

SPECIAL CITY COUNCIL MEETING NOTICE AND AGENDA



Notice is hereby given that the City Council of Caribou will hold a Special City Council Meeting on **Tuesday, October 6, 2026**, in the Council Chambers located at 25 High Street, **3:00 pm**.

THE MEETING WILL BE BROADCAST ON CABLE CHANNELS 8 & 1301 AND THE CITY'S YOUTUBE CHANNEL.

1. Roll Call
2. Invocation/Inspirational Thought
3. Pledge of Allegiance
4. Declaration of any Conflict of Interest
5. Public Forum (PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 4:30PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org)
6. Bid Openings, Awards, and Appointments
 - a. Consideration of resolution to apply for a NBRC Catalyst Grant
7. Public Hearings and Possible Action Items
8. Reports by Staff and Committees
9. New Business, Ordinances and Resolutions
10. Old Business
11. Reports and Discussion by Mayor and Council Members
12. Next Regular Meetings: October 19 - Regular Meeting
13. Executive Session(s) (May be called to discuss matters identified under MRSA, Title 1, §405.6)
14. Adjournment

Pages

02-03

If you are planning to attend this Public Meeting and due to a disability, need assistance in understanding or participating in the meeting, please notify the City Clerk ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

**CARIBOU PARKS & RECREATION DEPARTMENT
55 BENNETT DR.
CARIBOU, ME. 04736
207-493-4224
207-493-4225 Fax**

MEMO

**TO: Mayor Courtney Boma
CC: Caribou City Council/ City Manager Thompson
FROM: Gary Marquis
RE: NBRC Grant Council Resolution
DATE: October 6th, 2026**

Mayor Boma and City Councilors:

I appreciate the opportunity to speak to you tonight on the application process through NBRC catalyst spring program. One of the requirements for this grant is to have a resolution signed by the City Council to authorize the City Manager to implement the grant. This grant if approved along with the State Capital Equipment Grant will allow us to purchase a new snowmobile trail groomer. If we are denied grant approval, we will not be purchasing a groomer.

Thank you for your time and consideration. I will be present this evening to answer any questions you may have.

Respectfully,

**Gary Marquis
Superintendent of Parks & Recreation**



Resolution # 2, 2026 Series

An Authorized Official Resolution of the Caribou City Council

Formally authorizing the City Manager Penny Thompson to apply for, receive and spend funding on behalf of the organization to the Northern Border Regional Commission (NBRC)

WHEREAS, The City Council is the legal authority for the City of Caribou, and

WHEREAS, The Caribou City Council has directed staff to apply for grant funding to further the priorities and goals of the Caribou City Council, and

WHEREAS, Municipal staff has identified the Northern Border Regional Commission grant application process as a potential source of funding and the Letter of Intent has been accepted and a NBRC Catalyst Program application prepared for submission, and

WHEREAS, The purchase of new snowmobile trail grooming equipment aligns with NBRC's Catalyst Program by growing the outdoor recreation economy;

WHEREAS, The purchase of new snowmobile trail grooming equipment aligns with the Caribou City Council's official economic development and capital improvement priorities, and, the Caribou City Council is committed to supporting the project's implementation and cost-sharing obligations.

NOW, THEREFORE BE IT RESOLVED BY, THE CARIBOU CITY COUNCIL, that the City of Caribou will authorize Penny Thompson, the Caribou City Manager, to make and sign the Northern Border Regional Commission (NBRC) Catalyst Program application and, should the project be selected for funding, all NBRC investment documents that bind the applicant. This resolution of the Caribou City Council formally authorizes Penny Thompson, the Caribou City Manager, apply for, receive, and spend funding on behalf of the City of Caribou.

This resolution was duly passed and approved by a majority of the City Council of the City of Caribou this 6th day of October, 2026.

Courtney Boma, Mayor

Attest: Danielle Brissette, City Clerk

[City Seal]