Caribou City Public Safety Facilities – Architectural Study

Architectural
Statement of Qualifications

October 22, 2019

CES INC
Engineers • Environmental Scientists • Surveyors

DESIGN GROUP COLLABORATIVE
DG • C
ARCHITECTURE
Design | Planning

Carla Haskell, President
Design Group Collaborative
207.669.2104
chaskell@dgcarchitects.com

DESIGN GROUP
COLLABORATIVE

DG C

ARCHITECTURE
DESIGN + PLANNING

www.dgcarchitects.com

October 22, 2019

Dennis Marker
Caribou City Manager
25 High Street
Caribou City, ME 04736

Re: Architectural Services for a Public Safety Facility Study

Dear Dennis,
It is with great enthusiasm that we submit our qualifications to the City of Caribou. Thank you for holding a pre-proposal meeting and providing a tour of the existing facility that our project partner, David Hopkins, PE from CES, Inc. (CES) attended. We understand the City recognizes its aging infrastructure does not adequately address the needs of the city's service departments. This project provides a unique opportunity to explore options and their feasibility.

Design Group Collaborative (DGC) is a dynamic and creative architecture firm located in Ellsworth, Maine. Our company is a registered with the U.S. Small Business Administration as an economically disadvantaged women owned small business, (EDWOSB). Founding owner Carla Haskell, AIA; is a LEED Accredited Professional with over 30 years of experience in architecture and construction. As our name states and our reputation confirms, we believe in strong collaborative relationships with our clients and our consultants. We recognize that the most successful projects demand careful coordination and clear communication between the stakeholders and the design team. Our clients will attest to DGC's level of care in our past projects.

We propose a project team that includes CES, Inc. Our experience working with CES for over 15 years and projects valued at over $20 million will benefit your project from our close relationship. CES, Inc. represents a wealth of experience in structural, mechanical, electrical and plumbing (MEP) analysis and design, construction methods and cost estimating. CES has worked with the City extensively on one of the potential project sites for a new facility (former Birdseye Plant) as it relates to environmental and hazardous material cleanup. Through this project, CES has developed a solid understanding of the project site and the challenges and benefits it presents. Their local office in Presque Isle has supported a number of projects for the City as well as other entities in Caribou.

Our team's experience with public safety operations/space analysis and existing building evaluations is extensive. We look forward to assisting the City and working with the building committee with the goal of providing a recommendation to the City regarding the use of existing buildings or building a new facility.

We are eager to work with you on this exciting project and look forward to hearing from you.

Sincerely yours,

40 CHURCH STREET
STUDIO A
ELLSWORTH, MAINE
04605

TEL 207-664-0560

Carla Haskell, AIA, LEED AP
President, Maine Licensed Architect
Design Group Collaborative
chaskell@dgcarchitects.com

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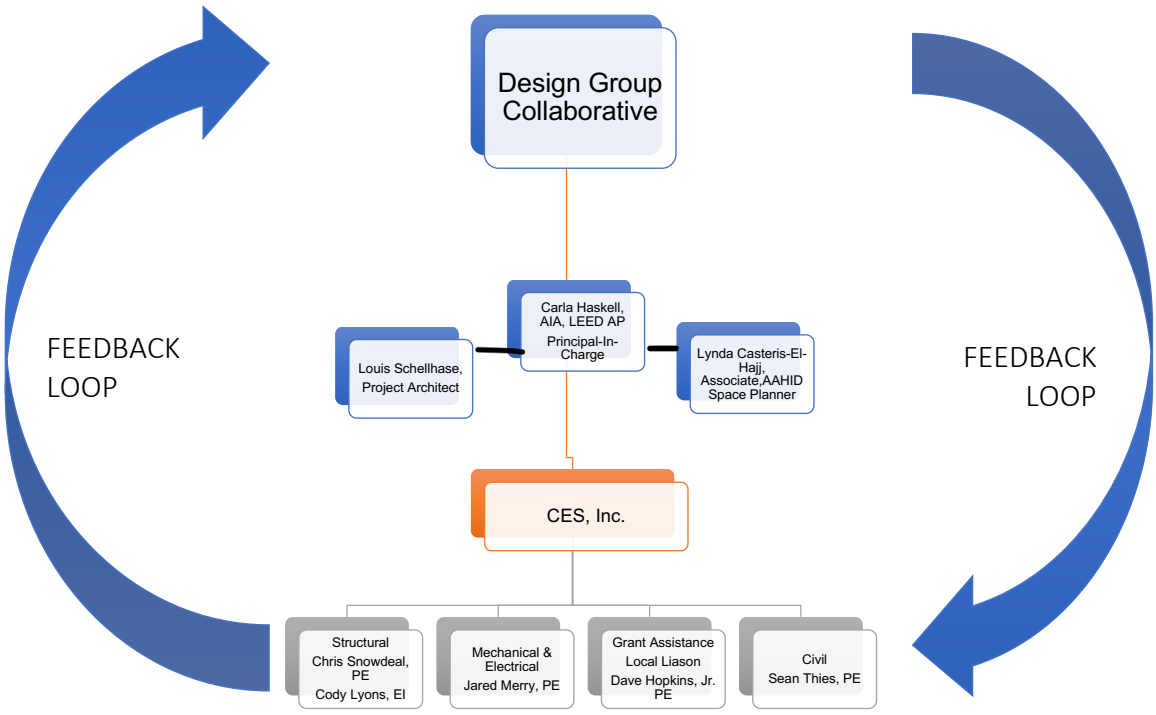
PROPOSED PROJECT TEAM



Principal Team Members

Design Group Collaborative will head the management of the entire project from inception through construction administration. DGC will retain the proposed consultants as participants in a collaborative team context.

Specifically, Carla Haskell, DGC Principal-in Charge, will manage the day-to-day project; be the "bridge" for all communications among consultants, and the stakeholders; maintain project schedule; oversee the Caribou City Public Safety Facilities Architectural Study goals including the balance between *scope*, *quality*, and *budget* as well as facilitate and attend all meetings.

Carla Haskell, AIA, LEED AP, President and Principal-in-Charge
Carla Haskell is a Maine Licensed Architect and will lead the project and be the primary contact. Carla has extensive experience with group work, as well as design and building construction. She will manage the schedule and provide guidance to the design team on the client priorities throughout the process. Carla provides oversight and quality control to all projects.

Louis Schellhase, Project Architect
Louis's time will be dedicated to this project. He will provide documentation, code review and building envelope analysis. He will manage coordination of information with engineer consultants and cost estimator. Louis also will provide architectural drawings and renderings.

Lynda Casteris-El-Hajj, AAHID, Associate, Interior Designer
A Maine Licensed Interior Designer with over 30 years' experience working with institutional facilities including public safety buildings. Lynda will provide building programming, space planning and interior design services for this project.

CES INC.

DGC currently works with CES on a wide variety of building projects throughout the State. CES has experience working with the city and their office located in Presque Isle ensures that local knowledge will enhance our understanding of the Caribou community.

Dave Hopkins Jr., PE will be our local contact and liaison. Dave has over 32 years of civil and environmental engineering experience and is the Presque Isle Branch Manager. Dave will also be able to assist the City with potential funding and grant initiatives.

Chris Snowdeal, PE, will be our Structural Engineer. With over 20 years of experience, Chris has core expertise in Structural Building Analysis and Design as well as Building & Life Safety Code Review and Construction Document Development.

Jared Merry, PE, Mechanical and Electrical Engineering will serve as our MEP engineer, with 15 years of experience including work in schools, airports, and federal buildings, working with complex plumbing, lighting, and electric systems, telecommunications systems, data communications systems, as well as heating and ventilation systems.

Sean Thies, PE, Civil Engineer has over 20 years of civil engineering experience, working with municipalities and commercial clients to assist with site development, stormwater design, and road and infrastructure design.

Project Team

Design Group Collaborative (DGC) is centrally located in Ellsworth, Maine. DGC includes licensed Architects and Interior Designer with 100+ combined years of experience including public safety design. Principal Carla Haskell, AIA is a LEED Accredited Professional. For over our fifteen-year history, DGC continues to bring expertise and experience in working collaboratively with City Councils, Planning Boards, Building Committees, as well as local, state, and federal agencies in regulatory and code reviews.

Experience is the chief asset we bring to the table for new construction and renovations. We believe that DGC's experience provides a strong background for developing plans and options for the Caribou City Public Safety Facilities Architectural Study. We have extensive experience in programming and design for complex public facilities. DGC recently completed an expansion to the Surry Fire Department with services including programming and probable costs through to construction documentation, bidding and construction administration. This project came in over $200,000 under budget. Projects such as this require clear visual graphics early in the process, such as plans and renderings, to help stakeholders conceptualize design options and make decisions on how to proceed.

Specific to public safety facilities, we recognize that in addition to providing more space, preliminary design should also include planning for effective and systematic response to events, providing for distinct operational needs, unobstructed emergency discharge, security and controlled access, design for health and safety of departmental personnel, and support departmental identity.

Public Safety and Town Office Projects that we have designed and constructed:

- Surry Fire Department Expansion and Town Office Renovation
- Bar Harbor Port Security Building
- Mt. Desert Public Safety and Town Office Building
- Mt. Desert Public Works Facility
- Northeast Harbor Habormaster's Building and Visitor Center
- Easton Land Port of Entry
- Milltown Land Port of Entry
- Department of Inland Fisheries and Wildlife Headquarters located in Ashland
- New Harbor Town Offices
- Town of Lowell Fire Station
- Town of Roque Bluffs Fire Station (Also assisted with CDBG grant administration)
- City of Brewer Public Safety Building
- Town of Veazie Fire Station Renovation
- Town of Dover Foxcroft Fire Station Renovation
- Town of Orrington Public Safety Building

DGC and CES has experience with building analysis and space programming with a focus on reuse and renovation. Those projects include; Trenton Town Office and Fire Department Feasibility Study, the Town of Bar Harbor Public Safety Building Facility Study and the Treats Falls House Addition and Renovation. DGC is consulting with the Mount Desert Island League of Towns on their future MDI Regional Fire Training Facility.

We are currently working with the Town of Bar Harbor Conner's Emerson School and the Penobscot Nation. Both are community projects that include stakeholder and committee meetings that explore options and costs to reuse two existing buildings or build new.

Relevant Experience

1. Easton Land Port of Entry

Design/Build with Sheridan Construction
LEED Silver Certified
Project Design Cost- $200,000
*Project Construction Services Cost-$*40,000
Project Construction Cost- 6.7 million
Duration of services – 31 months
Project Manager – Dan Wildes
Client- Department of Homeland Security
Client Contact-
Department of Homeland Security
Customs and Border Protection
Michael Simmons, Contracting Officer
6650 Telecom Dr. Suite 100
Indianapolis, IN 46278
317-381-5316

Design Group Collaborative together with The Sheridan Corporation provided design-build services for a new Land Port of Entry in Easton, Maine, for the Department of Homeland Security. This 4,400 sf facility features energy efficient and sustainable design using durable, low maintenance materials. The site design uses salvaged site materials, restores the site with cold-hardy, native and adaptive plants, provides habitat and protects ground water. The highly insulated exterior walls and roof, high efficiency light fixtures and controls, ground source heat pumps, evacuated tube solar panels and building automation systems reduce energy consumption by 28% compared to current energy code requirements. The U.S. Green Building Council has awarded LEED Silver Certification for the project.

2. Bar Harbor Port Security Building & Public Safety Building Feasibility Study

Project Design Cost- $54,257
Project Construction Services Cost- $12,000
Project Construction Cost- $800,000
Duration of services – 20 months
Project Manager – Carla Haskell
Client- Town of Bar Harbor
Client Contact-
Police Chief James Willis
1 Municipal Pier
Bar Harbor, ME 04609
207.288.3391

Located on the Bar Harbor Municipal Pier, this project provides the Town of Bar Harbor with a Harbor Master's Office, visitor reception area, work room, small conference room and office for customs and police. Funding was partially provided by The Department of Homeland Security. The structure bears on a pier system that is anchored to ledge. Windows along the north and east sides allow full view of the harbor.

As part of the same project, the Town of Bar Harbor commissioned Design Group Collaborative to provide programming and feasibility studies for their Municipal Building and Public Safety buildings. Both buildings were designed in the early 1900's by one of Maine's renowned architects, Fredrick Savage.
The studies included a series of programming meetings, fire and police department questionnaires, energy use analysis and existing conditions report of both buildings. A cost analysis of energy use and renovation versus new construction was also included in the report. DGC provided a public presentation of findings before the Bar Harbor Town Council. The report can be found online at

http://www.barharbormaine.gov/DocumentCenter/View/146/Bar-Harbor-Public-Safety-Building-Feasibility-Study

3. Town of Mt. Desert
Town Office and Public Safety Expansion and Public Works Building
Combined Project Design Cost- $212,000
Combined Project Construction Services Cost- $40,000
Combined Project Construction Cost- $2,650,000
Project Manager – Louis Schellhase
Client- Town of Mt. Desert
Client Contact-
Durlin Lunt, Mt. Desert Town Manager
21 Sea Street
Northeast Harbor, Maine
207. 276. 3232

Town Offices, Police and Fire Departments Renovation-$650,000- A 2,400 sf addition and renovation including new expanded offices, police garage, town file storage and archival storage. Project also included the addition of a 3,500 lb capacity two stop elevator pursuant to Americans with Disabilities Act (ADA) Title II guidelines.

The expansion of the Town Office and Public Safety facility includes a new sally port entry and wash bay for the Police Department. Fire Department offices for the Fire Chief and the Assistant Fire Chief were also added. Town office functions include new offices for the assessor, code enforcement officer, and much needed file storage areas that allowed the existing town clerk office to expand within the existing building. Construction was phased to accommodate no down time for the adjacent fire department, police station and town office. The project was designed with economy in mind, wood frame construction, insulated fiberglass windows and doors and commercial quality flooring provided the town with a no nonsense project that came in on budget and on time.

The public works garage is an approximately 11,200 sf single story, prefabricated metal building housing the Mount Desert Public Works department with a large storage mezzanine. The project included demolition of the existing public works garage, hazardous materials removal, prefabricated metal building construction, concrete foundation, new building electrical service, existing generator relocation and connection to new building, heating and cooling systems, garage ventilation and oil delivery systems, new plumbing and electrical work, upgrades to the adjacent bus garage building and associated site work. The project was publicly bid and came in under budget.

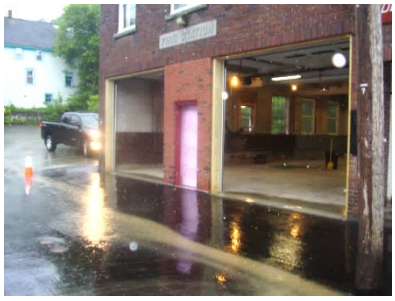
4. Fire Department Expansion and Town Office Renovation

Project Design Cost- $57,500
Project Construction Services Cost- $12,000
Project Construction Cost- $576,399
Project Manager – Carla Haskell
Client- Town of Surry
Client Contact-
Steve Bemiss, Chairperson of the Surry Board of Selectman
207.667.5859

The addition to the Fire Department located at 741 North Bend Road, Surry, includes an addition of 2474 sq. ft. to the existing Fire Department and Town Office. The additional spaces provide the fire department with double the size of apparatus storage an office for the Chief, Radio room and training room with full ADA compliance. Phased construction allowed renovation to occur in the fire department apparatus bay so as not to effect operations. DGC provided concept options, feasibility studies, construction documentation and construction administration services. The project came in almost $200,000 under budget that allowed further upgrades to the entire building.

5. Dover-Foxcroft Fire Station Renovation

Project Design Cost- $30,000
Project Construction Services Cost-$12,000
Project Construction Cost- Estimated $200,000
Duration of design and services to completion – 4 mos
Project Manager – Pete Tuell, PE
Client- Town of Dover-Foxcroft
Jack Clukey, Town Manager
48 Morton Ave, Ste A
Dover-Foxcroft, ME 04426
207.564.3318



The Town of Dover Foxcroft's Fire Station is centrally located in and the building has served the community well. Over the years, as the equipment needs and size of the trucks grew, the floor system supporting those trucks began to wear and settle. CES evaluated the floor system through the use of its Geoprobe unit and made recommendations for repairs and upgrades. Our design required the removal of the existing concrete floors, removal of low-quality subgrade materials, installation of structural fill, and the installation of a new floor drainage system. In addition, we were able to redesign the finish floor elevation, lowering it by eighteen inches to accommodate the larger trucks. Besides the design services, CES assisted the Town during construction by providing contract administration and oversight.

Approach to the Project

Design Group Collaborative is dedicated to creating exceptional architecture that is responsive to 21st century challenges: environmental sustainability, durability, and beauty. We provide affordable architectural design services, producing beautiful, functional, and enduring architecture integrated with site and community contexts and addressing the client's needs.

At the core of Design Group Collaborative is the philosophy that community builds design and design builds community. By including all stakeholders in the design and planning process, we help build consensus and reach informed decisions. The result is a project that will serve the client and community well for years to come. We consider it a privilege to participate in such a process.

Meetings will include all stakeholders including Caribou Community Development, Public Works, Public Safety, Recreation, City Council and major public utilities. We assist in creating win-win solutions that are cost-effective and efficient and meet the approval of local and state regulatory agencies. We ensure the direction holds design integrity and achieve sustainability for the long term.

We bring our leadership, expertise, and a long history of managerial and organizational skills to this project. However, DGC offers our services in the spirit of partnership, as we strongly believe that collaboration with our clients builds the strongest and most enduring community projects. We will provide principal involvement in consultant coordination and performance of the work. Meeting times, agendas, meeting notes, and reports shall be available to the City of Caribou as tools for larger community involvement and inclusion.

In addition to the tasks outlined in the RFQ we suggest additional provisions for dealing with potential impediments in design and construction:

1. A questionnaire tailored to ask information about department functions, space needs, and adjacencies, and future growth, will be issued to Public Safety Departments and City Departments. The Departments will provide organizational charts for current and projected personnel.
2. Hazardous Material Survey- One item that is often overlooked in renovations is addressing the presense of hazardous materials in our buildings. We recommend early detection if hazardous materials or air quality issues are suspected.
3. Cost Estimates- DGC believes in the power of accurate cost estimating to inform and educate clients on the impact of scope, quality and schedule on a construction budget. We will provide accurate cost estimating and cost benefit analysis of design options early in the process. We have found that a local understanding of construction costs will provide an invaluable asset to this project. In addition to providing cost information during tasks 1-6 we will provide updates on costs during construction documentation phase in schematic design and design development.
4. An appropriate amount of time is required for architectural milestones tp progress. Information evolves from Schematic Design (SD) to Construction Administration (CA) that allows the team and client to deal with conflict resolution and mitigation.

General: The following work plan is presented in three phases.
Phase I includes Task 1-6 determining the preferred design option.
Phase II is Task 7-9 project design and construction documentation and administration.
Phase III includes Task 10, Contract Administration.

Schedule: Based on information described in the RFQ dated 9/17/19. We suggest a change in Phase II to allow more time for construction documentation.

Phase I	November 2019 and complete by August 2020
Phase II	September 2020 and out to bid February 2021.
Phase III	Assume a 6 -10 month construction administration phase.

PHASE I

Task 1 – Stakeholder Committee Formation and Kickoff Meeting
December 2019

Initial Meeting #1
Kick-off meeting with the Caribou Public Safety Building and City Hall Stakeholders reviews and confirms project goals, project design approach, process, budget and schedule.
Tour buildings and sites under consideration with department representatives.

Task 2 – Determination and Identification of Existing Conditions and Space Needs
January 2020- February 2020

Issue Questionnaires to all City Departments
A Questionnaire tailored to ask information about department functions, space needs, and adjacencies and future growth will be issued to Public Safety and City Hall Departments. The Departments are also asked to provide organizational charts for current and projected personnel. The questionnaires and charts are to be returned to Architects prior to Meeting 2.

Meeting #2
Tour existing City Hall office spaces and building identified for renovation with department representatives. Review questionnaire and chart responses with group. Review with public safety personnel and city administration; life-safety codes, detainee and evidence handling, building and accessibility codes.

Existing Conditions Information Gathering

1. Obtain geotechnical and site/ building environmental (hazardous material) information.
2. Observe and note existing conditions information of City Hall and building identified for renovation through on site fieldwork.
3. Gather and analyze existing documents (plans and site survey).
4. Gather programming and reports issued by previous architects.
5. Identify applicable code and zoning requirements. Meet with regulatory authorities.

Deliverables:
Space Program- An architectural space program will generate the organizational and spatial information gathered. The space program develops basic square footage information now and for the future.

Task 3 – Determination and Identification of Potential Site Locations
March - April 2020

Building and Site Analysis
Site features include solar orientation, parking, pedestrian and vehicular circulation areas, loading areas and visitor and employee entrance locations. Building conditions will be identified and other elements that may pose concern or provide limiting factors. These findings will be included in the existing Conditions and Feasibility Report for committee review.

Meeting #3

Review Architectural Space Program, City Hall and building identified for renovation Existing Conditions Report and Feasibility Report with stakeholders and receive feedback.

Deliverables:
Draft Existing Condition and Feasibility Report - A report will be generated of City Hall and the building identified for renovation describing general conditions, code review, and recommendations for renovations to use the buildings as an essential public facility or public gathering place.

Task 4 – Conceptual Design of Future Facilities
May 2020

Develop Optional Layouts
We will prepare conceptual designs of the following: renovation of City Hall for new police station; renovation of an existing building for city administration services; concept plan for a stand-alone police station. A site has not been determined for this stand-alone building.
Concept Design will be block diagrams of spatial layouts based upon the building program requirements and site layout. We will review opinions of cost with cost estimator. We will develop basis of design for mechanical, electrical and plumbing systems approach to assist with opinions of cost.

Meeting #4
Present Concept Design Options in the form of block diagrams of floor plan layouts and sketch site plans. Review of pros and cons of each option. Present concept construction costs proposed for each option. Receive design direction from the Stakeholders Committee for each option.

Deliverables:
Feasibility Report including concept designs and opinions of cost- A final draft of the feasibility report will include deliverable from Task 3; revised three concept designs mentioned above; one rendering per concept and opinions of cost.

Meeting #5
Meet to review final draft of report, designs, renderings and opinions of cost. Discuss funding possibilities.

Task 5 – Identification of Funding Options for the Project
June 2020

Deliverables:
Provide a list of potential funding sources.
Provide grant materials and writing expertise.

Task 6 – Public Meetings
July- August 2020

Prepare Presentation
Prepare 3 boards per concept for display at open house meetings.

Deliverables:
3 boards per concept
Preferential survey for use by the City.

PHASE II
Construction Documents and Bidding
September - February 2021

Task 7 – Preliminary Design

Preliminary design of preferred option

Develop floor plans that advance one concept design based on community feedback. Develop preliminary site plans, narrative of structural,mechanical, electrical and plumbing systems. Develop exterior elevation sketches.
Services not identified in this project may be requested. Additional information includes Haz Mat survey, geotechnical information, topographic surveys and/or utility investigations. Once that information is received we will refine construction costs.

Meeting #6
Review preliminary plan and costs with City staff.

Task 8 – Final Project Design (subject to voter approval if necessary)
Schematic Design
Develop schematic site plan, floor plans and elevations based on Meeting #4 comments finalize SD opinion of probable costs. The Schematic Design Documents shall consist of drawings and other documents including a site plan, if appropriate, and preliminary building plans, sections and elevations; and may include some combination of study models, perspective sketches, or digital representations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.

Meeting #7
Present schematic design report to Stakeholders. Presentation includes site plan, floor plan(s), building section, exterior image, site design, code review summary and update opinion of probable costs. Discuss proposed engineering systems (structural, HVAC, plumbing, fire protection and electrical). Identify potential sustainable design methods suited to the project. Get feedback and comments.

Meeting #8
Present final schematic design to Stakeholders for comments. Final plan to be submitted to City for formal approval to begin construction documentation.

Task 9 – Construction Drawings and Project Bid

Design Development Phase Tasks that will be performed during this phase include the following:
- Receive results of necessary investigations and tests, including Geotechnical information and update design as needed.
- Define and confirm sustainable building strategies.
- Develop plans, elevations, sections, schedules and specifications.
- Confirm Structural, Mechanical, Plumbing, Electrical systems.
- Confirm life cycle costs for proposed systems.
- Conduct architectural/engineering coordination meetings as needed
- Begin approvals process for utility and public services
- Obtain preliminary review from Building Department, Fire Marshal
- Update estimate of operating costs
- Update Opinion of Probable Construction Cost

Meeting #9
Room Detail Discussion
Meet with Building Committee and other designated persons to discuss specific room detail requirements including room finish materials, doors and hardware, casework and storage needs, lighting, location of power, communications, plumbing, equipment and specialty items.

Meeting #10
Design Development Presentation
Present Design Development drawings including site plan, floor plan(s), building section, wall sections, exterior elevations, updated engineering system design, preliminary project specifications, submit updated code review summary and opinion of probable costs.

Construction Document Phase Tasks that will be performed during this phase include the following:

- Preparation of final drawings including plans, elevations, sections, details, schedules and notes.
- Coordination of site, architectural and engineering systems.
- Preparation of Project Manual, including material specifications, Bidding and Contract documents
- Preparation of furnishings selections
- Update estimate of operating costs
- Update Opinion of Probable Construction Cost- submit cost estimate update to town at 25% CD's

Submit 95% complete documents for Owner Review
Submit plans and specifications and Opinion of Probable Costs for review by the City staff or designated reviewer.

Meeting #11
Review comments with the City. Discuss bidding process, advertisement and potential bidders

Issue 100% Complete Construction Bid Documents

Bidding Phase Tasks that will be performed during this phase include the following:

- Publish advertisement
- Distribute bidding documents
- Hold pre-bid conference
- Record responses to bidder's requests for clarification in the form of written Addenda.
- Assist the City in the receipt, tabulation and analysis of bids.
- Notify bidders of acceptance or rejection.
- Submit permit applications for State Fire Marshal's Office Construction and Barrier-Free Permits.

Meeting #12
Review Bid results, determine if negotiations are required

Meeting #13
Meet with selected General Contractor and City to review Owner/Contractor Agreement and terms.

PHASE III

March 2021- 6-10 months (to be confirmed by contractor)

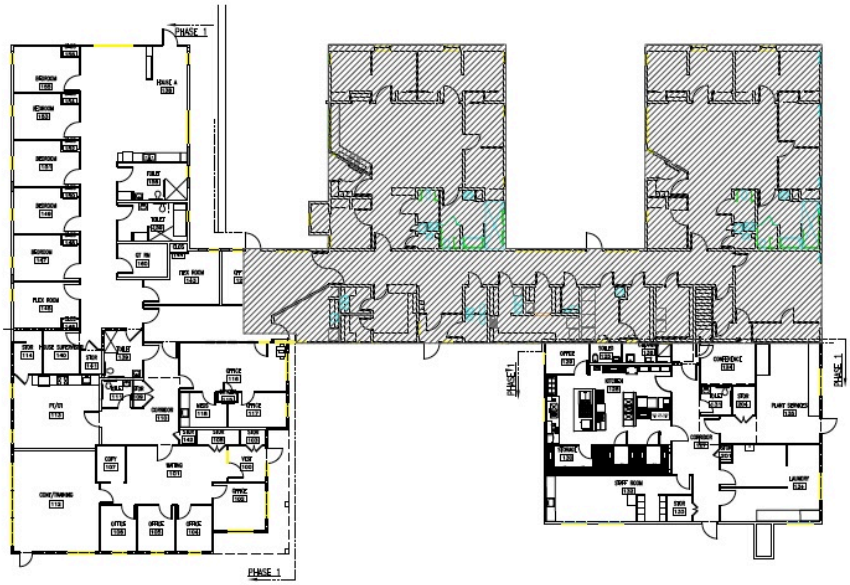
Task 10- Contract Administration Tasks that will be performed during this phase include the following:

- Product submittal review
- Respond to Contractor Requests for Information
- Issue Requests for Proposals
- Issue Supplemental Instructions
- Review Applications for Payment and Change Order requests
- Participate in Bi-weekly construction meetings
- Periodically observe Contractor performance
- Project close-out including review of Contractor's punch list of remaining work to be completed or corrected, Certificate of Substantial Completion, review of Contractor's close-out documents including record documents.

Unique Qualifications

Phased Renovation Experience

DGC and CES provided existing building analysis, hazardous material survey, property survey, concept design, construction documentation and construction administration for the Treats Falls House located in Orono, Maine. Working closely with the owner, Independence Advocates of Maine (IAM) options with associated costs were provided allowing the Owners to decide which option met their needs best.



DGC assisted IAM with the USDA Rural Development Community Facilities Loan Application.

Phased construction allowed the staff and residents to continue to occupy the building throughout construction, working closely with regulatory officials.

Local Connections

With an office in Presque Isle, ME, CES has been able to efficiently support projects in Caribou for several years. Over the last 5 years, CES has provided engineering and environmental consulting services for several projects. CES provided design and contract administration for the Porvair renovation and expansion project which provided many new jobs in Caribou. CES has supported the City of Caribou with several asbestos and hazardous material surveys for buildings slated for demolition of renovation. CES has and is currently assisting the City with the Brownfields cleanup program at the former Birdseye Facility, a key site being considered for redevelopment, particularly public facilities.

Appendix

State of Maine

DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
ARCHITECTS, LANDSCAPE ARCHITECTS & INTERIOR DESIGNERS

License Number ARC2748

Be it known that

CARLA M. HASKELL

has qualified as required by Title 32 MRS Chapter 3A and is licensed as:

ARCHITECT

Anne L. Head
Commissioner

ISSUE DATE
July 1, 2019

EXPIRATION DATE
June 30, 2020

✂ Detach

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
ARCHITECTS, LANDSCAPE ARCHITECTS & INTERIOR DESIGNERS

License Number ARC2748
CARLA M. HASKELL
ARCHITECT

ISSUED 07/01/2019 **EXPIRES** 06/30/2020

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
35 State House Station
Augusta, Maine 04333-0035
(207) 624-8603

Anne L. Head
Commissioner

State of Maine

DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
ARCHITECTS, LANDSCAPE ARCHITECTS & INTERIOR DESIGNERS

License Number CID3014

Be it known that

LYNDA M. CASTERIS-EL-HAJJ

has qualified as required by Title 32 MRSA Chapter 3A and is licensed as:

CERTIFIED INTERIOR DESIGNER

ISSUE DATE
July 1, 2019

Anne L. Head
Commissioner

EXPIRATION DATE
June 30, 2020

✂ Detach

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
ARCHITECTS, LANDSCAPE ARCHITECTS & INTERIOR DESIGNERS

License Number CID3014
LYNDA M. CASTERIS-EL-HAJJ
CERTIFIED INTERIOR DESIGNER

ISSUED 07/01/2019 **EXPIRES** 06/30/2020

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
35 State House Station
Augusta, Maine 04333-0035
(207) 624-8603

Anne L. Head
Commissioner

State of Maine
DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
BOARD OF LICENSURE OF FORESTERS

License Number LF896

Be it known that

DAVID S. HOPKINS, JR

has qualified as required by Title 32 MRSA Chapter 75 and is licensed as:

FORESTER

ISSUE DATE
December 22, 2017

Anne L. Head
Commissioner

EXPIRATION DATE
December 31, 2018

✂ Detach

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION
BOARD OF LICENSURE OF FORESTERS

License Number LF896
DAVID S. HOPKINS, JR
FORESTER

ISSUED 12/22/2017 **EXPIRES** 12/31/2018

STATE OF MAINE
DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION
35 State House Station
Augusta, Maine 04333-0035
(207) 624-8603

Anne L. Head
Commissioner

STATE OF MAINE
STATE BOARD OF LICENSURE
FOR PROFESSIONAL ENGINEERS

JARED M. MERRY

is licensed in the State of Maine and is
entitled to practice as a

PROFESSIONAL ENGINEER

License No: PE11679

Licensed: June 17, 2008 Expires: December 31, 2019

Mandy Holway Olver
Board Chair

STATE OF MAINE
STATE BOARD OF LICENSURE
FOR PROFESSIONAL ENGINEERS

SEAN THIES

is licensed in the State of Maine and is
entitled to practice as a

PROFESSIONAL ENGINEER

License No: PE10139

Licensed: July 1, 2002 Expires: December 31, 2019

Mandy Holway Olver
Board Chair

STATE OF MAINE
STATE BOARD OF LICENSURE
FOR PROFESSIONAL ENGINEERS

CHRISTOPHER W. SNOWDEAL

is licensed in the State of Maine and is
entitled to practice as a

PROFESSIONAL ENGINEER

License No: PE13764

Licensed: January 6, 2015 Expires: December 31, 2019

Mandy Holway Olver
Board Chair