

## Mayoral appointment of City Councilors for 2026 Committees.

City Charter, Section 2.03 provides, "The Mayor shall, subject to the approval of the City Council, appoint all Council Committees, name the Chairperson of said Committees and determine the duties of said Committees." According to action of City Council during the January 4, 2021 meeting, all red and green appointments will be considered for the Charter test of 80% attendance at committee meetings to which a Councilor is appointed. Liaison roles will not apply toward the attendance test.

Council Committees by Charter, Statute or Agreement		
Role	Member	Committee Purpose
Capital Budget Committee		
Chair	Jody Smith	Review capital requests as part of the budget process. Multiple meetings prior to budget approval. <b>Deadline: Have recommendation back to Council by February 15 for incorporation into the final 2026 budget (deadline to present to City Council is March 1.)</b>
Member	Jennifer Kelley	
Member	Lori Knight-Phair	
Staff	City Manager	
Caribou Economic Growth Council		
Board Member	Tamara Lovewell	The CEGC is made up of citizens who manage an economic investment/loan program on behalf of the City. Meets monthly at 7am on the third Thursday in each month.
City Rep	City Manager	
Caribou Housing Authority Board of Commissioners		
Council Rep	Tamara Lovewell	Organizational bylaws requires two Council representatives to attend these board meetings. Meets quarterly.
Council Rep	Jennifer Kelley	
Investment Committee		
Chair	Dan Bagley	Conducts annual review of investment policy and considers potential options for economic stimulus funds. Committee may be made up of citizens. Meets as needed.
Member	Paul Watson	
Member	Jody Smith	
Staff	Finance Director	
Staff	City Manager	
Northern Maine Development Comission General Board		
Board Member	Courtney Boma	Meets annually. Typically the Mayor is appointed to NMDC General Board and the City Manager is appointed to both the NMDC General and Executive Board (which meets more frequently).
Board Member	City Manager	
Personnel Committee		
Chair	Courtney Boma	Discuss Personnel policies with emphasis on policy updates, benefit options, wage surveys. All Councilors are part of this committee unless a smaller citizens' board is established.
Staff	Finance Director	
Staff	City Manager	
Aroostook Waste Solutions Board of Directors		
Board Member	Jody Smith	Meets monthly. Caribou has two voting members on AWS Board of Directors.
Citizen Member	Ken Murchison	Traditionally, one member is from the City Council, and one is a citizen member. City Manager serves as alternate to voting members.
Alternate	City Manager	

Highway / Protection Committee		
Chair	Paul Watson	Review work plan with PW Director for annual paving. Consider multi-modal transportation services and improvement projects (e.g. sidewalks, street crossings, bus stations, etc.). Consider new street light locations. <b>Deadline: Review Annual road plan before April 2026</b>
Member	Jody Smith	
Member	Lori Knight-Phair	
Staff	PW Director	
Staff	CEO	
Staff	City Manager	
Labor Relations Committee		
Chair	City Manager	Act as authorized bargaining agents on behalf of the city council in order to prepare tentative agreements for council approval.
Member	Jody Smith	
Staff	Legal Counsel	
	Respective Dept. Heads	
Municipal Buildings Committee		
Chair	Jennifer Kelley	Discuss capital needs for municipal buildings, prioritize projects, and makes recommendations to the capital committee. Will also consider asset management systems as needed.
Member	Jody Smith	
Member	Paul Watson	
Staff	City Manager	
Staff	Respective Dept. Heads	
City Council Charter Committee		
Chair	Tamara Lovewell	Recommend changes to the Caribou City Charter to the full City Council to go out to the Caribou voters for approval.
Member	Dan Bagley	
Member	Lori Knight-Phair	
Staff	City Manager	
Public Safety Committee		
Chair	Courtney Boma	Work to facilitate the construction of the police station approved by the voters in 2022. Also partners with the Caribou Organization Promoting Public Safety (COPPS) a 501(C)(3) charitable entity that was formed to apply for grants not available to municipalities for public safety improvements.
Member	Jennifer Kelley	
Member	Lori Knight-Phair	
Staff	Police Chief	
Staff	City Manager	

Liaison Roles		
Board	Liaison	Committee Purpose
Airport Advisory Committee	Dan Bagley	Meets as needed to discuss operations, policies, community outreach events and fund raising opportunities
Caribou Development Committee	Dan Bagley	Meets monthly for the purpose of promoting community growth and development within the City of Caribou.
Caribou Riverfront Redevelopment Committee	Tamara Lovewell	Meets monthly to discuss the best way to identify and prioritize riverfront assets, set goals and ultimately restore and renew commercial, residential and recreational opportunities on the Aroostook River.
Façade Improvement Grant	Jody Smith	Meets twice annually to review facade improvement grant applications in the Downtown Tax Increment Financing (TIF) District and makes award recommendations to the Caribou City Council.
Library	Paul Watson	Meets monthly to discuss operations, policies and fund raising opportunities
Nylander Museum	Tamara Lovewell	Meets monthly to discuss operations, policies and fund raising opportunities
Planning Board	Dan Bagley	Meets monthly to review development proposals, regulations, zoning and land use matters.
Recreation Board	Lori Knight-Phair	Meets monthly to discuss operations, policies and fund raising opportunities