registered dispensaries, cannabis testing facilities and manufacturing facilities and all adult use facilities.

With respect to the medical use of cannabis, caregiver retail stores, registered dispensaries or cannabis testing facilities and manufacturing facilities are *not* allowed in a municipality, unless and until the municipality has specifically adopted an ordinance to allow or 'opt-in' to such uses. A municipality must also opt-in to adult use facilities.

The original medical use legislation enacted by the Maine Legislature restricted registered dispensaries to organizations that operated as a non-profit. City of Caribou subsequently voted to authorize registered non-profit dispensaries and registered cultivation facilities. See Chapter 13- Zoning, Section 13-700(39) of the Land Use Ordinances of Caribou and Chapter 7, Licenses and Permits, Article XI and Chapter 13 - Zoning, Land Use Table.

There is one registered non-profit dispensary licensed and operating in Caribou - Safe Alternatives.

Maine law no longer limits registered dispensaries to non-profit organizations. The Council has taken steps to update the Caribou Code to conform with current Maine law with respect to registered dispensaries.

On June 16th, the Council introduced a new proposed ordinance titled “City of Caribou, Maine -Medical Cannabis Dispensary Ordinance”. This ordinance repeals and replaces Section 13-700(39) in its entirety.

Procedure for Adoption of Ordinances

Sec.2.12(c) of the Caribou Code sets forth the procedure for the adoption of municipal ordinances. The relevant text is as follows:

(c) *Procedure.* An ordinance may be introduced by any member at any regular or special meeting of the Council provided it is in writing in the form required for final adoption and contains only one subject which is clearly expressed in its title...

Amendments to the Land Use Ordinances of the City of Caribou

Sec.13-100(7) of the Land Use Ordinances of the City of Caribou specifies the procedure for amendments to the Land Use Ordinances. The relevant text is as follows:

“7. Amendments

A. Initiation. An amendment to these Ordinances may be initiated by the Planning Board, by majority vote of the Board; *City Council through a request to the Planning Board*; or an individual, through a request to the Planning Board.

B. Procedure. Any proposal for an amendment shall be made to the Planning Board in writing stating the specific changes requested...

C. Process for Adoption of Amendments

1. Within thirty (30) days of receiving an amendment request, the Planning Board shall hold at least one public hearing on the proposed amendment...
2. After receiving public comment, the Board shall, within 60 days make a written recommendation regarding passage of the amendment to the City Council...
3. The City Council shall hold a public meeting on the proposed amendment and may conduct a public hearing if desired
4. An amendment must be adopted by the Council by ordinance and shall be effective upon posting of the ordinance in three public places....”

Reading the two sections together, it is my opinion that proposed ordinance introduced by the Council must be directed to the Planning Board in accordance with Sec.13-100(7) before proceeding further. Once the Planning Board has completed its work and made its recommendation back to the Council, the Council must hold a public meeting with an optional public hearing. Any proposed amendment must be adopted by the Council by ordinance.

Title 30-A MRS §4352(9) specifies public notice of amendment to a zoning ordinance including posting in the municipal office and publication for 2 weeks in a newspaper of general circulation.

Proposed Ordinance -Content

1. Definitions- The draft ordinance adopts the definitions of “Registered Dispensary” and “Medical Use” set forth in Title 22. It also includes a unique definition -“Cannabis Medical Use Dispensary”. There is also reference to a “medical cannabis dispensary” in Section 2 which is not defined in either the ordinance or Maine law.

A ‘Cannabis Medical Use Dispensary’ is not a defined term under Title 22 and creates a type of hybrid facility unique to the Caribou Code. The purpose of authorizing this type of unique facility is not clear.

Caution is advised with respect to non-standard definitions. Whenever possible, I recommend that definitions refer to Maine cannabis statutes. Referring to Maine law will automatically incorporate any future legislative changes into the Caribou Code. Note: it is illegal for a collective to be a dispensary.

2. *Section 2 Authorized Medical Cannabis Dispensaries.*

- a. Subsection 1 states that only two ‘medical cannabis dispensaries’ are authorized to operate in Caribou: Safe Alternatives and Richardson’s Remedies. Richardson’s Remedies is a registered caregiver. Safe Alternatives is a licensed non-profit dispensary.

The current language is problematic. While it is permissible and advisable to limit the number of registered dispensaries in the City, the ordinance authorizes two specific named businesses to operate a ‘Cannabis Medical Use Dispensary’ without requiring an application or issuance of a municipal or state license. If a new ordinance is passed, both facilities should be required to apply for and obtain municipal and state licenses as needed. See my note on priority ahead.

- b. It is permissible to determine the appropriate zone or zones for the establishment of registered dispensaries or any other cannabis operation within the City. Allowing a permitted use at only two specific locations is ‘spot zoning’ and is not legal.
- c. Priority/Preferences. Safe Alternatives is a lawfully existing non-profit dispensary already operating in Caribou. Since the Safe Alternatives operation is grandfathered, the ordinance could give priority to existing dispensaries over other applicants. If Safe Alternative converts to a for-profit entity, the ownership structure should be reviewed to verify continuity before a new license is issued.

Richardson Remedies is one of several caregivers located in Caribou. The City ordinance could also give priority to Registered Caregivers currently operating in Caribou, but the process for awarding the remaining permit should be fair to all Registered Caregivers operating in the City. Giving preference to one registered caregiver over another is discriminatory and subject to legal challenge.

The method by which future licenses are awarded should be neutral and fair to all potential applicants. Selection based on a first come-first serve basis or lottery would be appropriate.

It is recommended that public notice be provided specifying a period during which the initial applications for registered dispensaries are accepted.

- d. Zone R-3. Allowing registered dispensaries only in R-3 creates an issue as Safe Alternatives is in the RC-2 zone. This makes Safe Alternatives a non-conforming use. It is recommended that the ordinance specify that Safe Alternatives registered dispensary is grandfathered notwithstanding that would not be allowed in the RC-2 zone under the new ordinance.
- e. The security regulations in the present Section 39 have been deleted in the proposed ordinance. Proper security is required under Title 22. Appropriate security and distancing should be part of the ordinance.
- f. Corrections. A few minor corrections should be made such as replacing “city” for “town” and “this chapter” which should refer to Title 22.
- g. Transferability of Licenses. The process for approval of license transfers should be better detailed.
- h. Location Restrictions. See my comment above regarding spot zoning. Allowing registered dispensaries to operate in an R-3 zone should be carefully considered after public input. Some restrictions are specified in Maine law. For example, Maine law does not allow a registered dispensary within 500 feet of a school.
- e. Authorized Activities. If the City allows ‘registered dispensaries’, the scope of activities which are allowed are specified in the statute. It is not necessary to enumerate them. See Title 22 MRS §2428.
- f. The ordinance does not deal with the Caribou Land Use Table, the licensing language set forth in Chapter 7- Licenses & Permits (Article XI) or the definitions set forth in the Land Use Ordinances. All applicable provisions in the Caribou Code should be consistent.
- g. The effect of the proposed ordinance would be to eliminate ‘registered cultivation facilities’ in Caribou. I do not know if any such operations are located in Caribou.
- h. If it is the intent of the Council to opt in to ‘caregiver retail stores’, such intent should be clearly stated in the ordinance. [Note: Caregivers are only allowed to operate one retail store. Even if Caribou opts-in to caregiver retail, Richardson’s Remedies would not be allowed to operate a caregiver retail store in Caribou as the company operates a caregiver retail store in Presque Isle .]

City of Caribou
Page 6
July 2, 2025

Conclusion

Based on the foregoing, I do not recommend passage of the proposed ordinance in its current form. Additional work is needed by the Planning Board and Council in regard to this matter to ensure that the end result is properly integrated with the Caribou Code, the Comprehensive Plan, applicable Maine law and is fair to all. A good place to start is a cannabis ordinances adopted by other Maine municipalities. See ordinances passed by the Town of Freeport and Town of Madison which are attached.

Sincerely,


RICHARD D. SOLMAN

RDS/lmb

Enclosures

Chapter 66
Town of Freeport
Cannabis Establishment Licensing Ordinance

§1. Title.

This ordinance shall be known and cited as the “Town of Freeport Cannabis Establishment Licensing Ordinance” and will be referred to hereinafter as "this Ordinance." This Ordinance provides for licensing and regulation of Cannabis Establishments, and, together with the Town of Freeport Zoning Ordinance, prescribes definitions and standards for the operation of Cannabis Establishments.

§2. Authority.

This Ordinance is enacted pursuant to authority granted by the State of Maine under the Marijuana Legalization Act, 28-B M.R.S Chapter 1 and the Maine Medical Use of Marijuana Act, 22 M.R.S. Chapter 558-C, as may be amended; and the Town's home rule authority under Article VIII, Part 2, Section 1 of the Maine Constitution, 30-A M.R.S. §3001 et seq., and 30-A M.R.S. §4301 et seq.

§3. Purpose.

It is the purpose of this Ordinance, in conjunction with certain sections of the Freeport Zoning Ordinance, to provide for and regulate the issuance of local licenses for Cannabis Establishments as defined in this Ordinance and to require their renewal annually in order to promote the health, safety, and general welfare of the residents of Freeport and to regulate the location, density and type of land use activity involving Cannabis, all in accordance with the Marijuana Legalization Act and the Maine Medical Use of Marijuana Act, as may be amended.

§4. Conflict with other ordinances; Severability.

Whenever a provision of this Ordinance conflicts with or is inconsistent with other provisions of this Ordinance, or of any other ordinance, regulation or standard, the more restrictive provision shall control.

If any section, phrase, sentence or portion of this Ordinance is for any reason held invalid by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

§5. Effective Date.

The effective date of this Ordinance, and any amendments to this Ordinance, shall be their date of adoption by the Town Council.

§6. Definitions.

As used in this Ordinance, unless the context otherwise indicates, the following terms are defined below, and unless the context otherwise indicates, shall be construed in a manner that is consistent with the corresponding definitions in the State of Maine Medical Use of Cannabis Program Rule, 18-691 C.M.R. Chapter 2 and in the State of Maine Adult Use Cannabis Program Rule, 18-691 C.M.R. Chapter 1, provided that the term “Marijuana” as used in this Ordinance shall have the same meaning as “Cannabis” as used in the Adult Use Program Rule:

Adult Use Cannabis Cultivation Facility: A “cultivation facility” as that term is defined in 28-B M.R.S. § 102(13).

Adult Use Cannabis Retail Store: A “marijuana store” as that term is defined in 28-B M.R.S. § 102(34).

Adult Use Cannabis Testing Facility: A “testing facility” as that term is defined in 28-B M.R.S. § 102(54).

Cannabis: “Marijuana” as that term is defined in 28-B M.R.S. § 102 (27), as may be amended.

Cannabis Cultivation Facility: An Adult Use Cannabis Cultivation Facility or a Medical Cannabis Cultivation Facility.

Cannabis Establishment: A Cannabis Cultivation Facility or a Cannabis Manufacturing and Processing Facility. Unless a general definition (including, but not limited to, agriculture, manufacturing/processing, retail trade, business and professional offices, home occupation, or accessory use) expressly includes a Cannabis Establishment, the general definition does not include a Cannabis Establishment. A Cannabis Establishment does not include an Adult Use Cannabis Retail Store, a Medical Cannabis Caregiver Retail Store, a Medical Cannabis Dispensary Retail Store, an Adult Use Cannabis Testing Facility or Medical Cannabis Testing Facility, which are not permitted in the Town of Freeport.

Cannabis Extraction: The process of extracting cannabis concentrate from cannabis using water, lipids, gases, solvents or other chemicals or chemical processes, as defined in 28-B M.R.S. §101(30), as may be amended. Cannabis Extraction does not include extraction processes that use inherently hazardous substances.

Cannabis Home Cultivation: The cultivation of (i) cannabis for personal adult use by persons twenty-one (21) years of age or older in accordance with the provisions of 28-B M.R.S. § 1502; or (ii) medical cannabis by an Exempt Caregiver or a Qualifying Patient.

Cannabis Manufacturing: The production, blending, infusing, compounding or other preparation of cannabis concentrate and cannabis products, including, but not limited to, Cannabis Extraction or preparation by means of chemical synthesis.

Cannabis Manufacturing and Processing Facility: A “products manufacturing facility” as that term is defined in 28-B M.R.S. § 102(43) as amended, or a “manufacturing facility” as that term is defined in 22 M.R.S. § 2422(4-R) as amended.

Exempt Caregiver: A natural person who cultivates cannabis for no more than two (2) family members or members of the caregiver's household, is exempt from registration by the State pursuant to 22 M.R.S. § 2423-A(3)(C-1) and may not possess more than eight (8) pounds of cannabis.

Inherently Hazardous Substances: Means a liquid chemical, compressed gas or commercial product that has a flash point at or lower than thirty-eight (38) degrees Celsius or one hundred (100) degrees Fahrenheit, including, but not limited to, butane, propane and diethyl ether. Inherently Hazardous Substance does not include any form of alcohol or ethanol.

Licensee: A person or entity licensed to operate a Cannabis Establishment pursuant to this Ordinance.

Marijuana: See Cannabis.

Medical Cannabis Cultivation Area: A “cultivation area” as that term is defined in 22 M.R.S. § 2422(3).

Medical Cannabis Cultivation Facility: An indoor Medical Cannabis Cultivation Area located anywhere other than a Medical Cannabis Registered Caregiver’s residential dwelling or accessory structure. This includes Medical Cannabis Dispensary Cultivation Facilities.

Medical Cannabis Dispensary Cultivation Facility: A Medical Cannabis Cultivation Facility, operated by an entity that has registered as a Medical Cannabis Registered Dispensary under 22 M.R.S. § 2425-A, which conducts no point-of-sale transactions or transfers of cannabis plants or harvested cannabis on site to qualifying patients or caregivers.

Medical Cannabis Caregiver Retail Store: A “caregiver retail store” as that term is defined in 22 M.R.S. § 2422(1-F) as may be amended.

Medical Cannabis Dispensary Retail Store: A Medical Cannabis Registered Dispensary which includes as part of its on site operations a retail space for the conduct of sales or transfers of cannabis plants or harvested cannabis to qualifying patients or caregivers. Medical Cannabis Dispensary Retail Stores are prohibited.

Medical Cannabis Registered Dispensary: A “Registered dispensary or dispensary” as that term is defined in 22 M.R.S. § 2422(6).

Medical Cannabis Registered Caregiver: A “caregiver” as that term is defined in 22 M.R.S. § 2422(8-A), as may be amended, who is registered by the State pursuant to 22 M.R.S. § 2425-A.

Medical Cannabis Small-Scale Caregiver Operation: A commercial or noncommercial use by a Medical Cannabis Registered Caregiver who sells or dispenses cannabis solely out of the Caregiver’s residential dwelling or accessory structure; does not process or manufacture cannabis using chemicals or solvents; and cultivates no more than thirty (30) mature cannabis plants. Medical Cannabis Small-Scale Caregiver Operation is considered a home occupation and is subject to the performance standards of Section 503 of the Freeport Zoning Ordinance.

Medical Cannabis Testing Facility: A “marijuana testing facility” as that term is defined in 22 M.R.S. § 2422(5-C) as may be amended.

Qualifying Patient: A “qualifying patient” as that term is defined in 22 M.R.S. § 2422(9) as may be amended.

§7. Establishments allowed; licenses required; license exemptions.

Pursuant to 28-B M.R.S. Chapter 1 or 22 M.R.S. Chapter 558-C, the operation of Cannabis Establishments is allowed, subject to the requirements of this Ordinance, the Town of Freeport Zoning Ordinance, and other applicable state and local laws and regulations.

No person shall operate a Cannabis Establishment, nor shall any property owner permit the use of their premises to be operated as a Cannabis Establishment, without a valid license issued by the Town. A separate Town and State license must be obtained for each Cannabis Establishment located on the same premises.

The Licensee for a Cannabis Cultivation Facility may operate either a Medical Cannabis Cultivation Facility or an Adult Use Cannabis Cultivation Facility and may change from one to the other without requiring a new license from the Town, provided that the Licensee must comply with any and all State licensing and/or Town ordinance requirements (including, without limitation, site plan review under Section 602 of the Freeport Zoning Ordinance) at all times for its operations on the premises.

The Licensee for a Cannabis Manufacturing and Processing Facility may operate either a medical or adult use Cannabis Manufacturing and Processing Facility and may change from one to the other without requiring a new license from the Town, provided that the Licensee must comply with any and all State licensing and/or Town ordinance requirements (including, without limitation, site plan review under Section 602 of the Freeport Zoning Ordinance) at all times for its operations on the premises.

Whenever a Cannabis Establishment license expires and is not timely renewed, and whenever the Town declines to renew a Cannabis Establishment license, other applications for a Cannabis Establishment license may be reviewed by the Town. The cap on Cannabis Establishment licenses for each category shall be maintained.

Exempt Caregivers, Qualifying Patients, and individuals engaged in Cannabis Home Cultivation

and/or operating a Medical Cannabis Small-Scale Caregiver Operation, as defined by this Ordinance, are not required to obtain a Cannabis Establishment license from the Town.

§8. Submission of initial license applications; initial application period.

A. Initial application acceptance period.

On the tenth (10th) business day following the effective date of this Ordinance, the Town shall post a notice on the Town's website and in a newspaper of general circulation within the Town of the categories of Cannabis Establishment licenses available (including the number available in each category) and shall provide for an initial application acceptance period of at least thirty (30) days for the Town's receipt of completed initial application submissions.

Initial license applications for Cannabis Cultivation Facilities submitted by the owners of lawfully existing Medical Cannabis Cultivation Facilities located in a building previously approved for commercial use as of February 6, 2024, within districts where Cannabis Establishments are allowed under the Zoning Ordinance shall be given priority over applications submitted for licensing of new Cannabis Cultivation Facilities.

Initial license applications for Cannabis Manufacturing and Processing Facilities submitted by the owners of lawfully existing Cannabis Establishments located in a building previously approved for commercial use as of February 6, 2024 within districts where Cannabis Establishments are allowed under the Zoning Ordinance shall be given priority over applications for new Cannabis Manufacturing and Processing facilities.

Each party seeking to apply for a Town License shall submit to the Town an initial application along with an application fee pursuant to a municipal fee schedule established by the Town Council and shall be classified as either an existing or new establishment and assigned a number on a form provided by the Town containing the information described in subsection (B) below. No more than one initial application may be filed by the same applicant or group of applicants for each Cannabis Establishment type operating under a specific business name on the same property. Once a number has been assigned to an applicant, it shall not be available to other parties requesting an application for the same license or license type.

If the number of priority applications in either category of license exceeds the number of available licenses in that category, a drawing will be held in accordance with subsection 9(b) below to determine those priority applicants who will be eligible to continue on with the licensing process. If the number of available licenses in each category exceeds the number of priority applications and if the number of non-priority applicants exceeds the number of licenses available to non-priority applicants, a drawing will be held in accordance with subsection 9(b) below to determine those non-priority applicants who will be eligible to continue on with the licensing process. The Town will notify applicants in writing of their eligibility status to continue on to the final application process. Only priority applicants and randomly selected non-priority applicants will be permitted to submit a final application to the Town.

B. Content of initial application; submission requirements.

An initial application for a license shall be submitted on a form provided by the Town. All applicants shall be qualified according to the provisions of this Ordinance. The initial application for a Cannabis Establishment license shall contain the following information:

1. The applicant's full legal name, including the names of all partners, members, officers, directors, shareholders and owners.
2. The applicant's business name, mailing address, email address, and phone number.
3. Written proof that the applicants are at least twenty-one (21) years of age.
4. The type of Cannabis Establishment for which the applicant is seeking a license and a general description of the business.
5. A description of the premises for which the license is sought, including street address, tax map and lot number and zoning district.
6. A copy of a map depicting all approximate property boundary lines and land uses on each property located within 1,000 feet of the approximate property boundary lines where the premises to be licensed are located.
7. Sufficient documentation demonstrating the applicant's entitlement to possession of the premises pursuant to a rental agreement, lease, purchase and sale agreement, option, deed or other entitlement to possession and/or ownership of the premises.
8. Evidence of any existing State authorizations, including evidence of a Caregiver or Dispensary registration in good standing, a conditional license pursuant to Title 28-B, and a copy of the applicant's State license application and supporting documentation, as submitted to the State licensing authority, where applicable.
9. If the applicant holds any other licenses under this Ordinance the applicant shall provide the names and locations of such other licensed/permitted businesses, including the current status of the license or permit.
10. If the Town Manager or their designee determines that a submitted initial application is not complete, they shall notify the applicant in writing within ten (10) business days of the additional information required to process the application. If such additional information is not submitted within thirty (30) calendar days of the Town Manager's or their designee's request, the initial application may be denied and excluded from any drawing that may be held pursuant to Section 9(b).

C. Application fees.

The initial license application submission must be accompanied by an application fee pursuant to a municipal fee schedule established by the Town Council. The Town shall return the application fees submitted by the applicant(s) who are not selected for submission of a final application. Application fees paid by the applicant(s) who are selected for submission of a final application shall be non-refundable unless a selected applicant notifies the Town Manager or their designee in writing, no later than ten (10) business days after receiving written notice from the Town of having been selected, of

the applicant's withdrawal from the final application process.

D. Future availability of licenses.

If, after the expiration of the initial round of licensing under subsection (A), one or more Cannabis Establishment licenses becomes available due to final termination or abandonment of an existing license, a change in the maximum number of licenses available in this Ordinance, or otherwise, the Town shall post a notice on the Town's website and in a newspaper of general circulation within the Town of the category or categories of license available. The notice shall include dates during which initial license application submissions will be accepted for the license(s) available, and shall otherwise follow the same process described in subsection (A) above for determining the applicants who will be eligible to submit a final license application in the category or categories available.

§9. Maximum number of licenses; drawing.

- (a) For each type of Cannabis Establishment, the maximum number of local licenses that are authorized at any one time is as follows:
 - (1) Cannabis Cultivation Facility: six (6).
 - (2) Cannabis Manufacturing and Processing Facility: four (4).
- (b) *Drawing.* The Town Manager or their designee will determine when a drawing may be required in order to select priority and/or non-priority applicants who are eligible to submit a final license application in a license category or categories available. The Town Manager or their designee shall select the manner of drawing to be conducted, such as by a drawing of lots or similar process of random selection; provide notice of time, place and manner of the drawing to all non-priority applicants whose applications will be part of the drawing; and oversee the drawing process.

§10. Final Application.

Applicants authorized under Section 8 above, as applicable, shall complete and file a final application on a form provided by the Town including the following supporting materials:

- a) Evidence of conditional license approval by the Maine Department of Administrative and Financial Services Office of Cannabis Policy ("OCP"), where applicable, or evidence that the applicant is a registered caregiver or dispensary who, at the time of submission of a final application, possesses a valid, active registry identification card from the State pursuant to 22 M.R.S. § 2425-A, where applicable;
- b) Evidence of Site Plan Review and approval by the Project Review Board, in accordance with Section 535(B)(3) of the Freeport Zoning Ordinance; and
- c) Evidence that the applicant remains in compliance with the requirements of Section 8(B), including an attested statement by the applicant that the information provided in

the applicant's initial application under subsection 8(B)(9) remain unchanged.

Applicants shall have one (1) year to complete and submit their final application to the Town of Freeport. Calculation of said year begins on the date of the issuance of a written notice from the Town of Freeport confirming their eligibility to continue on to the final application process. If an applicant fails to submit a completed application within one (1) year as described above, the application will be considered abandoned. If an application is abandoned, the Town will make that authorized license available to other applicants in accordance with Section 8, where applicable.

If the Town Manager or their designee determines that a final application submitted is not complete, the Town Manager or their designee shall notify the applicant of the additional information required to process the application. If such additional information is not submitted within thirty (30) calendar days of the Town's request, the application may be denied by the Council, or by the Council's designee.

§11. Action on final application; issuance of Town License.

- (a) *Public hearing.* The Town Manager or their designee, upon receipt of a complete final application, shall schedule a public hearing at a regular or special meeting of the Town Council and shall arrange for public notice of the public hearing to appear in a newspaper of general circulation within the Town of Freeport at least seven (7) days prior to the date of the scheduled public hearing.
- (b) *Council Action.* The Town Council, after notice and public hearing, shall determine whether the applicant complies with the requirements of Sections 10(a) – (c) of this Ordinance. Upon such a determination by the Council, the Council shall grant local authorization to the applicant for State licensing purposes. The Council shall issue a final Town License to the applicant upon receipt of the following: (a) evidence of final approval or authorization by the State, where applicable; (b) payment of the non-refundable final application fee pursuant to a municipal fee schedule established by the Town Council; and (c) a finding by the Council or designee that the application and the proposed facility are in compliance with the terms of this Ordinance, state law and any other Town ordinances and regulations.
- (c) *Responsibilities and review authority.*
 - 1. The Town Council shall have the authority to impose any conditions on a license that may be necessary to ensure compliance with the requirements of this Ordinance and any other Town ordinances or regulations and to address concerns about operations that may be resolved through such conditions. The failure to comply with such conditions shall be a violation of the license.
 - 2. No Town License for a Cannabis Establishment shall be granted until the Police Chief, the Fire/Rescue Chief, the Codes Enforcement Officer, and if applicable, the Health Inspector, have all made the determination that the applicant complies with this and all other local ordinances and state laws and each individual provides a written recommendation regarding such compliance.
 - 3. The Town Council may adjust the time period for renewal of a Town license to a period that is shorter or longer than a calendar year in order to align the Town's license renewal date with the State's license renewal date, where applicable. In that event, the applicant's license renewal fee shall be prorated based on the number of days that the renewed Town license will remain in effect.

§12. Display of licenses.

State and local licenses and registrations shall be displayed in a conspicuous location within the Cannabis Establishment for which the licenses are issued visible to employees of the Cannabis Establishment.

§13. Duty to update information.

Licensees under this Ordinance shall have the duty to provide the Town with updated and accurate information regarding all of the information provided pursuant to the application process within ten (10) business days of any change. Failure to provide updated current and accurate information to the Town is grounds for suspension, revocation or non-renewal of the license.

§14. Standards for approval, denial, revocation.

The standards for approval of a local authorization and a final Town license are set forth in Section 10. An application for a Cannabis Establishment license shall be denied by the Town Council if the applicant fails to meet the location, buffering and setback requirements of the Zoning Ordinance, fails to pay all fees due under this Ordinance (as specified in a municipal fee schedule established by the Town Council), or fails to obtain and maintain in effect any required State approval or authorization for the same premises. An existing license may be suspended or revoked by the Town Council after notice and hearing, if the applicant, or any owner of the applicant or Licensee:

- a) Fails to meet the requirements of this Ordinance, or any other applicable statute, ordinance or regulation, including any applicable Town location, setback, building and life safety code requirements;
- b) Fails to meet the conditions placed by the Town Council on a license and/or the conditions placed on the Site Plan Approval granted for the property by the Project Review Board, if any;
- c) Has provided false or misleading information in connection with the license application;
- d) Has failed to update information as required in Section 13;
- e) Has failed to obtain or maintain in effect State approval, authorization or registration; or
- f) Fails to pay any applicable Town license fee.

In suspending, revoking, or refusing to renew a license for a Cannabis Establishment, the Council may take into consideration:

- a) The nature and/or number of formal written complaints the Codes Enforcement Officer or law enforcement officials have received and/or investigated;
- b) Failure to correct or abate a violation that the Town is authorized to enforce; and
- c) Failure to correct or abate any violation of this Ordinance, any other applicable

Town ordinance, or any State cannabis rule or regulation.

§15. Transferability of licenses.

No license issued for a Cannabis Establishment may be assigned to another individual or entity without prior approval by the Town Council. A Cannabis Establishment Licensee, including a sole proprietor, may transfer ownership and ownership interests, including partial ownership interests, in a Town License only after the corresponding change in ownership of its State license has been approved by the Office of Cannabis Policy (“OCP”), where applicable.

A Cannabis Establishment Licensee may transfer ownership in a local license only after the Licensee provides the following to the Town:

- a. Documentation that the Licensee is current in the payment of all related license fees and fines owed to the Town; and
- b. Documentation that the Licensee is in compliance with the terms of its existing license, this Ordinance and any other applicable Town ordinances;
- c. Documentation that the proposed transferee is a registered caregiver who possesses a valid, active registry identification card satisfactory to OCP, where applicable.

Upon receipt of the above documentation, the Town shall provisionally approve the transfer of the license to the proposed transferee, conditioned upon the proposed transferee receiving any and all applicable State approvals or authorizations. Upon a finding by the Town Council or designee that the proposed transferee has complied with all of the terms of this Ordinance and any other applicable Town ordinances and regulations, and has received final authorization or approval by the State to operate pursuant to the license to be transferred, where applicable, the Town Council shall grant final approval of the license transfer. Unless specifically authorized by the Town Council, no transferee of a Cannabis Establishment license may conduct activities pursuant to that license until the Town Council has granted final approval of the license transfer.

Licenses are limited to the premises for which they are issued and are not transferable to another location unless the Town Council, after notice and hearing in accordance with the procedures of Section 11(a), finds that the change in location will comply with the requirements of this Ordinance, the new location has received site plan review and approval and any other local approvals, if required, and the change in location will not adversely affect neighboring properties or other licensees.

§16. Term of license; Renewals.

A. Term of license.

Except as provided in Section 11, the term of any license shall end one year from the date of issuance.

B. Renewals.

Renewals shall be subject to the same submission and review standards as contained in Sections 8 and 10 herein, provided that license renewals shall not require a new site plan review.

All applications and renewals require notice and a public hearing, in accordance with the procedures in Section 11(a), and approval of the Town Council. As part of the application/renewal process, the Town Council shall consider compliance from prior years, and based upon that review, may add conditions to any future license to correct, abate, or limit past problems.

Licenses shall be renewed by appropriate application on forms provided by the Town and payment of the applicable license renewal fee (pursuant to a municipal fee schedule established by the Town Council) within sixty (60) days prior to the expiration date of the license. Any person failing to renew any annual license required by the provisions of this Ordinance within thirty (30) days after the expiration ~~or renewal~~ date and continuing to operate are in violation of this Ordinance. Failure to renew any annual license required by the provisions of this Ordinance within thirty (30) days after the expiration ~~or renewal~~ date will result in loss of said license, and an application for the renewal of an expired license submitted beyond that date shall be treated as a new license application.

§17. Right of access; Inspections

Every Cannabis Establishment shall allow the Police Department, Fire/Rescue Department, Codes Enforcement Officer, Health Inspector and/or any other town officers authorized by the Town Manager, to enter the premises at reasonable times for the purpose of checking compliance with all applicable state laws and local ordinances and regulations, including this Ordinance. All Cannabis Establishments shall be subject to inspection at least annually by the Fire/Rescue Department and Codes Enforcement Office to ensure compliance.

Cannabis Establishments are responsible for providing any isolation/protective gear needed to allow inspectors to access any of the business's facilities. Failure to have such gear available or refusing to allow an inspector to access any part of a Cannabis Establishment is a violation of this Ordinance and grounds for suspension or revocation of a license.

§18. Violations; Penalties.

In addition to revocation or suspension of a Cannabis Establishment license as provided in this Ordinance, any person, including but not limited to, a Cannabis Establishment owner, a property owner where such business is located, or any agent or contractor for same, who

orders or conducts any activity in violation of this Ordinance, or fails to comply with any of its requirements, shall be penalized in accordance with 30-A M.R.S. §4452.

Commencement of any Cannabis Establishment business operation without a Town License for same shall be a violation of this Ordinance. Any party committing such a violation shall immediately cease operations, whether of a construction, renovation, or business nature, upon notification by the Codes Enforcement Officer. Upon such notification, the Town may pursue fines and/or penalties under 30-A M.R.S. §4452.

Each act of violation and every day upon which any such violation shall occur shall constitute a separate offense. In addition to such penalty, the Town may enjoin or abate any violation of this Ordinance. All fines and penalties, together with costs of prosecution of violations, which shall include the Town's cost and attorneys' fees, shall inure to the benefit of the Town. This section shall be enforced by the Codes Enforcement Officer or other designee of the Town Council.

§19. Indemnification.

By accepting a license issued pursuant to this Ordinance, the licensee waives and releases the Town, its officers, elected officials, employees, attorneys, and agents from any liability for injuries, damages, or liabilities of any kind that result from any arrest or prosecution of any Cannabis Establishment business owners, operators, employees, clients, or customers for a violation of local, State or federal laws, rules, or regulations.

By accepting a license issued pursuant to this Ordinance, the Licensee agrees to indemnify, defend, and hold harmless the Town, its officers, elected officials, employees, attorneys, agents, and insurers against all liability, claims, and demands on account of any injury, loss or damage, including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever arising out of or in any manner connected with the operation of a licensed Cannabis Establishment.

§20. Appeals.

An aggrieved party may appeal any final licensing, denial, suspension, revocation or non-renewal decision of the Town Council under this Ordinance to Superior Court in accordance with 30-A M.R.S. § 4482-A and the provisions of Rule 80B of the Maine Rules of Civil Procedure.

Chapter 180

DRUGS AND DRUG PARAPHERNALIA

ARTICLE I		§ 180-11.	Permitted establishments.
Adult Use Cannabis Establishments		§ 180-12.	License required.
§ 180-1.	Authority.	§ 180-13.	Nonconforming/grandfathered uses and activities.
§ 180-2.	Purpose.	§ 180-14.	Site requirements.
§ 180-3.	Definitions.	§ 180-15.	Licensing procedures.
§ 180-4.	Prohibition on adult use cannabis establishments.	§ 180-16.	Application.
§ 180-5.	Effective date; duration.	§ 180-17.	License expiration and renewal.
§ 180-6.	Violations and penalties.	§ 180-18.	License fee.
ARTICLE II		§ 180-19.	Denial, suspension, or revocation of license.
		§ 180-20.	Right of access inspection.
Medical Use Cannabis Establishments		§ 180-21.	Operating requirements.
§ 180-7.	Authority.	§ 180-22.	Enforcement.
§ 180-8.	Purpose.	§ 180-23.	Violations and penalties.
§ 180-9.	Definitions.	§ 180-24.	Severability.
§ 180-10.	Applicability.		

[HISTORY: Adopted by the Board of Selectmen of the Town of Madison as indicated in article histories. Amendments noted where applicable.]

ARTICLE I

**Adult Use Cannabis Establishments
[Adopted 10-22-2024¹]****§ 180-1. Authority.**

This article is enacted pursuant to the Adult Use Cannabis Act, M.R.S.A. Title 28-B, Subchapter 4 and Municipal Home Rule Authority, Me. Const., art. VIII, pt. 2; and 30-A M.R.S.A § 3001.

§ 180-2. Purpose.

The State Legislature, through the adoption of PL 2017 c. 409, the Marijuana Legislation Act and later the Adult Use Cannabis Law, requires municipalities to "opt-in" or vote to allow certain activities and facilities associated with adult use cannabis if the municipality wants to allow such activities to operate in the municipality. The Town of Madison decided that adult use cannabis facilities (including manufacturing, testing, commercial cultivation, social club, and retail) are not appropriate facilities for Madison. The purpose of this article is to provide for and regulate adult use cannabis establishments as defined in this article and by the State of Maine under the Adult Use Cannabis Act, M.R.S.A. Title 28-B, Subchapter 4 (definitions are in Subchapter 1).

§ 180-3. Definitions.

ADULT USE CANNABIS ESTABLISHMENT — An adult use cannabis cultivation facility, an adult use cannabis products manufacturing facility, an adult use cannabis store, an adult use cannabis social club or an adult use cannabis testing facility.

CANNABIS — The leaves, stems, flowers and seeds of a cannabis plant, whether growing or not. "Cannabis" includes cannabis concentrate but does not include hemp as defined in M.R.S.A. Title 7, § 2231, Subsection, 1-A, Paragraph D or a cannabis product.

CANNABIS STORE — A facility licensed under M.R.S.A. Title 28-B to purchase and sell adult use cannabis, immature cannabis plants, seedlings from a cultivation facility, and adult use cannabis products from a products manufacturing facility to consumers.

CANNABIS TESTING FACILITY — A public or private laboratory that:

- A. Is authorized in accordance with M.R.S.A. Title 22, Ch. 558-C, § 2423-A, Subsection 10 to analyze contaminants in and the potency and cannabinoid profile of samples; and
- B. Is accredited pursuant to standard ISO/IEC 17025 of the International Organizations for Standardization by a third-party accrediting body or is certified, registered or accredited by an organization approved by the department.

CULTIVATION FACILITY — A facility licensed under M.R.S.A. Title 28-B to purchase cannabis plants and seeds from other cultivation facilities; to cultivate, prepare and package adult use cannabis; to sell adult use cannabis products to manufacturing facilities, to cannabis stores and to other cultivation facilities; and to sell cannabis plants and seeds to other cultivation facilities and immature cannabis plants and seedlings to cannabis stores.

MANUFACTURING or MANUFACTURE — The production, blending, infusing, compounding or other preparation of cannabis and cannabis products, including but not limited to, cannabis extraction or

1. Editor's Note: This ordinance also superseded former Art. I, Retail Marijuana Establishments, adopted 6-11-2018.

preparation by means of chemical synthesis.

PRODUCTS MANUFACTURING FACILITY — A facility licensed under M.R.S.A. Title 28-B to purchase cannabis from a cultivation facility or another products manufacturing facility; to manufacture, label and package cannabis and cannabis products; and to sell cannabis and cannabis products to cannabis stores and to other products manufacturing facilities.

§ 180-4. Prohibition on adult use cannabis establishments.

Adult use cannabis establishments are expressly prohibited in the Town of Madison.

§ 180-5. Effective date; duration.

This article shall take effect immediately upon enactment by the municipal legislative body unless otherwise provided and shall remain in effect until it is amended or repealed.

§ 180-6. Violations and penalties.

This article shall be enforced by the municipal officers or their designee. Violations of this article shall be subject to the enforcement and penalty provisions of 30-A M.R.S.A. § 4452.

ARTICLE II
Medical Use Cannabis Establishments
[Adopted 10-22-2024]

§ 180-7. Authority.

This article is enacted pursuant to the Medical Use of Cannabis Act, M.R.S.A. Title 22 and Municipal Home Rule Authority, Me. Const., art. VIII, pt. 2; and 30-A M.R.S.A. § 3001.

§ 180-8. Purpose.

- A. The purpose of this article is to allow for the licensed operation of medical use cannabis caregiver retail stores and medical use cannabis dispensaries in Madison, while ensuring that the same are operated safely and in accordance with state law. The purpose of this article is also to prevent the location of such establishments in close proximity to schools, day care centers, houses of worship, public parks or recreational areas, or other medical cannabis establishment(s).
- B. This article does not authorize the operation of medical use cannabis manufacturing facilities and medical cannabis testing facilities. In addition, this article does not authorize the operation of any adult use cannabis establishment.
- C. The operation of a medical cannabis caregiver within their primary residence, or in the primary residence of one or all its officers or managers, is exempt from the licensing requirements of this article. Nothing in this article is intended to prohibit any lawful use, possession, or conduct pursuant to the Maine Medical Use of Cannabis Act, 22 M.R.S.A. c. 558-C.

§ 180-9. Definitions.

CANNABIS — The leaves, stems, flowers and seeds of a cannabis plant, whether growing or not. "Cannabis" includes cannabis concentrate but does not include hemp as defined in M.R.S.A. Title 7, § 2231, Subsection 1-A, Paragraph D or a cannabis product.

CAREGIVER RETAIL STORE — A store that has attributes generally associated with retail stores, including, but not limited to, a fixed location, a sign, regular business hours, accessibility to the public and sales of goods and services directly to a consumer, and that is used by a registered caregiver to offer cannabis plants or harvested cannabis for sale to qualifying patients.

MANUFACTURING FACILITY (MEDICAL) — A registered tier 1 or tier 2 manufacturing facility or a person authorized to engage in cannabis extraction under M.R.S.A. Title 22, Ch. 558-C, § 2423-F.

MEDICAL USE — The acquisition, possession, cultivation, manufacture, use, delivery, transfer or transportation of cannabis or paraphernalia relating to the administration of cannabis to treat or alleviate a qualifying patient's medical diagnosis or symptoms for which a medical provider has provided the qualifying patient a written certification under M.R.S.A. Title 22, Ch. 558-C.

MEDICAL USE CANNABIS ESTABLISHMENT — A medical use cannabis caregiver store or a medical use cannabis dispensary that operates in a location that is not the caregiver's primary residence, or in the case of a caregiver that is a registered entity, the primary residence of any of the entity's officers, partners, managers, or members. A medical cannabis establishment does not include a medical marijuana manufacturing facility or a medical marijuana testing facility, neither of which are authorized to operate in the Town of Madison.

REGISTERED MEDICAL USE DISPENSARY — An entity registered under M.R.S.A. Title 22, Ch.

558-C, § 2425-A that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, sells, supplies or dispenses cannabis plants or harvested cannabis or related supplies and educational materials to qualifying patients and caregivers of those patients.

§ 180-10. Applicability.

This article applies to medical use cannabis establishments. Home cultivation of adult use or medical marijuana for personal use is exempt from the licensing requirements of this article.

§ 180-11. Permitted establishments.

- A. Only cannabis establishments specifically authorized by an "opt-in" vote at a legally held Town Meeting shall be permitted. On June 10, 2024, the Town voted to "opt-in" to the retail sales of medical cannabis products. All other cannabis establishments are not permitted.
- B. A maximum of three medical cannabis establishments shall be permitted at any one time in the Town of Madison. If a medical cannabis establishment license becomes available through revocation, forfeiture or expiration, it shall be awarded on a first-come-first-served basis to the individual or entity having first submitted a complete license application that satisfies all applicable approval standards within this article. Notwithstanding this provision, if the business assets of a medical cannabis establishment are being transferred by sale to another individual or entity through purchase or otherwise, the purchaser shall have 60 days after closing of the transaction to apply for a new license, and 120 days after closing of the transaction to receive a new license without losing entitlement to a license for the medical cannabis establishment.

§ 180-12. License required.

- A. A medical use cannabis establishment shall not operate until it is licensed by the state. An applicant may not operate a cannabis establishment without a state license and all other necessary local approvals.
- B. No person shall establish, operate or maintain a medical use cannabis establishment without first obtaining an annual license from the Select Board.
- C. The Select Board may only issue one total annual medical use cannabis establishment license to a single business, individual or owner. For the purpose of this restriction, a "business" or "owner" shall include a separate business entity where the majority of ownership interests are held by the same individual(s) or entity/entities.
- D. The Select Board is authorized to issue no more than three annual medical cannabis use establishment licenses in accordance with this article.
- E. Licenses issued pursuant to this article are not transferable following a change in ownership of the licensee or a change in location of the licensed activity. Any change in ownership or change in officers of an owner of a medical use establishment shall have a priority of review to maintain the issued license, provided that a completed license application is submitted prior to the change of ownership.
- F. Medical use establishment licenses shall be administered on a first come, first serve basis based upon the date the application is deemed complete.

§ 180-13. Nonconforming/grandfathered uses and activities.

- A. The standards of § 180-14 Site requirements, are not applicable to the licensing process of grandfathered or non-conforming activities so long as any grandfathered or non-conforming use of this article obtains a license within six months of the adoption of this article.
- B. If a non-conforming use or business is terminated by the owner/operator and is discontinued for 12 consecutive months, such use shall no longer be permitted. Abandonment shall constitute discontinuance. Any conforming use housed in a building or structure destroyed by fire, or other cause to the extent 50% or more of the market value of the structure before such damage or destruction, shall be presumed to be forfeited at the time of the damage, and such use shall not be resumed, unless reconstruction is started within 18 months.

§ 180-14. Site requirements.

- A. No medical cannabis establishment shall be sited within 1,000 feet of safe zones designated by the Town of Madison in accordance with state law, 30-A M.R.S.A. § 3253.
- B. No medical cannabis establishment governed by this article may be sited in the Shoreland Zone, or in a floodplain or wetland or any other area(s) controlled by ordinance restrictions.
- C. All establishments will be designed in such a way to minimize the impact on neighboring properties and public services. New medical cannabis establishments must adhere to the submission requirements outlined in the Madison Site Plan Review Ordinance (if required).²

§ 180-15. Licensing procedures.

- A. The initial application for a medical cannabis establishment license shall be processed by the Town Manager but reviewed and considered by the Select Board for approval. Applications shall be made on a form prepared by the Town and must include all information required by § 180-16, Application, and of the form.
- B. A public hearing on an application for an initial license shall be scheduled within 30 days of receipt of a completed application.
- C. The Code Enforcement Officer (CEO), within 15 days of application receipt, shall verify that the proposed premises of the establishment will comply with this article and with all other applicable state and local laws and regulations and report the findings in writing to the Select Board.
- D. An annual renewal application shall be subject to the same review standards as applied to the initial issuance of the license application; however, a renewal application may be approved by the Town Manager and CEO if there have been no code violations or complaints.
- E. The Town Manager shall be responsible for the initial investigation of the application to ensure compliance with the requirements of this article. The Town Manager may consult with other departments and any appropriate state licensing authority as part of this investigation.
- F. The Select Board shall have the authority to impose any conditions on a license that may be necessary to ensure compliance with the requirements of this article or to address concerns about operations that may be resolved through the conditions. The failure to comply with such conditions shall be considered a violation of the license.
- G. No local license shall be granted until the Town Manager and CEO have both made a positive

2. Editor's Note: See Ch. 484, Site Review.

recommendation upon the applicant's ability to comply with this article. Whenever inspections of the premises used for or in connection with the operation of a licensed business are provided for or required by ordinance or state law, it shall be the duty of the applicant or licensee, or the person in charge of the premises to be inspected, to admit any officer, official, or employee of the Town authorized to make the inspection at any reasonable time that admission is requested.

§ 180-16. Application.

- A. Each applicant for a medical use cannabis establishment license shall complete and file an application on a form prescribed by the Town Clerk, together with the license fee.
- B. Each application shall include:
 - (1) A copy of the applicant's state license application and supporting documents as filed with the state licensing authority.
 - (2) Evidence of all state approvals or conditional approvals required to operate a medical use cannabis establishment.
 - (3) If not included in the applicant's state license application, attested copies of the articles of incorporation and bylaws if the applicant is a corporation, operating agreement if the applicant is a limited-liability company, evidence of partnership if the applicant is a partnership, or articles of association and bylaws if the applicant is an association.
 - (4) If not included in the applicant's state license application, an affidavit that identifies all owners, officers, members, managers, or partners of the applicant, their places of residence at the time of the application and for the immediately preceding three years.
 - (5) Furnish information with the application (i.e., date of birth and social security number) necessary to allow the Town to perform criminal background checks on the application and each officer, owner, manager or partner of the applicant.
 - (6) Submit evidence of right, title or interest in the premises in which the medical use cannabis establishment will be sited, along with the written consent of the owner of the premises for such use if the applicant is not the owner.
 - (7) Submit proof of insurance with coverage limits meeting the requirements set forth in the application form.
 - (8) Evidence of all land use approvals or conditional land use approvals required, as necessary, including but not limited to a building permit and site plan approval.
 - (9) An operating plan that at minimum addresses the following:
 - (a) Description of nature of all products and services.
 - (b) Operating hours.
 - (c) Disposal of waste.
 - (d) Ventilation and odor.
 - (e) Parking.
 - (f) Landscaping.

(g) Signage and how it conforms with state guidelines for medical cannabis establishments.

§ 180-17. License expiration and renewal.

- A. Each local license issued shall be effective for one year from the date of issuance.
- B. Annual renewal applications must be submitted 30 days prior to the date of expiration of the annual local license. An application for renewal of an expired license shall be reviewed by the CEO and Town Manager. The renewal may be approved by CEO and Town Manager if the applicant is deemed in good standing with the articles of this ordinance and all other applicable local and state ordinances and licensing requirements. The applicant for renewal may be elevated to review by the Select Board if either the CEO or the Town Manager deems it needs additional review.

§ 180-18. License fee.

The Select Board shall have the authority to set license fees and set a limit on the number of licenses granted to medical cannabis establishments. Fees for a local license shall be as set forth by the Select Board, added to the Town of Madison Fee Schedule,³ and shall be paid annually.

§ 180-19. Denial, suspension, or revocation of license.

A license may be denied to the following persons:

- A. A person who fails to meet the requirements of this article. Where an applicant is an entity rather than a natural person, all natural persons with an ownership interest must meet these requirements.
- B. The applicant has submitted an incomplete application, knowingly made an incorrect statement of a material nature, or failed to supply additional information required by the Town that is reasonably necessary to determine whether the license is issuable.
- C. An applicant who is not at least 21 years of age.
- D. A person who has had a license for a cannabis establishment revoked by the Town or by the state.
- E. An applicant who has not acquired all necessary state approvals and other required local approvals prior to the issuance of a local license.
- F. An applicant who has been convicted of a criminal violation arising out of operation of a cannabis establishment.
- G. The Town may suspend or revoke a license for any violation of this section or any other applicable building-related and life safety code requirements. The Town may suspend or revoke a license if the licensee has a state license for a cannabis establishment suspended or revoked by the state. The licensee shall be entitled to notice and a hearing to any suspension or revocation.

§ 180-20. Right of access inspection.

Every medical cannabis use establishment licensee shall allow law enforcement officers and the Madison CEO to enter the premises at reasonable times for the purpose of checking compliance with all applicable state laws and this article.

3. Editor's Note: See Ch. 583, Fees.

§ 180-21. Operating requirements.

The licensee shall comply with all of the following requirements during the term of the license:

- A. Current license shall be displayed at all times in an open and conspicuous place in the establishment for which the license has been issued.
- B. All licensed premises shall be permanent locations. Licensees shall not be permitted to operate a medical cannabis establishment in a temporary or mobile location.
- C. A medical cannabis establishment shall meet all operating and other requirements of state, local, and federal law and regulation. To the extent the State of Maine has adopted or adopts in the future any stricter law or regulation governing cannabis establishments, the stricter law or regulation shall control.

§ 180-22. Enforcement.

The owner of the premises on or in which the medical cannabis establishment is located, who is not the licensee of the medical cannabis establishment, is jointly and severally liable with the licensee for any violation of this article. This article shall be enforced by the CEO, in conjunction with the Select Board. In any court action, the Town may seek injunctive relief in addition to penalties. If court action is required to enforce this article, the Town shall be awarded its enforcement costs, including reasonable attorney's fees.

§ 180-23. Violations and penalties.

Any violations of this article, including failure to comply with any conditions, may be enforced in accordance with 30-A M.R.S.A. § 4452. Every day a violation exists constitutes a separate violation. Operation of any medical use cannabis establishment without a Town license shall be a violation of this article. Any party committing such a violation shall immediately cease operations, whether of a construction, renovation, or business nature, upon notification by the CEO. Upon such CEO notification, and failure of the licensee or other individual or business to take the required remedial action in a timely manner, the Town can pursue fines and/or penalties under 30-A M.R.S.A. § 4452.

§ 180-24. Severability.

If any section, phrase, sentence or portion of this article is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

39. Registered Nonprofit Dispensaries and Registered Cultivation Facilities for Medical Marijuana

A. Purpose and Authority

To regulate the location of Registered Medical Marijuana Dispensaries within the City of Caribou:

Pursuant to Title 22 MRSA Chapter 558 C and §2428 (10), Maine law provides for the siting of Medical Marijuana Dispensaries as permitted by the Department of Health and Human Services. The City of Caribou also reserves the right for additional siting and licensing requirements pursuant to municipal home rule authority, Title 30-A MRSA §3001.

Where as marijuana has been determined to have both legitimate medical uses as well as a history of widespread illegal use, this Ordinance shall serve to govern the siting and licensing requirements specific to the City of Caribou for the operation of a Registered Medical Marijuana Dispensary.

B. Regulations:

1. The establishment of a Registered Nonprofit Dispensary or Registered Cultivation Facility shall require review by the Caribou Planning Board as per Section 13-300 "Site Design Review" of the Caribou Code. Section 13-302 (B) shall require a mandatory public hearing as part of the Site Design Review. Siting requirements shall also apply to any and all ancillary structures, mobile units, or any future types of dispensary mechanisms as yet contemplated within this ordinance.
2. No Certificate of Occupancy shall be granted for a Registered Nonprofit Dispensary unless the structure providing the service is located in the H-1, C-1, C-2, I-1, I-2 or RC-2 Zones.
3. No Registered Nonprofit Dispensary shall be allowed in the R-1, R-2 or R-3 Residential Zones or within 300 feet of an existing residential dwelling or within 300 feet of the R-1, R-2 or R-3 Residential Zone Boundary Line.
4. No Certificate of Occupancy shall be granted for a Registered Nonprofit Dispensary if the premise concerned is located within the Drug Free Safe Zone, or 500 feet of a preexisting Private School, Day Care Facility, or House of Public Worship.
5. No Certificate of Occupancy shall be granted for a Registered Cultivation Facility unless the structure is located within a Registered Nonprofit Dispensary or is offsite from the Dispensary within the R-3 Zone and also meeting all setback requirements applicable to Registered Nonprofit Dispensaries.
6. No Certificate of Occupancy shall be granted for a Registered Nonprofit Dispensary unless the premise concerned is in complete compliance with all municipal, state and federal Codes and Regulations.

Security requirements for both the Registered Nonprofit Dispensary and associated Registered Cultivation Facilities shall include as a minimum:

- a. Lockable doors and windows to include intrusion alarms with audible and police notification components sending notification directly to or through a second party to the Caribou Police Department.
 - b. Exterior security lighting comprised of spot lights with motion sensors covering the full perimeter of the facility.
 - c. Video surveillance capable of covering the entire perimeter of the facility, interior, and all plants cultivated within the facility. The video surveillance system shall be operated with continuous recording twenty-four hours per day seven days per week and such records of surveillance shall be retained for a minimum duration of 90 days
7. A Registered Nonprofit Dispensary and Registered Cultivation Facility may not continue to employ an employee who is convicted of any state or federal controlled substance law, or is under indictment or charged with any state or federal controlled substance law violation, while employed at the Registered Nonprofit Dispensary and or Registered Cultivation Facility. If a principal officer or board member is convicted of any state or federal controlled substance law while a principal officer or board member of a Registered Nonprofit Dispensary or Registered Cultivation Facility, that Registered Nonprofit Dispensary or Registered Cultivation Facility shall immediately be considered in violation of this Chapter.

8. Medical Marijuana Dispensing Facilities must provide an adequate interior waiting area to ensure no exterior waiting of clients.
9. Medical Marijuana Dispensing Facilities must provide adequate off street parking on site at 1 parking space per every 150 square feet of interior space. Each parking space shall be a minimum of 9 feet wide by 21 feet long.
10. All signage shall meet the requirements of Section 13-700, #29, A through H and may not use any pictorial representations of any portion of a marijuana plant, products, by-products, or paraphernalia associated with the use or distribution of legalized medical marijuana or illegal use of marijuana.

40. Conditions of Keeping Livestock and Poultry

1. Any livestock shall be kept at least 100 feet from any property line except pigs and hogs which shall be kept at least 200 feet from any property line and shall be kept at least 100 feet from any residential dwelling or water well.
2. Any poultry shall be kept at least 50 feet from any property line.

41. Prohibiting Recreational Marijuana

Section 1. Authority. The ordinance is adopted pursuant to the Title 30-A M.R.S. §3001 and Title 7 M.R.S. c. 417.

Section 2. Purpose and Intent. The purpose of this ordinance is to impose a ban on the operation of Retail Marijuana Establishments and Retail Marijuana Social Clubs in the City of Caribou to protect the health, safety, and welfare of the people of Caribou as these activities constitute a nuisance.

Section 3. Prohibition. The operation of Retail Marijuana Establishments which includes Retail Marijuana Stores, Retail Marijuana Cultivation Facilities, Retail Marijuana Products Manufacturing Facilities, and Retail Marijuana Testing Facilities; and the operation of Retail Marijuana Social Clubs are prohibited within the City of Caribou, and therefore all activities related to the abovementioned retail uses such as, but not limited to, cultivation, possession, extraction, manufacturing, processing, storing, laboratory testing, labeling, transporting, delivering, dispensing, transferring, and distributing are expressly prohibited within the City of Caribou.

Section 4. Exemptions.

A. Personal Use of Marijuana. This ordinance shall not be construed to prohibit the Personal Use of Marijuana per Title 7 M.R.S. c. 417 section 2452.

B. Medical Use of Marijuana. This ordinance shall not be construed to limit any privileges or rights of a qualifying patient, primary caregiver, registered or otherwise, or registered dispensary under the Maine Medical Use of Marijuana Act and the City of the Caribou Code of Ordinances, c. 56 Unified Development Ordinance.

Section 5. Relationship with Other Ordinances. Whenever a provision of this ordinance is inconsistent with another provision of any other ordinance, regulation, or statute, the more restrictive provision shall control.

Section 6. Validity and Severability. Should any section or provision of this ordinance be declared by the courts to be invalid, such a decision shall not invalidate any other section or provision of this ordinance.

Section 7. Enforcement.

- i. Any duly designated Caribou Police Officer is authorized and shall have the authority to enforce all provisions of this ordinance.
- ii. The City Manager is authorized to order that legal action be taken to enforce the provisions of this Ordinance.

Section 8. Cease Operations Order. A Police Officer may issue a written cease operations order directing the occupancy, use and other activities prohibited under this ordinance to cease immediately, and that the premises be vacated. Upon notice of the cease operations order, all occupancy, use, or other activity subject to the cease operations order shall stop immediately and the premises shall be vacated and closed.

Section 9. Penalty. Any person violating the provisions of this ordinance may be liable for the penalties set forth below:

A. Civil Penalties.

- i. First Violation. The maximum penalty for undertaking an activity related to Retail Marijuana Establishments or Retail Marijuana Social Clubs is \$2,500.



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: July 28, 2025
RE: June Financial Report, presented by Finance Director Carl Grant

Finance Director Carl Grant will present the June Financial Reports.

Suggested action:

After the presentation, please make a motion “to accept the June Financial Report as presented”.

Second

Discussion

Vote

FINANCIAL NOTES

For period ending June 30, 2025

GENERAL LEDGER

Assets for the month ended at 10,123,551.86, with a cash balance of 4,038,577.05. 2025 collection in prepayments was 52,997.36 for the month and are at 308,690.18 for the total.

Liabilities came in at 6,657,390.54 and the fund balance ended at 3,466,161.32.

Expenses

June expenses for the month were a total of 760,544.32 with a YTD percentage to budget of 37.7%, down 12.3% to budget.

Revenues

Revenues for the month were at 619,542.75 with a YTD percentage to budget of 29.8%, this is a 20.2% decrease to the budget.

Excise tax collection was at 169,124.17 for the month with a YTD collection of 866,826.22, this is over budget by .8%.

Revenue Sharing came in at 273,724.18 for the month with a YTD collection of 1,280,970.81, this is over budget by 4.7% or 109,970.81.

*Please find the quarterly investment report with investments as status quo.

*Please find the addition of a bar graph of cash balance over the last five years.

General Ledger Summary Report

Fund(s): ALL

June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	6,723.90	311,376.00	0.00	33,326,676.97	33,638,052.97	0.00
Assets	15,289,483.18	15,221,282.37	-724,081.05	9,352,086.05	14,449,816.56	10,123,551.86
101-00 CASH (BANK OF MACHIAS)	8,482,337.07	8,314,805.68	-593,715.00	5,460,311.55	9,736,540.18	4,038,577.05
102-00 RECREATION ACCOUNTS	79,708.37	69,492.32	0.00	0.00	0.00	69,492.32
103-00 NYLANDER CHECKING	1,808.58	1,807.89	-0.70	0.00	4.19	1,803.70
110-00 SECTION 125 CHECKING FSA	27,671.88	27,980.15	-228.33	16,636.54	6,879.78	37,736.91
110-10 2024 SECTION 125 CHECKING HRA	55,649.87	48,256.43	-16,814.95	0.00	28,522.37	19,734.06
110-11 2025 SECTION 125 CHECKING HRA	0.00	0.00	1,753.13	107,176.38	30,789.49	76,386.89
111-00 RETIREMENT INVESTMENT	1,500,427.14	1,500,427.14	0.00	0.00	0.00	1,500,427.14
111-01 RETIREMENT INVESTMENT SECUREI	1,500,000.00	1,500,000.00	0.00	0.00	0.00	1,500,000.00
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	489,545.58	490,569.87	0.00	0.00	0.00	490,569.87
116-01 CD NORSTATE FEDERAL CREDIT UN.	245,000.00	245,000.00	0.00	0.00	0.00	245,000.00
116-02 CD COUNTY FEDERAL CREDIT UNI	183,903.34	185,860.43	1,976.67	3,911.33	0.00	189,771.76
116-03 CD TD	245,111.76	247,437.67	2,300.73	4,609.86	0.00	252,047.53
116-04 CD ACADIA FEDERAL CREDIT UNION	215,626.39	217,856.94	2,251.60	4,456.06	0.00	222,313.00
116-05 CD KATHDIN TRUST COMPANY	235,522.67	237,652.28	2,909.63	5,559.26	0.00	243,211.54
117-00 RLF #10 INVESTMENT	254,851.77	255,387.30	1,011.90	2,990.04	0.00	258,377.34
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	38,340.66	8,699.23	10,776.36	141,775.00	127,519.35	22,954.88
124-00 GAS INVENTORY	21,226.73	13,059.28	8,147.30	48,740.00	53,583.30	8,215.98
125-00 ACCOUNTS RECEIVABLE	75,327.05	120,435.03	-7,741.94	372,921.97	467,537.61	25,819.39
130-00 COMSTAR RECEIVABLES	169,728.00	295,323.52	22,808.78	976,206.88	933,000.49	338,529.91
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	28,311.38	28,311.38	0.00	0.00	0.00	28,311.38
180-00 DR. CARY CEMETERY INVESTMENT	994.89	995.41	0.51	1.00	0.00	996.41
181-00 HAMILTON LIBRARY TR. INVEST	1,929.56	1,948.64	19.23	38.07	0.00	1,986.71
182-00 KNOX LIBRARY INVESTMENT	11,138.28	11,255.59	118.47	234.42	0.00	11,490.01
183-00 CLARA PIPER MEM INV	677.62	677.97	0.34	0.69	0.00	678.66
184-00 JACK ROTH LIBRARY INVEST	14,807.48	14,963.45	157.49	311.65	0.00	15,275.10
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,974.39	8,053.16	83.58	165.41	0.00	8,218.57
187-00 DOROTHY COOPER MEM INV	50,442.68	51,082.37	648.66	1,282.30	0.00	52,364.67
189-00 MARGARET SHAW LIBRARY INV	14,103.89	14,262.58	144.14	263.71	0.00	14,526.29
190-00 GORDON ROBERTSON MEM INV	12,473.36	12,612.52	145.44	283.01	0.00	12,895.53
191-00 MEMORIAL INVESTMENT	6,322.63	6,335.58	12.85	25.54	0.00	6,361.12
192-00 G. HARMON MEM INV	7,344.55	7,426.50	85.63	166.63	0.00	7,593.13
193-00 BARBARA BREWER FUND	4,884.41	4,950.55	50.03	91.53	0.00	5,042.08
194-00 RODERICK LIVING TRUST	4,244.11	4,296.69	16.06	31.88	0.00	4,328.57
196-00 PHILIP TURNER LIBRARY INV	7,832.92	7,920.85	84.24	166.69	0.00	8,087.54
198-00 TAX ACQUIRED PROPERTY	107,272.69	60,732.73	0.00	0.00	0.00	60,732.73
198-17 TAX ACQUIRED PROPERTY 2017	0.00	0.00	0.00	27,888.91	27,888.91	0.00
198-18 TAX ACQUIRED PROPERTY 2018	0.00	0.00	0.00	18,651.05	18,651.05	0.00
200-24 2024 TAX RECEIVABLE	904,462.02	904,462.02	0.85	684.82	905,146.84	0.00
200-25 2025 TAX RECEIVABLE	-53,251.88	-53,251.88	-52,997.36	0.00	255,438.30	-308,690.18
205-19 2019 LIENS RECEIVABLE	61.38	0.00	0.00	61.38	61.38	0.00
205-20 2020 LIENS RECEIVABLE	204.89	204.89	0.00	0.00	0.00	204.89
205-21 2021 LIENS RECEIVABLE	9,013.76	9,013.76	0.00	0.00	0.00	9,013.76
205-22 2022 LIENS RECEIVABLE	69,087.19	69,087.19	-3,824.02	0.00	19,647.59	49,439.60
205-23 2023 LIENS RECEIVABLE	177,929.79	177,929.79	-13,623.07	0.00	49,079.36	128,850.43
205-24 2024 LIENS RECEIVABLE	0.00	0.00	-91,113.06	527,202.18	113,571.94	413,630.24
210-12 2012 PP TAX RECEIVABLE	4,645.51	4,645.51	0.00	0.00	0.00	4,645.51
210-13 2013 PP TAX RECEIVABLE	4,936.98	4,936.98	0.00	0.00	0.00	4,936.98
210-14 2014 PP TAX RECEIVABLE	5,657.51	5,657.51	0.00	0.00	0.00	5,657.51

General Ledger Summary Report

Fund(s): ALL
June

		Beginning	Beg Bal	Curr Mnth	---- Y T D ----		Balance
Account		Balance	Net	Net	Debits	Credits	Net
1 - Gen Fund CONT'D							
210-15	2015 PP TAX RECEIVABLE	10,944.67	10,944.67	0.00	0.00	0.00	10,944.67
210-16	2016 PP TAX RECEIVABLE	10,241.16	10,241.16	0.00	0.00	142.15	10,099.01
210-17	2017 PP TAX RECEIVABLE	10,948.59	10,948.59	0.00	0.00	0.00	10,948.59
210-18	2018 PP TAX RECEIVABLE	11,450.12	11,450.12	0.00	0.00	0.00	11,450.12
210-19	2019 PP TAX RECEIVABLE	12,524.08	12,524.08	0.00	0.00	0.00	12,524.08
210-20	2020 PP TAX RECEIVABLE	14,026.03	14,026.03	0.00	0.00	0.00	14,026.03
210-21	2021 PP TAX RECEIVABLE	12,210.73	12,210.73	0.00	0.00	0.00	12,210.73
210-22	2022 PP TAX RECEIVABLE	12,760.77	12,760.77	-3.65	0.00	173.22	12,587.55
210-23	2023 PP TAX RECEIVABLE	14,565.35	14,565.35	-13.65	0.00	218.45	14,346.90
210-24	2024 PP TAX RECEIVABLE	12,901.26	12,901.26	-209.21	0.00	1,922.13	10,979.13
210-25	2025 PP TAX RECEIVABLE	-79.11	-79.11	0.00	0.00	299.12	-378.23
302-00	COURT ORDER	0.00	0.00	0.00	484.62	484.62	0.00
303-00	FEDERAL WITHHOLDING	0.00	0.00	0.00	245,903.73	245,903.73	0.00
304-00	FICA W/H	18.26	18.26	0.00	333,269.08	333,269.08	18.26
305-00	MEDICARE WITHHOLDING	4.27	4.27	0.00	77,940.94	77,940.94	4.27
306-00	STATE WITHHOLDING	0.00	0.00	0.00	112,429.75	112,429.75	0.00
307-00	M.S.R.S. W/H	-167.65	-167.65	0.00	90,657.24	90,657.24	-167.65
307-01	MSRS EMPLOYER	-2,436.03	-2,436.01	-0.01	140,011.01	140,010.77	-2,435.77
308-00	AFLAC INSURANCE	-1.08	0.00	-0.08	3,463.68	3,464.24	-0.56
309-00	DHS WITHHOLDING	0.00	0.00	0.00	7,462.00	7,462.00	0.00
312-00	HEALTH INS. W/H	-29,785.12	-29,785.12	93.50	143,317.55	145,296.64	-31,764.21
315-00	TEAMSTERS W/H	0.00	0.00	0.00	2,632.00	2,632.00	0.00
315-01	FIREFIGHTERS UNION W/H	0.00	0.00	0.00	5,539.36	5,539.36	0.00
316-00	COUNCIL #93 W/H	0.00	0.00	0.00	1,978.47	1,978.47	0.00
318-00	MMA INCOME PROTECTION	-8,995.59	-8,995.59	436.75	22,688.84	23,013.19	-9,319.94
319-00	REAL ESTATE TAX W/H	0.00	0.00	0.00	14,006.00	14,006.00	0.00
320-00	ICMA RETIREMENT CORP	0.00	0.00	0.00	115,921.63	115,921.63	0.00
320-01	ICMA EMPLOYER MATCH	0.00	0.00	0.00	16,665.98	16,665.98	0.00
321-01	PRIMERICA SHAREHOLDER SERVICE	0.00	0.00	0.00	232.25	232.25	0.00
322-00	RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	10,710.54	10,710.54	-23.21
323-00	MMA SUPP. LIFE INSURANCE	-2,552.93	-2,552.93	46.55	7,148.89	7,351.79	-2,755.83
323-01	LIFE OVER 50K	-5.04	-5.04	0.00	0.00	0.00	-5.04
324-00	MISC. WITHHOLDING	0.00	0.00	0.00	708.00	708.00	0.00
324-01	PAID FAMILY MEDICAL LEAVE	0.00	0.00	10,211.19	21,457.44	11,246.25	10,211.19
325-00	DED. FOR VALIC	0.00	0.00	0.00	17,639.70	17,639.70	0.00
325-01	VALIC EMPLOYER MATCH	0.00	0.00	0.00	3,408.34	3,408.34	0.00
329-00	SALES TAX COLLECTED	-52.79	-52.85	-95.81	52.85	163.67	-163.67
330-00	VEHICLE REG FEE (ST. OF ME)	-2,969.00	2,874.00	-1,650.75	154,679.83	170,595.08	-13,041.25
331-00	BOAT REG FEE INLAND FISHERIES	0.00	0.00	-562.21	9,632.50	17,189.21	-7,556.71
332-00	SNOWMOIBLE REG (F&W)	-7,660.25	0.00	0.00	19,279.61	19,279.61	0.00
333-00	ATV REGISTRATION (F&W)	0.00	0.00	-8,557.50	9,294.00	27,020.50	-17,726.50
335-00	PLUMBING PERMITS (ST. OF ME)	-2,336.35	0.00	-197.50	0.00	467.50	-467.50
336-00	CONCEALED WEAPON PERMIT	985.00	985.00	0.00	430.00	430.00	985.00
338-00	CONNOR EXCISE TAX	3.76	3.76	463.74	30,139.83	38,729.43	-8,585.84
339-00	CONNOR BOAT EXCISE	68.80	68.80	-51.60	113.40	233.60	-51.40
340-00	DOG LICENSES (ST. OF ME)	-854.00	0.00	-14.00	1,114.00	1,156.00	-42.00
341-00	FISHING LICENSES (ST. OF ME)	-375.00	0.00	264.00	2,409.00	3,173.00	-764.00
342-00	HUNTING LICENSES (ST. OF ME)	-1,455.50	0.00	314.00	2,638.25	3,009.25	-371.00
347-00	NEPBA UNION PD	0.00	0.00	0.00	3,780.00	3,780.00	0.00

Liabilities	9,615,457.41	10,136,133.53	-583,079.48	4,189,968.70	711,225.71	6,657,390.54
and Fund	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger Summary Report

07/15/2025

Page 3

Fund(s): ALL

June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
Balances	9,615,457.41	10,136,133.53	-583,079.48	4,189,968.70	711,225.71	6,657,390.54
352-00 NYLANDER MUSEUM RESERVE	19,748.93	19,748.93	0.00	0.00	0.00	19,748.93
360-00 RETIREMENT INV FUND	3,000,427.14	3,000,427.14	0.00	0.00	0.00	3,000,427.14
360-01 AMERICA RESCUE PLAN ACT-NEU'S	489,545.58	490,569.87	0.00	0.00	0.00	490,569.87
360-02 RIVERFRONT COMMITTEE RESERVE	20,000.00	30,000.00	0.00	7,200.00	0.00	22,800.00
360-03 GENERAL ASSISTANCE RESERVE	1,882.50	1,882.50	0.00	1,800.00	0.00	82.50
360-04 DOT VPI	-22,762.58	-39,533.76	0.00	26,888.31	0.00	-66,422.07
360-06 GASB AUDIT RESERVE	0.00	3,200.00	0.00	0.00	0.00	3,200.00
360-07 ANIMAL SHELTER RESERVE	0.00	14,792.00	0.00	29,584.00	0.00	-14,792.00
360-08 SOLAR RECYCLING	0.00	0.00	734.00	0.00	6,606.00	6,606.00
362-00 RLF #10 RESERVE	254,851.77	255,387.30	1,011.90	0.00	2,990.04	258,377.34
365-02 REC CENTER IMPROVEMENTS	21,787.68	21,787.68	0.00	2,355.74	0.00	19,431.94
365-03 LAND ACQUISITIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04 RAILS TO TRAILS PROGRAM	2,057.75	2,057.75	0.00	0.00	1,164.63	3,222.38
365-05 PARK IMPROVEMENT RESERVE	3,176.71	3,176.71	0.00	0.00	0.00	3,176.71
365-07 REC/PARKS COMPUTER RESERVE	2,396.00	2,396.00	0.00	2,510.00	0.00	-114.00
365-09 RECREATION EQUIPMENT RESERVE	-15,808.33	-15,808.33	0.00	0.00	0.00	-15,808.33
365-10 REC LAWN MOWER RESERVE	13,595.44	13,595.44	0.00	0.00	0.00	13,595.44
365-12 CRX/TOS RESERVE	27,764.87	27,712.87	-331.63	790.28	4,200.00	31,122.59
365-13 RECREATION - COLLINS POND	8,136.09	8,136.09	0.00	0.00	0.00	8,136.09
365-17 RECREATION VAN RESERVE	13,000.00	13,000.00	0.00	0.00	0.00	13,000.00
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-20 SKI TRAIL/SNOW SHOE RENTAL	2,830.72	2,830.72	0.00	0.00	70.00	2,900.72
365-22 NON APPROP SKI RENTAL PROGRAM	13,682.74	13,542.50	0.00	0.00	1,302.50	14,845.00
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	22,350.56	22,350.56	0.00	0.00	0.00	22,350.56
365-27 PARK VEHICLE RESERVE	44,730.00	44,730.00	0.00	0.00	0.00	44,730.00
365-28 VETERAN MEMORIAL PARK RESERVE	5,153.80	5,153.80	-409.04	409.04	0.00	4,744.76
365-29 LAKERS RESERVE	42,407.80	42,407.80	0.00	273.60	5,000.00	47,134.20
365-30 REC - CARIBOU MILL POND CDS PR	0.00	0.00	-57,786.00	57,786.00	0.00	-57,786.00
366-01 LIBRARY BUILDING RESERVE	73,317.79	72,999.06	0.00	2,022.00	0.00	70,977.06
366-02 LIBRARY MEMORIAL FUND	35,426.81	35,420.21	180.00	1,327.48	2,963.14	37,055.87
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
366-14 LIBRARY BOARD OF TRUSTEES RESERVE	4,023.75	4,023.75	0.00	0.00	960.00	4,983.75
366-15 MCA CONNECTIVITY HUB GRANT	457,307.00	457,307.00	-11,750.00	65,446.00	0.00	391,861.00
367-01 POLICE DONATED FUNDS	-1,349.49	-1,349.49	0.00	510.29	50.00	-1,809.78
367-02 POLICE DEPT EQUIPMENT	199,705.22	199,705.22	1,695.03	39,591.99	55,208.39	215,321.62
367-03 POLICE CAR RESERVE	382.73	382.73	0.00	0.00	0.00	382.73
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	17,200.11	17,200.11	0.00	0.00	0.00	17,200.11
367-06 PD COMPUTER RESERVE	6,058.22	6,058.22	0.00	0.00	0.00	6,058.22
367-07 POLICE DIGITAL FILING	5,437.00	5,437.00	0.00	0.00	0.00	5,437.00
367-08 MAJOR SYSTEMS REPLACEMENT	78,122.49	78,122.49	0.00	0.00	0.00	78,122.49
367-09 NEW POLICE STATION	-88,093.15	-89,538.15	0.00	295,745.34	0.00	-385,283.49
367-10 POLICE OFFICER RECRUITMENT RESERVE	122,313.45	121,258.47	-1,176.12	5,406.59	0.00	115,851.88
367-12 COPPS NEW POLICE STATION	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00
368-01 FIRE EQUIPMENT RESERVE	-116,126.64	-97,370.77	0.00	0.00	0.00	-97,370.77
368-02 FIRE HOSE RESERVE	14,995.17	14,995.17	0.00	0.00	0.00	14,995.17
368-03 FIRE DEPT FOAM RESERVE	7,392.50	7,392.50	0.00	0.00	0.00	7,392.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-06 FIRE/AMB COMPUTER RESERVE	3,597.90	3,597.90	0.00	1,450.00	0.00	2,147.90
368-07 FIRE DISPATCH REMODEL	2,390.00	2,390.00	0.00	0.00	0.00	2,390.00

General Ledger Summary Report

Fund(s): ALL
June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
368-08 FIRE SMALL EQUIPMENT	6,151.96	5,651.80	2,869.62	11,071.65	3,160.38	-2,259.47
368-09 FEMA TRUCK GRANT	1,881.00	1,881.00	0.00	1,876.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	-130,754.66	-130,754.66	0.00	0.00	0.00	-130,754.66
368-12 FIRE/AMB UNIFORM RESERVE	95.05	7,178.59	0.00	0.00	0.00	7,178.59
368-13 FIRE/AMB LADDER TEST RESERVE	0.00	2,512.15	0.00	1,470.00	0.00	1,042.15
369-00 FIRE DEPT FOAM RESERVE	0.00	0.00	-22.12	22.12	0.00	-22.12
369-01 AMBULANCE SMALL EQUIP RESERVE	-82,683.34	-82,683.34	0.00	0.00	160.00	-82,523.34
369-02 AMBULANCE STAIRCHAIRS	2,084.31	2,084.31	0.00	0.00	0.00	2,084.31
369-03 AMBULANCE RESERVE	102,454.67	102,454.67	0.00	0.00	0.00	102,454.67
369-05 EMS STABILIZATION GRANT 24	13,593.59	8,833.64	-2,730.72	8,833.64	0.00	0.00
369-06 EMS SUSTAINABILITY GRANT 25	0.00	0.00	0.00	0.00	200,000.00	200,000.00
370-03 PW EQUIPMENT RESERVE	155,505.11	155,505.11	-573.88	166,490.12	7,850.81	-3,134.20
370-04 STREETS/ROADS RECONSTRUCTION	358,041.83	358,041.77	0.00	37,408.85	31,638.46	352,271.38
370-05 CURBING RESERVE	45,178.30	45,178.30	0.00	0.00	0.00	45,178.30
370-06 FUEL TANK RESERVE	5,301.64	-7,546.11	471.92	785.76	6,760.76	-1,571.11
370-07 PW BUILDING RESERVE	34,279.57	34,279.57	0.00	0.00	0.00	34,279.57
370-09 RIVER ROAD RESERVE	-44,881.75	-44,881.75	0.00	0.00	0.00	-44,881.75
370-10 AIRPORT FUEL TANK RESERVE	1,992.48	10,051.86	0.00	0.00	0.00	10,051.86
371-01 ASSESSMENT REVALUATION RESERVE	60,606.91	60,606.91	0.00	0.00	0.00	60,606.91
371-02 ASSESSING COMPUTER RESERVE	435.50	435.50	0.00	0.00	0.00	435.50
371-05 ASSESSING TRAVEL & TRAINING	0.00	1,200.00	0.00	0.00	0.00	1,200.00
372-01 AIRPORT RESERVE	164,900.96	164,900.96	11,185.75	40,239.58	21,353.80	146,015.18
372-04 AIRPORT HANGER SECURITY DEPOS	1,635.00	1,635.00	0.00	0.00	0.00	1,635.00
373-01 GEN GOVT COMPUTER RESERVE	11,537.97	11,537.97	-625.00	1,340.00	0.00	10,197.97
373-02 CITY COMPREHENSIVE PLAN	29,638.54	29,638.54	-1,687.50	6,275.00	0.00	23,363.54
373-03 MUNICIPAL BUILDING RESERVE	38,328.03	37,416.96	-5,956.72	12,109.72	0.00	25,307.24
373-04 VITAL RECORDS RESTORATION	8,276.50	8,276.50	0.00	0.00	0.00	8,276.50
373-07 T/A PROPERTY REMEDIATION RESERVE	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	65,753.82	80,742.37	0.00	0.00	0.00	80,742.37
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-17 LADDER ENGINE TRUCK 2016	57,704.20	56,006.71	0.00	11,042.95	0.00	44,963.76
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	16,899.26	18,369.26	0.00	3,600.00	0.00	14,769.26
373-24 2024 HRA RESERVE	55,649.87	48,256.43	-16,814.95	28,522.37	0.00	19,734.06
373-25 2025 HRA RESERVE	0.00	0.00	1,753.13	30,789.49	107,176.38	76,386.89
373-50 2022 CAPITAL IMPROVEMENT LOAN	-0.01	-0.01	0.00	57,190.58	0.00	-57,190.59
373-51 GENERAL GOVERNMENT TRAINING I	1,758.06	4,758.06	0.00	0.00	4,360.97	9,119.03
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUCTURE	19,487.42	19,487.42	0.00	6,083.00	0.00	13,404.42
374-05 FACADE RESERVE	17,983.33	21,566.66	0.00	7,500.00	0.00	14,066.66
374-06 BLIGHT RECOVERY FUND RESERVE	329.55	329.55	0.00	0.00	0.00	329.55
380-05 BROWNFIELD GRANT	0.00	-1,572.50	0.00	0.00	1,572.50	0.00
380-06 NBRC RIVERFRONT/WATER REDEVELOPMENT	-8,160.00	-14,067.50	0.00	0.00	12,435.52	-1,631.98
380-07 CDBG COUNTY AG	0.00	0.00	0.00	39,100.00	0.00	-39,100.00
380-08 2025 EPA BROWNFIELDS CLEANUP CONTRACT	0.00	0.00	-600.00	600.00	0.00	-600.00
385-00 COMMUNITY DEVELOPMENT MATCH	22,326.74	22,326.74	0.00	0.00	0.00	22,326.74
387-00 BOUCHARD TIF	-1,110.79	-1,110.79	0.00	0.00	0.00	-1,110.79
388-00 HILLTOP TIF	9,367.54	9,367.54	0.00	0.00	0.00	9,367.54
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	79,708.37	69,492.32	0.00	0.00	0.00	69,492.32
399-00 PARKING LOT MAINTENANCE RESERVE	4,309.03	4,309.03	0.00	0.00	0.00	4,309.03
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	405,920.18	412,590.99	0.00	0.00	0.00	412,590.99

General Ledger Summary Report

Fund(s): ALL
June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
406-00 TRAILER PARK RESERVE	44,222.42	44,156.85	0.00	0.00	0.00	44,156.85
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
414-00 CEMETARY RERSERVE	200.00	1,000.00	0.00	0.00	0.00	1,000.00
415-00 LIONS COMMUNITY CENTER RESERV	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	-26,487.62	-26,487.62	-6,080.09	70,458.06	0.00	-96,945.68
419-00 DUE FROM CDC (1280)	28,311.38	28,311.38	0.00	0.00	0.00	28,311.38
421-00 DEFERRED TAX REVENUE	1,119,840.98	1,298,571.79	0.00	0.00	0.00	1,298,571.79
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,974.39	8,053.16	83.58	0.00	165.41	8,218.57
423-00 DR. CARY CEMETERY TRUST FUND	994.89	995.41	0.51	0.00	1.00	996.41
424-00 HAMILTON LIBRARY TRUST FUND	1,929.56	1,948.64	19.23	0.00	38.07	1,986.71
425-00 KNOX LIBRARY MEMORIAL FUND	11,138.28	11,255.59	118.47	0.00	234.42	11,490.01
426-00 CLARA PIPER MEM FUND	677.62	677.97	0.34	0.00	0.69	678.66
427-00 JACK ROTH LIBRARY MEM FUND	14,807.48	14,963.45	157.49	0.00	311.65	15,275.10
429-00 BARBARA BREWER FUND	4,884.41	4,950.55	50.03	0.00	91.53	5,042.08
430-00 D. COOPER MEM FUND	50,442.68	51,082.37	648.66	0.00	1,282.30	52,364.67
432-00 MARGARET SHAW LIBRARY MEMORI	14,103.89	14,262.58	144.14	0.00	263.71	14,526.29
433-00 GORDON ROBERTSON MEM FUND	12,473.36	12,612.52	145.44	0.00	283.01	12,895.53
434-00 MEMORIAL INVESTMENT	6,322.63	6,335.58	12.85	0.00	25.54	6,361.12
435-00 RODERICK LIVING TRUST	4,244.11	4,296.69	16.06	0.00	31.88	4,328.57
436-00 AMBULANCE REIMBURSEMENT	18,284.78	18,284.78	0.00	0.00	0.00	18,284.78
437-00 DEFERRED AMBULANCE REVENUE	235,559.56	295,323.52	0.00	0.00	0.00	295,323.52
438-00 PHILIP TURNER LIBRARY MEMORIAL	7,832.92	7,920.85	84.24	0.00	166.69	8,087.54
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
448-00 NYLANDER DONATIONS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
456-00 TAX REFIEF FUNDS 2021	194,790.77	194,790.77	0.00	0.00	0.00	194,790.77
456-03 2025 TAXPAYER RELIEF FUND	0.00	310,000.00	0.00	0.00	0.00	310,000.00
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-177.47	-177.47	-565.00	1,042.40	1,135.00	-84.87
461-00 CRAFT FAIR	17,006.26	17,006.26	0.00	0.00	78.00	17,084.26
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	0.00	3,879.87
463-00 MISC EVENTS	4,203.55	4,203.55	0.00	829.38	0.00	3,374.17
465-00 THURSDAYS ON SWEDEN	105.00	105.00	0.00	0.00	0.00	105.00
465-01 STORY OF CARIBOU	5,732.00	5,732.00	0.00	0.00	0.00	5,732.00
465-02 CARIBOU CARES ABOUT KIDS	3,579.00	8,079.00	0.00	4,500.00	0.00	3,579.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
467-01 SMALL BUSINESS SATURDAY	245.00	245.00	0.00	0.00	0.00	245.00
469-00 DENTAL INSURANCE	3,105.16	3,105.16	-46.67	11,828.78	12,293.33	3,569.71
470-00 EYE INSURANCE	685.68	685.68	4.36	1,815.75	1,859.15	729.08
471-00 RC2 TIF	243,989.63	243,989.63	0.00	0.00	0.00	243,989.63
472-00 ANIMAL WELFARE	22,473.21	22,423.21	83.00	0.00	2,014.00	24,437.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
476-00 FLEET VEHICLE ACCOUNT	100.00	100.00	0.00	0.00	0.00	100.00
477-00 LED STREET LIGHTS	88,575.53	88,575.53	0.00	22,366.21	0.00	66,209.32
478-00 G. HARMON MEM FUND	7,344.55	7,426.50	85.63	0.00	166.63	7,593.13
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	1,295,867.07	1,305,867.07	0.00	0.00	79,416.30	1,385,283.37
483-03 DUE TO FUND 3	1,202,756.00	1,219,006.32	13,452.47	0.00	85,691.50	1,304,697.82
483-04 DUE TO FUND 4	595,023.08	600,555.08	12,014.66	0.00	36,043.98	636,599.06
483-05 DUE TO FUND 5	5,321,360.64	5,321,360.64	0.00	0.00	10,364.04	5,331,724.68
484-02 DUE FROM FUND 2	-1,248,195.47	-1,248,818.71	-17,726.04	85,487.42	0.00	-1,334,706.13

General Ledger Summary Report

Fund(s): ALL
June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
484-03 DUE FROM FUND 3	-1,098,430.63	-1,101,941.30	-9,500.10	96,987.89	0.00	-1,198,929.19
484-04 DUE FROM FUND 4	-529,111.26	-529,218.06	-4,683.51	25,174.61	0.00	-554,392.67
484-05 DUE FROM FUND 5	-3,977,489.86	-4,064,122.49	-32,623.99	100,338.65	0.00	-4,164,461.14
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-01 BUSINES DISTRCT HOLIDAY LIGHTS	7,140.00	579.30	0.00	3,174.60	0.00	-2,595.30
490-00 T/A PROPERTY REMEDIATION RES	31,481.77	31,481.77	0.00	0.00	0.00	31,481.77
493-00 RSU 39 COMMITMENT	-1,082,828.32	-1,082,828.32	-458,448.51	2,750,691.06	0.00	-3,833,519.38
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	76.00	0.00	-42.40	586.00	670.00	84.00
497-00 DEATH RECORDS STATE FEE	143.20	0.00	71.20	996.20	1,299.80	303.60
498-00 MARRIAGE RECORDS STATE FEE	24.00	0.00	6.80	244.20	313.80	69.60
Fund Balance	5,667,301.87	4,773,772.84	-141,001.57	19,784,622.22	18,477,010.70	3,466,161.32
500-00 EXPENDITURE CONTROL	0.00	0.00	-760,544.32	5,221,754.87	13,654,123.49	8,432,368.62
510-00 REVENUE CONTROL	0.00	0.00	619,542.75	12,718,784.35	4,511,511.21	-8,207,273.14
600-00 FUND BALANCE	5,667,301.87	4,773,772.84	0.00	1,844,083.00	311,376.00	3,241,065.84
2 - Snowmoible Trail Maintenance						
	0.00	0.00	0.00	245,903.72	245,903.72	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-1,288.83	-10,665.59	0.00	111,817.34	164,903.72	42,420.79
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-1,288.83	-10,665.59	0.00	111,817.34	164,903.72	42,420.79
365-11 TRAIL MAINTENANCE RESERVE	46,382.77	46,382.77	-17,726.04	32,401.04	79,416.30	93,398.03
483-01 DUE TO FUND 1	1,248,195.47	1,248,818.71	17,726.04	0.00	85,487.42	1,334,306.13
484-01 DUE FROM FUND 1	-1,295,867.07	-1,305,867.07	0.00	79,416.30	0.00	-1,385,283.37
Fund Balance	1,288.83	10,665.59	0.00	134,086.38	81,000.00	-42,420.79
500-00 Expense Control	0.00	0.00	0.00	53,086.38	75,787.00	22,700.62
510-00 Revenue Control	0.00	0.00	0.00	81,000.00	0.00	-81,000.00
600-00 Fund Balance	1,288.83	10,665.59	0.00	0.00	5,213.00	15,878.59
3 - Housing Department						
	0.00	0.00	0.00	405,997.39	405,997.39	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-42,929.19	-55,668.84	-3,952.37	85,691.50	96,987.89	-44,372.45
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-42,929.19	-55,668.84	-3,952.37	85,691.50	96,987.89	-44,372.45
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	1,098,430.63	1,101,941.30	9,500.10	0.00	96,987.89	1,198,929.19
484-01 DUE TO FUND 1	-1,202,756.00	-1,219,006.32	-13,452.47	85,691.50	0.00	-1,304,697.82
Fund Balance	42,929.19	55,668.84	3,952.37	320,305.89	309,009.50	44,372.45
500-00 Expense Control	0.00	0.00	-9,500.10	96,987.89	223,318.00	126,330.11
510-00 Revenue Control	0.00	0.00	13,452.47	223,318.00	85,691.50	-137,626.50
600-00 Fund Balance	42,929.19	55,668.84	0.00	0.00	0.00	55,668.84

General Ledger Summary Report

Fund(s): ALL
June

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
4 - FSS CONT'D						
4 - FSS	0.00	0.00	0.00	156,706.59	156,706.59	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-36,273.79	-26,938.31	-7,331.15	36,043.98	25,174.61	-37,807.68
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-36,273.79	-26,938.31	-7,331.15	36,043.98	25,174.61	-37,807.68
409-00 HOUSING RESERVE	29,638.03	44,398.71	0.00	0.00	0.00	44,398.71
483-01 DUE TO FUND 1	529,111.26	529,218.06	4,683.51	0.00	25,174.61	554,392.67
484-01 DUE FROM FUND 1	-595,023.08	-600,555.08	-12,014.66	36,043.98	0.00	-636,599.06
Fund Balance	36,273.79	26,938.31	7,331.15	120,662.61	131,531.98	37,807.68
500-00 Expense Control	0.00	0.00	-4,683.51	25,174.61	95,488.00	70,313.39
510-00 Revenue Control	0.00	0.00	12,014.66	72,088.00	36,043.98	-36,044.02
600-00 Fund Balance	36,273.79	26,938.31	0.00	23,400.00	0.00	3,538.31
5 - ECONOMIC DEV	0.00	0.00	0.00	711,704.50	711,704.50	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-627,087.00	-540,454.37	32,623.99	10,364.04	110,702.69	-440,115.72
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-627,087.00	-540,454.37	32,623.99	10,364.04	110,702.69	-440,115.72
473-00 DOWNTOWN TIF	433,867.10	433,867.10	0.00	0.00	0.00	433,867.10
474-00 TRAIL GROOMER RESERVE	32,764.72	32,764.72	0.00	0.00	10,364.04	43,128.76
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	3,977,489.86	4,064,122.49	32,623.99	0.00	100,338.65	4,164,461.14
484-01 DUE FROM FUND 1	-5,321,360.64	-5,321,360.64	0.00	10,364.04	0.00	-5,331,724.68
Fund Balance	627,087.00	540,454.37	-32,623.99	701,340.46	601,001.81	440,115.72
500-00 Expense Control	0.00	0.00	-32,624.29	100,340.46	515,812.00	415,471.54
510-00 Revenue Control	0.00	0.00	0.30	601,000.00	1.81	-600,998.19
600-00 Fund Balance	627,087.00	540,454.37	0.00	0.00	85,188.00	625,642.37
Final Totals	6,723.90	311,376.00	0.00	34,846,989.17	35,158,365.17	0.00

Expense Summary Report

Fund: 1

June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	943,856.00	93,167.79	440,812.80	503,043.20	46.70
17 - HEALTH & SANITATION	279,748.00	22,700.00	136,200.00	143,548.00	48.69
18 - MUNICIPAL BUILDING	75,726.00	4,635.04	37,355.30	38,370.70	49.33
20 - GENERAL ASSISTANCE	52,571.00	2,079.22	23,920.43	28,650.57	45.50
22 - TAX ASSESSMENT	286,676.00	8,557.71	76,511.82	210,164.18	26.69
25 - LIBRARY	305,536.00	19,483.10	138,926.84	166,609.16	45.47
31 - FIRE/AMBULANCE DEPARTMENT	2,795,218.00	173,535.31	1,204,496.45	1,590,721.55	43.09
35 - POLICE DEPARTMENT	2,748,476.00	162,895.64	1,127,217.23	1,621,258.77	41.01
38 - PROTECTION	387,144.00	32,044.14	197,554.08	189,589.92	51.03
39 - CARIBOU EMERGENCY MANAGEMENT	17,492.00	425.53	2,239.76	15,252.24	12.80
40 - PUBLIC WORKS	3,108,801.00	172,555.14	1,227,341.48	1,881,459.52	39.48
50 - RECREATION DEPARTMENT	673,258.00	41,717.04	298,913.60	374,344.40	44.40
51 - PARKS	191,553.00	15,059.36	83,688.71	107,864.29	43.69
60 - AIRPORT	72,801.00	2,907.77	54,452.29	18,348.71	74.80
61 - CARIBOU TRAILER PARK	1,834.00	153.58	986.00	848.00	53.76
65 - CEMETERIES	7,575.00	0.00	0.00	7,575.00	0.00
70 - INS & RETIREMENT	145,500.00	2,885.94	36,027.52	109,472.48	24.76
80 - UNCLASSIFIED	30,675.00	5,742.01	20,832.07	9,842.93	67.91
85 - CAPITAL IMPROVEMENTS	1,415,405.00	0.00	0.00	1,415,405.00	0.00
Final Totals	13,539,845.00	760,544.32	5,107,476.38	8,432,368.62	37.72

Expense Summary Report

07/16/2025

Page 1

Fund: 2

June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOBILE TRAIL MAINTENANCE	75,787.00	0.00	53,086.38	22,700.62	70.05
Final Totals	75,787.00	0.00	53,086.38	22,700.62	70.05

Expense Summary Report

Fund: 3
June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	223,318.00	9,500.10	96,987.89	126,330.11	43.43
Final Totals	223,318.00	9,500.10	96,987.89	126,330.11	43.43

Expense Summary Report

07/16/2025

Page 1

Fund: 4

June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	95,488.00	4,683.51	25,174.61	70,313.39	26.36
Final Totals	95,488.00	4,683.51	25,174.61	70,313.39	26.36

Expense Summary Report

Fund: 5
June

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	455,601.00	29,393.93	73,519.24	382,081.76	16.14
12 - NYLANDER MUSEUM	60,211.00	3,230.36	26,821.22	33,389.78	44.55
Final Totals	515,812.00	32,624.29	100,340.46	415,471.54	19.45

Revenue Summary Report

Fund: 1

June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	8,057,740.00	492,246.09	2,434,355.31	5,573,384.69	30.83
20 - GENERAL ASSISTANCE	14,400.00	704.50	11,716.06	2,683.94	81.36
22 - TAX ASSESSMENT	1,278,500.00	0.00	704.00	1,277,796.00	0.06
23 - CODE ENFORCEMENT	6,700.00	902.50	2,992.50	3,707.50	44.66
25 - LIBRARY	3,500.00	153.85	1,651.04	1,848.96	47.17
31 - FIRE/AMBULANCE DEPARTMENT	1,932,389.00	121,998.52	912,149.16	1,020,239.84	47.20
35 - POLICE DEPARTMENT	102,471.00	130.00	1,246.00	101,225.00	1.22
39 - CARIBOU EMERGENCY MANAGEMENT	2,400.00	0.00	600.00	1,800.00	25.00
40 - PUBLIC WORKS	230,942.00	0.00	47,858.66	183,083.34	20.72
50 - RECREATION DEPARTMENT	22,100.00	875.00	7,855.00	14,245.00	35.54
51 - PARKS	220.00	0.00	110.00	110.00	50.00
60 - AIRPORT	44,400.00	2,532.29	17,251.13	27,148.87	38.85
Final Totals	11,695,762.00	619,542.75	3,488,488.86	8,207,273.14	29.83

Revenue Summary Report

Fund: 2
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	81,000.00	0.00	0.00	81,000.00	0.00
Final Totals	81,000.00	0.00	0.00	81,000.00	0.00

Revenue Summary Report

Fund: 3
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	223,318.00	13,452.47	85,691.50	137,626.50	38.37
Final Totals	223,318.00	13,452.47	85,691.50	137,626.50	38.37

Revenue Summary Report

Fund: 4
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	72,088.00	12,014.66	36,043.98	36,044.02	50.00
Final Totals	72,088.00	12,014.66	36,043.98	36,044.02	50.00

Revenue Summary Report

Fund: 5
June

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	600,000.00	0.00	0.00	600,000.00	0.00
12 - NYLANDER MUSEUM	1,000.00	0.30	1.81	998.19	0.18
Final Totals	601,000.00	0.30	1.81	600,998.19	0.00

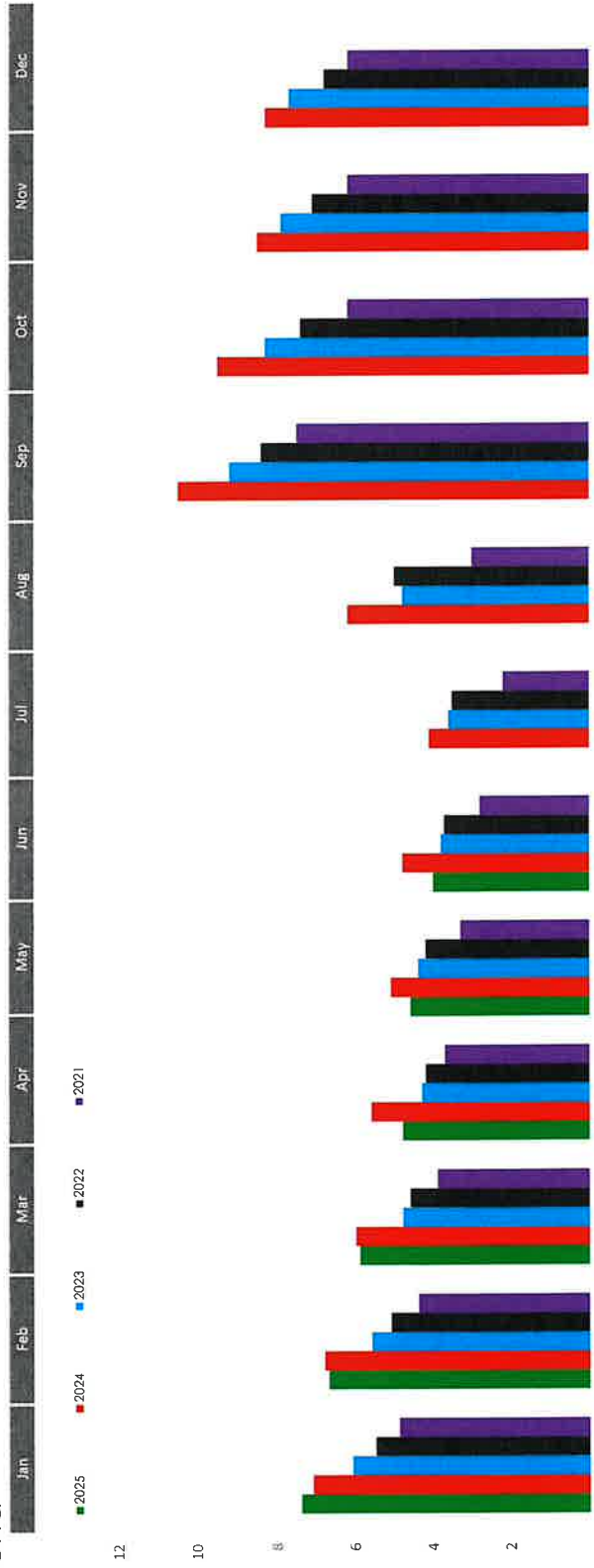
City of Caribou
Investment Report
June

Financial Institution	Investment & Type	Purchase/Reinvest Date	Maturity Date	Length (Days)	Purchase Price	Interest Rate	Estimated Earnings	Amount Int Rec During Period	Market Value
Machias Savings Bank	General Checking Acct					2.38%		29,957.39	4,038,577.05
Machias Savings Bank	Section 125 Checking Acct					2.38%		1,216.77	133,857.86
Machias Savings Bank	American Rescue Plan Act Checking Acct					2.38%		2,897.48	490,569.87
ACFS & Loans	Retirement Saving Acct					4.35%		12,213.23	1,500,427.14
ACFS & Loans	Retirement Saving Acct Secured					2.00%		6,106.61	1,500,000.00
Norstate Federal Credit Union	Certificate of Deposit	9/13/2024	9/13/2027	1095	245,000.00	3.93%	28,885.50	2,453.28	245,000.00
County Federal Credit Union	Certificate of Deposit	9/18/2024	9/18/2026	730	183,628.43	4.20%	15,424.79	1,976.67	189,771.76
TD Bank	Certificate of Deposit	9/28/2024	9/29/2025	365	245,000.00	3.77%	9,236.50	2,300.73	252,047.53
Acadia Federal Credit Union	Certificate of Deposit	9/5/2024	9/5/2028	1460	215,000.00	4.09%	35,174.00	2,251.60	272,313.00
Katahdin Trust Company	Certificate of Deposit	9/12/2024	9/12/2025	365	235,000.00	4.51%	10,598.50	2,909.63	243,211.54
Machias Savings Bank	RLF #10 Checking Acct (Loan fund Adm By CDBG) (Originated from State of Maine Grant)					2.38%		1,508.10	258,377.34
Trust Funds									
ACFS & Loans	Dr. Cary Cemetery (Savings acct)					0.20%		0.51	996.41
ACFS & Loans	Clara Piper Mem Fund (Savings Acct)					0.20%		0.34	678.66
ACFS & Loans	The Roderick Living Trust (Money Market)	5/4/2017			21,810.76	1.20%		16.06	4,328.57
ACFS & Loans	Hamilton Library Trust (CD)	9/25/2024	9/26/2027	1095	1,928.32	3.85%	222.72	19.23	1,986.71
ACFS & Loans	Knox Library Trust (CD)	4/13/2023	4/13/2028	1825	3,559.22	4.10%	729.64	40.27	3,906.01
ACFS & Loans	Knox Library Trust (CD)	4/9/2025	4/9/2028	1095	7,200.20	4.10%	885.62	78.20	7,584.00
ACFS & Loans	Knox Library Trust (CD)	4/13/2023	4/13/2028	1825	14,302.37	4.10%	2,931.99	157.49	15,275.10
ACFS & Loans	Jack Roth Library Trust(CD)	7/19/2024	7/19/2025	365	49,933.96	5.00%	2,496.70	648.66	52,364.67
County Federal Credit Union	Dorothy Cooper Scholarship (CD)	11/4/2024	11/4/2025	365	7,868.17	4.20%	330.46	84.24	8,087.54
County Federal Credit Union	Phillip Turner Library Mem(CD)	3/27/2025	3/27/2030	1825	14,374.27	4.00%	2,874.85	144.14	14,526.29
County Federal Credit Union	Margaret Shaw Library Mem(CD)	3/2/2024	3/2/2026	730	12,150.09	4.50%	1,093.51	145.44	12,895.53
Machias Savings Bank	Gordon Robertson Mem(CD)	6/9/2025	9/9/2025	91	6,345.17	0.80%	12.66	12.85	6,361.12
ACFS & Loans	Memorial Investment(CD)	3/2/2024	3/2/2026	730	7,154.19	4.50%	643.88	85.63	7,593.13
Machias Savings Bank	G. Harmon Memorial(CD)	11/29/2024	11/29/2025	365	8,023.37	4.10%	328.96	83.58	8,218.57
County Federal Credit Union	Ken Matthews Scholarship(CD)	3/27/2025	3/27/2030	1825	4,989.32	4.00%	997.86	50.03	5,042.08
County Federal Credit Union	Barbara Brewer Fund(CD)								

*Market Value does not reflect interest received due to the fact that interest will be received quarterly and recorded as a revenue

**Checking Value does not reflect interest received due to the fact that interest will be received monthly and recorded as a revenue

Cash Trend



Cash In Millions	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2025	7.40	6.70	5.90	4.80	4.60	4.00	0.00	0.00	0.00	0.00	0.00	0.00
2024	7.10	6.80	6.00	5.60	5.10	4.80	4.10	6.20	10.50	9.50	8.50	8.30
2023	6.10	5.60	4.80	4.30	4.40	3.80	3.60	4.80	9.20	8.30	7.90	7.70
2022	5.50	5.10	4.60	4.20	4.20	3.70	3.50	5.00	8.40	7.40	7.10	6.80
2021	4.90	4.40	3.90	3.70	3.30	2.80	2.20	3.00	7.50	6.20	6.20	6.20



City Manager's Report
July 28, 2025

Economic Projects

River Front - Powerplants	No new updates.
Broadband Initiative	No new updates.
Ogren Dump Solar Project	No new updates.
Events and Marketing	The final "Thursdays on Sweden Street" is August 7 with the theme "Bike Night". All brands are welcome.
Landbank	Working with NMDC to set up a call.
Chapter 13 Rewrite	No new updates.
Federal American Rescue Plan Act	No new updates
Blight Cleanup	On tonight's agenda
Birdseye Cleanup	On tonight's agenda
Caribou Development Committee	Many projects being discussed.
River Front - Master Plan	The Riverfront Master Plan RFP, funded by the NBRC grant, is now out for bid. Interested parties can find it on the website under "RFP"
Façade Improvement Program	The fall application period will be open soon.
Aldrich ATV/Snowmobile Storage	No new updates.
Caribou Economic Growth Council	The team is working on website updates.
Business Outreach	The business newsletter went out this week.

Other Administrative Projects

Tax Acquired Property Policy	City Council has formed an ad-hoc committee to come up with a plan.
Nylander	No new updates.
Fire Structural Work	No new updates.
Fire Station Renovations	Project kick-off meeting scheduled for Tuesday August 29.
Police Station	The committee is working with the low bidder to identify potential cost savings.
River Road	No new updates.
Investment Policy	No new updates.
Cable Franchise Renewal	There has been work on the state level on a model franchise agreement.
Airport	Apron project underway.
Personnel Policy	Staff is working on updates.
New LED Street lights	No new updates.
Comp Plan Update	Sections complete. Staff is reading and editing .
LD 2003 Implementation	No new updates.
15 Prospect Street	The invoice for the costs incurred for the dangerous building action remain unpaid.
Water Street Fire	The City Council should discuss next steps as the owner has indicated that they are unable to clean up the property.
Age-Friendly Efforts	No new updates.
Personnel Changes	Chris Perkins is the new Director of Public Works. His first day is July 28.
DOT Village Partnership	Final draft received June 30.
Aroostook Waste Solutions	No new updates.
Cary Medical Center	No new updates.
Other Updates	No new updates.
Administrative Approvals	Liquor license application and sepcial amusement license approved for NMBC, Caribou Country Club.

NOTICE

Special meeting to reorganize the
Evergreen Cemetery, Inc.

The Evergreen Cemetery in Caribou Maine is maintained by the Evergreen Cemetery, Inc., a corporation organized under the laws of the State of Maine on March 22, 1960. A special meeting has been called to reorganize the corporation for the continued care and maintenance of the Evergreen Cemetery.

Who may participate: A minimum of seventeen qualified voters are required for a quorum. A qualified voter is any owner of a lot or part of a lot, and shall have one vote.

What will be discussed: The corporation must have a properly called meeting to elect officers and directors of the corporation. Officers needed: President, Vice-President, Clerk, Treasurer, Auditor and a five-member Board of Directors.

When and Where is the meeting: All interested persons shall meet on Thursday August 21, 2025 at 10 am at the Caribou Wellness and Recreation Center, 55 Bennett Drive, in Multi-purpose Room # 3.

Why is the meeting being held: To ensure that the cemetery continues to be properly cared for as the final resting place of our family and friends for years to come.

For more information: The Evergreen Cemetery Inc. corporation by-laws are available here: www.cariboumaine.org/public-notice. Contact the Caribou City Manager's office at (207) 493-5962 or citymanager@cariboumaine.org with questions.





Caribou Police Department

Incident Audit Report

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004437	Disorderly	5311	LECAR	Closed Case
25C004438	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004439	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004441	Motorist Assist	8203	LECAR	Closed Case
25C004442	Traffic Stop	5420	LECAR	Closed Case
25C004443	Civil Complaint		LECAR	Closed Case
25C004444	Prop. Chk. Req.	8309	LECAR	Closed Case
25C004445	Traffic Stop	5420	LECAR	Closed Case
25C004446	Information			Closed Case
25C004447	Information	8309	LECAR	Closed Case
25C004448	Traffic Stop	5420	LECAR	Closed Case
25C004449	Traffic Stop	5420	LECAR	Closed Case
25C004450	Domestic	1313	LECAR	Clrd adult arrest
25C004451	Civil Complaint			Active
25C004452	Traffic Stop	5420	LECAR	Closed Case
25C004453	Prop. Chk. Req.	8305	LECAR	Closed Case
25C004454	Assist Agency			Active
25C004455	Noise/Disturb	7303	LECAR	Closed Case
25C004456	Domestic	1305	LECAR	Closed Case
25C004457	Traffic Stop	5420	LECAR	Closed Case
25C004458	Theft	2330	LECAR	Clrd adult arrest
25C004459	Mental Health			Closed Case
25C004460	Citizen Assist			Closed Case
25C004461	Welfare Check		LECAR	Closed Case
25C004462	Harassment		LECAR	Closed Case
25C004463	Mental Health		LECAR	Closed Case
25C004464	Lost Property		LECAR	Closed Case
25C004465	Suspicious	8305	LECAR	Closed Case
25C004466	Intoxication	5320	LECAR	Closed Case
25C004467	Traffic Stop	5420	LECAR	Closed Case
25C004468	Paper Service		LECAR	Active
25C004469	Traffic Stop	5420	LECAR	Closed Case
25C004470	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004471	Suspicious	8305	LECAR	Closed Case
25C004472	Crim Mischief		LECAR	Active
25C004473	Animal Problem	6405	LECAR	Closed Case
25C004474	Traffic Stop		LECAR	Closed Case
25C004475	Welfare Check	8201	LECAR	Closed Case
25C004476	Traffic Stop		LECAR	Closed Case
25C004477	Traffic Stop	5420	LECAR	Closed Case
25C004478	Traffic Stop	5420	LECAR	Closed Case
25C004479	Traffic Stop		LECAR	Closed Case
25C004480	911 Hang Up	8209	LECAR	Unfounded
25C004481	Civil Complaint	5707	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004481	Civil Complaint	8201	LECAR	Closed Case
25C004482	Online Harass	8201	LECAR	Closed Case
25C004483	Traffic Complnt		LECAR	Closed Case
25C004484	Found Property		LECAR	Closed Case
25C004485	Theft	2330	LECAR	Clrd adult arrest
25C004486	Fraud		LECAR	For Information Only
25C004487	Harassment	5721	LECAR	Closed Case
25C004488	Animal Problem	6403	LECAR	Closed Case
25C004489	Traffic Stop	5420	LECAR	Closed Case
25C004490	Family Fight		LECAR	Closed Case
25C004491	Crash, Non-Rpt	5433	LECAR	Closed Case
25C004492	Assist Agency		LECAR	Closed Case
25C004493	Suspicious		LECAR	Closed Case
25C004494	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004495	Juvenile Prob	7903	LECAR	Closed Case
25C004496	Suspicious		LECAR	Closed Case
25C004497	Suspicious	8305	LECAR	Closed Case
25C004498	Traffic Stop	5420	LECAR	Closed Case
25C004499	Traffic Complnt	5420	LECAR	Closed Case
25C004500	Theft		LECAR	Closed Case
25C004501	911 Hang Up	8209	LECAR	Unfounded
25C004502	PFA Service	9001	LECAR	Closed Case
25C004503	Citizen Assist		LECAR	Closed Case
25C004504	911 Hang Up		LECAR	Closed Case
25C004505	SOR Update Reg		LECAR	Closed Case
25C004506	Welfare Check	8307	LECAR	Closed Case
25C004507	Traffic Stop		LECAR	Closed Case
25C004508	Traffic Complnt		LECAR	For Information Only
25C004509	Traffic Stop		LECAR	Closed Case
25C004510	Paper Service	9001	LECAR	Closed Case
25C004511	Alarm, Residenc		LECAR	Closed Case
25C004512	Traffic Stop		LECAR	Closed Case
25C004513	Traffic Stop		LECAR	Closed Case
25C004514	Traffic Stop	5420	LECAR	Closed Case
25C004515	Welfare Check	8307	LECAR	Unfounded
25C004516	Traffic Stop	5420	LECAR	Closed Case
25C004517	Paper Service		LECAR	Closed Case
25C004518	Traffic Stop	5420	LECAR	Closed Case
25C004519	Theft		LECAR	Active
25C004520	Traffic Stop	5420	LECAR	Closed Case
25C004521	Civil Complaint		LECAR	Closed Case
25C004522	Trespass		LECAR	Closed Case
25C004523	Suspicious	8305	LECAR	Closed Case
25C004524	Suspicious	3504	LECAR	Clrd adult arrest
25C004524	Suspicious	3562	LECAR	Clrd adult arrest
25C004524	Suspicious	3571	LECAR	Clrd adult arrest
25C004524	Suspicious	5203	LECAR	Clrd adult arrest
25C004524	Suspicious	6002	LECAR	Clrd adult arrest
25C004525	Citizen Assist	8201	LECAR	Closed Case
25C004526	Property Check	8309	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004527	Property Check	8309	LECAR	Closed Case
25C004528	Property Check	8309	LECAR	Closed Case
25C004529	Property Check	8309	LECAR	Closed Case
25C004530	Property Check	8309	LECAR	Closed Case
25C004531	Property Check	8309	LECAR	Closed Case
25C004532	Property Check	8309	LECAR	Closed Case
25C004533	Property Check	8309	LECAR	Closed Case
25C004534	Property Check	8309	LECAR	Closed Case
25C004535	Property Check	8309	LECAR	Closed Case
25C004536	Property Check	8309	LECAR	Closed Case
25C004537	Property Check	8309	LECAR	Closed Case
25C004538	Property Check	8309	LECAR	Closed Case
25C004539	Property Check	8309	LECAR	Closed Case
25C004540	Property Check	8309	LECAR	Closed Case
25C004541	Citizen Assist	8201	LECAR	Closed Case
25C004542	PR - Talk	8315	LECAR	Closed Case
25C004543	911 Hang Up		LECAR	Closed Case
25C004544	Traffic Stop	5420	LECAR	Closed Case
25C004545	SOR Update Reg		LECAR	Closed Case
25C004546	Detail			Active
25C004547	Welfare Check		LECAR	Closed Case
25C004548	Citizen Assist	8307	LECAR	Closed Case
25C004549	Information		LECAR	Closed Case
25C004550	SOR Update Reg		LECAR	Closed Case
25C004551	Traffic Complnt	5424	LECAR	Closed Case
25C004552	Paper Service		LECAR	Closed Case
25C004553	Traffic Stop	5420	LECAR	Closed Case
25C004554	Disorderly	5311	LECAR	Closed Case
25C004555	Traffic Stop	5420	LECAR	Closed Case
25C004556	Prop. Chk. Req.		LECAR	Closed Case
25C004557	Welfare Check		LECAR	Closed Case
25C004558	Traffic Complnt	5420	LECAR	Closed Case
25C004559	Traffic Stop	5420	LECAR	Closed Case
25C004560	Traffic Stop	5420	LECAR	Closed Case
25C004561	Traffic Stop		LECAR	Closed Case
25C004562	Traffic Stop		LECAR	Closed Case
25C004563	Traffic Complnt	5424	LECAR	Closed Case
25C004564	Traffic Stop		LECAR	Closed Case
25C004565	Citizen Assist			Closed Case
25C004566	Traffic Stop		LECAR	Closed Case
25C004567	Traffic Stop		LECAR	Closed Case
25C004568	Paper Service			Closed Case
25C004569	Burglary	8305	LECAR	Closed Case
25C004570	Traffic Stop		LECAR	Closed Case
25C004571	Traffic Stop	5420	LECAR	Closed Case
25C004572	Traffic Stop		LECAR	Closed Case
25C004573	Paper Service			Closed Case
25C004574	Paper Service			Closed Case
25C004575	Traffic Stop		LECAR	Closed Case
25C004576	Crash, Non-Rpt	5433	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004577	Escort			Closed Case
25C004578	Traffic Stop	5420	LECAR	Closed Case
25C004579	Welfare Check	8307	LECAR	Closed Case
25C004580	Traffic Stop	5420	LECAR	Closed Case
25C004581	Suspicious	8305	LECAR	Closed Case
25C004582	Information			Closed Case
25C004583	Business Alarm	7701	LECAR	Closed Case
25C004584	Lost Property	8201	LECAR	Closed Case
25C004585	Civil Complaint	3811	LECAR	Clrd adult arrest
25C004586	Family Fight	7301	LECAR	Closed Case
25C004587	Traffic Stop	5420	LECAR	Closed Case
25C004588	Traffic Stop	5420	LECAR	Closed Case
25C004589	Crash, PI	7610	LECAR	Closed Case
25C004590	Erratic Driving	5424	LECAR	Closed Case
25C004591	Traffic Stop	5420	LECAR	Closed Case
25C004592	Traffic Stop	5420	LECAR	Closed Case
25C004593	Traffic Stop	5420	LECAR	Closed Case
25C004594	Traffic Stop	5420	LECAR	Closed Case
25C004595	Animal Problem	8201	LECAR	Closed Case
25C004596	Traffic Stop	5420	LECAR	Closed Case
25C004597	911 Hang Up	8209	LECAR	Closed Case
25C004598	Traffic Stop	5420	LECAR	Closed Case
25C004599	Traffic Stop	5420	LECAR	Closed Case
25C004600	Traffic Stop	5420	LECAR	Closed Case
25C004601	Traffic Stop	5420	LECAR	Closed Case
25C004602	Traffic Stop			Active
25C004603	Traffic Stop	5420	LECAR	Closed Case
25C004604	Traffic Stop	5420	LECAR	Closed Case
25C004605	Road Hazard			Closed Case
25C004606	Traffic Stop	5420	LECAR	Closed Case
25C004607	Welfare Check			Closed Case
25C004608	Traffic Stop	5420	LECAR	Closed Case
25C004609	Trespass			Closed Case
25C004610	Civil Complaint			Closed Case
25C004611	Traffic Stop	5420	LECAR	Closed Case
25C004612	Traffic Stop	5420	LECAR	Closed Case
25C004613	Traffic Stop			Closed Case
25C004614	Detail			Closed Case
25C004615	Traffic Stop	5420	LECAR	Closed Case
25C004616	Traffic Stop			Closed Case
25C004617	Traffic Stop			Closed Case
25C004618	ATV Complaint	6730	LECAR	Closed Case
25C004619	Civil Complaint	8201	LECAR	Closed Case
25C004620	Traffic Stop	5420	LECAR	Closed Case
25C004621	Firing Weapon			Active
25C004622	Traffic Stop	5420	LECAR	Closed Case
25C004623	Traffic Stop	5420	LECAR	Closed Case
25C004624	OUI Alcohol		LECAR	Closed Case
25C004625	Assist Agency	7610	LECAR	Closed Case
25C004626	Suspicious	8305	LECAR	Closed Case

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25C004627	OUI Alcohol	5404	LECAR	Closed Case
25C004628	Traffic Stop	5420	LECAR	Closed Case
25C004629	Traffic Stop	5420	LECAR	Closed Case
25C004630	Theft	2404	LECAR	Clrd adult arrest
25C004630	Theft	2901	LECAR	Clrd adult arrest
25C004631	Chase	5406	LECAR	Clrd Juvenile arrest
25C004631	Chase	5411	LECAR	Clrd Juvenile arrest
25C004631	Chase	5411	LECAR	Clrd Juvenile arrest
25C004632	Traffic Complnt	5403		Clrd adult arrest
25C004633	Traffic Stop	5420	LECAR	Closed Case
25C004634	Disorderly	5311	LECAR	Closed Case
25C004635	Trespass			Closed Case
25C004636	Animal Problem			Closed Case
25C004637	Alarm, Residenc	7701	LECAR	Closed Case
25C004638	Welfare Check			Active
25C004639	Welfare Check	8307	LECAR	Closed Case
25C004640	Suspicious	8305	LECAR	Closed Case
25C004641	Lost Property	7801	LECAR	Closed Case
25C004642	Traffic Stop	5420	LECAR	Closed Case
25C004643	Traffic Stop	5420	LECAR	Closed Case
25C004644	Traffic Stop	5420	LECAR	Closed Case
25C004645	SOR Update Reg		LECAR	Closed Case
25C004646	Welfare Check	8307	LECAR	Unfounded
25C004647	DHHS Referral		LECAR	Closed Case
25C004648	SOR Violation		LECAR	Closed Case
25C004649	Citizen Assist	2330	LECAR	Unfounded
25C004649	Citizen Assist	8201	LECAR	Unfounded
25C004650	Citizen Assist	8201	LECAR	Closed Case
25C004651	Theft	2330	LECAR	Active
25C004652	Paper Service		LECAR	Closed Case
25C004653	911 Hang Up	8209	LECAR	Unfounded
25C004654	Theft	2330	LECAR	Clrd adult arrest
25C004655	Traffic Stop	5420	LECAR	Closed Case
25C004656	Traffic Stop	5420	LECAR	Closed Case
25C004657	Welfare Check		LECAR	Closed Case
25C004658	Traffic Complnt		LECAR	Closed Case
25C004659	Traffic Stop	5420	LECAR	Closed Case
25C004660	Welfare Check		LECAR	Closed Case
25C004661	Welfare Check	8307	LECAR	Closed Case
25C004662	Suspicious		LECAR	Closed Case
25C004663	Warrant Arrest		LECAR	Clrd adult arrest
25C004664	Animal Problem		LECAR	Closed Case
25C004665	Mental Health	5580	LECAR	Closed Case
25C004666	Suspicious		LECAR	Closed Case
25C004667	Property Check	8309	LECAR	Closed Case
25C004668	Property Check	8309	LECAR	Closed Case
25C004669	Property Check	8309	LECAR	Closed Case
25C004670	Property Check	8309	LECAR	Closed Case
25C004671	Property Check	8309	LECAR	Closed Case
25C004672	Property Check	8309	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004673	Property Check	8309	LECAR	Closed Case
25C004674	Property Check	8309	LECAR	Closed Case
25C004675	Property Check	8309	LECAR	Closed Case
25C004676	Property Check	8309	LECAR	Closed Case
25C004677	Property Check	8309	LECAR	Closed Case
25C004678	Property Check	8309	LECAR	Closed Case
25C004679	Property Check	8309	LECAR	Closed Case
25C004680	Property Check	8309	LECAR	Closed Case
25C004681	Property Check	8309	LECAR	Closed Case
25C004682	Property Check		LECAR	Closed Case
25C004683	Property Check		LECAR	Closed Case
25C004684	Property Check		LECAR	Closed Case
25C004685	Property Check		LECAR	Closed Case
25C004686	Property Check		LECAR	Closed Case
25C004687	Property Check		LECAR	Closed Case
25C004688	Property Check		LECAR	Closed Case
25C004689	Property Check		LECAR	Closed Case
25C004690	Property Check		LECAR	Closed Case
25C004691	Traffic Complnt		LECAR	Closed Case
25C004692	Citizen Assist	8201	LECAR	Closed Case
25C004693	Traffic Stop	5420	LECAR	Closed Case
25C004694	Death Invest		LECAR	Closed Case
25C004695	Suspicious	8201	LECAR	Unfounded
25C004696	ACO Complaint	6405	LECAR	Closed Case
25C004697	911 Hang Up		LECAR	Closed Case
25C004698	Background Chk		LECAR	Closed Case
25C004699	Paper Service		LECAR	Closed Case
25C004700	Paper Service		LECAR	Closed Case
25C004701	Traffic Stop	5420	LECAR	Closed Case
25C004702	Citizen Dispute		LECAR	Closed Case
25C004703	Property Check	8309	LECAR	Closed Case
25C004704	Property Check	8309	LECAR	Closed Case
25C004705	Property Check	8309	LECAR	Closed Case
25C004706	Property Check	8309	LECAR	Closed Case
25C004707	Property Check	8309	LECAR	Closed Case
25C004708	Property Check	8309	LECAR	Closed Case
25C004709	Property Check	8309	LECAR	Closed Case
25C004710	Property Check	8309	LECAR	Closed Case
25C004711	Property Check	8309	LECAR	Closed Case
25C004712	Property Check	8309	LECAR	Closed Case
25C004713	Property Check	8309	LECAR	Closed Case
25C004714	Property Check	8309	LECAR	Closed Case
25C004715	Property Check	8309	LECAR	Closed Case
25C004716	Property Check	8309	LECAR	Closed Case
25C004717	Property Check	8309	LECAR	Closed Case
25C004718	Property Check	8309	LECAR	Closed Case
25C004719	Property Check		LECAR	Closed Case
25C004720	Property Check		LECAR	Closed Case
25C004721	Traffic Stop	5420	LECAR	Closed Case
25C004722	Property Check		LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004723	Suspicious		LECAR	Closed Case
25C004724	SOR Update Reg			Closed Case
25C004725	Traffic Stop		LECAR	Closed Case
25C004726	Welfare Check			Closed Case
25C004727	Crim Mischief	8305	LECAR	Active
25C004728	Traffic Stop		LECAR	Closed Case
25C004729	Traffic Stop		LECAR	Closed Case
25C004730	Traffic Stop		LECAR	Closed Case
25C004731	Traffic Stop		LECAR	Closed Case
25C004732	Traffic Stop	5420	LECAR	Closed Case
25C004733	Traffic Stop	5420	LECAR	Closed Case
25C004734	Assist Agency	7610	LECAR	Closed Case
25C004735	Traffic Stop		LECAR	Closed Case
25C004736	Traffic Stop		LECAR	Closed Case
25C004737	Crash, PD			Closed Case
25C004738	Warrant Arrest	8910	LECAR	Closed Case
25C004739	Traffic Stop	5420	LECAR	Closed Case
25C004740	Citizen Assist	8201	LECAR	Closed Case
25C004741	Business Alarm	7701	LECAR	Closed Case
25C004742	Civil Complaint	5707	LECAR	Closed Case
25C004743	Detail	5440	LECAR	Closed Case
25C004744	Traffic Stop	5411	LECAR	Closed Case
25C004745	ATV Complaint	5424	LECAR	Closed Case
25C004746	Traffic Stop	5420	LECAR	Closed Case
25C004747	Traffic Stop	5420	LECAR	Closed Case
25C004748	Traffic Stop	5420	LECAR	Closed Case
25C004749	Traffic Stop	5420	LECAR	Closed Case
25C004750	Suspicious	5424	LECAR	Closed Case
25C004751	Suspicious	5707	LECAR	Closed Case
25C004752	Suspicious	5424	LECAR	Closed Case
25C004753	Traffic Stop	5420	LECAR	Closed Case
25C004754		5411	LECAR	Closed Case
25C004755	Traffic Stop	5420	LECAR	Closed Case
25C004756	Traffic Stop	5420	LECAR	Closed Case
25C004757	Traffic Stop	5420	LECAR	Closed Case
25C004758	Traffic Stop	5420	LECAR	Closed Case
25C004759	Traffic Stop	5420	LECAR	Closed Case
25C004760	Traffic Stop	5420	LECAR	Closed Case
25C004761	Crash, PD	5432	LECAR	Closed Case
25C004762	Traffic Stop	5420	LECAR	Closed Case
25C004763	Escort	8202	LECAR	Closed Case
25C004764	Traffic Stop	5420	LECAR	Closed Case
25C004765	Crash, PI		LECAR	Closed Case
25C004766	Traffic Stop	5420	LECAR	Closed Case
25C004767	Crash, Non-Rpt	5433	LECAR	Closed Case
25C004768	Traffic Stop	5420	LECAR	Closed Case
25C004769	Traffic Stop	5420	LECAR	Closed Case
25C004770	Traffic Stop	5420	LECAR	Closed Case
25C004771	Traffic Stop	5420	LECAR	Closed Case
25C004772	Crash, PD			Closed Case

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25C004773	Assist Agency	7610	LECAR	Closed Case
25C004774	Assist Agency	7610	LECAR	Closed Case
25C004775	Suspicious	8305	LECAR	Closed Case
25C004776	Traffic Stop	5420	LECAR	Closed Case
25C004777	Traffic Stop	5420	LECAR	Closed Case
25C004778	Suspicious	8305	LECAR	Closed Case
25C004779	Suspicious	8305	LECAR	Closed Case
25C004780	Noise/Disturb	7303	LECAR	Closed Case
25C004781	Traffic Stop	5420	LECAR	Closed Case
25C004782	Traffic Stop	5420	LECAR	Closed Case
25C004783	ATV Complaint	5424	LECAR	Closed Case
25C004784	Suspicious		LECAR	Closed Case
25C004785	Motorist Assist	8203	LECAR	Closed Case
25C004786	Traffic Stop	5420	LECAR	Closed Case
25C004787	Traffic Stop	5420	LECAR	Closed Case
25C004788	Traffic Stop	5420	LECAR	Closed Case
25C004789	Background Chk		LECAR	Closed Case
25C004790	Traffic Stop	5420	LECAR	Closed Case
25C004791	Traffic Stop	5420	LECAR	Closed Case
25C004792	Traffic Complnt		LECAR	Unfounded
25C004793	Assist Agency		LECAR	Closed Case
25C004794	Drg Paraphrnlia		LECAR	Closed Case
25C004795	Traffic Stop	5420	LECAR	Closed Case
25C004796	ACO Complaint	6402	LECAR	Closed Case
25C004797	Crash, PD		LECAR	Closed Case
25C004798	Traffic Complnt	5424	LECAR	Closed Case
25C004799	Traffic Complnt		LECAR	Closed Case
25C004800	Traffic Stop	5420	LECAR	Closed Case
25C004801	Road Hazard		LECAR	Closed Case
25C004802	Traffic Stop		LECAR	Closed Case
25C004803	Paper Service		LECAR	Closed Case
25C004804	Traffic Stop	5420	LECAR	Closed Case
25C004805	Suspicious	8305	LECAR	Closed Case
25C004806	Citizen Assist		LECAR	Closed Case
25C004807	Business Alarm		LECAR	Closed Case
25C004808	Noise/Disturb	7303	LECAR	Unfounded
25C004809	Traffic Stop	5420	LECAR	Closed Case
25C004810	Traffic Stop	5420	LECAR	Closed Case
25C004811	Traffic Stop	5420	LECAR	Closed Case
25C004812	Welfare Check	8307	LECAR	Closed Case
25C004813	OUI Alcohol	5404	LECAR	Clrd adult arrest
25C004814	Suspicious		LECAR	Closed Case
25C004815	Suspicious		LECAR	Closed Case
25C004816	Suspicious	8305	LECAR	Closed Case
25C004817	Traffic Stop		LECAR	Closed Case
25C004818	Motorist Assist		LECAR	Closed Case
25C004819	Property Check	8309	LECAR	Closed Case
25C004820	Property Check	8309	LECAR	Closed Case
25C004821	Property Check	8309	LECAR	Closed Case
25C004822	Property Check	8309	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004823	Property Check	8309	LECAR	Closed Case
25C004824	Suspicious		LECAR	Unfounded
25C004825	Welfare Check		LECAR	Closed Case
25C004826	Property Check		LECAR	Closed Case
25C004827	Property Check		LECAR	Closed Case
25C004828	Property Check		LECAR	Closed Case
25C004829	Traffic Stop	5420	LECAR	Closed Case
25C004830	Traffic Stop		LECAR	Closed Case
25C004831	Traffic Stop	5420	LECAR	Closed Case
25C004832	Suspicious		LECAR	Closed Case
25C004833	Crash, PD	5432	LECAR	Closed Case
25C004834	Escort		LECAR	Closed Case
25C004835	Business Alarm		LECAR	Closed Case
25C004836	Crim Threatenin	1340	LECAR	Clrd adult arrest
25C004836	Crim Threatenin	2901	LECAR	Clrd adult arrest
25C004836	Crim Threatenin	5411	LECAR	Clrd adult arrest
25C004837	911 Hang Up		LECAR	Closed Case
25C004838	911 Hang Up		LECAR	Closed Case
25C004839	Business Alarm	7701	LECAR	Closed Case
25C004840	Found Property	7802	LECAR	Closed Case
25C004841	Trespass	5707	LECAR	Closed Case
25C004842	Citizen Assist	8201	LECAR	Closed Case
25C004843	Crash, PD	5432	LECAR	Closed Case
25C004844	Traffic Complnt	5424	LECAR	Closed Case
25C004845	Assist Agency		LECAR	Closed Case
25C004846	Traffic Stop	5420	LECAR	Closed Case
25C004847	Traffic Stop	5420	LECAR	Closed Case
25C004848	Theft	8301	LECAR	Closed Case
25C004849	Assist Agency		LECAR	Closed Case
25C004850	Property Check	8309	LECAR	Closed Case
25C004851	Property Check	8309	LECAR	Closed Case
25C004852	Property Check	8309	LECAR	Closed Case
25C004853	Property Check	8309	LECAR	Closed Case
25C004854	Traffic Stop	5420	LECAR	Closed Case
25C004855	Traffic Stop	5420	LECAR	Closed Case
25C004856	Traffic Stop	5420	LECAR	Closed Case
25C004857	Citizen Assist		LECAR	Closed Case
25C004858	Traffic Stop	5420	LECAR	Closed Case
25C004859	Traffic Stop	5420	LECAR	Closed Case
25C004860	Traffic Stop	5420	LECAR	Closed Case
25C004861	Traffic Stop		LECAR	Closed Case
25C004862	Traffic Stop	5420	LECAR	Closed Case
25C004863	Trespass		LECAR	Closed Case
25C004864	Suspicious		LECAR	Closed Case
25C004865	Family Fight	7301	LECAR	Closed Case
25C004866	Disorderly		LECAR	Closed Case
25C004867	ATV Complaint	5424	LECAR	Unfounded
25C004868	Suspicious		LECAR	Closed Case
25C004869	Welfare Check	8307	LECAR	Unfounded
25C004870	Suspicious		LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004871	Information	2615	LECAR	Unfounded
25C004872	Property Check	8309	LECAR	Closed Case
25C004873	Property Check	8309	LECAR	Closed Case
25C004874	Property Check	8309	LECAR	Closed Case
25C004875	Property Check	8309	LECAR	Closed Case
25C004876	Property Check	8309	LECAR	Closed Case
25C004877	Property Check	8309	LECAR	Closed Case
25C004878	Property Check	8309	LECAR	Closed Case
25C004879	Property Check	8309	LECAR	Closed Case
25C004880	Property Check	8309	LECAR	Closed Case
25C004881	Welfare Check	8307	LECAR	Closed Case
25C004882	Theft			Active
25C004883	Animal Problem	7631	LECAR	Closed Case
25C004884	Theft	8305	LECAR	Active
25C004885	Mental Health	5580	LECAR	Closed Case
25C004886	Traffic Complnt			Active
25C004887	Traffic Complnt	5424	LECAR	Closed Case
25C004888	Crash, PD			Closed Case
25C004889	Suspicious	8305	LECAR	Closed Case
25C004890	Citizen Dispute	7302	LECAR	Closed Case
25C004891	Traffic Stop	5420	LECAR	Closed Case
25C004892	Citizen Assist	8201	LECAR	Closed Case
25C004893	Traffic Stop	5420	LECAR	Closed Case
25C004894	Traffic Stop	5420	LECAR	Closed Case
25C004895	Traffic Stop	5420	LECAR	Closed Case
25C004896	Noise/Disturb	7303	LECAR	Closed Case
25C004897	Property Check	8309	LECAR	Closed Case
25C004898	Suspicious	8305	LECAR	Closed Case
25C004899	Business Alarm	7701	LECAR	Closed Case
25C004900	Welfare Check	8307	LECAR	Closed Case
25C004901	Background Chk			Closed Case
25C004902	Background Chk			Closed Case
25C004903	Background Chk			Closed Case
25C004904	Background Chk			Closed Case
25C004905	Traffic Complnt	5424	LECAR	Closed Case
25C004906	Traffic Stop	5420	LECAR	Closed Case
25C004907	Harassment			Closed Case
25C004908	Information	8305	LECAR	Closed Case
25C004909	Traffic Stop	5420	LECAR	Closed Case
25C004910	Paper Service			Closed Case
25C004911	Traffic Stop	5420	LECAR	Closed Case
25C004912	Juvenile Prob	7301	LECAR	Closed Case
25C004913	911 Hang Up	8209	LECAR	Closed Case
25C004914	Citizen Dispute	5311	LECAR	Closed Case
25C004915	Citizen Assist	8307	LECAR	Closed Case
25C004916	Suspicious	8305	LECAR	Closed Case
25C004917	Traffic Stop	5420	LECAR	Closed Case
25C004918	Traffic Stop	5420	LECAR	Closed Case
25C004919	Business Alarm	7701	LECAR	Unfounded
25C004920	Welfare Check		LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004921	Traffic Stop		LECAR	Closed Case
25C004922	Warrant Arrest		LECAR	Active
25C004923	Theft		LECAR	Closed Case
25C004924	Prop. Chk. Req.		LECAR	Closed Case
25C004925	Animal Bites		LECAR	Closed Case
25C004926	Detail		LECAR	Closed Case
25C004927	Assist Agency		LECAR	Closed Case
25C004928	Traffic Stop		LECAR	Closed Case
25C004929	Mental Health		LECAR	Closed Case
25C004930	Assist Agency	8209	LECAR	Unfounded
25C004931	Citizen Assist	8201	LECAR	Closed Case
25C004932	Business Alarm		LECAR	Closed Case
25C004933	Traffic Stop	5420	LECAR	Closed Case
25C004934	Traffic Stop	5420	LECAR	Closed Case
25C004935	Traffic Stop	5420	LECAR	Closed Case
25C004936	911 Hang Up		LECAR	Closed Case
25C004937	Civil Complaint		LECAR	Closed Case
25C004938	Traffic Stop	5420	LECAR	Closed Case
25C004939	Business Alarm	7701	LECAR	Closed Case
25C004940	Citizen Assist	8201	LECAR	Closed Case
25C004941	Property Check	8309	LECAR	Closed Case
25C004942	Property Check	8309	LECAR	Closed Case
25C004943	Property Check	8309	LECAR	Closed Case
25C004944	Property Check	8309	LECAR	Closed Case
25C004945	Property Check	8309	LECAR	Closed Case
25C004946	Property Check	8309	LECAR	Closed Case
25C004947	Property Check	8309	LECAR	Closed Case
25C004948	Property Check	8309	LECAR	Closed Case
25C004949	Property Check	8309	LECAR	Closed Case
25C004950	Property Check	8309	LECAR	Closed Case
25C004951	Property Check	8309	LECAR	Closed Case
25C004952	Property Check	8309	LECAR	Closed Case
25C004953	Property Check	8309	LECAR	Closed Case
25C004954	Property Check	8309	LECAR	Closed Case
25C004955	Property Check	8309	LECAR	Closed Case
25C004956	Traffic Stop	5420	LECAR	Closed Case
25C004957	Citizen Assist	8201	LECAR	Closed Case
25C004958	Citizen Assist		LECAR	Closed Case
25C004959	Follow Up	8201	LECAR	Closed Case
25C004960	Traffic Stop	5420	LECAR	Closed Case
25C004961	Traffic Stop	5420	LECAR	Closed Case
25C004962	Traffic Complnt		LECAR	Unfounded
25C004963	Theft	2330	LECAR	Clrd adult arrest
25C004963	Theft	5013	LECAR	Clrd adult arrest
25C004964	Trespass		LECAR	Closed Case
25C004965	Recovered Prop		LECAR	Closed Case
25C004966	Prop. Chk. Req.	8304	LECAR	Closed Case
25C004967	Sex Offense		LECAR	Active
25C004968	Traffic Stop		LECAR	Closed Case
25C004969	Warrant Arrest		LECAR	Clrd adult arrest

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C004970	Online Harass		LECAR	Closed Case
25C004971	Citizen Dispute		LECAR	Closed Case
25C004972	Citizen Assist	8201	LECAR	Active
25C004973	PFA Violation	3811		Closed Case
25C004974	911 Hang Up		LECAR	Closed Case
25C004975	Information		LECAR	Closed Case
25C004976	Warrant Arrest	8910	LECAR	Closed Case
25C004977	Trespass		LECAR	Closed Case
25C004978	Disorderly		LECAR	Closed Case
25C004979	Information		LECAR	Closed Case
25C004980	Property Check	8309	LECAR	Closed Case
25C004981	Property Check	8309	LECAR	Closed Case
25C004982	Property Check	8309	LECAR	Closed Case
25C004983	Property Check	8309	LECAR	Closed Case
25C004984	Property Check	8309	LECAR	Closed Case
25C004985	Property Check	8309	LECAR	Closed Case
25C004986	Property Check	8309	LECAR	Closed Case
25C004987	Property Check	8309	LECAR	Closed Case
25C004988	Property Check	8309	LECAR	Closed Case
25C004989	Property Check	8309	LECAR	Closed Case
25C004990	Property Check	8309	LECAR	Closed Case
25C004991	Property Check	8309	LECAR	Closed Case
25C004992	Property Check	8309	LECAR	Closed Case
25C004993	Property Check	8309	LECAR	Closed Case
25C004994	Property Check	8309	LECAR	Closed Case
25C004995	Property Check		LECAR	Closed Case
25C004996	Property Check		LECAR	Closed Case
25C004997	Property Check		LECAR	Closed Case
25C004998	Property Check		LECAR	Closed Case
25C004999	Property Check		LECAR	Closed Case
25C005000	Property Check		LECAR	Closed Case
25C005001	Property Check		LECAR	Closed Case
25C005002	Property Check		LECAR	Closed Case
25C005003	Property Check		LECAR	Closed Case
25C005004	Property Check		LECAR	Closed Case
25C005005	Property Check		LECAR	Closed Case
25C005006	Property Check		LECAR	Closed Case
25C005007	Noise/Disturb	7303	LECAR	Closed Case
25C005008	Theft	2303		Clrd adult arrest
25C005009	Crash, PD	5432	LECAR	Closed Case
25C005010	Business Alarm	7701	LECAR	Closed Case
25C005011	Domestic	7301	LECAR	Closed Case
25C005012	Traffic Stop	5420	LECAR	Closed Case
25C005013	Traffic Stop	5420	LECAR	Closed Case
25C005014	Traffic Stop	5420	LECAR	Closed Case
25C005015	Traffic Stop	5420	LECAR	Closed Case
25C005016	Traffic Stop	5420	LECAR	Closed Case
25C005017	Traffic Stop	5420	LECAR	Closed Case
25C005018	Traffic Stop	5420	LECAR	Closed Case
25C005019	Traffic Stop	5420	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C005020	Welfare Check			Closed Case
25C005021	Traffic Stop	5407	LECAR	Closed Case
25C005021	Traffic Stop	5420	LECAR	Closed Case
25C005022	Traffic Stop		LECAR	Closed Case
25C005023	Traffic Stop	5420	LECAR	Closed Case
25C005024	Traffic Stop		LECAR	Closed Case
25C005025	Theft	2330	LECAR	Closed Case
25C005026	Assist Agency		LECAR	Closed Case
25C005027	Found Property	7802	LECAR	Closed Case
25C005028	Traffic Stop		LECAR	Closed Case
25C005029	Traffic Stop	5420	LECAR	Closed Case
25C005030	Citizen Assist			Closed Case
25C005031	Traffic Stop		LECAR	Closed Case
25C005032	Traffic Stop		LECAR	Closed Case
25C005033	Traffic Stop		LECAR	Closed Case
25C005034	Crash, Non-Rpt	5433	LECAR	Closed Case
25C005035	Trespass			Active
25C005036	Suspicious	8305	LECAR	Closed Case
25C005037	Traffic Stop		LECAR	Closed Case
25C005038	Traffic Complnt			Closed Case
25C005039	Traffic Stop		LECAR	Closed Case
25C005040	Traffic Stop	5420	LECAR	Closed Case
25C005041	Prop. Chk. Req.	8309	LECAR	Closed Case
25C005042	Traffic Stop	5411	LECAR	Clrd adult arrest
25C005043	Crash, PD	5432	LECAR	Closed Case
25C005044	Juv. Runaway	8201	LECAR	Closed Case
25C005045	Civil Complaint	8201	LECAR	Closed Case
25C005046	Welfare Check	8307	LECAR	Closed Case
25C005047	Traffic Stop	5420	LECAR	Closed Case
25C005048	Juv. Runaway	8201	LECAR	Closed Case
25C005049	Traffic Stop	5420	LECAR	Closed Case
25C005050	Crim Mischief	8201	LECAR	Closed Case
25C005051	Traffic Stop	5420	LECAR	Closed Case
25C005052	Traffic Stop	5420	LECAR	Closed Case
25C005053	Suspicious	8305	LECAR	Closed Case
25C005054	Traffic Stop	5420	LECAR	Closed Case
25C005055	Detail	8202	LECAR	Closed Case
25C005056	Alarm, Residenc			Closed Case
25C005057	Traffic Stop	5420	LECAR	Closed Case
25C005058	Animal Problem			Closed Case
25C005059	Harassment			Closed Case
25C005060	PFA Violation	3811	LECAR	Closed Case
25C005061	Domestic			Closed Case
25C005062	ACO Complaint	8201	LECAR	Closed Case
25C005063	Welfare Check	8307	LECAR	Closed Case
25C005064	Traffic Stop	5420	LECAR	Closed Case
25C005065	Traffic Stop	5420	LECAR	Closed Case
25C005066	Suspicious	7303	LECAR	Closed Case
25C005067	Traffic Stop	5420	LECAR	Closed Case
25C005068	Traffic Stop	5420	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C005069	Suspicious	8309	LECAR	Closed Case
25C005070	Traffic Stop	5420	LECAR	Closed Case
25C005071	Business Alarm	7701	LECAR	Active
25C005072	Traffic Stop	5420	LECAR	Closed Case
25C005073	Traffic Stop	5420	LECAR	Closed Case
25C005074	Traffic Stop	5420	LECAR	Closed Case
25C005075	Trespass	6205	LECAR	Clrd adult arrest
25C005076	Paper Service	9001	LECAR	Closed Case
25C005077	Fingerprint	8311	LECAR	Closed Case
25C005078	Citizen Assist		LECAR	Closed Case
25C005079	Family Fight		LECAR	Closed Case
25C005080	Traffic Stop	5420	LECAR	Closed Case
25C005081	Traffic Stop	5420	LECAR	Closed Case
25C005082	Harassment		LECAR	Closed Case
25C005083	911 Hang Up		LECAR	Closed Case
25C005084	Crash, PD	5432	LECAR	Closed Case
25C005085	Traffic Stop	5420	LECAR	Closed Case
25C005086	SOR Update Reg		LECAR	Closed Case
25C005087	911 Hang Up		LECAR	Closed Case
25C005088	Traffic Complnt	5424		Closed Case
25C005089	Traffic Stop	5420	LECAR	Closed Case
25C005090	Domestic	1305	LECAR	Clrd adult arrest
25C005091	Suspicious	8305	LECAR	Closed Case
25C005092	Citizen Assist			Active
25C005093	Traffic Stop	5420	LECAR	Closed Case
25C005094	Citizen Assist	8201	LECAR	Closed Case
25C005095	ATV Complaint		LECAR	Closed Case
25C005096	Assist Agency	8210	LECAR	Closed Case
25C005097	Warrant Arrest	8910	LECAR	Clrd adult arrest
25C005098	Prop. Chk. Req.			Active
25C005099	911 Hang Up		LECAR	Closed Case
25C005100	Traffic Stop	5420	LECAR	Closed Case
25C005101	911 Hang Up		LECAR	Closed Case
25C005102	911 Hang Up		LECAR	Closed Case
25C005103	Motorist Assist	8203	LECAR	Closed Case
25C005104	Traffic Stop	5420	LECAR	Closed Case
25C005105	Traffic Stop	5420	LECAR	Closed Case
25C005106	Escort		LECAR	Closed Case
25C005107	Paper Service		LECAR	Closed Case
25C005108	Traffic Complnt		LECAR	Unfounded
25C005109	Theft		LECAR	For Information Only
25C005110	Crash, PD	5432	LECAR	Closed Case
25C005111	911 Hang Up		LECAR	Closed Case
25C005112	Crash, Non-Rpt		LECAR	Closed Case
25C005113	911 Hang Up		LECAR	Closed Case
25C005114	Traffic Stop		LECAR	Closed Case
25C005115	911 Hang Up		LECAR	Closed Case
25C005116	Business Alarm		LECAR	Closed Case
25C005117	Assist Agency	7608	LECAR	Closed Case
25C005118	Prop. Chk. Req.	8309	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C005119	Property Check	8309	LECAR	Closed Case
25C005120	Property Check	8309	LECAR	Closed Case
25C005121	Property Check	8309	LECAR	Closed Case
25C005122	Property Check	8309	LECAR	Closed Case
25C005123	Property Check	8309	LECAR	Closed Case
25C005124	Property Check	8309	LECAR	Closed Case
25C005125	Property Check	8309	LECAR	Closed Case
25C005126	Property Check	8309	LECAR	Closed Case
25C005127	Property Check	8309	LECAR	Closed Case
25C005128	Animal Problem			Active
25C005129	Traffic Stop			Closed Case
25C005130	Assist Agency			Closed Case
25C005131	Crim Mischief			Closed Case
25C005132	Found Property	7802	LECAR	Closed Case
25C005133	Suspicious	8910	LECAR	Clrd adult arrest
25C005134	Citizen Assist	8201	LECAR	Closed Case
25C005135	Trespass			Closed Case
25C005136	Traffic Complnt	5424	LECAR	Closed Case
25C005137	Suspicious	8305	LECAR	Closed Case
25C005138	Traffic Stop	5407	LECAR	Closed Case
25C005139	Erratic Driving	5424	LECAR	Closed Case
25C005140	ATV Complaint	5424	LECAR	Closed Case
25C005141	Chase	5013	LECAR	Warrant Requested
25C005141	Chase	5311	LECAR	Warrant Requested
25C005141	Chase	5406	LECAR	Warrant Requested
25C005141	Chase	5407	LECAR	Warrant Requested
25C005141	Chase	5411	LECAR	Warrant Requested
25C005141	Chase	5411	LECAR	Warrant Requested
25C005142	Suspicious	8305	LECAR	Closed Case
25C005143	Prop. Chk. Req.	8304	LECAR	Closed Case
25C005144	Traffic Stop	5420	LECAR	Closed Case
25C005145	Traffic Stop	5420	LECAR	Closed Case
25C005146	Assist Agency			Closed Case
25C005147	Crim Mischief	2901	LECAR	Closed Case
25C005148	Traffic Complnt			Closed Case
25C005149	Traffic Stop	5420	LECAR	Active
25C005150	Theft	8011	LECAR	Closed Case
25C005151	Traffic Stop	5420	LECAR	Closed Case
25C005152	Traffic Complnt			Closed Case
25C005153	Domestic	7301	LECAR	Closed Case
25C005154	Assist Agency	7610	LECAR	Closed Case
25C005155	Traffic Stop	5420	LECAR	Closed Case
25C005156	Traffic Stop	5420	LECAR	Closed Case
25C005157	Traffic Stop	5420	LECAR	Closed Case
25C005158	ACO Complaint	8201	LECAR	Closed Case
25C005159	Noise/Disturb	7303	LECAR	Closed Case
25C005160	Traffic Stop	5420	LECAR	Closed Case
25C005161	Traffic Stop	5420	LECAR	Closed Case
25C005162	Background Chk	8008	LECAR	Closed Case
25C005163	Prop. Chk. Req.		LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C005164	Noise/Disturb		LECAR	Closed Case
25C005165	Traffic Stop	5420	LECAR	Active
25C005166	SOR Update Reg		LECAR	Closed Case
25C005167	Traffic Stop	5420	LECAR	Closed Case
25C005168	Traffic Stop	5420	LECAR	Closed Case
25C005169	Fingerprint	8311	LECAR	Closed Case
25C005170	Traffic Stop	5420	LECAR	Closed Case
25C005171	Traffic Stop	5420	LECAR	Closed Case
25C005172	Traffic Complnt	5424	LECAR	Closed Case
25C005173	Traffic Stop	5420	LECAR	Closed Case
25C005174	Traffic Stop	5420	LECAR	Closed Case
25C005175	Traffic Complnt	5424	LECAR	Closed Case
25C005176	Traffic Stop	5420	LECAR	Closed Case
25C005177	Pedestrian Chk		LECAR	Closed Case
25C005178	Traffic Stop	5420	LECAR	Closed Case
25C005179	Information		LECAR	Closed Case
25C005180	Traffic Stop	5420	LECAR	Closed Case
25C005181	Information		LECAR	Closed Case
25C005182	Information	8011	LECAR	Closed Case
25C005183	ACO Complaint		LECAR	Closed Case
25C005184	Trespass	8201	LECAR	Closed Case
25C005185	Suspicious		LECAR	Closed Case
25C005186	Motorist Assist	5420	LECAR	Closed Case
25C005187	Traffic Stop	5420	LECAR	Closed Case
25C005188	Noise/Disturb	7303	LECAR	Closed Case
25C005189	Prop. Chk. Req.		LECAR	Active
25C005190	Traffic Stop	5420	LECAR	Closed Case
25C005191	Property Check	8309	LECAR	Closed Case
25C005192	Property Check	8309	LECAR	Closed Case
25C005193	Property Check	8309	LECAR	Closed Case
25C005194	Property Check	8309	LECAR	Closed Case
25C005195	Property Check	8309	LECAR	Closed Case
25C005196	Traffic Stop	5420	LECAR	Closed Case
25C005197	OUI Alcohol	5404	LECAR	Clrd adult arrest
25C005198	Property Check	8309	LECAR	Closed Case
25C005199	Property Check	8309	LECAR	Closed Case
25C005200	Property Check	8309	LECAR	Closed Case
25C005201	Traffic Stop	5420	LECAR	Closed Case
25C005202	Traffic Stop	5420	LECAR	Closed Case
25C005203	Domestic		LECAR	Closed Case
25C005204	Traffic Stop	5420	LECAR	Closed Case
25C005205	Traffic Stop	5420	LECAR	Closed Case
25C005206	Traffic Stop	5420	LECAR	Closed Case
25C005207	Traffic Stop	5420	LECAR	Closed Case
25C005208	Traffic Stop	5420	LECAR	Closed Case
25C005209	Information		LECAR	Closed Case
25C005210	Warrant Arrest	8910	LECAR	Clrd adult arrest
25C005211	Domestic	1305	LECAR	Active
25C005212	Welfare Check	8307	LECAR	Closed Case
25C005212	Welfare Check	8307	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C005213	Traffic Complnt		LECAR	Closed Case
25C005214	Suspicious		LECAR	Closed Case
25C005215	Welfare Check		LECAR	Closed Case
25C005216	Suspicious		LECAR	Closed Case
25C005217	Prop. Chk. Req.	8304	LECAR	Closed Case
25C005218	Property Check	8309	LECAR	Closed Case
25C005219	Property Check	8309	LECAR	Closed Case
25C005220	Property Check	8309	LECAR	Closed Case
25C005221	Property Check	8309	LECAR	Closed Case
25C005222	Property Check	8309	LECAR	Closed Case
25C005223	Property Check	8309	LECAR	Closed Case
25C005224	Citizen Assist	8301	LECAR	Closed Case
25C005225	Business Alarm	7701	LECAR	Unfounded
25C005226	Civil Complaint		LECAR	Closed Case
25C005227	Traffic Stop	5420	LECAR	Closed Case
25C005228	Traffic Stop	5420	LECAR	Closed Case
25C005229	Traffic Stop	5420	LECAR	Closed Case
25C005230	Crash, Non-Rpt	5433	LECAR	Closed Case
25C005231	Information		LECAR	Closed Case
25C005232	Traffic Stop		LECAR	Closed Case
25C005233	Traffic Stop	5420	LECAR	Closed Case
25C005234	Traffic Stop	5420	LECAR	Closed Case
25C005235	Traffic Stop	5420	LECAR	Closed Case
25C005236	Traffic Stop	5420	LECAR	Closed Case
25C005237	Traffic Stop	5420	LECAR	Closed Case
25C005238	Traffic Stop	5420	LECAR	Closed Case
25C005239	Traffic Stop		LECAR	Closed Case
25C005240	Traffic Stop		LECAR	Closed Case
25C005241	Traffic Stop		LECAR	Closed Case
25C005242	Traffic Complnt		LECAR	Closed Case
25C005243	Traffic Stop		LECAR	Closed Case
25C005244	Citizen Assist		LECAR	Closed Case
25C005245	ACO Complaint		LECAR	Closed Case
25C005246	Traffic Complnt	5420	LECAR	Closed Case
25C005247	Traffic Stop	5420	LECAR	Closed Case
25C005248	Traffic Stop	5420	LECAR	Closed Case
25C005249	Burglary		LECAR	Closed Case
25C005250	Traffic Stop	5420	LECAR	Closed Case
25C005251	Information	8011	LECAR	Unfounded
25C005252	Traffic Offense	5411	LECAR	Closed Case
25C005253	Business Alarm		LECAR	Closed Case
25C005254	Suspicious		LECAR	Closed Case
25C005255	Assist Agency	7608	LECAR	Closed Case
25C005256	Suspicious		LECAR	Closed Case
25C005257	Prop. Chk. Req.	8304	LECAR	Closed Case
25C005258	Property Check	8309	LECAR	Closed Case
25C005259	Property Check	8309	LECAR	Closed Case
25C005260	Property Check	8309	LECAR	Closed Case
25C005261	Property Check	8309	LECAR	Closed Case
25C005262	Property Check	8309	LECAR	Closed Case

<u>Incident #</u>	<u>Nature of Incident</u>	<u>Offense Code</u>	<u>Loctn Code</u>	<u>Disposition</u>
25C005263	Property Check	8309	LECAR	Closed Case
25C005264	Citizen Assist	8201	LECAR	Closed Case
25C005265	911 Hang Up	8209	LECAR	Closed Case
25C005266	Traffic Complnt	5424	LECAR	Closed Case
25C005267	Welfare Check			Closed Case
25C005268	Business Alarm	7701	LECAR	Closed Case
25C005269	Traffic Stop	5420	LECAR	Closed Case
25C005270	Background Chk			Closed Case
25C005271	Warrant Arrest	8910		Closed Case
25C005272	Mental Health	5580	LECAR	Closed Case
25C005273	Theft	2330	LECAR	Closed Case
25C005274	Traffic Stop	5420	LECAR	Closed Case
25C005275	Citizen Assist			Closed Case
25C005276	SOR Update Reg			Closed Case
25C005277	Traffic Complnt			Closed Case
25C005278	Citizen Assist			Closed Case
25C005279	SOR Update Reg	8201	LECAR	Closed Case
25C005280	Juvenile Prob	7301		Closed Case
25C005281	Information	8201	LECAR	Closed Case
25C005282	Domestic	7301	LECAR	Closed Case
25C005283	Suspicious	8305	LECAR	Closed Case
25C005284	Suspicious	8305	LECAR	Closed Case
25C005285	Citizen Dispute	8201	LECAR	Closed Case

Total reported: 867

Report Includes:

All dates reported between `00:00:00 06/01/25` and `23:59:59 06/30/25`, All agencies matching `CPD`, All nature of incidents, All offenses observed, All offenses reported, All offense codes, All dispositions, All responsible officers, All locations