

CITY COUNCIL MEETING NOTICE AND AGENDA



Notice is hereby given that the City Council of Caribou will hold a Regular City Council Meeting on **Monday, June 15, 2026**, in the Council Chambers located at 25 High Street, **6:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.

1. **Roll Call**
2. **Invocation/Inspirational Thought**
3. **Pledge of Allegiance**
4. **Declaration of any Conflict of Interest**
5. **Public Forum** (**PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM.** Email dbrissette@cariboumaine.org)
6. **Minutes**

	<u>Pages</u>
a. Minutes from the March 16, 2026, Regular City Council Meeting	02-11
b. Minutes from the June 1, 2026, Special City Council Meeting	12-14
7. **Bid Openings, Awards, and Appointments**

a. RSU#39 Student Recognitions	15-17
b. Recognize recent passings of former Mayor Gary Aiken & former Deputy Mayor Joan Theriault	18
c. Employee Milestone recognitions	19
d. Bid results – asbestos abatement at 49 Herschel Street	20-32
e. Bid results – debris removal on an as-needed basis	33-72
f. Façade Improvement Grant – Spring grant period	73-79
8. **Public Hearings and Possible Action Items**
 - a. No public hearings scheduled for this meeting
9. **Reports by Staff and Committees**

a. April 2026 Financial Reports – Finance / HR Director Carl Grant	80-99
b. Retirement Contribution Memo (Reintroduce Ordinance 5) – Finance / HR Director Carl Grant	100-103
c. Request to redeem tax-acquired property – Finance / HR Director Carl Grant	104-106
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10. **Unfinished Business**

a. 2026 Municipal Budget	133-149
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11. **New Business, Ordinances and Resolutions**

a. Spud Speedway 2026 Rates and Coverage	150-164
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12. **Reports and Discussion by Mayor and Council Members**

	<u>Reports</u>
13. Next Meetings: Regular Meeting June 29, 2026	165-167
14. **Executive Session(s)** (May be called to discuss matters identified under MRSA, Title 1, §405.6)
 - a. Executive Session for union negotiations to 1 MRSA §405.6.D (IAFF 5191 Caribou Fire and Ambulance)
15. **Adjournment**

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Danielle Brissette, City Clerk
Date: June 15, 2026
Re: City Council Meeting Minutes

Tonight, in your packet for review is the set of minutes from the March 16, 2026, Regular City Council Meeting and the June 1, 2026, Special City Council Meeting.

Requested Action

Please review.

Motion to accept the minutes of:

March 16, 2026, Regular City Council Meeting

June 1, 2026, Special City Council Meeting

Second

Discussion

Vote

Council Agenda Item #1: Roll Call

The Caribou City Council held a regular City Council meeting on Monday, March 16, 2026 at 6:00PM in the Council Chambers with the following members present: Mayor Boma, Deputy Mayor Smith, Councilors Bagley, Kelley, Knight Phair, Lovewell and Watson.

Department Managers Lisa Plourde (Housing Director), Brian Lajoie (Fire Chief), Peter Baldwin (Library Director), Gary Marquis (Superintendent of Parks and Recreation), Corey Saucier (Police Chief), and Eric Sanderson (Economic & Community Development Specialist) were present for the meeting.

Penny Thompson, City Manager was present for the meeting.

The meeting was covered by Cameron Levasseur of The County and broadcast via Spectrum and YouTube.

Council Agenda Item #2: Invocation/Inspirational Thought

Deputy Mayor Smith read the invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Boma led the Pledge of Allegiance.

Council Agenda Item #4: Declaration of any Conflict of Interest

There were no declarations made.

Council Agenda Item #5: Public Forum

Bruce Hagelstein, Caribou Resident

Mr. Hagelstein explained came in to speak against the elimination of the spring clean up program with the Public Works Department. He explained that the City should hold off, because there are things that happen like ice storms that cause limbs to break and it is a big benefit to the City to have the pick-up of limbs to keep things tidy.

Council Agenda Item #6: Minutes

- a. Minutes of the February 23, 2026, Regular City Council meeting
- b. Minutes of the March 2, 2026, Special City Council meeting

Motion made by Deputy Mayor Smith, seconded by Councilor Watson to move the slate and approve the minutes from both the February 23rd and March 2nd meetings.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Council Agenda Item #7: Bid Openings, Awards, and Appointments

There were no items scheduled for discussion under this topic.

Council Agenda Item #8: Public Hearings and Possible Action Items

a. Public Hearing on the 2026 Municipal Budget

Open Public Hearing: 6:05PM

Bruce Hagelstein, Caribou Resident

Mr. Hagelstein stated that any increases to the budget that are greater than 50% should have justification as to why such increases are necessary. He explained that he believes that employees should be charged to have cell phones because they will most likely use it for personal use. He also expressed concerns regarding the budget for the Caribou Emergency Management.

Deputy Mayor Smith explained that the Capital Budget Committee has met three times and that they are working on some items, but have another meeting scheduled for April 13th.

Councilor Bagley asked if the Council should vote on parts of the budget or wait to do them all together.

Manager Thompson explained that all of the budgets should be finalized and voted on together.

Closed Public Hearing 6:11PM

No action was taken.

Council Agenda Item #9: Reports by Staff and Committees

a. Fire Station Project, Construction Documents approval – Amanda Jandreau of Harriman

The Council was presented with Construction documents for the Fire Station project.

Amanda Jandreau of Harriman was present to answer any questions the Council had regarding the project. She explained that the only change was adding a door to the dormitories as it needed an elevated egress where it is not on the ground level floor.

Motion made by Councilor Watson, seconded by Councilor Lovewell to approve the Construction Documents as presented by Harriman and put the project out to bid.

Deputy Mayor Smith asked what the timeframe looks like for the bid process.

Ms. Jandreau explained that it will take a bit to put it together then they like to give four weeks or thirty days to receive bids back. There will be a mandatory pre bid meeting and walkthrough of the facilities.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

b. Caribou Planning Board – Councilor Dan Bagley

Councilor Bagley stated that the Caribou Planning Board met on March 12, 2026 at 6 PM in the council chambers.

A public hearing was held on the “Analysis of Brownfield Cleanup Alternatives (ABCA)” for the abandoned steam plant located on Lower Lyndon Street. Sevee & Maher Engineers, Inc. (SME), our Qualified Environmental Professional (QEP) for the project, and representatives from the U.S. Environmental Protection Agency (EPA) and Maine Department of Environmental Protection (DEP) participated in the public hearing.

SME considered three remedial alternatives for the site: 1) No action; 2) No Demolition / Building Repair; and 3) “Demolition and Full Cleanup. After extensive study and analysis, SME recommended the third option “Demolition and Full Cleanup. This is great news for the City, as this will allow us to remove completely all hazards and clear the way for redevelopment of the site. This project is 100% funded by a \$4,000,000 EPA grant.

A public comment period is in effect now and will close out on 3 Apr 26. The next step is that SME will conduct the engineering design and put the project out to bid in the spring/early summer timeframe. They hope to award a contract and begin demolition by late summer/early fall 2026.

c. Caribou Airport Advisory Committee

Councilor Bagley stated that the Airport Advisory Committee met on March 10, 2026 in the Caribou Airport Conference Room.

The Committee is still seeking a certified mechanic to work out of the airport, servicing local aircraft. Committee members have spoken to several candidates and continue to explore different approaches, such as part-time, as-needed, by appointment arrangement. There are virtually no such services north of Bangor, so this could be a real growth area for the airport, and it would likely attract a lot of traffic and use having those services available at KCAR.

From the list of ideas and initiatives discussed during the last meeting, the Committee has selected its Top 4 priorities for future capital investments and development:

Safety, security and furnishings (Extremely dated, worn, falling apart)

Jet A Fuel

Additional Hangar Space

Visual Approach Slope Indicator

The City Manager agreed to begin looking at the potential for obtaining FAA grants for the hangar space and VASI.

The Committee intends to seek approval for these initiatives in an upcoming Council meeting. The new hangar will require voter approval by referendum.

More announcements and events will be posted on the new Airport Facebook page.

Mayor Boma asked about the fuel expenses for Jet A.

Councilor Watson asked about returning expired fuel or the option of swapping it out.

Councilor Bagley stated that they could look into those items.

d. City Council Highway Protection Committee – Councilor Paul Watson

Council Watson explained that the curbside pickup will be discontinued and the following information was provided by the public works Director, Chris Perkins.

“For many years, Caribou Public Works has provided a seasonal brush removal service intended to help residents dispose of downed branches or small trees that may have fallen during winter storms or throughout the year. The purpose of this service was specifically for brush and tree debris placed curbside for collection.

Each year, the City has clearly communicated that only brush and tree debris should be placed curbside for pickup. Unfortunately, over time the service has increasingly been misused. Public Works crews have encountered large amounts of materials that were never intended to be part of this program, including lawn clippings, pet waste, potted planting soil, painted wood, lumber containing nails, hypodermic needles, and other debris.

In addition to creating safety concerns for our employees, these materials significantly increase the time required for collection and cleanup. This takes valuable time away from important Public Works responsibilities such as culvert repairs, ditching, and preparing roads for the City's summer paving projects.

The materials left behind also create additional problems during our spring street sweeping operations. Debris that is not picked up by property owners frequently clogs our sweepers, forcing crews to spend additional time returning to manually shovel and remove the mess left behind.

Because of continued misuse of this service, the City of Caribou has decided to discontinue the curbside brush removal program.

We apologize for any inconvenience this may cause and appreciate the public's understanding. Our goal is to ensure that the Public Works Department can focus its time and resources on maintaining infrastructure and providing the highest level of service possible for the residents and taxpayers of Caribou.”

Mayor Boma explained that the rules for the program for brush clean up are straight forward, and that it is a service that should continue to offer. This is not something that should be decided in a

committee meeting, it should be brought to the Council for a vote. Councilor Bagley agrees that it should have been a Council decision, and that it should be brought back at the next meeting for more discussion.

Councilor Lovewell suggested writing a memo to the community that the City is working on a solution.

Councilor Bagley asked if there has been a history of injuries with collection.

Councilor Watson stated that the pickup up will need to have strict and clear guidelines for the citizens.

Council gave direction to Manager Thompson to bring this back for more discussion at the next meeting.

e. City Manager's Report

Manager Thompson reviewed the City Manager's report dated March 16, 2026.

Council Agenda Item #10: Unfinished Business

a. Caribou Public Library MCA Connectivity Hub Construction Project

Peter Baldwin, Library Director explained that on March 2, 2026, the Caribou City Council accepted a bid from A.M. Construction for a total \$1,446,600 for the Caribou Public Library Connectivity Hub renovation project.

During the contract process, it was noted that an item was left off the original bid accidentally for insurance requirements as detailed in Spec Section 00 73 15 Supplementary Conditions.

The total cost for insurance is \$6,861.28, raising the bid to \$1,453,461.28. As contracts have not yet been signed in their entirety, it is recommended that the City Council amend the accepted bid to correct this.

Motion made by Councilor Watson, seconded by Councilor Knight Phair to to amend the accepted bid on March 2, 2026 from A.M. Construction to include insurance expenses totaling \$6,861.28, for an overall accepted bid of \$1,453,461.28.

Councilor Bagley stated that he believed that the contractor should be covering their own insurance costs and that this is something he does not believe we should consider.

Roll Call Vote: D. Bagley – No, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

b. 2026 Municipal Budget

Deputy Mayor Smith explained that the Capital Committee is looking at options to potentially lease vehicles.

Discussion on the proposed 2026 Municipal budget has been moved to the next meeting.

c. Update: Ordinance Updating Chapter 7 and Chapter 13

Council had directed City Manager Thompson to send the information to the attorney to review.

d. Tax-Acquired property, 63 Sweden Street

Manager Thompson explained that in November 2025, the property at 63 Sweden Street was acquired by the City of Caribou through the automatic lien foreclosure process.

If the City Council is interested in clearing the title to the property, the former owner could be contacted by the municipal attorney to see if he would issue a deed to the property to the City of Caribou. The municipal attorney, Richard Solman, could do a check for liens. These are the outstanding liens on the property that are known to us:

Taxes currently owed on the property: \$26,659.09

Outstanding water and sewer charges to the Caribou Utilities District: \$7,066.56

These would need to be satisfied before conveying to a potential buyer.

This would allow the City to rehabilitate or sell the property to restore the property to its highest and best use and get it back on the tax rolls.

Councilor Lovewell suggested accepting the offer for deed in lieu of taxes as it was previously offered.

Manager Thompson explained that the funds to abate the taxes and clean up the area would come from money that is set aside each year to help with blight.

Motion made by Councilor Bagley, seconded by Councilor Watson to ask the municipal attorney, Richard Solman, to contact the former owner of the property located at 63 Sweden Street and inform him that the City Council would accept a deed to the property, and then abate the property taxes and pay the outstanding water and sewer charges to the CUD.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – No, P. Watson – Yes, C. Boma– Yes (So voted)

Council Agenda Item #11: New Business, Ordinances and Resolutions

a. Authorization to apply for a Congressionally Directed Spending Request

Manager Thompson explained that throughout the 2026 Municipal Budget process, the City Council has heard about the need to plan for a new ladder truck for the Caribou Fire and Ambulance Department. The City of Caribou has the opportunity to apply for a Congressionally Directed Spending Request to construct an apparatus bay. This would be constructed on the south side of the existing fire station and would be approximately 30' X 100'.

When Chief Lajoie and I spoke with Trisha House of Senator Collins' office, she said that the application would be looked upon more favorably if the City contributed towards the cost of the project and suggested a 10% match. This amount could come from TIF funds. When the Downtown TIF district was established, it was stated that funds could be used within the district for "Fire station upgrades/reconstruction" (note g from the approval letter from the second amendment dated March 7, 2014). The applications are due March 18, 2026.

The application portal opened on March 2, so this is a quick turnaround, but several members of staff are working to gather the materials needed for the application, if the City Council will authorize the City Manager to apply.

Brian Lapointe, Fire Chief explained that the bays were constructed in 0645 and equipment has been getting bigger over the years.

Councilor Bagley asked for a rough idea of the price comparison between a spec and custom build for the new ladder truck.

Chief Lapointe stated that a spec truck is approximately 1.6 million dollars and a custom truck is closer to 1.8 million dollars.

Motion made by Councilor Watson, seconded by Councilor Kelley to authorize City Manager Penny Thompson to apply for a FY 2027 Congressionally Directed Spending Request with a project title of 'Caribou Fire Station Apparatus Bay Expansion Project' and designate a 10% fund match for the project to come from revenue generated within the Downtown Tax Increment Financing District.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – No, P. Watson – Yes, C. Boma– Yes (So voted)

b. Authorization to loan \$90,000 in FAA entitlements to Princeton Airport

Manager Thompson explained that the City of Caribou was able to borrow FAA entitlement funds from other Maine airports when working on large projects like the construction of the 6-bay T hangar. The Town of Princeton has asked to borrow \$90,000 in FAA entitlements for the construction of a hangar at their airport, and the City of Caribou can assist by loaning the Town of Princeton \$90,000 in FAA entitlements to be repaid in FY 2027. Here is the information from our airport engineer from Stantec, Seth Lovley:

Motion made by Councilor Watson, seconded by Councilor Knight Phair to authorize City Manager Penny Thompson to execute the paperwork needed to loan \$90,000 in FAA entitlement funds to the Town of Princeton, to be repaid in FY2027.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – No, P. Watson – Yes, C. Boma– Yes (So voted)

Council Agenda Item #12: reports and Discussion by Mayor and Council Members

There were no comments made by the Council.

Council Agenda Item #13: Next Meeting: April 13

Council Agenda Item #14: Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6.)

a. Motion made by Councilor Lovewell, seconded by Councilor Watson to enter into executive session at 7:10PM to discuss union negotiations pursuant to 1 MRSA §405.6.D Fire Department Union.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Councilors Present: Mayor Boma, Deputy Mayor Smith, Councilors Bagley, Kelley, Lovewell, Watson, and Knight-Phair

Staff Present: Finance / HR Director Carl Grant, Fire Chief Brian Lajoie, and City Manager Penny Thompson

Legal Counsel: Ann Freeman of Bernstein Shur

Council exited executive session at 7:51PM

No action taken.

Ann Freeman left the meeting.

b. Executive Session for personnel pursuant to 1 MRSA §405.6.A(1) (Non-Union Retirement)

Motion made by Councilor Lovewell, seconded by Councilor Kelley to go into executive session at 7:52PM for personnel matters pursuant to 1 MRSA §405.6.A.1 for non-union retirement discussions.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Fire Chief Brian Lajoie left the meeting

Council exited executive session at 8:04PM

No action taken.

c. Executive Session for economic development pursuant to 1 MRSA §405.6.C (Development Committee)

Motion made by Councilor Lovewell, seconded by Councilor Watson at 8:04PM to go into executive session for economic development pursuant to 1 MRSA §405.6.C for a presentation by the Caribou Development Committee.

Joining the meeting:

Staff: Eric Sanderson, Community and Economic Development Specialist

Members of the Caribou Development Committee: Troy Haney, Gary Marquis, Matt Bouchard, David Corriveau, and Jacob Beaupre.

Council exited executive session at 8:33PM.

No action taken.

Committee members and Community and Economic Development Specialist Eric Sanderson left the meeting.

d. Executive Session for economic development pursuant to 1 MRSA §405.6.C (Nylander Museum)

Motion made by Councilor Watson, seconded by Councilor Knight Phair at 8:37Pm to go into executive session for economic development pursuant to 1 MRSA §405.6.C for a presentation by the Nylander Museum.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Council exited executive session at 9:10PM.

No action taken.

Council Agenda Item #15: Adjournment

Motion made by Councilor Watson, seconded by Councilor Lovewell to adjourn the meeting at 9:11PM.

Roll Call Vote: D. Bagley – Yes, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Yes, P. Watson – Yes, C. Boma– Yes (So voted)

Danielle Brissette, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a Special City Council meeting on Monday, June 1, 2026, at 6:00 PM in the Council Chambers with the following members present: Mayor Boma, Councilors Knight Phair, Lovewell and Watson. Councilor Kelley was present via Zoom. Deputy Mayor Smith and Councilor Bagley were absent.

Department Managers Brian Lajoie (Fire Chief), and Eric Sanderson (Economic & Community Development Specialist) were present at the meeting.

Penny Thompson, City Manager, was present at the meeting.

The meeting was broadcast via Spectrum and YouTube.

Council Agenda Item #2: Invocation/Inspirational Thought

Councilor Lovewell read the invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Boma led the Pledge of Allegiance.

Council Agenda Item #4: Declaration of any Conflict of Interest

There were no declarations made.

Council Agenda Item #5: Public Forum

There were no comments made by the public.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

Moving to agenda item 7 to allow for a representative from Harriman to attend the meeting.

Council Agenda Item #7: Public Hearings and Possible Action Items

a. Public Hearing on the Children’s Museum of Aroostook County Community Development Block Grant Application

Open Public Hearing: 6:02 PM

Eric Sanderson, Economic & Community Development Specialist, thanked the Council for holding the special meeting to have the public hearing. He explained that the Children’s Museum of Aroostook County is in the process of applying for a grant to help the museum to grow and assist our community. They are planning on creating STWM programs modeled after the similar programs that Wintergreen uses. There will also be tiered programs for after-school supporting working families.

The grant will allow the Museum to hire a coordinator and teachers, creating a new position dedicated to overseeing programs and ensuring their success and bring more educational programs for children in the area.

There were no comments from the public.

Closed Public Hearing: 6:04PM

Motion made by Councilor L. Knight Phair, seconded by Councilor Watson to approve any and all actions to apply for and receive the Community Development Block Grant Public Service Program grant for the Children's Museum of Aroostook County, located at 52 Sweden Street.

Roll Call Vote: D. Bagley – Absent, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Absent, P. Watson – Yes, C. Boma– Abstain (So voted)

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. Consideration of bids received for the Caribou Fire Department construction project

Amanda Jandreau of Harriman explained that bids were solicited in early April and 3 qualified bids were received for the project. Bids were received from Boman Construction, PNM Construction and Buildings ETC.

She explained that the bids have been reviewed and the contractor's schedule of values and the list of subcontractors and finds them acceptable. Based on this, they are recommending that the City of Caribou award the construction contract to Buildings Etcetera for the project.

Motion made by Councilor Watson, seconded by Councilor Lovewell that based on the information, we go along with Harriman and recommend that the City of Caribou award the construction contract to Buildings Etcetera for this project.

Roll Call Vote: D. Bagley – Absent, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Absent, P. Watson – Yes, C. Boma– Yes (So voted)

Council Agenda Item #8: Reports by Staff and Committees

There were no items scheduled for discussion.

Council Agenda Item #9: New Business Ordinances and Resolutions

There were no items scheduled for discussion.

Council Agenda Item #10: Old Business

There were no items scheduled for discussion.

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

There were no comments made.

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Council Agenda Item #12: Next Regular Meeting: June 15

Council Agenda Item #13: Executive Session(s) (May be called to discuss matters identified under MRSA, Title, 1 §405.6)

Council did not enter executive session.

Council Agenda Item #14: Adjournment

Motion made by Councilor Watson, seconded by Councilor Lovewell to adjourn the meeting at 6:09 PM.

Roll Call Vote: D. Bagley – Absent, J. Kelley – Yes, L. Knight Phair – Yes, T. Lovewell – Yes, J. Smith – Absent, P. Watson – Yes, C. Boma– Yes (So voted)

Danielle Brissette, Secretary



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: June 15, 2026
RE: Recognition of CCS & CHS Show Choirs for “Gold” at States

Caribou citizens have a lifelong interest in all aspects of music. A love of music is often instilled through our Caribou School department with programs like band, strings, and choir. From an early age, young people sing in their church choir and start dance lessons at the Maine Dance Academy. Over the years, several national acts have played at the Caribou Performing Arts Center and on Thursdays on Sweden Street, the local bands play to an enthusiastic crowd. It is safe to say that performing is a passion shared by many in our community.

The Caribou City Council is pleased to welcome members of the Caribou Community School Show Choir and Caribou High School Show Choir to be recognized for their dedication to this vibrant music program that combines singing with choreographed dancing. Your success continues the long-standing tradition of Show Choir and Jazz Choir in the Caribou School System, thanks to talented and devoted program staff. Students and advisers, your commitment to learning the songs and dance routines and hours of practice paid off with a “Gold” at the state level competition.

It is also an acknowledgement of the parents who devote a significant amount of effort into promoting their child’s participation in musical theater. From providing rides and snacks for practice to sewing costumes and listening to the same songs hundreds of times to cheering on the performances downstate, it’s the parents who provide love and encouragement for this high level of creativity and self-expression.

Suggested action:

Please have the Caribou Community School Show Choir members and directors come forward for photos with the Caribou City Council.

Please have the Caribou High School Show Choir members and directors come forward for photos with the Caribou City Council.



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: June 15, 2026
RE: Honoring Student Athletes and Coaches from Caribou High School

The Caribou City Council acknowledges the dedication, hard work and the positive impact that each one of our student athletes has on our community. From those who participate in Little League and the programs offered at the Caribou Parks and Recreation Department to those who play varsity sports as champion Caribou Vikings, we commend your strength and resilience. Caribou student athletes embody the spirit of teamwork, perseverance, sportsmanship and their efforts are a source of inspiration for their peers and their community.

We would also like to take this opportunity to commend the parents and family members who play a vital role in shaping their character, values and supporting their academic and athletic success. Working alongside your student athletes, you celebrate their victories and offer support during challenging times, you help them to balance their commitments and achieve their goals.

The Caribou City Council recognizes that coaches are more than just instructors; they are mentors, role models, and motivators who guide and support student-athletes on their journey. Their expertise, empathy, and unwavering support are instrumental in shaping not only athletes but also our future citizens. The achievements of student athletes and the dedication of coaches impact positively on our community by fostering a sense of pride, unity and sportsmanship. Their presence on and off the court creates a positive environment for everyone.

Therefore, tonight, the Caribou City Council would like to honor some special student athletes and coaches from Caribou High School. By recognizing and celebrating the achievements of student athletes and coaches, the Caribou City Council hopes to inspire future generations to pursue their dreams, embrace challenges, and contribute positively to our community.

Suggested action:

Please have the athletes and coaches come forward for photos with the Caribou City Council.

Brock Gagnon Wrestling Regional/State Champion, New England Qualifier

Pierce Gorneault Cross Country Northern Maine Champion



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: June 15, 2026
RE: Honoring the Caribou Regional Technology Center Student of the Year

Career and technical education at the high school level plays a vital role in preparing students for success in both college and the workforce. By offering hands-on learning experiences and real-world skills, these programs empower students to explore diverse career pathways, develop technical expertise, and build confidence in their abilities. These programs not only enhance academic achievement but also foster critical thinking, teamwork, and problem-solving skills that are essential in today's rapidly changing world.

The achievements of students in career and technical education programs are a testament to the dedication and support of their instructors, administrators, and families. Instructors and administrators work tirelessly to create engaging learning environments and provide guidance that helps students reach their full potential. Parents and guardians offer encouragement and motivation, ensuring that students remain focused and driven. Together, this network of support enables students to excel and achieve remarkable accomplishments.

Tonight, the Caribou City Council is proud to recognize Brady Barnes, who has been named the Caribou Tech Center Student of the Year and has earned a SkillsUSA Gold Medal. By celebrating Brady's achievements, we honor not only his hard work and determination but also the collective efforts of those who have supported him along the way. This recognition serves as an inspiration for all students to pursue their passions and strive for excellence in their chosen fields.

Suggested action:

Please have Brady Barnes and any instructors or administrators from the Caribou Regional Technology Center come forward for photos with the Caribou City Council.



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: June 15, 2026
RE: Honoring former Mayor Gary Aiken and former Deputy Mayor Joan Theriault

The Caribou City Council wishes to respectfully honor the memory and service of former Mayor Gary Aiken. Mayor Aiken served the Caribou community with distinction as a member of the City Council from 2012 to 2017 and as a member of the Caribou Utilities District from 2023 to 2025. He brought valuable insights from his career as an executive in the potato processing industry, applying his business acumen to the betterment of local government. Mayor Aiken passed away on May 7, 2026. He is survived by his wife of over fifty-six years, Barbara Aiken, their sons Matthew and Jeffrey, and their families, including his cherished granddaughter, Paige.

The Caribou City Council also extends our heartfelt farewell to former Deputy Mayor Joan Theriault. A lifelong resident of Caribou, Mrs. Theriault was deeply committed to her role on the City Council, serving from 2012 through 2025 with unwavering dedication and never missing a meeting. She was known for her attentive listening and thorough research on issues affecting her constituents. Councilor Theriault approached her service with an open mind and was often referred to as “the voice of reason”. Mrs. Theriault passed away on May 21, 2026, and is lovingly remembered by her husband of over sixty years, Paul Theriault, and their daughter Denise.

The City Council expresses its deepest gratitude for the exemplary service and lasting contributions of both Mayor Aiken and Deputy Mayor Theriault. Their legacies will continue to inspire all who serve the Caribou community.



Gary Aiken with Joan Theriault and Barb Aiken (“The Sweet Chicks”) at Thursdays on Swed



To: City Council
From: HR Department
Subject: Employee Milestone Anniversaries

The City of Caribou is recognizing this year's milestone anniversaries! We are very fortunate to have such loyal, dedicated and skilled employees!

Employee Milestone Anniversaries:

Alyssa Singer (Library)	5 years
Kristina Drinkall (Clerk's Office)	5 years
Chad McCarthy (Fire & Ambulance)	10 years
Carl Morrow (Public Works)	10 years
Kennth O'Bar (Fire & Ambulance)	10 years
Nathan Germain (Parks & Rec)	15 years
James Burby (Public Works)	25 years
Scott Jackson (Police Department)	30 years
Lynn Jack-Merritt (Parks & Rec)	35 years
Kevin St. Peter (Police Department)	35 years



City of Caribou, Maine

Code Enforcement Office

Tim St. Peter

04736tstpeter@cariboumaine.org

207-493-4231

MEMO

To: Caribou City Council

From: Tim St. Peter, Code Officer

Date: June 11, 2026

Re: 49 Herschel St Bid.

Madam Mayor and Honorable Council Members,

The City requested bid to remove the asbestos from 49 Herschel St. Attached are the proposals.

I would recommend County Abatement, Inc be awarded the bid as the low bidder.

Suggested Action:

After consideration, please make a motion to, “authorize City Manager Penny Thompson to execute a contract with County Abatement, Inc. for asbestos removal at 49 Herschel Street”

Second

Discussion

Vote

Asbestos Removal

5/29/26
@ 2:18pm

Contractor	Bid Amount	Notes
Acadia Contractors	\$87,160	
County Abatement	\$ 47,355	

Present at Bid Opening:

Hannah Holmes
Tim St. Peter
Renny Thompson



Acadia Contractors

780 Auburn Road
Turner, Maine 04282
Tel: 207-225-5400
Fax: 207-225-5403
Web: www.acadiacontractors.com

Proposal #: 260422

Date: 5/29/2026

Abatement • 49 Herschel Street

Customer	Contact	Location
Penny Thompson	Name: Penny Thompson Email: CityManager@CaribouMaine.org Phone: (207) 493-5961	49 Herschel Street, Caribou, Maine. 04736

Acadia Contractors will conduct asbestos abatement at 49 Herschel Street in Caribou, Maine.

Acadia will remove roughly 1,600 square feet of Gray Transite Siding on one side closest to the store, Glass with Class.

Acadia will remove roughly 4,800 square feet of Asphalt Roofing (Tar Paper & Tar) and all positive roof penetrations.

Acadia will remove roughly 1,000 square feet of Off-White Joint Compound on the first floor.

Acadia will remove roughly 50 square feet of Brown Vinyl Sheet Flooring at the 1st Floor Bathroom #2.

Acadia will remove roughly 300 square feet of Wall Paneling Mastic in Apartment #7.

Acadia will remove roughly 75 square feet of Yellow Vinyl Sheet Flooring in Apartment #3. Acadia will also remove roughly 500 square feet of Paneling Mastic in Apartment #3.

Acadia will remove roughly 480 square feet of 9x9 Light Brown Floor Tile in the 2nd Floor Side Hallway.

Acadia will remove roughly 50 square feet of Dark Brown Vinyl Sheet Flooring in Apartment 6 Bathroom.

Acadia will remove roughly 800 square feet of Wall Paneling Mastic in Apartment #6.

Removal will be done utilizing HEPA filtered negative pressure enclosure with a contiguous shower decontaminant. Maine DEP Chapter 425 Asbestos Regulations will be performed during this job.

All asbestos waste will be properly packaged and disposed of a licensed landfill.

Acadia will provide a 3rd party Independent Hygienist to conduct a final visual evaluation and a final air clearance sampling.

City of Caribou, Acadia Contractors, and the selected Demolition Contractor to coordinate the safest way to remove the Transite Siding.

Belongings to be removed on both floors so abatement work can be done efficiently.

Excludes: Demolition, Asbestos abatement that's not listed above, removal of existing belongings, electrical disconnect, and excavator.

Includes: Asbestos abatement, disposal, notification, and clearances.

Cost for the project mentioned above: \$ 87,160.00

*Proposal subject to revocation if not accepted within 30 days.

Sincerely, *Justin Dugan*

*Accepted by: _____

Date: _____

(1) Any alteration or deviation from the specifications above involving extra costs will be executed only upon written orders, and will become an extra charge over and above the amounts specified in Paragraph 2.

(2) ACADIA is an independent contractor and not an employee of the Customer. All agreements by and between ACADIA and the Customer are contingent upon strikes, accidents, or delays beyond the control of ACADIA and ACADIA shall not be responsible for delays resulting from the same.

(3) If the Proposal described herein is not accepted within 30 (thirty) days of the date of this Proposal, ACADIA may, in its sole and absolute discretion, withdraw the Proposal without providing any further notice to the Customer.

(4) If the Customer accepts this proposal as provided below, this Proposal shall become a valid and binding contract between the parties, and the Customer, his heirs, personal representatives, successors, and assigns, shall be liable for the payments described herein. In addition, any and all contracts by and between the parties shall be governed by the laws of the State of Maine. Upon acceptance, this Proposal shall constitute the entire agreement between the parties, and said agreement may not be changed orally, but only by an agreement in writing signed by the parties hereto. In the event that any portion of the contract between ACADIA and the Customer is declared void or unenforceable by a court of competent jurisdiction, the remaining portion shall remain in full force and effect, unless otherwise agreed to by the parties.

(5) Customer agrees to pay all costs of collection and reasonable attorneys' fees paid or incurred by ACADIA in enforcing this contract. In the event of any conflict between the provisions of this Agreement and any other contract to be entered into between parties, the provisions of this Agreement shall govern.

(6) All labor and services provided pursuant to this Proposal shall be performed in compliance with OSHA Asbestos Regulations, 29 CFR 1910.1-001 and 29 CFR 1926.1L01, as amended, and in accordance with the Maine DEP Asbestos Regulations, Chapter 425. All waste shall be properly packaged, transported, and disposed of in an approved ME DEP Landfill. If the Proposal involves removal of biological contamination, the Customer acknowledges that biological contamination is influenced by many factors. ACADIA offers not warranty or guaranty that re-growth of biological contaminants will not occur due to the fact that ACADIA cannot control conditions of the building after completion of its work as described herein.

(7) All notices by one party to another hereunder shall be in writing. Payment notices may be made by mail or in person and, when mailed, the date of notice or the date of payment shall be the date of mailing. Notices may also be given by facsimile transmission.

(8) ACADIA shall be responsible only for acts and omissions of ACADIA's employees and sub contractors supplied by ACADIA.

(9) In the event that ACADIA fails to commence or move forward with ACADIA's work with all reasonable diligence, or fails to correct any defective work or persistently fails to provide materials and labor in accordance with the terms of this Proposal, or fails in the performance of any substantial agreement contained in this Proposal, then the Customer shall have the right to terminate this Proposal, provided that the Customer pays to ACADIA any and all amounts due for work rendered prior to termination.



State of Maine
Department of Environmental Protection

LICENSE

Acadia Contractors

Asbestos Abatement Contractor
(Full)

License Number: CF-0124

Expiration Date: 07/31/2026

City Manager - Penny Thompson
25 High Street
Caribou, ME 04736

Rec'd @ 1:22
5-29-24
HD

COUNTY ABATEMENT, INC.

739 Odlin Road
Bangor, ME 04401
Tel: (207)947-4035

P.O. Box 1036
Caribou, ME 04736
Tel: (207)498-2709
Fax: (207)493-7884

May 29, 2026

TO: City Manager Penny Thompson

PROJECT: Asbestos Abatement @ 49 Herschel St, Caribou ME

PRICE: \$47,355.00
(Forty-seven Thousand Three Hundred Fifty-five Dollars)

SCHEDULE: 30 (Thirty) days from commencement.

COMPLETION DATE: On or before August 28, 2026

If you have any questions or if we can be of further assistance, please feel free to contact our office.

COUNTY ABATEMENT, INC.

A handwritten signature in blue ink, appearing to be 'Clinton St. Peter', written over a horizontal line.

Clinton St. Peter - President

49 Herschel Street
Caribou, ME

Quantities of Regulated Asbestos Containing Materials

ACM Transite Siding

- 1,770 square feet of ACM transite siding on west and north exterior walls (TS01)

ACM Tar and Gravel Roofing

- 4,640 square feet of ACM asphalt tar and gravel roofing and ACM tar paper on the roof main field, perimeter and penetrations (AR04, AR05, AR06)

ACM Vinyl Sheet Flooring (VSF)

- 25 square feet of ACM brown VSF in the 1st floor northeast bathroom (VSF12)
- 30 square feet of ACM yellow VSF in the Apt. 3 bathroom (VSF21)
- 20 square feet of ACM dark brown VSF with ACM tan mastic in the Apt. 6 bathroom (VSF28)

ACM 9x9 Floor Tile

- 370 square feet of ACM light brown 9x9 floor tile in the 2nd floor hallway (FT25)

ACM Wall Paneling Mastic (approx. area based on wall area)

- ~640 square feet of ACM brown wall paneling mastic in Apt. 7 (WPM20)
- ~400 square feet of ACM brown wall paneling mastic in Apt. 3 (WPM22)
- ~860 square feet of ACM brown wall paneling mastic in Apt. 6 (WPM29)



STATE OF MAINE
DEPARTMENT OF ENVIRONMENTAL PROTECTION



JANET T. MILLS
GOVERNOR

MELANIE LOYZIM
COMMISSIONER

July 27, 2025

Attn.: Clinton St. Peter, President
County Abatement, Inc.
PO Box 1036
Caribou, Maine 04736

Dear Mr. St. Peter:

This letter is about your renewal application for licensure as an **Asbestos Abatement Contractor (Full)**.

This office has received and completed the review of your application and finds it to be in accordance with the requirements of Maine Asbestos Management Regulations Chapter 425, effective April 3, 2011.

Your application has been approved and your firm is licensed to provide asbestos abatement service(s) as described on the enclosed certificate.

Your renewal license number remains at **CF-0018** which is in effect for one year and will expire on July 31, 2026. A renewal application should be filed not less than thirty (30) days prior to expiration of this licensure. Thank you for your continued service to the people of the State of Maine.

If you have any questions, please call me at (207) 242-0877.

Sincerely,

Sandra J. Moody, Environmental Specialist
Division of Remediation
Bureau of Remediation and Waste Management

Enclosure

AUGUSTA
17 STATE HOUSE STATION
AUGUSTA, MAINE 04333-0017
(207) 287-7688 FAX: (207) 287-7826

BANGOR
106 HOGAN ROAD, SUITE 6
BANGOR, MAINE 04401
(207) 941-4570 FAX: (207) 941-4584

PORTLAND
312 CANCO ROAD
PORTLAND, MAINE 04103
(207) 822-6300 FAX: (207) 822-6303

PRESQUE ISLE
1235 CENTRAL DRIVE, SKYWAY PARK
PRESQUE ISLE, MAINE 04769
(207) 764-0477 FAX: (207) 760-3143



State of Maine
Department of Environmental Protection

LICENSE

County Abatement, Inc.

Asbestos Abatement Contractor
(Full)

License Number: CF-0018

Expiration Date: 07/31/2026



City of Caribou, Maine

Code Enforcement Office

Tim St. Peter

tstpeter@cariboumaine.org

207-493-4231

MEMO

To: Caribou City Council

From: Tim St. Peter, Code Officer

Date: June 11, 2026

Re: Debris Removal Bid

Madam Mayor and Honorable Council Members,

The City has requested bids from contactors for the cleanup of properties as needed. This will typically be related to removal of trash and junk from properties when the owner is uncooperative or unresponsive to notices of violations.

Due to contractor availability and the nature of varying projects I would recommend contracting with both bidders. This will ensure that properties are cleaned in reasonable times if one of the contractors is busy.

Attached are a summary and the proposals. This is a no-cost contract. Cost related to the individual projects will be charged to the respective property

Suggested Action:

After consideration, please make a motion to, “authorize City Manager Penny Thompson to execute contracts with Soderberg Construction Co. and MSU Property Maintenance for debris removal on an as-needed basis”

Second

Discussion

Vote

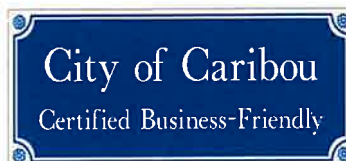


City of Caribou, Maine

Municipal Building
 25 High Street
 Caribou, ME 0473
 Telephone (207) 493-332
 Fax (207) 498-395
 www.cariboumaine.org

Request for Proposals for On call Debris Removal and Blight Remediations Services
 Opened on 5/28/2026 @ 2:15 pm

Companies:	Soderberg	MSU Property Maintenance LLC
Mobilization Fee:	\$500	\$75
Labor Rate (Per Man Hour)	\$50	\$40
Dump Trailer/Truck	\$95	\$120 An hour
Disposal Fee Makeup	10%	0%
Tire Removal per Unit	Time + Materials	\$5.00
Appliance/White goods	Time + Materials	\$25



MSU PROPERTY MAINTENANCE, LLC
452 FULLER ROAD
HERMON, ME 04401

Retail

EAST

26 MAY



04736

RDC 99

U.S. POSTAGE PAID
FCM LETTER
BREWER, ME 04412
MAY 23, 2026

\$1.07

S2324H503076-17

CITY OF CARIBOU
ATTN: PENNY THOMPSON, CITY MANAGER
25 HIGH STREET
CARIBOU, ME 04736

Rec 5/27
@11am
ST

RFP: ON CALL DEBRIS REMOVAL

04736-274899



35



Company Profile

MSU Property Maintenance, LLC is a locally owned and operated debris-removal and property preservation contractor serving municipalities and property owners throughout Northern and Central Maine. We specialize in on-demand cleanup, nuisance abatement, and debris removal for code enforcement, public works, and municipal facilities. Our company is structured for rapid response, clear communication, and fully documented, compliant disposal practices.

We operate a commercially insured truck and trailer fleet, allowing us to mobilize quickly for cleanups ranging from small illegal dumps to full property abatement. Our team has hands-on experience with mixed-waste removal, appliance and tire disposal, brush and bulky-item cleanup, and the safe handling of distressed or abandoned properties. Every job includes before-and-after photos, certified disposal receipts, and weight tickets to support municipal recordkeeping and enforcement actions.

Our company maintains all required insurance, including General Liability, Property Preservation, and Commercial Auto, meeting or exceeding municipal standards. We follow all Maine DEP and local transfer-station requirements for the disposal of solid waste, tires, appliances containing refrigerants, and other regulated materials.

The owners of MSU Property Maintenance, LLC bring direct, hands-on experience in property preservation, debris removal, and field maintenance services, including work performed for mortgage servicers, real-estate investors, and municipal clients. Our background includes securing distressed properties, removing interior and exterior debris, handling appliances containing refrigerants, documenting conditions for compliance, and coordinating safe, compliant disposal at approved facilities. This experience translates directly to the City's needs for reliable, on-demand cleanup and nuisance-abatement work.

We also work with a small network of trusted subcontractors who have proven experience in property preservation and field maintenance. These partners have completed tasks such as trash-outs, yard cleanup, tire and appliance removal, minor repairs, and photo-documented site work under strict timelines. All subcontractors are required to maintain appropriate insurance,

follow municipal and DEP disposal rules, and meet our standards for professionalism, safety, and documentation.

Together, our team offers the City of Caribou a dependable, experienced workforce capable of responding quickly, working safely, and delivering fully documented, compliant debris-removal services.

Key Strengths

- **Reliable On-Call Response:** Structured to respond within the City's required timeframe for nuisance abatement and debris removal.
- **Professional Documentation:** Complete photo sets, disposal receipts, and clear invoices for every job.
- **Clean, Compliant Disposal:** All materials transported to approved facilities; no unauthorized dumping or unverified disposal.
- **Right-Sized Equipment:** A heavy-duty truck and dump trailer capable of handling mixed debris efficiently while minimizing site impact.
- **Experience With Sensitive Properties:** Skilled at working on occupied, abandoned, or distressed sites where safety, discretion, and compliance matter.

Commitment to the City: Our goal is to provide the City of Caribou with a dependable, professional partner who can be counted on for timely, safe, and thorough debris-removal services. We take pride in delivering consistent, high-quality work that supports code enforcement, protects public health, and improves community appearance.



**Request for Proposals (RFP)
On-Call Debris Removal and Blight Remediation Services**

Issue Date: May

4th 2026

**Proposal Due
2:00 pm**

Date: May 28th at

Contract Term:
(Optional 1-year

Two (2) Years
extension)

**1. Submission
Instructions**
Sealed bid
be accepted in
the City
High Street,
Maine) on or
28th at 2:00 pm.
proposals must
received in the
City Manager by
time. Bidders
of any failed or
proposals. No
submissions will
The City of
right to accept or
proposals in its

Disclosure &

proposals will
the Office of
Manager (25
Caribou,
before May
Sealed bid
be physically
Office of the
this date and
assume the risk
undelivered bid
electronic bid
be accepted.
Caribou reserves the
reject any and all bid
sole discretion.

2. Project
The City of
Enforcement
seeking proposals
environmental
property
companies to provide "as-needed" debris removal and cleanup services. The City intends to establish a
two-year contract with a preferred vendor to address properties in violation of municipal solid waste and blight
ordinances.

Overview

Caribou Code
Department is
from qualified
services or
maintenance

Key Objective: To have a reliable contractor on standby to perform cleanups on private property following the issuance of legal notices or summary abatement orders.

3. Scope of Work

The selected contractor shall provide all labor, equipment, transportation, and disposal fees for the following tasks:

- **Debris Removal:** Loading and hauling of general household trash, furniture, tires, scrap metal, and miscellaneous "junk" from residential and commercial lots.
- **Hazardous Materials:** Identification and proper handling of common household hazardous waste (paints, oils, batteries) if encountered.
- **Site Restoration:** Leaving the property in a "rake-clean" condition following the removal of bulk items.
- **Documentation:** Providing "Before" and "After" digital photographs of every job site and certified weight tickets from an approved disposal facility.

4. Contract Structure (On-Call Basis)

- **No Retainer:** This is a zero-dollar base contract. The City makes no guarantee of a minimum volume of work.
- **Work Orders:** When a need arises, the Code Enforcement Officer will issue a "Notice to Proceed" for a specific address.



City of Caribou, Maine *Municipal Building*
 25 High Street
 Caribou, ME 04736
 Telephone (207) 493-3324
 Fax (207) 498-3954
 www.cariboumaine.org

- **Response Time:** The contractor must be able to commence work within 5-7 business days of receiving a work order.
- **Payment:** Compensation will be based on the pre-approved fee schedule (see Section 6) and processed only upon completion of a specific job.

5. Submission Requirements

Interested parties must submit the following in a sealed envelope marked "**RFP: On-Call Debris Removal**":

- **Company Profile:** Experience with municipal or commercial cleanup.
- **Equipment List:** Summary of trucks, trailers, and heavy machinery available.
- **Proof of Insurance:** Minimum \$1,000,000 General Liability and Workers' Compensation.
- **Disposal Plan:** Confirmation of where materials will be legally disposed of (e.g., Tri-Community Landfill).

6. Pricing Schedule (To be filled out by Proposer)

To allow for varied job sizes, please provide unit pricing for the following:

Item Description	Unit	Proposed Rate
Mobilization Fee (Per Site)	Each	\$75.00
Labor Rate (Per Man Hour)	Hour	\$40.00/hour

Dump Trailer/Truck (Inc. Driver) Fuel Adjustment Clause: The hourly rate is based on diesel prices at the time of bid submission. If diesel increases or decreases by more than 15%, a proportional fuel surcharge or credit may be applied. All adjustments will be tied to the Maine statewide average diesel price published by the U.S. Energy Information Administration.	Hour	\$120.00/hour
Disposal Fee Markup	% over cost	0%
Tire Removal (Passenger/Light Truck)	Per unit	\$5.00
Appliance/White Goods (With Freon)	Per unit	\$25.00

7. Evaluation Criteria

Proposals will be evaluated based on:

- Reasonableness of unit pricing.
- The contractor's ability to respond quickly to City requests.
- Reliability and references from similar past work.
- Safety record and insurance compliance.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/21/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER FA Peabody Company 758 Main Street Presque Isle ME 04769	CONTACT NAME: Diane DuMont, ACSR, CISR PHONE (A/C, No, Ext): (207) 764-4171 E-MAIL ADDRESS: diane.dumont@fapeabody.com	FAX (A/C, No): (207) 764-3378
	INSURER(S) AFFORDING COVERAGE	
INSURED Msu Property Maintenance LLC 452 Fuller Rd Hermon ME 04401	INSURER A: United Ohio Insurance Company	NAIC # 13072
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: Master 2025 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. *LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. LIMITS SHOWN ARE INCLUSIVE OF AMOUNTS REQUESTED BY THE CERTIFICATE HOLDER AND MAY NOT REFLECT POLICY LIMIT AMOUNTS IN EXCESS OF THOSE REQUESTED. *Not Applicable in WY

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CPP0046114	11/07/2025	11/07/2026	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							CTRLI	\$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			CPP0043387	10/10/2025	10/10/2026	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							PREMA	\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE	\$
							AGGREGATE	\$
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER City of Caribou 25 High St Caribou ME 04736	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 



ADDITIONAL REMARKS SCHEDULE

AGENCY FA Peabody Company		NAMED INSURED Msu Property Maintenance LLC	
POLICY NUMBER CPP0046114			
CARRIER United Ohio Insurance Company	NAIC CODE 13072	EFFECTIVE DATE: 11/07/2025	

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 **FORM TITLE:** Certificate Additional Coverages

REF #	Description	Coverage Code	Form No.	Edition Date
	Medical payments	MEDPM		
Limit 1	Limit 2		Premium	
5,000				
	Uninsured motorist BI-single limit	UMISG		
Limit 1	Limit 2		Premium	
1,000,000				
Limit 1	Limit 2		Premium	
Limit 1	Limit 2		Premium	
Limit 1	Limit 2		Premium	
Limit 1	Limit 2		Premium	
Limit 1	Limit 2		Premium	
Limit 1	Limit 2		Premium	
Limit 1	Limit 2		Premium	



Equipment Summary

Trucks

- ¾-ton pickup truck with plow
- 1-ton pickup truck with plow
- 1-ton pickup truck

Trailers

- 14' dump trailer
- 24' equipment trailer
- 16' dual-axle equipment trailers (2 units)

Heavy Equipment

- 45 HP 4WD tractor with loader and backhoe
- Forklift attachment for tractor
- Wood chipper attachment for tractor

Grounds & Property Maintenance Equipment

- Zero-turn mowers
- Small tractor with mower
- Weed trimmers
- Leaf blowers
- Assorted hand tools for yard work, brush cleanup, and general property maintenance



Disposal Plan

City of Caribou On-Call Debris Removal

All debris, solid waste, and regulated materials collected under this contract will be transported to approved, licensed disposal facilities in full compliance with Maine DEP regulations and municipal requirements. MSU Property Maintenance utilizes Tri-Community Landfill as our primary disposal site for mixed solid waste, bulky items, and general debris.

Tires, appliances containing refrigerants, scrap metal, and other regulated materials will be taken to appropriate, authorized facilities capable of handling each waste stream in accordance with state and federal regulations. All refrigerant-bearing appliances will be disposed of at facilities that provide certified Freon recovery.

For every job, MSU Property Maintenance will provide:

- **Disposal receipts** from the receiving facility
- **Weight tickets** when applicable
- **Photo documentation** of materials prior to removal and after site cleanup

No materials will be dumped, stockpiled, or disposed of at any unapproved location. All disposal fees will be billed at **actual cost**, with receipts included in the invoice.



460 York Street
Caribou, ME 04736
Phone: 207.498.6300
Fax: 207.498.6535

**ON-CALL DEBRIS
REMOVAL
AND BLIGHT
REMEDICATION
SERVICES
PROPOSAL**

Received Thursday 5/28
at 1:03 PM

ES



*460 York Street
Caribou, ME 04736
Phone: 207.498.6300
Fax: 207.498.6535*

May 28, 2026

Caribou City Manager
On- Call Debris removal and blight remediation service

Dear Penny,

Soderberg Company, Inc. located at 460 York St. in Caribou, has been performing commercial clean up for roughly 40 years. Our experience ranges from small fuel spill cleanups and small house demolitions to large contaminated soil remediation and natural resource rehabilitation. We have included our fleet list with the submission package to show the equipment available to respond to the requests.

All materials will be hauled and disposed of at Aroostook Waste Solutions in Fort Fairfield, and a weigh slip will be provided for tracking purposes.

We look forward to working with you and please let us know if you require any additional information.

Sincerely,

Scott Gove



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/30/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Cross Insurance
491 Main Street
P.O. Box 1388
Bangor

CONTACT NAME: Judy Cardimino
PHONE (A/C, No, Ext): (207) 404-5305 FAX (A/C, No): (207) 941-0849
E-MAIL ADDRESS: judith.cardimino@crossagency.com

INSURED

SODERBERG COMPANY INC.
460 YORK ST

CARIBOU

ME 04401

ME 04736-4140

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A:	Selective Insurance Group	
INSURER B:	Maine Employers Mutual Ins Co	11149
INSURER C:	Hamilton Ins Designated Activity Co	
INSURER D:		
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER: CL25123039925

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liability <input checked="" type="checkbox"/> XCU GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			S 2643156	12/31/2025	12/31/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			S 2643156	12/31/2025	12/31/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$			S 2643156	12/31/2025	12/31/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	1810062106	01/01/2026	01/01/2027	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Pollution Liability			ENVCPLS285450-03	11/15/2025	11/15/2026	Limit \$1,000,000 Aggregate \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Refer to policy for exclusionary endorsements and special provisions.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Judith Cardimino



City of Caribou, Maine

Municipal Building
25 High Street
Caribou, ME 04736
Telephone (207) 493-3324
Fax (207) 498-3954
www.cariboumaine.org

Request for Proposals (RFP) On-Call Debris Removal and Blight Remediation Services

Issue Date: May 4th 2026

Proposal Due Date: May 28th at 2:00 pm

Contract Term: Two (2) Years (Optional 1-year extension)

1. Submission Disclosure & Instructions

Sealed bid proposals will be accepted in the Office of the City Manager (25 High Street, Caribou, Maine) on or before May 28th at 2:00 pm. Sealed bid proposals must be physically received in the Office of the City Manager by this date and time. Bidders assume the risk of any failed or undelivered bid proposals. No electronic bid submissions will be accepted.

The City of Caribou reserves the right to accept or reject any and all bid proposals in its sole discretion.

2. Project Overview

The City of Caribou Code Enforcement Department is seeking proposals from qualified environmental services or property maintenance companies to provide "as-needed" debris removal and cleanup services. The City intends to establish a two-year contract with a preferred vendor to address properties in violation of municipal solid waste and blight ordinances.

Key Objective: To have a reliable contractor on standby to perform cleanups on private property following the issuance of legal notices or summary abatement orders.

3. Scope of Work

The selected contractor shall provide all labor, equipment, transportation, and disposal fees for the following tasks:

- Debris Removal: Loading and hauling of general household trash, furniture, tires, scrap metal, and miscellaneous "junk" from residential and commercial lots.
- Hazardous Materials: Identification and proper handling of common household hazardous waste (paints, oils, batteries) if encountered.
- Site Restoration: Leaving the property in a "rake-clean" condition following the removal of bulk items.
- Documentation: Providing "Before" and "After" digital photographs of every job site and certified weight tickets from an approved disposal facility.

4. Contract Structure (On-Call Basis)

- No Retainer: This is a zero-dollar base contract. The City makes no guarantee of a minimum volume of work.
- Work Orders: When a need arises, the Code Enforcement Officer will issue a "Notice to Proceed" for a specific address.



City of Caribou, Maine

Municipal Building
 25 High Street
 Caribou, ME 04736
 Telephone (207) 493-3324
 Fax (207) 498-3954
 www.cariboumaine.org

- Response Time: The contractor must be able to commence work within 5-7 business days of receiving a work order.
- Payment: Compensation will be based on the pre-approved fee schedule (see Section 6) and processed only upon completion of a specific job.

5. Submission Requirements

Interested parties must submit the following in a sealed envelope marked "RFP: On-Call Debris Removal":

- **Company Profile:** Experience with municipal or commercial cleanup.
- **Equipment List:** Summary of trucks, trailers, and heavy machinery available. - SEE LIST PROVIDED
- **Proof of Insurance:** Minimum \$1,000,000 General Liability and Workers' Compensation.
- **Disposal Plan:** Confirmation of where materials will be legally disposed of (e.g., Tri-Community Landfill).

6. Pricing Schedule (To be filled out by Proposer)

To allow for varied job sizes, please provide unit pricing for the following:

Item Description	Unit	Proposed Rate
Mobilization Fee (Per Site)	Each	\$ 500.00
Labor Rate (Per Man-Hour)	Hour	\$ 50.00
Dump Trailer/Truck (Inc. Driver)	Hour	\$ 95.00
Disposal Fee Markup	% over cost	% 10%
Tire Removal (Passenger/Light Truck)	Per unit	\$ TIME & MATERIAL
Appliance/White Goods (With Freon)	Per unit	\$ TIME & MATERIAL

7. Evaluation Criteria

Proposals will be evaluated based on:

- Reasonableness of unit pricing.
- The contractor's ability to respond quickly to City requests.
- Reliability and references from similar past work.
- Safety record and insurance compliance.

MASTER EQUIPMENT LISTING

MASTER EQUIPMENT LISTING						
MASTER EQUIPMENT LISTING						
Unit						
No.	Year	S/N				
EXCAVATORS 31						
203	CAT 336F GP5	2015	RKB00631			
204	CAT 349FL	2017	B2210155			
205	CAT 326F	2019	FBR20659			
209	Hitachi ZX135US-6	2018	HCMDASA100103331			
216	HITACHI ZX135 LC-6	2015	1FFDDR71FF640010			
219	VOLVO EC300E	2020	314060			
221	VOLVO EC 160ELC	2018	310374			
224	CAT M322D	2013	D2W00439			
225	CAT 320 EQ186850	2021	LKS10280			
233	CAT 345BL	2003	AGS01535			
234	VOLVO EC300	2018	312453			
235	CAT 320EL	2013	TFX00644			
239	HITACHI ZX50U-5N	2022	14787			
241	CAT 345DL	2009	EEH00445			
244	CAT 322C	2006	H2E00346			
245	CAT 235C	1992	5AF01782			
246	CAT 315CL	2006	CJC03446			
247	HITACHI ZX26U-5N	2022	14786			
248	CAT M320F	2018	FB200453			
251	CAT 328DLCR	2013	RMX00427			
255	CAT 352	2024	KXH10485			
263	CAT 330DL w/60' Long Reach	2007	MWP01788			
453	VOLVO EC300E	2018	312479			
488	VOLVO 160EL	2017	310213			
493	CAT 304EGR Mini	2012	TTN00509			
495	Hitachi ZX350 Excavator	2025	HCMDGE60A00000611			

MASTER EQUIPMENT LISTING						
Unit						
No.		Year	S/N			
499	Hitachi ZX60USB-5	2023	HCMACFC60P00297530			
525	CAT 335F GPS	2015	KNEU0298			
534	CAT 340 GPS	2023	EFH10793			
535	CAT 301.7DCR	2015	LB00422			
536	CAT 304E2 CR	2019	MR405626			
537	JOHN DEERE 50G Mini	2019	289887			
BULLDOZERS 13						
218	CAT D3KXL	2016	KF202191			
230	CAT D8K	1978	77V100D6			
231	CAT D6R III LGP GPS	2006	WRG00577			
232	CAT D6K LGP GPS	2009	DHA01088			
236	CAT D4K2 LGP	2016	KR202167			
240	CAT D6R XL	1998	9BM573			
254	CAT D6R LGP	2001	9PN01751			
264	CAT D6K 2 GPS	2020	MGM03182			
463	CAT D6K LGP GPS	2012	DHA02005			
471	CAT D8T	2005	KPZ00546			
472	CAT D4K XL	2011	MMM00714			
473	CAT D3K LGP GPS	2016	K1202211			
621	CAT D6N LGP	2019	CAT00D6NKS6G01108			
BACKHOE 4						
211	CAT 420E	2008	KMW1671			
250	CAT 430EIT	2010	MXB00215			
445	CAT 430D IT	2005	BML05169			
516	CAT 420 XE	2022	H9X01945			
LOADERS 17						
207	HITACHI ZW 180-6	2019	ZW 1806 005310			

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
208	HITACHI ZW 180-6	2020	ZW 1806 005537			
210	VOLVO L110G	2013	8797			
213	HITACHI ZX250-6	2022	BANBEN60E85C66021			
214	VOLVO 190G	2014	617441			
215	VOLVO 190F	2007	V68281			
217	CAT 972	2023	FFB00279			
227	CAT 938M	2019	J3R08087			
228	VOLVO L120F	2008	66558			
252	CAT 962M	2020	J2S00744			
270	CAT 950M	2019	EMB04114			
277	CAT 980M	2018	EMK210573			
452	CAT 980K	2013	W7K01088			
524	CAT 980 Loader	2026	MK710314			
527	VOLVO L70H	2017	622810			
655	VOLVO L70H	2020	70HC05624193			
606	CAT 962M	2019	J2S00415			
GRADERS 2						
212	CAT 143H	2006	APN00937			
229	CAT 140M2 UTS/GPS	2013	M9D01474			
COMPACTION EQUIPMENT 16						
201	Cat CS568	2015	L8H01064			
202	CAT C566B Roller	2013	CS600129			
220	CAT CB24B Roller	2020	2Y402480			
226	CAT CP563 w/blade	1993	1Y00326			
238	CAT CB10 Oscillating Roller	2018	P8P00327			
242	CAT CB54 Vib. Roller	2010	JLM00306			
243	CAT PS-150C	2008	FP500840			
249	CAT CS323C	2005	DAR0250			

MASTER EQUIPMENT LISTING					
Unit No.		Year	S/N		
253	CAT CSS6	2010	C5500781		
273	CAT CS563E	2007	CNG01965		
327	DVNPAC CA1300D Roller	2018	10000159CIA022106		
328	VOLVO SD75B	2023	241727		
437	CAT CB2.7	2021	64800115		
450	CAT CS433E	2008	ASR01012		
451	CAT CS44 Vlb. Roller	2014	4C00577		
607	CAT CB10	2021	L9R00251		
615	VOLVO SD115B	2023	237252		
MILLING, PAVING, CHIP SEALING 7					
320	Wirgen W210 milling machine	2012	13200281		
412	ETNPRE 12/24 Chip Spreader	1997	K5568		
415	CAT AP1055D Paver	2011	CATAP105PFAC00883		
500	MARATHON Portable Kettle	2008	2M9TPS2158H102295		
502	CAT AP55SE Paver	2016	ASD00401		
509	Miller MC650 Curber	2016	J14226		
511	CAT AP1000E	2013	TF00222		
SKID STEERS 9					
206	CAT 299D XPS	2013	HCL00947		
237	CAT 272D3XE	2019	GJ200531		
259	CAT 299D3XE	2020	BX901569		
260	CAT 299D3 XE	2022	CAT0299DLBX904694		
268	CAT 268B XPS	2006	CLBA01367		
276	CASE SV280B Skid Steer	2023	JAFSV280FPM447305		
310	CAT 242D3	2021	HSX02289		
487	CAT 265	2025	KR408302		
635	John Deere 333G	2023	1T0333GMLRF459513		
COMPRESSORS, BLOWERS, LIGHT PLANTS 19					

MASTER EQUIPMENT LISTING						
Unit						
No.		Year	S/N			
300	Allmond Bros. Light plant	1999	9908NLOP02			
301	Allmond Bros. Light plant	1998	9807NLP10			
302	ING. Rand P375WCU Compressor	1997	271015UKH412			
303	Finn B-70T Straw Blower	2007	20101944			
304	ING Rand P185WJD	1998	287253UC1221			
309	Terex RL4000 Light plant		8465			
311	Sullair 185 Compressor	2016	2.01603E+11			
324	Finn T30 Hydroseeder					
333	ING Rand P185WJD	1998	288598UD1221			
360	Magnum Pro MLT3060 Light plant	2010	10030190			
362	Finn B-70TD Spreader	1999	RUA2427			
401	Finn B-40 Spreader		SD-956			
448	Finn B-70T Straw Blower	1999	SE-3624			
492	Finn T-170 Hydroseeder	2014	ME-2393			
595	American Port. Comp.					
571	John Deere Port Comp.	2012	45411			
564	Champion 30 Gallon Compressor		D015239			
591	Gates Air Compressor					
640	Atlas Copco 188 Portable Compressor	2023				
651	Magnum Pro MLT3060 Light Tower	2018	3002952531			
LIFTS 17						
222	Toyota 4000lb Forklift	2009	12808			
256	CAT TA62 Rough terr. Lift	1999	4TM02239			
257	JLG 660SJ 4x4 boom lift	2003	300074889			
261	CAT TH560B Telscp. Lift	2005	SLG00910			
269	Genie S65 4wd Boom Lift	2006	S600613889			
298	Genie GS3384RT 4wd Rough Terrain	2007	GS840741532			
306	Clark GPS15 Forklift		GP12702076800FA			
312	JLG 2630ES Electric scissorlift	2012	200209441			

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
418	JLG Electric Scissorlift	2002	200102538			
454	Skyjack SJ-3220 Electric Scissorlift	1995	600284			
258	Yale GC050LX Fork Lift	2023	B967V02188P			
503	Yale GC050VX Fork Lift	2023	C910V07523R			
641	Skyjack SJ Scissor Lift		22096843			
642	Skyjack SJ Scissor Lift		22096615			
650	Genie GTH-1056	2016	GTH1016E-11129			
653	JLG 800AJ	2014	100179697			
654	Genie S85 Boom Lift	2015	S8515-12149			
SCREENING AND CRUSHING PLANTS						
316	Power Screen Power Grid SC					
347	TEREX MO2000 VSI	2019	2000186-18			
350	Power Screen Stacker		90000497			
351	Homemade Stacker					
377	24 x 60 Radial Stacker Flip Head	2021				
390	Power Screen Stacker Conveyor					
391	Astec Kolberg 710 Screen Plant		402711			
395	Kolberg Conveyor		406301			
403	Pioneer Portable Jaw Plant	2003	404491			
404	Astec 710T Screen on Tracks		72688			
410	JCI Model K200 Cone Plant	2006	PO60310			
413	JCI 6' x 20' Spec Select Screen Plant	2020	P181992			
416	KPI 30" x 60' Radial Conveyor	2020	418393			
420	36 x 60 Radial Stacker Flip Head					
421	Kolberg Stacker		408400			
422	Rock Tough 14' Rock Screen	2010	RT92110RL			
424	JCI K300 Cone	2020	P191985			
426	Astec 6203 Screener	2024	P232219			

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
427	Felco STD-10-20 Hyd. Stone Slin		011101553			
432	Astec FT2650 Tracked Jaw Crusher	2022	419952			
433	JCI FT5162 Screen Tracked	2011	PO80509			
458	Kolberg Model 391 Screen		403742			
460	Rock Tough 14' Separator	2012	130101			
474	Astec FT3055 Crusher	2022	419947			
489	Trex-Power Warrior 1800 Screen	2011	PID00123CDGB32427			
504	Astec ET165DF	2020	194678			
507	Astec Crawler Screen Plant	2012	123581.00			
510	KPI-JCI 11-3050 Radial Stacker		413696			
547	KPI 11-3060 Stacker	2020	419397			
548	KPI 11-3060 Stacker	2020	419396			
549	KPI 11-3050 Stacker	2020	417883			
599	Pioneer 1830PH Wash Plant	2022	420322			
	Maynard Stacker 1					
	Maynard Stacker 2					
	Maynard Stacker 3					
	Maynard Stacker 4					
	Maynard Stacker 5					
	Maynard Stacker 6					
622	Astec 1336100 Stacker	2018	418132			
623	Astec KPI195 942-18-20	2024	420657			
624	Astec KPI 942-18-20 Portable Hopper	2023	420656			
643	Astec 11-3060 KPI 150 Stacker	2023	420056			
644	Astec 11-3060 KPI 175 Stacker	2023	420660			
661	HP350E	2025	2025369			
662	Metso LT300GP	2025	181919			
663	Astec GT4280 Track Stacker		255815			
	BROOMS/SWEEPERS 6					

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
430	Sweepster Broom	2007	832002			
446	Broce KR-350 Sweeper	2011	407280			
469	Broce KR-350 Sweeper	2012	407729			
470	Broce RJ-350 Sweeper	2010	406487			
639	Laymor SM300 Sweeper	2024	NM8893			
652	Laymor SM300 Sweeper	2018	39164			
PLATE COMPACTORS 20						
361	Bomag BPR 35/60H Comp.	2013	101690451914D			
407	Wacker Neuson BPU4045	2019	11060209			
408	Multiquip MVH306GH		W-8946			
423	Multiquip MVH306GH		W-8947			
442	Stone RP850G	2011	461110826309D			
444	Wacker RTKX-SC3 Trench Roller	2019	24505000			
461	Wacker Neuson RTKX-SC3 Trench Roller	2016	24313935			
462	Stone SFP220A	2013	342011132			
478	MQ700lb Plate Tamper	2013	Y-1388			
479	MQ700lb Plate Tamper	2013	Y-1391			
486	Bomag BPR 35/60H Comp.	2019	101692562372			
496	Wacker RT82-SC2 Trench Roller	2010	5889488			
501	MQ MVH308GH Tamper	2019	10147002			
557	Toro FP3000 Comp.		313000199			
558	MMMD 800 Asphalt Comp.					
559	Makisa Pavement Comp		TZA1382			
	Makisa pavement Comp		TZA1365			
632	Wacker BPU4045A Plate Compactor	2023	11808629			
633	Wacker BPU4045A Plate Compactor	2023	11819349			
637	Wacker Neuson RTLXSC3 Trench Roller	2024	WNM/R0201LM0006041			
645	Wacker Neuson RTLX-SC3 Trench Roller	2021	WNM/R0201KM0001348			
GENERATORS 13						

MASTER EQUIPMENT LISTING						
Unit						
No.		Year	S/N			
321	Husqvarna 1365GN 6500 watt.		101279438			
353	Honda 11000 Watt	1998	EZCG3002064			
385	Makita G66101R		1012569			
405	CAT XQ350 GENSET		5CK00717			
425	CAT 500KW	2014	X5M00501			
434	Honda EU20001KN	2011	EAAL-2223981			
435	Honda EU20001KN	2011	EAAL-2223982			
575	Honda EU22001					
577	GENERAC 2000 Watt					
593	Honda EU20001KN		EACT-1150103			
	MCCulloch 5700 watt		2006DD1423			
594	Honda EU2000	2010	EAAL-1934562			
455	Ingersoll Rand E50XW/CU 50KW	1993	233534UED811			
	WATER PUMP 24					
314	Honda 3" Trash pump	1995	3423732			
344	Honda 4" Trash pump	1997	ACN006662862			
348	Gorman Rupp 6" pump	1995	1039969			
349	Gorman Rupp 6" pump	1994	1038971			
354	John Deere 6" Irrigation pump					
397	Wacker PT3A 3" Trash Pump	2015	24216857			
	Semi 2" Trash Pump					
414	Multi Quip QP4th Trash pump		1782			
554	Multi Quip 3" Mudsucker		MOD3HM0212M			
555	Multi Quip 3" Mudsucker		MOD3HM0211M			
	2" Electric Sump pump					
	2" Electric Sump pump					
	2" Electric Sump pump					
568	Honda 2" Trash pump		WAAL-1027282			
556	Titan 3" Trash pump		TTT015105			

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
569	Honda 4" pump		CNFDG20D5405003			
592	Honda 2" Pump					
596	Honda 2" Pump					
	Tsunami 2" pump		49865			
	Pacer 2" pump		970509YB			
513	Godwin CD150M 6" Water Pump	2019	18649260/01			
544	Pioneer PP66S 6" Pump	2013	PP2204			
545	Pioneer PP44S 4" Pump	2013	PP21559			
546	Pioneer PP44S 4" Pump	2014	1P9PTFD17DC622505			
FRAC TANK 3						
464	Hy Tech Frac Tank	2011	1D9SU471BF637032			
465	Hy Tech Frac Tank	2011	1D9SU4710BF637003			
466	Delta Frac Tank	2011	1D92U4714BF637019			
OFFICE TRAILERS 10						
313	Coatal	1998	11082			
318	Miller 32'	1999	32-2834			
331	Markline ML820'	1993	E20910296			
339	Miller Model 832	1994	32-1542			
340	16' office trailer					
341	12' office trailer					
396	LDA office trailer					
399	W. Scotsman WMO-5010	2001	E-11019631			
400	W. Scotsman 36x10	2001	CBC-0559			
485	W. Scotsman 20x8					
POWER TOOLS, SAWS, ETC.. 29						
294	Husqvarna 326 Power Broom					
299	Honda Harmony Push Mower					

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
475	Husqvarna K760-14 power cutter	2013	966433401			
480	Husqvarna K760 Cut-off saw	2013	20132900291			
481	STIHL TS420 cutoff saw	2013	176019883			
482	Honda HS520A Snow Blower	2014	SZBG-66373308			
497	HILTI 1000AVR 25lb demo hammer	2014	184534			
498	HILTI TE3000 65lb demo hammer	2014	63667			
574	Husqvarna K760-14 power cutter	2019	20180301564			
567	Husqvarna K760 Power Cutter		20180301573			
552	Husqvarna Cutoff saw		20200012			
578	Makita 14in DPC cutoff saw		0801-228770			
573	Husqvarna 14" K760 Power Cutter		201633901075			
	Dolnar 14in PC-7314 cutoff saw		133703			
	Husqvarna partner 16in K1250		07-4500302			
	Husqvarna 257 Chainsaw		636029			
572	STIHL Blower		4241-011-1711			
576	Husqvarna 357XP chainsaw					
561	Target PACIV Walk behind saw		303581			
562	Briggs 1227 Snow Blower		2017133039			
565	hydraulic core machine					
	hydraulic concrete saw					
560	MK electric brick saw		224786			
597	Husqvarna K770 Saw					
	Murray push mower					
	Echo Power Broom					
	STIHL FS250 grass trimmer					
	STIHL FS45 Grass trimmer					
566	Husqvana 30" Snow Blower	2017	081517M000596			
	TRACTORS/MOWERS 7					
271	Kubota Tractor Z mower	2006	15742			

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
272	John Deere 1025R w/ blower & blade	2018	11V1025REJ158702			
275	Promac bush hog	2005	4620FSS			
357	John Deere MX8 Mower Bush Hog	2016	1P00MX8HPG041567			
371	Ford commercial mower	2003	TE00746			
526	Kubota D902 Compact Tractor	2023				
542	John Deere 4052	2017	11V4052RTHH401064			
MISCELLANEOUS						
262	Midland WA road widner att.	2009	194			
266	Vermeer BC 1000XL Port. Chipper	2006	1VRV1119561007516			
267	Polaris Ranger	2006	4XARF68A66D743972			
305	Hotsy Pressure washer	2010	165023			
315	CAT H130S hydraulic hammer		Fits:320/321/M322			
322	Desamaster B165DT sp. Heater	2007	WP060W2LW			
323	Desamaster B165DT sp. Heater	2007	WP060W2LY			
325	CAT H115S hydraulic hammer	2002	4P104035			
326	Tramick hydraulic hammer	1995				
329	Conquer APX300 Cold Planer					
330	CAT H160C hydraulic hammer	2002	BFB03014			
332	NPK Model C-4B compactor	1996	8654			
334	PWJ Pressure Washer	2020	2044429			
338	CAT H140DS hydraulic hammer		Fits:3280/336D			
342	Keizer Morris KM440 Infrared Heater		039791			
343	CAT 303.5, 47in tilt bucket		CH0614814			
345	CAT 115ES Hydraulic Hammer		HHDD00312			
346	Hercules SP50E Side Grip Pile Driver	2004	04U152			
352	NPK 3X hammer		53669			
355	Alkota 3242 Pressure washer		187476			
356	HP cold planer	2007	111340			
358	NVE SSCP34 Demo Pulverizer	1998	6076			

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
359	NVE S6CG23 demo grapple					
363	PWJ Pressure Washer Sincock Shop	2019	1954332			
364	3000 gal. water spreader					
365	HT6-820 Trench box		117708			
366	HT6-820 Trench box		117628			
367	16ft steel trench box					
368	8ft aluminum trench box					
369	manhole box					
370	PWJ Pressure Washer	2020	204430			
372	Swenson 10ft sand spreader		0908-1249			
388	OT 320E 72in tilt bucket		MC-000008971			
398	OT 328 72in tilt bucket		MC-000008972			
402	CAT H90C hydraulic demo hammer			Fits 308 and 416-430 Backhoe		
406	Pengo MDT-20K Auger Drive					
428	Air Burner S220 Incinerator		20FBNO7321			
429	efficiency 11T8F824 8'x24' box		128246			
431	CAT H160D hydraulic hammer	2010	BXF00687			
436	Rhino post driver		10555			
440	Kenco Jersey Barrier picker					
441	SUI Ripper		21401003			
443	Gates SC32 Hose crimper		2/220-1111-.3758			
447	Indeco HP-500 hydraulic hammer	2012				
456	7'x20' trench box					
457	7'x14' trench box					
459	BTI MP40R Processor (shear)	2000	984			
476	Swenson 10ft sand spreader					
581	Jersey Barriers			Amount= 48 Barriers		
553	Buddy Pro popane heater					
582	Master 155,000 btu heater					

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
512	8' Fisher Poly Hopper Sander					
584	Steel Caster Sander					
590	Western Striker 4.SCY sander	2020	2011122008449039-1			
598	Striker Sander					
589	CAT PC205 18" Skid Steer Planer					
505	M5 Grader ripper					
508	SDG 200 Soil Density Gauge	2015				
518	POL-380 Transtech Pavement Tester					
520	Horizon Traffic Signal Solar Assist	2005				
521	Horizon Traffic Signal Solar Assist	2005	2388			
563	Maxjet Parts Cleaner		2399			
583	Honda 2700psi pressure washer					
585	manhole box		CNFDGGDD54090001			
586	manhole box					
587	8' Trench Box					
588	16' Trench Box					
600	Ver-Mac Message Board					
603	Ver-Mac Message Board	2005	2S9US413X5S132076			
647	Wanco Message Board	2005	2S9US413X5S132062			
648	Wanco Message Board	2018	5F12S1614J1002742			
609	Horizon SQ3TS Signal Solar assist	2018	5F12S1618J1002629			
610	Horizon SQ3TS Signal Solar assist	2020	50PAU1011L1007827			
611	Horizon SQ3TS Signal Solar assist	2020	50PAU1013L1007828			
612	Horizon SQ3TS Signal Solar assist	2020	50PAU1016L1007791			
613	Horizon SQ3TS Signal Solar assist	2020	50PAU1014L1007790			
618	20' x 8' x 4" Steel Trench Box	2020	50PAU1012L1007836			
619	20' x 8' x 4" Steel Trench Box					
570	Power ET Pressure Washer		2147324			
620	CAT Hydraulic Angle Broom	2022	BX805189			

MASTER EQUIPMENT LISTING									
Unit									
No.		Year	S/N						
630	CAT B45 Hammer	2023	HA403298						
CONTAINERS/DUMPSTERS 33									
380	20 c.y. roll-off	1998							
381	20 c.y. roll-off								
382	20 c.y. roll-off								
383	25 c.y. roll-off		1671302						
384	30 c.y. roll-off								
387	25 c.y. roll-off	2019							
389	25 c.y. roll-off	2019	1671301						
393	30 c.y. roll-off	2019	1671401						
409	30 c.y. roll-off	2019	1671402						
411	30 c.y. roll-off	2019							
278	20' storage container	2008	188528.5						
279	20' storage container	2008	188513-5						
280	20' storage container		3185676						
281	20' storage container		7503						
282	20' storage container		7634						
283	20' storage container		239181						
284	20' storage container		253488						
285	20' storage container		8001						
286	20' storage container		239141						
287	20' storage container		318744						
288	20' storage container		2406177						
289	20' storage container	2006	188360						
290	20' storage container	2006	188227						
291	20' storage container	2007	150203						
292	20' storage container	2007	150218						
293	20' storage container		61876						
490	20' storage container		TTNU1653287						

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
491	20' storage container		TTNU1742492			
529	20' storage container		20000922G14			
530	20' storage container		20000622G18			
551	40' Storage Container					
579	20' storage container		2033242G1			
580	20' storage container		36944722G1			
DUMP TRUCKS 23						
152	Mack Granite CV713	2016	1M2AX07C6GM060329			
153	Mack GU713	2017	1M2AX07CXHM036505			
154	Mack GU713	2017	1M2AX07C8HM061435			
156	Kenworth T880	2021	1NKZ4TY4MJ469870			
162	Mack GR64F	2019	1M2GR4GC4KM010405			
163	Mack GU713	2019	1M2AX07C0KMD01414			
164	Western Star 4700SF	2020	5KKMAVDV8LLC2772			
166	Mack GR46F	2021	1M2GR4GC1MM023745			
167	Mack GU713	2009	1M2AX03CX9M003812			
168	Kenworth T880	2017	1NKZPTX6HJ162210			
170	Western Star 4700SF	2019	5KKMAVDV3KLG5007			
171	Western Star 4700SF	2019	5KKMAVDV1KLG5006			
175	CAT CT6605- Updated Program	2012	1HTJGTXTXC1651095			
177	CAT CT6605- Updated Program	2013	1HTJGT8D1416714			
178	Mack GU713	2015	1M2AX09C4FM023453			
179	Mack Dump truck- Chip Hitch	2015	1M2AX09C1FM025256			
183	Mack Dump truck- Chip Hitch	2015	1M2AX09C4FM025252			
191	Kenworth T880S	2024	1NKZPTXXR1345627			
192	MACK GR64F	2025	1M2GR4GC2SM048795			
193	MACK GR64F	2025	1M2GR4GC4SM048684			
184	Ball B30E Offroad	2023	B93A631EC03410584			

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
185	Volvo A25G 6x6 (off road)	2017	VCE0A25GK00740308			
186	Kenworth T800	2023	1NKDX4TX7RR266300			
187	CAT 730C (Off Road)	2018	2T401037			
188	Bell B30E Offroad	2021	3009976			
174	John Deere 350D 6x6 (off road)	2001	BE350DT200957			
176	Kenworth T370	2008	2NKHNN7XXX9M250484			
TRACTORS 7						
141	Mack CV713	2006	1M2A610YX6M047514			
142	Western Star 4900SF	2014	5KJAE10EPF51273			
143	Western Star 4900SF	2018	5KJAE18PJRR8324			
161	Mack P164T	2020	1M1PNA6YOLM006168			
165	Western Star 4900SF	2022	5KJAE14ANPN1340			
169	International HX	2023	3HSPAAPR3PN180380			
TRUCKS 34						
102	Ford F-150 Crew 4WD	2021	1FTEW1EPXMF823274			
103	GMC Sierra K35 Crew 4WD	2025	1GT4UVE4SF295590			
104	GMC Sierra K35	2025	1GT4USEY9SF230846			
105	GMC Sierra C1500 2wd w/liftgate	2017	1GTN1LEC3HZ903838			
106	GMC Sierra C1500 2wd w/liftgate	2017	1GTN1LEC1HZ904485			
107	Chevy Silverado 2wd	2017	1GCNCGNEH1H2260634			
113	GMC Sierra K35	2025	1GT4USEY5SF230827			
116	Ford F-150	2017	1FTEX1E84HFC03844			
119	GMC Sierra	2024	1GD39SE77RE136846			
120	International Flatbed	2021	1HTKTSWK6MH388656			
126	Chevy Silverado 2500HD	2025	1GC4KNEY3SF119409			
127	Ford F-150 Crew 4WD	2020	1FTFW1E44LFB72818			

MASTER EQUIPMENT LISTING			
Unit			
No.		Year	S/N
128	Ford F-150	2017	1FTEX1E89HFC03841
129	GMC Sierra 2WD RC w/iftgate	2015	1GTM1TECAF2904638
130	GMC 3500 Crew	2021	1GD49SEV6MF229721
131	GMC 2500 Crew	2022	1G149ME75NF296058
134	Ford F-150 Crew 4WD	2018	1FTFW1EGJFD06702
135	GMC Sierra K2500 Crew 4wd	2019	1GT12REY6KF240526
137	GMC Sierra K2500 Crew 4wd	2020	1GT49NEYXLF144000
139	Ford F-450	2024	1FDUF4G15RDA07079
144	Chevrolet Silverado 2500 Crew	2021	1GC1YNEY7MF151297
145	Ford F-150 Crew 4WD	2025	1FTFW5LD55FB76224
146	GMC Sierra C1500 2wd	2016	1GTN1LEC4G2901000
147	Ford F-150 Crew 4WD	2023	1FTFW1ED8PFA83520
149	Ford F250 Crew Cab 2wd	2016	1FT7W2A67GEC34953
151	Ford F-150 Crew 4WD	2025	1FTFW5LD4SFB30061
160	GMC Sierra K25 Crew 4WD	2019	1GT12PEV4KF114234
172	GMC GMC Sierra Crew Denali 4wd	2023	1GT49REY6PF198360
190	GMC Sierra K25 Crew 4WD	2024	1GT49MEY8RF290821
176	Kenworth T370	2008	2NKKH1N7XX9M250494
111	GMC C5500 1-ton	2007	1GDE5C1967F421293
114	Ford F550 Super Duty w/ dump body	2015	1FDUF5HT9FED69409
115	Ford F350 Super Duty w/ dump Body	2021	1PDRF3HT3MDA12370
117	GMC C4500 1-ton	2004	1GDE4C1134F509145
155	GMC C4500 1-ton	2006	1GDE4C1256F405039
SERVICE/WATER TRUCKS 24			
108	Ford F550 XL Crew Mech. Truck	2012	1FD0W5HT9CEB75229
109	Peterbilt Service Truck	2019	2NP2HJ7XXKW628088
110	GMC C4500 1-ton	2009	1GDE4C1919F409221
112	Ford F750 XL 2000 gal Water Truck	2012	3FRNF7FA9CV305265

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
118	International CV515 4WD	2021	1HTKTSW/M6MH769683			
121	Kenworth T300 Water Truck	2015	2NKHHT7X4FMA421221			
122	International T/A Water Truck	2007	1HTWGAAR671428946			
123	HINO 268AV Service Truck	2016	SPVNI81V6G4S61292			
124	International 4300 Fuel/Tube	2007	1HTMMAAN774412968			
125	International 4300 van truck	2012	1HTMMAAM6CH435739			
132	Western Star 4700SF Service Truck	2021	SKKAUFESMPME6891			
133	Ford F750 2000 gal Water Truck	2016	1FDWF7DC8GDA03913			
136	Peterbilt 340 4600 gal Water Truck	2008	2NPRLN0X58M754981			
138	International 4300 Flatbed	2004	1HTMMAAN04H680630			
140	International 4300 Crew Cab	2017	1HTMMAAN04H680630			
158	International 4900 Sand Truck	2002	HTSDAAR82H501872			
159	International CV515 4WD	2021	1HTKTSWK8MH388657			
173	International 4300 Flatbed w/ Dump	2018	1HTMMAAN13H425283			
180	Mack GR64F Roll off	2019	1M2GR3G6KMO04034			
181	Ford F-750 Asph. Dist. Truck	2011	3FRXF7J6B8V396459			
182	Isuzu Sweeper	2008	4GTM7F1B68F700256			
189	Peterbilt Asph. Dist. Truck	2021	2NP2HM7X2MM701121			
PLOWS 24						
374	Fisher 8ft plow					
375	Fisher 8ft plow		92899			
376	Fisher 9ft plow		81668			
394	Fisher 9ft plow		117058			
484	9 1/4" Boss Stainless V Plow					
378	CAT SWL 12' Snow Plow		23244SB20047			
379	EDF 14ft plow		97-1012-6362			
392	CAT SWL 14' Snow Pusher		2324CPB20043			
438	EDF 14ft plow					

MASTER EQUIPMENT LISTING						
Unit						
No.		Year	S/N			
439	EDF 10ft plow					
514	CAT SWL 14' Snow Pusher		23246PB20099			
550	9.5 Fisher XV2 Plow	2021	20101920022487300			
608	SWL CAT 12' angle plow	2019	23198SB20055			
614	SWL 14' snow pusher	2020	23198PB20116			
616	SWL CAT 12' Snow Plow	2021	23215SB20053			
617	SWL CAT 12' Snow Plow	2021	23215SB20056			
625	CAT 85" Snow Blower	2023	KZB00548			
628	CAT SWL 14' Snow Pusher	2023	23223PB20025			
629	CAT SWL 14' Snow Pusher	2023	23218PB20107			
634	Fisher 9.5 Stainless XV2 Plow	2023	23032020593187300			
638	Fisher 9.5 Stainless XV2 Plow	2023	23032020592387300			
660	Fisher 9.5 Stainless XV2 Plow	2025	25050920111187300			
TRAILERS 40						
265	Homade mulch trailer	2002				
274	Carry-on 8.5' x 20'	2012	4YMQ12027CV025256			
295	Downeaster TET6187	2012	5R5FU1821CT000167			
296	Carry-on 8.5' x 20'	2012	4YMQ12027CV025225			
297	24' Tilt Equipment Trailer	2017	4P5T6242XH1262395			
307	Carry-on 6'x16'	2006	4YMU116206V030776			
308	Benson Asphalt dump trailer	2005	5DMIDSSB815B000697			
312	side dump inc. 29' trailer	2007	1S9DS392175819400			
319	Fuehauf T/A Flatbed Trailer 48'	2001	1JF482F11S740006			
335	Fuehauf 32' van trailer	1986	1H2V03212GB003901			
336	American 45' box trailer	1977	30327			
337	Strick box trailer	1970	131704			
373	side Dump Industries	2012	1S9DS4231CS819030			
386	Dorsey walking floor trailer	1988	1DTY752301A183947			
417	Talbert HRG 55 ton lowbed	2008	40FSK533X81029546			

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
419	Side Dump Industries loadrite boat trailer	2022	1S9DS4235NS819003			
449	Trail King Flow Boy	2013	5A4DBFV26DZ010232			
467	Trail King Flow Boy	2021	1TKL04137/MW016379			
468	Trail King Flow Boy	2021	1TKL04133/MW016380			
477	ABS Flow Boy	2023	2A911CH38P1114039			
483	PJ 14' Tilt Trailer	2014	4P5T62027E3009976			
494	Trail king OLB336NG Flow boy	2013	1TKL04139DW041378			

MASTER EQUIPMENT LISTING						
Unit No.		Year	S/N			
506	ETNRYRE CT1040 asphalt tank trailer	1995	1E9T44207SE007183			
517	BWS Tag Trailer	1999	28925TT32X1003215			
519	PJ T6 20' Tilt Trailer	2020	4PST62023L3043247			
522	22' Tilt Equipment Trailer	2017	4PST6223H3025948			
523	ETNRYRE LT Paver Special	2016	1E9321277GE111391			
528	Talbert HRG 55 ton 9.5 Wide	2019	40FSK53331037008			
531	Utility 48' Van Trailer	2006	1UVYS24866M930001			
532	Utility 53' Van Trailer	2003	1UVYS25343P923108			
533	Utility 53' Van Trailer	2005	2MNO1JAH751003754			
538	Nexhaul 7x16 Enclosed 10K GVWR	2020	564BE1623LR020110			
539	Nexhaul 7x16 Enclosed 10K GVWR	2020	564BE1625LR020111			
540	Nexhaul 7x16 Enclosed 10K GVWR	2020	564BE1629LR020113			
541	Nexhaul 7x16 Enclosed 10K GVWR	2020	564BE1620LR020114			
543	Fontain Step Deck 48' Trailer	2007	13N24830971543550			
605	Cam 7 Ton Tilt 8.5x20	2025	51WCF2026SP541048			
626	PJ T1222 Trailer	2023	4P51C2127P3067692			
627	PJ T1202 Trailer	2023	4P51C2528P3067784			
631	Nexhaul 8.5x20 Enclosed Trailer	2022	564BE202XNR025290			
636	PJ T1202 Trailer	2023	4P51C252XP3067754			
656	Cam 7 Ton Split Deck 8.5x15	2025	51WCF1927SP542772			
657	EZ Hauler EZEC 7x14 XLT Pro	2026	5WFBE1427TW154453			
658	EXZ Hauler EZEC 7x18	2026	5WFBE1826TW155880			
659	Trout River Asphalt Trailer	2024	259P56387RW134528			
EXCAVATOR ATTACHMENTS 9						
241	Cat 345 DL w/ 8500 LB hammer					
223	Cat 330 CL w/ 8500 LB hammer					
251	Cat 328D w/6000LB hammer					
235	Cat 320 EL w/4500 LB hammer					
246	Cat 315CL w/3000 LB hammer					

MASTER EQUIPMENT LISTING									
Unit									
No.		Year	S/N						
211	Cat 420 LB w/1500 LB hammer								
209	Cat 416 LB w/1000 LB hammer								
493	Cat 304EC w/500LB hammer								
245	Cat 235C w/grapples								
649	CAT 345/349 55in SD Bucket TB Linkage		MHV52405						
646	CAT Cold Planer w/ Water Tank		ERC02757						
LABOR RATES									
	Superintendent								
	Superintendent's Truck w/ tools								
	Layout/Survey								
	Foreman								
	Foreman's Truck w/ tools								
	Field Worker								
	Project Manager								
	Labor Rates do not include support vehicles								
	Labor rates shall be time and one half after 8 hrs, daily or 40 hrs weekly								
	Double time for Sunday, Holidays or night work								
	Hourly rates are based on a 4 hr minimum and includes operator and fuel								
	Daily, Weekly, Monthly rates do not include operators with fuel								
	Daily= 8 hrs, Weekly= 40 hrs, Monthly = 160 hrs, Extended hourly use will be billed on a prorated basis, moving charges are not included.								

**CARIBOU ECONOMIC DEVELOPMENT
25 HIGH STREET
CARIBOU, ME 04736**



MEMO

TO: Caribou City Council Members
FROM: Eric Sanderson, Economic & Community Development Specialist
DATE: June 15, 2026
RE: Façade Improvement Grant Applications & Review Committee Recommendation

Introduction

The City of Caribou’s Façade Improvement Grant Program is financed via Tax Increment Financing (TIF) program funding for the Downtown TIF and RC-2 District TIF. Each year, the City Council has allocated \$40,000 to be applied for biannually, with applications due each Spring and Fall. The Spring round of applications was opened up in April, with the deadline to apply by April 27th. The application form, program fact sheet, and scoring criteria are all contained in the materials attached to this memo.

Applications

Two applications were received, with one withdrawing from consideration. The remaining applicant and review is described below:

Applicant	Business	Address	Project	Amount Requested
Joey Cowett	North End Landscaping	1078 Presque Isle Road	Address drainage issues, gutter installation, driveway work	\$7,500

Total: \$7,500

Review Committee Recommendation

Joey Cowett, North End Landscaping – 1078 Presque Isle Road

Upon review, the Committee determined the paving and drainage work associated with Mr. Cowett’s application was ineligible for the program, however, with the gutters being attached to the façade of the building, it recommended funding of \$618.13 to cover 50% cost of the work by Desco Seamless Gutters.

Recommendation: Approve award in the amount of \$618.13

Review Committee Additional Recommendation

With one grant application reviewed, and only \$618.13 recommended for award at this time out of \$20,000 available to Caribou businesses, the review committee strongly encourages the City Council to open up a Summer round of grant applications for the remaining \$19,381.87. Since April, there have been several businesses that have visibly improved their properties in both TIF districts. If agreeable to the City Council, a Summer Application could be released by the Economic Development Department, and additional outreach (e.g. delivering applications to eligible businesses) could occur through the end of June.

Conclusion

The total amount of the grants for the Spring 2026 round of Façade Improvement Grant funding is \$618.13.

Suggested Action:

After discussion, please make a motion “to allocate 2026 funds for the Façade Improvement Grant pursuant to the Review Committee’s recommendation in the amount of \$618.13”.

Second

Discussion

If the City Council would like to open up a Summer round of applications, please make a motion “to open up a Summer 2026 application for Façade Improvement Grant program funding up to the remaining amount of \$19,381.87”.

Second

Discussion

Façade Improvement Grant Committee

Tuesday, May 19th, 2026 - 11:00AM

Caribou City Council Chambers

Two applications were received, with one withdrawing from consideration. The application review process is described below:

Joey Cowett North End Landscaping 1078 Presque Isle Rd 11:15-11:30AM

Schedule

11:00AM - Application overview and initial thoughts by Panel members (15 Min.)

11:15AM - 11:30AM - Review of North End Landscaping Application (15 Min.)

11:30AM - Review Panel Scoring and Comments on North End Landscaping Application (5 Min.)

Application & Program Materials

	<u>Pages</u>
The amount available for this grant period is: \$20,000	
Grant application (refresher for the program guidelines):	02-05
Score sheet:	06
North End Landscaping 1078 Presque Isle Road Materials	07-22

City of Caribou Facade Improvement Grant



The City of Caribou Facade Improvement Grant Program is a partnership between the City of Caribou and private sector building owners to improve the exteriors of commercial and mixed-use properties in Caribou. The program offers matching grant funds for the purpose of restoring/renovating commercial storefronts and poor-quality commercial signs and awnings to combat blight and boost the economy in our community.

Program Summary

- The program is structured as a 50/50 matching grant for improvements to the exterior of businesses located in Caribou that are visible from the street.
- The program is open to commercial or mixed-use property located in the Downtown Tax Increment Financing (TIF) District and the RC-2 Tax Increment Financing District where the funding for this program is generated.
- The intent of this program is to:
 - Encourage property owners to make visible improvements to their businesses; and
 - Enhance the unique character and aesthetic appearance of the City of Caribou; and
 - Maintain community structures to minimize the economic impact of blight.
- Grant recipients will be reimbursed up to fifty percent (50%) - not to exceed \$7,500 - of the cost of eligible expenses upon satisfactory completion of the work.
- The City will provide these funds through a semi-annual competitive application process with application deadlines of April 27 and September 30. Notice of fund availability will be advertised in a newspaper of general circulation, on the city's website and social media platforms no less than thirty days prior to the application deadline.
- The Facade Improvement Committee will review, and award applications based on the criteria for eligible projects outlined below. Applicants will be notified of their awards within thirty days of the application deadline.

Eligible Projects

Facade Improvement Grant funds are available for improvements of any commercial property within Caribou that meets the following **criteria**:

- To be eligible for reimbursement, all improvements must be visible from a public right-of-way and located in Caribou's Downtown TIF district or the RC-2 Tax Increment Financing District. For more information or to find out if your business is in the TIF district, visit: <https://www.cariboumaine.org/departments/developcaribou/business-assistance-programming/>
- Examples of eligible improvements include, but are not limited to:
 - Repairs or improvements to the exterior siding
 - Cleaning, repointing, or removing paint from exterior brick
 - Restoring or replacing windows
 - Restoring or replacing doors
 - A fresh coat of paint
 - Signage enhancements (masonry, skirting, ornamental lighting, etc.)
 - Decorative or privacy fencing
- The maximum City contribution for each grant application is as follows:
 - Major façade restoration: up to \$7,500
 - New coat of paint: up to \$2,000
 - Signage Enhancements: up to \$1,500
 - Sign-face changes: up to \$750
 - Fencing: up to \$2,000

All awards are subject to funding availability. The City reserves the right to award funding in a manner it deems appropriate to meet the intent of these funds and assist as many properties as possible. Requests may not be fully awarded.

- Each applicant may only be awarded one grant per calendar year per parcel.
- Projects must be completed within 18 months of the award.

Program Requirements

- Work must comply with all City of Caribou codes including local ordinances and the Maine Uniform Building and Energy Code (MUBEC).
- Projects must have all appropriate permits *and* be designed by a qualified design professional. Requests related to signs must have designs produced by a professional sign maker/printer. The design of all proposed signage must be submitted with the Façade Grant application. The proposed signage must comply with all applicable codes and ordinances. A sign permit must be obtained, and all work must be done in compliance with *Caribou Land Use Ordinance Sign Regulations*. If signage is on a Maine Department of Transportation maintained road, signage must meet MDOT standards.
- If the property has been declared dangerous by the Caribou City Council in accordance with *MRSA Title 17 §285*, the applicant shall not be eligible.
- The applicant must provide written estimates for all work for which they wish to be reimbursed. Only eligible expenses will be reimbursed. Upon completion, the applicant must provide receipts for completed work and/or supplies. Funds will be disbursed only after

satisfactory completion of the approved work and documentation is received by the city.

- Upon request, a ribbon cutting ceremony will be planned by City Staff/Council to celebrate the improvements and raise awareness in the community.
- Applicants must be property owners or tenants with the property owner's written consent.
- The site for which funds are requested shall not have outstanding code violations or tax liens.

Application Review Process

- Grant candidates will be selected and recommended by a five (5) member committee, which includes: one member of the Caribou City Council, Caribou Development Committee, the Caribou Economic Growth Council, and the Caribou Planning Board. The City Manager, Code Enforcement Officer and City Building Official will advise the committee. The Caribou City Council will announce final approval and selection of recipients.
- When determining which applications will receive funding, priority will be given to:
 - Projects that demonstrate the greatest overall need / urgency
 - Permanent structures
 - Buildings with high visibility and/or large street frontages
 - Material quality
 - Contribution to placemaking in the downtown
 - Consistence with the comprehensive plan
 - Business retention and expansion capabilities from award
 - Wayfinding assistance
 - Use of local labor for the work
 - Applicants who did not receive funding during the previous grant cycle
 - Blight remediation

Application Procedure

- The application is available on the City's website (www.cariboumaine.org) under Grants. Applications may be obtained in person at the Caribou City Office, 25 High Street.
- The deadline to apply is 4:30 p.m. on April 27 or September 30 or next business day if deadline falls on a weekend.
- Applications must include all relevant information, including a written summary of the request and urgency for the funds, a cost estimate for the proposed work, photographs of the project location, and design drawings or photo mockups.
- This grant is taxable and will need to be reported to the IRS. W-9 forms will be required to issue the reimbursement and are attached to the application.
- The selection committee may conduct applicant interviews.
- Submit the application by mail, in person, or by email to esanderson@cariboumaine.org. If applying by mail or in person, please submit the application to:

Eric Sanderson
25 High St.
Caribou, ME 04736

Questions? Contact:

Eric Sanderson
Economic & Community Development Specialist
esanderson@cariboumaine.org
(207)-498-5096

The City of Caribou is committed to cleaning up blighted properties and restoring community vitality. The Facade Grant program is one of the tools that can be used to counteract, prevent, and reduce the effects of blight on community enhancement and economic development endeavors. The City is authorized by the state to have a Facade Improvement Grant Program using funds from Tax Increment Funds collected each year.



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: June 15, 2026
RE: April 2026 Financial Report, presented by Finance Director Carl Grant

Finance Director Carl Grant will present the April 2026 Financial Reports.

Suggested action:

After the presentation, please make a motion “to accept the April 2026 Financial Report as presented”.

Second

Discussion

Vote

FINANCIAL NOTES

For period ending April 30, 2026

GENERAL LEDGER

Assets for the month ended at 11,212,567.59, with a cash balance of 4,597,448.03. 2025 tax receivables for the month came in at 77,186.92 collected for the month of April. A rate of 93.1% collected, compared to last year at this same time we were at 94%, about .9% less than last year. 2026 collection in prepayments was 42,839.07 for the month and are at 242,443.22 for the total.

Liabilities came in at 7,447,440.30 and the fund balance ended at 3,765,127.29.

Expenses

April expenses for the month were a total of 925,000.80 compared to last April of 834,332.34, a 9.8% increase.

Revenues

Revenues for the month were at 633,628.01 compared to last April of 552,294.03, a 12.8% increase.

Excise tax collection was at 192,892.86 for the month with a YTD collection of 533,058.41, this is over last April by 8%.

Revenue Sharing came in at 127,975.66 for the month with a YTD collection of 701,483.58 this is over last April by 12.5%.

*Please find the addition of a bar graph of Excise Tax collected over the last five years.

General Ledger Summary Report

Fund(s): ALL

April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	-3,178.56	0.00	0.00	13,871,357.88	13,871,357.88	0.00
Assets	15,251,986.17	15,173,870.15	-1,046,120.27	6,507,115.41	10,468,417.97	11,212,567.59
101-00 CASH (BANK OF MACHIAS)	8,461,148.99	8,031,622.44	-887,877.19	4,097,960.66	7,532,135.07	4,597,448.03
102-00 RECREATION ACCOUNTS	69,492.32	97,823.33	0.00	0.00	0.00	97,823.33
103-00 NYLANDER CHECKING	1,800.23	1,799.54	-0.70	0.00	2.80	1,796.74
110-00 SECTION 125 CHECKING FSA	32,668.50	33,494.21	-1,820.92	25,510.91	7,753.33	51,251.79
110-11 2025 SECTION 125 CHECKING HRA	46,148.43	113,688.69	-3,197.28	0.00	8,169.74	105,518.95
110-12 2026 SECTION 125 CHECKING HRA	0.00	0.00	-9,689.65	91,729.17	11,220.50	80,508.67
111-00 RETIREMENT INVESTMENT	1,500,427.14	1,500,427.14	0.00	0.00	0.00	1,500,427.14
111-01 RETIREMENT INVESTMENT SECUREI	1,500,000.00	1,603,230.49	0.00	0.00	0.00	1,603,230.49
115-00 AMERICAN RESCUE PLAN ACT-NEU'S	423,081.23	422,889.04	0.00	0.00	0.00	422,889.04
116-01 CD NORSTATE FEDERAL CREDIT UN	245,000.00	245,842.76	0.00	0.00	0.00	245,842.76
116-02 CD COUNTY FEDERAL CREDIT UNI	191,791.29	193,832.32	0.00	2,017.68	0.00	195,850.00
116-04 CD ACADIA FEDERAL CREDIT UNION	224,612.72	226,936.23	0.00	2,296.33	0.00	229,232.56
116-05 CD KATHDIN TRUST COMPANY	235,954.94	237,196.59	0.00	1,324.82	0.00	238,521.41
117-00 RLF #10 INVESTMENT	260,767.17	262,208.45	0.00	2,064.64	0.00	264,273.09
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	48,665.62	10,679.00	206.85	112,970.00	110,108.69	13,540.31
124-00 GAS INVENTORY	13,583.39	15,065.05	5,904.77	40,115.00	36,977.96	18,202.09
125-00 ACCOUNTS RECEIVABLE	14,665.32	57,233.05	-60,498.19	354,056.36	381,511.33	29,778.08
130-00 COMSTAR RECEIVABLES	227,308.42	418,651.77	35,549.33	619,400.50	636,184.73	401,867.54
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	28,311.38	21,240.13	0.00	0.00	0.00	21,240.13
180-00 DR. CARY CEMETERY INVESTMENT	970.54	971.05	0.00	0.49	0.00	971.54
181-00 HAMILTON LIBRARY TR. INVEST	2,006.36	2,026.20	0.00	19.60	0.00	2,045.80
182-00 KNOX LIBRARY INVESTMENT	11,611.02	11,733.32	0.00	120.88	0.00	11,854.20
183-00 CLARA PIPER MEM INV	679.01	679.36	0.00	0.35	0.00	679.71
184-00 JACK ROTH LIBRARY INVEST	15,435.99	15,598.57	0.00	160.71	0.00	15,759.28
185-00 KEN MATTHEWS SCHOLARSHIP FUN	8,303.94	8,387.54	0.00	77.91	0.00	8,465.45
187-00 DOROTHY COOPER MEM INV	52,843.06	53,343.39	0.00	499.49	0.00	53,842.88
189-00 MARGARET SHAW LIBRARY INV	14,673.48	14,822.16	0.00	146.90	0.00	14,969.06
190-00 GORDON ROBERTSON MEM INV	13,042.62	13,189.76	0.00	141.50	0.00	13,331.26
191-00 MEMORIAL INVESTMENT	6,374.14	6,387.18	0.00	12.79	0.00	6,399.97
192-00 G. HARMON MEM INV	7,679.74	7,766.38	0.00	82.68	0.00	7,849.06
193-00 BARBARA BREWER FUND	5,003.18	5,054.57	0.00	50.10	0.00	5,104.67
194-00 RODERICK LIVING TRUST	4,344.86	4,361.21	0.00	16.06	0.00	4,377.27
196-00 PHILIP TURNER LIBRARY INV	8,193.61	8,274.80	652.99	729.86	0.00	9,004.66
198-00 TAX ACQUIRED PROPERTY	60,732.73	141,575.19	0.00	0.00	5,859.98	135,715.21
198-18 TAX ACQUIRED PROPERTY 2018	0.00	0.00	0.00	9,004.48	9,004.48	0.00
198-19 TAX ACQUIRED PROPERTY 2019	0.00	0.00	0.00	6,638.32	6,638.32	0.00
198-22 TAX ACQUIRED PROPERTY 2022	38,565.22	0.00	0.00	14,591.20	14,591.20	0.00
198-23 TAX ACQUIRED PROPERTY 2023	25,079.38	0.00	0.00	11,567.18	11,567.18	0.00
198-24 TAX ACQUIRED PROPERTY 2024	27,030.34	0.00	0.00	2,343.30	2,343.30	0.00
198-25 TAX ACQUIRED PROPERTY 2025	27,748.60	0.00	0.00	2,629.00	2,629.00	0.00
200-25 2025 TAX RECEIVABLE	1,109,196.59	1,109,196.59	-77,186.92	9,517.13	369,154.84	749,558.88
200-26 2026 TAX RECEIVABLE	-77,310.75	-77,310.75	-42,839.07	2,541.00	167,673.47	-242,443.22
205-21 2021 LIENS RECEIVABLE	2,939.33	2,939.33	0.00	0.00	0.00	2,939.33
205-22 2022 LIENS RECEIVABLE	4,658.33	4,658.33	0.00	0.00	144.36	4,513.97
205-23 2023 LIENS RECEIVABLE	14,120.34	14,120.34	0.00	0.00	603.04	13,517.30
205-24 2024 LIENS RECEIVABLE	236,573.36	236,573.36	-9,262.88	0.00	28,500.96	208,072.40
210-12 2012 PP TAX RECEIVABLE	4,645.51	4,645.51	0.00	0.00	0.00	4,645.51
210-13 2013 PP TAX RECEIVABLE	4,936.98	4,936.98	0.00	0.00	0.00	4,936.98

General Ledger Summary Report

Fund(s): ALL
April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
210-14 2014 PP TAX RECEIVABLE	5,657.51	5,657.51	0.00	0.00	0.00	5,657.51
210-15 2015 PP TAX RECEIVABLE	6,458.43	6,458.43	0.00	0.00	0.00	6,458.43
210-16 2016 PP TAX RECEIVABLE	9,917.99	9,917.99	0.00	0.00	0.00	9,917.99
210-17 2017 PP TAX RECEIVABLE	10,948.59	10,948.59	0.00	0.00	0.00	10,948.59
210-18 2018 PP TAX RECEIVABLE	11,450.12	11,450.12	0.00	0.00	0.00	11,450.12
210-19 2019 PP TAX RECEIVABLE	12,524.08	12,524.08	0.00	0.00	0.00	12,524.08
210-20 2020 PP TAX RECEIVABLE	13,993.47	13,993.47	0.00	0.00	0.00	13,993.47
210-21 2021 PP TAX RECEIVABLE	12,173.69	12,173.69	0.00	0.00	0.00	12,173.69
210-22 2022 PP TAX RECEIVABLE	12,587.55	12,587.55	0.00	0.00	640.56	11,946.99
210-23 2023 PP TAX RECEIVABLE	13,020.61	13,020.61	0.00	0.02	0.00	13,020.63
210-24 2024 PP TAX RECEIVABLE	9,339.22	9,339.22	0.00	6.08	0.00	9,345.30
210-25 2025 PP TAX RECEIVABLE	16,476.26	16,476.26	-134.20	233.52	829.40	15,880.38
210-26 2026 PP TAX RECEIVABLE	-836.60	-836.60	0.00	0.00	10,050.42	-10,887.02
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	164,372.41	164,371.07	1.34
304-00 FICA W/H	18.26	18.26	0.00	238,750.92	238,723.86	45.32
305-00 MEDICARE WITHHOLDING	4.27	4.27	0.00	55,836.98	55,830.66	10.59
306-00 STATE WITHHOLDING	0.00	0.00	0.00	83,288.27	83,288.27	0.00
307-00 M.S.R.S. W/H	-167.65	-167.65	0.00	73,674.98	73,674.98	-167.65
307-01 MSRS EMPLOYER	-2,435.54	-2,435.51	-0.04	112,122.79	112,122.92	-2,435.64
308-00 AFLAC INSURANCE	-0.96	0.00	-0.08	2,481.60	2,481.92	-0.32
309-00 DHS WITHHOLDING	0.00	0.00	0.00	5,695.00	5,695.00	0.00
312-00 HEALTH INS. W/H	-34,227.88	-34,227.88	482.46	104,686.36	105,706.17	-35,247.69
315-00 TEAMSTERS W/H	0.00	0.00	0.00	1,740.00	1,740.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	3,980.00	3,980.00	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	1,084.72	1,084.72	0.00
318-00 MMA INCOME PROTECTION	-9,992.64	-9,906.89	840.18	17,607.18	17,211.03	-9,510.74
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	8,585.00	8,585.00	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	31,850.90	31,810.90	40.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	10,940.48	10,940.48	0.00
322-00 RETIRED HEALTH INS PROGRAM	-23.21	-23.21	0.00	6,426.42	6,426.42	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-3,016.01	-2,920.53	157.22	5,336.10	5,459.55	-3,043.98
323-01 LIFE OVER 50K	-32.16	-32.16	0.00	32.16	0.00	0.00
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	422.00	422.00	0.00
324-01 PAID FAMILY MEDICAL LEAVE	12,192.59	0.00	0.00	14,017.90	14,017.90	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	14,711.04	14,711.04	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	3,562.94	3,562.94	0.00
329-00 SALES TAX COLLECTED	-160.70	-160.70	0.00	160.70	0.00	0.00
330-00 VEHICLE REG FEE (ST. OF ME)	-4,754.75	868.00	-1,339.75	94,128.25	102,065.75	-7,069.50
331-00 BOAT REG FEE INLAND FISHERIES	15,466.49	0.00	-851.56	270.00	1,332.56	-1,062.56
332-00 SNOWMOBILE REG (F&W)	-7,710.90	0.00	590.00	14,799.51	14,799.51	0.00
335-00 PLUMBING PERMITS (ST. OF ME)	-1,475.00	77.50	-20.00	0.00	37.50	40.00
336-00 CONCEALED WEAPON PERMIT	985.00	985.00	0.00	660.00	1,645.00	0.00
338-00 CONNOR EXCISE TAX	3.76	0.00	4,907.86	18,925.68	24,923.66	-5,997.98
339-00 CONNOR BOAT EXCISE	53.80	0.00	-4.00	28.00	32.00	-4.00
340-00 DOG LICENSES (ST. OF ME)	-655.00	0.00	33.00	717.00	777.00	-60.00
341-00 FISHING LICENSES (ST. OF ME)	-510.00	0.00	-510.00	750.00	1,290.00	-540.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,081.25	0.00	-212.50	1,758.50	2,238.50	-480.00
347-00 NEPBA UNION PD	0.00	0.00	0.00	3,135.00	3,135.00	0.00
Liabilities	9,657,975.21	9,977,911.38	-754,747.48	3,275,430.55	744,959.47	7,447,440.30
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	9,657,975.21	9,977,911.38	-754,747.48	3,275,430.55	744,959.47	7,447,440.30

General Ledger Summary Report

Fund(s): ALL

April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
352-00 NYLANDER MUSEUM RESERVE	18,148.93	18,148.93	0.00	0.00	40.00	18,188.93
360-00 RETIREMENT INV FUND	3,000,427.14	3,103,657.63	0.00	0.00	0.00	3,103,657.63
360-01 AMERICA RESCUE PLAN ACT-NEU'S	423,081.23	422,889.04	0.00	0.00	0.00	422,889.04
360-02 RIVERFRONT COMMITTEE RESERVE	22,800.00	29,240.75	0.00	0.00	0.00	29,240.75
360-03 GENERAL ASSISTANCE RESERVE	726.33	726.33	0.00	0.00	0.00	726.33
360-04 DOT VPI	-67,487.45	-67,487.45	0.00	0.00	60,677.02	-6,810.43
360-06 GASB AUDIT RESERVE	-17,300.00	-17,300.00	0.00	0.00	20,500.00	3,200.00
360-08 SOLAR RECYCLING	8,808.00	8,808.00	367.00	0.00	1,468.00	10,276.00
362-00 RLF #10 RESERVE	260,767.17	262,208.45	0.00	0.00	2,064.64	264,273.09
365-02 REC CENTER IMPROVEMENTS	25,431.94	25,431.94	0.00	0.00	0.00	25,431.94
365-03 LAND ACQUISTIONS/EASEMENTS	8,340.00	8,340.00	0.00	0.00	0.00	8,340.00
365-04 RAILS TO TRAILS PROGRAM	3,222.38	3,222.38	0.00	0.00	0.00	3,222.38
365-05 PARK IMPROVEMENT RESERVE	3,614.71	3,614.71	600.00	0.00	600.00	4,214.71
365-07 REC/PARKS COMPUTER RESERVE	-114.00	-114.00	0.00	0.00	0.00	-114.00
365-09 RECREATION EQUIPMENT RESERVE	-15,808.33	-15,808.33	0.00	0.00	0.00	-15,808.33
365-10 REC LAWN MOWER RESERVE	14,595.44	14,595.44	0.00	0.00	0.00	14,595.44
365-12 CRX/TOS RESERVE	28,214.11	28,214.11	-22.85	581.36	2,991.84	30,624.59
365-13 RECREATION - COLLINS POND	8,136.09	8,136.09	0.00	0.00	0.00	8,136.09
365-17 RECREATION VAN RESERVE	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00
365-18 REC SCHOLARSHIPS	2,551.22	2,551.22	0.00	0.00	0.00	2,551.22
365-20 SKI TRAIL/SNOW SHOE RENTAL	2,900.72	2,900.72	0.00	0.00	0.00	2,900.72
365-22 NON APPROP SKI RENTAL PROGRAM	16,065.40	16,065.40	0.00	0.00	400.00	16,465.40
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
365-26 SPLASH PAD RESERVE	22,350.56	22,350.56	0.00	0.00	0.00	22,350.56
365-27 PARK VEHICLE RESERVE	730.00	730.00	0.00	0.00	0.00	730.00
365-28 VETERAN MEMORIAL PARK RESERVE	4,744.76	4,744.76	0.00	0.00	0.00	4,744.76
365-29 LAKERS RESERVE	16,948.60	16,948.60	0.00	0.00	0.00	16,948.60
365-30 REC - CARIBOU MILL POND CDS PR	-57,786.00	-57,786.00	0.00	0.00	0.00	-57,786.00
366-01 LIBRARY BUILDING RESERVE	66,891.33	66,891.33	-6,524.07	6,524.07	0.00	60,367.26
366-02 LIBRARY MEMORIAL FUND	35,184.10	35,184.10	0.00	1,082.91	10,562.86	44,664.05
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
366-14 LIBRARY BOARD OF TRUSTEES RESE	4,983.75	4,983.75	0.00	0.00	305.00	5,288.75
366-15 MCA CONNECTIVITY HUB GRANT	365,370.30	344,220.30	-203,062.56	274,677.31	0.00	69,542.99
367-01 POLICE DONATED FUNDS	-2,244.99	-2,244.99	-148.42	1,549.52	12,350.00	8,555.49
367-02 POLICE DEPT EQUIPMENT	280,714.94	267,586.70	-3,201.96	67,760.91	6,487.14	206,312.93
367-03 POLICE CAR RESERVE	382.73	382.73	0.00	0.00	0.00	382.73
367-04 POLICE CAR VIDEO SYSTEM	2,707.75	2,707.75	0.00	0.00	0.00	2,707.75
367-05 DRINK GRANT PERSONNEL	17,200.11	17,200.11	0.00	0.00	0.00	17,200.11
367-06 PD COMPUTER RESERVE	6,058.22	6,058.22	0.00	0.00	0.00	6,058.22
367-07 POLICE DIGITAL FILING	-2,570.64	-2,570.64	0.00	3,896.00	0.00	-6,466.64
367-08 MAJOR SYSTEMS REPLACEMENT	78,122.49	78,122.49	-2,500.00	2,500.00	0.00	75,622.49
367-09 NEW POLICE STATION	-420,142.72	-420,142.72	-1,461.90	4,456.73	0.00	-424,599.45
367-10 POLICE OFFICER RECRUITMENT RES	76,789.11	76,789.11	0.00	7,000.00	0.00	69,789.11
367-12 COPPS NEW POLICE STATION	10,500.00	10,500.00	0.00	0.00	0.00	10,500.00
368-01 FIRE EQUIPMENT RESERVE	-15,370.77	-15,370.77	0.00	0.00	0.00	-15,370.77
368-02 FIRE HOSE RESERVE	14,995.17	14,995.17	0.00	17,087.00	0.00	-2,091.83
368-03 FIRE DEPT FOAM RESERVE	7,392.50	7,392.50	0.00	0.00	0.00	7,392.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-06 FIRE/AMB COMPUTER RESERVE	2,147.90	2,147.90	0.00	0.00	0.00	2,147.90
368-07 FIRE DISPATCH REMODEL	2,390.00	2,390.00	0.00	0.00	0.00	2,390.00
368-08 FIRE SMALL EQUIPMENT	-39,251.81	-39,251.81	5,805.45	0.00	5,805.45	-33,446.36
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00

General Ledger Summary Report

Fund(s): ALL

April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
368-10 FIRE/AMB BUILDING RESERVE	35,619.75	49,034.17	0.00	0.00	0.00	49,034.17
368-11 FIRE/AMB VEHICLE RESERVE	35,000.00	35,000.00	0.00	0.00	0.00	35,000.00
368-12 FIRE/AMB UNIFORM RESERVE	7,178.59	24,063.25	0.00	0.00	0.00	24,063.25
368-13 FIRE/AMB LADDER TEST RESERVE	1,042.15	5,042.15	0.00	0.00	0.00	5,042.15
368-14 FIRE/AMB CONTRACT SERVICE RESE	9,200.00	9,200.00	0.00	0.00	0.00	9,200.00
368-15 FY24 FIRE DEPT CDS REQUEST RES	-5,023.90	-29,023.90	-28,750.00	63,250.00	5,023.90	-87,250.00
368-16 FIRE/AMB TURNOUT GEAR RES	0.00	1,349.86	0.00	0.00	0.00	1,349.86
368-17 FIRE/AMB BOOTS RESERVE	0.00	1,313.50	0.00	0.00	0.00	1,313.50
368-18 FIRE/AMB RADIO COMMUNICATION	0.00	1,080.12	0.00	0.00	0.00	1,080.12
369-01 AMBULANCE SMALL EQUIP RESERVE	-51,418.34	-51,418.34	0.00	7,179.96	87,650.00	29,051.70
369-02 AMBULANCE STAIRCHAIRS	2,084.31	2,084.31	0.00	0.00	0.00	2,084.31
369-03 AMBULANCE RESERVE	377,454.67	377,454.67	0.00	0.00	0.00	377,454.67
369-06 EMS SUSTAINABILITY GRANT 25	112,856.06	112,956.06	0.00	112,956.06	0.00	0.00
370-03 PW EQUIPMENT RESERVE	271.48	271.48	145.00	0.00	232.00	503.48
370-04 STREETS/ROADS RECONSTRUCTION	192,072.82	192,072.82	-3,497.37	10,046.38	0.00	182,026.44
370-05 CURBING RESERVE	45,178.30	45,178.30	0.00	0.00	0.00	45,178.30
370-06 FUEL TANK RESERVE	1,622.40	-3,832.48	921.73	325.00	4,897.73	740.25
370-07 PW BUILDING RESERVE	34,780.86	33,124.24	0.00	10,693.23	0.00	22,431.01
370-09 RIVER ROAD RESERVE	-44,881.75	-44,881.75	0.00	0.00	0.00	-44,881.75
370-10 AIRPORT FUEL TANK RESERVE	10,051.86	10,051.86	0.00	0.00	0.00	10,051.86
371-01 ASSESSMENT REVALUATION RESERVA	60,606.91	60,606.91	0.00	0.00	0.00	60,606.91
371-02 ASSESSING COMPUTER RESERVE	435.50	435.50	0.00	0.00	0.00	435.50
371-05 ASSESSING TRAVEL & TRAINING	3,262.52	5,262.52	0.00	0.00	0.00	5,262.52
372-01 AIRPORT RESERVE	108,987.43	105,077.43	50,708.67	234,295.21	116,638.67	-12,579.11
372-04 AIRPORT HANGER SECURITY DEPOS	1,635.00	1,635.00	0.00	0.00	0.00	1,635.00
373-01 GEN GOVT COMPUTER RESERVE	16,197.97	16,197.97	0.00	0.00	0.00	16,197.97
373-02 CITY COMPREHENSIVE PLAN	21,356.04	21,356.04	0.00	0.00	0.00	21,356.04
373-03 MUNICIPAL BUILDING RESERVE	43,418.68	43,418.68	0.00	0.00	0.00	43,418.68
373-04 VITAL RECORDS RESTORATION	8,276.50	8,276.50	0.00	0.00	0.00	8,276.50
373-07 T/A PROPERTY REMEDIATION RESEI	15,783.70	15,783.70	0.00	0.00	0.00	15,783.70
373-08 HRA CONTRIBUTION RESERVE	100,476.43	100,476.43	0.00	0.00	0.00	100,476.43
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-17 LADDER ENGINE TRUCK 2016	117,571.76	117,571.76	0.00	0.00	0.00	117,571.76
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	14,769.26	22,769.26	0.00	0.00	0.00	22,769.26
373-25 2025 HRA RESERVE	46,148.43	113,688.69	-3,197.28	8,169.74	0.00	105,518.95
373-26 2026 HRA RESERVE	0.00	0.00	-9,689.65	11,220.50	91,729.17	80,508.67
373-51 GENERAL GOVERNMENT TRAINING I	9,519.03	10,561.15	0.00	0.00	0.00	10,561.15
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-03 DOWNTOWN INFRASTRUSTURE	4,923.25	2,339.52	0.00	0.00	0.00	2,339.52
374-05 FACADE RESERVE	14,066.66	49,850.40	0.00	0.00	0.00	49,850.40
374-06 BLIGHT RECOVERY FUND RESERVE	329.55	329.55	0.00	0.00	0.00	329.55
374-07 CECD HOP GRANT (HOUSING NEEDS	-10,725.00	-10,725.00	0.00	21,450.00	0.00	-32,175.00
380-05 BROWNFIELD GRANT	-6,484.57	-133,534.63	-85,256.14	239,135.23	133,534.63	-239,135.23
380-06 NBRC RIVERFRONT/WATER REDEVE	-154,279.01	-154,279.01	-107.00	11,979.00	0.00	-166,258.01
380-08 2025 EPA BROWNFIELDS CLEANUP (-4,714.01	-4,714.01	-8,076.54	14,842.28	0.00	-19,556.29
380-10 DEMOLISH/REHAB PP RESERVE	14,190.85	14,190.85	7,838.29	15,165.39	40,574.43	39,599.89
385-00 COMMUNITY DEVELOPMENT MATCH	13,711.74	1,826.74	0.00	0.00	0.00	1,826.74
387-00 BOUCHARD TIF	8,799.11	2,294.58	0.00	1,618.10	0.00	676.48
388-00 HILLTOP TIF	71,031.34	71,031.34	0.00	58,580.61	0.00	12,450.73
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	69,492.32	97,823.33	0.00	0.00	0.00	97,823.33
399-00 PARKING LOT MAINTENANCE RES	9,309.03	9,309.03	0.00	0.00	0.00	9,309.03

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Fund(s): ALL
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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	419,395.22	419,395.22	0.00	0.00	0.00	419,395.22
406-00 TRAILER PARK RESERVE	44,156.85	43,869.52	0.00	0.00	0.00	43,869.52
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
414-00 CEMETARY RERSERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
415-00 LIONS COMMUNITY CENTER RESERVA	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	-106,753.90	-91,753.90	0.00	5,539.28	0.00	-97,293.18
419-00 DUE FROM CDC (1280)	28,311.38	21,240.13	0.00	0.00	0.00	21,240.13
421-00 DEFERRED TAX REVENUE	1,298,571.79	1,511,617.96	0.00	0.00	0.00	1,511,617.96
422-00 KEN MATTHEWS SCHOLARSHIP FUN	8,303.94	8,387.54	0.00	0.00	77.91	8,465.45
423-00 DR. CARY CEMETERY TRUST FUND	970.54	971.05	0.00	0.00	0.49	971.54
424-00 HAMILTON LIBRARY TRUST FUND	2,006.36	2,026.20	0.00	0.00	19.60	2,045.80
425-00 KNOX LIBRARY MEMORIAL FUND	11,611.02	11,733.32	0.00	0.00	120.88	11,854.20
426-00 CLARA PIPER MEM FUND	679.01	679.36	0.00	0.00	0.35	679.71
427-00 JACK ROTH LIBRARY MEM FUND	15,435.99	15,598.57	0.00	0.00	160.71	15,759.28
429-00 BARBARA BREWER FUND	5,003.18	5,054.57	0.00	0.00	50.10	5,104.67
430-00 D. COOPER MEM FUND	52,843.06	53,343.39	0.00	0.00	499.49	53,842.88
432-00 MARGARET SHAW LIBRARY MEMORI	14,673.48	14,822.16	0.00	0.00	146.90	14,969.06
433-00 GORDON ROBERTSON MEM FUND	13,042.62	13,189.76	0.00	0.00	141.50	13,331.26
434-00 MEMORIAL INVESTMENT	6,374.14	6,387.18	0.00	0.00	12.79	6,399.97
435-00 RODERICK LIVING TRUST	4,344.86	4,361.21	0.00	0.00	16.06	4,377.27
436-00 AMBULANCE REIMBURSEMENT	18,284.78	18,284.78	0.00	0.00	0.00	18,284.78
437-00 DEFERRED AMBULANCE REVENUE	295,323.52	418,651.77	0.00	0.00	0.00	418,651.77
438-00 PHILIP TURNER LIBRARY MEMORIAL	8,193.61	8,274.80	0.00	0.00	76.87	8,351.67
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
448-00 NYLANDER DONATIONS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
456-04 2026 TAXPAYER RELIEF FUND	0.00	27,894.61	0.00	0.00	0.00	27,894.61
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-84.87	-84.87	-857.23	857.23	0.00	-942.10
461-00 CRAFT FAIR	20,551.95	20,551.95	-78.00	78.00	0.00	20,473.95
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	0.00	3,879.87
463-00 MISC EVENTS	3,374.17	8,358.58	0.00	0.00	0.00	8,358.58
465-00 THURSDAYS ON SWEDEN	265.00	265.00	0.00	0.00	0.00	265.00
465-01 STORY OF CARIBOU	5,732.00	5,732.00	0.00	0.00	0.00	5,732.00
465-02 CARIBOU CARES ABOUT KIDS	351.35	4,511.35	0.00	0.00	0.00	4,511.35
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-45,252.36	-45,252.36	0.00	0.00	0.00	-45,252.36
467-01 SMALL BUSINESS SATURDAY	290.00	2,524.00	0.00	0.00	0.00	2,524.00
469-00 DENTAL INSURANCE	3,815.37	3,815.37	-505.72	8,979.46	9,331.08	4,166.99
470-00 EYE INUSRANCE	707.63	707.63	-42.40	1,152.32	1,167.05	722.36
471-00 RC2 TIF	331,730.44	331,730.44	0.00	0.00	0.00	331,730.44
472-00 ANIMAL WELFARE	25,038.21	25,038.21	170.00	50.00	1,623.00	26,611.21
473-00 DOWNTOWN TIF	15,420.00	15,420.00	0.00	0.00	0.00	15,420.00
474-00 CADET RESERVE	200.00	200.00	0.00	0.00	0.00	200.00
476-00 FLEET VEHICLE ACCOUNT	100.00	100.00	0.00	0.00	0.00	100.00
477-00 LED STREET LIGHTS	58,597.78	58,597.78	0.00	0.00	0.00	58,597.78
478-00 G. HARMON MEM FUND	7,679.74	7,766.38	0.00	0.00	82.68	7,849.06
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	1,386,502.15	1,386,502.15	0.00	0.00	63,029.39	1,449,531.54
483-03 DUE TO FUND 3	1,372,047.52	1,385,131.30	20,283.74	0.00	46,429.78	1,431,561.08
483-04 DUE TO FUND 4	660,568.39	672,643.08	4,614.69	0.00	10,101.04	682,744.12
483-05 DUE TO FUND 5	6,072,690.25	6,079,194.78	2,427.70	0.00	5,585.12	6,084,770.99

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Fund(s): ALL
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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
484-02 DUE FROM FUND 2	-1,360,719.36	-1,364,009.12	-4,114.16	58,892.78	0.00	-1,422,901.90
484-03 DUE FROM FUND 3	-1,269,999.10	-1,273,065.66	-12,608.97	60,291.27	0.00	-1,333,356.93
484-04 DUE FROM FUND 4	-586,750.48	-587,779.00	-4,614.68	20,301.13	0.00	-608,080.13
484-05 DUE FROM FUND 5	-4,352,173.98	-4,524,453.73	-19,237.53	105,826.10	0.00	-4,630,279.83
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-01 BUSINES DISTRCT HOLIDAY LIGHTS	-2,595.30	6,480.70	0.00	0.00	0.00	6,480.70
490-00 T/A PROPERTY REMEDIATION RES	31,481.77	31,481.77	0.00	0.00	0.00	31,481.77
493-00 RSU 39 COMMITMENT	-1,082,828.63	-1,082,828.63	-451,025.72	1,804,102.88	0.00	-2,886,931.51
494-00 TRI COMMUNITY/AWS	324,082.00	324,082.00	0.00	0.00	0.00	324,082.00
496-00 BIRTH RECORDS STATE FEE	80.00	0.00	-19.20	393.80	514.20	120.40
497-00 DEATH RECORDS STATE FEE	191.60	0.00	-9.60	810.20	1,066.40	256.20
498-00 MARRIAGE RECORDS STATE FEE	26.40	0.00	-20.80	133.60	173.60	40.00
Fund Balance	5,597,189.52	5,195,958.77	-291,372.79	4,088,811.92	2,657,980.44	3,765,127.29
500-00 EXPENDITURE CONTROL	0.00	0.00	-925,000.80	3,805,864.21	192,203.69	-3,613,660.52
510-00 REVENUE CONTROL	0.00	0.00	633,628.01	282,947.71	2,465,776.75	2,182,829.04
600-00 FUND BALANCE	5,597,189.52	5,195,958.77	0.00	0.00	0.00	5,195,958.77
2 - Snowmoible Trail Maintenance						
Assets	0.00	0.00	0.00	121,922.17	121,922.17	0.00
Liabilities	-30,963.38	-27,673.62	4,114.16	63,029.39	121,502.18	30,799.17
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-30,963.38	-27,673.62	4,114.16	63,029.39	121,502.18	30,799.17
365-11 TRAIL MAINTENANCE RESERVE	-5,180.59	-5,180.59	0.00	0.00	62,609.40	57,428.81
483-01 DUE TO FUND 1	1,360,719.36	1,364,009.12	4,114.16	0.00	58,892.78	1,422,901.90
484-01 DUE FROM FUND 1	-1,386,502.15	-1,386,502.15	0.00	63,029.39	0.00	-1,449,531.54
Fund Balance	30,963.38	27,673.62	-4,114.16	58,892.78	419.99	-30,799.17
500-00 Expense Control	0.00	0.00	-4,114.16	58,892.78	419.99	-58,472.79
600-00 Fund Balance	30,963.38	27,673.62	0.00	0.00	0.00	27,673.62
3 - Housing Department						
Assets	0.00	0.00	0.00	106,721.05	106,721.05	0.00
Liabilities	-40,652.24	-50,669.46	-7,674.77	46,429.78	60,291.27	-36,807.97
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-40,652.24	-50,669.46	-7,674.77	46,429.78	60,291.27	-36,807.97
409-00 HOUSING RESERVE	61,396.18	61,396.18	0.00	0.00	0.00	61,396.18
483-01 DUE TO FUND 1	1,269,999.10	1,273,065.66	12,608.97	0.00	60,291.27	1,333,356.93
484-01 DUE TO FUND 1	-1,372,047.52	-1,385,131.30	-20,283.74	46,429.78	0.00	-1,431,561.08
Fund Balance	40,652.24	50,669.46	7,674.77	60,291.27	46,429.78	36,807.97
500-00 Expense Control	0.00	0.00	-12,608.97	60,291.27	0.00	-60,291.27
510-00 Revenue Control	0.00	0.00	20,283.74	0.00	46,429.78	46,429.78
600-00 Fund Balance	40,652.24	50,669.46	0.00	0.00	0.00	50,669.46

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Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
4 - FSS CONT'D						
4 - FSS	0.00	0.00	0.00	30,402.17	30,402.17	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-29,419.20	-3,538.31	-0.01	10,101.04	20,301.13	6,661.78
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-29,419.20	-3,538.31	-0.01	10,101.04	20,301.13	6,661.78
409-00 HOUSING RESERVE	44,398.71	81,325.77	0.00	0.00	0.00	81,325.77
483-01 DUE TO FUND 1	586,750.48	587,779.00	4,614.68	0.00	20,301.13	608,080.13
484-01 DUE FROM FUND 1	-660,568.39	-672,643.08	-4,614.69	10,101.04	0.00	-682,744.12
Fund Balance	29,419.20	3,538.31	0.01	20,301.13	10,101.04	-6,661.78
500-00 Expense Control	0.00	0.00	-4,614.68	20,301.13	0.00	-20,301.13
510-00 Revenue Control	0.00	0.00	4,614.69	0.00	10,101.04	10,101.04
600-00 Fund Balance	29,419.20	3,538.31	0.00	0.00	0.00	3,538.31
5 - ECONOMIC DEV						
5 - ECONOMIC DEV	0.00	0.00	0.00	111,412.42	111,412.42	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-842,777.88	-717,884.70	17,593.09	31,451.82	109,766.78	-639,569.74
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-842,777.88	-717,884.70	17,593.09	31,451.82	109,766.78	-639,569.74
473-00 DOWNTOWN TIF	569,868.30	528,986.26	0.00	25,866.70	0.00	503,119.56
474-00 TRAIL GROOMER RESERVE	57,718.13	57,718.13	783.26	0.00	3,940.68	61,658.81
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	4,352,173.98	4,524,453.73	19,237.53	0.00	105,826.10	4,630,279.83
484-01 DUE FROM FUND 1	-6,072,690.25	-6,079,194.78	-2,427.70	5,585.12	0.00	-6,084,779.90
Fund Balance	842,777.88	717,884.70	-17,593.09	79,960.60	1,645.64	639,569.74
500-00 Expense Control	0.00	0.00	-17,593.39	79,960.60	1,644.44	-78,316.16
510-00 Revenue Control	0.00	0.00	0.30	0.00	1.20	1.20
600-00 Fund Balance	842,777.88	717,884.70	0.00	0.00	0.00	717,884.70
Final Totals	-3,178.56	0.00	0.00	14,241,815.69	14,241,815.69	0.00

Expense Summary Report

Fund: 1

April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	0.00	101,593.86	394,914.78	-394,914.78	----
17 - HEALTH & SANITATION	0.00	22,906.44	91,171.44	-91,171.44	----
18 - MUNICIPAL BUILDING	0.00	10,557.42	30,790.62	-30,790.62	----
20 - GENERAL ASSISTANCE	0.00	4,326.07	16,844.62	-16,844.62	----
22 - TAX ASSESSMENT	0.00	12,304.40	52,196.66	-52,196.66	----
25 - LIBRARY	0.00	24,538.06	98,805.04	-98,805.04	----
31 - FIRE/AMBULANCE DEPARTMENT	0.00	196,530.89	722,205.44	-722,205.44	----
35 - POLICE DEPARTMENT	0.00	222,427.11	901,923.68	-901,923.68	----
38 - PROTECTION	0.00	33,749.87	130,703.35	-130,703.35	----
39 - CARIBOU EMERGENCY MANAGEMENT	0.00	392.77	5,033.00	-5,033.00	----
40 - PUBLIC WORKS	0.00	210,679.81	812,460.87	-812,460.87	----
50 - RECREATION DEPARTMENT	0.00	60,686.55	231,284.53	-231,284.53	----
51 - PARKS	0.00	16,201.62	59,922.30	-59,922.30	----
60 - AIRPORT	0.00	5,276.32	27,496.13	-27,496.13	----
61 - CARIBOU TRAILER PARK	0.00	295.60	816.76	-816.76	----
70 - INS & RETIREMENT	0.00	2,355.21	36,401.80	-36,401.80	----
80 - UNCLASSIFIED	0.00	178.80	689.50	-689.50	----
Final Totals	0.00	925,000.80	3,613,660.52	-3,613,660.52	----

Expense Summary Report

Fund: 2

April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOBILE TRAIL MAINTENANCE	0.00	4,114.16	58,472.79	-58,472.79	---
Final Totals	0.00	4,114.16	58,472.79	-58,472.79	---

Expense Summary Report

Fund: 3
April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	0.00	12,608.97	60,291.27	-60,291.27	----
Final Totals	0.00	12,608.97	60,291.27	-60,291.27	----

Expense Summary Report

Fund: 4
April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	0.00	4,614.68	20,301.13	-20,301.13	----
Final Totals	0.00	4,614.68	20,301.13	-20,301.13	----

Expense Summary Report

Fund: 5
April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	0.00	13,523.37	62,163.14	-62,163.14	----
12 - NYLANDER MUSEUM	0.00	4,070.02	16,153.02	-16,153.02	----
Final Totals	0.00	17,593.39	78,316.16	-78,316.16	----

Revenue Summary Report

Fund: 1
April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	0.00	367,755.34	1,393,055.03	-1,393,055.03	----
20 - GENERAL ASSISTANCE	0.00	1,957.50	8,938.96	-8,938.96	----
23 - CODE ENFORCEMENT	0.00	660.00	1,392.50	-1,392.50	----
25 - LIBRARY	0.00	649.20	1,622.60	-1,622.60	----
31 - FIRE/AMBULANCE DEPARTMENT	0.00	231,239.07	676,276.14	-676,276.14	----
35 - POLICE DEPARTMENT	0.00	11,336.39	21,867.03	-21,867.03	----
39 - CARIBOU EMERGENCY MANAGEMENT	0.00	0.00	600.00	-600.00	----
40 - PUBLIC WORKS	0.00	12,323.65	49,294.66	-49,294.66	----
50 - RECREATION DEPARTMENT	0.00	1,012.50	14,658.27	-14,658.27	----
60 - AIRPORT	0.00	6,694.36	15,123.85	-15,123.85	----
Final Totals	0.00	633,628.01	2,182,829.04	-2,182,829.04	----

Revenue Summary Report

Fund: 2

April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
Final Totals	0.00	0.00	0.00	0.00	----

Revenue Summary Report

Fund: 3
April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	0.00	20,283.74	46,429.78	-46,429.78	----
Final Totals	0.00	20,283.74	46,429.78	-46,429.78	----

Revenue Summary Report

Fund: 4
April

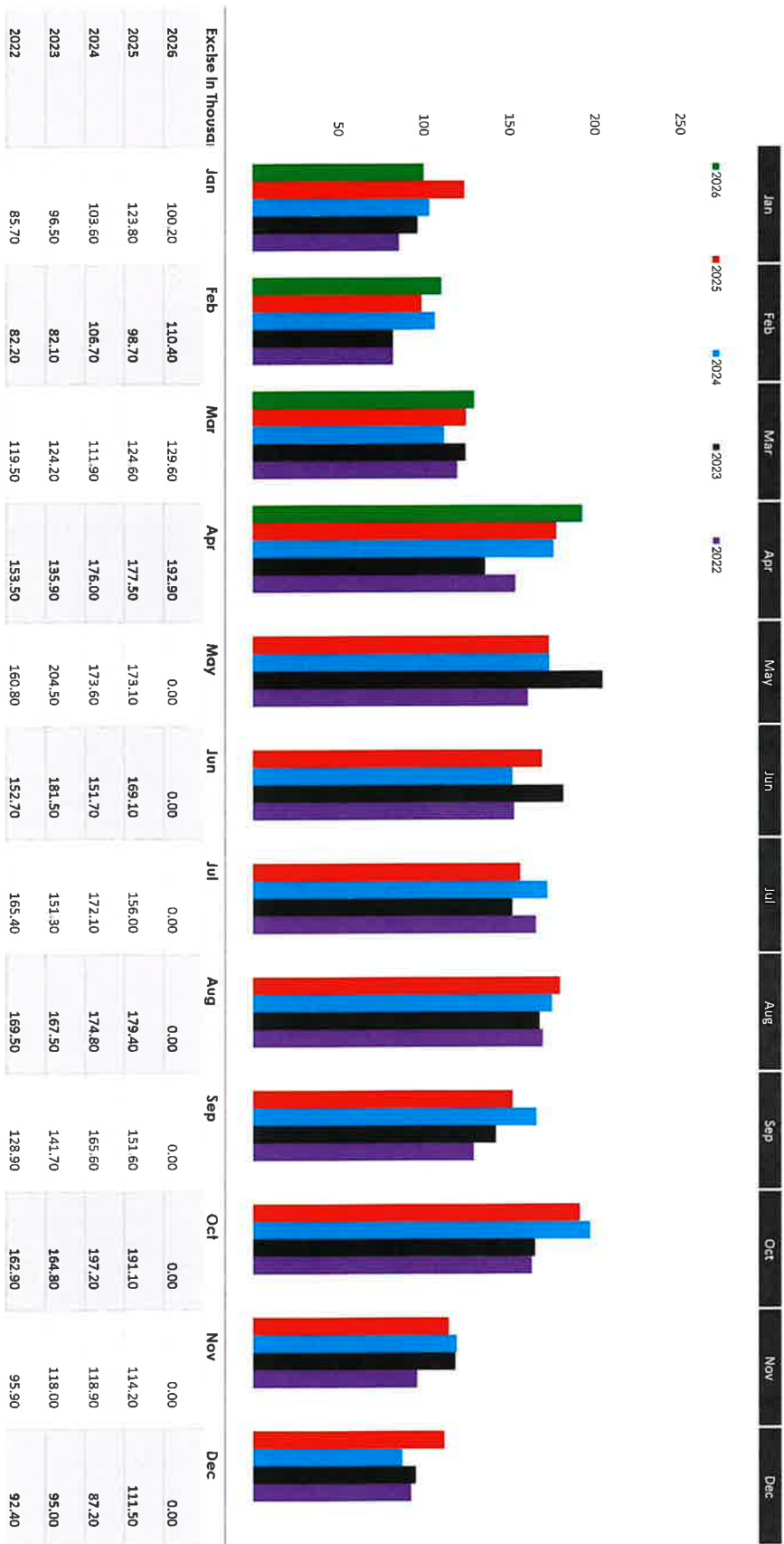
Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	0.00	4,614.69	10,101.04	-10,101.04	----
Final Totals	0.00	4,614.69	10,101.04	-10,101.04	----

Revenue Summary Report

Fund: 5
April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
12 - NYLANDER MUSEUM	0.00	0.30	1.20	-1.20	---
Final Totals	0.00	0.30	1.20	-1.20	---

Excise Trend



City of Caribou
Finance/HR Department
MEMORANDUM

DATE: <u> June 1, 2026 </u>
TO: <u> Council </u>
FROM: <u> Carl Grant, Finance/HR Director </u>
SUBJECT: <u> Retirement Contributions </u>

Please consider this as a notice of public hearing scheduled for June 15, 2026. Consideration of the retirement contributions for nonunion staffing, to a line parity amongst all employees for the City of Caribou.

Motion: To approve public hearing for June 15th, 2026, attached personnel handbook, page 14, Retirement.

POLITICAL ACTIVITY

While working for the City, all employees shall refrain from using their influence publicly in any way for or against any candidate for elective office in the City government. City employees shall not circulate petitions or campaign literature for elective City officials, or be in any way concerned with soliciting or receiving subscriptions, contributions, or political service for any person for any political purpose pertaining to the City government. This rule is not to be construed to prevent City employees from beginning, or continuing to be, members of any political organization, from attending political meetings, from expressing their views of political matters, from voting with complete freedom in any local state or national election, or exclude them from forming a union or joining one. City employees who accept any official position within the City's municipal organization are expected to resign from positions where there may be a conflict of interest or an incompatibility of offices.

RETIREMENT

The City offers a qualified pension plan designed to supplement Social Security benefits that will help attain a measure of security and financial independence after you have left active employment with the City due to retirement.

ELIGIBILITY - In order to be eligible you must be a regular full-time or regular part-time employee and make a weekly contribution to the qualified plan. The City will make a weekly contribution after the completion of six (6) months of employment. The maximum amount that the City will contribute is \$1.00 on every \$1.00 up to ~~3-1/2%~~ (3.4%), **City will contribute 7% on contributions over 3.5% to maximum of 7%, City will also contribute 14% on contributions over 7.1% with maximum up to 14%** of the employee's gross weekly earnings. (Amended 10/07) (Amended 7/26)

Fire and Police are eligible to join the Maine State Retirement System. The City of Caribou will only contribute to one qualified plan per employee. (Amended 2/96)

HOLIDAYS

Twelve (12) holidays are observed throughout the calendar year. They are:

1. New Years Day
2. Martin Luther King Jr. Day
3. Presidents Day
4. Patriot's Day
5. Memorial Day
6. Juneteenth
7. Independence Day
8. Labor Day
9. Columbus Day
10. Veteran's Day
11. Thanksgiving
12. Christmas

Ordinance Introduced by Councilor _____
on June 1, 2026

**Ordinance No. 5, 2026 Series
City of Caribou
County of Aroostook
State of Maine**

**AN ORDINANCE TO AMEND CHAPTER 2, ADMINISTRATION ORDINANCE OF
THE CITY OF CARIBOU, RETIREMENT**

Short Title: Amend Chapter 2 Retirement

WHEREAS the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS the City of Caribou has adopted Retirement; and

WHEREAS the Caribou Finance/HR Director has forwarded a positive recommendation to the City Council for the proposed amendment to Retirement as discussed on March 16th, 2026, council meeting under executive session; and

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Chapter 2 Administration; Revision to Retirement

The Caribou Administrative code, in Chapter 2, Retirement, is hereby amended as indicated in the attached Exhibit A.

Section III. Posting and Effective Date

This ordinance, being introduced on June 1, 2026, and a public hearing being held on June 15, 2026, was duly passed by the City Council of the City of Caribou, Maine, this _____ day of _____ 2026. This ordinance shall become effective 30 days after adoption by the City Council.

Courtney Boma, Mayor

Jody Smith, Deputy Mayor

Dan Bagley, Councilor

Jennifer Kelley, Councilor

Tamara Lovewell, Councilor

Paul Watson, Councilor

Lori Knight - Phair, Councilor

Attest:

Danielle Brissette, City Clerk

City of Caribou
Finance/HR Department
MEMORANDUM

DATE: June 15, 2026

TO: Council

FROM: Carl Grant, Finance/HR Director

SUBJECT: Tax Acquired Property Sale to previous owner

Please consider selling tax acquired property back to the previous owner. Account 4940, Map 16 Lot 27 – H, and account 5163, Map 16 Lot 27.

Motion: To approve sale of tax acquired property back to previous owner.

**RE Account 5163 Detail
as of 06/15/2026**

Name: MCLAUGHLIN, JERRY JR.

Land: 32,300

Location: OGREN ROAD

Building: 0

Acreage: 16.64 Map/Lot: 016-027

Exempt 0

Book Page: B1059P95, B1293P25, B6386P181, B6386P185

Total: 32,300

2025-1 Period Due:
1) 737.54

Ref1:
Mailing 88 OGREN ROAD
Address: CARIBOU ME 04736

Year/Rec #	Date	Reference	P	C	Principal	Interest	Costs	Total
2025-1	R				710.60	26.94	0.00	737.54
2024-1	L	*			656.98	96.64	58.90	812.52
2023-1	L	*			598.65	131.57	70.54	800.76
Account Totals as of 06/15/2026					1,966.23	255.15	129.44	2,350.82

Per Diem

2025-1	0.1480
2024-1	0.1551
2023-1	0.1330
Total	0.4362

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**RE Account 4940 Detail
as of 06/15/2026**

Name: MCLAUGHLIN, JERRY JR.

Land: 4,200
Building: 0
Exempt: 0

Total: 4,200

Location: 0 OGREN ROAD

Acreage: 2.01 Map/Lot: 016-027-H

Book Page: B4661P33, B6386P181, B6386P183, B6386P185

Ref1: 207-498-9984
Mailing: 88 OGREN ROAD
Address: CARIBOU ME 04736

2025-1 Period Due:
1) 95.90

Year/Rec #	Date	Reference	P	C	Principal	Interest	Costs	Total
2025-1 R					92.40	3.50	0.00	95.90
2024-1 L	*				85.60	12.59	58.90	157.09
2023-1 L	*				78.00	17.14	70.54	165.68
2022-1 R					0.00	0.00	0.00	0.00
2021-1 R					0.00	0.00	0.00	0.00
2020-1 R					0.00	0.00	0.00	0.00
2019-1 R					0.00	0.00	0.00	0.00
2018-1 R					0.00	0.00	0.00	0.00
2017-1 R					0.00	0.00	0.00	0.00
2016-1 R					0.00	0.00	0.00	0.00
2015-1 R					0.00	0.00	0.00	0.00
2014-1 R					0.00	0.00	0.00	0.00
2013-1 R					0.00	0.00	0.00	0.00
2012-1 R					0.00	0.00	0.00	0.00
2011-1 R					0.00	0.00	0.00	0.00
2010-1 R					0.00	0.00	0.00	0.00
2009-1 R					0.00	0.00	0.00	0.00
Account Totals as of 06/15/2026					256.00	33.23	129.44	418.67

Per Diem

2025-1	0.0193
2024-1	0.0202
2023-1	0.0173
Total	0.0568

Note: Payments will be reflected as positive values and charges to the account will be represented as negative values.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

To: Mayor and City Council Members
From: Danielle Brissette, City Clerk
Date: June 15, 2026
Re: June 9, 2026 Election results



2026 Caribou & Connor Twp Election Totals

State Primary, Caribou Municipal Election, RSU #39 Budget Validation
 Tuesday, June 9, 2026

State Primary Results: Caribou					
Democratic Primary Election:					
Governor		Rep to Congress (Dist. 2)		U.S. Senator	
53	Bellows, Shenna	173	Baldacci, Joseph M	67	Costello, David A
334	Jackson, Troy Dale	157	Dunlap, Matthew G	129	Mills, Janet T
56	King, Angus III	38	Loud, Paige	333	Platner, Graham C
23	Pingree, Hannah M	149	Wood, Jordan	1	Laflamme, Andrea
75	Shah, Nirav D				
State Senator (Dist 1)		Rep to the Legislature (Dist 3)		District Attorney (Dist 8)	
497	McLaughlin, Vaughn J	13	McCrea, David H	494	Wells-Puckett, Kari Ann
Register of Deeds					
		14	Ouellette, Amy M		
Republican Primary Election:					
Governor		U.S. Senator		Rep to Legislature (Dist 3)	
139	Bush, Jonathan J	735	Collins, Susan M	28	Bernard, Susan
330	Charles, Robert B			3	McCarthy, Jack W
17	Jones, David J	State Senator (Dist 1)		Rep to Legislature (Dist 4)	
11	Libby, James D	655	Daigle, Lucien J.B.	701	Guerrette, Timothy Conrad
89	Mason, Garrett Paul				
33	McCarthy, Owen Z	Rep to Congress (Dist 2)		Register of Deeds	
93	Midgley, Benjamin T	691	LePage, Paul R	632	Richardson, Melissa L
28	Wessles, Robert J				
Regional School Unit No. 39 Budget Validation Referendum Election					
Article 1: Do you favor approving the Regional School Unit No. 39 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?					
673	Yes			649	No
Article 2: Do you wish to continue the budget validation referendum process in the Regional School Unit 39 for an additional three (3) years?					
960	Yes			352	No

No action needed. This is for information only.

**CARIBOU CITY MANAGER
PENNY THOMPSON
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: June 15, 2026
RE: City Manager's Report, Item # 1 The 2026 Annual Tax Rate

The City of Caribou is facing a critical financial challenge that demands immediate attention and decisive action. Recent figures show significant increases in both the Aroostook County Tax bill (up \$75,520 or 6.37%) and the RSU#39 Appropriation (up \$358,058 or 6.56%). These two obligations alone account for 60% of the property tax collected and are entirely outside the City Council's control.

To maintain last year's property tax level, the City would need to cut \$701,103 from the current municipal budget. If the Council aims to freeze the total amount raised, the required cut rises to \$1,134,681. These reductions are not minor adjustments—they would force immediate and severe cuts to essential programs, services, staff positions, and capital projects, even though we are already halfway through the fiscal year. Some services and positions are mandated by state law and cannot be eliminated.

The urgency is clear: without prompt and strategic decisions, the City will be compelled to make drastic reductions that will directly impact the community's quality of life. Council members must prioritize and act now to determine the 2026 tax rate and communicate the gravity of these choices to all stakeholders.

Suggested Action:

Please discuss the Caribou City Council priority for setting the 2026 tax rate.

**CARIBOU CITY MANAGER
PENNY THOMPSON
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: June 15, 2026
RE: City Manager's Report, Item # 2 – Caribou Development Committee Request

Members of the Caribou Development Committee have been working on projects and would like an opportunity to meet with the Caribou City Council in a dedicated workshop session to clarify a vision for Caribou's economic development future.

Suggested Action:

Please discuss the workshop request from the Caribou Development Committee.

**CARIBOU CITY MANAGER
PENNY THOMPSON
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
DATE: June 15, 2026
RE: City Manager's Report, Item # 3 – Library Project Change Orders

Here are the change orders received to date on the MCA Connectivity Hub project at the Caribou Public Library.

Haley Ward would like the Caribou City Council to consider their request for \$43,000 for additional engineering services completed during the schematic design, design development, and construction document phases of the project. See “Authorization for Change Order” dated 05.21.2026. I do not recommend payment of these fees as no communication was received from Haley-Ward about these “unanticipated complexities”.

I am also attaching copies of the change orders that have been approved by me to date, and also change order 4 which is still under review.

Suggested Action:

Please review the request, make a motion, second and vote.

Recommended motion, “to deny authorization for the change order dated May 21, 2026 in the amount of \$43,000 for additional engineering services completed on project number 10963.008”

Second

Discussion

Vote



AUTHORIZATION FOR CHANGE ORDER

Client Name: City of Caribou **Date:** 05/21/2026

Project Number: 10963.008 **Project Name:** Caribou Public Library

Description of Services: Haley Ward, Inc. (Haley Ward) submits this Change Order request to account for additional engineering services completed during the schematic design (SD), design development (DD), and construction document (CD) phases of the referenced project.

During the SD, DD, and CD phase unanticipated complexities associated with limited headroom within the existing structure required additional design studies, structural coordination, and code analysis beyond what was originally anticipated.

- Review of existing mezzanine floor elevations. Additional code review of mezzanine heights to work within code limits.
- Challenging floor to floor heights with limited space to meet code required minimums.
- Design of new steel roof support beams to make floor heights code acceptable.
- Reinforcement of existing structure, concrete floor beam.
- Buy America Build America (BABA) complications which were ultimately not required led to additional revision and coordination time. It was originally understood that the project funding required BABA.

All SD-DD-CD work has been completed at this point. See **attached** itemized breakdown.

Change in Contract Price:

<input checked="" type="checkbox"/>	Original Lump Sum	\$134,600
	Change Order #1	\$43,000
	Change Order #2	\$40,000 (Authorized)
	Revised Lump Sum	\$217,600

<input checked="" type="checkbox"/>	Original T&E Contract	\$32,000 (CA)
	Change Order #2	\$40,000 Estimate (Authorized)
	Revised T&E Contract	\$72,000

Client's Authorization to Proceed:

Signature: _____

Printed Name: _____

Title: _____

Date: _____ **Haley Ward Contact:** Cody Lyons, P.E.

Task Description	Fee	Notes
<u>Value Engineering - Conformed Set</u>		
Architecture	\$ 24,000.00	BABA compliance review. Additional code review of mezzanine ceiling heights to work with limited floor heights. Site visit and review of existing mezzanine floor elevations
	\$ 17,500.00	Additional existing mezzanine review to determine possibility of mezzanine due to limited floor heights. Design of new steel roof support beams in order to make floor clearances to meet code. Additional design related to limited floor depths and reinforcement of existing structure.
Structural		
MEP	\$ 1,500.00	BABA compliance changes, updating of lighting
Total	\$ 43,000.00	



AIA® Document G802® – 2017

Amendment to the Professional Services Agreement

PROJECT: *(name and address)*
Caribou Public Library - Connectivity
Hub Renovation
30 High Street
Caribou, ME 04401

AGREEMENT INFORMATION:
Date:
04-09-2026

AMENDMENT INFORMATION:
Amendment Number:
001
Date:
04/13/2026

OWNER: *(name and address)*
City of Caribou
25 High Street
Caribou, ME 04736

ARCHITECT: *(name and address)*
Haley Ward, Inc
One Merchants Plaza, Suite 701
Bangor, ME 04401

The Owner and Architect amend the Agreement as follows:
See Authorization for Change Order

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:
See Authorization for Change Order

Schedule Adjustment:
See Authorization for Change Order

ARCHITECT *(Signature)*

(Printed name, title, and license number if required)

Date

Penny Thompson

OWNER *(Signature)*

Penny Thompson

(Printed name and title)

April 27, 2026

Date



AUTHORIZATION FOR CHANGE ORDER

Client Name: City of Caribou Date: 04/13/2026

Project Number: 10963.008 Project Name: Caribou Public Library

Description of Services:

Value Analysis:

- Item A: Replace Type A Andersen windows with Paradigm vinyl frame units
- Item B: Replace Hardie plank siding, trim and soffit with LP Smartside clapboard products and accessories.
- Item C: Replace mezzanine ceiling tongue and groove pine with 1 layer of strapping and 1 layer of 5/8" type X GWB, mud and paint.
- Item D: Removal of elevator addition (earthwork, CMU block, EIFS, elevator, infrastructure).
 - Replaced with LULA at northeast corner of the mezzanine. It is assumed LULA will not require the existing elevated concrete slab to be reinforced.
- Item E: Replace all steel studs on infill wall, west wall, half walls, soffit details and columns with KD lumber, and fire treated lumber at all exterior infill walls.
- Item I: Remove sound absorbing wall panels in telehealth rooms, feature wall in conference room, and 8 laminate column wraps. Columns will instead be wrapped with drywall and corner protection installed.
- **(Remove)** Item J: Switch baseboard heat to Sterling Senior baseboard radiation.
 - The switch to Sterling Senior will add cost based on the heating output being 1/3 less than the baseboard heat originally specified. We recommend switching back to the original baseboard heat design and the contract be increased by \$1500 for the contractor.

Conformed Set:

- Conformed drawing and document set to include addenda issued during bidding, accepted/rejected alternates, and value analysis items.

Construction Administration (Time and Expense): We are notifying you that our original Construction Administration (CA) fee estimate, which is structured as time and expense, is anticipated to be exceeded based on current projections. An updated budget increase has been provided, reflecting our estimated fees to complete the current CA scope of services. This estimate increase is based on experience of similar on-going CA projects. If needed, we are available to discuss potential adjustments to the CA scope of services to reduce overall CA fees.



Change in Contract Price:

<input checked="" type="checkbox"/>	Original Lump Sum	\$134,600
	Change Order	\$40,000 (VE + Conformed Set)
	Revised Lump Sum	\$174,600

<input checked="" type="checkbox"/>	Original T&E Contract	\$32,000 (CA)
	Change Order	\$40,000 Estimate
	Revised T&E Contract	\$72,000

Client's Authorization to Proceed:

Signature:

Penny Thompson

Printed Name:

Penny Thompson

Title:

City Manager

Date:

4-27-2026

Haley Ward
Contact:

Cody Lyons, P.E.

Change Order Proposal



Project Name	Caribou Library Connectivity Hub	Date	5/5/2026
Contractor	A.M. Construction & Roofing, INC	COP No.	1
Architect		Created By	RS

Schedule Impact Total Amount

General Description of Changes

COP Title Change Order Proposal 01

Document N/A

Description demo of exsiting storage, Frame new storage room, Install new drywall, Install flooring(carpet tile), mud,tape,paint, electrical

No.	Description	Type	Amount
1	Demo, frame, GWB	Self-performed	\$4,500.00
2	Flooring	Sub-Contract	\$850.00
3	Mud, Tape, Paint	Sub-Contract	\$2,988
4	Electrical	Sub-Contract	\$825
5	Acoustical Tile	Sub-Contract	\$684
Subtotal			\$9,847.00
Bonding			\$295.41
Management			\$ -
O&P			\$1,477.05

Total Add

COP Architect, Contractor, & Owner Signatures

Haley Ward
 ARCHITECT (Firm name)

A.M. Construction
 CONTRACTOR (Firm name)

City of Caribou
 OWNER (Firm name)

Jeanna DeTour
 SIGNATURE

Andrew Michaud
 SIGNATURE

Penny Thompson
 SIGNATURE

Jeanna DeTour, Coordinator
 PRINTED NAME AND TITLE

Andrew Michaud/Owner
 PRINTED NAME AND TITLE

Penny Thompson City Manager
 PRINTED NAME AND TITLE

June 02, 2026
 DATE

DATE

June 2, 2026
 DATE



AM Construction & Roofing Inc.
Andrew Michaud, Owner
amconstruction.andrew@gmail.com
Phone: (207) 551-6235

Company Representative
Andrew Michaud
Phone: (207) 551-6235
amconstruction.andrew@gmail.com

Estimate
05/03/2026

Peter Baldwin
Caribou Public Library
47 High Street
Caribou, ME 04736

Change Order Proposal #1

- Demolition of existing storage room.
- Frame new storage room space with similar footprint as previous space.
- Install new GWB on all walls.
- Labor/Materials.

\$4,500.00

TOTAL

\$4,500.00

Starting at \$77/month with Acorn FINANCE · [APPLY](#)

Company Authorized Signature

Date

Customer Signature

Date

Renny Thompson

Customer Signature

June 2, 2026

Date



P.O. Box 677
Westbrook, Maine 04098-0677
(207) 839-9005 Office
(207) 839-9006 Fax
hawkesacoustical@aol.com

May 8, 2026

TO: A&M Construction

RE: Caribou Public Library

We are pleased to submit this proposal for our work in connection with the above captioned project.

For the total price of \$see below we will furnish and install:

Acoustical Ceilings: Add 72 sq. ft. of ceiling tile and grid.....\$684.00

Acknowledge Addenda
No demo. No patching.
Regular working hours.

If you have any questions please feel free to call.

Thank you,

Gary Hawkes

St. Peter & Sons Painting
150 Baird Road

216319

Caribou, ME 04738

CUSTOMER'S ORDER NO. _____ DATE 4/20/26

NAME

ADDRESS

CITY, STATE, ZIP

A + M Construction
COP # 1 (Library)

SOLD BY

CASH

C.O.D.

CHARGE

ON. ACCT.

MDSE. NETD.

PAID OUT

QUANTITY

DESCRIPTION

PRICE

AMOUNT

1

2

3

4

5

6

7

8

9

10

11

12

13

14

15

16

17

Finish Drywall - Prime

Labor & Materials \$2,088.00

Finish Paint

Labor & Materials

900.00

\$2,988.00

Sullivan's Floor Covering, Inc
 PO Box 577
 Caribou, ME 04736
 +12074982222
 info@sullivansfloorcovering.com



Quote

ADDRESS

AM Construction & Roofing, Inc
 PO Box 146
 Caribou, ME 04736

QUOTE # 3915

DATE 04/22/2026

PROJECT

Caribou Library - COP1

DESCRIPTION	TOTAL
1st Floor Storage Prep appx 5x12 area of concrete for carpet tile. Provide and install CPT-1 and VB-1.	850.00

***** SUBTOTAL	850.00
***** TAX (0.055)	0.00
Credit card payments totaling \$2500 or more for any invoice will be assessed a 3.5% fee to cover credit card processing fees.	\$850.00

Return Policy

-No returns on special order items.
 -All other items must be returned within 30 days of invoice date, no exceptions.

*Pricing does not include plumbing or electrical unless noted.

Accepted By

Accepted Date

05/21/2026

Carlisle Electric Inc.
82 Cleaves Rd
Presque Isle, ME 04769-7013
USA
2072272157
carlisleelectric29@gmail.com

Estimate

ADDRESS

A.M. Construction & Roofing Inc.
P.O. Box 1088
162 West Presque Isle Rd.
Caribou, ME 04736

ESTIMATE # 3071
DATE 05/01/2026

P.O. NUMBER

Caribou Library COP #1

SALES REP

Darren Carlisle

DESCRIPTION

QTY

Cost to do COP #1 at Caribou Library.

1

Scope of work is to install and provided 1 light in ceiling controlled by existing switch and add 2 outlets in breakroom area.

Please let us know if you have any questions!

SUBTOTAL	825.00
TAX (5.5%)	0.00
TOTAL	\$825.00

Accepted By

Accepted Date

Change Order Proposal



Project Name	Caribou Library Connectivity Hub	Date	5/4/2026
Contractor	A.M. Construction & Roofing, INC	COP No.	2
Architect		Created By	RS

Schedule Impact Total Amount

General Description of Changes

COP Title Change Order Proposal 02

Document N/A

Description Remove basement walls, disconnect electrical, Reframe basement walls to previous locations, reconnect electrical, Drywall, mud tape and paint, Baseboard and Trim

No.	Description	Type	Amount
1	Demo, Framing, Drywall,	Self-performed	\$4430
2	Drywall finishing	Sub-Contract	\$3,988
3	Electrical	Sub-Contract	\$1,080
4	Baseboard, Trim	Sub-Contract	\$1023
Subtotal			\$10,521.00
Bonding			\$ 315.63
Management			\$ -
O&P			\$ 1578.15

Total Add \$ **12,414.78**

COP Architect, Contractor, & Owner Signatures

<p><u>Haley Ward</u> ARCHITECT (Firm name)</p> <p><u><i>Jeanna DeTour</i></u> SIGNATURE</p> <p><u>Jeanna DeTour, Coordinator</u> PRINTED NAME AND TITLE</p> <p><u>June 10, 2026</u> DATE</p>	<p><u>A.M. Construction</u> CONTRACTOR (Firm name)</p> <p><u></u> SIGNATURE</p> <p><u>Andrew Michaud/Owner</u> PRINTED NAME AND TITLE</p> <p><u></u> DATE</p>	<p><u>City of Caribou</u> OWNER (Firm name)</p> <p><u><i>Penny Thompson</i></u> SIGNATURE</p> <p><u>Penny Thompson</u> PRINTED NAME AND TITLE</p> <p><u>June 11, 2026</u> DATE</p>
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AM Construction & Roofing Inc.
Andrew Michaud, Owner
amconstruction.andrew@gmail.com
Phone: (207) 551-6235

Estimate
05/03/2026

Company Representative
Andrew Michaud
Phone: (207) 551-6235
amconstruction.andrew@gmail.com

Peter Baldwin
Caribou Public Library
47 High Street
Caribou, ME 04736

Change Order Proposal #2

- Removal of basement walls.
- Reframe new basement walls similar to existing layout.
- Install new GWB.
- Labor/Materials

\$5,550.00

TOTAL \$5,550.00

Starting at **\$68/month** with **Acorn FINANCE** • [APPLY](#)

Company Authorized Signature

Date

Customer Signature

Date

Customer Signature

Date

Carlisle Electric Inc.
82 Cleaves Rd
Presque Isle, ME 04769-7013
USA
2072272157
carlisleelectric29@gmail.com

Estimate

ADDRESS

A.M. Construction & Roofing Inc.
P.O. Box 1088
162 West Presque Isle Rd.
Caribou, ME 04736

ESTIMATE # 3072
DATE 05/01/2026

P.O. NUMBER

Caribou Library COP #2

SALES REP

Darren Carlisle

DESCRIPTION	QTY
Cost to do COP #2 at Caribou Library.	1
Scope of work was to demo and reinstall 6 outlets, 2 switches in wall that was removed for foundation work.	
Please let us know if you have any questions!	
<hr/>	
	SUBTOTAL 1,080.00
	TAX (5.5%) 0.00
	TOTAL \$1,080.00

Accepted By

Accepted Date

Change Order Proposal



Project Name	Caribou Library Connectivity Hub	Date	5/4/2026		
	Contractor		A.M. Construction & Roofing, INC	COP No.	3
	Architect				Created By

Schedule Impact Total Amount

General Description of Changes

COP Title Change Order Proposal 03

Document N/A

Description Removal of existing strapping, install new 1" rigid insulation, install new strapping on top of new ridgid insulation

No.	Description	Type	Amount
1	Demo,install insulation	Self-performed	\$17,300.00
	Install strapping		
		Subtotal	
		Bonding	\$ 519.00
		Management	\$ -
		O&P	\$ 2,595.00

Total Add \$ **20,414.00**

COP Architect, Contractor, & Owner Signatures

Haley Ward

ARCHITECT (Firm name)

Jeanna DeTour
SIGNATURE

Jeanna DeTour, Coordinator
PRINTED NAME AND TITLE

June 6, 26
DATE

A.M. Construction

CONTRACTOR (Firm name)

Andrew Michaud
SIGNATURE

Andrew Michaud/Owner
PRINTED NAME AND TITLE

DATE

City of Caribou

OWNER (Firm name)

Penny Thompson
SIGNATURE

Penny Thompson, City Manager
PRINTED NAME AND TITLE

June 2, 2026
DATE



AM Construction & Roofing Inc.
Andrew Michaud, Owner
amconstruction.andrew@gmail.com
Phone: (207) 551-6235

Company Representative
Andrew Michaud
Phone: (207) 551-6235
amconstruction.andrew@gmail.com

Estimate
05/03/2026

Peter Baldwin
Caribou Public Library
47 High Street
Caribou, ME 04736

Change Order Proposal #3

- Removal of existing strapping.
 - Installation of new strapping.
 - Installation of new 1" Insulation Board.
- Labor/Materials.

NOTES:
-Approximately 2100SF of affected area.

\$17,300.00

TOTAL \$17,300.00

Starting at \$202/month with Acorn FINANCE • [APPLY](#)

Company Authorized Signature

Date

Customer Signature

Date

Remy Thompson
Customer Signature

June 2, 2026
Date

Change Order Proposal



Project Name	Caribou Library Connectivity Hub	Date	5/29/2026
Contractor	A.M. Construction & Roofing, INC	COP No.	4
Architect	Haley Ward	Created By	RS

Schedule Impact Total Amount

General Description of Changes

COP Title Change Order Proposal 04

Document N/A

Description Install the vertical platform lift, including all associated electrical work, required carpentry modifications, and structural steel support components.

No.	Description	Type	Amount
1	Framing, Drywall, Finishes	Self-performed	\$18,510.54
2	Structural Steel	Sub-Contract	\$8,177.40
3	Vertical Platform Lift	Sub-Contract	\$47,500
4	Electrical	Sub-Contract	\$4,200
Subtotal			\$78,387.94
Bonding			\$ 2351.64
Management			\$ -
O&P			\$ 11,758.19

Total Add \$ **92,497.77**

COP Architect, Contractor, & Owner Signatures

<p>Haley Ward</p> <p>ARCHITECT (Firm name)</p> <p><i>Jeanna DeTour</i></p> <p>SIGNATURE</p> <p>Jeanna DeTour, Coordinator</p> <p>PRINTED NAME AND TITLE</p> <p>June 10, 2026</p> <p>DATE</p>	<p>A.M. Construction</p> <p>CONTRACTOR (Firm name)</p> <p>_____ SIGNATURE</p> <p>Andrew Michaud/Owner</p> <p>PRINTED NAME AND TITLE</p> <p>_____ DATE</p>	<p>_____ OWNER (Firm name)</p> <p>_____ SIGNATURE</p> <p>_____ PRINTED NAME AND TITLE</p> <p>_____ DATE</p>
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CARIBOU RIVERFRONT MASTER PLAN

PROJECT GOALS

- ✓ Enhance Recreation Opportunities
- ✓ Create Business Development
- ✓ Improve Access & Safety
- ✓ Honor Caribou History



Priority #3 - Areas Outside Areas 1 & 2

Priority #1 - Train Station, Confluence of Caribou Stream

Priority #2 - Diesel & Steam Plant Site

Priority #3 - Areas Outside Areas 1 & 2

COME PROVIDE YOUR INPUT

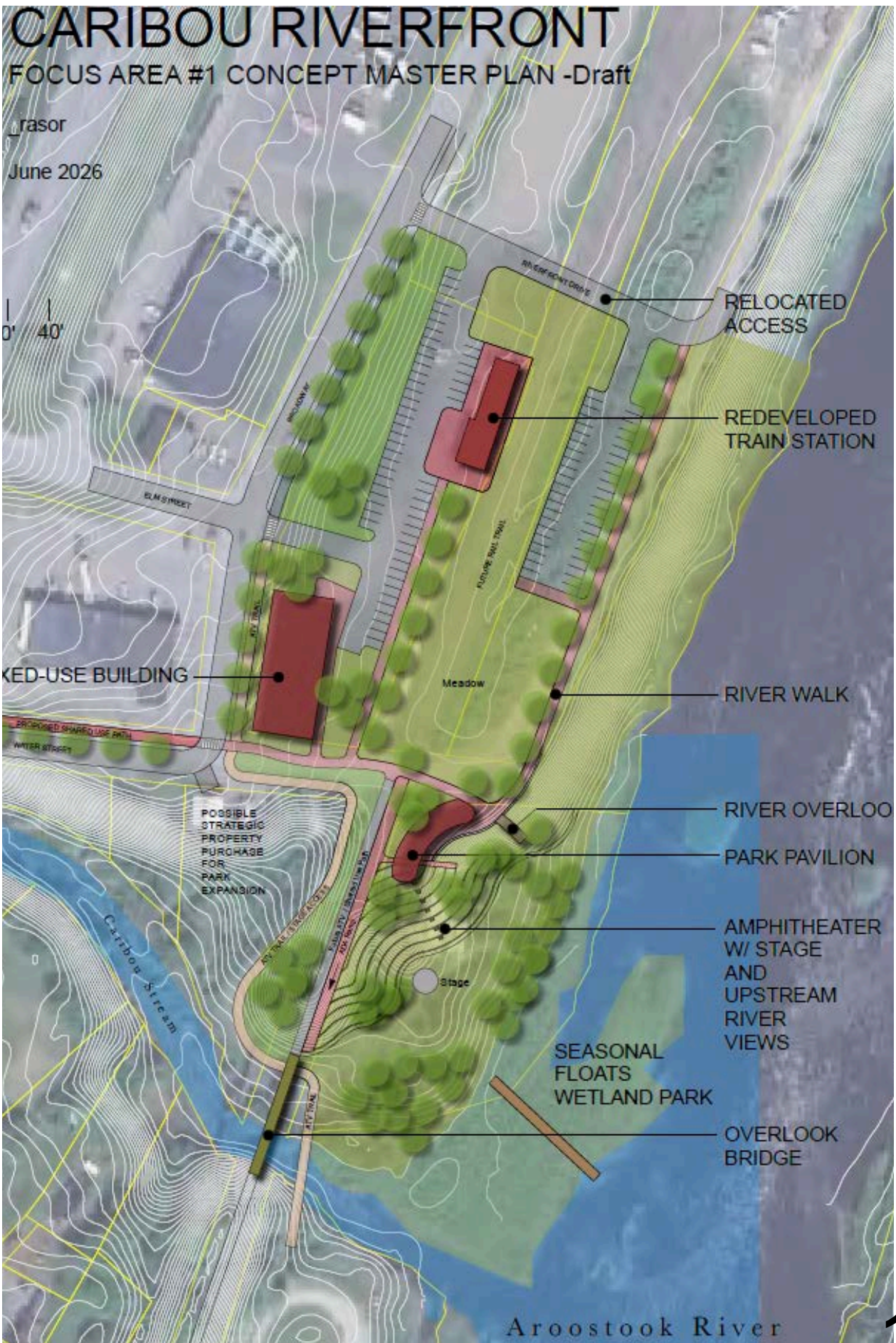
Tuesday, June 16th at 6PM

Caribou Municipal Building

****SEE REVERSE SIDE FOR DRAFT PLANS**



AREA #1 - END OF WATER ST. & FORMER TRAIN STATION



AARP Press Room

Older Americans Feeling Financial Strain as Costs Rise, New AARP Report Finds

Research highlights the need to protect Social Security, the bedrock of retirement security for millions of Americans

AARP Press Team

Published May 28, 2026



WASHINGTON— New AARP research shows a growing number of Americans age 50 and older are feeling financially squeezed. The [2026 Financial Security Trends Survey](#), released today, finds that 37% of older adults feel financially insecure, while 60% are worried about having enough money to last through retirement. Among those not yet retired, 42% have less than \$50,000 in retirement savings.

These findings highlight how critical it is to protect Social Security today, especially as [61% of older Americans](#) say the average Social Security monthly payment – around \$2,000 per month – is not enough. Sixty-nine percent of older adults also say that prices are rising faster than their income.

"With prices rising for everyday essentials like groceries, housing, utilities and health care, current and future retirees are counting on Social Security now more than ever," said **Nancy LeMond, Executive Vice President and Chief Advocacy & Engagement Officer at AARP**. "The bottom line is that Social Security is the critical foundation of retirement security that Americans have earned through a lifetime of hard work, paying in with every paycheck. It must be strengthened and protected."

Rising costs are a major driver of financial insecurity. Many older adults report higher monthly expenses for food, housing, transportation, and especially health care – 52% say their health care costs are higher now than they were 12 months ago.

"Rising costs are eating into household incomes across the board, and older Americans are feeling that gap acutely," said **Richard Johnson, Vice President of Financial Security at the AARP Public Policy Institute**. "When nearly seven in ten say prices are rising faster than their income, that is not a story about individual financial decisions, it is a story about affordability that is touching households at every income level."

Additional findings from AARP's Financial Security Trends Survey include:

- Among older adults with household incomes of \$75,000 or more, 20% report feeling financially insecure, up from 15% in 2022.
- Older adults who feel financially insecure are 77% more likely than those who feel financially secure to have faced a financial shock in the past year, such as a large, unexpected expense or an unexpected loss in income.
- Older adults who feel financially insecure are more than twice as likely to be carrying a credit card balance from month to month than those who feel financially secure.

Thursdays
ON SWEDEN St.

2026

6PM TO 9PM
SWEDEN STREET
CARIBOU
(EXCEPT JUNE 18)



11
JUNE

MUSIC BY:



BEER
GARDEN:



18
JUNE



AT



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209 THOMPSON ROAD

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25
JUNE

MUSIC BY:



BEER
GARDEN:



9
JULY

MUSIC BY:



BEER
GARDEN:



23
JULY

Reunion Night

MUSIC BY:

Tess Collins MUSIC

BEER
GARDEN:



13
AUGUST



MUSIC BY:

JERRY T &
French Toast

BEER
GARDEN:





MEMO

TO: Caribou City Council Members
FROM: Penny Thompson, City Manager
RE: 2026 City Budget process
DATE: June 15, 2026

Per the City Charter, Section 5.06 Budget

The budget process shall be divided into three processes: Expense Budget, Capital Expense Budget, and Income Budget.

A. Timing of Budget Presentation

- On or before the third Monday in March: The City Council will hold a public hearing and vote on the City's final detailed expense budget for the ensuing year.

The public hearing was held on March 16, 2026.

Since our last meeting, the Fire Chief has been made aware of new DEA requirements and has provided a memo for your consideration.

The capital budget committee has been gathering information and has made recommendations.

It has been determined by the municipal attorney that both the Enterprise Fleet Leasing proposal and the replacement ladder truck would need to go to voter referendum:

The Police Chief has provided additional information on Enterprise Fleet Leasing.

As requested, the Fire Chief presents information on the replacement of a ladder truck for that department.

There is a labor agreement that is still not settled. Caribou Finance Director Carl Grant provided updated budget numbers for potential increases at the April meeting.

Suggested Action:

This is an opportunity to discuss any outstanding budget items and provide guidance on when there will be a vote on the 2026 budget.

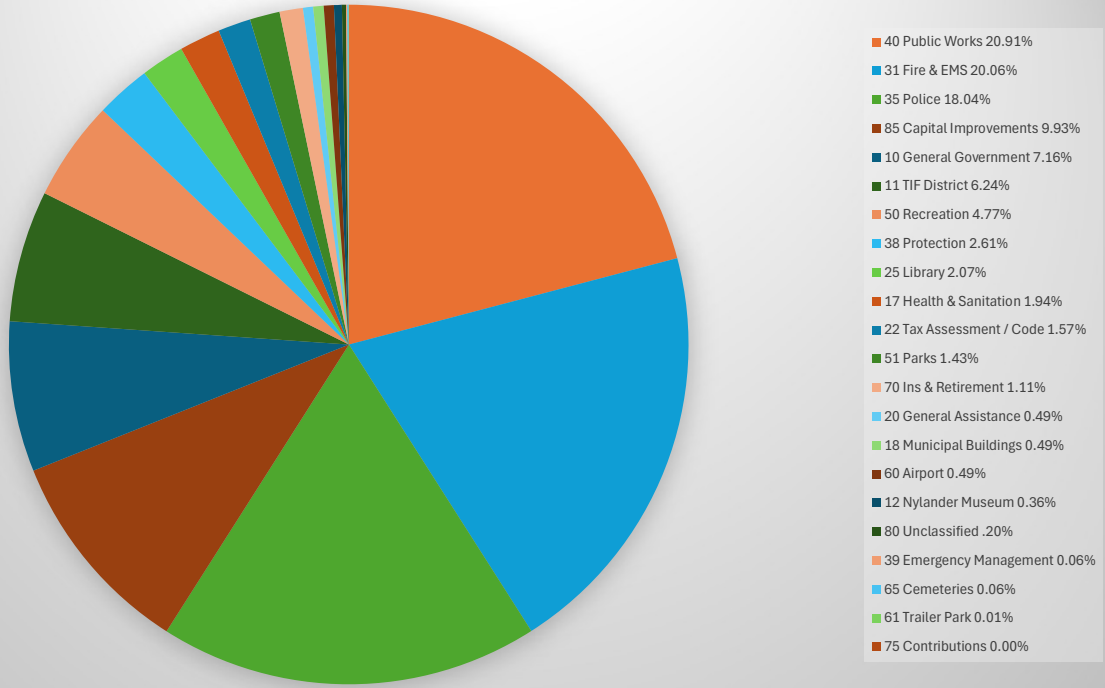
2026 DEPARTMENTAL FINAL REQUESTS 05.11.2026

Dept #	Department Name	2026 Expense	2026 Capital	2026 Revenue	2025 Actual Expense	2025 Actual Capital	2025 Actual Revenue	Difference Expense	Difference Capital	Difference Revenue
10	General Government	\$ 1,084,106		\$ 8,334,185	\$ 955,516		\$ 8,597,866	\$ 128,590		\$ (263,681)
11	Economic Development	\$ 450,645		\$ 450,000	\$ 368,830		\$ 676,735	\$ 81,815		\$ (226,735)
12	Nylander Museum	\$ 55,002		\$ 1,000	\$ 48,244		\$ 4	\$ 6,758		\$ 996
17	Health & Sanitation	\$ 294,360			\$ 279,835			\$ 14,525		
18	Municipal Buildings	\$ 74,209	\$ 50,000		\$ 75,353	\$ 25,000		\$ (1,144)		
20	General Assistance	\$ 74,661		\$ 16,900	\$ 46,366		\$ 19,590	\$ 28,295		\$ -
22	Tax Assessment	\$ 237,313		\$ 1,096,100	\$ 163,045		\$ 1,096,381	\$ 74,268		\$ (281)
23	Code Enforcement			\$ 6,730			\$ 7,240			\$ (510)
24	Housing	\$ 229,378		\$ 228,129	\$ 168,778		\$ 163,779	\$ 60,600		\$ 64,350
25	Library	\$ 313,810	\$ 7,600	\$ 3,500	\$ 279,091		\$ 3,423	\$ 34,719	\$ 7,600	\$ 77
31	Fire & Ambulance Department	\$ 3,038,986	\$ 393,000	\$ 2,091,084	\$ 2,496,267	\$ 431,100	\$ 1,827,876	\$ 542,719	\$ (38,100)	\$ 263,208
35	Police Department	\$ 2,733,176	\$ 282,114	\$ 158,027	\$ 2,213,512	\$ 14,550	\$ 15,955	\$ 519,664	\$ 267,564	\$ 142,072
38	Protection	\$ 395,629			\$ 392,549			\$ 3,080		
39	Emergency Management	\$ 9,155	\$ 5,000	\$ 2,400	\$ 4,501		\$ 2,400	\$ 4,654		
40	Public Works	\$ 3,167,529	\$ 487,372	\$ 268,942	\$ 2,894,211	\$ 223,500	\$ 271,290	\$ 273,318	\$ 263,872	\$ (2,348)
50	Recreation	\$ 722,678	\$ 27,000	\$ 26,400	\$ 660,591	\$ 7,000	\$ 12,788	\$ 62,087	\$ 20,000	\$ 13,612
51	Parks	\$ 215,899	\$ 52,000	\$ 200	\$ 192,681	\$ 16,000	\$ 110	\$ 23,218	\$ 36,000	\$ 90
52	Snowmobile Trail	\$ 77,136		\$ 81,000	\$ 63,992		\$ 75,819	\$ 13,144		\$ 5,181
60	Airport	\$ 73,747		\$ 35,850	\$ 75,904		\$ 35,751	\$ (2,157)		\$ 99
61	Trailer Park	\$ 2,140			\$ 1,834			\$ 306		
65	Cemeteries	\$ 8,750			\$ 6,750			\$ 2,000		
70	Ins & Retirement	\$ 167,762			\$ 138,382		\$ 5,986	\$ 29,380		\$ (5,986)
75	Contributions	\$ -			\$ -					
80	Unclassified	\$ 29,950			\$ 37,617			\$ (7,667)		
96	Family Self-Sufficiency	\$ 68,663		\$ 68,158	\$ 95,488		\$ 72,088	\$ (26,825)		\$ (3,930)
TOTALS:		\$ 13,524,684	\$ 1,304,086	\$ 12,868,605	\$ 11,659,337	\$ 717,150	\$ 12,885,081	\$ 1,865,347	\$ 556,936	\$ (16,476)

Dept - 2022 Capital Projects	\$200,000	\$200,000
Other Capital 2025		\$128,608
	\$1,504,086	\$1,045,758

Shaded cells indicate Enterprise Accounts

2026 Municipal Expense Budget Appropriations



MUNICIPAL DEPARTMENTS

40 Public Works	20.91%	20.91%
31 Fire & EMS	20.06%	20.06%
35 Police	18.04%	18.04%
85 Capital Improvements	9.93%	9.93%
10 General Government	7.16%	7.16%
11 TIF District	6.24%	6.24%
50 Recreation	4.77%	4.77%
38 Protection	2.61%	2.61%
25 Library	2.07%	2.07%
17 Health & Sanitation	1.94%	1.94%
22 Tax Assessment / Code	1.57%	1.57%
51 Parks	1.43%	1.43%
70 Ins & Retirement	1.11%	1.11%
20 General Assistance	0.49%	0.49%
18 Municipal Buildings	0.49%	0.49%
60 Airport	0.49%	0.49%
12 Nylander Museum	0.36%	0.36%
80 Unclassified	.20%	0.20%
39 Emergency Management	0.06%	0.06%
65 Cemeteries	0.06%	0.06%
61 Trailer Park	0.01%	0.01%
75 Contributions	0.00%	0.00%

Expense Acct	Department	Item	Request	Reserve Account	Committee Recommendation	Notes
85-18-395-01	Municipal Buildings	Municipal Building Reserve	\$ 25,000	G 1-373-03	\$ 50,000.00	Roof / Flatwork / Clerk's Office safety
85-25-407-01	Library	Building Reserve	\$ 7,600	G 1-366-01	\$ 7,600.00	Carpeting & Flooring 2027 / Roof reserve
85-31-419-01	Fire/EMS	Ladder Truck	\$ 625,000	G 1-373-17	\$ 95,000.00	Replacement Ladder # 3 - installment 1 of 3
85-31-073-01	Fire/EMS	Utility Truck	\$ 35,000	G 1-368-11	\$ -	Replacement Truck 7 - installment 1 of 2
85-31-073-01	Fire/EMS	Vehicle	\$ 45,000	G 1-368-11	\$ (35,000.00)	Chief Vehicle - installment 2 of 2
85-31-226-01	Fire/EMS	Ambulance Reserve	\$ 475,000	G 1-369-03	\$ 237,500.00	Ambulance remounts (#23, #21, #25, #22)
85-31-407-01	Fire/EMS	Building Reserve	\$ 18,000	G 1-368-10	\$ -	Overhead Doors - installment 1 of 6
85-31-224-01	Fire/EMS	Fire Hose	\$ 6,500	G 1-368-02	\$ 6,500.00	Large diameter supply hose (5")
85-31-222-01	Fire/EMS	Fire Equipment Reserve	\$ 25,000	G 1-368-08	\$ 25,000.00	SCBA bottles - installment 2 of 7
85-31-222-01	Fire/EMS	Fire Equipment Reserve	\$ 12,000	G 1-368-08	\$ 34,000.00	Gas Metering Equipment replacement
85-31-227-01	Fire/EMS	Ambulance Small Equip	\$ 7,000	G 1-369-01	\$ 7,000.00	Ballistic vests - installment 2 of 2
85-31-222-01	Fire/EMS	Fire Equipment Reserve	\$ 23,000	G 1-368-08	\$ 23,000.00	Bunker Gear - installment 2 of 9
85-35-229-01	Police	Small Equipment Reserve	\$ 5,000	G 1-367-02	\$ 10,000.00	Vests - installment 2 of 5
85-35-230-01	Police	Police car reserve	\$ 139,500	G 1-367-03	\$ 249,963.00	Cruiser replacement schedule
85-35-229-02	Police	Gun replacement	\$ 3,075	G 1-367-02	\$ 3,000.00	Gun replacement - installment 2 of 7
85-35-229-03	Police	Taser replacement	\$ 4,550	G 1-367-02	\$ 4,550.00	Taser - installment 2 of 5
85-35-295-02	Police	Radio replacement	\$ 16,719	G 1-367-02	\$ 8,359.72	Radio & repeaters for cruisers
85-35-295-02	Police	Cruiser Lights / Sirens	\$ 6,400	G 1-367-02	\$ 3,200.00	Cruiser lights and sirens - installment 1 of 5
85-35-295-02	Police	Cruiser decaling	\$ 2,000	G 1-367-02	\$ 1,000.00	Cruiser decaling - installment 1 of 5
85-35-020-01	Police	Patrol laptop replacement	\$ 2,041	G 1-367-06	\$ 2,041.00	Patrol laptops, installment 1 of 5
85-01-057-01	Caribou Emergency Management	Patrol laptop replacement	\$ 5,000	New Account	\$ 5,000.00	Create a CEM Reserve
85-40-014-01	Public Works	New Equipment	\$ 17,922	G 1-370-06	\$ 17,922.00	Fuel system upgrade
85-40-089-91	Public Works	Equipment Reserves	\$ 227,750	G 1-370-03	\$ 227,750.00	T-2 Plow Truck replacement
85-40-089-91	Public Works	Equipment Reserves	\$ 8,200	G 1-370-03	\$ 8,200.00	Pickup
85-40-232-01	Public Works	Street Reconstruction	\$ 165,000	G 1-370-04	\$ 165,000.00	Major Street repair
85-40-257-01	Public Works	Parking Lot Reserve	\$ 5,000	G 1-370-05	\$ 5,000.00	Sidewalk reserve
85-40-407-02	Public Works	PW Main Building Reserve	\$ 5,000	G 1-370-07	\$ 5,000.00	Boilers
85-40-407-02	Public Works	PW Main Building Reserve	\$ 4,500	G 1-370-07	\$ 4,500.00	Circle Pump
85-40-407-02	Public Works	PW Main Building Reserve	\$ 4,000	G 1-370-07	\$ 4,000.00	Shop Door
85-40-257-01	Public Works	Parking Lot Reserve	\$ 50,000	G 1-399-01	\$ 50,000.00	Parking lot paving
85-51-415-01	Parks	Caribou Mill Pond	\$ 5,000	G 1-365-13	\$ 5,000.00	Boardwalk repairs
85-51-235-01	Parks	Parks Vehicle Reserve	\$ 4,000	G 1-365-27	\$ -	Compact Tractor replacement 2035
85-51-236-01	Parks	Lawn Mower Reserve	\$ 5,000	G 1-365-10	\$ 5,000.00	Zero Turn Mower replacement 2026
85-51-235-01	Parks	Parks Vehicle Reserve	\$ 2,000	G 1-365-27	\$ 2,000.00	Snow blower for compact tractor 2028
85-50-410-01	Recreation	Rec Van Reserve	\$ 5,000	G 1-365-17	\$ -	Replace 2018 Van - 2035
85-51-235-01	Parks	Parks Vehicle Reserve	\$ 6,000	G 1-365-27	\$ -	Frontline vehicle replacement 2035
85-51-235-01	Parks	Parks Vehicle Reserve	\$ 45,000	G 1-365-27	\$ 40,000.00	1-ton dump truck replacement 2027
85-50-243-01	Recreation	Rec Center Improvement	\$ 10,000	G 1-365-02	\$ 5,000.00	Lower Roof (2030) membrane roof / Powers
85-50-243-01	Recreation	Rec Center Improvement	\$ 10,000	G 1-365-02	\$ 5,000.00	Upper Roof (2033)
85-50-243-01	Recreation	Rec Center Improvement	\$ 6,000	G 1-365-02	\$ 3,000.00	Gym Door Replacement
85-50-243-01	Recreation	Rec Center Improvement	\$ 3,500	G 1-365-02	\$ -	Parking Lot repair 2030
85-50-243-01	Recreation	Rec Center Improvement	\$ 4,000	G 1-365-02	\$ 4,000.00	Entry Doors 2028
85-50-243-01	Recreation	Rec Center Improvement	\$ 2,000	G 1-365-02	\$ -	Skylight replacement 2034
85-50-243-01	Recreation	Rec Center Improvement	\$ 4,000	G 1-365-02	\$ -	Smith boiler replacement 2035
85-50-243-01	Recreation	Rec Center Improvement	\$ 10,000	G 1-365-02	\$ 10,000.00	Honeywell - air handling system
85-70-389-01	Debt	Loan Administration	\$ 200,000	G 1-373-05	\$ 200,000.00	2022 Capital projects
85-70-404-01	Debt	Biomass Boiler Debt		G 1-373-50		Paid off in 2025
85-60-239-01	Airport	Reserve Funds		G 1 372-01		
85-12-253-01	Nylander	Building Reserve		G 1-352-00		
TOTAL REQUESTED			\$ 2,297,257		\$ 1,504,085.72	
Offsets:						
			ARPA - Ladder Truck		-\$60,000.00	
			ARPA - Enterprise Fleet		-\$100,000.00	
			G 1-367-02 Police Equipment		-\$100,000.00	
			Effective Request:		\$ 1,244,085.72	

		05.11.2026		05.19.2026	
2025 Expense	\$13,034,845	2026 Expense	\$ 13,524,684	2026 Expense	\$ 13,524,684
2025 Capital Request	\$1,415,405	2026 Capital Request	\$ 2,097,257	2026 Capital Committee	\$ 1,244,086
2025 Total Expenses	\$14,450,250	Total Expenses	\$ 15,621,941	Total Expenses	\$ 14,768,770
2025 Projected Revenue	\$12,673,168	2026 Projected Revenue	\$ 12,868,605	2026 Projected Revenue	\$ 12,868,605
2023 Lapsed Appropriations	\$565,944	2024 Lapsed Appropriations	\$ 1,171,163	2024 Lapsed Appropriations	\$ 1,171,163
2024 Surplus Revenue	\$310,000	2025 Surplus Revenue	\$ 27,899	2025 Surplus Revenue	\$ 27,899
Total Offsets	\$13,549,112	Total Offsets	\$ 14,067,667	Total Offsets	\$ 14,067,667
2025 Tax Amount	\$3,484,462	Increase '25 over '26	\$ 1,554,274	Increase '25 over '26	\$ 701,103
(\$3,484,500 used as placeholder for taxes in 2026 revenue budget)					
(The actual amount raised includes TIF & any overlay.)		City of Caribou only	Mil Rate Increase	Mil Rate Increase	
1 mil in 2025 was \$503,472			3.09	1.39	

Mil Rate Increase is just an estimate as the valuation has not yet been set for 2026.

The certified ratio and tax rate will change the amount of captured value in the TIF districts, reimbursements like Homestead and BETE, and ultimately the amount needed to be raised.



CARIBOU FIRE & AMBULANCE DEPARTMENT



Chief Brian P. Lajoie

MEMO

Date: June 11, 2026

To: Mayor Boma
City Council
City Manager

From: Chief Brian P. Lajoie

Re: DEA Controlled Substance Compliance Requirements and Associated Department Costs

Mayor Boma & City Councilors,

The purpose of this memorandum is to provide an overview of newly implemented federal Drug Enforcement Administration (DEA) requirements that directly affect EMS agencies throughout the State of Maine, including the Caribou Fire & Ambulance Department.

The Protecting Patient Access to Emergency Medications Act of 2017 (PPAEMA) was signed into federal law on November 17, 2017. Final DEA regulations associated with this Act were published on February 5, 2026, and officially took effect on March 9, 2026.

These regulations significantly change how EMS agencies obtain, secure, track, administer, inventory, and dispose of controlled substances carried on ambulances.

Historically, EMS agencies in Maine operated under Maine EMS authority and statewide protocols with medications supplied primarily through hospital pharmacy systems. Under the finalized DEA regulations, EMS agencies are now required to establish direct DEA registrations and assume responsibility for all controlled substance compliance requirements under federal law.

As a result, the Caribou Fire & Ambulance Department is now required to establish a DEA-compliant controlled substance management program.

REQUIREMENTS

The department is now required to:

- Obtain and maintain a DEA registration
- Develop and implement controlled substance policies and procedures
- Purchase DEA-compliant narcotic storage systems for all ambulances
- Purchase a primary narcotic vault for the fire station
- Establish secure inventory and recordkeeping systems
- Maintain biannual inventories
- Implement loss/theft reporting procedures

- Maintain destruction and disposal documentation
- Secure controlled substances in accordance with DEA standards
- Maintain records for DEA inspection and auditing purposes

Additionally, the department will now be responsible for directly purchasing and maintaining all controlled medications previously managed through outside pharmacy systems.

EQUIPMENT & SECURITY REQUIREMENTS

To comply with DEA regulations, the department will need to purchase:

- DEA-compliant narcotic vaults for ambulances
- Main station narcotic safe/vault
- Controlled substance logging and tracking software
- Access control/security systems
- Drug destruction and disposal systems
- Inventory management systems
- Additional security equipment as required

DEA regulations require controlled substances to be stored in “substantially constructed” secure storage with restricted access and documented accountability procedures.

Estimated Initial Implementation Costs

- Equipment & vault systems
- Logging software
- Security systems
- Licensing & registration fees
- Inventory management tools

Estimated Total: Approximately \$25,000.00 or greater

This estimate does not yet include the ongoing annual cost associated with purchasing controlled medications and maintaining compliance systems.

The department is currently working with Cary Medical Center pharmacy personnel and approved vendors to obtain finalized pricing and implementation guidance.

IMPLEMENTATION TIMELINE

Departments statewide have recently been advised that they have approximately 60 days to establish compliance plans and begin implementation efforts.

This timeline has created significant concern among EMS agencies throughout Maine due to:

- Unfunded compliance mandates
- Equipment acquisition timelines
- Limited vendor availability
- Software implementation requirements
- Ongoing staffing shortages affecting EMS systems statewide

OPERATIONAL CONCERNS

Failure to comply with DEA regulations may place the department at risk for:

- Regulatory violations
- Loss of controlled substance privileges
- Reduced EMS operational capabilities
- Increased liability exposure

Controlled substances carried by the department are critical medications utilized for:

- Pain management
- Cardiac emergencies
- Sedation
- Advanced airway procedures
- Critical patient care

Maintaining access to these medications is essential for continued EMS operations and patient care delivery within the City of Caribou and surrounding mutual aid communities.

REQUEST FOR GUIDANCE

Due to the unexpected nature of these federal requirements and the associated financial impact, I am requesting guidance regarding potential funding mechanisms for:

- DEA compliance equipment
- Security systems
- Software implementation
- Controlled substance purchasing
- Ongoing compliance costs

Potential options may include:

- Inclusion within the current department expense budget
- Capital expenditure funding
- Any remaining ARPA funding opportunities
- Emergency contingency funding
- Other municipal funding mechanisms

CONCLUSION

The Caribou Fire & Ambulance Department is actively working to ensure compliance with all DEA and Maine EMS requirements while maintaining uninterrupted EMS operations for our community.

I will be available at the city council meeting for any further questions.



CARIBOU POLICE DEPARTMENT

25 High Street
Caribou, ME 04736
Ph. 207-493-3301

Email: policechief@cariboumaine.org

To: Mayor and Members of the City Council
From: Corey Saucier, Chief of Police
Date: June 11, 2026
RE: Proposed Modification to the Enterprise Lease Program

The purpose of this memorandum is to request Council's consideration and approval of modifications to the proposed Enterprise Lease Program after the initial request was made to go to referendum. I have attached a modified seven-police-interceptor lease from Enterprise for a five-year term.

It is respectfully recommended that the City Council approve the proposed modification to the Enterprise Lease Program.

Respectfully
Corey J. Saucier
Chief Corey J. Saucier

"The Most Northeastern City in the U.S."

Corey J Saucier, Chief of Police



City of Caribou
Menu Pricing - Vehicles

Equity Lease Menu Pricing														
Quote	Vehicle Type	Year	Make	Model	Trim Level	Quantity	Term	Estimated Annual Mileage	Monthly Cost (Lease Rate)	Maintenance Mgmt.	Annual Cost (Including Maintenance)	Annual Cost (Including Maintenance by Quantity)	One Time Aftermarket Equipment Cost	Estimated Res. Value @ Ter
8481470	PRU	2026	Ford	Ford PRU	AWD Base	7	60	15000	\$1,238.60	\$0.00	\$14,876.28	\$ 104,133.96	\$11,857.84	\$15,100.00
8497850	Fire Dept Chief	2026	Chevy	Tahoe SSV	AWD SSV	0	60	10000	\$1,486.47	\$0.00	\$17,957.64	\$ -	\$17,190.20	\$25,453.00

7

Total Annual Recurring Cost	\$104,133.96
Total Annual One Time Aftermarket Cost	\$83,004.88
Total Year 1 Cost	\$187,138.84
Year 2 Lease Payments	\$104,133.96
Year 3 Lease Payments	\$104,133.96
Year 4 Lease Payments	\$104,133.96
Year 5 Lease Payments	\$104,133.96
Year 5 Resale Return to Caribou	-\$105,700.00
Total 5 Year Cost	\$497,974.68

CARIBOU POLICE DEPARTMENT

25 High Street

Caribou, ME 04736

Ph. 207-493-3301

Email: policechief@cariboumaine.org

Fleet Repair Status

June 11, 2026

Cruiser 900 was out of service for approximately one week with a severe coolant leak. The leak has since been repaired at a cost of \$662.00. The transmission will need to be replaced in the coming months at a total cost of \$10,550.00.

Cruiser 901 has significant transmission issues and will need to be replaced very soon, again at a cost of \$10,550.00.

Cruiser 902 was involved in a crash and is totaled.

Sincerely,
Corey J Saucier
Chief of Police
Caribou Police Department



City of Caribou

*Office of the Fire Chief
Brian P Lajoie*

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Comparison of the Proposals

1. Republic First National (Allegiance Fire) Lease-Purchase

Truck Cost: \$1,800,000

Prepay Discount: \$95,000

Net Amount Financed: \$1,705,000

Interest Rates:

- 10 Years: 4.77%
- 14 Years: 4.85%

Annual Payments

- 10 Years: \$228,806
- 14 Years: \$178,870

Pros

- Lowest effective financed amount due to the \$95,000 prepay discount.
- Lowest interest rates of all proposals reviewed.
- First payment not due until March 2028, providing budget relief during apparatus construction and delivery.
- Tax-exempt municipal financing structure specifically designed for fire apparatus.
- Lowest annual payment among comparable financing terms.

Cons

- Requires audited financial statements.
- Slightly longer commitment if choosing the 14-year term.

2. Greenwood / Tax Exempt Leasing Corp.

Truck Cost: \$1,637,993

Rate: 4.99% for all terms.

10-Year Option

- Annual Payment: \$212,025 (arrears)
- Annual Payment: \$201,947 (advance)

Pros

- Competitive rate.
- Tax-exempt municipal lease structure.
- Flexible payment timing.

Cons

- Higher rate than Republic First National.
 - No prepayment discount.
 - First payment is due immediately if structured "in advance."
-

3. Aroostook Savings & Loan

Lease-Purchase or Traditional Loan

- 10 Years: 6.45%
- Annual Payment: \$249,802
- 15 Years: 6.75%
- Annual Payment: \$194,521

Pros

- Local lender.
- Same numbers whether structured as loan or lease-purchase.

Cons

- Highest interest rates reviewed.
 - Significantly higher annual payments.
 - Total interest cost substantially higher than competing proposals.
-

4. Machias Savings Bank

Traditional Loan

- 10 Years: 4.98%
- Annual Payment: \$233,708
- Total Interest: \$537,080
- 15 Years: 5.35%
- Annual Payment: \$178,472
- Total Interest: \$877,087

Pros

- Straightforward traditional loan.
- Competitive rates.
- Immediate ownership.

Cons

- Higher rate than Republic First National.
 - No tax-exempt lease advantages.
 - No discount applied to purchase price.
 - Total interest paid is substantial.
-

Financial Comparison

Option	Term	Rate	Annual Payment
Republic First National	10 Years	4.77%	\$228,806
Republic First National	14 Years	4.85%	\$178,870
Greenwood	10 Years	4.99%	\$212,025
Machias Savings	10 Years	4.98%	\$233,708
Aroostook S&L	10 Years	6.45%	\$249,802

Recommendation to City Council

First Choice:

Republic First National / Allegiance Fire Lease-Purchase (14-Year Term)

Reasons:

1. Lowest effective financed amount due to the \$95,000 prepay discount.
2. Lowest interest rates of all proposals.
3. Annual payment of approximately **\$178,870**, which is very manageable within a municipal apparatus replacement plan.
4. No payment until March 2028.
5. Tax-exempt municipal lease structure specifically designed for fire apparatus financing.
6. City owns the truck at the end of the term.

Second Choice:

Machias Savings Bank 15-Year Traditional Loan

If Council is opposed to lease-purchase financing, the Machias proposal offers the strongest traditional loan package with a reasonable rate and annual payment.

Not Recommended:

Aroostook Savings & Loan

While local financing is attractive, the rates are significantly higher than all competing proposals, resulting in substantially higher long-term costs to taxpayers.

Bottom Line

For a ladder truck expected to serve the City of Caribou for 20 to 25 years, the Republic First National tax-exempt lease-purchase proposal provides the best combination of low interest rates, reduced financed amount, delayed first payment, manageable annual payments, and eventual ownership, making it the strongest overall financial option for the City.

Republic First National

Lease Purchase vs: Bank Loan explanation provided by Angie Deming from Republic First National.

A lease purchase and a loan both allow a municipality to acquire equipment and pay for it over time, but they are structured differently from a legal standpoint. While the payment schedules and interest rates may be similar, the key difference is how the obligation is treated under state law.

With a traditional loan, the municipality borrows money and purchases the equipment outright. The municipality owns the asset from the date of purchase and is legally obligated to repay the loan according to its terms. Because a loan creates a long-term debt obligation, it may be subject to constitutional or statutory debt limitations. Depending on the state, a municipality may be required to obtain voter approval, hold a referendum, adopt special resolutions, or comply with other debt issuance requirements before entering into the loan.

A lease purchase agreement, on the other hand, is designed specifically for governmental entities. Under this structure, the municipality leases the equipment with the intention of owning it at the end of the financing term. The agreement includes a non-appropriation clause, which provides that future payments are subject to the governing body's annual appropriation of funds. If funds are not appropriated in a future budget year, the municipality has the option to terminate the agreement and return the equipment. Because of this provision, a lease purchase agreement is often not considered debt under state constitutional or statutory definitions.

The primary reason municipalities use lease purchase agreements is to comply with state laws that limit the ability of governmental entities to incur long-term debt. By including the non-appropriation provision, the lease purchase agreement creates an obligation that is renewed annually through the budgeting process rather than an unconditional promise to repay over multiple years. As a result, many municipalities can finance equipment through a lease purchase agreement without needing voter approval or other procedures that may be required for a traditional loan.

Lease purchase agreements are commonly used to finance fire trucks, ambulances, public works equipment, police vehicles, and other capital assets. They allow municipalities to spread the cost of large purchases over several years while preserving compliance with state legal requirements. At the end of the financing term, ownership of the equipment transfers to the municipality, typically for a nominal amount.

For these reasons, lease purchase agreements have become the preferred financing method for most municipalities. They provide a straightforward way to acquire essential equipment, often involve fewer legal hurdles than traditional loans, and frequently qualify for tax-exempt interest rates that can reduce borrowing costs. While the economic result is similar to a loan, the lease purchase structure exists primarily because it offers municipalities a legally compliant method of financing equipment without creating traditional long-term debt.



CARIBOU FIRE & AMBULANCE DEPARTMENT



Chief Brian P. Lajoie

MEMORANDUM

To: Caribou City Council & City Manager

From: Chief Brian P. Lajoie

Date: June 11, 2026

Subject: Proposed 2026 Special Event Coverage Rate Schedule and Policy for EMS, Fire, and Rescue Coverage at Motorsports Events

Purpose

The purpose of this memorandum is to present for Council review and consideration a proposed Special Event Coverage Rate Schedule for 2026, along with a new Policy and Guidelines for EMS, Fire, and Rescue Coverage at Motorsports Events which is in line with NFPA 610 standards (Guide for Emergency and Safety Operations at Motorsports Venues).

These proposals are intended to ensure that private events requiring dedicated emergency services are adequately staffed, appropriately funded, and operated in a manner that protects the public, event participants, and the City of Caribou.

Background

Over the past several years, the Caribou Fire & Ambulance Department has experienced increasing demands on its personnel and resources while operating with reduced staffing levels. The department currently provides emergency medical services, fire protection, rescue services, and mutual aid coverage throughout the region while continuing to face recruitment and retention challenges.

Private events, including motorsports venues, festivals, concerts, and other special gatherings, often require dedicated emergency medical and public safety resources. Historically, these services have frequently been provided without a formal cost-recovery structure or clearly defined operational requirements.

At the same time, the department is responsible for maintaining adequate emergency response capabilities for the citizens of Caribou. When personnel and apparatus are assigned to a private event, those resources are no longer fully available for community emergencies.

Proposed Special Event Coverage Rate Schedule

The proposed rate schedule is designed to recover the actual costs associated with providing dedicated EMS coverage at private events.

Recommendation

I respectfully recommend that the City Council review and consider adoption of the proposed 2026 Special Event Coverage Rate Schedule and the Policy and Guidelines for EMS, Fire, and Rescue Coverage at Motorsports Events.

These measures will provide a fair cost-recovery mechanism for special event coverage while establishing reasonable safety expectations for private event organizers. More importantly, they will help ensure that emergency services remain available to the citizens of Caribou while promoting safer operations at events requiring dedicated public safety resources.

I will be available at the city council meeting for any questions.





City of Caribou

*Office of the Fire Chief
Brian P Lajoie*

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121 High Street
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SPECIAL EVENT EMS COVERAGE RATE SCHEDULE

PURPOSE

The purpose of this rate schedule is to establish fair and equitable fees for organizations, businesses, promoters, and private entities requesting dedicated Emergency Medical Services (EMS) coverage for special events.

These fees are intended to recover the actual costs incurred by the City of Caribou for providing personnel, ambulances, medical equipment, fuel, maintenance, and administrative support while ensuring that public emergency services remain available to the citizens of Caribou.

RATE PHILOSOPHY

The Caribou Fire & Ambulance Department recognizes that providing dedicated EMS coverage to special events removes personnel and equipment from normal operations and places additional demands on the department's resources.

Special event coverage shall be billed at rates that reflect:

- Personnel costs
- Overtime and callback costs
- Ambulance operating costs
- Fuel consumption
- Medical equipment usage
- Vehicle maintenance and depreciation
- Administrative costs
- Liability exposure
- Inflationary increases

These rates are intended to recover costs and are not intended to generate profit.

COST ANALYSIS

Personnel Costs

Estimated hourly personnel costs:

Staffing Type	Hourly Cost
EMT / AEMT / Paramedic (Straight Time)	\$25 - \$40
EMT / AEMT / Paramedic (Overtime / Per Diem)	\$50 - \$80

Ambulance & Equipment Costs

Estimated hourly apparatus and equipment costs:

Category	Hourly Cost
Ambulance Depreciation & Maintenance	\$50 - \$75
Medical Equipment Replacement	Included
Licensing & Insurance	Included

Fuel Costs

Estimated fuel consumption costs:

Category	Hourly Cost
Diesel Fuel	\$3 - \$5

Estimated Minimum Cost to City

Total operational cost:

\$100 - \$150 per hour

This reflects only the direct costs of providing a staffed ambulance and does not account for indirect costs such as administration, recruitment, training, insurance, facility overhead, and future capital replacement.

SPECIAL EVENT BILLING RATES

Dedicated ALS Ambulance Coverage (Advanced/Basic Staffing)

One ambulance staffed with at least one Advanced EMT and one Basic EMT/Driver.

Rate

\$175 per hour

Minimum Billing:

1-hour minimum

Minimum charge:

\$175

Dedicated ALS Ambulance Coverage (Paramedic/Basic Staffing)

One ambulance staffed with at least one Paramedic and one Basic or Advanced EMT.

Rate

\$225 per hour

Minimum Billing:

1-hour minimum

Minimum charge:

\$225

Dedicated ALS Ambulance Coverage (Overtime/Per-Diem Staffing)

When coverage requires off-duty personnel, callbacks, or overtime staffing.

Rate

\$275 per hour

Minimum Billing:

1-hour minimum

Minimum charge:

\$275

HIGH-RISK EVENTS

The following events may require additional staffing and resources:

- Motorsports events
- Large concerts
- Festivals
- Fireworks displays
- Sporting tournaments
- Events involving alcohol service
- Events with attendance exceeding 1,000 persons

Additional fees may apply based upon risk assessment.

MULTIPLE UNIT COVERAGE

Resource	Rate
Additional ALS Ambulance	\$275/hr.
Utility / Support Vehicle	\$100/hr.

EVENT STANDBY CANCELLATION POLICY

Cancellation Notice Charge

More than 14 Days	No Charge
7 to 14 Days	25% of Estimate
Less than 7 Days	50% of Estimate
Less than 24 Hours	100% of Estimate

EMERGENCY RESPONSE INTERRUPTION

The department reserves the right to leave a special event when required to respond to:

- Priority EMS calls
- Fires
- Rescue incidents
- Mass casualty incidents
- Community emergencies

No guarantee is made that dedicated coverage will remain continuously on scene if public safety emergencies occur.

For events requiring uninterrupted coverage, the event organizer shall be responsible for funding additional staffing and resources.

ANNUAL RATE ADJUSTMENTS

Rates may be adjusted annually to reflect increases in:

- Personnel costs
- Fuel costs
- Medical supply costs
- Vehicle maintenance
- Insurance
- Contractual wage increases

The City of Caribou has recently increased annual service contracts by approximately 5% to maintain EMS coverage levels, and special event rates shall be reviewed periodically to ensure cost recovery.

RECOMMENDED MOTORSPORTS EVENT RATE

Because motorsports events present a significantly elevated risk of traumatic injury, vehicle fires, and mass casualty incidents, the recommended minimum rate for a racetrack or motorsports venue is:

Dedicated ALS Ambulance (Advanced / Basic Staffing)

\$175 per hour

Minimum Coverage Period

1-hour minimum

Minimum Charge

\$175

Additional fire suppression, rescue, or extrication resources required by the venue shall be provided and funded separately by the event organizer.



City of Caribou

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Brian P Lajoie*

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POLICY AND GUIDELINES FOR EMS, FIRE, AND RESCUE COVERAGE AT MOTORSPORTS EVENTS

PURPOSE

The purpose of this policy is to establish minimum requirements for emergency medical services, fire protection, rescue operations, staffing, training, and equipment necessary to provide a safe environment for participants, spectators, officials, and emergency responders at motorsports events.

This policy is based upon recognized industry standards, including NFPA 610, Guide for Emergency and Safety Operations at Motorsports Venues, NFPA 1500, NFPA 1670, NFPA 1006, Maine EMS requirements, and accepted risk management practices.

POLICY

The Caribou Fire & Ambulance Department recognizes that motorsports venues present unique hazards including:

- High-speed vehicle collisions
- Vehicle fires
- Fuel spills
- Entrapment and extrication incidents
- Multi-patient incidents
- Mass casualty incidents
- Spectator emergencies
- Environmental emergencies

The venue operator shall be responsible for providing adequate resources to manage foreseeable emergencies occurring within the facility.

Municipal emergency services shall not be considered the primary emergency response resource for a privately operated motorsports venue.

EVENT CLASSIFICATION

For purposes of this policy:

Small Venue Event

- 100 to 1,000 spectators
 - Single racing surface
 - Limited pit area
-

MINIMUM EMS REQUIREMENTS

Ambulance Coverage

For events with 100 to 1,000 spectators:

Minimum:

- One licensed transporting ambulance dedicated to the event
- Ambulance staffed with a minimum of:
 - One Paramedic or Advanced EMT
 - One EMT or higher

The ambulance shall remain dedicated to the event.

If the ambulance must leave for transport or emergency response:

- Racing activities shall cease until EMS coverage is restored.
 - The venue shall have procedures for suspension of racing operations.
-

Medical Treatment Area

The venue shall provide:

- Designated first aid area
- Shelter from weather
- Adequate lighting
- Communication capability
- Access for ambulance loading

FIRE PROTECTION REQUIREMENTS

Fire Suppression Resources

The venue shall provide:

Minimum Fire Unit

One dedicated fire suppression unit capable of:

- Carrying water
- Carrying foam
- Carrying extinguishers
- Rapid response to track incidents

Minimum equipment:

- 100-gallon water tank
- Foam capability
- Dry chemical extinguishers
- Fuel spill absorbent

Portable extinguishers alone are not considered adequate fire protection.

A utility vehicle equipped only with handheld fire extinguishers does not meet accepted fire protection standards for motorsports venues.

Fire Personnel

Minimum:

- Two trained fire personnel assigned exclusively to track fire suppression duties.

Training should include:

- Fire extinguisher operations
- Fuel fire suppression
- Motorsports fire response
- Incident command principles
- Personal protective equipment use

Documentation of training shall be maintained by the venue and provided to Caribou Fire & Ambulance.

RESCUE AND EXTRICATION REQUIREMENTS

Rescue Capability

The venue shall provide the capability to perform immediate rescue operations.

This includes:

- Vehicle stabilization
- Patient access
- Emergency extrication

Recommended equipment:

- Hydraulic rescue tools
- Battery-powered rescue tools
- Cribbing
- Glass management equipment
- Patient packaging equipment

If rescue equipment is not maintained on-site:

- The venue must demonstrate a written rescue plan.
- Response times from outside agencies shall be evaluated.

Rescue Personnel

Minimum:

- Two personnel trained in vehicle rescue operations.

Recommended certifications:

- NFPA 1006 Vehicle Rescue
 - Vehicle and Machinery Rescue Operations
 - Equivalent rescue training
-

COMMUNICATION REQUIREMENTS

The venue shall provide:

- Reliable communication between:
 - Race control
 - EMS personnel
 - Fire personnel
 - Rescue personnel

Communication systems shall allow immediate notification of emergencies.

INCIDENT COMMAND

The venue shall establish:

- Event Safety Officer
- Incident Commander
- Emergency action plan

The emergency action plan shall address:

- Medical emergencies
 - Vehicle fires
 - Extrications
 - Spectator emergencies
 - Mass casualty incidents
 - Severe weather
 - Evacuation procedures
-

TRAINING REQUIREMENTS

The venue shall maintain documentation demonstrating personnel have received training appropriate to their assigned duties.

Training records should include:

- CPR
- First Aid
- Fire extinguisher use
- Incident reporting
- Emergency communications
- Track safety procedures

PERSONAL PROTECTIVE EQUIPMENT

Track emergency personnel shall be equipped with:

- Helmet
 - Gloves
 - Eye protection
 - Fire-resistant clothing
 - Reflective vest when appropriate
-

VENUE RESPONSIBILITIES

The venue owner/operator shall provide:

EMS

- Dedicated ambulance
- Medical treatment area
- EMS access routes

Fire Protection

- Fire suppression vehicle
- Water supply
- Foam capability
- Trained personnel

Rescue

- Rescue equipment
- Extrication capability
- Trained rescue personnel

Planning

- Emergency action plan
 - Communication system
 - Safety officer
-

FINDINGS OF DEFICIENCY

The following conditions are considered inadequate for motorsports venue operations:

- Reliance solely on municipal emergency services
- Fire protection consisting only of handheld fire extinguishers
- No dedicated fire suppression vehicle
- No rescue equipment
- No hydraulic extrication tools
- No documented training records
- No written emergency action plan
- No dedicated EMS coverage
- Continued racing operations after the departure of the event ambulance

POSITION OF THE CARIBOU FIRE & AMBULANCE DEPARTMENT

For motorsports events with attendance between 100 and 1,000 spectators, the venue operator bears the primary responsibility for providing adequate emergency medical, fire suppression, rescue, and safety resources.

The use of a municipal ambulance alone does not constitute a complete emergency response plan.

A venue lacking dedicated fire suppression capability, rescue equipment, trained rescue personnel, and documented emergency procedures creates an increased risk to:

- Drivers
- Pit crews
- Spectators
- Track officials
- Emergency responders

The Caribou Fire & Ambulance Department reserves the right to evaluate venue safety resources and make recommendations regarding emergency preparedness and operational safety prior to providing event coverage.

References

- NFPA 610: Guide for Emergency and Safety Operations at Motorsports Venues
- NFPA 1500: Standard on Fire Department Occupational Safety, Health, and Wellness Program
- NFPA 1670: Standard on Operations and Training for Technical Search and Rescue Incidents
- NFPA 1006: Standard for Technical Rescuer Professional Qualifications
- Maine EMS Rules and Regulations
- OSHA Emergency Response Standards



CARIBOU FIRE & AMBULANCE DEPARTMENT



Chief Brian P. Lajoie

Monthly Report – May 2026

Call Summary

<i>Category</i>	<i>Number of Calls</i>	<i>Category</i>	<i>Number of Calls</i>
Ambulance Calls	228	Fire Calls	23
BLS Calls	118	Structure Fires	0
ALS Calls	110	Chimney	1
Canceled Calls	2	Rescue	0
Drug/Behavioral Calls	10	Silent Alarms	22
Outside Community Calls	41		
PIFT Transfers	0		
LifeFlight Transfers	11		
Long Distance Transfers	0		
Total Calls for May:	251		

Monthly Activities & Events

May 4, 2026:

Chief Lajoie attended a meeting at the council chambers (1100 hrs.) with Economic Development and Battery Storage Solutions for information on the development of a site near the steam plant.

May 7, 2026:

Chief Lajoie & Chief Saucier attended a presentation at the Caribou Community School where members of the K-Kids Club presented both chiefs with cards for our first responders for their dedication and service to our communities.

May 11, 2026:

Chief Lajoie attended the Caribou City Council Meeting with zoom, Ladder Truck financing (1800 hrs.).

May 12, 2026:

Chief Lajoie attended city negotiations team meeting with Ann Freeman (1000 hrs.).

May 13, 2026:

Chief Lajoie attended department head meeting at the city council chambers (0830 hrs.).

May 13, 2026:

Chief Lajoie attended the Maine EMS Region IV Advisory Council meeting via Zoom (1530 hrs.).

May 14, 2026:

Chief Lajoie attended IMAT meeting at AKEMA where a simulation was done using the AKEMA mobile communications trailer. (0900 hrs.).

May 14, 2026:

Chief Lajoie attended pre-bid opening meeting with Harriman Associates for Fire Department renovations at the city council chambers (1400 hrs.).

May 19, 2026:

Chief Lajoie attended capital committee meeting at the city council chambers with city department heads. (1630 hrs.).

May 21, 2026:

While May 17 to 23 is National EMS Week, Chief Lajoie presented the Maine EMS Phoenix Award to Captain/Paramedic Scott Dow, Firefighter/Paramedic Mike DiVito, Firefighter/Paramedic Ryan Hall, and Firefighter/EMT Matt Russell. These individuals were recognized for their successful resuscitation of a cardiac arrest on July 31, 2025. The Phoenix Award is presented annually to providers who utilize their skills and training during a cardiac arrest incident resulting in a patient who was clinically deceased being successfully revived and able to return to a neurologically intact and normal quality of life.

May 27, 2026:

Chief Lajoie, Firefighter/Paramedic Mike DiVito, and Firefighter/EMT Matt Russell attended a MCI Tabletop exercise at Cary Medical Center for an upcoming MCI drill to be held at Caribou High School on June 16, 2026. The drill is a collaboration of Caribou Community School, Caribou Fire & Ambulance Department, Cary Medical Center, Caribou Police Department, and Aroostook County EMA. (1400 hrs.).

May 27, 2026:

Chief Lajoie attended a zoom meeting with the DEA hosted by Maine EMS to receive additional information and answer questions about the new DEA requirements that went into effect in March of 2026. (1600 hrs.).

May 28, 2026:

Chief Lajoie attended LEPC meeting at AKEMA. (1300 hrs.).

May 29, 2026:

CFD participated in the Caribou Community School touch a truck event and first responders run in memory of Officer Doug Bell (0830 hrs. to 1030 hrs.).

Station & Equipment Maintenance

Crews completed all monthly building and apparatus checks for May.

- Truck 7 & Water Rescue Boat received detailed cleaning of cab interior, all compartments, and exterior waxing.

Respectfully submitted,
Brian P. Lajoie
Fire Chief, FO IV

