CITY OF CARIBOU, MAINE

MUNICIPAL RESOLUTION

EMERGENCY MEDICAL SERVICES TRANSPORT PLAN

WHEREAS, 30-A M.R.S. § 3172 requires the municipal officers of each municipality to adopt a plan stipulating the method by which transporting emergency medical services will be delivered within the municipality; and

WHEREAS, the City of Caribou is committed to ensuring clear, reliable emergency medical transport pathways for residents and visitors in emergency situations;

NOW, THEREFORE, BE IT RESOLVED by the Caribou City Council, acting as the municipal officers of the City of Caribou, Maine, that the following Emergency Medical Services Transport Plan is hereby adopted:

1. PRIMARY PROVIDER: Transporting emergency medical services within the municipal boundaries of the City of Caribou shall be primarily provided by the Caribou Fire & Ambulance Department.

2. SERVICE MODEL: The City of Caribou utilizes Model A: Directly Managed Municipal or Regional Service. The City directly operates, funds, staffs, and administers the Caribou Fire & Ambulance Department as its municipal transporting EMS provider.

3. MUTUAL AID: When City resources are committed, unavailable, or additional resources are required, the Caribou Fire & Ambulance Department may request assistance from neighboring or regional EMS agencies through established mutual aid practices and agreements.

4. PUBLIC POSTING AND SUBMISSION: This resolution and the City's Municipal Emergency Medical Services Plan shall be posted in the same manner as municipal ordinances. An authorized municipal official shall submit the required plan information to the Department of Public Safety, Maine Emergency Medical Services and the Maine Emergency Medical Services Commission.

5. AMENDMENTS: The Caribou City Council may amend this plan as necessary. Any amended plan shall be publicly posted and submitted in accordance with 30-A M.R.S. § 3172 and applicable Maine EMS administrative guidance.

Adopted this 21st day of September, 2026.

City Councilors:

Jamie Hoewell

Paul Wotton

Curtis J Bouma

Lori Knight Pair

ATTEST: Danielle Brissette City Clerk

Authority: 30-A M.R.S. § 3172 | Maine EMS Operational Bulletin #2026-07-23-01

CITY OF CARIBOU, MAINE

MUNICIPAL EMERGENCY MEDICAL SERVICES PLAN

Caribou Fire & Ambulance Department

Prepared pursuant to 30-A M.R.S. § 3172

Maine EMS Operational Bulletin #2026-07-23-01
July 23, 2026

MUNICIPALITY	City of Caribou, Maine
PRIMARY EMS PROVIDER	Caribou Fire & Ambulance Department
SERVICE MODEL	Model A - Directly Managed Municipal Service
COUNCIL ADOPTION DATE	September 21, 2026

For review and adoption by the Caribou City Council

Plan Summary: The City of Caribou directly operates the Caribou Fire & Ambulance Department as its primary transporting emergency medical services provider. The City therefore utilizes Maine EMS Model A, Directly Managed Municipal or Regional Service.

1. PURPOSE

The purpose of this Municipal Emergency Medical Services Plan is to identify and document the method by which transporting emergency medical services are provided within the municipal boundaries of the City of Caribou, Maine.

This plan is adopted pursuant to 30-A M.R.S. § 3172 and in accordance with the administrative guidance provided by Maine Emergency Medical Services in Operational Bulletin #2026-07-23-01, dated July 23, 2026.

This plan is intended to provide residents, visitors, municipal officials, emergency responders, and Maine Emergency Medical Services with a clear description of the City's emergency medical transportation service model.

2. MUNICIPALITY

Municipality: City of Caribou

County: Aroostook County

State: Maine

Primary Municipal EMS Agency: Caribou Fire & Ambulance Department

3. PRIMARY TRANSPORTING EMS PROVIDER

The City of Caribou designates the Caribou Fire & Ambulance Department as the primary provider of transporting emergency medical services within the municipal boundaries of the City of Caribou.

Caribou Fire & Ambulance Department is a municipal fire and emergency medical services agency operated by the City of Caribou.

The Department provides emergency medical response, patient assessment and treatment, ambulance transportation, and related emergency medical services in accordance with applicable Maine statutes, Maine EMS rules, Maine EMS protocols, service licensing requirements, and established Department policies and procedures.

4. SERVICE MODEL

The City of Caribou utilizes Model A: Directly Managed Municipal or Regional Service, as identified by Maine EMS Operational Bulletin #2026-07-23-01.

The City of Caribou directly operates, funds, staffs, and administers the Caribou Fire & Ambulance Department as its municipal emergency medical services provider.

The Caribou Fire & Ambulance Department is responsible for providing primary emergency ambulance response and transportation within the municipal boundaries of the City of Caribou. The Department maintains Maine EMS service licensure and operates licensed ambulances staffed by appropriately licensed personnel in accordance with Maine EMS requirements.

5. EMERGENCY MEDICAL SERVICE COVERAGE

The City of Caribou provides emergency medical transportation services through the Caribou Fire & Ambulance Department on a continuous 24-hour-per-day, 7-day-per-week basis.

Requests for emergency medical assistance are received and dispatched through the applicable public safety communications system. Upon receipt of an emergency medical call, Caribou Fire & Ambulance Department personnel respond with appropriate personnel, apparatus, and equipment based upon the nature and circumstances of the incident.

The Department provides emergency medical assessment, treatment, stabilization, and transportation consistent with the level of service authorized by Maine EMS and the applicable Maine EMS Prehospital Treatment Protocols.

6. EMS PERSONNEL AND STAFFING

Emergency medical services are provided by personnel licensed or otherwise authorized to practice by Maine Emergency Medical Services at their respective levels of licensure.

The City and Caribou Fire & Ambulance Department maintain staffing and operational procedures intended to provide reliable emergency medical response and ambulance transportation within the community.

Personnel may include Emergency Medical Technicians, Advanced Emergency Medical Technicians, Paramedics, and other personnel authorized under Maine law and Maine EMS rules. Staffing assignments and deployment of personnel are administrative and operational responsibilities of the Caribou Fire & Ambulance Department and may be modified as necessary to meet operational needs.

7. AMBULANCE RESOURCES

Caribou Fire & Ambulance Department maintains and operates ambulances licensed by Maine Emergency Medical Services for the provision of emergency medical transportation.

Ambulances are equipped and maintained in accordance with applicable Maine EMS licensing and equipment requirements.

The specific number, designation, deployment, and replacement of ambulances may change over time based upon operational requirements, maintenance, capital planning, service demand, and other municipal considerations without requiring amendment of this plan, provided the fundamental method of providing transporting EMS within the City remains unchanged.

8. MUTUAL AID AND SYSTEM SUPPORT

The City of Caribou recognizes that emergency medical services operate as part of a broader regional emergency response system.

When Caribou Fire & Ambulance Department resources are committed, unavailable, or additional resources are required, assistance may be requested from neighboring or regional EMS agencies through established mutual aid practices, communications procedures, agreements, or other available emergency response arrangements.

Likewise, Caribou Fire & Ambulance Department may provide mutual aid or other emergency medical assistance outside the City of Caribou when requested and when Department resources and operational conditions permit. The use of mutual aid does not alter the designation of Caribou Fire & Ambulance Department as the City's primary transporting EMS provider.

9. TRANSPORT DESTINATION

Patients requiring ambulance transportation will be transported to an appropriate receiving facility based upon patient condition, applicable Maine EMS protocols, medical direction when required, patient preference when appropriate, hospital capabilities, system conditions, and other relevant clinical considerations.

Nothing within this Municipal EMS Plan is intended to modify or supersede Maine EMS protocols or requirements governing patient destination decisions.

10. MEDICAL DIRECTION AND CLINICAL CARE

Clinical care provided by Caribou Fire & Ambulance Department personnel shall be performed in accordance with current Maine EMS Prehospital Treatment Protocols, applicable Maine EMS rules and policies, authorized medical direction, and Department policies and procedures.

This Municipal EMS Plan establishes the administrative method by which transporting emergency medical services are provided within the City. It is not intended to replace or serve as a clinical protocol, operational guideline, standard operating guideline, or Department policy.

11. ADMINISTRATION

The Caribou Fire Chief, or the Fire Chief's designee, is responsible for the day-to-day administration and operation of the Caribou Fire & Ambulance Department.

The Fire Chief shall keep the City Manager and other appropriate municipal officials informed of significant issues affecting the City's ability to provide emergency medical transportation services.

Operational procedures, staffing assignments, apparatus deployment, mutual aid practices, Department policies, and other administrative matters may be modified by the City or Fire Chief within their respective authority without requiring amendment of this Municipal EMS Plan, provided such modifications do not materially change the method by which transporting emergency medical services are delivered within the municipality.

12. CONTINUITY OF EMS COVERAGE

The City of Caribou intends to maintain a reliable system for emergency medical response and transportation.

Situations may occur in which all available Caribou ambulances are committed to other incidents, personnel or apparatus are temporarily unavailable, unusually high call volume occurs, or another circumstance affects normal Department operations.

Under such circumstances, the Department may utilize mutual aid, neighboring EMS agencies, recall of available personnel, alternative Department resources, or other appropriate measures to maintain emergency response capability to the extent reasonably available. These temporary operational circumstances do not constitute a change in the City's Municipal EMS Plan.

13. PUBLIC INFORMATION

Following adoption by the Caribou City Council, this Municipal Emergency Medical Services Plan shall be made publicly available and posted in the same manner in which municipal ordinances are posted, consistent with 30-A M.R.S. § 3172.

The City may post the plan at City offices, on the City's official website, and through other appropriate municipal methods.

14. SUBMISSION TO MAINE EMS

Following adoption and public posting, an authorized City official shall submit the information required by Maine Emergency Medical Services through the Municipal EMS Plan submission process established by Maine EMS.

The City shall maintain documentation of the adoption, posting, submission, and confirmation as part of its municipal records.

15. REVIEW AND AMENDMENT

The City of Caribou may review this Municipal EMS Plan whenever there is a significant change in the manner by which transporting emergency medical services are provided within the City.

The Caribou City Council, acting as the municipal officers of the City, may amend this plan as necessary. Any amended plan shall be publicly posted and submitted to Maine Emergency Medical Services in accordance with applicable statutory requirements and Maine EMS administrative guidance.

16. MUNICIPAL EMS PLAN FINDINGS

The Caribou City Council hereby finds and declares that:

- Transporting emergency medical services within the municipal boundaries of the City of Caribou shall be primarily provided by the Caribou Fire & Ambulance Department.
- The City's EMS delivery method is classified as Model A, Directly Managed Municipal or Regional Service, as described in Maine EMS Operational Bulletin #2026-07-23-01.
- Caribou Fire & Ambulance Department shall serve as the City's primary municipal ambulance transportation provider.
- Mutual aid and other regional EMS resources may be utilized when necessary to supplement the City's primary EMS system.
- The Caribou Fire & Ambulance Department shall administer and operate the municipal EMS system in accordance with applicable federal and state law, Maine EMS rules, Maine EMS protocols, municipal policies, Department policies, and authorized medical direction.
- This plan documents the method by which transporting emergency medical services are delivered within the City of Caribou for purposes of 30-A M.R.S. § 3172.

17. ADOPTION

NOW, THEREFORE, BE IT RESOLVED by the Caribou City Council, acting as the municipal officers of the City of Caribou, Maine, that the City of Caribou Municipal Emergency Medical Services Plan set forth above is hereby adopted pursuant to 30-A M.R.S. § 3172.

The City Manager, City Clerk, Fire Chief, or other authorized municipal official is authorized to take the administrative actions necessary to publicly post this plan and submit the required information to the Maine Department of Public Safety, Maine Emergency Medical Services and the Maine Emergency Medical Services Commission.

AUTHORITY AND REFERENCE

30-A M.R.S. § 3172, Municipal Emergency Medical Services; Maine EMS Operational Bulletin #2026-07-23-01, Administrative Guidance on Municipal EMS Plans, issued July 23, 2026.

Maine EMS states that its operational bulletin is administrative guidance and not legal advice. Municipalities should consult municipal counsel or the Maine Municipal Association regarding local legal compliance and adoption procedures.

ADOPTION AND SIGNATURE PAGE

City of Caribou Municipal Emergency Medical Services Plan

Adopted by vote of the Caribou City Council, acting as the municipal officers of the City of Caribou, Maine, on the 21st day of September, 2026.

City Councilors:

City Councilor

City Councilor

City Councilor

City Councilor

City Councilor

City Councilor

City Councilor

ATTEST

Danielle Brissette

City Clerk

Plan adopted	September 21, 2026
Plan publicly posted	November 4, 2026
Submitted to Maine EMS	November 3, 2026
Submission confirmation retained	November 3, 2026