



City of Caribou Day Care Application

Planning & Code Enforcement
25 High St.
Caribou, Maine 04736
(207) 493 – 5966
tmichaud@cariboumaine.org

Note to Applicant: Complete this application and return it with the required documents. In addition, the required fee must be returned along with this completed application. Make checks payable to: “City of Caribou”, in the amount of \$90.00.

Name of Property Owner: _____

Facility Name: _____

Location of Property (Street Address): _____

City of Caribou Tax Map: _____ Lot: _____ Zone: _____

Applicant Information

Person and address to which all correspondence regarding this application should be sent to:

_____ Day Time Phone: _____

_____ Night Time Phone: _____

_____ E-mail: _____

What legal interest does the applicant have in property to be developed (ownership, owners’ representative, option, purchase & sales contract, etc?) _____
(Attach supportive legal documentation)

General Information

Date your State of Maine Day Care License was approved: _____
(Attach a copy of License or DHHS pre-approval checklist)

Has the site been inspected by the Maine Department of Health & Human Services and approved?
() Yes () No
(Attach Documentation)

Structure & Site Plan Details

Does the building have a Carbon Monoxide Detector? Yes No

Do you have a basement? Yes No

Will the basement be accessible to children? Yes No

If yes, are there graspable handrails and guardrails on the staircase? Yes No

Subsurface Waste Water Disposal System – No person may expand the use of a structure using a private subsurface waste water disposal system until documentation is provided to the municipal officers and a notice of the documentation is recorded in the appropriate agency of deeds that, in the event of a future malfunction of the system, the disposal system can be replaced and enlarged to comply with the rules adopted under Title 22 M.R.S. § 42, and any municipal ordinances governing subsurface waste water disposal systems, No requirements of these rules and ordinances may be waived for an expanded structure.

Have you provided documentation showing that the current disposal system can be replaced and enlarged? Yes No

NOTE: Not applicable if the facility is served by the municipal wastewater disposal system.

Plan Review Criteria Checklist

1. _____ Name and address of the owner of record and applicant (if different).
2. _____ Name of the proposed facility and location.
3. _____ A copy of the deed to the property, option to purchase the property, or other documentation to demonstrate right, title, or interest to operate a daycare in the property on the part of the applicant..
4. **Plans to show the following elements for review:**
 - _____ a. Size, shape, and location of existing and proposed buildings on the site including dimensions of the buildings and setbacks from property lines.
 - _____ b. Access for Emergency Vehicles, location and layout design of vehicular parking, circulation areas, loading areas, and walkways including curb cuts, driveways, parking space and vehicle turn around areas.
 - _____ 3. Location of outdoor play areas, fences, exterior lighting, signage and accessory structures.

To the best of my knowledge, all of the information submitted in this application is true and correct.

Signature of Applicant: _____ Date: _____

For Office Use Only

Day Care Application for: _____

Address: _____

Approved by the Code Enforcement Officer

Date: ____ / ____ / ____

Signed: _____

Printed Name and Title: _____

Conditions of Approval (if any):
