

Council Agenda Item #1: Roll Call

The Caribou City Council held a Regular City Council Meeting on Monday, September 15, 2025 with the following members present: Mayor Boma, Deputy Mayor Smith, Councilors Bagley, Kelley, Lovewell, Theriault and Watson.

City Manager Penny Thompson was present at the meeting.

Department Managers Carl Grant (Finance Director), Chris Perkins (Director of Public Works), Gary Marquis (Superintendent of Parks & Recreation), Brian Lajoie (Fire Chief), Eric Sanderson (Economic & Community Development Specialist), and Peter Baldwin (Library Director) were present at the meeting.

The meeting was broadcast via Spectrum and YouTube.

Council Agenda Item #2: Call Meeting to Order

Mayor Boma called the meeting to order at 6:00 PM

Council Agenda Item #3: Invocation/Inspirational Thought

Deputy Mayor Smith read an invocation.

Council Agenda Item #4: Pledge of Allegiance

Mayor Boma led the Pledge of Allegiance

Council Agenda Item #5: Declaration of any Conflict of Interest

Councilor Bagley declared a conflict of interest with agenda item 15 A.

Councilor Watson declared a conflict of interest with agenda item 9 B.

Council Agenda Item #6: Public Forum

Bruce Hagelstein, Caribou Resident

Mr. Hagelstein explained that with looking through the Council packet and Agenda there is no way to get through it all in one meeting. He explained that he would like to see the council have two meetings per month in the future.

Benjamin Tucker, Caribou Resident

“According to the Maine Municipal Association's Municipal Officers Manual, Maine law encompasses four "conflict of interest" situations that can occur in Municipal Government.

1. Financial conflict of interest
2. Incompatibility of office
3. Prohibited appointments or employment

4. Bias – Bias occurs when you cannot make a fair or impartial decision because of prejudice or a family relationship.

I would like to take my time to address some of the conduct I had witnessed during the last meeting on August 25th, 2025. I would like to start with Councilor Kelley's remarks directed at me at the end of the last meeting that I was unable to respond to at the time. At the end of this meeting, Councilor Kelley made a sternly worded statement with an assertion that there was no conflict of interest because she does not benefit financially from the construction of a new police station. However, there is a clear bias when your partner is a high-ranking member of the police force. Councilor Kelley, at the end of your statement you asked me what my definition of a conflict of interest is punctuated with a veiled threat and a warning to be wise in how I use it. My definition is the same as the MMA's. And I will use it again today. There is a clear bias; and I believe it was improper to not recuse yourself from votes related to it and I believe it is improper for you to be on the committee for this project.

In fact, I will go a step further and assert that there has been a pecuniary conflict of interest in addition.

August 26th, 2024 Meeting Minutes —

Motion by Deputy Mayor Theriault, second by Councilor Lovewell to, "Authorize City Manager Penny Thompson to contact the Caribou Police Department Patrol and Sergeant unions to draft

Memorandum of Understanding between the unions and the City to expand the salary structure by seven dollars (\$7) per hour effective as soon as possible, target would be with the week beginning September 3, 2024 and authorize Manager Thompson to sign this MOU when complete. In recognition that the police unions have a contract through 12/31/2025, the cost to fund these increases would come from committing the needed funds from available ARPA funds."

Roll Call Vote: T. Lovewell — Yes, J. Theriault — Yes, C. Boma — Yes J. Kelley — Yes (So Voted)

This is a vote to bring money directly to your partner, into your own home. By not recusing yourself, this motion was jeopardized and could be declared void by a court if challenged. In a recent email exchange where I requested an apology for the improper behavior, you implied that despite your threat, "it was therefore no more unprofessional than your public opinion. In fact, it could be interpreted as public defamation." Another thinly veiled threat. Councilor Kelley, I am not your dog and I will not sit down on your command. These are valid criticisms from a concerned private citizen, criticisms that others in the community have thanked me for expressing. And you are a civil servant, beholden to your constituency, and you cannot intimidate me.

I would like to also address the Mayor, who I had also requested an apology from for the conduct she allowed to continue. It appears that Robert's Rules of Order do not apply equally among her

council. I was sat next to a gentleman vocalizing discontent from the audience while the discussion was happening, and per Robert's Rules this was correctly admonished.

However, throughout the same meeting, I witnessed Councilor Kelley repeatedly speaking when Councilor Bagley was expressing concerns regarding the council's actions around Richardson Remedies. I repeatedly witnessed councilors whispering amongst each other. This is not a social club. This is a serious position that you were entrusted with, and decisions you make in this chamber affect thousands of individuals. So I am here once again, requesting an apology, not just for myself but for the citizens of Caribou who are forced to watch the unprofessional conduct in their City Council.

Thank you.”

Council Agenda Item #7: Acceptance of Minutes

There were no minutes submitted for review.

Council Agenda Item #8: Bid Openings, Awards, and Appointments

a. Bid Opening – Riverfront Master Plan, a component of the 2023 NBRC Grant, RFP

Eric Sanderson (Economic & Community Development Specialist explained that the e City of Caribou was awarded a grant from the Northern Border Region Commission (NBRC) to purchase two riverfront properties in Caribou and create a Riverfront Master Plan.

In response to the RFP, four bids were received from:

Amorphous Studio & B.R. Smith Associates, Inc.	Bar Harbor, Maine
DuBois & King	Bangor, Maine
North Star Planning	New Gloucester, Maine
Rasor Landscape Architecture	Yarmouth, Maine
VIEWSHED	Yarmouth, Maine

A review panel of City Council members, the Caribou Riverfront Redevelopment Committee (CRRC), and members of staff convened at the CRRC meeting on Tuesday, September 3rd to review the proposals and make a recommendation to the City Council. The Committee requested additional information from their top-rated proposal by Rasor Landscape Architecture. The requested information pertained to the lump sum fee provided by Rasor, with CRRC desiring the fee to be broken down by the five tasks contained in the RFP.

The information was provided and sent to the CRRC, with the proposed fee below:

Total budget: \$50,000

Those in attendance, also on the review panel, can provide some insight into the proposal and review process if desired by the Council. Rasor's full cost proposal is also attached to this memo.

Councilor Lovewell stated that there were excellent submissions and all applicants were great.

Councilor Bagley stated that Rasor is experienced, and the information provided was very impressive.

Motion made by Councilor Theriault, seconded by Councilor Watson to accept the proposal from Rasor Landscape Architecture for the Caribou Riverfront Master Plan in the amount of \$50,000.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Council Agenda Item #9: Public Hearings and Possible Action Items

a. Public Hearing #1 – Medical Cannabis Dispensary Application from Richardson’s remedies

Manager Thompson explained that The City Clerk’s office has received a Medical Cannabis Dispensary Application from Richardson’s Remedies, under the newly revised Chapter 13, Section 39, which was repealed and replaced at the Caribou City Council meeting held on July 28, 2025.

Section 2 (2) details the process whereby submitted applications are evaluated and issued by the Caribou City Clerk.

The City Clerk’s office has received an application under the section.

Section 2 (4) states that a registered dispensary must comply with the security requirements as outlined in the Maine Medical Use of Cannabis Program Rule, 18-691 C.M.R. Ch. 2 § 3 (B) and any revisions, amendments, or updates thereto.

Section 4 (1) states that all registered dispensaries must remain in compliance with applicable building, safety, fire, and health codes and shall be subject to inspection by: City Code Enforcement Officer, Fire Department, Any other designated municipal authority.

An inspection was performed on Wednesday September 10, 2025, by the Deputy Code Enforcement Officer, Fire Chief and Chief of Police to ensure compliance with Section 2 (4) and Section 4 (1). The report has been submitted to the Caribou City Clerk.

At the Caribou City Council meeting held on August 25, 2025, the Caribou City Council voted in the affirmative to request that the Planning Board reconcile and integrate the newly adopted section of chapter 13 into chapters 13 and 7 of the City’s Codes and Ordinances. For review, Chapter 7 is the Licensing chapter. Facilities licensed under the former version of Section 39 followed the procedures contained in Chapter 7, Article 11 to obtain a license. The version of Chapter 13, Section 39 that was adopted contained language for licensing as stated above and in section 7: Fees. The City Codes and Ordinances, Chapter 7 Article 11, contained additional criteria for dispensaries, including a public hearing.

Chapter 7 Article 11 was not repealed and replaced with the adoption of the revised Chapter 13 Section 39. As written, Chapter 7 Article 11 applies to Registered Nonprofit Dispensaries and Registered Cultivation Facilities. The revised section has not been integrated into the City of Caribou Codes and Ordinances, and therefore, the pending application, because it is not a nonprofit dispensary, would not be subject to Chapter 7 Article 11. 10 In an email dated 9/8/2025 from Municipal Attorney Richard Solman, staff received advice on the matter which included that:

“The new Ordinance amending the zoning code by authorizing Registered Dispensaries became effective on August 28th. Unfortunately, the Council did not address the licensing ordinance at the same time. The provisions of Chapter 7, Licenses and Permits, Article XI is limited to Registered Nonprofit Dispensaries and Registered Cultivation Facilities. The newly authorized Registered Dispensary is not in this category and is not subject to Article XI. Thus, at the present time, there is no separate licensing provision applicable to Registered Dispensaries. Given the situation, I recommend that the hearing be cancelled and any decision on the permit be placed on hold.”

And then

“Assuming that the Clerk and not the Municipal Officers are authorized to issue a permit, there are other issues. Only the State of Maine can issue a license to operate a Registered Dispensary. Richardson’s Remedies is not presently a Registered Dispensary and must apply to the State for a license. As a part of that process, Richardson’s Remedies must provide evidence that Registered Dispensaries are authorized in Caribou which they are as of 8/28. Section 4 of the new Ordinance requires compliance with Maine law – with proof of an active State of Maine license on request. The City should require the applicant to provide an active license issued by the State as a prerequisite to a local license. Alternately, the City could issue a conditional permit contingent upon presentation of a valid State license. It also wouldn’t hurt to contact the Office of Cannabis Policy for clarification of the process.”

Staff reached out to the Office of Cannabis Policy as recommended and received this clarification from Elisa Ellis:

“As to the last part, we require local authorization as part of the dispensary application, so your permit has to come first. In situations like this, which is similar to Auburn, they issue a conditional permit and then will issue the local license the same days as our license is issued. Once we issue the dispensary license, we will send you an email, so you know it is issued.”

A public hearing was scheduled for this meeting for the Registered Dispensary application, as that had always been the practice under Chapter 7 Article 11. Further, it was better to schedule and not need a public hearing than to fail to schedule one and discover that staff had not done their due diligence.

Motion made by Deputy Mayor Smith, seconded by Councilor Watson to cancel the public hearing that was scheduled regarding the application received from Richardson Remedies.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

b. Public Hearing #2 – Malt Liquor, Wine & Spirits Sales for VFW Post 9389

Mayor Boma explained that the City received a new liquor license application from VFW Post 9389 on August 26, 2025. Tonight we will be having a public hearing in consideration of the new application.

Opened Public Hearing: 6:26 PM

Paul Watson, Caribou Resident

Mr. Watson came to speak in favor of the liquor license. He is the District 1 Commander for Aroostook County. The funds raised through having a liquor license would help with costs for programs such as the children's back to school and Christmas Bingo. He stated that they would be able to provide qualified catering/bar services when the hall is rented. He also explained that they have no desire to compete with local businesses.

Closed Public Hearing at 6:29 PM

Motion made by Deputy Mayor Smith, seconded by Councilor Kelley to approve the liquor license and Special Amusement permit for VFW Post 9839, and to have City Manager, Penny Thompson approve the online application.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Abstain, C. Boma– Yes (So voted)

Council Agenda Item #10: Reports by Staff and Committees

a. Financial Reports for August 2025 - Finance Director Carl Grant

Carl Grant (Finance Director) reviewed the City Financial report for August 2025.

Motion made by Deputy Mayor Smith, seconded by Councilor Watson to accept the financials as presented.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

b. Public Safety Building Committee Report

Mayor Boma explained that the Caribou City Council Public Safety Building Committee has been working with Artifex and Manns Woodward on a design for a new police station building. The RFP went out and the bids were opened publicly on June 18, 2025. All bids were over the

desired budget. Blane Casey Contractors of Augusta, Maine, was the low bidder once deductive alternates were considered. Artifex suggested that we reach out to the low bidder for suggestions on value engineering for the project to get to an affordable price range. Blane Casey Contractors brought numerous cost reduction ideas to Artifex and the City. The committee met with Artifex and Manns Woodward via zoom on September 4, 2025 to discuss all the reduction ideas. The committee met again to discuss the information gained from that meeting and to evaluate next steps on September 9, 2025.

Given that all bids exceeded the desired budget, and that the final value engineering recommendations also remained above the desired budget, the City Council Public Safety Building Committee makes the recommendation to the Caribou City Council to reject all bids received on June 18, 2025.

In lieu of new construction, the Caribou City Council Public Safety Building Committee has decided to consider existing building refurbishment, based on options not previously available. To that end, staff has reached out to the Boston HUD office to obtain information on how changing direction will affect the \$2.5 million CPF Funding secured by Senator Collins' office. Further, if acceptable by HUD, the committee would like to go forward with a Request for Qualifications and Fee Proposal for a firm to assist the City with the evaluations of available buildings and then assist with renovations of the building selected.

Manager Thompson explained that the funds allocated would still be available and able to be used because of the application being very vague.

c. Municipal Buildings Committee Report

Manager Thompson explained that the Caribou City Council Municipal Buildings Committee met on September 9, 2025.

The committee received updates regarding ongoing projects at municipal buildings, most are at least partially funded by grants, secured by staff. That report is enclosed.

The committee discussed various projects and recommended two for consideration by the Caribou City Council.

Municipal Building: Sidewalk Replacement

Issue: Staff continue to get citations from MMA Safety about the sidewalks being in poor repair. Public Works Director Chris Perkins has worked with a contractor who would be able to do this work. This is below our threshold of \$10,000 that would be required to go out for bid.

Funding Source: G 1-370-05 Curbing Reserve (includes sidewalks) Balance \$45,178.30

The committee recommended moving forward with this project.

Municipal Building: Upgrades for ADA compliance

Issue: The Municipal Building and Wellness Center are not fully accessible to citizens using a wheelchair. Gary Marquis has solicited bids to have the proper door controls installed. The bids are attached. The quote for the wellness center is \$2,152 for the door contractor and \$865 for the electrician. The quote for the municipal building is \$5,500 for the door contractor and \$945 for the electrician. This is below our threshold of \$10,000 that would be required to go out for bid.

Funding Source: G 1-373-03 Municipal Building Reserve Balance \$25,307.24

Funding Source: G 1-365-02 Rec Center Improvements Balance \$20,431.94

The committee would like to move forward with the ADA compliant controls at the Wellness Center and would like to have more information on the current doors at the Municipal Building i.e. are they ADA compliant if the controls are installed before approving the work there.

Councilor Bagley asked about the grant for cleanup and when the RFP would go out.

Manager Thompson explained that some work is currently being finished and once updated the RFP will be going out.

Councilor Lovewell asked if a fence would be in place.

Manager Thompson explained that a fence is up, and they are hoping to keep people out and away from the harmful materials.

d. City Manager's Report

Manager Thompson reviewed the City Manager's report dated September 15, 2025.

Council Agenda Item #11: Unfinished Business

a. City Council vote on the action recommended by the Public Safety Building Committee

Mayor Boma explained that given that all bids exceeded the desired budget, and that the final value engineering recommendations also remained above the desired budget, the City Council Public Safety Building Committee makes the recommendation to the Caribou City Council to reject all bids received on June 18, 2025.

Further, if acceptable by HUD, the committee would like to go forward with a Request for Qualifications and Fee Proposal for a firm to assist the city with the evaluations of available buildings and then assist with renovations of the building selected.

Motion made by Deputy Mayor Smith, seconded by Councilor Watson, to reject all bids received on June 18th, 2025

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Motion made by Councilor Bagley, seconded by Deputy Mayor Smith to provide 7-day notice to terminate the Artifex contract tomorrow, effective on the 23rd of September. Under paragraph 9.4 of the contract.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

b. Municipal Building sidewalk project recommended by the Municipal Buildings Committee

The Caribou City Council Municipal Buildings Committee met on September 9, 2025, and recommended that the following project be brought to the full City Council for consideration.

Issue: Staff continue to get citations from MMA Safety about the sidewalks being in poor repair. Public Works Director Chris Perkins has worked with a contractor who would be able to do this work. This is below our threshold of \$10,000 that would be required to go out for bid.

Funding Source: G 1-370-05 Curbing Reserve (includes sidewalks) Balance \$45,178.30

The committee recommended moving forward with this project.

Chris Perkins (Director of Public Works) explained that this was one of the first projects that he assisted with after beginning with the City. He explained that while the work is being completed it would not close the building as the repairs would take place in 2 phases.

To approve the scope of work and the quoted cost from Ouellette concrete for the replacement of the sidewalk in front of the municipal building to be paid from G 1-370-05.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

c. ADA door project recommended by the Municipal Buildings Committee

Gary Marquis (Director of Parks & Recreation) explained that he was having the Wellness Center doors looked at for ADA compliance and extended the offer to Manager Thompson. PDQ proposed \$5,500 for the Wellness Center and \$5,500 for the Municipal Buildings to install Automatic door openers. This new installation will also require RL Todd to run lines with a projected cost of \$865 for the Municipal Building and \$945 for the wellness center.

Motion made by Councilor Bagley, seconded by Councilor Watson to approve the scope of work and quoted costs from PDQ Doors and RL Todd & Sons for the installation of ADA Compliant electric doors at the wellness center and in city hall to paid out of account G-1-365-2-02 and G-1-373-03 respectively.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Council Agenda Item #12: New Business, Ordinances and resolutions

a. Fire Station project, Schematic Design approval

Amanda Jandreau is the Project Manager on the Fire Station project, and a Senior Structural Engineer at Harriman.

Ms. Jandreau provided a brief overview of the design and plans for construction including demolition and construction of new areas.

Chief Lajoie stated that he presented the plans to the crews today and that they said that the plans do a great job addressing all of the concerns that the department had.

Motion made by Councilor Bagley, seconded by Councilor Watson to approve the schematic design drawings as presented by Harriman.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

b. Introduction of Ordinance 4, General Assistance

Deputy Mayor Smith introduced Ordinance No. 4, 2025 Series, Amending Chapter 17 General Assistance.

c. Application for Peddler's and Hawker's License – Troy Reynolds, Renewal by Anderson

Mayor Boma explained that Mr. Troy Reynolds DBA Renewal by Anderson is requesting permission to go door to door selling his products.

A peddler's license in the City of Caribou requires Council permission per the Charter found in Article III Peddlers and Hawkers Section 7-301-304.

Motion made by Deputy Mayor Smith, seconded by Councilor Watson to accept the peddler's application as presented for a term on 30 days for Troy Reynolds DBA Renewal By Anderson.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

d. MMA Annual Business Meeting Voting Credentials

Manager Thompson explained that the City of Caribou needs to appoint a voting delegate for the Maine Municipal Association Annual Business Meeting that is being held in conjunction with the MMA Annual Convention.

Motion made by Deputy Mayor Smith, seconded by Councilor Watson to designate the responsibility to name an official Voting Delegate to the 2025 MMA Annual Business Meeting to City Manager Penny Thompson.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

e. Resolution 3, 2025 Series, Establishing the 2025 Property Tax Rates and Related Deadlines

Manager Thompson explained that the RSU#39 budget passed on Tuesday September 9, 2025.

Here is a note from Assessor's Agent Joe Salley about changes to the 2025 assessed values:

"This year, the adjustments that were made were 5% added to residential land and building values. This was done so that the City of Caribou could certify at 100% with Maine Revenue Services for the 2025 tax year. I did not move the commercial values because many of the assessments are already above the asking price on the commercial properties. I believe you emailed a couple of them this spring that the asking price was less than assessed. We also have not had many commercial sales to use as a guide, so I did not feel comfortable making that adjustment."

It is important to note that over 70 jurisdictions in Maine made updates to values in 2025 to be able to certify at 100%.

The tax rate should decrease, as values increase. To calculate the minimum tax rate, the amount of tax to be raised is divided by the taxable municipal valuation so it is most important to focus on is what amount is being raised through taxation.

The municipal amount to be raised cannot be finalized until I have an estimated tax rate to determine the final amounts for: Tax Increment Financing District, Homestead Exemption, and Business Equipment Tax Exemption. At this time, it appears that the funds raised through taxation for municipal appropriations will be lower in 2025 than 2024.

The amount to be raised for the County of Aroostook will increase by \$142,312.00 (over the 2024 appropriation).

The amount to be raised for RSU#39 will increase by \$480,645.46 in 2025 (over the 2024 appropriation).

Deputy Mayor Smith stated that there was lots of work by both Council and Staff to get to this point, and that the numbers are conservative but not unreasonable.

Motion made by Deputy Mayor Smith, seconded Councilor Watson to accept Resolution 3, 2025 Series, Establishing the 2025 Property Tax Rate as proposed.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Council Agenda Item #13: Reports and Discussion by Mayor and Council Members

Councilor Lovewell stated that she was excited for the upcoming events and that the Christmas in Caribou Committee is meeting often to get some fun things happening soon.

Deputy Mayor Smith stated that the Public Works crew is doing a great job and that town looks good.

Councilor Theriault stated that with what is happening with the police department and looking at other options and maybe the project can be finished before 20 years is up, and that she would like to see the bridge stay open.

Councilor Kelley thanked everyone for showing up and sharing their opinions.

Mayor Boma explained that the annual Council Candidate forum will be held in October.

Council Agenda Item #14: Next Regular Meeting: October 20, 2025

Council Agenda Item #15: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)

A. Executive Session for attorney consultation pursuant to 1 MRSA §405.6.E (80B Compliant)

Motion made by Councilor Watson, seconded by Councilor Lovewell to close the regular meeting and enter into executive session as identified under 1 MRSA §405.6.E. 80B Complaint.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Councilor Bagley left the meeting prior to the start of executive session.

Council exited executive session at 8:55PM

No action taken.

Council Agenda Item #16: Adjournment

Motion made by Councilor Theriault, seconded by Councilor Lovewell to adjourn the meeting at 8:56PM.

Roll Call Vote: D. Bagley – Absent, J. Kelley – Yes, T. Lovewell – Yes, J. Smith – Yes, J. Theriault – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Danielle Brissette, Secretary