

From: [Shelly Lizotte](#)
To: [Penny Thompson](#)
Subject: RE: Site Design Review - Caribou Police Station
Date: Tuesday, May 6, 2025 3:48:31 PM

Thanks Penny,

As long as you have a copy of that information, I don't need it on the plan itself.

I will put a note on the plan that it was tax acquired property and send you a PDF of the site plan, and a copy of the Grading and Erosion control.

If they need the elevations, we can just show them those from the bid set.

Shelly

Rayshelly Lizotte PE, LEED AP
Principal, Civil Engineer



T. 207.974.3028

C. 207.745.7449

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175 Exchange Street
Bangor, ME 04401

From: Penny Thompson <pthompson@cariboumaine.org>
Sent: Tuesday, May 6, 2025 3:27 PM
To: Shelly Lizotte <rlizotte@artifexae.com>
Subject: RE: Site Design Review - Caribou Police Station

We don't have a "book and page" for a deed because this was tax acquired property. Do you want to foreclosed tax lien book and page?

I am not used to being the person to get things ready for review and going to the Planning Board. I typically just collected the completed information and then do up the packets (which honestly if we had a real code officer I would not need to be involved in that either).

From: Shelly Lizotte <rlizotte@artifexae.com>
Sent: Tuesday, May 6, 2025 10:05 AM
To: Penny Thompson <pthompson@cariboumaine.org>
Subject: RE: Site Design Review - Caribou Police Station

Hi,

I was taking your email very literally so only sent the application. I guess I thought you were just using

the plans from the bid set.

If you can send me the book and page number for the Birds Eye lot, so I can add it to the general notes on the site plan, then I can send that to you this morning.

Do you want me to send an individual copy of the building elevations from the bid set with this also?

They do mention wanting building elevations.

Shelly

Raysshelly Lizotte PE, LEED AP

Principal, Civil Engineer



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From: Penny Thompson <pthompson@cariboumaine.org>

Sent: Tuesday, May 6, 2025 9:30 AM

To: Shelly Lizotte <rlizotte@artifexae.com>

Cc: Ellen Angel <eangel@artifexae.com>

Subject: RE: Site Design Review - Caribou Police Station

What do you want me to submit for the plans?

I see that this is just the application.

Penny

From: Shelly Lizotte <rlizotte@artifexae.com>

Sent: Monday, May 5, 2025 9:46 AM

To: Penny Thompson <pthompson@cariboumaine.org>

Cc: Ellen Angel <eangel@artifexae.com>

Subject: RE: Site Design Review - Caribou Police Station

Hi Penny,

I have filled out what I could, with a few blanks for things I didn't have answered.

- Book and page and copy of the deed

-Cost for infrastructure improvements (we can include the site work part of the cost estimate but that

does include grading and filling for the building as well).

- names and addresses and names of consultants are in the project manual
- boundary survey
- any abutting landowners names and addresses

If you need me to update anything on the site plan, please let me know.

I have sent a copy of the plan to the public works department, and we have had a few meetings/discussion with the C.U.D. and I can send them a final site plan also.

Shelly

Rayshelly Lizotte PE, LEED AP

Principal, Civil Engineer



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From: Penny Thompson <pthompson@cariboumaine.org>

Sent: Sunday, May 4, 2025 8:26 PM

To: Ellen Angel <eangel@artifexae.com>; Shelly Lizotte <rlizotte@artifexae.com>

Subject: Site Design Review - Caribou Police Station

Good morning –

In trying to put the Planning Board packet together, I see that I do not have the site design review application on the police station project.

Do you have that so I can finish the packet?

Penny Thompson

City Manager

City of Caribou Maine

(207) 493 – 5961 (direct line)

pthompson@cariboumaine.org

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